NOTE: A request form is available from the Deputy Town Clerk or on the Town's website; please fill it in and return it no later than the "Public Comment" section of the meeting if you would like to address the Town Council. When you speak, you must come to the podium in the front and clearly state your name and address for the record. Please mute or turn off your cell phone or electronic devices at the start of the meeting. Thank you.

TOWN OF BAY HARBOR ISLANDS
MORRIS N. BROAD COMMUNITY CENTER
1175 95TH STREET
BAY HARBOR ISLANDS, FL 33154

FINAL BUDGET PUBLIC HEARING
AGENDA

September 26, 2024
7:30 PM

SPECIAL NOTICE

A Final Budget Public Hearing of the Town Council of the Town of Bay Harbor Islands will take place in-person and virtually through the Zoom platform, on Thursday, September 26, 2024, at 7:30 p.m.

"In an effort to provide greater public access and comment on pending matters, the Town of Bay Harbor Islands is providing a Zoom link to enable members of the public to comment on pending items on the Town Council agenda. Zoom access is provided under the same terms and conditions as in-person access, including length of time and decorum. Anyone desiring to be heard may utilize the Zoom link. However, members of the public must understand that the provision of Zoom access for comments is a courtesy, not a vested right, and that access is provided subject to the availability and functionality of the Town's equipment. There is no guarantee that internet service will be reliable or that the Town's equipment will function as intended. In the event that the Zoom access is unavailable or interrupted for any reason, the Town Council meeting will still proceed forward, and will not be stopped or rescheduled in any regard. Those wishing to be absolutely certain that their comments are heard by the Town Council should present themselves in person at the Council meeting and seek recognition, or alternatively, should submit their comments in advance of the meeting in writing to the Town Clerk, and ask that they be read into the record, subject to the above terms and conditions, such as length and decorum. The validity of any actions taken by the Town Council will in no way be affected by the use or functionality of Zoom access for comments."

Zoom Meeting Link: https://us06web.zoom.us/j/86181373015
Meeting ID: 861 8137 3015

To request to speak during Public Comment, please utilize the "raise your hand" Zoom feature on your electronic device. You will be recognized at the direction of the Zoom Meeting Host.

In addition, any member of the public who does not wish, or is unable to participate through the Zoom video conferencing platform, but would still like to participate can do so by listening to the meeting as it happens by dialing the Toll-free numbers below:

US Toll Free Numbers: 877 853 5247 or 888 788 0099
For higher quality, dial a number based on your current location):
US: 1 312 626 6799 or 1 646 558 8656 or 1 301 715 8592

Meeting ID: 861 8137 3015
Participant ID: Press the # key.

To request to speak: Dial *9 on your telephone device to activate the “Raise your Hand” feature on the Zoom platform.

Members of the Public can also submit their request to speak and/or comments via email to the Office of the Town Clerk at yhamilton@bayharborislands-fl.gov prior to 4:00 p.m. on the day of the meeting.

CALL TO ORDER: Approximately 7:30 p.m.

PLEDGE OF ALLEGIANCE:

ROLL CALL:

1. **Announcement** of the Town of Bay Harbor Islands Fiscal Year 2025 millage rate of 3.1728 mills per $1,000 taxable value. The "rolled-back" millage rate is 2.8829 mills per $1,000 taxable value. The proposed FY 2025 Millage Rate is 10.06% more than the rolled-back rate, needed to fund expenditures and expenses for the Fiscal Year beginning October 1, 2024, and ending September 30, 2025.

2. **Consideration** and **Approval** of a resolution adopting a final millage rate of 3.1728 mills for the Fiscal Year 2024-2025, which is 10.06% greater than the rolled back rate of 2.8829 mills. Enclosed is the draft resolution.

   A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF BAY HARBOR ISLANDS, MIAMI-DADE COUNTY, FLORIDA, ADOPTING A FINAL MILLAGE RATE FOR THE FISCAL YEAR COMMENCING OCTOBER 1, 2024, AND ENDING SEPTEMBER 30, 2025; ANNOUNCING THE ADOPTED FINAL MILLAGE RATE OF 3.1728 MILLS, WHICH IS GREATER THAN THE ROLLED BACK RATE OF 2.8829 MILLS, COMPUTED PURSUANT TO STATE LAW; PROVIDING FOR INCORPORATION OF RECITALS; AND PROVIDING FOR AN EFFECTIVE DATE.

   STAFF RECOMMENDATION: Approve **POLL VOTE**

3. **Consideration** and **Approval** of a resolution adopting a final budget for the Fiscal Year commencing October 1, 2024 and ending September 30, 2025. Enclosed are the proposed resolution and the Town of Bay Harbor Islands Fiscal Year 2025 Budget.

A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF BAY HARBOR ISLANDS, FLORIDA, ADOPTING A FINAL BUDGET FOR THE FISCAL YEAR COMMENCING OCTOBER 1, 2024, AND ENDING SEPTEMBER 30, 2025, IN THE AMOUNT OF $52,013,266; PROVIDING FOR EXPENDITURE OF BUDGETED FUNDS; PROVIDING FOR BUDGETARY CONTROLS; PROVIDING FOR GRANTS AND GIFTS; PROVIDING FOR BUDGET AMENDMENTS; PROVIDING FOR INCORPORATION OF RECITALS; AND PROVIDING FOR AN EFFECTIVE DATE.

STAFF RECOMMENDATION: Approve **POLL VOTE**

ADJOURNMENT: Approximately 7:45 p.m.

Pursuant to Florida Statutes 286.0105, the Town hereby advises the public that should any person decide to appeal any decision of the Town Council with respect to any matter to be considered at this meeting or hearing, he or she will need a record of the proceedings, and that, for such purpose he or she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

AGENDA ITEM REPORT
September 26, 2024

ITEM NUMBER: 1.

ITEM: Announcement of the Town of Bay Harbor Islands Fiscal Year 2025 final millage rate of 3.1728 mills per $1,000 taxable value. The "rolled-back" millage rate is 2.8829 mills per $1,000 taxable value. The proposed FY 2025 Millage Rate is 10.06% more than the rolled-back rate, needed to fund expenditures and expenses for the Fiscal Year beginning October 1, 2024, and ending September 30, 2025.

DESCRIPTION:
Pursuant to Section 200.065, Florida Statutes each taxing authority (TA) levying a millage rate must publicly announce the following information before adopting the millage resolution:

- Taxing authority's name
- Rolled-back rate
- Percentage increase over the rolled-back rate
- Millage rate to be levied

RECOMMENDED ACTION:

FINANCIAL ANALYSIS:
The final millage rate of 3.1728 mills per $1,000 taxable value is an appropriate rate to fund the Fiscal Year 2024-2025 operations for the Town of Bay Harbor Islands.

BUDGET IMPACT:

Submitted By: Sandra Siefken, Finance Director

ATTACHMENTS
None

AGENDA ITEM REPORT
September 26, 2024

ITEM NUMBER: 2.

ITEM: Consideration and **Approval** of a resolution adopting a final millage rate of 3.1728 mills for the Fiscal Year 2024-2025, which is 10.06% greater than the rolled back rate of 2.8829 mills. Enclosed is the draft resolution.

DESCRIPTION:
At the first budget public hearing held on September 12th, 2024, the Town adopted Resolution No. 2422, approving a tentative millage rate of 3.1728 mills. The millage rate has been noticed by advertisement. The adoption of the budget is separate from the adoption of the Town's operating millage rate.

This will be the second public hearing regarding the millage rate. The Council may decrease the millage rate at this meeting, but it may not increase the rate that was noticed to property owners.

If the Council fails to adopt a millage rate, the tax collector will be required to use the rolled-back rate of 2.8829 mills as the millage rate for the Town, pursuant to state law.

The Town's Staff recommends approval of the resolution that would adopt the final FY 2024-2025 millage rate.

RECOMMENDED ACTION:
Approve

FINANCIAL ANALYSIS:
The final millage rate of 3.1728 mills per $1,000 taxable value is an appropriate rate to fund the Fiscal Year 2024-2025 operations for the Town of Bay Harbor Islands.

BUDGET IMPACT:

Submitted By: Sandra Siefken, Finance Director

ATTACHMENTS

1.	Second Hearing - Millage Rate Memo FY2024
2.	Resolution -Final Millage Rate FY 2024-2025

TOWN OF BAY HARBOR ISLANDS
MEMORANDUM

TO:	Mayor and Town Council Members
CC:	Joseph S. Geller, Esq., Town Attorney Mike Mesa, CBO, CFM, Assistant Town Manager/Building Official Yvonne P. Hamilton, CMC, Town Clerk
FROM:	Jenice Rosado, ICMA-CM Town Manager
DATE:	September 26, 2024
SUBJECT:	Town of Bay Harbor Islands – Millage Rate Adoption Resolution for Fiscal Year 2024-2025

At the first budget public hearing held on September 12th, 2024, the Town adopted Resolution No. 2422, approving a tentative millage rate of 3.1728 mills. The millage rate has been noticed by advertisement. The adoption of the budget is separate from the adoption of the Town's operating millage rate.

This will be the second public hearing regarding the millage rate. The Council may decrease the millage rate at this meeting, but it may not increase the rate that was noticed to property owners.

If the Council fails to adopt a millage rate, the tax collector will be required to use the rolled-back rate of 2.8829 mills as the millage rate for the Town, pursuant to state law.

The Town's Staff recommends approval of the resolution that would adopt the final FY 2024-2025 millage rate.

RESOLUTION NO. __________

A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF BAY HARBOR ISLANDS, MIAMI-DADE COUNTY, FLORIDA, ADOPTING A FINAL MILLAGE RATE FOR THE FISCAL YEAR COMMENCING OCTOBER 1, 2024, AND ENDING SEPTEMBER 30, 2025; ANNOUNCING THE ADOPTED FINAL MILLAGE RATE OF 3.1728 MILLS, WHICH IS GREATER THAN THE ROLLED BACK RATE OF 2.8829 MILLS, COMPUTED PURSUANT TO STATE LAW; PROVIDING FOR INCORPORATION OF RECITALS; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, pursuant to Section 200.065, Florida Statutes, the Miami-Dade County Property Appraiser ("Property Appraiser") has certified the taxable value within the Town of Bay Harbor Islands (the "Town") for the year 2024 which includes all real property within the Town; and

WHEREAS, on September 12, 2024, the Town of Bay Harbor Islands, of Miami-Dade County, Florida, held a Tentative Budget Hearing pursuant to Florida Statute 200.065 and adopted Resolution No. 2422 setting a tentative millage rate at 3.1728 mills for the Fiscal Year commencing October 1, 2024; and

WHEREAS, the Town Council finds that it is necessary to levy and adopt a final ad valorem millage rate in the Town; and

WHEREAS, the Town Council and the Town Manager have reviewed the Town's proposed Fiscal Year 2024-2025 Budget, considered an estimate of the necessary expenditures contemplated for in the Budget, and have determined that the tentative millage rate levy set forth herein provides the necessary funds for such expenditures.

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF BAY HARBOR ISLANDS, FLORIDA, AS FOLLOWS:

<u>Section 1. Recitals Adopted.</u> That the above stated recitals are hereby adopted and confirmed.

<u>Section 2.</u> **<u>Adopting Final Millage Rate and Announcing Percentage Increase.</u>** The final millage rate to be levied for the Town of Bay Harbor Islands for the Fiscal Year commencing October 1, 2024 and ending September 30, 2025, is hereby fixed, and adopted at 3.1728 mills per $1,000.00 of assessed property value. The final millage rate of 3.1728 mills is greater than the rolled back rate of 2.8829 mills, computed pursuant to State law with a 10.06% increase.

<u>Section 3.</u> This resolution will take effect immediately upon its adoption .

DULY ADOPTED at a public hearing this 26th day of September 2024.

Time Adopted:_________

Final Vote At Adoption:

Mayor Joshua Fuller	_____________
Vice Mayor Isaac Salver	_____________
Council Member Stephanie Bruder	_____________
Council Member Teri D'Amico	_____________
Council Member Molly Diallo	_____________
Council Member Eric Rappaport	_____________
Council Member Robert Yaffe	_____________

____
Joshua D. Fuller
Mayor

ATTEST:

____
Yvonne P. Hamilton, CMC
Town Clerk

APPROVED AS TO FORM AND LEGAL SUFFICIENCY:

____
Greenspoon Marder LLP
Town Attorneys
By: Joseph S. Geller, Esq.

AGENDA ITEM REPORT
September 26, 2024

ITEM NUMBER: 3.

ITEM: Consideration and **Approval** of a resolution adopting a final budget for the Fiscal Year commencing October 1, 2024, and ending September 30, 2025. Enclosed are the copies of the proposed resolution and the Town of Bay Harbor Islands Fiscal Year 2025 Budget.

DESCRIPTION:
The Town had a previous workshop and a tentative public budget hearing regarding the FY 2025 proposed budget. Since the last budget meeting held on September 12, 2024, staff did not incorporate any changes. Property owners received their annual Truth-in-Millage (TRIM) notices advising them of their proposed property taxes and the budget has been made available for public inspection.

General Comments and Budget Assumptions

The FY 2025 budget maintains the Town's general operating millage rate at 3.1728, which is the same as FY 2023 and FY 2024. The Town's rolled-back rate is 2.8829 mills. The millage rate combined with the Town's overall 10.6% increase in gross taxable value plus new construction valued at $10,430,676 million on the tax roll, will generate $637,792 more property tax revenue compared to last fiscal year. The Miami-Dade County Property Appraiser reported on July 1, 2024, the 2024 Taxable Value of $2,096,671,178, an increase of $201,018,726 million over the 2023 Final Certification of Taxable Value.

An increase of 13.6% in the Town's water rate is proposed to pass through increased cost due to the wholesale water rate from Miami-Dade. The Town pays the City of Miami Beach to transmit the Town's sewage to Miami-Dade; the City of Miami Beach's rates are based on Miami-Dade wholesale rates plus a surcharge to cover their costs. The Town analyzed the proposal from the City of Miami Beach for the surcharge increase and will not project an increase to the wholesale sewer rate in FY 2025.

Personnel Services

Personnel Services costs represent 27% of the total budget and 59% of the General Fund budget. The funded General employee compensation projections are based on a 2% to 5% cost-of-living adjustment (COLA), and a 2.5% to 5% (Merit) based on the employee's Collective Bargaining Agreements. The CBA contract with Law Enforcement was executed during FY 2024 and is valid through September 30, 2026. The CBA contract with the American Federation of State County and Municipal Employees (AFSCME) was executed during FY 2024 and is valid through September 30, 2026. Pension contributions were projected using the estimated rates calculated by the Town Actuary, for General employees 25.15%, and Police Officers 31.92%.

The staffing additions and deletions are:

- Freeze one (1) Deputy Town Manager full-time unfunded position.
- Freeze one (1) Assistant Finance Director full-time unfunded position, replaced with outsourcing of certain functions of the department.

- One (1) Office Assistant/Pass Plan Clerk full-time position was eliminated from the budget.
- One (1) Accounting Manager full-time position replaced the Director of Communications & Causeway Programs position, assuming pass plan administration duties, grants management, and other accounting duties.
- Two (2) Public Service Aide full-time positions will be funded to ensure the Police Department is appropriately staffed. The new Public Service Aides will supplement code compliance operations, facilitating a reduction in code violations, additional safety operations and increased visibility.
- Two (2) Support Services Administrators full-time positions were added to the Police Department.
- One (1) Executive Assistant to the Town Manager, full-time position was eliminated from the Town Manager's Department and replaced with an Administrative/Operations Manager.
- One (1) Lieutenant full-time position was replaced with a Commander position.
- One (1) Crime Analyst full-time position was eliminated from the budget.
- One (1) Park Monitor part-time position was eliminated from the budget.
- One (1) School Monitor part-time position was eliminated from the budget.
- One (1) Maintenance Worker I full-time position was replaced with Maintenance Worker II.
- One (1) Community Services Director and one (1) Recreation attendant full-time positions were eliminated from the budget. YMCA will manage the Town's recreational programs.
- One (1) Full-Time Project Manager was added to the proposed budget.
- One (1) Full-Time Town Engineer was added to the proposed budget.

The reclassification and additional positions are in the Town Manager’s, Finance, Public Works, Community Services Programming, Human Resources, and Law Enforcement departments to support and enhance the operational needs and public safety operations.

The Town engaged in a contract with the YMCA. The Parks and Recreation budget was reduced by $651,786. The YMCA will service the Town by supplementing afterschool/ summer camps, sports/enrichment programming, adult program expansion and special events.

The overall health insurance costs increased by 1.2% based on the new plan that was approved on September 12, 2024.

Workers' compensation costs and premiums for the property, automobile, and liability package increased by 21.1%.

All Fund Budget Summary

- The Fiscal Year 2024-2025 General Fund operating budget is proposed at $12,537,380.
- The Youth Development Program Fund is proposed at $747,143.
- The Building Fund is proposed at $3,695,395.
- The Capital Project Fund budget is proposed at $2,017,444.
- The Park Impact Fund budget is proposed at $246,130.
- The Causeway Fund budget is proposed at $23,065,457.

- The Sewer Fund budget is proposed at $4,305,042.
- The Water Fund budget is proposed at $2,095,857.
- The Parking Fund budget is proposed at $1,415,155.
- The Solid Waste Fund budget is proposed at $1,122,327.
- The Stormwater Fund budget is proposed at $765,936.

The total FY 2024-2025 Proposed Budget for all Funds is $52,013,266.

Staff Recommendation

Staff recommends approval of the resolutions that would adopt the FY 2025 millage rate of 3.1728 mill and the final budget commencing October 1, 2024, and ending September 30, 2025.

We have redesigned the budget document to reflect changing practices in governmental budgeting and enhanced technology that makes information more accessible to the public. To view the digital budget book, go to the following link: https://town-bay-harbor-islands-fl-budget-book.cleargov.com/17417

RECOMMENDED ACTION:
Approve

FINANCIAL ANALYSIS:
The final millage rate of 3.1728 mills per $1,000 taxable value is an appropriate rate to fund the Fiscal Year 2024-2025 operations for the Town of Bay Harbor Islands.

BUDGET IMPACT:

Submitted By: Sandra Siefken, Finance Director

ATTACHMENTS

1.	Second Hearing-Budget Adoption Memo FY2025
2.	Second Hearing-Budget Memo-FY2025 9-26-24
3.	Resolution - Budget Adoption FY 2024-2025
4.	FY 2025 Proposed Budget 9-26-24

TOWN OF BAY HARBOR ISLANDS
MEMORANDUM

TO:	Mayor and Town Council Members
CC:	Joseph S. Geller, Esq., Town Attorney Mike Mesa, CBO, CFM, Assistant Town Manager/Building Official Yvonne P. Hamilton, CMC, Town Clerk
FROM:	Jenice Rosado, ICMA-CM Town Manager
DATE:	September 26, 2024
SUBJECT:	Town of Bay Harbor Islands – Final Budget Adoption Resolution for Fiscal Year 2024-2025

The Town adopted the FY 2025 tentative budget by Resolution No. 2423 on September 12th, 2024. The Council adopted the tentative budget with the related tentative millage rate of 3.1728 mills per $1,000 of taxable value.

This will be the second public hearing regarding the budget. The Council may make modifications to the budget at this meeting as it sees fit, provided that the budget is still in balance and expenditures still match revenues.

Staff recommends approval of the resolution that would adopt the final FY 2024-2025 budget.

TOWN OF BAY HARBOR ISLANDS
MEMORANDUM

TO:	Mayor and Town Council Members
CC:	Joseph S. Geller, Esq., Town Attorney Mike Mesa, CBO, CFM, Assistant Town Manager/Building Official Yvonne P. Hamilton, CMC, Town Clerk
FROM:	Jenice Rosado, ICMA-CM Town Manager
DATE:	September 26, 2024
SUBJECT:	Town of Bay Harbor Islands – FY 2025 Proposed Budget

The Town had a previous workshop and a tentative public budget hearing regarding the FY 2025 proposed budget. Since the last budget meeting held on September 12, 2024, staff did not incorporate any changes. Property owners received their annual Truth-in-Millage (TRIM) notices advising them of their proposed property taxes and the budget has been made available for public inspection.

General Comments and Budget Assumptions

The FY 2025 budget maintains the Town's general operating millage rate at 3.1728, which is the same as FY 2023 and FY 2024. The Town's rolled-back rate is 2.8829 mills. The millage rate combined with the Town's overall 10.6% increase in gross taxable value plus new construction valued at $10,430,676 million on the tax roll, will generate $637,792 more property tax revenue compared to last fiscal year. The Miami-Dade County Property Appraiser reported on July 1, 2024, the 2024 Taxable Value of $2,096,671,178, an increase of $201,018,726 million over the 2023 Final Certification of Taxable Value.

An increase of 13.6% in the Town's water rate is proposed to pass through increased cost due to the wholesale water rate from Miami-Dade. The Town pays the City of Miami Beach to transmit the Town's sewage to Miami-Dade; the City of Miami Beach's rates are based on Miami-Dade wholesale rates plus a surcharge to cover their costs. The Town analyzed the proposal from the City of Miami Beach for the surcharge increase and will not project an increase to the wholesale sewer rate in FY 2025.

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Personnel Services costs represent 27% of the total budget and 59% of the General Fund budget. The funded General employee compensation projections are based on a 2% to 5% cost-of-living adjustment (COLA), and a 2.5% to 5% (Merit) based on the employee's Collective Bargaining Agreements. The CBA contract with Law Enforcement was executed during FY 2024 and is valid through September 30, 2026. The CBA contract with the American Federation of State County and Municipal Employees (AFSCME) was executed during FY 2024 and is valid through September 30, 2026. Pension contributions were projected using the estimated rates calculated by the Town Actuary, for General employees 25.15%, and Police Officers 31.92%.

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- One (1) Accounting Manager full-time position replaced the Director of Communications & Causeway Programs position, assuming pass plan administration duties, grants management, and other accounting duties.
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The reclassification and additional positions are in the Town Manager's, Finance, Public Works, Community Services Programming, Human Resources, and Law Enforcement departments to support and enhance the operational needs and public safety operations.

The Town engaged in a contract with the YMCA. The Parks and Recreation budget was reduced by $651,786. The YMCA will service the Town by supplementing afterschool/

summer camps, sports/enrichment programming, adult program expansion and special events.

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The total FY 2024-2025 Proposed Budget for all Funds is $52,013,266.

We have redesigned the budget document to reflect changing practices in governmental budgeting and enhanced technology that makes information more accessible to the public. To view the digital budget book, go to the following link: https://town-bay-harbor-islands-fl-budget-book.cleargov.com/17417

Staff Recommendation

Staff recommends approval of the resolutions that would adopt the FY 2025 millage rate of 3.1728 mill and the final budget commencing October 1, 2024, and ending September 30, 2025.

RESOLUTION NO. ___________

A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF BAY HARBOR ISLANDS, FLORIDA, ADOPTING A FINAL BUDGET FOR THE FISCAL YEAR COMMENCING OCTOBER 1, 2024 AND ENDING SEPTEMBER 30, 2025, IN THE AMOUNT OF $52,013,266; PROVIDING FOR EXPENDITURE OF BUDGETED FUNDS; PROVIDING FOR BUDGETARY CONTROLS; PROVIDING FOR GRANTS AND GIFTS; PROVIDING FOR BUDGET AMENDMENTS; PROVIDING FOR INCORPORATION OF RECITALS; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, Pursuant to Section 200.065, Florida Statutes, the Miami-Dade County Property Appraiser ("Property Appraiser") has certified the taxable value within the Town of Bay Harbor Islands (the "Town") for the year 2024 which includes all real property within the Town; and

WHEREAS, on July 25, 2024, the Town of Bay Harbor Islands, Miami-Dade County, Florida, adopted Resolution No. 2402 determining the proposed millage rate for the Fiscal Year 2024-2025; and

WHEREAS, on September 12, 2024, the Town of Bay Harbor Islands, Miami-Dade County, Florida, adopted Resolution No. 2423 adopting a Tentative Budget; and

WHEREAS, the Town Manager has submitted to the Town Council a final budget and an explanatory budget message for Fiscal Year 2024-2025 showing estimates of revenues and expenditures, together with the character and object of expenditures and an estimate of all municipal projects pending or to be undertaken; and

WHEREAS, the Town Council and the Town Manager have reviewed the Town's proposed Fiscal Year 2024-2025 budget and determined the proposed millage rate levy to provide the necessary funds for such expenditures; and

WHEREAS, the Town of Bay Harbor Islands of Miami-Dade County, Florida, set forth appropriations and revenue estimate for the budget for Fiscal Year 2024-2025 in the amount of $52,013,266.

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF BAY HARBOR ISLANDS, FLORIDA, AS FOLLOWS:

Section 1. **Recitals Adopted.** That the above stated recitals are hereby adopted and confirmed.

Section 2. **Adopting Final Budget.** The Town's Final Budget for the Fiscal Year commencing October 1, 2024 and ending September 30, 2025, as shown on the attached Exhibit A, which is incorporated herein, is hereby approved, and adopted.

Section 3. **Authorizing Expenditures of Budgeted Funds.** Funds appropriated in the Budget may be expended by and with the approval of the Town Manager in accordance with the provisions of the Town Charter, Town Code, and applicable laws. Town funds shall be expended in accordance with the appropriations provided in the Budget adopted herein and shall constitute an appropriation of the amounts specified therein. Supplemental appropriations or the reduction of appropriations, if any, shall be made in accordance with the Town Charter, Town Code, and applicable laws.

Encumbrances (transactions that reserve funding for contracted purchases of goods or services made in prior fiscal year) are re-appropriated as part of the subsequent year's budget in a reserve for encumbrances. The undisbursed balance of any appropriation for incurred obligations for goods or services that has been approved and contracted for in the prior fiscal year as encumbrances against the undisbursed balances of such appropriations that is proven to be legal, due, and unpaid, shall be carried forward.

Section 4. Budget Control. The Budget establishes a limitation on expenditures by fund total. Fund limitations require that the total sum allocated to each fund for operating and capital expenses not be increased or decreased without specific authorization by a duly enacted Resolution effecting such amendment or transfer. Therefore, the Town Manager and/or designee may authorize transfers from one individual line-item account to another and from one department to another so long as the line item and department accounts are within the same fund.

Section 5. Grants and Gifts. If and when the Town receives monies from any source, be it private or public, by grant, gift, or otherwise, to which there is attached, as a condition of acceptance, any limitation regarding the use of expenditures of the monies received, the funds so received need not to be shown in the Operating Budget nor shall said budget be subject to amendment of expenditures as a result of the receipt of said monies, but said monies shall only be disbursed and applied toward the purposes for which the said funds were received. To ensure the integrity of the Operating Budget and the integrity of the monies received by the Town under grants and gifts, all monies received as contemplated above must, upon receipt, be segregated and accounted for based upon generally accepted accounting principles and, where appropriate, placed into separate and individual trust and/or escrow accounts from which any money drawn may only be disbursed and applied within the limitations placed upon same.

Section 6. **Amendments.** If the Town Manager determines that an operating or capital fund total will exceed its original appropriation, then Town Manager is hereby authorized and directed to prepare such Resolutions as may be necessary and proper to amend the Budget.

Section 7. Effective Date. That this Resolution shall become effective immediately upon adoption.

PASSED AND ADOPTED this 26th day of September 2024.

Time:__________

FINAL VOTE ON ADOPTION:

Mayor Joshua Fuller	____________
Vice Mayor Isaac Salver	____________
Council Member Stephanie Bruder	____________
Council Member Teri D'Amico	____________
Council Member Molly Diallo	____________
Council Member Eric Rappaport	____________
Council Member Robert Yaffe	____________

____
Joshua Fuller, Mayor

ATTEST:

____
Yvonne P. Hamilton, Town Clerk

APPROVED AS TO FORM AND LEGAL SUFFICIENCY:

____
Greenspoon Marder LLP
Town Attorneys
By: Joseph S. Geller, Esq.

Town of Bay Harbor Islands, FL

Proposed Annual Budget

FY 2024-2025

September 26, 2024

Town of Bay Harbor Islands
FY 2024-25 Proposed Budget

September 26, 2024

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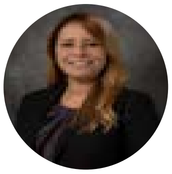
INTRODUCTION



Budget Message

Jenice Rosado, Town Manager

September 26, 2024

Honorable Mayor, Vice Mayor, and Council Members,

It is my privilege to present the Town of Bay Harbor Islands Fiscal Year 2024-2025 (FY 2025) Proposed Budget. This budget not only meets the requirements of State Law, but also represents an effort to deliver required services, equipment, improvements, and infrastructure systems under sound principles of sustainability. The Town's budget plan for the fiscal year focuses on meeting the community's needs for current and new programming, improving service and technology levels, enhancing town-wide beautification and safety efforts and funding critical infrastructure projects while at the same time capitalizing on grant funding to offset budgetary impact. It is my priority to continue to beautify the Town and to enhance all levels of service for our residents while being mindful of the Town's financial position.

Strategic Planning

In FY 2021, the Town of Bay Harbor Islands amended a strategic planning initiative which included the establishment of a mission statement, core values as defined by the Town Council, and have guided the development of the budget as a function of the Town's vision and mission to serve its **C.I.T.I.Z.E.N.S.** through: **C**ommunity, **I**nnovation, **T**radition, **I**ntegrity, **Z**oning and Economic Development, **E**fficiency and Excellence, **N**atural Settings, **S**ervice & **S**afety. A more detailed analysis of the strategic initiatives can be found in the Strategic Planning section. The core values and overarching goals have established the Town's strategic theme and provided the framework for the Town's departmental programs.

The Town's priority focus areas, as established by the Town Council, are to Preserve the Town's Character, Ensure Operational Excellence, Ensure Excellence in Governance, Foster an Engaged Community, Strengthen Partnerships, Promote Economic Development, and Promote the Town of Bay Harbor Islands.

