

NOTE: A three-minute maximum time limit will be imposed on all comments from the public, regardless of the subject matter. A request form is available from the Deputy Town Clerk; fill it in and return it to her prior to the start of the meeting. When you speak, you must come to the podium in the front and clearly state your name and address for the record. Please turn off or mute your cell phone or pager at the start of the meeting.

**TOWN OF BAY HARBOR ISLANDS
ORGANIZATIONAL MEETING
FINAL AGENDA**

April 7, 2014

CALL TO ORDER: 7:00 p.m.

PLEDGE OF ALLEGIANCE:

ROLL CALL:

PRESENTATIONS:

1. Distribution of Annual Salaries for 2013 - 2014.
2. Acceptance of the Certification of Elections presented by the Town Clerk and Canvassing Board Members. Enclosed is a copy of the certification of election results.
3. Administration of oath of office to the newly elected Council Members. (The oath will be administered by Town Clerk Marante).
4. Selection of a Mayor by the Town Council.
5. Selection of a Vice Mayor by the Town Council.
6. Administration of oaths of office to the Mayor and Vice Mayor. (These oaths will be administered by Town Clerk Marante).
7. Consideration of proposed Resolution No. _____ re-appointing the Town Clerk. The resolution reflects the current appointments of Marlene Marante. Enclosed is a copy of the proposed resolution.

RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF BAY
HARBOR ISLANDS APPOINTING A TOWN CLERK.

8. Consideration of proposed Resolution No. _____ re-appointing the Town Attorney and Assistant Town Attorneys. The resolution reflects the current appointments of Craig B. Sherman as Town Attorney, with Drew B. Sherman, and Frank Simone as Assistant Town Attorneys. Enclosed is a copy of the proposed resolution.

RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF BAY
HARBOR ISLANDS APPOINTING A TOWN ATTORNEY AND ASSISTANT
TOWN ATTORNEYS.

9. Administration of oaths of office to the Town Clerk, Town Attorney, and Assistant Town Attorneys. These oaths will be administered by the Mayor.
10. Review of Council Committee Assignments. Enclosed is a list of current committees and the members on those committees.

ADJOURNMENT: Approximately 7:45 p.m.

Pursuant to Florida Statutes 286.0105, the Town hereby advises the public that should any person decide to appeal any decision of the Town Council with respect to any matter to be considered at this meeting or hearing, he or she will need a record of the proceedings, and that, for such purpose he or she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

AGENDA ITEM REPORT

April 7, 2014

ITEM NUMBER: 2.

ITEM: Acceptance of the Certification of Elections presented by the Town Clerk and Canvassing Board Members. Enclosed is a copy of the certification of election results.

DESCRIPTION:

The official results will be in Friday, April 4th and will be distributed to the Town Council prior to the Council Meeting.

RECOMMENDED ACTION:

Approval

FINANCIAL ANALYSIS:

BUDGET IMPACT:

Submitted By: Marlene Marante, Town Clerk

ATTACHMENTS

RESOLUTION NO. ____

**RESOLUTION OF THE TOWN COUNCIL OF THE
TOWN OF BAY HARBOR ISLANDS APPOINTING A
TOWN CLERK.**

WHEREAS, it is incumbent upon the Town Council to appoint a Town Clerk; and

WHEREAS, appropriations for this official has been provided for in the Operating Budget;
and

NOW, THEREFORE, BE IT RESOLVED by the Town Council of the Town of Bay Harbor
Islands:

Section 1. That the following be appointed as Town Clerk:

MARLENE MARANTE

PASSED and ADOPTED this 7th day of April 2013.

MAYOR _____

ATTEST:

TOWN MANAGER

RESOLUTION NO. ____

**RESOLUTION OF THE TOWN COUNCIL OF THE TOWN
OF BAY HARBOR ISLANDS APPOINTING A TOWN
ATTORNEY AND ASSISTANT TOWN ATTORNEYS.**

WHEREAS, it is incumbent upon the newly elected Town Council to appoint a Town Attorney and Assistant Town Attorneys; and

WHEREAS, an appropriation for these officials has been provided for in the Operating Budget; and

NOW, THEREFORE, BE IT RESOLVED by the Town Council of the Town of Bay Harbor Islands:

Section 1. That the following shall be appointed to serve the Town as Town Attorney to handle all legal details for the current appointive year for an annual retainer of \$ 43,200.00 plus \$ 275.00 per hour for matters in litigation:

CRAIG B. SHERMAN

Section 2. That the following be appointed as Assistant Town Attorneys to serve only in the absence of the Town Attorney under the supervision and direction of the Town Attorney as a single entity in accordance with the compensation established above.

FRANK C. SIMONE

DREW B. SHERMAN

PASSED and ADOPTED this 7th day of April 2014 .

MAYOR

ATTEST:

TOWN CLERK

LISTING OF COMMITTEE ASSIGNMENTS

FOR COUNCIL MEMBERS

Updated: March 24, 2014

Litigation

****Charter/Ordinance Review**

Kelly Reid
Isaac Salver
Robert Yaffe

Jordan W. Leonard
Isaac Salver
Robert H. Yaffe

***Manager=s Salary**

**** Disaster Preparedness**

Kelly Reid

Miami-Dade Co. League of Cities - Representative

Robert H. Yaffe
Solange Rousselot (Alternate)

****Environmental Impact**

Kelly Reid

**** Parks and Recreation**

Stephanie Bruder
Jordan W. Leonard
Solange M. Rousselot

*Considered a committee-of- the whole, since all members are interested in participating.

**Open to resident participation.

The Town Council Mayor is an ex-officio member of all committees.