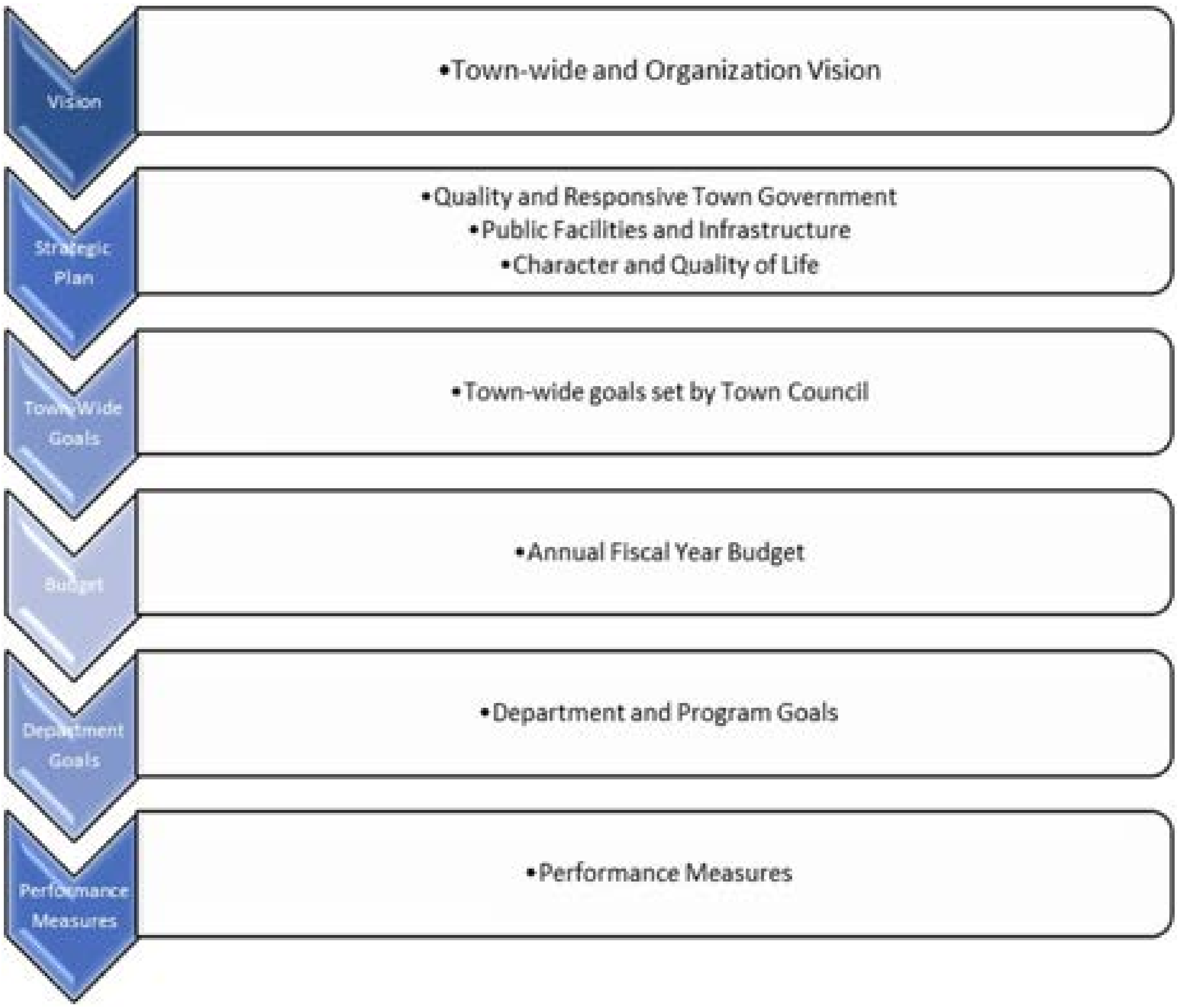
The Town of Bay Harbor Islands is a fully developed community, known for its extraordinary beauty, quality of life, and small-town character. Our permanent and seasonal residents love our island community and are determined to preserve our legacy. We do not seek to change the Town of Bay Harbor Islands, but rather to protect our community's assets, correct any deficiencies, and to manage inevitable change so as to maintain our tradition of excellence. Within these priority areas, several initiatives have been identified to grow local economic activity, to prepare the current and future Town of Bay Harbor Islands Councils for challenges ahead and to continue the Town's long-standing tradition of sound fiscal management.

As we envision our future ten years from now, we see the Town of Bay Harbor Islands remaining true to the inspired legacy of our founders, stunning architecture and natural beauty, acclaimed shopping, restaurants and hotels, a cosmopolitan culture, and an involved citizenry committed to civic and philanthropic causes and excellence in Town government. The Town will embark on a new branding initiative that will only serve to build upon the beauty and legacy that already exists.

The town government is supported by a respected Mayor, Vice Mayor and Town Council, a skilled and dedicated staff, and by the active volunteer participation of many citizens. The Town of Bay Harbor Islands provides residents with the highest level of safety and security through its vigilance and commitment to high quality training and state-of-the-art equipment. The Town has maintained its fiscal strengths with resourceful and prudent management.

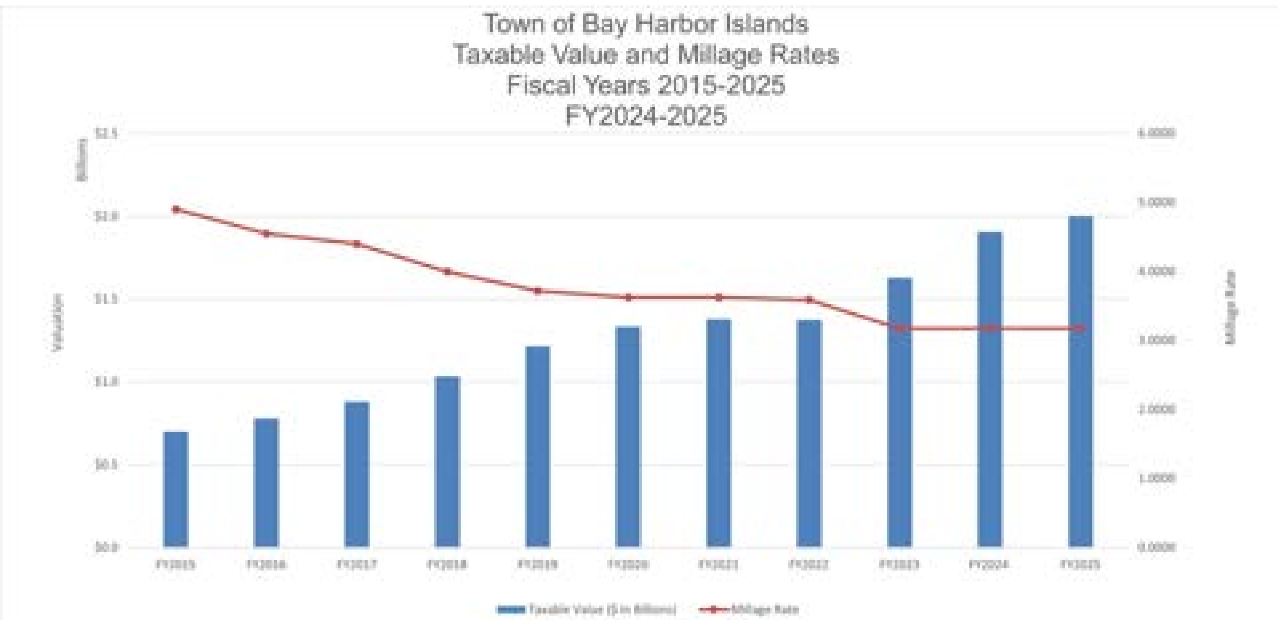
The strategic plan and organizational vision guide enable the decision-making process as the elected officials and staff develop Town-wide department and program goals, and the annual budget. We then use performance measures to track our progress in achieving the goals that have been set.

The process is depicted in a flowchart below and elements of the process are described in greater detail in this section. The department and program performance measurement methodology are described in greater detail in the department sections of this document.



Millage and Taxable Value

The FY 2025 budget maintains the Town's general operating millage rate at 3.1728, which is the same as FY 2023 and FY 2024. The Town's rolled-back rate is 2.8829 mills. The millage rate combined with the Town's overall 10.6% increase in gross taxable value plus new construction valued at $10,430,676 million on the tax roll, will generate $637,792 more property tax revenue compared to last fiscal year. The Miami-Dade County Property Appraiser reported on July 1, 2024, the 2024 Taxable Value of $2,096,671,178: an increase of $201,018,726 million over the 2023 Final Certification of Taxable Value. The Town's diversified tax base from recent development projects and construction incorporated into the tax rolls has been strengthened. This growth of taxable value now supports a firm tax base to provide the resources to invest in the community, address the Town's changing needs, demand for services (additional recreational programming, equipment, facilities, and infrastructure), and attract new businesses to the Town of Bay Harbor Islands. While the Town's revenue profile remains stagnant in the current economy, a continued relatively strong financial position permits the Town to maintain predictable levels of service. The proposed budget reflects a continued commitment to maintaining sufficient reserves to cover the Town's operating needs, meet long-term financial goals and plan for the growth and development of the Town.



The total net operating budget for FY 2025 is $52,013,266, which is $2,514,308 more than the FY 2024 adopted net operating budget, due to capital infrastructure projects. The FY 2025 budget will require appropriations from Fund Balance reserves in the Enterprise Funds.

Personnel Services

Personnel Services costs represent 27% of the total budget and 59% of the General Fund budget. The funded General employee compensation projections are based on a 2% to 5% cost-of-living adjustment (COLA), and a 2.5% to 5% (Merit) based on the employee's Collective Bargaining Agreements. The CBA contract with Law Enforcement was executed during FY 2024 and is valid through September 30, 2026. The CBA contract with the American Federation of State County and Municipal Employees (AFSCME) was executed during FY 2024 and is valid through September 30, 2026. Pension contributions were projected using the estimated rates calculated by the Town Actuary, for General employees 25.15%, and Police Officers 31.92%.

The staffing additions and deletions are:

- Freeze one (1) Deputy Town Manager full-time unfunded position.
- Freeze one (1) Assistant Finance Director full-time unfunded position, replaced with outsourcing of certain functions of the department.
- One (1) Office Assistant/Pass Plan Clerk full-time position was eliminated from the budget.
- One (1) Accounting Manager full-time position replaced the Director of Communications & Causeway Programs position, assuming pass plan administration duties, grants management, and other accounting duties.
- Two (2) Public Service Aide full-time positions will be funded to ensure the Police Department is appropriately staffed. The new Public Service Aides will supplement code compliance operations, facilitating a reduction in code violations, increased visibility, and will facilitate additional public safety operations.
- Two (2) Support Services Administrators full-time positions were added to the Police Department.
- One (1) Executive Assistant to the Town Manager, full-time position was eliminated from the Town Manager's Department and replaced with an Administrative/Operations Manager.
- One (1) Lieutenant full-time position was replaced with a Commander position.
- One (1) Crime Analyst full-time position was eliminated from the budget.
- One (1) Park Monitor part-time position was eliminated from the budget.
- One (1) School Monitor part-time position was eliminated from the budget.
- One (1) Maintenance Worker I full-time position was replaced with Maintenance Worker II.
- One (1) Community Services Director and one (1) Recreation attendant full-time positions were eliminated from the budget, and YMCA will service the Town by managing the recreation programs.
- One (1) Full-Time Project Manager was added to the budget.
- One (1) Full-Time Town Engineer.

The reclassification and additional positions are in the Town Manager's, Finance, Public Works, Community Services Programming, Human Resources, and Law Enforcement departments to support and enhance the operational needs and public safety operations.

The Town engaged in a contract with the YMCA. The Parks and Recreation budget was reduced by $651,786. The YMCA will service the Town by supplementing afterschool / summer camps, sports / enrichment programming, adult program expansion and special events.

General Fund

General Fund revenues and expenditures for FY 2025 are $12,537,380, a net decrease of $5,318,321, or 29.79% from FY 2024.

In addition to the staffing changes above, the FY 2025 General Fund budget includes funds for the following:

- Add rebranding expenditure.
- Add retreat expenditure.
- Additional allocation for Town Council travel and training expenditures.
- Continue to enhance operations by investing in public records management software.
- Continue to enhance operations by investing in technology associated with advancement in software for operations.
- Continue the funding for the Bright Paths Youth Development program funded partially by the Children's Trust.

- Continue the funding for the Annual Art Festival.
- Rent space for a temporary location for the Public Works Department.

The budget includes capital projects in FY 2025 that would require a transfer of $335,753 from the Building Fund to the Capital Projects Fund for the Town Hall Project. Capital Outlay for Public Safety and Parks Improvements is accounted for in the Capital Projects Fund, instead of the General Fund and is funded with interest income and appropriation of fund balance.

Capital Outlay and Capital Projects Fund

Capital Outlay and Capital Improvements Projects can affect the Town's operating budget by increasing expenditures and being offset by projected savings or new revenues generated by the project. In FY 2025, the Town will invest a total of $20,874,734 in capital, 79.1% in improvements other than buildings (bridge replacement), 9.2% in Town Hall Project, 8.2% in Sewer and Stormwater projects, 2.5% in Machinery and Equipment, 1% in vehicles and 0.5% in computer software.

Park Impact Fund

In FY 2025, the Town's Park Impact Fund accounts for revenues and expenditures as required by the Town of Bay Harbor Islands Ordinance No. 784 passed by the Town Council on November 11th, 2005. The major project is the 96th Street Park Construction, allocated to the Park Impact Fund for $200,000. The total cost of the project for 96th Street Park Construction is $470,000. The remaining balance will be carried forward to FY 2025. The project will be put out for bid by the end of the current fiscal year. In addition, funds are appropriated in this budget for bike racks.

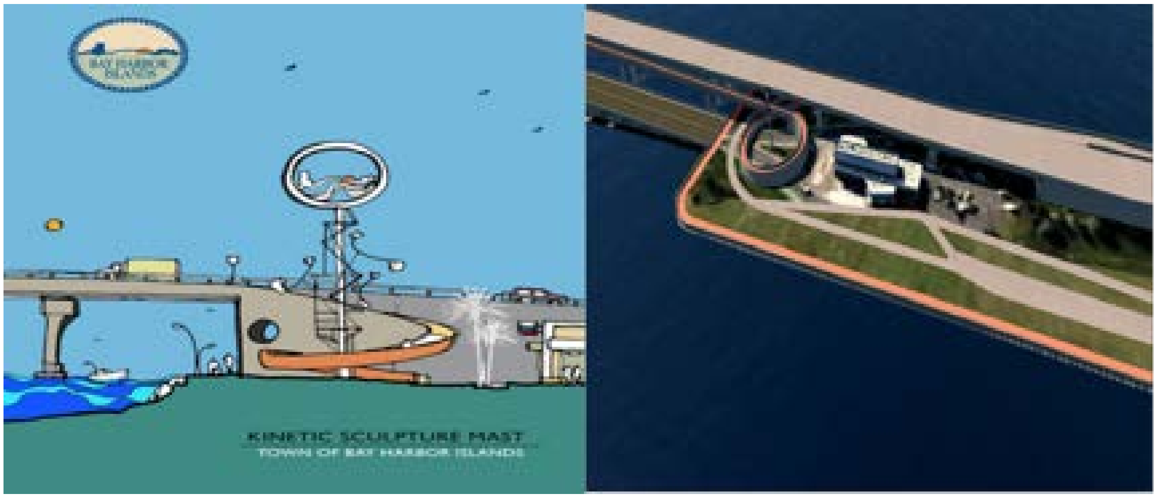
Enterprise Funds:

Causeway Fund

The Town of Bay Harbor Islands FY 2025 proposed budget for Causeway Fund will fund capital outlay improvement projects.

Since the engineering report on the Town's four owned bridges determined that the main Causeway Bridge is functionally obsolete, the Causeway Bridge needs to be replaced. The Causeway Bridge project is currently in the final stages of the Project Design and Environmental (PD&E) process and will be proceeding with the design phase for the remainder of FY 2025.

During FY 2022, the Town issued a Request for Qualifications and received proposals from five (5) engineering firms to assist with the Broad Causeway Bridge replacement project. The selection committee reviewed proposals from these engineering companies and after long consideration concluded that Atkins North America, Inc. would be the best suitable for the BC-160 Broad Causeway Drawbridge Replacement project. Since then, the Town amended its FY 2022 annual budget and fully funded the Project Design and Environmental (PD&E) Study stage in FY 2022 with a completion date running to FY 2025. The advancement of PD&E funding was needed due to Miami-Dade County LRTP/TIP requirements regarding the application entry to TPO programming. For FY 2025, the Town has allocated $7.5 million of Causeway funds to fund half of the design for the Broad Causeway Bridge Replacement Project. The appropriations that are not expended in the FY 2025 budget year will be carried forward to the FY 2026 budget year. The Town will continue to actively pursue grants and appropriations for this project.



The said engineering report also stated that the Indian Creek and West Relief bridges were structurally deficient. As a result, weight limits were imposed by the Federal Department of Transportation (FDOT). It is anticipated that with the full completion of the Indian Creek Bridge repairs, the weight restrictions may be lifted.

The other Causeway Fund capital outlay projects include appropriations for the following:
- Indian Creek Bridge structural repairs BC - 159
- Waterway Bridge structural repairs (Middle Bridge) BC – 161
- Rehabilitation of Broad Causeway Bridge No 875010 BC – 158
- Replacement of Broad Causeway Bridge - PD&E Study
- Artificial Reef Project funding for Phase I and Phase II
- Seawall Replacement at 9600 West Bay Harbor Drive funding with a grant
- West Relief Bridge-N Miami Design & Construction

Sewer and Water Fund

A water rate increase of 13.6%, which represents a pass-through increase for our customers as a result of Miami-Dade County Water and Sewer Department's rate increase for water purchased by the utility. The FY 2025 proposed budget includes a rate increase for water service revenue projections.
The City of Miami Beach added a surcharge to the County's rates to determine the rates charged to the Town for wastewater removal. The Town analyzed the proposal from the City of Miami Beach for the surcharge increase and will not project an increase to the wholesale sewer rate in FY 2025.

The Town is budgeting several additional capital outlay projects in Sewer and Water Funds.

Parking Fund

In FY 2025, parking revenues, including a proposed increase in parking fees are projected to be $1,415,155. The expenditures include partial funding for (1) Compliance Manager, (1) Parking and Crossing Guard Supervisor, (1) Parking Enforcement Officer, and operating expenses such as merchant fees, operating supplies, repairs & maintenance of equipment and other recurring charges.

Notable Parking Fund capital outlay expenditures that are budgeted in Fiscal Year 2025 are below:
- Concrete Panel Fence Replacement.
- Parking Meter Machine Software.
- Replace Expansion Joints in parking garage decking.

Solid Waste

In FY 2025, service revenues for the monthly solid waste collection fee for residents and businesses are projected to be stagnant. Although Coastal Waste and Recycling increased the pickup fees by approximately 3.4% as allowed by contract, the Town has adjusted the revenues during the budget year, which includes a built-in CPI adjustment. Solid Waste Fund operating and capital expenses are projected to be $1,122,327.

Stormwater Fund

In FY 2025, the Stormwater budget is projected to decrease by $61,936 due to savings in the personnel budget. Stormwater Fund operating and capital expenses are projected to be $765,936.

Millage Recommendation

The recommended millage rate of 3.1728 mills for FY2025 is the same as FY2023 and FY2024. The rolled-back millage rate is 2.8829. It is calculated based on an overall increase in the preliminary certified taxable value of 10.6%, as per Property Appraisers' certified values as of July 1, 2024. The increase in the final gross taxable value is ($201 million) and the proposed millage rate will generate $637,792. The total taxes to be levied are $6,652,318. This millage rate will generate budgeted property tax revenue of $6,319,702 for FY 2025, which is 95% of the total tax levy of $6,652,318.

The Town of Bay Harbor Islands has experienced solid growth in taxable property value in recent years; 16.4% in FY 2024, and 10.6% in FY 2025. New construction from remaining infill properties is minimal, hence the decrease in new construction.

The Town Council and dedicated staff have worked hard to develop this year's budget so that the Town can continue to provide extensive, quality services, amenities, and infrastructure that improve and beautify the Town, address safety, and provide financial stability for the Town's residents and property owners.

We developed a budget that keeps us competitive in the employment market. It is critical to recruit and retain qualified personnel to maintain the quality of life for our residents. Fiscal responsibility is at the forefront of our entire management team. We are fortunate to have a dedicated team that has kept the wheels turning and not skipped a beat in providing our residents with optimal services. We have developed a budget that is conservative in revenues and lean on expenses. We hope to be able to fulfill every Council member's priorities and goals for the Town.

We have redesigned the budget document to reflect changing practices in governmental budgeting and enhanced technology that makes information more accessible to the public. To view the digital budget book, go to the following link: https://town-bay-harbor-islands-fl-budget-book.cleargov.com/17417

I continue to express my gratitude for the commitment, energy, and contribution of the elected officials and the staff members who continue to deliver a high level of service to the Town of Bay Harbor Islands community.

Respectfully submitted,

Jenice Rosado

Town Manager

- C — COMMUNITY
- I — INNOVATION
- T — TRADITION
- I — INTEGRITY
- Z — ZONING & ECONOMIC DEVELOPMENT
- E — EFFICIENCY & EXCELLENCE
- N — NATURAL SETINGS
- S — SERVICE & SAFETY

Guide to the Budget Document

Guide to the Budget Document

This guide is provided to assist the reader in understanding the construction and layout of the budget document.

Budget Message Section

The first critical reading of the Annual Budget is the Town Manager's Message. The reader will gain an understanding of the Town Manager's vision, critical issues, recommended policy and operational changes and a financial plan.

Introduction

This section provides the reader with the background of the Town. Included in this section are the Town's history, demographics, description of the type of government, and town-wide organizational chart.

Budget Overview Section

This section provides the reader with the basic overview of the budget. Included is the budget calendar, budget process, fund structure, budget summary, millage rate information, personnel complement, program modifications, capital expenditures and debt management.

Funds/Departments Summary

This budget document is organized on an individual fund basis. Revenues and expenditures for the Town are budgeted within a variety of fund types and funds within types. The fund types include the general fund, special revenue funds, and enterprise funds. Each fund includes a summary, detailed revenues and expenditures/expenses and a description of each department and/or program budgeted for that fund. Budget information, for comparison purposes, includes actuals from Fiscal Year 2022, actuals from Fiscal Year 2023, budgeted Fiscal Year 2024, and budgeted Fiscal Year 2025. The funds are listed in bold in the Table of Contents.

Appendix

This section includes information on the Town's financial policies, and a glossary of terms used throughout this document.

Principal Officials of the Town of Bay Harbor Islands

TOWN OF BAY HARBOR ISLANDS
ANNUAL PROPOSED BUDGET
FISCAL YEAR 2024-2025

Mayor Joshua D. Fuller
Vice Mayor Isaac Salver
Council Member Stephanie Bruder
Council Member Teri D'Amico
Council Member Molly Diallo
Council Member Eric Rappaport
Council Member Robert H. Yaffe

Council Members


Mayor
Joshua D. Fuller


Vice Mayor
Isaac Salver


Council Member
Stephanie Bruder


Council Member
Teri D'Amico


Council Member
Molly Diallo


Council Member
Eric Rappaport


Council Member
Robert H. Yaffe

Town of Bay Harbor Islands, Florida

Administrative Of cials

Jenice Rosado, Town Manager

Yvonne P. Hamilton, Town Clerk

Greenspoon Marder, LLP, Town Attorney by Joseph Geller

Administrative Staff

Mike Mesa, Assistant Town Manager/Chief Building Official

Lindsley Noel, Chief of Police

Donald Blanchard, Deputy Chief of Police

Sandra Siefken, Finance Director

Joel Jacobi, Educational Programs Director

Rodney Carrero-Santana, Town Engineer

David Hernandez, Public Works Director

Shaun Sharon Gelvez, Human Resources and Risk Management Director

Roberto Gonzalez, IT Director

Lorrainia Bell, Town Planner

Budget Award

GOVERNMENT FINANCE OFFICERS ASSOCIATION

Distinguished Budget Presentation Award

PRESENTED TO

Town of Bay Harbor Islands
Florida

For the Fiscal Year Beginning

October 01, 2023

Christopher P. Morrill
Executive Director

Government Finance Officers Association of the United States and Canada (GFOA) presented a Distinguished Budget Presentation Award to Town of Bay Harbor Islands, Florida, for its Annual Budget for the fiscal year beginning October 1, 2023. In order to receive this award, a governmental unit must publish a budget document that meets program criteria as a policy document, as a financial plan, as an operations guide, and as a communications device.

This award is valid for a period of one year only. We believe our current budget continues to conform to program requirements, and we are submitting it to GFOA to determine its eligibility for another award.

History of Town

Town of Bay Harbor Islands

The Town of Bay Harbor Islands is a town in Miami-Dade County, Florida, United States. The population was 5,922 at the 2022 census estimation. It is separated from the mainland by Biscayne Bay, over which the land masses are connected via Broad Causeway. On the mainland side, Bay Harbor Islands is bordered by the city of North Miami, while to the east it borders the communities of Bal Harbour and Surfside. To the south lies the exclusive Village of Indian Creek. Bay Harbor Islands is about 20 minutes' driving distance away from Miami International Airport and is situated between the larger cities of Aventura and Miami Beach.

The Climate

The Town of Bay Harbor Islands enjoys an excellent climate year-round with warm temperatures much of the year. Unlike other warm locations, the frequent breezes rarely allow the temperatures to become excessive; the temperature rarely rises beyond the mid-90s in any year. Winter temperatures rarely hit the 40s and usually last for less than a few days each year.

The Architecture/Design Style

Town of Bay Harbor architecture exemplifies the design styles that have defined South Florida development. Architectural styles of the beachfront enclaves include Ambienta, Sereno at Bay Harbor Islands, KAI at Bay Harbor Islands, Le Jardin and contemporary designs.

The Business District

Visitors to Bay Harbor Islands are pleasantly surprised to discover a quaint, elegant, two-block business district on Kane Concourse (96 Street). Along the beautifully landscaped Concourse, visitors find great shopping, fine dining, professional offices, and art. On the easternmost median, Robert Indiana's "Love" sculpture adorns the median nestled among the beautiful and majestic palms. On the most western median, Romero Britto's "Heart" sculpture shines brightly to capture the essence of the beautiful islands that make up the Town.

Shopping

The opportunity to meet retail needs lies along the business blocks of Town of Bay Harbor Islands. The area is host to numerous restaurants featuring many ethnic regions and kosher menus, clothing and jewelry stores, service businesses, specialty and gift shops and several banks.

Development
In recent years, Bay Harbor Islands has become one of the most promising emerging suburbs in Miami. It is a clean and well-maintained Town, located on two large islands. New developments in Bay Harbor Islands are currently growing rapidly, and modern, stylish, and well-thought-out housing attracts new investors to the Town.

Coconut Grove-based Terra, led by David Martin, has bought a development site along Bay Harbor Islands' Kane Concourse, with plans for a residential, office and retail project. The Town Council in January 2020 approved a mixed-use development consisting of residential units and commercial space.

Population
The US Census Bureau 2022 population estimate of the Town of Bay Harbor Islands is 5,922 full-time residents, and the daytime population is estimated at 4,995, which represents the effect of persons coming into or leaving the community for work, entertainment, shopping, etc. during the typical workday. An increased daytime population puts greater demand on host community services, which directly impacts operational costs.

Demographics
The information in the population overview graphs reflects the 2022 US Census data. Data comes from the US Census Bureau.

Incorporation
The Town of Bay Harbor Islands, Florida was incorporated by the State of Florida on April 28, 1947.

Form of Government
The Town of Bay Harbor Islands is a Council/Manager form of government. This one hundred-year-old style of municipal government balances citizen policy leaders, through elected representatives, with a professionally trained administrator. The elected representatives set policy and provide oversight for the administrator.

Town of Bay Harbor Islands Council
The Town Council consists of seven elected representatives: the Mayor, the Vice Mayor, and five Council Members who are elected for four-year term. The present Town Council was elected in April 2024.

The Incumbent Council
The current Town Council is pictured on the title page of this document and includes:

- Mayor Joshua D. Fuller
- Vice Mayor Isaac Salver
- Council Member Stephanie Bruder
- Council Member Teri D'Amico
- Council Member Molly Diallo
- Council Member Eric Rappaport
- Council Member Robert H. Yaffe

The Town Council provides policy guidance to the Town at a salary of one dollar ($1) per year. See the Town Council department section on the General Fund for more information.

Council Contact
The elected officials may be contacted through Town Hall by calling (305) 866-6241 or via email. Their respective email addresses follow:

Mayor Joshua D. Fuller
jfuller@bayharborislands-fl.gov (mailto:jfuller@bayharborislands-fl.gov)

Vice Mayor Isaac Salver
isalver@bayharborislands-fl.gov (mailto:isalver@bayharborislands-fl.gov)

Council Member Stephanie Bruder
sbruder@bayharborislands-fl.gov (mailto:sbruder@bayharborislands-fl.gov)

Council Member Teri D'Amico
tdamico@bayharborislands-fl.gov (mailto:tdamico@bayharborislands-fl.gov)

Council Member Molly Diallo
mdiallo@bayharborislands-fl.gov (mailto:mdiallo@bayharborislands-fl.gov)

Council Member Eric Rappaport
erappaport@bayharborislands-fl.gov (mailto:erappaport@bayharborislands-fl.gov)

Council Member Robert H. Yaffe
ryaffe@bayharborislands-fl.gov (mailto:ryaffe@bayharborislands-fl.gov)

Council Meeting Schedule
The Town Council complies with the Sunshine Laws of the State of Florida. Florida's Government-in-the-Sunshine law provides a right of access to governmental proceedings at both the state and local levels. It applies to any gathering of two or more members of the same board to discuss some matter which will foreseeably come before that board for action. There is also a constitutionally guaranteed right of access. Virtually all state and local collegial public bodies are covered by the open meetings requirements.

The Regular Meetings of the Mayor and Town Council are scheduled for the second Wednesday of every month and are broadcast over the internet. They are currently held at the Morris N. Broad Community Center, 1175 95th St. Bay Harbor Islands, Fl and begin at 7:00p.m. Other properly noticed meetings may be held as needed. Please check the Town of Bay Harbor Islands website, bayharborislands-fl.gov (https://www.bayharborislands-fl.gov/) to verify the dates of all meetings.

Communications
Some events like the adoption of ordinances are noticed in the *Miami Daily Business Review* and the *Miami Herald* newspaper. The Town also publishes its own monthly publication, the NewsWaves, which is mailed throughout the Town and available on the Town's website. Finally, a lot of information about the Town and current events may be found on the Town's official website, bayharborislands-fl.gov (https://www.bayharborislands-fl.gov/), and on its popular social media pages, Facebook.com/bayharborislands (https://www.facebook.com/bayharborislands) and Instagram.com/bayharborislands (https://Instagram.com/bayharborislands).

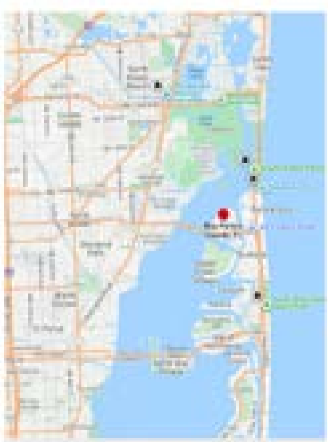
Town Facilities
The Town of Bay Harbor Islands is engaged in a range of services, so it has developed a number of facilities over the years from various public properties: The Government Center located at 9665 Bay Harbor Terrace, which used to house, Town Hall, the Police Department and Building Department is scheduled to be demolished in FY 2024-25 and staffed relocated to temporary trailers located at 1030 95th Street; the Morris N. Broad Community Center and Library; a Tennis Center; Officer Winters Park on 98th Street, offering both a water feature and a playing field with high-quality artificial turf as well as an adjacent Dog Park; the 95th Street Park

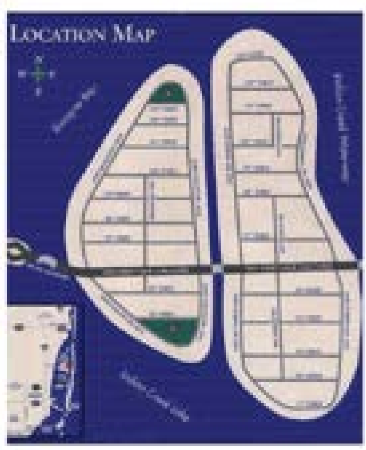
with lighting and stage areas for outdoor performances; a waterfront Tot Lot; a passive park featuring outdoor exercise equipment; a second passive park with an adjacent dog park; and a Municipal Garage as well as numerous additional municipal parking areas.

Location

The Town of of Bay Harbor Islands is made up of two kidney-shaped islands that cover less than a half-square mile of land, making it one of the smallest towns in Miami-Dade County. But what we lack in size, we make up for in our lush, green surroundings, waterfront views, thriving community and perfect location. Known as "The Best-Kept Secret on the Water," our little Town truly exudes affordable luxury.

Visitors to Bay Harbor Islands are pleasantly surprised to discover a quaint and elegant two block business district on Kane Concourse (96th Street). Along the beautifully landscaped Concourse, visitors will find great shopping, fine dining, professional offices and art. On the eastern most median, Robert Indiana's "Love" sculpture adorns the median nestled amongst the beautiful and majestic palms. On the western most median, Romero Britto's "For You" sculpture shines brightly, capturing the very essence of the beautiful islands that make up the Town.





Population Overview

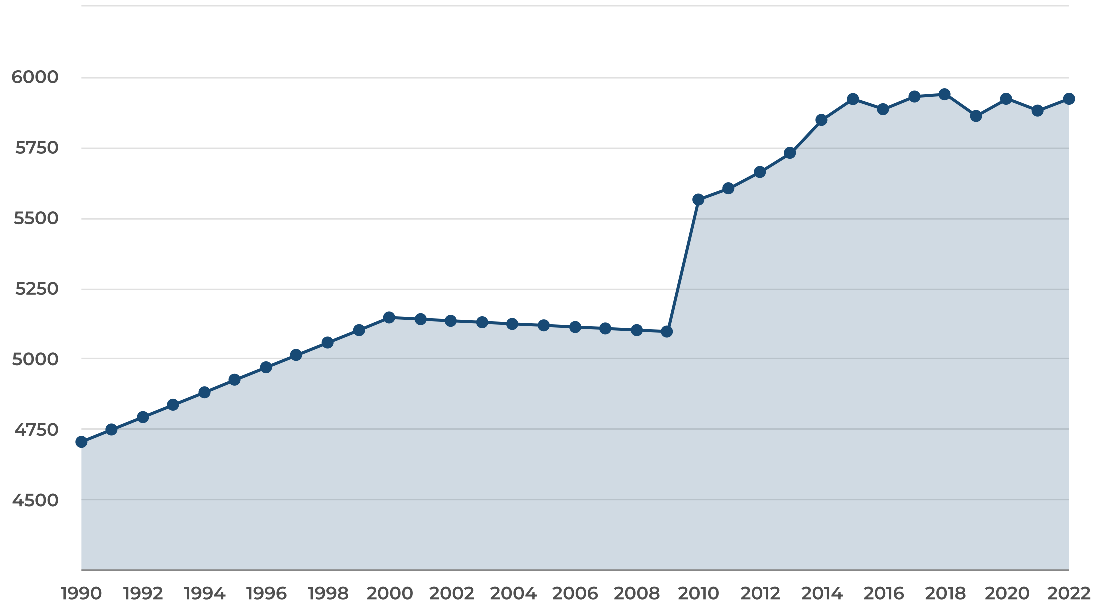
TOTAL POPULATION

5,922

▲ .7%
vs. 2021

GROWTH RANK

209 out of **414**
Municipalities in Florida



** Data Source: Client entered data for year 2022*

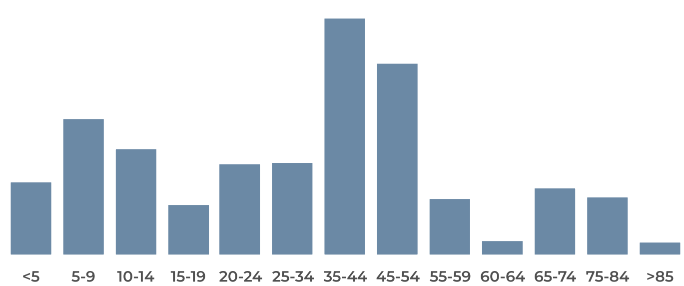
DAYTIME POPULATION

5,145

Daytime population represents the effect of persons coming into or leaving a community for work, entertainment, shopping, etc. during the typical workday. An increased daytime population puts greater demand on host community services which directly impacts operational costs.

** Data Source: American Community Survey 5-year estimates*

POPULATION BY AGE GROUP



Aging affects the needs and lifestyle choices of residents. Municipalities must adjust and plan services accordingly.

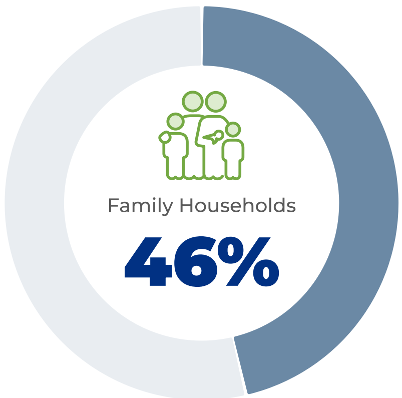
** Data Source: American Community Survey 5-year estimates*

Household Analysis

TOTAL HOUSEHOLDS

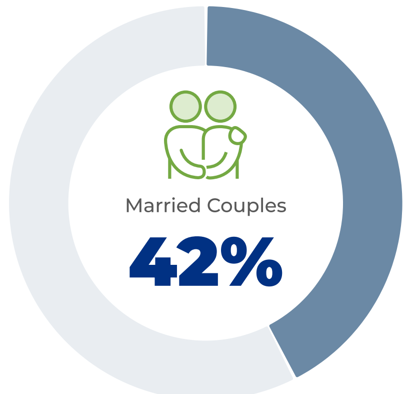
2,208

Municipalities must consider the dynamics of household types to plan for and provide services effectively. Household type also has a general correlation to income levels which affect the municipal tax base.



▼ .9%

lower than state average



▼ 9%

lower than state average

▲ 5%

higher than state average

▲ 52%

higher than state average

** Data Source: American Community Survey 5-year estimates*

Economic Analysis

Household income is a key data point in evaluating a community's wealth and spending power. Pay levels and earnings typically vary by geographic regions and should be looked at in context of the overall cost of living.

HOUSEHOLD INCOME

Median Income

73,587

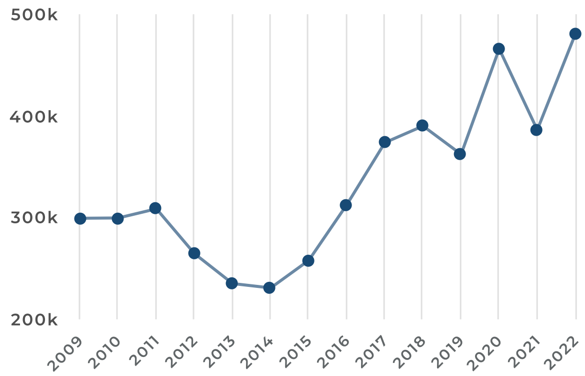
▲ 8%
higher than state average

** Data Source: Bay Harbor Islands, FL 2022*

Housing Overview

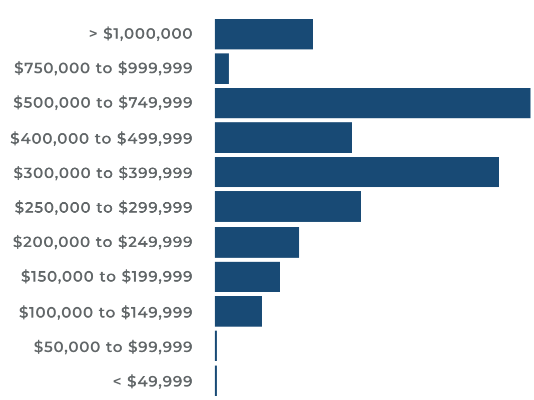
2022 MEDIAN HOME VALUE

480,600



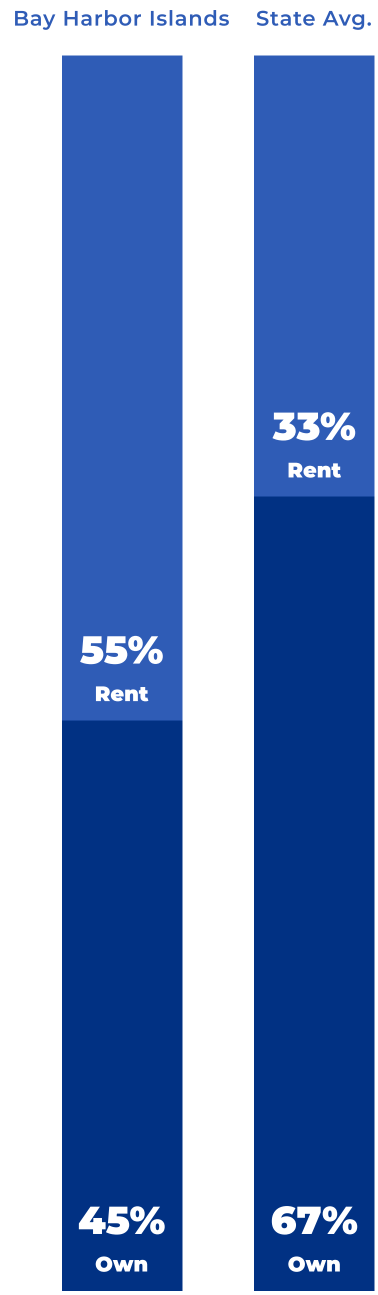
** Data Source: Bay Harbor Islands, FL 2022*

HOME VALUE DISTRIBUTION



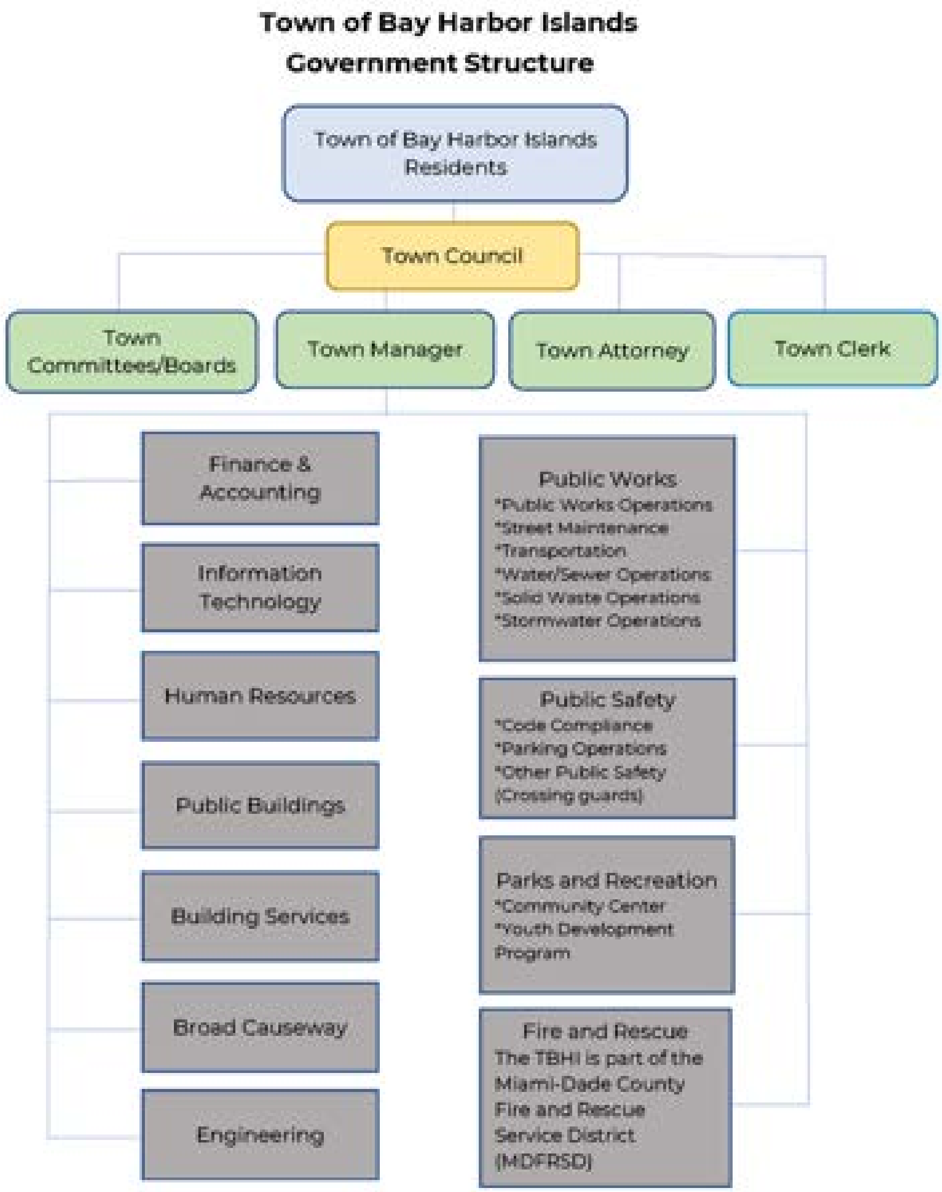
** Data Source: 2022 US Census Bureau (http://www.census.gov/data/developers/data-sets.html), American Community Survey. Home value data includes all types of owner-occupied housing.*

HOME OWNERS VS RENTERS



** Data Source: 2022 US Census Bureau (http://www.census.gov/data/developers/data-sets.html), American Community Survey. Home value data includes all types of owner-occupied housing.*

Government Structure



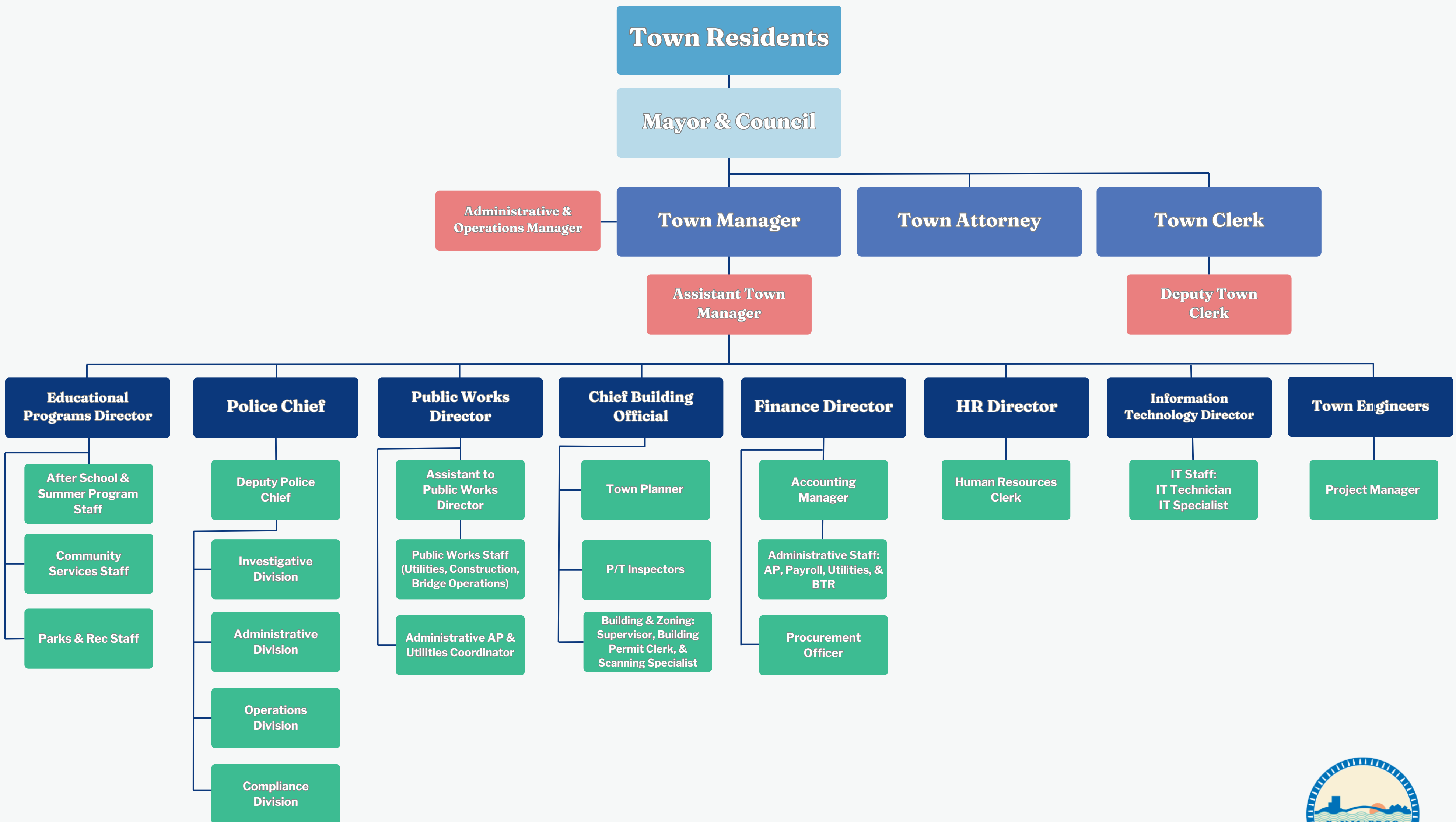
Town of Bay Harbor Islands

Manager
Jenice Rosado

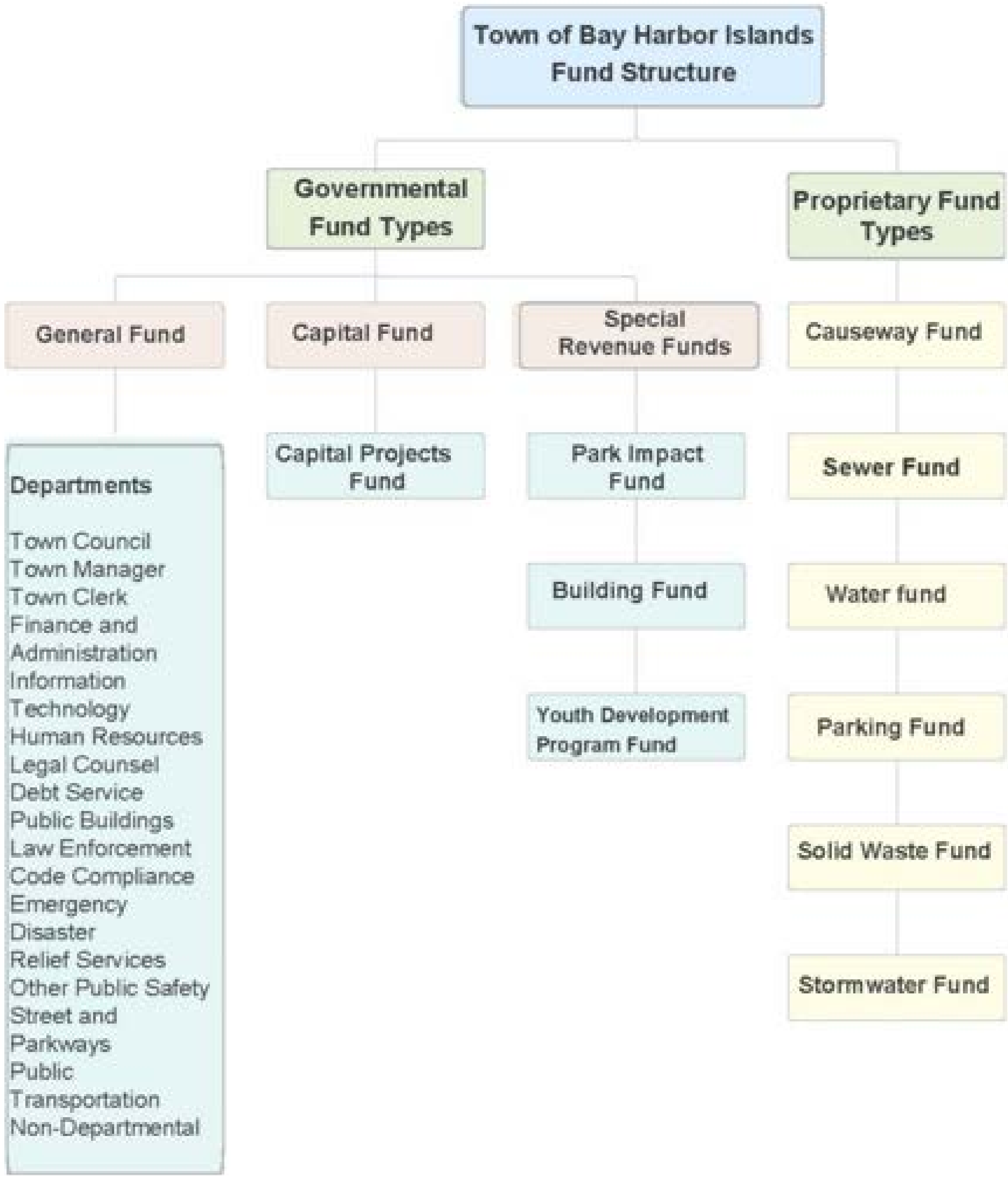
Version
1.0

Date
September 4, 2024

Organizational Chart



Fund Structure



Fund Types and Descriptions

Governmental accounting systems are organized and operated on a fund basis. A fund is an accountability unit used to maintain control over resources segregated for specific activities or objectives. Individual resources are allocated to, and accounted for, in separate funds based upon the purposes for which they are to be spent and the means by which spending activities are controlled. Each separate fund is balanced, with its respective revenues and expenditures appropriated and monitored.

Governmental units establish and maintain funds required by law for sound financial administration. Only the minimum number of funds consistent with legal and operating requirements are established because unnecessary funds result in inflexibility, undue complexity, and inefficient financial administration.

Fund types include:

- *Governmental Funds* – includes General Fund, and Special Revenue Funds;
- *Proprietary Funds* – includes Enterprise Funds; and
- *Fiduciary Funds* – includes funds used to account for assets held in a trustee or agency capacity for others.

The following is a description of the budgeted funds of the Town.

GOVERNMENTAL FUNDS

Governmental Funds are subdivided into two sections: General Fund, and Special Revenue Funds.

General Fund - The General Fund is the primary operating fund. It accounts for all financial resources of the general government, except those required to be accounted for in another fund.

Capital Projects Fund - Capital Projects Fund is used to account for and report financial resources that are restricted, limited, or assigned to expenditure for the acquisition or construction of major capital facilities.

Special Revenue Funds - Special revenue funds are used to account for and report the proceeds of specific revenue sources that are restricted or limited to expenditure for specified purposes other than debt service or major capital projects.

Fund 001 - General Fund

The General Fund of a government unit serves as the primary reporting vehicle for current government operations. The General Fund, by definition, accounts for all current financial resources not required by law or administrative action to be accounted for in another fund. The major sources of revenue for the General Fund include ad valorem taxes, franchise taxes, and intergovernmental revenues. The major departments funded here are: Town Council, Office of Town Manager, Town Clerk, Finance & Administration, Information Technology, Human Resources, Legal Counsel, Debt Service, Public Buildings, Law Enforcement, Building, Code Compliance, Other Public Safety, Street and Parkways, Public Transportation, Parks and Recreation, Children's Trust and Non-Departmental.

Fund 301 - Capital Projects Fund

This fund is used for the purpose of budgeting general capital improvement projects which are expected to survive for three years or more. As a governmental fund, it shares with the general fund a feature of only including those items which must not be budgeted elsewhere. Consequently, capital improvement projects that are associated with specific special revenue, proprietary, or fiduciary funds are not budgeted in the capital projects fund.

The Capital Projects Fund is closely associated with a Five-Year Capital Improvement Plan. The Capital Improvement Plan, however, includes all major capital improvements across all funds. It includes the forecast of substantial capital investments anticipated for the upcoming budget year and for an additional four years.

SPECIAL REVENUE FUNDS

Fund 101 – Building Fund

This fund is used to account for restricted revenues and expenses associated with the Building Department. The department enforces the Building Code, the Dade County Code, the National Fire Protection Agency Code, the National Electrical Code, and is responsible for implementing the Town's Zoning and land use regulations.

Fund 104 – Bright Paths Youth Development Program

This fund is used for the purpose of administering the Bright Paths Youth Development Program, which is partially funded by the Children's Trust. It is classified as a special revenue fund.

Fund 302 – Park Impact Fund

The Park Impact Fund is a type of special revenue fund. The revenues received from building applications and permits must be expensed for renovations and design of existing or new parks within the Town of Bay Harbor Islands limits. Since new development increases density in Town of Bay Harbor Islands and created a need for new recreational facilities, the Town has adopted an Ordinance to address this issue and the need for a special revenue fund.

Fund 303 - Police Forfeiture Fund

The Police Forfeiture Fund is a type of special revenue fund. The revenues received have specific limitations on their use. This fund is used to account for the revenue and expenses from State and Federal forfeitures that the Town receives from various law enforcement agencies. The Public Safety department operates the Police Forfeiture Fund.

PROPRIETARY FUNDS

The Town's Proprietary Funds are Enterprise Funds.

Enterprise Funds - Enterprise funds are used to account for operations: (a) that are financed and operated in a manner similar to private business enterprises where the intent of the governing body is that the costs of providing goods or services to the public on a continuing basis be financed or recovered primarily through user charges; or (b) where the governing body has decided that periodic determination of revenues earned, expenses incurred, and/or net income is appropriate for capital maintenance, public policy, management control, accountability, or other purposes.

Fund 401 – Causeway Fund

Causeway Fund is a type of enterprise fund. The Town owns Broad Causeway bridge that connects barrier islands with through intercostal waterway to the mainland State of Florida. The residents and visitors are required to pay the nominal fee while crossing the Broad Causeway east bound or west bound. These fees are collected charging SunPass or EZ-Pass transponders or by plate. The collected fees are being deposited to the Town's separate bank account and are used to maintain Kane Concourse and Causeway operations.

Fund 402 and 403 - Sewer and Water Fund

The Water and Sewer Fund is a type of enterprise fund. The Town provides water and sewer services to customers within the Town. Charges for the services are made based upon the amount of the service each customer utilizes. Major capital projects can be funded with long term financing (bonds) which are repaid over a long period of time or through Renewal & Replacement reserves. This business-like enterprise provides for personnel, operations, maintenance, collections, debt retirement, and water and sewer operations. The fund operates under the Public Works Department.

Fund 404 - Parking Fund

The Municipal Parking Fund is a type of enterprise fund. The Town provides locations to customers for parking throughout the Town. Charges for the services are made based upon the amount of the service each customer utilizes. This business-like enterprise provides for personnel, operations, maintenance, collections, and parking enforcement. The fund operates under the Public Safety department.

Fund 405 - Solid Waste Collection Fund

The Solid Waste Collection Fund is a type of enterprise fund. The Town provides solid waste and recycling collection services to customers within the Town. Charges for the services are made based upon the type of service (residential, commercial, and recycling) and the cost for disposal of the materials collected. This business-like enterprise provides for personnel, operations, maintenance, collections, disposal, and planning elements. The fund operates under the Public Works department.

Fund 406 - Stormwater Utility Fund

The Stormwater Utility Fund is a type of enterprise fund. The Town provides storm water drainage services to customers within the Town. Charges for the services are based upon the type of structure from which the stormwater is being diverted. This business-like enterprise provides for personnel, operations, maintenance, collections, debt retirement, and planning elements. The fund operates under the Public Works department.

FIDUCIARY FUNDS

Fiduciary (Trust and Agency) Funds- Fiduciary Funds are used to account for assets held by a governmental unit in a trustee capacity or as an agent for individuals, private organizations, other governmental units, and/or other trust funds. An example for the Town of Bay Harbor Islands is the Employee's Retirement Fund. While the Town is accountable for the maintenance of these funds and their annual audit, the assets do not belong to the Town, so the Town does not budget fiduciary funds. The costs of the Town's contribution to keep the Retirement Plan fully funded are budgeted in the various departments.

Budget Overview

Budget Overview

This section contains summary information about the Budget. It includes the Town's: 1) budget calendar, 2) budget process, 3) budget highlights, 4) fund structure, 5) budget summaries, 6) millage rate information, 7) personnel complement, 8) new program modifications and capital outlay (expenditures), and 9) revenue trends.

Policy Document

The Budget indicates: 1) the services the Town will provide during the twelve-month period beginning October 1, 2024, and ending September 30, 2025, 2) the level to which those services will be provided and 3) what modifications to previous year practices and policies are recommended for collection of revenue and distribution of resources. The Town Manager's Budget Message summarizes the challenges and opportunities for the coming year.

Operations Guide

The Budget indicates how revenues are generated and services are delivered to the community. The departmental budget sections provide a multi-year history of expenditures, explain the significant changes in expenditures from the prior year (FY 2024) adopted budget to the recommended upcoming year (FY 2025), and identify funded personnel positions. The document includes an organizational layout for the Town and a three-year breakdown on the levels of staffing.

Financial Plan

The budget outlines the cost of Town services and the fiscal resources to fund those services. Revenues are projected based on historical, trend, and known internal and external factors. Intergovernmental revenues have been confirmed to the extent possible at the time of transmittal of this draft with local, state, and federal agencies. Expenditures are projected. Debt service payments related to capital improvement projects are incorporated within the appropriate fund and department.

Communications Device

The budget seeks to communicate summary information to a diverse audience. This includes:
1) residents and prospective new residents, 2) business owners and prospective investors, 3) the Town Council, 4) the Town Manager and operating departments, 5) granting agencies, 6) lenders, and 7) oversight agencies. The document's organization is designed to allow for easy and quick access to relevant information for each of these audiences.
The document is organized in compliance with current best practices for budgetary reporting. The coding and accounting system reflected herein conforms to the State of Florida's Financial Services Department (FFSD) requirements as well as Generally Accepted Accounting Principles (GAAP). Finally, this document reflects the continuing implementation of standards published by the Government Accounting Standards Board (GASB).

The budget document includes all anticipated funds to be received by the Town including carryover from prior years and all anticipated funds to be expended (or encumbered) by the Town during the fiscal year. The fiscal year for Florida municipalities runs from October 1 through September 30. Throughout this document "FY" will be used to represent "Fiscal Year" meaning the period October 1 – September 30. FY 2025, for example, means the fiscal year running from October 1, 2024, through September 30, 2025.

The document also includes transfers, where appropriate, from one fund to another. Since the allocation to be transferred is accounted for as received funding in each of the funds, the reader is cautioned that the addition of all revenues/incomes across funds overstates the total resources available for allocation. There is a separate page which documents all interfund transfers. This document serves four main purposes: 1) policy and priority establishment, 2) operational guidance, 3) financial planning, and 4) communication and strives to meet these four purposes in the most transparent manner possible.

Budget Summary

THE PROPOSED OPERATING BUDGET EXPENDITURES OF THE TOWN OF BAY HARBOR ISLANDS ARE 29.8% MORE THAN LAST YEAR'S TOTAL OPERATING EXPENDITURES

General Fund	3.1728				
Voted Fund	0.0000				

ESTIMATED REVENUES:	**General Fund**	**Special Revenue Fund**	**Capital Projects**	**Enterprise Fund**	**Total All Funds**
TAXES Millage per $1,000					
Ad Valorem Taxes 3.1728	$6,319,702	$ -	$ -	$ -	$6,319,702
Ad Valorem Taxes 0.0000 (Voted Debt)					
Franchise & Utility Taxes	1,445,423				1,445,423
Sales and Use taxes	-				-
Charges for Services	45,000			18,953,015	18,998,015
Intergovernmental	1,239,869	320,000		726,490	2,286,359
Fines and Forfeitures	251,500	100,000		94,936	446,436
Miscellaneous	405,886	139,806	258,550	1,050,642	1,854,884
Licenses and Permits	90,000	3,655,589		68,762	3,814,351
TOTAL SOURCES	**$ 9,797,380**	**$ 4,215,395**	**$ 258,550**	**$ 20,893,845**	**$ 35,165,170**
Transfers In	2,740,000	377,143	365,883		3,483,026
Fund Balances/Reserves/Net Assets	7,251,340	3,780,104	9,779,556	33,196,710	54,007,710
TOTAL REVENUES TRANSFERS BALANCES	**$19,788,720**	**$8,372,642**	**$10,403,989**	**$54,090,555**	**$92,655,906**
EXPENDITURES					
General Government	3,674,300		1,765,364		5,439,664
Culture and Recreation	608,511	747,143	30,130		1,385,784
Transportation	1,008,636		50,000	23,680,612	24,739,248
Public Safety	6,868,790	1,959,642	171,950		9,000,382
Physical Environment		216,000		7,749,162	7,965,162
TOTAL SOURCES	**$12,160,237**	**$2,922,785**	**$2,017,444**	**$31,429,774**	**$48,530,240**
Transfers Out	377,143	1,765,883		1,340,000	3,483,026
Fund Balances/Reserves/Net Assets	7,251,340	3,683,974	8,386,545	21,320,781	40,642,640
TOTAL APPROPRIATED EXPENDITURES	**$19,788,720**	**$8,372,642**	**$10,403,989**	**$54,090,555**	**$92,655,906**

Property Value and Millage Summary

Property Value	Amount	%
2023 Taxable Value	$ 1,895,652,452	
Increase/Decrease (-) to 2024 Taxable Value	190,588,050	10.1%
Current Year Taxable Value	2,086,240,502	
Current Year Additions (New Construction)	10,430,676	0.5%
Current Year Taxable Value for Operating Purposes	**$ 2,096,671,178**	**10.6%**

15 Year Millage, Taxable Value and Revenue History

Fiscal Year	Millage Rate	Taxable Value	Percent Change in Taxable Value	Property Tax Revenue Gross	Property Tax Revenue Net (95%)
2011	5.2971	$606,645,530	-20.5%	$3,213,462	$3,052,789
2012	5.2971	577,100,052	-4.9%	3,056,957	2,904,109
2013	5.5297	579,865,315	0.5%	3,206,487	3,046,163
2014	5.2500	602,162,980	3.8%	3,161,356	3,003,288
2015	4.9000	698,927,405	16.1%	3,424,744	3,253,507
2016	4.5500	778,065,824	11.3%	3,540,199	3,363,189
2017	4.4000	880,111,322	13.1%	3,872,490	3,678,866
2018	3.9990	1,031,587,742	17.2%	4,125,319	3,919,053
2019	3.7199	1,214,738,329	17.8%	4,518,705	4,292,770
2020	3.6245	1,333,876,001	9.8%	4,834,634	4,592,902
2021	3.6245	1,378,221,700	3.3%	4,995,365	4,745,597
2022	3.5900	1,374,484,392	-0.3%	4,934,399	4,687,679
2023	3.1728	1,628,542,757	18.5%	5,180,558	4,921,530
2024	3.1728	1,895,652,452	16.4%	6,014,526	5,713,800
2025	3.1728	$2,096,671,178	10.6%	$6,652,318	$6,319,702

FY 2024 Value of 1 Mill

Mills	Gross Revenue	Net Revenue (95%)
1.00	$2,096,671	$1,991,837
0.75	1,572,503	1,493,878
0.50	1,048,336	995,919
0.40	838,668	796,735
0.30	629,001	597,551
0.25	524,168	497,959
0.10	$209,667	$199,184

Basis of Budgeting

Basis of Budgeting

Annual appropriated budgets are adopted for all funds on a basis consistent with Generally Accepted Accounting Principles (GAAP). The budget is balanced for every fund. Total anticipated revenues equal total budgeted expenditures plus required transfers, contingencies, and fund balance reserves.

The “basis of accounting” and “basis of budgeting” are the same for governmental funds, except for encumbrances. Unfilled encumbrances expire at the end of the fiscal year. Accordingly, unfilled encumbrances are considered expenditures in the budget but not in the financial statements unless a liability is incurred. The budget document is presented using the modified accrual basis as described below.

Basis of Accounting

The Generally Accepted Accounting Principles (GAAP) basis of accounting for governmental funds is modified accrual. Under the modified accrual basis of accounting, revenues are recognized when susceptible to accrual (i.e., when you know how much the amounts are and have access to them). “Measurable” means the amount of the transaction can be determined and “available” means collectible within the current period or soon enough thereafter to pay liabilities of the current period. The Town considers all revenues available if they are collected within 60 days after fiscal year-end. Expenditures are recorded when the liability is incurred (when an agreement for a purchase is complete).

The accrual (sometimes called “full accrual”) basis of accounting is utilized by proprietary funds (primarily enterprise funds). Under the accrual basis, revenues are recognized in the accounting period in which they are earned, if objectively measurable, whether collected sooner or later. Expenses are recognized when the benefits of the agreement (cost) have been achieved. This is important to correctly calculate debt service coverage levels mandated in the bond agreement for retiring water/sewer/storm drainage debt.

Financial Policies

Procurement Policy:

Sec. 2-1. - Duties of town manager.

The town manager shall oversee the issuance of all requests for proposals ("RFP"), requests for qualifications ("RFQ"), requests for letters of interest ("RFLI") or invitations to bid for goods and/or services.

(Ord. No. 447, § 1, 1-12-87; Ord. No. 705, § 1, 9-9-02; Ord. No. 730, § 1, 10-13-03; Ord. No. 881, § 1, 5-11-09)

Editor's note— Ord. No. 447, adopted Jan. 12, 1987, amended the Code, but did not specify the exact manner of inclusion. Ord. No. 447, § 1, has been codified as § 2-1 at the editor's discretion.

Charter reference – Authority of town manager to make purchases, §33(9)

Sec. 2-1.1. - Procurement limitations; competitive bidding.

Subject to the exceptions enumerated in section 2-1.2, all purchases of or contracts for materials, supplies, equipment, improvements or services (collectively "procurements") shall be made or entered into in accordance with the provisions of this section.

(a) Procurements less than $25,000.00. Procurements where the total amount to be expended is not in excess of $25,000.00 may be made by the town manager or his/her designee without the necessity of approval by the town council and without competitive bidding. Single purchases or contracts in excess of $25,000.00 shall not be broken down to amounts of less than$25,000.00 to avoid the requirements of this section.

(b) Procurements greater than $25,000.00 but less than $50,000.00. Procurements where the total amount to be expended is in excess of $25,000.00 but which does not exceed $50,000.00 may be made by the town manager or his/her designee, without the necessity of approval by the town council. A minimum of three (3) price quotations shall be obtained when practicable. Price quotations or refusals to submit a price quotation may be obtained verbally, but must be documented in writing. Single purchases or contracts in excess of $50,000.00 shall not be broken down to amounts of less than $50,000.00 to avoid the requirements of this section.

(c) Procurements greater than $50,000.00. Procurements where the amount to be expended is in excess of $50,000.00 shall be approved by the town council. A public invitation to bid shall be prepared and advertised on the town's website and in a newspaper of general circulation. A minimum of three (3) written bids shall be obtained when practicable. Bids, price quotations or refusals to submit a bid or price quotation shall be documented in writing and provided to the town council for review and approval. In the event a procurement governed by this section is for an indefinite quantity of goods or services, the goods and services shall be memorialized by a written agreement that shall be no more than a three (3)-year term, with a two (2)-year option at the town council's discretion. All open-ended procurement/service agreements shall state that they shall be terminable without cause upon written notice by the town manager.

(d) Exception to procurement limitation. The town manager may procure automobile fuel, legal advertisements and normal utilities, including gas, electric and communication services in an amount in excess of $50,000.00 without the approval of the town council, provided the procurement is consistent with the town budget.

Sec. 2-1.2. – Exemptions and waivers from competitive bidding.

a) The following shall be exempt from the competitive bidding requirements of section 2-1.1, but shall not obviate the need for the approval of the town council for any transaction exceeding $25,000.00.

(1) Emergency purchases which are more fully described in section 2-1.3;
(2) Contracts for professional services;
(3) Contracts which are governed by F.S. § 287.055, the Consultants' Competitive Negotiation Act;
(4) Contracts for services governed by F.S. § 218.391, Auditor Selection Procedures;
(5) Other contracts for which the selection process is provided by state law;
(6) Contracts which utilize a bid or proposal which has been secured by another governmental entity, a "piggyback contract";
(7) Contracts made under cooperative bids by the town jointly with other governmental agencies;
(8) Contracts for procurement which are only available from a sole source of supply upon the filing of a written request for such exemption by a town department head to the town manager outlining the conditions and circumstances involved.
(b) The town council may, by resolution, waive competitive bidding requirements for a specific transaction if it is found to be in the best interest of the town.

(Ord. No. 881, §1, 5-11-09)

Sec. 2-1.3. - Emergency procurements.

(a) Notwithstanding any other provisions of this division, the town manager may make emergency procurements without receiving prior approval from the town council when a threat to public health, welfare, or safety exists; provided that such emergency procurements shall be made in accordance with the competitive bidding requirements enumerated in section 2-1.1 to the extent determined by the town manager to be practicable under the circumstances.
(b) Town manager shall report the procurement at the next regular meeting of the town council with a full written report of the circumstances of the emergency, including an itemized accounting of the emergency procurement.
(Ord. No. 881, §1, 5-11-09)

Sec. 2-1.4. - Cone of silence.
The town hereby adopts for its own use the cone of silence procedures enumerated in section 2-11.1(t) of the Code of Miami Dade County (the "County Code") as it may be amended from time to time.
(Ord. No. 881, §1, 5-11-09)

Sec. 2-1.5. - Reserved.
Editor's note - Ord. No. 1009, § 1(Exh. A), repealed former § 2-1.5 in its entirety which pertained to a notice of bid for procurements over $10,000.00 and derived from Ord. No. 881, § 1, adopted May 11, 2009.
Sec. 2-1.6. - Bid awards.
Bid awards shall be made to the lowest responsible and responsive bidder. Price shall not be the sole consideration in determining which submitting bidder is the lowest responsive responsible bidder. Other considerations may include, but are not limited to, the following: the capacity, ability, and skill of the bidder to perform the contract including experience in the specific type of work or project involved; education, degrees, certifications, and professional licensures; the character, integrity, reputation, judgment, experience, and efficiency of the bidder; past and current compliance with relevant laws and regulations; past and current record of performance with the town. The town retains the right to reject all bids.
(Ord. No. 881, §1, 5-11-09)

Sec. 2-1.7. - Bid opening procedure
All sealed bids received by the town shall be opened by the town clerk and publicly read into the record on the day specified by the bid advertisement. Bids received by the town following the designated time shall not be accepted and shall be returned to the submitting bidder unopened.
(Ord. No. 881, §1, 5-11-09)

Sec. 2-1.8. - Tabulation and recommendation.
Upon completion of the bid openings and reading, all bids received shall be sent to the department originating the purchase for tabulation and recommendation to the town council (the "recommendation"). If the low bidder is not the recommended recipient of an award, the reasons for the recommendation must be documented in writing.
(Ord. No. 881, §1, 5-11-09)

Sec. 2-1.9. - Action by council.
Upon submission of the recommendation to the town council, the town council shall accept, reject, modify or refer the recommendation for additional review.
(Ord. No. 881, §1, 5-11-09)

Sec. 2-1.10. - Authority to resolve protested bids and proposed awards.
The town hereby adopts, for its own use, the bid protest procedures enumerated in section 2-8.4 of the County Code as it may be amended from time to time. All references to county personnel in section 2-8.4 of the County Code shall henceforth be applicable to town personnel who serve in comparable capacities to the county personnel referred to therein.
(Ord. No. 881, §1, 5-11-09)

Investment Policy:

I. Scope

The investment policy shall apply to funds under the control of the Town of Bay Harbor Islands in excess of those required to meet current expenses. This investment policy shall not apply to pension funds, including those funds in Florida Statutes chapters 175 and 185. Nor shall this investment policy apply to funds related to the issuance of debt where there are other existing policies or indentures in effect for such funds, however, absent such other controlling documents this policy shall apply to such funds. The Finance Director or duly authorized personnel will consolidate, where practicable and allowable, for the purposes of investment, cash balances and investments from all funds covered by this policy to maximize investment earnings and reduce risks. The investment of funds shall comply with all controlling state statutes, ordinances and covenants covering the Town of Bay Harbor Islands' investments.

II. General Objectives

The primary objectives, in priority order, of investment activities shall be safety, liquidity, and yield:

1. *Safety* – Safety of principal is the foremost objective of the investment program. Investments shall be undertaken in a manner that seeks the preservation of capital in the overall portfolio. The objective will be to limit credit risk and interest rate risk to a level commensurate with the risks associated with prudent investment practices and performance benchmarks, if applicable.

A. *Credit Risk* – The Town of Bay Harbor Islands will limit credit risk, the risk of loss due to the failure of the security issuer or backer, by diversifying the investment portfolio so that potential losses on individual securities will be minimized and by limiting investments to specified credit ratings.

B. *Interest Rate Risk* – The Town of Bay Harbor Islands will minimize the risk that the market value of securities in the portfolio will fall due to changes in general interest rates by limiting the maximum duration of the overall portfolio to five years.

2. *Liquidity* – The investment portfolio shall remain sufficiently liquid to meet all operating requirements that may be reasonably anticipated. This is accomplished by structuring the portfolio so that securities mature to meet anticipated demands (static liquidity). Furthermore, since all possible cash demands cannot be anticipated, the portfolio should consist largely of securities with active secondary or resale markets (dynamic liquidity). The portfolio may be placed in local government investment pools or money market mutual funds that offer same-day liquidity for short-term funds.

3. *Yield* – The investment portfolio shall be designed with the objective of attaining a market rate of return, as measured by specified benchmarks, throughout budgetary and economic cycles, taking into account the investment risk constraints and liquidity needs. Return on investment is of secondary importance compared to the safety, liquidity, and transparency objectives described above. The core investments are limited to relatively low risk securities in anticipation of earning a fair return relative to the risk being assumed. Securities shall not be sold prior to maturity with the following exceptions:

A. A security with declining credit may be sold early to minimize loss of principal.

B. A security swap that would improve the quality, yield, or target duration in the portfolio.

C. Liquidity needs of the portfolio require that the security be sold.

4. *Transparency* – The Town of Bay Harbor Islands shall operate its portfolio in a transparent manner, making its periodic reports both available for public inspection and designed in a manner which communicates clearly and fully information about the portfolio, including market pricing, adjusted book value, yields, and CUSIPs of various securities.

III. Standards of Care

1. *Prudence* – The standard of prudence to be used by investment officials shall be the Prudent Person Rule and shall be applied in the context of managing an overall portfolio. Town of Bay Harbor Islands personnel, acting in accordance with this investment policy and exercising due diligence shall be relieved of personal responsibility for an individual security's credit risk or market price changes, provided deviations from expectations are reported to the Town Manager in a timely fashion and the liquidity and the sale of securities are carried out in accordance with the terms of this policy. The Town Manager has the discretion to report any material events to the Town Commission. The annual audit report shall be presented to the Town Commission. The Prudent Person Rule states that: "Investments should be made with judgment and care, under circumstances then prevailing, which persons of prudence, discretion, and intelligence exercise in the management of their own affairs, not for speculation, but for investment, considering the probable safety of their capital as well as the probable income to be derived from the investment."

2. *Ethics and Conflicts of Interest* – The Finance Director and other authorized personnel shall refrain from personal business activity that could conflict with the proper execution and management of the investment program, or that could impair their ability to make impartial decisions. These investment officials shall disclose to the Town Manager annually, in a written statement, any material interests in financial institutions with which they conduct business with the Town of Bay Harbor Islands. They shall further disclose any personal financial/investment positions that could be related to the performance of the Town's investment portfolio. They shall refrain from undertaking personal investment transactions with the same individual(s) with whom business is conducted on behalf of the Town of Bay Harbor Islands.

3. *Delegation of Authority* – Authority to manage the investment program is granted to the Finance Director and other authorized personnel. Additional authorized personnel include a Procurement Officer and any other person or position approved by the Town Manager. The Town of Bay Harbor Islands may seek professional advice and therefore may contract with a federally registered investment advisory firm that specializes in public funds fixed income management. This engagement would be set forth in a separate Investment Advisory Agreement approved by the Finance Director. No person may engage in an investment transaction except as provided under the terms of this policy. The Finance Director shall be responsible for all transactions undertaken and shall establish a system of controls to regulate the activities of subordinate officials.

4. *Bid Process* – The Finance Director or designee will determine the approximate maturity date and optimal types of investment based on the cash flow needs and market conditions, and solicit bids from a minimum of three qualified institutions as determined under Section III 3 and Section IV. Bids shall be held in confidence until the investment objective is determined and the bid has been awarded. Additional guidance is provided in the Florida Statutes. With the exception of new issues, this process is used for securities purchased or sold. In the event that three bids are not available, the Finance Director or designee may select a security based upon a documented comparison of similar securities.

IV. Broker Dealers, Safekeeping and Custody

1. *Authorized Financial Dealers and Institutions* – The Town shall maintain a list of qualified financial institutions as follows:

A. Qualified public depositories in accordance with Chapter 280, Florida Statutes.

B. A primary or regional broker dealer that qualifies under Securities and Exchange Commission (SEC) Rule 15C3-1 (uniform net capital rule) with a minimum net capital of $10 million ($10,000,000); and Securities Investors Protection Corporation (SIPC).

Both lists shall be reviewed and updated by the Finance Director or designee at least annually.

2. *Annual Review* – An annual review of the qualified financial institutions and broker/dealers will be conducted by the Finance Director or designee. The distribution of trading among the approved broker/dealers of securities which at the time of purchase had maturities greater than 7 days shall be reported annually to the Town Manager, who may at his or her discretion report to Town Commission.

3. *Delivery vs. Payment* – Securities transactions between a broker-dealer and the safekeeping agent or custodian involving purchase or sale of securities by transfer of money or securities must be made on a "delivery vs. payment" basis, if applicable, to ensure that the custodian will have the security or money, as appropriate, in hand at the conclusion of the transaction.

4. *Safekeeping, Custody & Perfection of Interest* – Securities shall be held with a third party; and all securities purchased by, and all collateral obtained by, the unit of local government should be properly designated as an asset of the unit of local government. No withdrawal of securities, in whole or in part, shall be made from safekeeping or custody, except by an authorized staff member of the unit of local government. The Finance Director may execute a Third-Party Custodial Safekeeping Agreement that includes letters of authority from the Town, details of each party's responsibilities, notification of security purchases, sales, delivery, repurchase agreements, wire transfers, safe-keeping and transaction costs, procedures in case of wire failure, or other unforeseen mishaps including liability of each party.

V. Suitable and Authorized Investments

This investment policy shall be authorized by the Town Commission. Investments not listed in the investment policy are prohibited.

The investment portfolio shall be structured in such a manner as to provide sufficient liquidity to pay obligations as they come due. To that end, the investment policy should direct that, to the extent possible, an attempt will be made to match investment maturities with known cash needs and anticipated cash-flow requirements.

Prior to conducting transactions as authorized by this policy, the Finance Director shall determine the approximate maturity date based on cash-flow needs and market conditions, analyze and select one or more optimal types of investment, and competitively bid on the security in question when feasible and appropriate. Except as otherwise required by law, the bid deemed to best meet the investment objectives shall be selected.

Consistent with the Florida Statutes, the following investments will be permitted by this policy:

1. *Authorized Issuers* – The criteria for authorized investments is broken down into four sections. Each investment must comply with the provisions of each section. These sections address who can issue authorized investments, what minimum credit ratings these investments must have, what maturity or other limitations apply concerning interest rate risk, and how much of any security may be held. Subject to additional restrictions in this Part V, securities may be held that are issued by:

A. ***The United States Treasury and Agency Securities*** – Securities that are issued by the United States Treasury or those for which the full faith and credit of the United States government guarantees fully all principal and interests payments.
B. ***Government Sponsored Enterprises (GSE)*** – Securities issued by the Federal Farm Credit Bank (FFCB), the Federal Home Loan Mortgage Corporation (FHLMC), the Federal Home Loan Bank (FHLB), the Federal National Mortgage Association (FNMA), the

Federal Agricultural Mortgage Corporation (FAMC), Tennessee Valley Authority (TVA) or Student Loan Marketing Association (SLMA). Any other GSE shall be considered as corporate debt for the purposes of this Policy and shall be authorized under the criteria set forth in D, Corporations.

C. ***State & Local Governments*** – General or revenue obligation of any state of the United States, the District of Columbia, or any territorial possession of the United States, or, of any political subdivision, institution, department, agency, instrumentality, or authority of any of such governmental entities.

D. ***Corporations*** – United States dollar denominated debt instruments issued by a corporation or bank which is organized and operated within the United States.

E. ***Certificates of Deposit*** – Non-negotiable interest-bearing time certificates of deposit or savings account in banks or savings associations organized under the laws of the state and/or national banks or savings associations organized under the laws of the United States, provided the deposits are secured by the Florida Security of Public Deposits Act, Chapter 280, Florida Statutes, and provided that the institution is not recognized on a credit watch information service list.

F. ***Local Government Investment Pools*** – Shares in local government investment pools organized under Chapter 163, Part I, Florida Statutes including the Florida League of Cities Investment Pool.

G. ***The State Board of Administration pool (SBA)*** – Shares in the SBA pool are organized under Chapter 218, Part IV, Florida Statutes.

H. ***Money Market Mutual Funds*** – Shares of any money market fund that is registered as an investment company under the federal "Investment Company Act of 1940", as amended, which stipulates that a money market fund must have an average weighted maturity of 90 days or less.

A. ***Repurchase/Reverse Repurchase Agreements*** (including Town bank accounts “swept” into an “overnight repo”– Securities referred to in paragraph A or B of Section 1 and that can otherwise be purchased under this Policy may be subject to a Repurchase/Reverse Repurchase Agreement. Such securities subject to this agreement must have a coupon rate that is fixed from the time of settlement until its maturity date, and must be marketable. Such securities must be delivered to the Town or to a third-party custodian or third-party trustee for safekeeping on behalf of the Town of Bay Harbor Islands. The collateral securities of any repurchase/reverse repurchase agreement must be collateralized at no less than 102% and marked to market no less frequently than weekly. All approved institutions and dealers transacting repurchase/reverse repurchase agreements shall execute and perform as stated in the Master Repurchase Agreement. All repurchase/reverse repurchase agreement transactions shall adhere to the requirements of the Master Repurchase Agreement.

No Town of Bay Harbor Islands funds shall be invested in any security issued by entities authorized in this Section I on which the coupon rate (or a schedule of stepped fixed coupon rates) is not fixed from the time the security is settled until its maturity date, other than shares in qualified money market mutual funds or local government investment pool, unless the coupon rate is: (I) Established by reference to the rate on a United States treasury security with a maturity of one year or less, or to the United States dollar London Interbank Offered Rate (LIBOR) of one year or less maturity, or to the cost of funds index or the prime rate as published by the federal reserve; and (II) Expressed as a positive value of the referenced index plus or minus a fixed number of basis points. (b) A municipal index may be used for the investment of bond or note accounts from issues with coupons linked to the same index. (c) For purposes of this section, "maturity date" means the last possible date, barring default, that principal can be repaid to the purchaser.

2. ***Credit Ratings*** – Securities may be purchased if, at the time of purchase, the securities meet the following credit quality criteria:
    A. ***United States Treasury and Agency securities*** – Ratings are not required for U.S. Treasury securities. Agencies backed by the full faith and credit of the United States government, such as Government National Mortgage Association (GNMA).
    B. ***Government Sponsored Enterprises (GSE)*** – Authorization of the listed GSE in paragraph B of Section 1 is predicated upon these institutions maintaining at least two AAA/Aaa/AAA long-term credit ratings from Standard & Poor’s, Moody’s or Fitch respectively.
    C. ***State & Local Governments*** – At the time of purchase, such securities must carry at least two long-term credit ratings of AAA/Aaa/AAA from Standard & Poor’s, Moody’s, or Fitch respectively, and neither Standard & Poor’s, Moody’s, or Fitch may rate this security below AAA/Aaa/AAA respectively. If the AAA/Aaa/AAA credit rating was achieved via some form of third party credit enhancement, then the underlying issuer must have two long-term credit ratings, none of which may be below AA-/Aa3/AA- from Standard & Poor’s, Moody’s, or Fitch respectively. This criterion will not apply to the purchase of the outstanding debt of the City.
    D. ***Corporations*** – At the time of purchase, all non-money market instruments must carry at least two long-term credit ratings of Standard & Poor’s, Moody’s or Fitch with minimum ratings of AA-/Aa3/AA- respectively and neither Standard & Poor’s, Moody’s, or Fitch may rate this security below AA-/Aa3/AA- respectively. For commercial paper, such securities must carry at least two short-term credit ratings of A1+ from Standard & Poor’s, P1 from Moody’s, or F1+ from Fitch.

Should a security’s credit rating drop below these standards after purchase, the Town’s authorized personnel shall act as Prudent Persons, in managing the risks associated with this security, and shall immediately notify the Town of Bay Harbor Island’s governing board of such an event.

E. ***Banks Deposit or Certificate of Deposit*** – At the time of purchase, the qualified public depositories (QPD) must comply with Chapter 280.16 Florida Statutes. Such deposits in QPDs must be collateralized according to the statutory requirements.

F. ***Local Government Investment Pools*** – At the time of purchase, local government investment pool must carry a AAAm rating from Standard & Poor's, AAA from Moody's or AAA from Fitch.

G. ***The State Board of Administration pool (SBA)*** – At the time of purchase, the state pool must carry a AAAm rating from Standard & Poor's, AAA from Moody's or AAA from Fitch.

H. ***Money Market Mutual Funds*** – At the time of purchase, money market funds must carry a AAAm rating from Standard & Poor's, AAA from Moody's or AAA from Fitch.

A. ***Repurchase/Reverse Repurchase Agreements*** – At the time of purchase, the counter-party to any such agreements must carry short-term credit ratings which conform to those required by paragraph D of section 2.

J. ***Deposits in Qualified Public Depositories (QPD)*** – Banks deposits for the Town of Bay Harbor Islands must comply with Chapter 280.16 Florida Statutes. Such deposits in QPD must be collateralized according to the statutory requirements.

3. ***Interest Rate Risk Restrictions*** – Securities may be purchased if at the time of purchase the securities meet the following credit quality criteria:

A. The United States Treasury and Agency securities backed by the full faith and credit of the United States government – At the time of purchase, securities should generally have a maturity no greater than of five years from the date of settlement to the maximum expected final maturity date based on a reasonable prepayment assumption at the time of settlement. The forward delivery period on such securities may not exceed 60 days unless the overall portfolio maturity is within the parameters established. The average life of agencies and mortgage backed securities, such as GNMA, shall be 15 years or less with a state maturity being within the normal range of pass-thru securities. They may only be five years with no extension risk beyond ten years.

B. ***Government Sponsored Enterprises [G.S.E.]*** – At the time of purchase, securities must have a maturity no greater than of five years from the date of settlement to the maximum possible maturity date. The forward delivery period on such securities may not exceed 60 days.

C. ***State & Local Governments*** – At the time of purchase, such securities must have a maturity no greater than five years from the date of settlement to the maximum possible maturity date. The forward delivery period on such securities may not exceed 60 days. This criterion will not apply to the purchase of the outstanding debt of the Town.

D. ***Corporations*** – At the time of purchase, such securities must have a maturity no greater than three years from the date of settlement to the maximum possible maturity date. The forward delivery period on such securities may not exceed 60 days.

E. ***Banks Deposit or Certificate of Deposit*** – At the time of purchase, such securities must have a maturity no greater than three years from the date of settlement to the maximum possible maturity date.

F. ***Local Government Investment Pools*** – At the time of purchase, shares in the local government investment pool must be fully redeemable on the next business day.

G. ***The State Board of Administration pools (SBA)*** – At the time of purchase, shares in the SBA pool must be fully redeemable on the next business day.

H. ***Money Market Mutual Funds*** – At the time of purchase, shares in the money market fund must be fully redeemable on the next business day.

A. ***Repurchase/Reverse Repurchase Agreements*** – At the time of purchase, such agreements must have a maturity no greater than one year from the date of settlement. The forward delivery period on such securities may not exceed 60 days.

J. ***Overall Portfolio Interest Rate Risk*** – At no time may the Town of Bay Harbor Islands purchase any security that would cause the portfolio of the Town to have a duration greater than five years.

4. ***Diversification Limits*** – Chapter 281.415 (8) Florida Statutes states that the investment policy shall provide for appropriate diversification of the investment portfolio. The specific diversification guidelines for the Town of Bay Harbor Islands will be determined based on the individual requirements of the Town of Bay Harbor Islands. The Finance Director or designee shall have the option to further restrict or increase investment percentages from time-to-time based on market conditions.

Any changes to the following percentage schedule compared to the total portfolio must be in writing:

Type of Instrument	Maximum (%)	Individual Issue (%)
A. United States Treasury	100	5
A1. United States Agency	100	5
B. Government Sponsored Enterprises (GSE)	75	5
C. State & Local Government	50	5
D. Corporations	25	5
E. Bank Deposit	50	50
E1. Certificate of Deposit	50	25
F. Local Government Investment Pools	50	25
G. State Board of Administration Pool (SBA)	50	25

H. Money Market Mutual Funds	50	25
I. Repurchase/Reverse Repo Agreements	50	25

VI. Internal Controls

The Finance Director shall establish and monitor a system of internal controls which shall be in writing and made a part of the Town's operational procedures. The investment policy shall provide for review of such controls by independent auditors as part of any financial audit periodically required of the unit of local government. The internal controls should be designed to prevent losses of funds which might arise from fraud, employee error, misrepresentation by third parties, or imprudent actions by employees of the Town of Bay Harbor Islands.

Internal controls shall include, but not be limited to: insure all securities are transferred only under the "delivery versus payment" method, accept receipts and confirmations of obligations in the name of the Town of Bay Harbor Islands, accept receipts and confirmations that fully described the obligation and state that the investment is held in the name of the Town of Bay Harbor Islands, provide for safekeeping with a third party custodian, and maintain adequate separation of duties for the process including written documentation of transactions, custodial safekeeping, supervisory control of employee actions and operations review, and performance evaluations and interim reporting.

VII. Reporting

A. *Methods* – The Finance Director shall provide the Town Manager an investment report periodically, including an analysis of the status of the current investment portfolio and transactions made. This analysis will be prepared in a manner that will allow the Town of Bay Harbor Islands to ascertain whether investment activities during the reporting period have conformed to the investment policy. This investment report shall include a list of securities in the portfolio by class or type, book value, income earned, and market value as of the report date. The report shall be in compliance with state law and shall be distributed as required by law.

B. *Performance Standards* – The investment portfolio will be managed in accordance with the parameters specified within this policy. The portfolio should obtain a market average rate of return during a market/economic environment of stable interest rates. The benchmark for the portfolio could be the average return on 90-Day Treasury Bills, the state investment pool (SBA) or the average rate of Fed funds. These indices are considered benchmarks for lower risk investment transactions and therefore comprise a minimum standard for the portfolio's rate of return.

C. *Portfolio Pricing* – The market value of the portfolio shall be calculated at least quarterly and a statement of the market value of the portfolio shall be issued at least quarterly.

D. *Auditing* – The annual audit of the Town's financial records shall include a review of all investment activity for the year for compliance with investment policy and procedures, and a review of internal controls related to investment of Town funds.

VIII. Policy Considerations & Implementation

Exemption – Any investment currently held that does not meet the guidelines of this policy shall be exempted from the

requirements of this policy. At maturity or liquidation, such monies shall be reinvested only as provided by this policy.

A. ***Continuing Education*** – Chapter 281.415 (14) Florida Statutes states that the investment policy shall provide for the local government's officials responsible for making investment decisions. The Finance Director or designee responsible for making investment decisions must annually complete eight hours of continuing education in subjects or courses of study related to investment practices and products.
B. ***Indemnification*** – The Town Manager, Finance Director and other employees authorized to invest Town funds shall be personally indemnified in the event of investment loss provided investments are made in full compliance with these policies.
C. ***Amendments*** – This policy shall be reviewed on an annual basis. Any changes must be approved by the Town Commission.

Budget Timeline

Budget Process

The fiscal year for the Town of Bay Harbor Islands begins on October 1st of each year and ends September 30th of the following year pursuant to Florida Statute. Budget development and management is a year - round process.
Budget preparation begins in March and is designed to assist the Town's management in the development of short-term and long-term strategies to meet legal and policy directives as well as perceived wishes of the community including the various advisory and policy boards and committees. The policy directives of the Town of Bay Harbor Islands Town Council are the principal focus of each budget process.

Budget Calendar

Budget preparation begins with the development of instructions and general directives for staff. The documents and policies resulting from these discussions are then presented to each department as a means of soliciting their identified needs and resources. Staff involvement at all levels reinforces the importance of building the budget with the participation of those familiar with their individual operations and who use the resources provided to achieve funded outcomes.
To minimize departmental time required to prepare budget requests, the Finance Department in collaboration with the Human Resources Department, prepares all personnel costs and benefit expenditure information. Several other expenditures are addressed centrally and allocated to appropriate budgets (shared lease costs, etc.). Departments are responsible for identifying, researching, developing, and submitting requests for operating funds, new programs, capital improvements, and personnel changes.

The budget requests are submitted on forms developed by the Finance Department to maintain consistency and to reduce the amount of time spent on formatting issues and to increase the amount of time spent on budget development. To assist departments in developing the budget, the department heads are given detailed actual expenditure reports for their department. All department funding requests are reviewed, and revenue projections are completed by mid-June.

Departments are encouraged to review prior spending as a way of reminding themselves of on-going obligations and not to establish a guaranteed base funding level on which to build. Each request for funding must be accompanied by a detailed justification. Each year the departments also submit requests for capital outlay (expenditures) and capital improvement projects. Items that qualify as capital outlay are those that cost $1,000 or more and result in a fixed asset for the Town. Items that qualify as capital improvement projects are capital assets whose cost is at least $1,000 and which have a useful life of not less than three years.

Capital Improvement Program (CIP) Projects are forecast in the Five-Year Capital Improvement Plan to allow for advanced planning. The CIP development process involves the efforts of all departments, policy direction by the Town Council, coordination with several outside agencies, and coordination with external service providers. Often citizen advisory groups are involved as well. Multi-year CIP projects are reviewed during budget workshops and are included as a part of the budget development.

Funding for the projects is appropriated on an annual basis by the Town Council. Some of the projects included in the Five-Year CIP Plan are related to enterprise funds. Only general government capital improvement projects are funded in the Capital Projects Fund. Future operating cost (e.g., additional personnel, maintenance, or utility costs) associated with capital projects are projected for each individual CIP. Anticipated operating cost information is not included in the current year's budget unless the projects are expected to be completed prior to year-end.

The Town Manager met with the Town Council at a June 18, 2024, budget workshop discussion to formally present the proposed budget document, discuss a millage rate, and to receive Town Council direction. The public was invited to attend, but the meeting was not a public hearing per se. The budget workshop meeting provides an opportunity for the Mayor and Town Council to seek clarification on proposed items, often from department directors, and to provide policy direction to the Town Manager. Two public hearings required by Florida law occur in September 2024. The first will be held September 12th, 2024, and the second September 26th, 2024.

Town Council Approval

A current year proposed millage rate is required before August 4, 2023. This is the rate which is reflected on the preliminary tax statement (TRIM statement) sent to each property owner in the Town during the summer. This rate becomes the "not-to-exceed" rate to fund the Town's budget, which may be lowered without a requirement to re-notice property owners.

Two public hearings are conducted to obtain community comments prior to September 30th. Proposed millage rates and a proposed budget are adopted at the first hearing. The final millage rate and final budget are adopted by resolution at the second public hearing. At these meetings, the budget document implicitly becomes the agreed resource allocation guide for the coming fiscal year. A summary budget document is adopted by Town Council to provide appropriations to fund the budget allocations.

The Adopted Budget: The Process Continues

The adopted budget with any Council amendments is then printed for distribution and posted to the Town's website within thirty days of adoption. The various allocations included in the adopted budget are then "loaded" into the Town's financial system and become the basis for all expenditure controls and reporting throughout the fiscal year. The Town Council receives a summary of expenses, revenues, fund balances and comparison to budget every month as an element of the monthly agenda.

Budgetary Control

The Town Administration is responsible for establishing and maintaining an internal control structure designed to ensure that the assets of the Town are protected from loss, theft, or misuse and to ensure that adequate accounting data is compiled to allow for the preparation and fair presentation of financial statements in accordance with accounting principles generally accepted in the United States of America (GAAP).

The Town is required to undergo an annual external audit of its financial statements in accordance with auditing standards generally accepted in the United States of America and the standards issued by the Comptroller General of the United States. Upon completion of the annual audit the Town files the Annual Financial Report with the Department of Banking and Financial Services pursuant to Florida Statutes, section 218.32. The most recent external audit was for FY 2023 and was presented in the form of an Annual Comprehensive Financial Report (ACFR). The external auditor provided an unqualified (clean) audit opinion for that period.

The Town maintains a manual encumbrance accounting system as one technique of accomplishing budgetary control. The objective of these budgetary controls is to ensure compliance with legal provisions embodied in the annual appropriated budget approved by the Town's governing body.

Budget Amendment Process

After the budget has been adopted, there are two ways that it can be modified during the fiscal year.

The first method allows for administrative budget transfers upon the approval of the Town Manager and/or designee. The Town Manager, and/or designee, is authorized to transfer part or all of an unencumbered balance within the same fund; however, the Town Council must approve any revisions that alter the total appropriations of a fund. The classification detail at which expenditures may not legally exceed appropriations is at the fund level. Transfers may also be reviewed by the Town Council at approximately mid fiscal year in the form of a mid-year budget amendment.

The second method provides for the Town Council to transfer between different funds any unrestricted and unassigned fund balance for which an appropriation for the current year is insufficient.

In order to amend funds, the Town Council: 1) by Resolution: indicates their policy directive to include the amendment as supplemental appropriation and 2) adopts as part of the resolution or directs inclusion in a subsequent resolution before year end, the supplemental appropriations and authorizes the identified transfers, appropriations, or other amendments to the budget.

It is important to understand that budget amendments and transfers are necessary because budget preparation begins five months before it is implemented for a twelve-month period. This seventeen- month cycle is not fully predictable requiring adjustments for contingencies that are often beyond Town control. Examples include storm clean-up, disaster recovery, gasoline price fluctuations, rate adjustments by service providers such as Miami Dade County and building permit revenues.

Transparency

The monthly Town Council agenda includes a year-to-date budget to actual summary to reflect how the Town is doing in relation to the projected financial outcomes complete with fund balances. This identifies trends early so that corrective action is taken before a trend becomes a problem.

In Fiscal Year 2020 the Town implemented OpenGov transparency portal on its website. OpenGov Financials is a comprehensive, cloud Financial Management Suite designed exclusively for local government. As part of the industry's only modern cloud ERP for budgeting, financial management, and civic services, OpenGov Financials unifies and automates the mission-critical fund accounting processes of public administration, now and for the future.

OpenGov Financials manages core fund accounting processes (General Ledger, Accounts Payable, Accounts Receivable, Payroll and others) alongside a highly configurable Utility Billing solution – all leveraging their industry leading Reporting and Transparency Platform, with out-of-the box capabilities to help users better understand organizational performance, maintain central and accurate dashboard, and communicate clearly and effortlessly with the public.

Mar 19, 2024

First Departmental Budget KICK-OFF Meeting to start Department budget requests.

Apr 15, 2024

Departmental Overview (Department Mission Statements, Budget Messages, Description of Services & Activities and Department Goals) due to Finance.

Apr 22, 2024

Performance Measures due to Finance.

Apr 30, 2024

Capital Expenditures-Projects Request due to Finance.

Jun 1, 2024

Miami-Dade Property Appraiser estimated assessment of the value of all property no later than June 1 of each year (CH200.065(7)F.S.). Property Appraiser delivers the estimated 2024 assessment of roll values.

Jun 9, 2024

Departmental Budget Meetings for Review with Town Manager. Meetings between May 3-13.

Jun 18, 2024

Town Council Budget Workshop on the Proposed FY 2024-25 Budget to Review General Fund Budget and Ad Valorem Millage Rate.

Jul 1, 2024

Miami-Dade Property Appraiser Certified Taxable Value.

Jul 25, 2024

Town Council Special Meeting-Budget Presentation and Discussion. Adoption of the Tentative Millage Rates and Dates for Two (2) Public Hearings in September.

Aug 4, 2024

Town Notifies Property Appraiser of Proposed Millage Rates, Rolled-back rate, Dates, Time, and meeting place of the Tentative Budget Hearings. (No Later than August 4th).

Sep 5, 2024

County Commission holds first public hearing on County FY 2024-25 Budget.

Sep 11, 2024

School Board of Miami-Dade County Final Public Hearing on FY 2024-25 Budget.

Sep 12, 2024

Hold First Public Hearing on FY 2024-25 Tentative Budget and Tentative Millage Rates.

Sep 19, 2024

County Commission Hold Second Public Hearing on FY 2024-25 County Budget

Sep 22, 2024

Budget Summary and Notice of Hearing Published.

Sep 26, 2024

Hold Second Public Hearing to adopt FY 2024-25 Final Budget and Final Millage Rates.

Oct 1, 2024

Implement FY 2024-25 Budget.

BUDGET OVERVIEW

Executive Overview

Issues Influencing the Budget

The annual budget is balanced, and the Town's millage rate is set at 3.1728 mills, which is the same millage rate adopted in Fiscal Years 2023 and 2024. The net increase in certified final gross taxable property value is approximately $201 million, or 10.6%. New construction projects added to the tax roll amounted to $10.4 million. Existing property values increased, which is attributable to an increase in assessed values, additions, rehabilitative improvements, increasing assessed value, annexations, and tangible personal property. Net growth in taxable value increased again this year.

The Town continues to respond to the growing request for increasing services to address quality of life issues; prepare for quick recovery from major regional events such as natural disasters, public health crises, and the impact of economic downturns; and to focus on financial stability by setting aside resources in reserves for Town resiliency and future investment in equipment, capital needs and infrastructure.

Comprehensive Plan

Given the potential for changes in elected officials, policy direction, intergovernmental relationships, and a variety of other influences, it is more important to value a long-range planning process.

The Town of Bay Harbor Islands Comprehensive Plan was originally adopted in January 1989 and is a requirement of the Florida Statutes, Chapter 163, Part II. The purpose of the Town's Comprehensive Plan, besides satisfying requirements of the Florida State Statutes, is to provide the principles, guidelines, standards, and strategies for the orderly and balanced future economic, social, physical, environmental, and fiscal development of the Town that reflects community commitments to implement the Plan and its elements – basically it is a growth management document.

The Florida Statutes also require local governments to evaluate and assess the overall performance of their Comprehensive Plans at least every seven years and determine if changes are required. Since initial adoption in 1989, the Town's Comprehensive Plan has been assessed and amended several times as well as updated to meet State Statutes. Below is a brief summary of the major amendments.

In 1996, an assessment was completed to meet the requirements of the Evaluation and Appraisal Report (EAR) and the Florida Department of Community Affairs. The plan was amended in 2002 to update the Future Land Use Element to add requirements for public school locations. In 2004, the plan was again amended. The Future Land Use and Coastal Management Elements were updated for changing developmental needs and priorities. The plan was again amended in 2008 as a result of the statewide school concurrency. A new Public-School Facilities Element was adopted. In 2009, the Plan was amended to add a 10-year water facility supply plan and related text amendments. In 2018, the Town prepared a draft of EAR-Based amendments which was updated in 2018 with a focus on adapting to sea-level rise and resiliency in addition to the state's required review items.

The Comprehensive Plan comprises the following elements:

- Future Land Use
- Transportation • Recreation and Open Space
- Housing • Intergovernmental Coordination Element
- Infrastructure • Capital Improvements

• Conservation • Public Education Facilities

Future Land Use

The purpose of the Future Land Use Element is the designation of future land use patterns as reflected in the goals, objectives and policies contained in the Town of Bay Harbor Islands Comprehensive Plan. The supporting data provides a broad survey of current land use patterns, natural land features, and availability of public facilities for existing and future development.

Transportation

The purpose of the transportation element shall be to plan for a multimodal transportation system that places emphasis on public transportation systems.

Housing

The purpose of the Housing Element is to provide guidance for the development of appropriate plans and policies to meet identified or projected deficits in the supply of housing for moderate income, low income and very-low income households, group homes, foster care facilities and households with special housing needs. These plans and policies address government activities, as well as provide direction and assistance to the efforts of the private sector.

Infrastructure

Potable water, sanitary sewer, drainage, solid waste, natural groundwater. The purpose of the Infrastructure Element is to review and evaluate the Town's public utilities and infrastructure that is required to adequately support the Town and its residents, tourists, and businesses.

Conservation

The purpose of the Conservation Element is to promote the conservation, use, and protection of natural resources in the Town.

Recreation and Open Space

The purpose of the Recreation and Open Space Element is to plan for a comprehensive system of public and private sites for recreation, including, but not limited to, natural reservations, parks and playgrounds, parkways, beaches and public access to beaches, open spaces, waterways, and other recreational facilities.

Intergovernmental Coordination

The purpose of the Intergovernmental Coordination element is to identify and resolve incompatibilities between the Town of Bay Harbor Islands' comprehensive planning processes and those of other governmental entities with interests in or related to the Town's area of concern. The areas of concern for the Town of Bay Harbor Islands include adjacent municipalities, Miami-Dade County, Miami-Dade County Public Schools, the South Florida Water Management District, South Florida Regional Planning Council, the state government, the federal government, and utility companies.

Capital Improvements

The purpose of the Capital Improvements Element is to evaluate the need for public facilities as identified in the other comprehensive plan elements and as defined in the applicable definitions for each type of public facility, to estimate the cost of improvements for which the local government has fiscal responsibility, to analyze the fiscal capability of the local government to finance and construct improvements, to adopt financial policies to guide the funding of improvements and to schedule the funding and construction of improvements in a manner necessary to ensure that capital improvements are provided when required based on needs identified in the other comprehensive plan elements.

Public School Facilities

The purpose of the Public School Facilities Element is to assist the Miami-Dade County Public Schools in developing, operating, and maintaining a system of quality public education in the Town of Bay Harbor Islands, through the provision of adequate public educational facilities. The budget was developed to ensure the Town's exceptional level of service delivery and programming to our residents continues, investments are made in Town assets and recreational amenities, and a solid financial position is maintained. It is a plan to allocate the Town's resources to provide quality service to the Town's residents and enhance the quality of life in the community, reduce General Fund expenses, improve maintenance of cultural and recreational features; and prioritize long-term financial sustainability by increasing reserves to plan for future capital needs, contingencies, resiliency, and disaster recovery.

Strategic Plan

Strategic Planning

The Town of Bay Harbor Islands strives to continually develop its strategic planning and align its financial plan with its core values.

Mission Statement

The Town of Bay Harbor Islands is committed to serving its community by providing the highest level of service through a transparent and ethical government that enhances the quality of life for current and future generations.

Core Values

The core values of the Town of Bay Harbor Islands establish the operating principles of the organization. They govern the actions and behaviors of policy makers and employees. The proposed core values for the Town of Bay Harbor Islands are centered on a matrix of one-word descriptors. These words represent the values the Town holds; and which form the foundation on which the Town perform work and conduct themselves.

- **Community –** we foster an engaged community and strong partnerships through communication and participation amongst all constituents.
- **Innovation –** we develop creative solutions and share leading practices that enhance the value of services provided for our residents.
- **Tradition –** we value our history and wish to preserve our character.
- **Integrity –** we conduct ourselves at all times in a manner that is ethical, legal, accountable, and professional with the highest degree of honesty, transparency, respect, and fairness.
- **Zoning & Economic Development –** we encourage diverse employment opportunities through networking and collaboration and ensure the development is consistent with community character.
- **Efficiency and Excellence –** we recognize the strength in team work to harness our energy, creativity and resources when designing and implementing programs and services.
- **Natural Settings –** we value our natural open space and surrounding water through our commitment to responsible stewardship of the environment.
- **Service and Safety –** we use education, prevention, and enforcement methods to protect life and property in the community and maintain our infrastructure and facilities to provide a safe environment in which to live, learn, work, shop, and play.

C.I.T.I.Z.E.N.S.

Overarching Goals

A. ***Goal A: Develop and Maintain Quality Infrastructure.***

Strategic Actions:

1. Develop a realistic five-year Capital Improvement Plan.
2. Develop a Street Tree Master Plan that includes streetscape improvements and enhancements.
3. Update the Stormwater Master Plan to include sea level rise.
4. Improve the physical appearance of Town Hall and Council Chamber.
5. Create a checklist for conducting park maintenance and general infrastructure maintenance throughout the Town.

B. ***Goal B: Ensure Long-Term Financial Stability.***

Strategic Actions:

1. Develop a Comprehensive Fiscal sustainability plan that allows for the lowest possible tax rate.
2. Explore opportunities for new or increased revenues and diversify revenue sources beyond property taxes.

C. ***Goal C: Enhance Programs, Services and Amenities to Meet the Evolving Needs of the Community.***

Strategic Actions:

1. Assess and explore opportunities for expanded recreational activities (e.g., music series, summer movie nights, life skills classes, community service tasks for kids, specialty camps).
2. Provide more programs and events (e.g., car show, pre-teen/teen nights/events, food – oriented events).
3. Identify options for increasing green space (e.g., pocket parks and waterfront park).
4. Develop meaningful outcome-based performance measures that relate to the delivery of important services.

D. ***Goal D: Foster a Productive and Engaged Workforce Committed to Providing Quality Service.***

Strategic Actions:

1. Develop a plan to modify the office environment to encourage more efficient work.
2. Collaborate with schools to provide training for staff on topics such as anti-bullying, suicide prevention, and substance abuse to better serve the community.
3. Identify funding to provide professional development training and support staff's development (e.g., professional association memberships).

E***. Goal E. Enhance our Town Presence and Maintain Our Town Identity.***

Strategic Actions:

1. Examine options for welcome signage on Causeway Island.
2. Explore ways to rebrand Bay Harbor Islands, including developing a marketing strategy and refreshing the logo.

Conclusion

This Strategic Plan provides a clear direction to realize a long-range vision of sustainability for Bay Harbor Islands. Throughout the next five years, staff, with guidance from the Town Council, will work to implement the goals and strategies in the plan in accordance with annual budget development and capital planning.

After adoption of the Strategic Plan by Council, the Town Manager will prepare an implementation Action Plan with priorities. Staff can then provide progress reports periodically to Council members and residents. The progress reports can document what has been achieved and the status of strategies that are underway.


Community
Innovation
Tradition
Integrity
Zoning & Economic Development
Efficiency & Excellence
Natural Settings
Service & Safety
CITIZENS

Short-term Factors

Short and Long-term Budgetary Plans

The Town has experienced a period of greater economic strength in the national and regional economy. Major infill development throughout the Town is mostly complete and those residential and commercial properties now provide support to the Town's general government operations and resources to fund a plan for resiliency, future capital expenditures and infrastructure improvements. While uncertainty about how long the present economic conditions will last, and when the remaining infill projects will commence, the Town has focused on building reserves to improve the Town's financial position while maintaining the millage rate to the 3.1728 mills.

The Town's enterprise funds rely on user fees for revenue and borrowing for major capital projects. Costs for water supply and wastewater treatment have been increasing and are passed onto municipalities that distribute water and collect sewage. Annual increases to user fees to cover the pass-through costs to the Town for water purchases and sewage disposal and operating/ maintenance of the Town's utilities (water/sewer/stormwater), are included in the FY 2025 budget. On September 26, 2024, at 7:30 p.m., the Town Council will hold a public hearing at The Community Services Center, 1175 95th Street, Bay Harbor Islands, Florida, to discuss increases to water and sewer rates. The following increases are being proposed at a public hearing: a water rate increase of 13.6% which represents a pass-through increase for our customers as a result of Miami-Dade County Water and Sewer Department's rate increases, and no sewer rate increase will be proposed for FY 2025.

Impact of Capital Outlay and Capital Improvements Projects (CIP) on the Operating Budget

Capital Outlay and Capital Improvements Projects can affect the Town's operating budget by increasing expenditures and being offset by projected savings or new revenues generated by the project. In FY 2025, the Town will invest a total of $20,874,734 in capital. 79.1% in improvements other than buildings (bridge replacement), 9.2% in Town Hall Project, 8.2% in Sewer and Stormwater projects, 2.5% in Machinery and Equipment, 1.% in vehicles and 0.5% in computer software.

Long Range Planning

The Town of Bay Harbor Island's planning is guided by the following components:

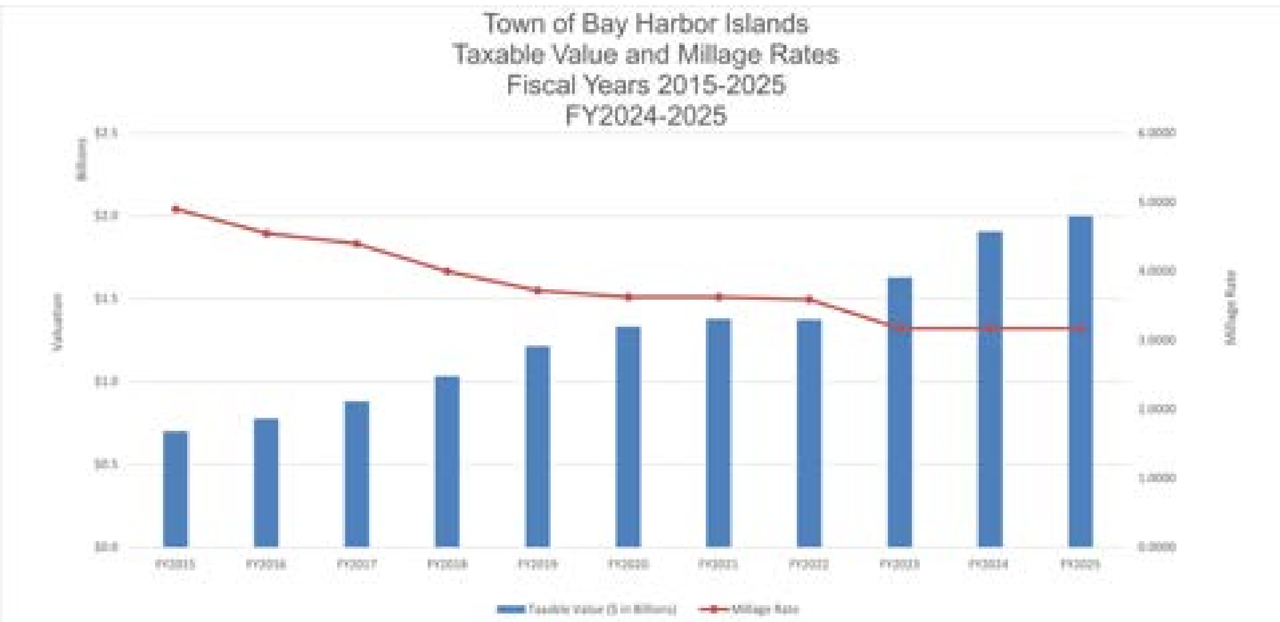
Planning to Guide Budget Development, which determines priorities and goals for the coming years, and guides decision-making on allocating resources toward those priorities.

Five-Year Financial Forecast 2025 – 2029, which projects revenues that may be available in future years and expenditures that may be necessary for Town operations and activities in line with the identified strategic priorities and goals; and/or funding decisions may be compared.

Five-Year Capital Improvement Plan (CIP), which concentrates on the development of a long-range framework in which physical projects and major asset acquisitions may be planned while, at the same time, implementing projects and asset acquisitions within the Town's financial capabilities. The plan is prepared annually for the subsequent five years (a) purchases and/or construction of infrastructure, facilities, equipment, and other fixed assets; and (b) the financing of such projects.

Budget Highlights

- Total July 1st, 2024, taxable assessed property value is $2,096,671,178, a net increase in Taxable Value of $201 million, or 10.6%.
- New estimated construction projects added to the tax roll amounted to $10,430,676 million.
- Existing property values increased approximately 10.1% from the prior fiscal year.
- The operating millage rate is the same as the prior year of 3.1728 mills, the rolled-back rate is 2.8829. The millage rate will be levied on every $1,000 of taxable property value. The lowered millage rate combined with the net increase in assessed values will generate approximately $637,792 more property tax revenue.
- The proposed net operating budget for Fiscal Year 2025 for all funds totals $52,013,266.



Property Taxes

The Town's taxable property value is $2.096 billion, a 10.6% or $201 million increase in taxable value compared to the prior year. The FY 2025 budget maintains the Town's general operating millage rate at 3.1728, which is the same as FY 2023 and FY 2024. The Town's rolled-back rate is 2.8829 mills.

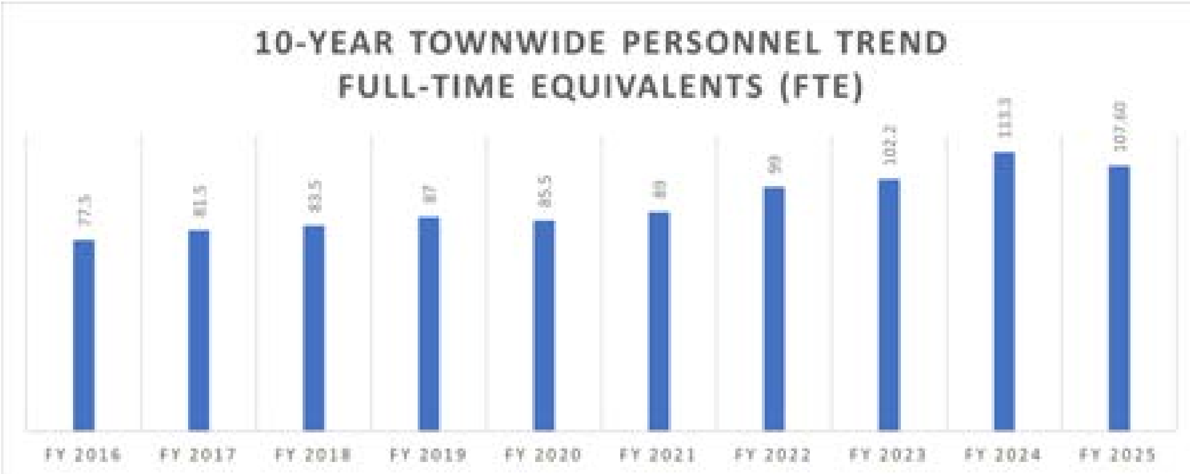
The millage rate combined with the Town's overall 10.6% increase in gross taxable value plus new construction valued at $10,430,676 million on the tax roll, will generate $637,792 more property tax revenue compared to last fiscal year.

10-Year Property Trend				
Fiscal Year	Taxable Value	Percent Change in Taxable Value	Millage Rate	General Fund Tax Revenue*
2015	$ 698,927,405	16.1%	4.9000	$ 3,253,507
2016	$ 778,065,824	11.3%	4.5500	$ 3,363,190
2017	$ 880,111,322	13.1%	4.4000	$ 3,678,865
2018	$ 1,031,587,742	17.2%	3.9990	$ 3,919,053
2019	$ 1,214,738,329	17.8%	3.7199	$ 4,292,770
2020	$ 1,333,876,001	9.8%	3.6245	$ 4,592,902
2021	$ 1,378,221,700	3.3%	3.6245	$ 4,745,596
2022	$ 1,374,484,392	-0.3%	3.5900	$ 4,687,679
2023	$ 1,628,542,757	18.5%	3.1728	$ 4,908,688
2024	$1,895,652,452	16.4%	3.1728	$5,713,800
2025	$2,096,671,178	10.6%	3.1728	$6,319,702
* Budgeted at 95%				

FY 2025 Value of 1 Mill

Mills	Gross Revenue	Net Revenue (95%)
1.00	$2,096,671	$1,991,837
0.75	$1,572,503	$1,493,878
0.50	$1,048,336	$995,919
0.40	$838,668	$796,735
0.30	$629,001	$597,551
0.25	$524,168	$497,959
0.10	$209,667	$199,184

Personnel Changes



Staffing

In Fiscal Year 2025, the number of full-time equivalents (FTEs) in the Town is 107.6, a net decrease of 5.7 FTEs

Personnel Services

Personnel Services costs represent 27% of the total budget and 59% of the General Fund budget. The funded General employee compensation projections are based on a 2% to 5% cost-of-living adjustment (COLA), and a 2.5% to 5% (Merit) based on the employee's Collective Bargaining Agreements. The CBA contract with Law Enforcement was executed during FY 2024 and is valid through September 30, 2026. The CBA contract with the American Federation of State County and Municipal Employees (AFSCME) was executed during FY 2024 and is valid through September 30, 2026. Pension contributions were projected using the estimated rates calculated by the Town Actuary, for General employees 25.15%, and Police Officers 31.92%.

The staffing additions and deletions are:

- Freeze one (1) Deputy Town Manager full-time unfunded position.
- Freeze one (1) Assistant Finance Director full-time unfunded position, replaced with outsourcing of certain functions for the department.
- One (1) Office Assistant/Pass Plan Clerk full-time position was eliminated from the budget.
- One (1) Accounting Manager full-time position replaced the Director of Communications & Causeway Programs position, assuming pass plan administration duties, grants management, and other accounting duties.
- Two (2) Public Service Aide full-time positions will be funded to ensure the Police Department is appropriately staffed. The new Public Service Aides will supplement code compliance operations, facilitating a reduction in code violations, increased visibility, and will facilitate additional public safety operations.
- Two (2) Support Services Administrators full-time positions were added to the Police Department.
- One (1) Executive Assistant to the Town Manager, full-time position was eliminated from the Town Manager's Department and replaced with an Administrative/Operations Manager.
- One (1) Lieutenant full-time position was replaced with a Commander position.
- One (1) Crime Analyst full-time position was eliminated from the budget.
- One (1) Park Monitor part-time position was eliminated from the budget.
- One (1) School Monitor part-time position was eliminated from the budget.
- One (1) Maintenance Worker I full-time position was replaced with Maintenance Worker II.
- One (1) Community Services Director and one (1) Recreation attendant full-time positions were eliminated from the budget, and YMCA will service the Town by managing the recreation programs.
- One (1) Full-Time Project Manager was added to the budget.
- One (1) Full-Time Town Engineer was added to the Proposed budget.

The reclassification and additional positions are in the Town Manager's, Finance, Public Works, Community Services Programming, Human Resources, and Law Enforcement departments to support and enhance the operational needs and public safety operations.

The Town engaged in a contract with the YMCA. The Parks and Recreation budget was reduced by $651,786. The YMCA will service the Town by supplementing afterschool / summer camps, sports / enrichment programming, adult program expansion and special events.

		Funded FY 2023				Funded FY 2024				Funded FY 2025			
Fund	**Department**	**Full Time**	**Part Time**	**Temp**	**FTE's**	**Full Time**	**Part Time**	**Temp**	**FTE's**	**Full Time**	**Part Time**	**Temp**	**FTE's**
Governmental Funds	Legislative	0.0	0.0	7.0	0.0	0.0	0.0	7.0	0.0	0.0	0.0	7.0	0.0
	Town Manager	1.5	0.0	0.0	1.5	1.5	0.0	0.0	1.5	0.5	0.0	0.0	0.5
	Town Clerk	0.7	0.0	0.0	0.7	1.2	0.0	0.0	1.2	1.2	0.0	0.0	1.2
	Finance	1.4	0.0	0.0	1.4	2.5	0.0	0.0	2.5	1.8	0.0	0.0	1.8
	IT Department	0.7	0.0	0.0	0.7	0.7	0.0	0.0	0.7	0.7	0.0	0.0	0.7
	HR Department	0.7	0.0	0.0	0.7	0.7	0.0	0.0	0.7	0.7	0.0	0.0	0.7
	Legal Council	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
	Debt Service	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
	Public Buildings	0.0	0.0	0.0	0.0	3.6	0.0	0.0	3.6	4.2	0.0	0.0	4.2
	Law Enforcement	35.0	2.0	0.0	36.0	35.3	2.8	0.0	38.9	36.9	1.0	2.0	37.9
	Building	4.0	8.0	0.0	8.0	4.3	8.0	0.0	8.3	6.0	8.0	0.0	10.0
	Code Compliance	1.3	0.0	0.0	1.3	1.3	0.0	0.0	1.3	1.4	0.0	0.0	1.4
	Other Public Safety	0.0	11.0	0.0	5.5	0.0	13.0	0.0	6.5	0.0	11.0	0.0	5.5
	Streets and Parkways	2.6	0.0	0.0	2.6	3.7	0.0	0.0	3.7	3.5	0.0	0.0	3.5
	Public Transportation	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
	Parks and Recreation	5.0	7.0	0.0	8.5	5.0	2.0	0.0	6.0	1.0	0.0	0.0	1.0
	Youth Development Program	2.0	5.0	0.0	4.5	2.0	6.0	0.0	5.0	3.0	5.0	0.0	5.5
Governmental Funds Total		**55.0**	**33.0**	**7.0**	**71.5**	**61.8**	**31.8**	**7.0**	**79.9**	**60.8**	**25.0**	**9.0**	**73.8**
Enterprise Funds													
Causeway Fund		20.8	0.0	0.0	20.8	18.5	0.2	0.0	18.6	19.6	0.2	0.0	19.7
Sewer Fund		2.9	0.0	0.0	2.9	4.2	0.0	0.0	4.2	4.0	0.0	0.0	4.0
Water Fund		4.1	0.0	0.0	4.1	4.8	0.0	0.0	4.8	4.3	0.0	0.0	4.3
Parking Fund		2.7	0.0	0.0	2.7	3.9	0.0	0.0	3.9	4.0	0.0	0.0	4.0
Solid Waste Fund		0.0	0.0	0.0	0.0	0.3	0.0	0.0	0.3	1.0	0.0	0.0	1.0
Storm Water Fund		0.3	0.0	0.0	0.3	1.5	0.0	0.0	1.5	0.7	0.0	0.0	0.7
ALL FUNDS TOTAL		**85.7**	**33.0**	**7.0**	**102.3**	**95.1**	**32.0**	**7.0**	**113.3**	**94.4**	**25.2**	**9.0**	**107.6**

FUND SUMMARIES

All Funds Summary

The Fiscal Year budget for the Town of Bay Harbor Islands includes revenues and expenditures for the following funds:

- Governmental Funds
  - General Fund
  - Special Revenue Funds
  - Capital Projects Fund
- Proprietary Funds
  - Enterprise Funds

All Funds Summary Comprehensive Summary

Name	FY2022 Actual	FY2023 Actual	FY2024 Adopted Budget	FY2025 Budgeted
Beginning Fund Balance:	**$37,884,582**	**$45,808,048**	**$54,007,710**	**$40,642,640**
Revenues				
Permits, Fees, and Special Assessments	$4,076,456	$7,099,294	$2,710,000	$3,734,351
Taxes	$6,194,618	$6,651,783	$7,049,661	$7,845,125
Intergovernmental Revenue	$1,240,397	$1,307,566	$2,884,791	$1,816,359
Charges for Services	$15,623,800	$18,114,324	$16,481,524	$18,998,015
Judgements, Fines and Forfeits	$676,208	$295,141	$173,738	$446,436
Misc Revenues	-$2,015,289	$1,048,280	$4,307,411	$1,854,884
Other Sources	$4,294,781	$2,964,711	$15,455,833	$16,948,096
Grant Income	$1,450,723	$81,907	$436,000	$370,000
Total Revenues:	**$31,541,694**	**$37,563,006**	**$49,498,958**	**$52,013,266**
Expenditures				
Personnel Services				
General Government	$758,198	$834,558	$1,356,695	$1,201,943
Public Safety	$5,095,086	$5,354,313	$6,434,640	$7,205,897
Culture & Recreation	$705,429	$630,422	$967,656	$536,786
Physical Environment	$707,729	$1,067,725	$1,848,463	$1,792,260
Transportation	$1,860,926	$2,529,767	$2,801,621	$3,363,699
Total Personnel Services:	**$9,127,368**	**$10,416,785**	**$13,409,075**	**$14,100,585**
Operating Expenses				
General Government	$1,629,389	$1,940,630	$2,003,304	$2,084,550
Public Safety	$728,925	$990,787	$939,011	$1,181,853
Culture & Recreation	$504,839	$877,954	$1,225,974	$736,640
Physical Environment	$3,728,708	$4,058,755	$4,025,166	$4,899,092
Transportation	$3,296,047	$3,426,294	$2,776,340	$3,330,882
HIDE	$878,945	$0	$0	$0
Total Operating Expenses:	**$10,766,854**	**$11,294,421**	**$10,969,795**	**$12,233,017**
Capital Outlay				
General Government	$505,458	$569,895	$2,445,195	$1,685,694
Public Safety	$212,830	$326,719	$712,577	$612,632
Culture & Recreation	$177,614	$82,327	$920,000	$332,730
Physical Environment	$4,912	$0	$3,241,110	$2,035,000
Transportation	$369,095	$0	$11,780,980	$15,521,412

Name	FY2022 Actual	FY2023 Actual	FY2024 Adopted Budget	FY2025 Budgeted
Transfers-Out	$402,339	$0	$0	$0
Total Capital Outlay:	**$1,672,247**	**$978,940**	**$19,099,862**	**$20,187,468**
Debt Service				
General Government	$0	$64,937	$0	$0
Other Financing Uses	$580,083	$570,419	$498,132	$380,877
Public Safety	$7,019	$31,022	$0	$0
Physical Environment	$53,128	$45,100	$437,677	$437,965
Transportation	$180,125	$156,230	$1,082,762	$1,108,100
Total Debt Service:	**$820,355**	**$867,707**	**$2,018,571**	**$1,926,942**
Non-Operating Expenses				
General Government	$0	$0	$48,291	$0
Public Safety	$0	$0	$0	$1,735,753
Culture & Recreation	$0	$0	$34,000	$112,358
Physical Environment	$725,000	$725,000	$450,000	$540,000
Transportation	$1,659,060	$1,659,060	$550,000	$800,000
Transfers-Out	$1,508,382	$342,000	$2,919,364	$377,143
Total Non-Operating Expenses:	**$3,892,442**	**$2,726,060**	**$4,001,655**	**$3,565,254**
Total Expenditures:	**$26,279,265**	**$26,283,914**	**$49,498,958**	**$52,013,266**
Total Revenues Less Expenditures:	**$5,262,429**	**$11,279,092**	**$0**	**$0**
Ending Fund Balance:	**$43,147,011**	**$57,087,140**	**$54,007,710**	**$40,642,640**

General Fund

The General Fund is the principal fund of the Town and is used to account for all activities of the Town not specifically required to be reported in a separate fund. The General Fund accounts for the normal recurring activities of the Town. The General Fund is a Governmental Fund and is a major fund.

Revenues: General Fund revenues primarily consist of taxes levied and collected by the Town. Additional revenues come from franchise service fees, utility service fees, intergovernmental revenues, licenses and permits (examples include business licenses and building permits), charges for services (examples include all parks & recreation registration fees), fines and forfeitures (examples include all court fines collected by the Town), as well as donations and grants from outside agencies. The Town also receives other financing sources.

Expenditures: General Fund expenditures and other financing uses are divided by department. Expenditures are divided amongst the following departments:

- Non-departmental
- Town Council
- Office of the Town Manager
- Town Clerk
- Finance and Administration
- Information Technology (I.T.)
- Human Resources
- Legal Council
- Debt Service
- Public Buildings
- Law Enforcement
- Code Compliance
- Other Public Safety
- Streets and Parkways
- Parks and Recreation
- Public Transportation

In addition, expenditures within each department are divided up into the following expense categories:

Personnel: Expenditures related to providing salaries, wages, and benefits to current and retired Town employees.

Operating: Expenditures related to funding the day-to-day operations related to providing Town services to the citizens of Bay Harbor Islands.

Capital: Expenditures related to the acquisition of long-lived assets that will be used in operations. Examples of such expenditures include land, buildings, vehicles, and heavy machinery.

Debt Service: Expenditures related to the payment of debt obligations directly from the General Fund.

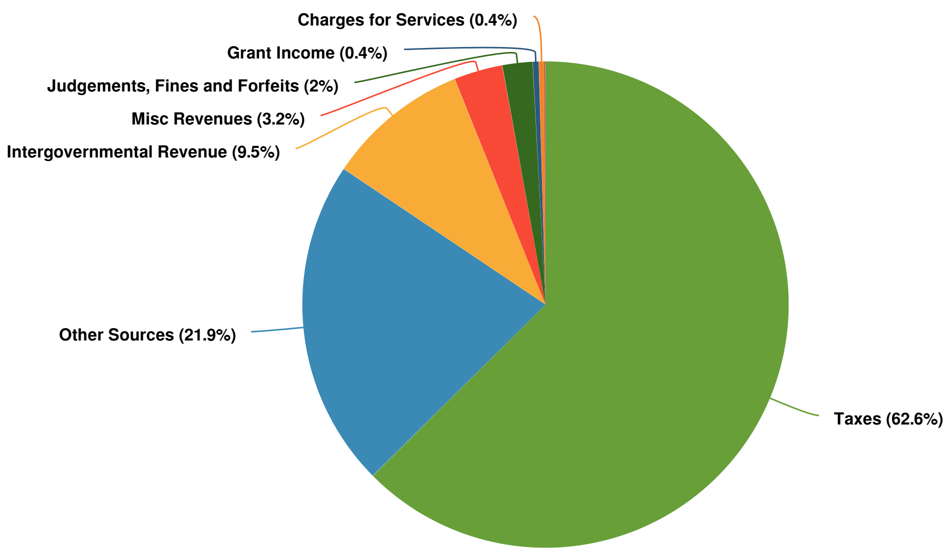
Other Financing Uses: This consists primarily of transfers to other funds such as transfers to the debt service fund. This is for bond issuances that are paid directly from the debt service.

General Fund Comprehensive Summary

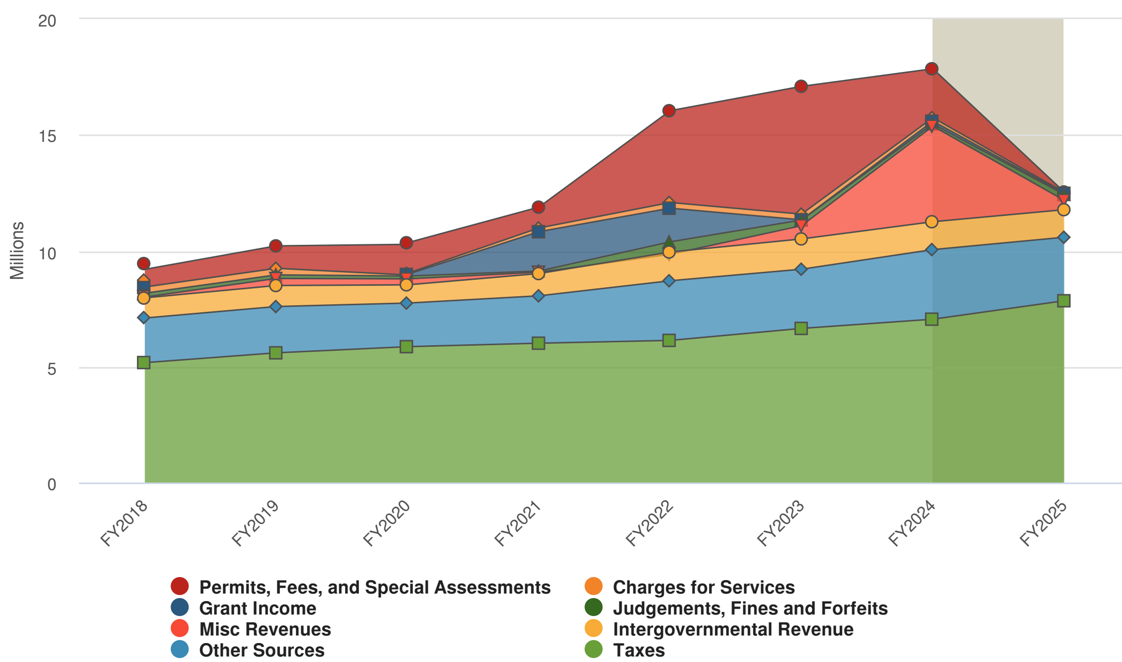
Name	FY2022 Actual	FY2023 Actual	FY2024 Adopted Budget	FY2025 Budgeted
Beginning Fund Balance:	**$12,046,511**	**$14,843,419**	**$19,244,784**	**$7,251,340**
Revenues				
Permits, Fees, and Special Assessments	$3,961,719	$5,514,469	$2,110,000	$10,000
Taxes	$6,134,820	$6,651,783	$7,049,661	$7,845,125
Intergovernmental Revenue	$1,240,397	$1,307,566	$1,202,291	$1,189,869
Charges for Services	$246,188	$244,842	$150,300	$45,000
Judgements, Fines and Forfeits	$536,467	$245,113	$100,000	$251,500
Misc Revenues	-$96,706	$570,507	$4,124,000	$405,886
Other Sources	$2,573,223	$2,554,128	$3,003,449	$2,740,000
Grant Income	$1,450,723	$9,000	$116,000	$50,000
Total Revenues:	**$16,046,832**	**$17,097,409**	**$17,855,701**	**$12,537,380**
Expenditures				
Personnel Services	$6,772,978	$7,003,724	$8,734,039	$7,400,981
Operating Expenses	$3,177,268	$4,142,478	$4,603,603	$3,944,555
Capital Outlay	$1,211,091	$389,342	$1,502,272	$433,824
Debt Service	$580,083	$642,333	$498,132	$380,877
Non-Operating Expenses	$1,508,382	$342,000	$2,517,655	$377,143
Total Expenditures:	**$13,249,801**	**$12,519,878**	**$17,855,701**	**$12,537,380**
Total Revenues Less Expenditures:	**$2,797,031**	**$4,577,531**	**$0**	**$0**
Ending Fund Balance:	**$14,843,542**	**$19,420,950**	**$19,244,784**	**$7,251,340**

Revenues by Source

Projected 2025 Revenues by Source



Budgeted and Historical 2025 Revenues by Source



Grey background indicates budgeted figures.

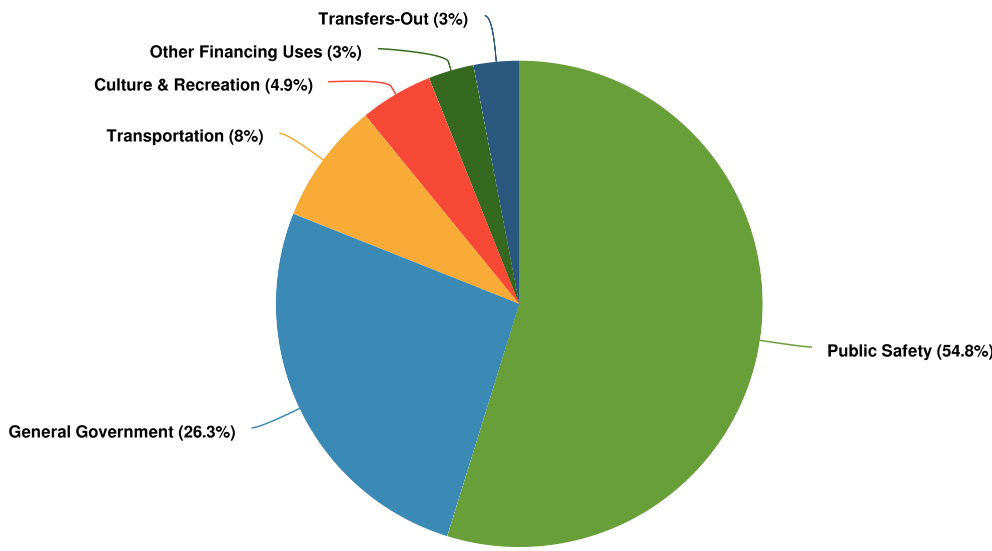
Name	FY2022 Actual	FY2023 Actual	FY2024 Adopted Budget	FY2025 Budgeted	FY2024 Adopted Budget vs. FY2025 Budgeted (% Change)
Revenue Source					
Permits, Fees, and Special Assessments					
Occupational License Fees	$110,054	$0	$80,000	$0	-100%
TDR Fees	$100,500	$207,500	$0	$0	0%
Lien Search Fees	$23,300	$0	$10,000	$0	-100%
Building Permits	$2,457,268	$3,800,834	$1,390,000	$0	-100%
Electrical Permits	$198,717	$119,337	$30,000	$0	-100%
Plumbing Permits	$205,757	$113,546	$20,000	$0	-100%
Air Conditioning Permits	$56,067	$152,816	$50,000	$0	-100%
Right of Way Permit	$0	$0	$20,000	$10,000	-50%
Other Licenses & Permits	$503,156	$692,773	$500,000	$0	-100%
Plan Digitizing Fee	$7,765	$427,663	$10,000	$0	-100%
Technology Fee	$298,635	$0	$0	$0	0%
Upfront Fee	$500	$0	$0	$0	0%
Total Permits, Fees, and Special Assessments:	**$3,961,719**	**$5,514,469**	**$2,110,000**	**$10,000**	**-99.5%**
Taxes					
Ad Valorem Taxes	$4,766,371	$5,023,811	$5,741,697	$6,319,702	10.1%
Gas Tax - Six Cents	$68,674	$62,872	$67,872	$68,034	0.2%

Name	FY2022 Actual	FY2023 Actual	FY2024 Adopted Budget	FY2025 Budgeted	FY2024 Adopted Budget vs. FY2025 Budgeted (% Change)
Gas Tax - Three Cent	$26,283	$31,933	$25,000	$25,541	2.2%
Casualty Ins Premium Tax (Pol)	$59,799	$0	$20,000	$25,000	25%
Franchise Fees-FPL	$433,221	$485,461	$425,000	$442,845	4.2%
Franchise Fees-Peoples' Gas'	$33,282	$27,206	$30,000	$33,780	12.6%
Utility Taxes-FPL	$552,148	$628,570	$525,000	$620,000	18.1%
Utility Tax - Peoples' Gas'	$20,148	$20,916	$20,000	$23,185	15.9%
Communications Services Tax	$174,894	$200,048	$195,092	$207,038	6.1%
Local Business Tax-Formerly (Occupatl Lic Fee)	$0	$170,966	$0	$80,000	N/A
Total Taxes:	**$6,134,820**	**$6,651,783**	**$7,049,661**	**$7,845,125**	**11.3%**
Intergovernmental Revenue					
St Grant-FDOT (FreeBee)	$0	$49,608	$0	$0	0%
Sales Tax-Mun Rev Shr	$91,481	$178,420	$80,000	$166,060	107.6%
Fuel Tax-Mun Rev Shar	$138,498	$74,300	$156,847	$69,153	-55.9%
Alcoholic Beverage Licenses	$3,181	$3,405	$3,000	$3,500	16.7%
Sales Tax-Half Cent	$613,780	$637,557	$583,056	$595,448	2.1%
Transportation Surtax	$338,624	$364,277	$379,388	$355,708	-6.2%
Grant - Miami Dade County	$54,833	$0	$0	$0	0%
Total Intergovernmental Revenue:	**$1,240,397**	**$1,307,566**	**$1,202,291**	**$1,189,869**	**-1%**
Charges for Services					
Lien Search Fees	$0	$15,700	$0	$15,000	N/A
Election Qualifying Fees	$45	$50	$50	$0	-100%
Recreation Program Fees	$244,003	$228,847	$150,000	$30,000	-80%
Tennis Court Fees	$2,140	$245	$250	$0	-100%
Total Charges for Services:	**$246,188**	**$244,842**	**$150,300**	**$45,000**	**-70.1%**
Judgements, Fines and Forfeits					
Fines-Building Code Violations	$456,677	$196,674	$90,000	$190,000	111.1%
Ticket Surcharges (Cross Gd)	$63,034	$30,873	$5,000	$45,000	800%
Traffic Fines	$16,308	$20,645	$5,000	$15,000	200%
Second Dollar Funding	$448	-$3,078	$0	$1,500	N/A
Total Judgements, Fines and Forfeits:	**$536,467**	**$245,113**	**$100,000**	**$251,500**	**151.5%**
Misc Revenues					
Interest Earnings	-$1,021	-$250	$0	$195,935	N/A
Interest Earnings-Mellon Trust	$48,791	$64,124	$20,000	$50,000	150%
Change in Fair Value of Invest	-$354,816	$15,556	-$100,000	-$42,632	-57.4%
Rents & Royalties	$5,525	$5,142	$4,000	$4,500	12.5%
Sale of Fixed Assets	$0	$625	$0	$0	0%
Donations for Annual Picnic	$0	$0	$0	$25,000	N/A
Gain or Loss on Investments	-$6,362	-$30,679	$0	$0	0%

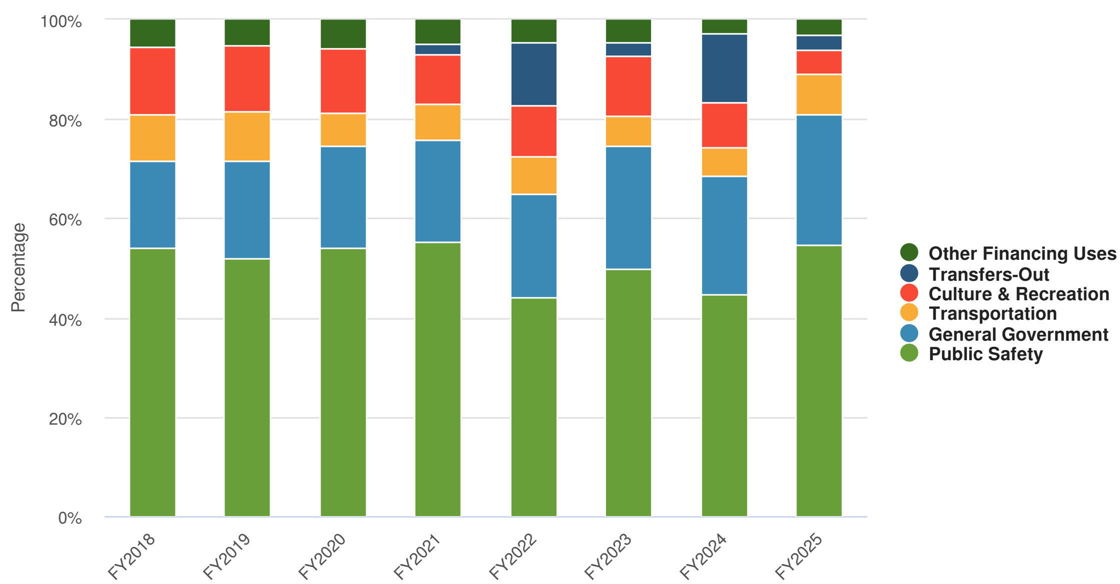
Name	FY2022 Actual	FY2023 Actual	FY2024 Adopted Budget	FY2025 Budgeted	FY2024 Adopted Budget vs. FY2025 Budgeted (% Change)
Other Miscellaneous Revenues	$209,177	$125,905	$100,000	$158,083	58.1%
TDR Sale Proceeds	$2,000	$390,000	$4,100,000	$0	-100%
Take Home Vehicle Program	$0	$84	$0	$15,000	N/A
Total Misc Revenues:	**-$96,706**	**$570,507**	**$4,124,000**	**$405,886**	**-90.2%**
Other Sources					
Contribution from Water Fund	$200,000	$200,000	$200,000	$240,000	20%
Contribution from Causeway Fd	$1,659,060	$1,659,060	$550,000	$800,000	45.5%
Contribution from Cswy Fund	$0	$0	$125,000	$0	-100%
Contribution from Sewer Fund	$525,000	$525,000	$250,000	$300,000	20%
Contribution from Building Fund	$0	$0	$0	$1,400,000	N/A
Appropriation from Fund Balance	$0	$0	$1,878,449	$0	-100%
Other Financing Source -Subscription Financing	$0	$170,068	$0	$0	0%
Other Fin Sources-Leased Assets	$189,163	$0	$0	$0	0%
Total Other Sources:	**$2,573,223**	**$2,554,128**	**$3,003,449**	**$2,740,000**	**-8.8%**
Grant Income					
Federal Grant-General Gov't'	$1,450,723	$0	$0	$0	0%
Fed Grants-Culture/Recreation	$0	$0	$66,000	$0	-100%
State Grant-Culture/Rec.	$0	$0	$50,000	$50,000	0%
State Grant-Culture/Rec-Children's Trust	$0	$9,000	$0	$0	0%
Total Grant Income:	**$1,450,723**	**$9,000**	**$116,000**	**$50,000**	**-56.9%**
Total Revenue Source:	**$16,046,832**	**$17,097,409**	**$17,855,701**	**$12,537,380**	**-29.8%**

Expenditures by Function

Budgeted Expenditures by Function



Budgeted and Historical Expenditures by Function



Name	FY2022 Actual	FY2023 Actual	FY2024 Adopted Budget	FY2025 Budgeted	FY2024 Adopted Budget vs. FY2025 Budgeted (% Change)
Expenditures					
General Government					

Name	FY2022 Actual	FY2023 Actual	FY2024 Adopted Budget	FY2025 Budgeted	FY2024 Adopted Budget vs. FY2025 Budgeted (% Change)
Town Council					
Personnel Services					
Executive Salaries	$0	$0	$7	$7	0%
Group Insurance	$66,509	$85,682	$102,000	$109,569	7.4%
Total Personnel Services:	**$66,509**	**$85,682**	**$102,007**	**$109,576**	**7.4%**
Operating Expenses					
Professional Services	$21,783	$47,205	$50,000	$25,000	-50%
Other Contractual Services	$275	$0	$0	$0	0%
Travel & Per Diem	$7,987	$28,019	$20,000	$25,000	25%
Communications and Freight	$7,035	$13,449	$14,000	$20,000	42.9%
Insurance	$1,420	$1,931	$1,500	$1,444	-3.7%
Printing & Binding	$30,309	$34,542	$40,000	$60,000	50%
Promotional Activities	$0	$757	$2,500	$2,500	0%
Other Current Charges	$14,842	$32,654	$33,850	$30,850	-8.9%
Operating Supplies	$35	$314	$456	$2,000	338.6%
Publications and Training	$7,691	$9,725	$10,000	$15,000	50%
Total Operating Expenses:	**$91,377**	**$168,595**	**$172,306**	**$181,794**	**5.5%**
Total Town Council:	**$157,886**	**$254,277**	**$274,313**	**$291,370**	**6.2%**
Office of Town Manager					
Personnel Services					
Regular Salaries & Wages	$199,103	$224,047	$185,121	$78,294	-57.7%
Overtime Pay	$2,099	$0	$0	$0	0%
F.I.C.A. Taxes	$12,796	$14,365	$14,262	$5,688	-60.1%
Retirement Contribution	$25,561	$15,249	$21,420	$9,955	-53.5%
Retirement Contribution	$0	$0	$0	$2,608	N/A
Group Insurance	$18,811	$21,792	$26,992	$9,233	-65.8%
Workers' Compensation'	$2,257	$2,510	$3,558	$98	-97.2%
Unemployment Compensation	$0	$0	$935	$950	1.6%
Total Personnel Services:	**$260,628**	**$277,963**	**$252,288**	**$106,826**	**-57.7%**
Operating Expenses					
Professional Services	$77,537	$83,372	$52,500	$100,436	91.3%
Other Contractual Services	$4,684	$0	$20,000	$60,411	202.1%
Other Contractual Services-Hurricane Disaster	$0	$0	$50,000	$50,000	0%
Travel & Per Diem	$10,049	$22,455	$23,600	$15,000	-36.4%
Communications and Freight	$12,794	$20,524	$16,000	$15,500	-3.1%
Rentals & Leases	$2,004	$0	$0	$0	0%
Insurance	$34,402	$28,530	$25,000	$7,452	-70.2%
Repairs & Maintenance	$0	$17	$0	$0	0%

Name	FY2022 Actual	FY2023 Actual	FY2024 Adopted Budget	FY2025 Budgeted	FY2024 Adopted Budget vs. FY2025 Budgeted (% Change)
Printing & Binding	$0	$90	$9,000	$3,000	-66.7%
Promotional Activities	$0	$20,000	$80,000	$45,000	-43.7%
Other Current Charges	$22,489	$34,797	$41,000	$41,000	0%
Office Supplies	$19,715	$22,167	$30,000	$20,000	-33.3%
Operating Supplies	$2,727	$1,429	$1,500	$1,500	0%
Publications and Training	$13,262	$15,756	$13,329	$8,905	-33.2%
Total Operating Expenses:	**$199,661**	**$249,138**	**$361,929**	**$368,204**	**1.7%**
Total Office of Town Manager:	**$460,290**	**$527,100**	**$614,217**	**$475,030**	**-22.7%**
Town Clerk					
Personnel Services					
Regular Salaries & Wages	$90,737	$70,537	$132,348	$144,774	9.4%
F.I.C.A. Taxes	$6,962	$5,349	$10,155	$10,732	5.7%
Retirement Contribution	$12,380	$6,875	$15,314	$13,741	-10.3%
Group Insurance	$8,793	$13,599	$24,649	$16,034	-35%
Workers' Compensation'	$2,427	$2,699	$1,712	$187	-89.1%
Unemployment Compensation	$3,025	$0	$669	$0	-100%
Total Personnel Services:	**$124,325**	**$99,058**	**$184,847**	**$185,468**	**0.3%**
Operating Expenses					
Professional Services	$15,637	$19,674	$15,000	$25,000	66.7%
Other Contractual Services	$11,210	$13,778	$38,745	$39,245	1.3%
Travel & Per Diem	$965	$657	$3,000	$3,000	0%
Communications and Freight	$3,117	$193	$500	$500	0%
Rentals & Leases	$5,918	$6,172	$9,226	$8,000	-13.3%
Finance Rentals & Leases	$0	$5,255	$0	$3,072	N/A
Insurance	$2,130	$2,574	$2,000	$1,928	-3.6%
Repairs & Maintenance	$3,225	$375	$500	$500	0%
Printing & Binding	$14,448	$11,817	$19,000	$15,000	-21.1%
Other Current Charges	$60,799	$48,116	$66,600	$52,000	-21.9%
Operating Supplies	$3,115	$1,175	$1,500	$1,500	0%
Publications and Training	$2,516	$1,500	$3,500	$2,000	-42.9%
Total Operating Expenses:	**$123,079**	**$111,287**	**$159,571**	**$151,745**	**-4.9%**
Capital Outlay					
Computer software	$0	$0	$5,195	$6,930	33.4%
Subscription GASB96	$0	$19,688	$0	$0	0%
Total Capital Outlay:	**$0**	**$19,688**	**$5,195**	**$6,930**	**33.4%**
Debt Service					
Subscription Financing Principal	$0	$19,688	$0	$0	0%
Subscription Financing Interest	$0	$487	$0	$0	0%

Name	FY2022 Actual	FY2023 Actual	FY2024 Adopted Budget	FY2025 Budgeted	FY2024 Adopted Budget vs. FY2025 Budgeted (% Change)
Total Debt Service:	**$0**	**$20,176**	**$0**	**$0**	**0%**
Total Town Clerk:	**$247,405**	**$250,209**	**$349,613**	**$344,143**	**-1.6%**
Finance & Administration					
Personnel Services					
Regular Salaries & Wages	$123,729	$126,847	$276,577	$208,577	-24.6%
F.I.C.A. Taxes	$9,216	$9,044	$21,158	$15,729	-25.7%
Retirement Contribution	$15,115	$9,417	$31,996	$19,922	-37.7%
Group Insurance	$18,329	$13,267	$20,100	$28,011	39.4%
Workers' Compensation'	$2,427	$2,699	$856	$272	-68.2%
Unemployment Compensation	$0	$0	$1,397	$5,000	257.9%
Total Personnel Services:	**$168,817**	**$161,273**	**$352,084**	**$277,511**	**-21.2%**
Operating Expenses					
Professional Services	$42,246	$122,235	$83,000	$144,250	73.8%
Accounting & Auditing	$19,955	$40,774	$32,000	$20,000	-37.5%
Other Contractual Services	$56,825	$34,131	$87,000	$67,200	-22.8%
Travel & Per Diem	$0	$1,483	$4,050	$14,740	264%
Communications and Freight	$642	$21	$600	$600	0%
Rentals & Leases	$2,986	$2,791	$6,000	$6,000	0%
Insurance	$710	$901	$4,300	$2,572	-40.2%
Repairs & Maintenance	$0	$0	$200	$0	-100%
Printing & Binding	$2,102	$2,302	$7,000	$3,050	-56.4%
Other Current Charges	$3,920	$10	$10,600	$5,300	-50%
Operating Supplies	$395	$2,566	$3,395	$3,395	0%
Publications and Training	$149	$1,952	$4,515	$13,185	192%
Total Operating Expenses:	**$129,930**	**$209,164**	**$242,660**	**$280,292**	**15.5%**
Capital Outlay					
Computer Software	$16,471	$294	$0	$0	0%
Subscription GASB96	$0	$147,636	$0	$0	0%
Total Capital Outlay:	**$16,471**	**$147,930**	**$0**	**$0**	**0%**
Debt Service					
Subscription Financing Principal	$0	$44,488	$0	$0	0%
Subscription Financing Interest	$0	$273	$0	$0	0%
Total Debt Service:	**$0**	**$44,761**	**$0**	**$0**	**0%**
Non-Operating Expenses					
Contingencies	$0	$0	$13,291	$0	-100%
Total Non-Operating Expenses:	**$0**	**$0**	**$13,291**	**$0**	**-100%**
Total Finance & Administration:	**$315,217**	**$563,128**	**$608,035**	**$557,803**	**-8.3%**

Name	FY2022 Actual	FY2023 Actual	FY2024 Adopted Budget	FY2025 Budgeted	FY2024 Adopted Budget vs. FY2025 Budgeted (% Change)
Information Technology					
Personnel Services					
Regular Salaries & Wages	$60,690	$115,219	$75,209	$93,096	23.8%
Overtime Pay	$340	$3,765	$0	$2,000	N/A
F.I.C.A. Taxes	$4,441	$8,766	$5,854	$6,893	17.7%
Retirement Contribution	$9,271	$5,451	$8,703	$8,549	-1.8%
Group Insurance	$10,362	$17,298	$17,000	$11,849	-30.3%
Workers' Compensation'	$903	$1,004	$1,424	$117	-91.8%
Unemployment Compensation	$0	$0	$380	$1,000	163.2%
Total Personnel Services:	**$86,007**	**$151,502**	**$108,570**	**$123,504**	**13.8%**
Operating Expenses					
Professional Services	$13,278	$64,000	$144,000	$31,000	-78.5%
Other Contractual Services	$63,860	$69,001	$71,000	$65,000	-8.5%
Travel & Per Diem	$414	$0	$5,000	$0	-100%
Communications and Freight	$96,088	$101,726	$104,888	$114,060	8.7%
Insurance	$1,420	$1,931	$1,500	$1,500	0%
Repairs & Maintenance	$80,099	$91,349	$77,500	$43,594	-43.7%
Other Current Charges	$9,887	$9,550	$12,000	$8,000	-33.3%
Operating Supplies	$90,564	$95,812	$55,200	$94,000	70.3%
Publications and Training	$431	$299	$4,000	$0	-100%
Total Operating Expenses:	**$356,041**	**$433,668**	**$475,088**	**$357,154**	**-24.8%**
Capital Outlay					
Improvements (Excl. Buildings)	$37,500	$37,500	$0	$0	0%
Machinery & Equipment	$0	$0	$60,000	$0	-100%
Computer Software	$0	$3,029	$0	$0	0%
Total Capital Outlay:	**$37,500**	**$40,529**	**$60,000**	**$0**	**-100%**
Non-Operating Expenses					
Other Uses	$0	$0	$35,000	$0	-100%
Total Non-Operating Expenses:	**$0**	**$0**	**$35,000**	**$0**	**-100%**
Total Information Technology:	**$479,548**	**$625,699**	**$678,658**	**$480,658**	**-29.2%**
Human Resources					
Personnel Services					
Regular Salaries & Wages	$37,650	$45,163	$85,645	$81,278	-5.1%
F.I.C.A. Taxes	$2,793	$3,335	$6,652	$6,067	-8.8%
Retirement Contribution	$4,701	$3,108	$9,910	$7,737	-21.9%
Group Insurance	$6,016	$5,536	$6,314	$9,785	55%
Workers' Compensation	$753	$920	$856	$105	-87.7%
Unemployment Compensation	$0	$0	$433	$0	-100%
Total Personnel Services:	**$51,912**	**$58,063**	**$109,810**	**$104,972**	**-4.4%**

Name	FY2022 Actual	FY2023 Actual	FY2024 Adopted Budget	FY2025 Budgeted	FY2024 Adopted Budget vs. FY2025 Budgeted (% Change)
Operating Expenses					
Professional Services	$1,486	$0	$0	$0	0%
Other Contractual Services	$27,697	$1,252	$13,600	$25,950	90.8%
Travel & Per Diem	$1,202	$2,391	$4,100	$5,300	29.3%
Communications and Freight	$39	$60	$100	$200	100%
Insurance	$1,420	$1,544	$1,200	$1,156	-3.7%
Printing & Binding	$237	$90	$0	$0	0%
Promotional Activities	$20,064	$39,839	$14,500	$14,500	0%
Other Current Charges	$53,664	$32,288	$20,800	$20,800	0%
Office Supplies	$99	$0	$0	$0	0%
Operating Supplies	$345	$610	$5,000	$5,000	0%
Publications and Training	$16,022	$12,552	$11,300	$11,300	0%
Total Operating Expenses:	**$122,275**	**$90,626**	**$70,600**	**$84,206**	**19.3%**
Total Human Resources:	**$174,187**	**$148,689**	**$180,410**	**$189,178**	**4.9%**
Legal Counsel					
Operating Expenses					
Professional Services	$219,801	$310,378	$243,000	$300,000	23.5%
Total Operating Expenses:	**$219,801**	**$310,378**	**$243,000**	**$300,000**	**23.5%**
Total Legal Counsel:	**$219,801**	**$310,378**	**$243,000**	**$300,000**	**23.5%**
Public Buildings					
Personnel Services					
Regular Salaries & Wages	$0	$945	$186,249	$209,147	12.3%
Overtime Pay	$0	$0	$0	$2,751	N/A
F.I.C.A. Taxes	$0	$72	$14,347	$15,767	9.9%
Retirement Contribution	$0	$0	$21,552	$20,553	-4.6%
Group Insurance	$0	$0	$23,400	$41,023	75.3%
Workers' Compensation'	$0	$0	$600	$3,345	457.5%
Unemployment Compensation	$0	$0	$941	$1,500	59.4%
Total Personnel Services:	**$0**	**$1,017**	**$247,089**	**$294,086**	**19%**
Operating Expenses					
Professional Services	$0	$0	$20,000	$10,000	-50%
Other Contractual Services	$99,606	$56,311	$60,000	$44,563	-25.7%
Communications and Freight	$43	$0	$0	$0	0%
Utility Services	$25,278	$63,673	$53,500	$82,500	54.2%
Rentals & Leases	$33,490	$10,239	$20,000	$114,000	470%
Insurance	$3,549	$6,435	$0	$55,692	N/A
Repairs & Maintenance	$108,550	$219,166	$109,000	$33,000	-69.7%

Name	FY2022 Actual	FY2023 Actual	FY2024 Adopted Budget	FY2025 Budgeted	FY2024 Adopted Budget vs. FY2025 Budgeted (% Change)
Other Current Charges	$3,312	$795	$3,400	$3,400	0%
Office Supplies	$0	$598	$0	$0	0%
Operating Supplies	$4,312	$10,657	$12,250	$15,500	26.5%
Fuel - Generators	$0	$0	$0	$2,500	N/A
Town Hall Emergency	$0	-$100	$0	$0	0%
Total Operating Expenses:	**$278,140**	**$367,775**	**$278,150**	**$361,155**	**29.8%**
Capital Outlay					
Improvements (excl. Buildings)	$443,815	$66,594	$0	$0	0%
Machinery & Equipment	$7,672	$0	$780,000	$0	-100%
Total Capital Outlay:	**$451,487**	**$66,594**	**$780,000**	**$0**	**-100%**
Total Public Buildings:	**$729,627**	**$435,386**	**$1,305,239**	**$655,241**	**-49.8%**
Total General Government:	**$2,783,961**	**$3,114,866**	**$4,253,485**	**$3,293,423**	**-22.6%**
Other Financing Uses					
Debt Service					
Debt Service					
Principal Payments	$344,000	$349,000	$355,000	$354,000	-0.3%
Interest	$157,963	$217,528	$143,132	$26,877	-81.2%
Other Debt Service Costs	$4,139	$3,891	$0	$0	0%
Leased Assets-Principal Pmt-Modified Accrual	$73,483	$0	$0	$0	0%
Lease Assets-Interest-Modified Accrual	$499	$0	$0	$0	0%
Total Debt Service:	**$580,083**	**$570,419**	**$498,132**	**$380,877**	**-23.5%**
Total Debt Service:	**$580,083**	**$570,419**	**$498,132**	**$380,877**	**-23.5%**
Total Other Financing Uses:	**$580,083**	**$570,419**	**$498,132**	**$380,877**	**-23.5%**
Public Safety					
Law Enforcement					
Personnel Services					
Regular Salaries & Wages	$2,924,580	$2,997,759	$3,404,110	$3,811,878	12%
Overtime Pay	$245,559	$405,031	$185,000	$171,062	-7.5%
F.I.C.A. Taxes	$225,799	$253,845	$260,414	$295,325	13.4%
Retirement Contribution	$378,856	$193,409	$586,287	$615,960	5.1%
Group Insurance	$273,652	$323,003	$329,660	$544,703	65.2%
Workers' Compensation'	$58,509	$75,484	$63,846	$37,770	-40.8%
Unemployment Compensation	$0	$0	$17,207	$1,000	-94.2%
Police Detail Receipts	$0	$134	$0	$0	0%
Total Personnel Services:	**$4,106,953**	**$4,248,666**	**$4,846,524**	**$5,477,698**	**13%**

Name	FY2022 Actual	FY2023 Actual	FY2024 Adopted Budget	FY2025 Budgeted	FY2024 Adopted Budget vs. FY2025 Budgeted (% Change)
Operating Expenses					
Professional Services	$15,734	$15,529	$35,200	$36,000	2.3%
Other Contractual Services	$29,604	$48,048	$72,874	$57,274	-21.4%
Travel & Per Diem	$6,605	$14,332	$17,000	$27,000	58.8%
Communications and Freight	$276	$134	$1,000	$1,000	0%
Rentals & Leases	$5,153	$25,628	$40,859	$3,400	-91.7%
Finance Rentals & Leases	$10	$22,582	$0	$2,400	N/A
Insurance	$38,260	$41,877	$30,000	$42,356	41.2%
Repairs & Maintenance	$95,062	$84,810	$98,800	$131,600	33.2%
Printing & Binding	$4,023	$1,558	$5,300	$6,800	28.3%
Promotional Activities	$5,108	$3,565	$12,000	$15,000	25%
Other Current Charges	$9,054	$10,329	$16,300	$17,100	4.9%
Office Supplies	$0	$2,833	$0	$0	0%
Operating Supplies	$193,771	$229,427	$235,975	$127,275	-46.1%
Fuel - Vehicle and Marine	$0	$0	$0	$100,000	N/A
Operating Supplies-D.A.R.E.	$0	$2,081	$0	$1,000	N/A
Publications and Training	$19,832	$9,178	$56,800	$51,380	-9.5%
Total Operating Expenses:	**$422,491**	**$511,911**	**$622,108**	**$619,585**	**-0.4%**
Capital Outlay					
Machinery & Equipment	$0	$33,619	$508,857	$320,562	-37%
Computer software	$0	$0	$80,000	$88,320	10.4%
Subscription GASB 96	$0	$17,119	$0	$0	0%
Total Capital Outlay:	**$0**	**$50,737**	**$588,857**	**$408,882**	**-30.6%**
Debt Service					
Subscription Financing Principal	$0	$6,905	$0	$0	0%
Subscription Financing Interest	$0	$73	$0	$0	0%
Total Debt Service:	**$0**	**$6,978**	**$0**	**$0**	**0%**
Total Law Enforcement:	**$4,529,445**	**$4,818,293**	**$6,057,489**	**$6,506,165**	**7.4%**
Building					
Personnel Services					
Regular Salaries & Wages	$594,611	$670,332	$953,321	$0	-100%
F.I.C.A. Taxes	$44,825	$49,115	$72,975	$0	-100%
Retirement Contribution	$61,136	$35,798	$55,536	$0	-100%
Group Insurance	$36,421	$66,404	$87,354	$0	-100%
Workers' Compensation'	$2,257	$3,218	$3,558	$0	-100%
Unemployment Compensation	$500	$0	$4,816	$0	-100%
Total Personnel Services:	**$739,751**	**$824,866**	**$1,177,560**	**$0**	**-100%**
Operating Expenses					
Professional Services	$198,648	$144,465	$125,000	$0	-100%

Name	FY2022 Actual	FY2023 Actual	FY2024 Adopted Budget	FY2025 Budgeted	FY2024 Adopted Budget vs. FY2025 Budgeted (% Change)
Other Contractual Services	$24,679	$21,236	$62,750	$0	-100%
Travel & Per Diem	$0	$2,086	$1,600	$0	-100%
Communications and Freight	$20	$0	$600	$0	-100%
Rentals & Leases	$9,705	$18,208	$45,870	$0	-100%
Finance Rentals & Leases	$0	$6,024	$0	$0	0%
Insurance	$4,969	$5,534	$4,300	$0	-100%
Repairs & Maintenance	$0	$245	$500	$0	-100%
Printing & Binding	$3,779	$4,194	$6,000	$0	-100%
Other Current Charges	$25,410	$39,877	$12,650	$0	-100%
Office Supplies	$184	$0	$0	$0	0%
Operating Supplies	$6,198	$1,132	$2,551	$0	-100%
Publications and Training	$867	$5,328	$6,675	$0	-100%
Total Operating Expenses:	**$274,459**	**$248,329**	**$268,496**	**$0**	**-100%**
Capital Outlay					
Machinery & Equipment	$0	$0	$6,120	$0	-100%
Computer Software	$17,235	$46,364	$0	$0	0%
Total Capital Outlay:	**$17,235**	**$46,364**	**$6,120**	**$0**	**-100%**
Total Building:	**$1,031,445**	**$1,119,558**	**$1,452,176**	**$0**	**-100%**
Code Compliance					
Personnel Services					
Regular Salaries & Wages	$107,187	$108,518	$101,116	$107,264	6.1%
Overtime Pay	$0	$0	$1,000	$934	-6.6%
F.I.C.A. Taxes	$7,529	$7,593	$7,755	$5,976	-22.9%
Retirement Contribution	$15,114	$8,784	$11,700	$7,605	-35%
Group Insurance	$23,309	$35,589	$43,276	$19,704	-54.5%
Workers' Compensation'	$2,709	$2,744	$4,270	$1,770	-58.5%
Unemployment Compensation	$0	$0	$511	$0	-100%
Total Personnel Services:	**$155,847**	**$163,228**	**$169,628**	**$143,253**	**-15.5%**
Operating Expenses					
Professional Services	$0	$0	$7,000	$7,000	0%
Other Contractual Services	$0	$0	$0	$10,000	N/A
Travel & Per Diem	$516	$0	$3,000	$4,000	33.3%
Communications and Freight	$21	$0	$0	$0	0%
Rentals & Leases	$2,065	$0	$6,600	$0	-100%
Finance Rentals & Leases	$0	$5,804	$4,885	$0	-100%
Insurance	$710	$837	$650	$628	-3.4%
Repairs & Maintenance	$1,642	$1,201	$3,740	$4,800	28.3%
Printing & Binding	$108	$180	$1,300	$1,425	9.6%
Operating Supplies	$2,700	$1,647	$5,500	$3,000	-45.5%

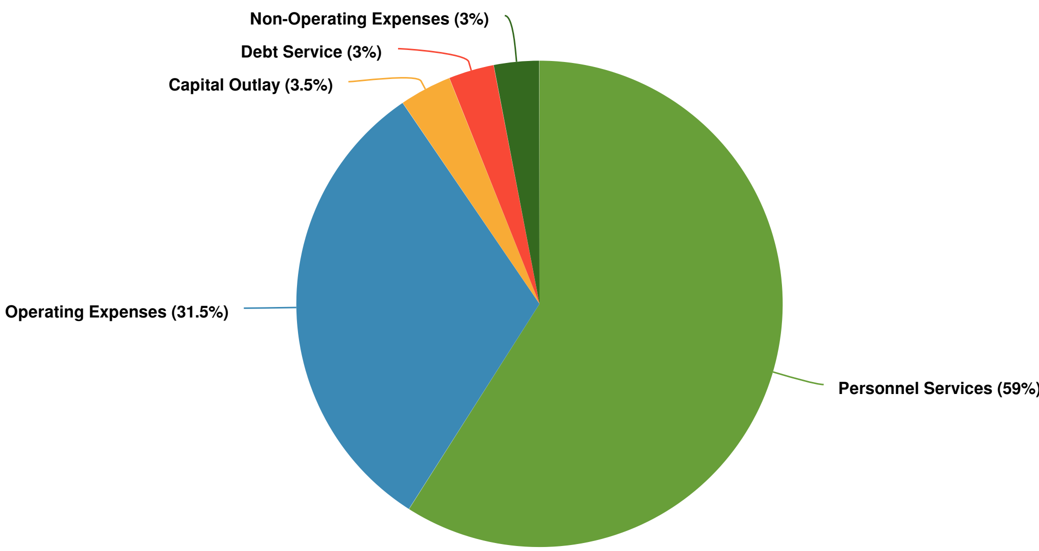
Name	FY2022 Actual	FY2023 Actual	FY2024 Adopted Budget	FY2025 Budgeted	FY2024 Adopted Budget vs. FY2025 Budgeted (% Change)
Fuel - Vehicles	$0	$0	$0	$6,000	N/A
Publications and Training	$1,616	$1,420	$3,050	$4,950	62.3%
Total Operating Expenses:	**$9,377**	**$11,089**	**$35,725**	**$41,803**	**17%**
Capital Outlay					
Machinery & Equipment	$0	$0	$6,600	$13,200	100%
Total Capital Outlay:	**$0**	**$0**	**$6,600**	**$13,200**	**100%**
Total Code Compliance:	**$165,225**	**$174,318**	**$211,953**	**$198,256**	**-6.5%**
Emergency and Disaster Relief Services					
Operating Expenses					
COVID 19 Pandemic expenses	$9,592	$0	$0	$0	0%
Total Operating Expenses:	**$9,592**	**$0**	**$0**	**$0**	**0%**
Total Emergency and Disaster Relief Services:	**$9,592**	**$0**	**$0**	**$0**	**0%**
Other Public Safety					
Personnel Services					
Regular Salaries & Wages	$0	$2,140	$147,490	$145,000	-1.7%
Other Salaries & Wages	$83,481	$105,399	$79,813	$0	-100%
F.I.C.A. Taxes	$6,326	$8,341	$11,303	$11,098	-1.8%
Workers' Compensation'	$1,505	$1,673	$1,577	$3,971	151.8%
Unemployment Compensation	$1,222	$0	$745	$0	-100%
Total Personnel Services:	**$92,534**	**$117,553**	**$240,928**	**$160,069**	**-33.6%**
Operating Expenses					
Other Contractual Services	$0	$296	$0	$0	0%
Operating Supplies	$1,536	$2,205	$2,800	$2,800	0%
Publications and Training	$0	$3,085	$50	$1,500	2,900%
Total Operating Expenses:	**$1,536**	**$5,586**	**$2,850**	**$4,300**	**50.9%**
Total Other Public Safety:	**$94,070**	**$123,139**	**$243,778**	**$164,369**	**-32.6%**
Total Public Safety:	**$5,829,776**	**$6,235,307**	**$7,965,396**	**$6,868,790**	**-13.8%**
Culture & Recreation					
Parks and Recreation					
Personnel Services					
Regular Salaries & Wages	$517,065	$429,029	$406,447	$64,103	-84.2%
Overtime Pay	$7,512	$24,240	$30,000	$15,000	-50%
F.I.C.A. Taxes	$39,375	$33,984	$31,103	$4,904	-84.2%
Retirement Contribution	$65,590	$35,650	$41,783	$6,105	-85.4%
Group Insurance	$66,104	$82,171	$99,288	$9,912	-90%
Workers' Compensation'	$9,782	$11,924	$15,419	$1,785	-88.4%

Name	FY2022 Actual	FY2023 Actual	FY2024 Adopted Budget	FY2025 Budgeted	FY2024 Adopted Budget vs. FY2025 Budgeted (% Change)
Unemployment Compensation	$0	$0	$2,053	$5,000	143.5%
Total Personnel Services:	**$705,429**	**$616,999**	**$626,093**	**$106,809**	**-82.9%**
Operating Expenses					
Professional Services	$639	$0	$0	$0	0%
Other Contractual Services	$23,448	$18,281	$22,815	$3,600	-84.2%
Travel & Per Diem	$671	$578	$1,350	$0	-100%
Communications and Freight	$1,313	$143	$0	$0	0%
Utility Services	$39,732	$47,053	$34,000	$0	-100%
Rentals & Leases	$0	$0	$3,900	$0	-100%
Finance Rentals & Leases	$0	$2,445	$0	$3,900	N/A
Insurance	$11,257	$17,029	$10,000	$7,452	-25.5%
Repairs & Maintenance	$23,467	$23,467	$17,600	$0	-100%
Printing & Binding	$861	$565	$4,500	$4,440	-1.3%
Other Current Charges	$149,890	$147,007	$198,150	$152,310	-23.1%
Other Current Charges - Aftercare	$101,673	$129,694	$145,700	$0	-100%
Other Current Charges - Camps	$32,597	$67,133	$83,500	$0	-100%
Other Current Charges - Town Events	$100,235	$416,570	$451,200	$175,500	-61.1%
Other Current Charges-Festival	$0	$0	$25,000	$150,000	500%
Operating Supplies	$17,149	$6,117	$4,500	$4,500	0%
Publications and Training	$1,907	$1,870	$2,925	$0	-100%
Total Operating Expenses:	**$504,839**	**$877,954**	**$1,005,140**	**$501,702**	**-50.1%**
Capital Outlay					
Improvements (excl. Buildings)	$154,884	$17,500	$0	$0	0%
Total Capital Outlay:	**$154,884**	**$17,500**	**$0**	**$0**	**0%**
Total Parks and Recreation:	**$1,365,152**	**$1,512,453**	**$1,631,233**	**$608,511**	**-62.7%**
Total Culture & Recreation:	**$1,365,152**	**$1,512,453**	**$1,631,233**	**$608,511**	**-62.7%**
Transportation					
Personnel Services					
Regular Salaries & Wages	$152,534	$143,566	$235,109	$219,891	-6.5%
Overtime Pay	$9,775	$12,714	$0	$5,000	N/A
F.I.C.A. Taxes	$12,258	$11,926	$17,996	$16,786	-6.7%
Retirement Contribution	$10,490	$6,258	$27,205	$21,247	-21.9%
Group Insurance	$26,200	$23,391	$30,369	$43,450	43.1%
Workers' Compensation'	$3,010	$0	$4,744	$4,835	1.9%
Unemployment Compensation	$0	$0	$1,188	$0	-100%
Total Personnel Services:	**$214,266**	**$197,855**	**$316,611**	**$311,209**	**-1.7%**
Operating Expenses					

Name	FY2022 Actual	FY2023 Actual	FY2024 Adopted Budget	FY2025 Budgeted	FY2024 Adopted Budget vs. FY2025 Budgeted (% Change)
Other Contractual Services	$183,026	$173,507	$220,000	$245,000	11.4%
Travel & Per Diem	$0	$370	$1,000	$0	-100%
Communications and Freight	$387	$20	$200	$0	-100%
Utility Services	$75,847	$79,719	$85,000	$79,343	-6.7%
Rentals & Leases	$2,350	$0	$4,000	$0	-100%
Insurance	$6,388	$7,079	$0	$15,272	N/A
Repairs & Maintenance	$25,608	$15,746	$45,000	$55,000	22.2%
Printing & Binding	$0	$210	$250	$0	-100%
Other Current Charges	$25	$0	$30	$0	-100%
Operating Supplies	$31,735	$31,565	$30,000	$25,000	-16.7%
Publications and Training	$780	$1,920	$2,000	$0	-100%
Other Contractual Services	$96,856	$228,966	$270,500	$265,000	-2%
Operating Supplies	$11,667	$7,877	$8,000	$8,000	0%
Total Operating Expenses:	**$434,669**	**$546,978**	**$665,980**	**$692,615**	**4%**
Capital Outlay					
Improvements (excl. Buildings)	$344,351	$0	$0	$0	0%
Machinery & Equipment	$0	$0	$55,500	$4,812	-91.3%
Total Capital Outlay:	**$344,351**	**$0**	**$55,500**	**$4,812**	**-91.3%**
Total Transportation:	**$993,285**	**$744,833**	**$1,038,091**	**$1,008,636**	**-2.8%**
Transfers-Out					
Capital Outlay					
Leased Assets-Capital Outlay-Mod Accrual	$189,163	$0	$0	$0	0%
Total Capital Outlay:	**$189,163**	**$0**	**$0**	**$0**	**0%**
Non-Operating Expenses					
Transfer to Other Funds	$1,508,382	$342,000	$2,136,000	$0	-100%
Transfer to Other Funds	$0	$0	$276,397	$377,143	36.4%
Contingencies	$0	$0	$56,967	$0	-100%
Total Non-Operating Expenses:	**$1,508,382**	**$342,000**	**$2,469,364**	**$377,143**	**-84.7%**
Total Transfers-Out:	**$1,697,545**	**$342,000**	**$2,469,364**	**$377,143**	**-84.7%**
Total Expenditures:	**$13,249,801**	**$12,519,878**	**$17,855,701**	**$12,537,380**	**-29.8%**

Expenditures by Expense Type

Budgeted Expenditures by Expense Type



Name	FY2022 Actual	FY2023 Actual	FY2024 Adopted Budget	FY2025 Budgeted	FY2024 Adopted Budget vs. FY2025 Budgeted (% Change)
Expense Objects					
Personnel Services					
General Government	$758,198	$834,558	$1,356,695	$1,201,943	-11.4%
Public Safety	$5,095,086	$5,354,313	$6,434,640	$5,781,020	-10.2%
Culture & Recreation	$705,429	$616,999	$626,093	$106,809	-82.9%
Transportation	$214,266	$197,855	$316,611	$311,209	-1.7%
Total Personnel Services:	**$6,772,978**	**$7,003,724**	**$8,734,039**	**$7,400,981**	**-15.3%**
Operating Expenses					
General Government	$1,520,305	$1,940,630	$2,003,304	$2,084,550	4.1%
Public Safety	$717,455	$776,915	$929,179	$665,688	-28.4%
Culture & Recreation	$504,839	$877,954	$1,005,140	$501,702	-50.1%
Transportation	$434,669	$546,978	$665,980	$692,615	4%
Total Operating Expenses:	**$3,177,268**	**$4,142,478**	**$4,603,603**	**$3,944,555**	**-14.3%**
Capital Outlay					
General Government	$505,458	$274,741	$845,195	$6,930	-99.2%
Public Safety	$17,235	$97,101	$601,577	$422,082	-29.8%
Culture & Recreation	$154,884	$17,500	$0	$0	0%
Transportation	$344,351	$0	$55,500	$4,812	-91.3%
Transfers-Out	$189,163	$0	$0	$0	0%
Total Capital Outlay:	**$1,211,091**	**$389,342**	**$1,502,272**	**$433,824**	**-71.1%**

Name	FY2022 Actual	FY2023 Actual	FY2024 Adopted Budget	FY2025 Budgeted	FY2024 Adopted Budget vs. FY2025 Budgeted (% Change)
Debt Service					
General Government	$0	$64,937	$0	$0	0%
Other Financing Uses	$580,083	$570,419	$498,132	$380,877	-23.5%
Public Safety	$0	$6,978	$0	$0	0%
Total Debt Service:	**$580,083**	**$642,333**	**$498,132**	**$380,877**	**-23.5%**
Non-Operating Expenses					
General Government	$0	$0	$48,291	$0	-100%
Transfers-Out	$1,508,382	$342,000	$2,469,364	$377,143	-84.7%
Total Non-Operating Expenses:	**$1,508,382**	**$342,000**	**$2,517,655**	**$377,143**	**-85%**
Total Expense Objects:	**$13,249,801**	**$12,519,878**	**$17,855,701**	**$12,537,380**	**-29.8%**

Fund Balance

Financial Summary	FY2023	FY2024	% Change
Fund Balance	—	—	
Unassigned	$19,099,513	$7,099,340	-62.8%
Assigned	$0	$0	0%
Restricted	$145,271	$152,000	4.6%
Nonspendable	$0	$0	0%
Total Fund Balance:	**$19,244,784**	**$7,251,340**	**-62.3%**

Building Fund

The Building Department is dedicated to providing the community of Town of Bay Harbor Islands with courteous, knowledgeable, and professional building regulatory guidance reflecting its commitment to the highest ideals and principles of ethical conduct in safeguarding life, health and public welfare.

Revenues: This fund is used to account for restricted revenues and expenses associated with the Building Department.

Expenditures: The Building Department is dedicated to providing the community of Town of Bay Harbor Islands with courteous, knowledgeable, and professional building regulatory guidance reflecting its commitment to the highest ideals and principles of ethical conduct in safeguarding life, health and public welfare.

Expenditures within each department are divided up into the following expense categories:

Personnel: Expenditures related to providing salaries, wages, and benefits to current and retired Town employees.

Operating: Expenditures related to funding the day-to-day operations related to providing Town services to the citizens of Bay Harbor Islands.

Capital: Expenditures related to the acquisition of long-lived assets that will be used in operations. Examples of such expenditures include land, buildings, vehicles, and heavy machinery.

Debt Service: Expenditures related to the payment of debt obligations directly from the Building Fund.

Other Financing Uses: This consists primarily of transfers to other funds such as transfers to the debt service fund. This is for bond issuances that are paid directly from the debt service.

Summary

The Town of Bay Harbor Islands is projecting $3.7M of revenue in FY2025, which represents a 0% increase over the prior year. Budgeted expenditures are projected to increase by 0% or $3.7M to $3.7M in FY2025.

Building Fund Comprehensive Summary

Name	FY2022 Actual	FY2023 Actual	FY2024 Adopted Budget	FY2025 Budgeted
Beginning Fund Balance:	**N/A**	**N/A**	**N/A**	**$2,431,194**
Revenues				
Permits, Fees, and Special Assessments	$0	$0	$0	$3,455,589
Judgements, Fines and Forfeits	$0	$0	$0	$100,000
Misc Revenues	$0	$0	$0	$139,806
Total Revenues:	**$0**	**$0**	**$0**	**$3,695,395**

Name	FY2022 Actual	FY2023 Actual	FY2024 Adopted Budget	FY2025 Budgeted
Expenditures				
Personnel Services	$0	$0	$0	$1,424,877
Operating Expenses	$0	$0	$0	$516,165
Capital Outlay	$0	$0	$0	$18,600
Non-Operating Expenses	$0	$0	$0	$1,735,753
Total Expenditures:	**$0**	**$0**	**$0**	**$3,695,395**
Ending Fund Balance:	**N/A**	**N/A**	**N/A**	**$2,431,194**

Revenues by Source

Name	FY2022 Actual	FY2023 Actual	FY2024 Adopted Budget	FY2025 Budgeted	FY2024 Adopted Budget vs. FY2025 Budgeted (% Change)
Revenue Source					
Permits, Fees, and Special Assessments					
Building Permits	$0	$0	$0	$2,320,707	N/A
Electrical Permits	$0	$0	$0	$178,000	N/A
Plumbing Permits	$0	$0	$0	$115,000	N/A
Mechanical Permits	$0	$0	$0	$108,000	N/A
Other Licenses & Permits	$0	$0	$0	$541,882	N/A
Plan Digitizing Fees	$0	$0	$0	$12,000	N/A
Technology Fee	$0	$0	$0	$180,000	N/A
Total Permits, Fees, and Special Assessments:	**$0**	**$0**	**$0**	**$3,455,589**	**N/A**
Judgements, Fines and Forfeits					
Fines-Building Code Violations	$0	$0	$0	$100,000	N/A
Total Judgements, Fines and Forfeits:	**$0**	**$0**	**$0**	**$100,000**	**N/A**
Misc Revenues					
Interest Earnings	$0	$0	$0	$107,000	N/A
Other Miscellaneous Revenue	$0	$0	$0	$32,806	N/A
Total Misc Revenues:	**$0**	**$0**	**$0**	**$139,806**	**N/A**
Total Revenue Source:	**$0**	**$0**	**$0**	**$3,695,395**	**N/A**

Expenditures by Function

Name	FY2022 Actual	FY2023 Actual	FY2024 Adopted Budget	FY2025 Budgeted	FY2024 Adopted Budget vs. FY2025 Budgeted (% Change)
Expenditures					
Public Safety					
Building					
Personnel Services					
Regular Salaries & Wages	$0	$0	$0	$1,175,696	N/A
Overtime	$0	$0	$0	$5,000	N/A
F.I.C.A. Taxes	$0	$0	$0	$91,452	N/A
Retirement Contribution	$0	$0	$0	$65,537	N/A
Group Insurance	$0	$0	$0	$73,648	N/A
Workers' Compensation'	$0	$0	$0	$11,544	N/A
Unemployment Compensation	$0	$0	$0	$2,000	N/A
Total Personnel Services:	**$0**	**$0**	**$0**	**$1,424,877**	**N/A**
Operating Expenses					
Professional Services	$0	$0	$0	$227,000	N/A
Other Contractual Services	$0	$0	$0	$63,000	N/A
Travel & Per Diem	$0	$0	$0	$14,000	N/A
Communications and Freight	$0	$0	$0	$600	N/A
Operating Rentals & Leases	$0	$0	$0	$22,960	N/A
Finance Rentals & Leases	$0	$0	$0	$4,500	N/A
Insurance	$0	$0	$0	$70,780	N/A
Repairs & Maintenance	$0	$0	$0	$3,000	N/A
Printing & Binding	$0	$0	$0	$6,600	N/A
Other Current Charges	$0	$0	$0	$66,000	N/A
Office Supplies	$0	$0	$0	$10,000	N/A
Operating Supplies	$0	$0	$0	$16,000	N/A
Publications and Training	$0	$0	$0	$11,725	N/A
Total Operating Expenses:	**$0**	**$0**	**$0**	**$516,165**	**N/A**
Capital Outlay					
Machinery & Equipment	$0	$0	$0	$18,600	N/A
Total Capital Outlay:	**$0**	**$0**	**$0**	**$18,600**	**N/A**
Non-Operating Expenses					
Transfer to other funds	$0	$0	$0	$1,735,753	N/A
Total Non-Operating Expenses:	**$0**	**$0**	**$0**	**$1,735,753**	**N/A**
Total Building:	**$0**	**$0**	**$0**	**$3,695,395**	**N/A**
Total Public Safety:	**$0**	**$0**	**$0**	**$3,695,395**	**N/A**
Total Expenditures:	**$0**	**$0**	**$0**	**$3,695,395**	**N/A**

Fund Balance

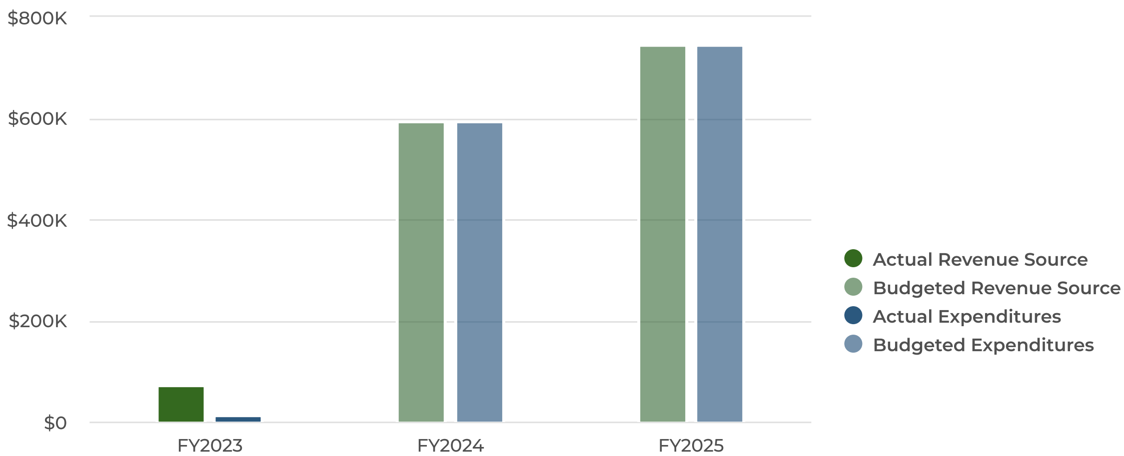
Financial Summary	FY2024	% Change
Fund Balance	—	
Restricted	$2,431,194	$0
Total Fund Balance:	**$2,431,194**	**0%**

Youth Development Program Fund

The Bright Paths Youth Development Program is used for the purpose of administering an After School and Summer Program which will be partially funded by the Children's Trust. It is classified as a special revenue fund.

Summary

The Town of Bay Harbor Islands is projecting $747.14K of revenue in FY2025, which represents a 25.3% increase over the prior year. Budgeted expenditures are projected to increase by 25.3% or $150.75K to $747.14K in FY2025.

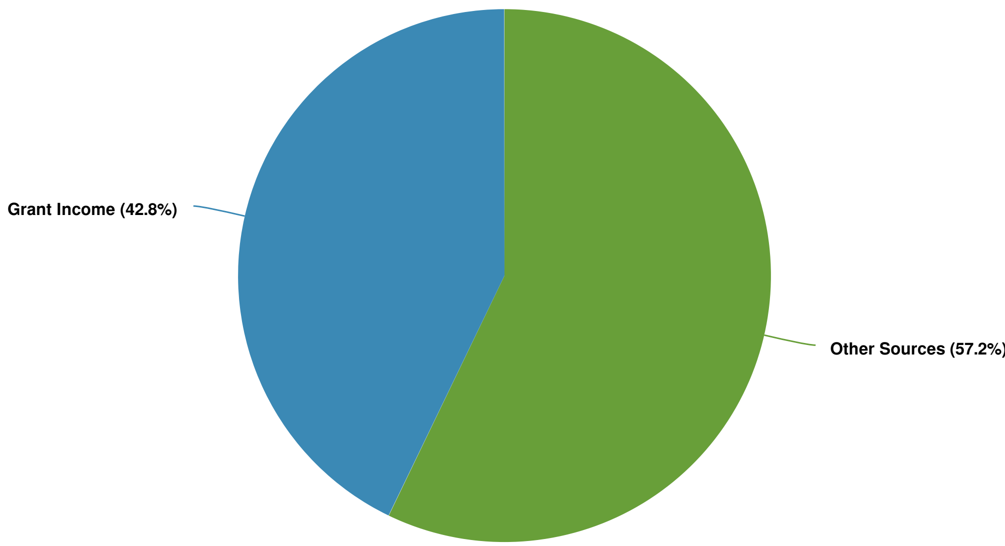


Youth Development Program Fund Comprehensive Summary

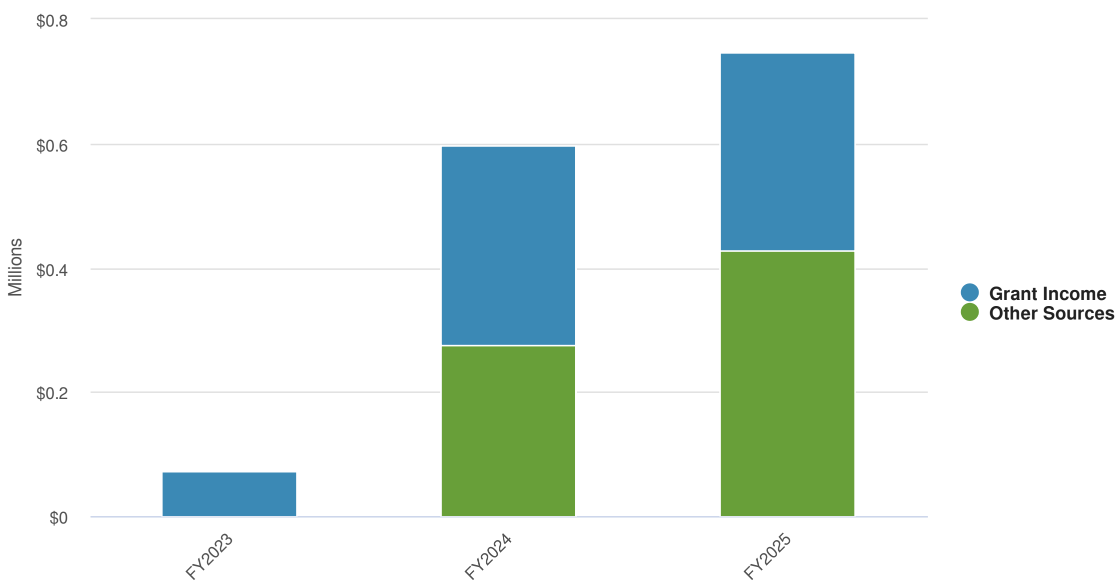
Name	FY2023 Actual	FY2024 Adopted Budget	FY2025 Budgeted
Beginning Fund Balance:	**N/A**	**$61,663**	**$11,663**
Revenues			
Other Sources	$0	$276,397	$427,143
Grant Income	$72,907	$320,000	$320,000
Total Revenues:	**$72,907**	**$596,397**	**$747,143**
Expenditures			
Personnel Services	$13,424	$341,563	$429,977
Operating Expenses	$0	$220,834	$234,938
Non-Operating Expenses	$0	$34,000	$82,228
Total Expenditures:	**$13,424**	**$596,397**	**$747,143**
Total Revenues Less Expenditures:	**$59,483**	**$0**	**$0**
Ending Fund Balance:	**N/A**	**$61,663**	**$11,663**

Revenues by Source

Projected 2025 Revenues by Source



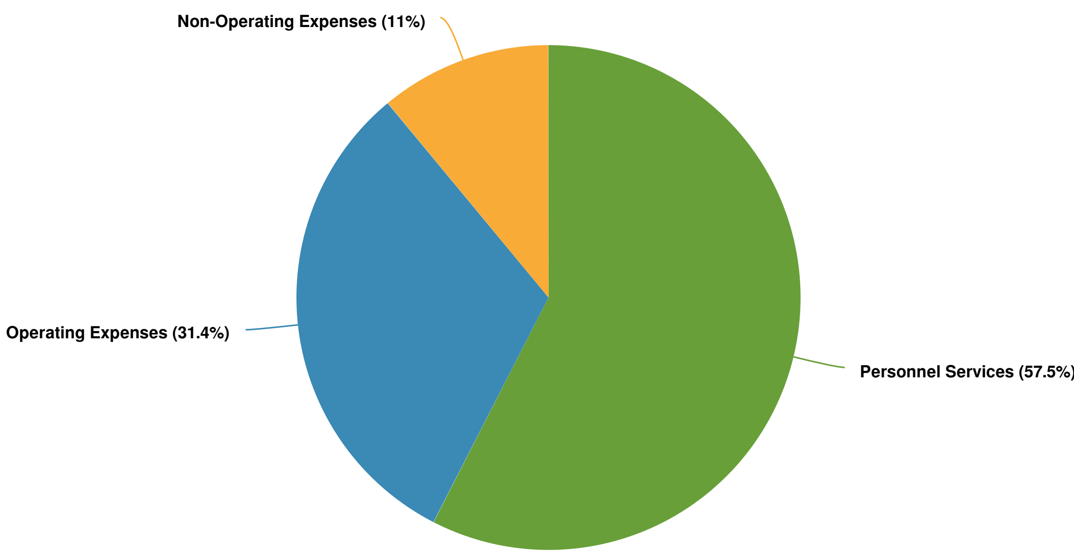
Budgeted and Historical 2025 Revenues by Source



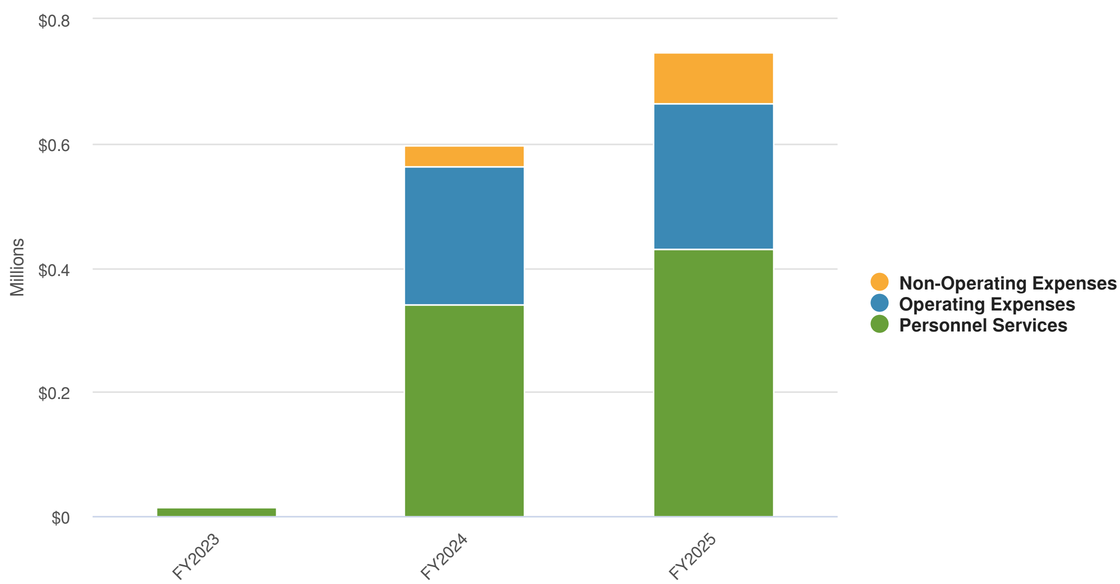
Name	FY2023 Actual	FY2024 Adopted Budget	FY2025 Budgeted	FY2024 Adopted Budget vs. FY2025 Budgeted (% Change)
Revenue Source				
Other Sources				
Transfers from Other Funds	$0	$276,397	$377,143	36.4%
Appropriate Fund Balance	$0	$0	$50,000	N/A
Total Other Sources:	**$0**	**$276,397**	**$427,143**	**54.5%**
Grant Income				
Grant-Children's Trust	$72,907	$320,000	$320,000	0%
Total Grant Income:	**$72,907**	**$320,000**	**$320,000**	**0%**
Total Revenue Source:	**$72,907**	**$596,397**	**$747,143**	**25.3%**

Expenditures by Expense Type

Budgeted Expenditures by Expense Type



Budgeted and Historical Expenditures by Expense Type



Name	FY2023 Actual	FY2024 Adopted Budget	FY2025 Budgeted	FY2024 Adopted Budget vs. FY2025 Budgeted (% Change)
Expense Objects				
Personnel Services	$13,424	$341,563	$429,977	25.9%
Operating Expenses	$0	$220,834	$234,938	6.4%
Non-Operating Expenses	$0	$34,000	$82,228	141.8%
Total Expense Objects:	**$13,424**	**$596,397**	**$747,143**	**25.3%**

Fund Balance

Financial Summary	FY2024	% Change
Fund Balance	—	
Unassigned	$11,663	$0
Assigned	$0	$0
Committed	$0	$0
Total Fund Balance:	**$11,663**	**0%**

Capital Projects Fund

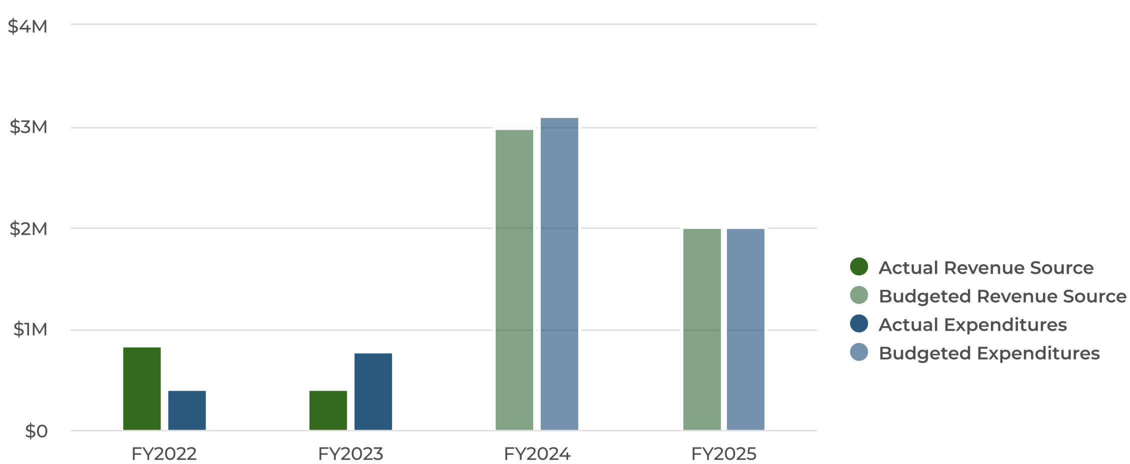
Capital Projects Fund is used to account for and report financial resources that are restricted, limited, or assigned to expenditure for the acquisition or construction of major capital facilities.

This fund is used for the purpose of budgeting general capital improvement projects which are expected to survive for three years or more. As a governmental fund, it shares with the general fund a feature of only including those items which must not be budgeted elsewhere. Consequently, capital improvement projects that are associated with specific special revenue, proprietary, or fiduciary funds are not budgeted in the capital projects fund.

The Capital Projects Fund is closely associated with a Five-Year Capital Improvement Plan. The Capital Improvement Plan, however, includes all major capital improvements across all funds. It includes the forecast of substantial capital investments anticipated for the upcoming budget year and for an additional four years.

Summary

The Town of Bay Harbor Islands is projecting $2.02M of revenue in FY2025, which represents a 32.4% decrease over the prior year. Budgeted expenditures are projected to decrease by 35.2% or $1.09M to $2.02M in FY2025.



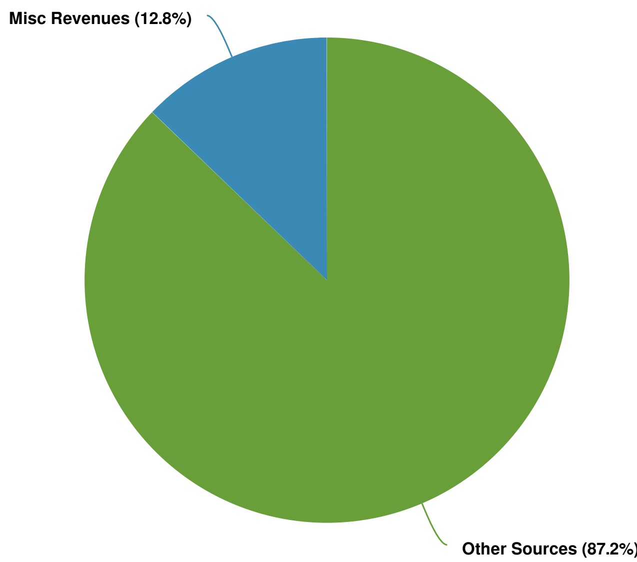
Capital Projects Fund Comprehensive Summary

Name	FY2022 Actual	FY2023 Actual	FY2024 Adopted Budget	FY2025 Budgeted
Beginning Fund Balance:	**$160,689**	**$584,474**	**$207,474**	**$8,386,545**
Revenues				
Intergovernmental Revenue	$0	$0	$850,000	$0
Misc Revenues	$0	$0	$0	$258,550
Other Sources	$840,976	$410,583	$2,136,000	$1,758,894
Total Revenues:	**$840,976**	**$410,583**	**$2,986,000**	**$2,017,444**

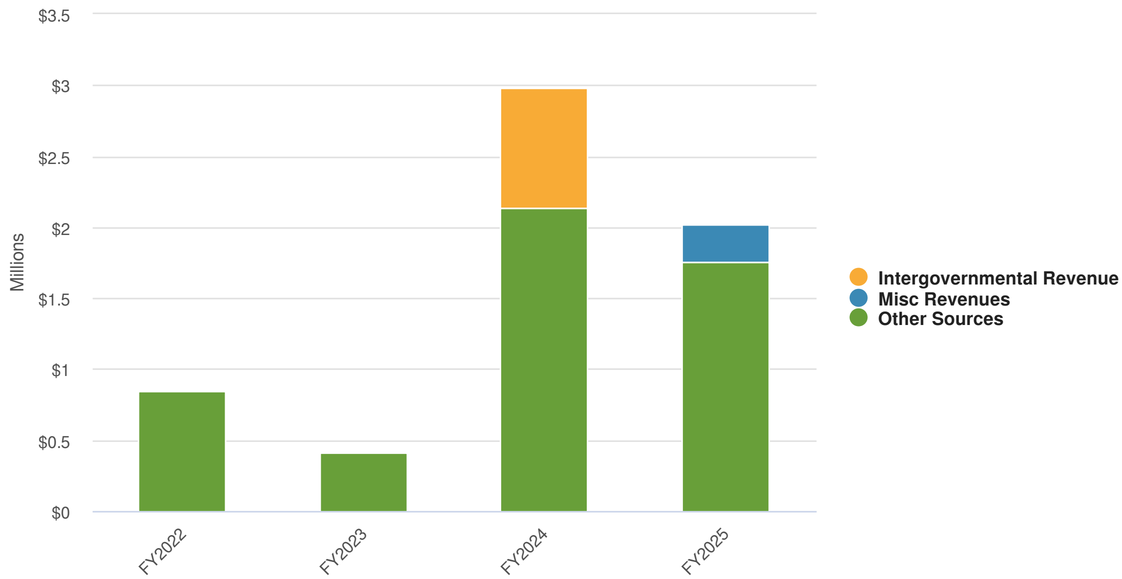
Name	FY2022 Actual	FY2023 Actual	FY2024 Adopted Budget	FY2025 Budgeted
Expenditures				
Operating Expenses	$1,402	$179,551	$0	$0
Capital Outlay	$408,771	$583,986	$2,661,000	$2,017,444
Debt Service	$7,019	$24,044	$0	$0
Non-Operating Expenses	$0	$0	$450,000	$0
Total Expenditures:	**$417,192**	**$787,581**	**$3,111,000**	**$2,017,444**
Total Revenues Less Expenditures:	**$423,784**	**-$376,998**	**-$125,000**	**$0**
Ending Fund Balance:	**$584,473**	**$207,476**	**$82,474**	**$8,386,545**

Revenues by Source

Projected 2025 Revenues by Source



Budgeted and Historical 2025 Revenues by Source



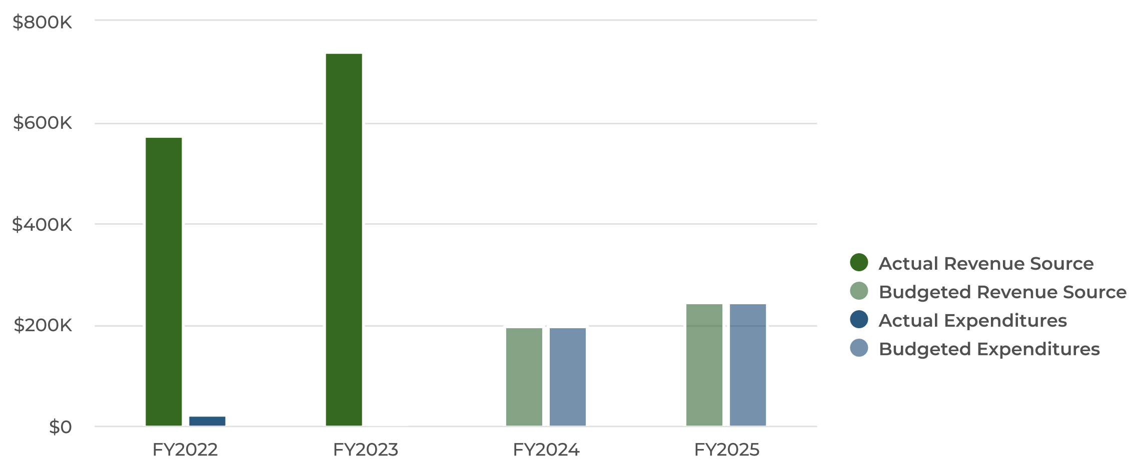
Name	FY2022 Actual	FY2023 Actual	FY2024 Adopted Budget	FY2025 Budgeted	FY2024 Adopted Budget vs. FY2025 Budgeted (% Change)
Revenue Source					
Intergovernmental Revenue					
State Grants - General Government	$0	$0	$800,000	$0	-100%
State Grants - General Government	$0	$0	$50,000	$0	-100%
Total Intergovernmental Revenue:	**$0**	**$0**	**$850,000**	**$0**	**-100%**
Misc Revenues					
Interest - Project Fund	$0	$0	$0	$258,550	N/A
Total Misc Revenues:	**$0**	**$0**	**$0**	**$258,550**	**N/A**
Other Sources					
Transfers from Other Funds	$627,800	$342,000	$2,136,000	$365,883	-82.9%
Appropriate Fund Balance	$0	$0	$0	$1,393,011	N/A
Other Financing Source Subscription	$0	$68,583	$0	$0	0%
Other Fin Sources-Leased Assets	$213,176	$0	$0	$0	0%
Total Other Sources:	**$840,976**	**$410,583**	**$2,136,000**	**$1,758,894**	**-17.7%**
Total Revenue Source:	**$840,976**	**$410,583**	**$2,986,000**	**$2,017,444**	**-32.4%**

Park Impact Fee Fund

The Park Impact Fund is a type of special revenue fund. The revenues received from building applications and permits must be expensed for renovations and design of existing or new parks within the Town of Bay Harbor Islands limits. Since new development increases density in Town of Bay Harbor Islands and created a need for new recreational facilities, the Town has adopted an Ordinance to address this issue and the need for a special revenue fund.

Summary

The Town of Bay Harbor Islands is projecting $246.13K of revenue in FY2025, which represents a 23.1% increase over the prior year. Budgeted expenditures are projected to increase by 23.1% or $46.13K to $246.13K in FY2025.

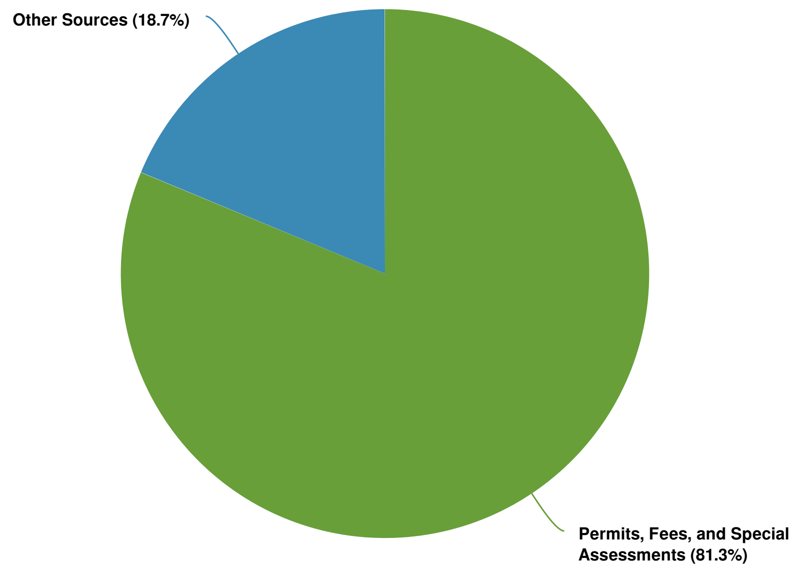


Park Impact Fee Fund Comprehensive Summary

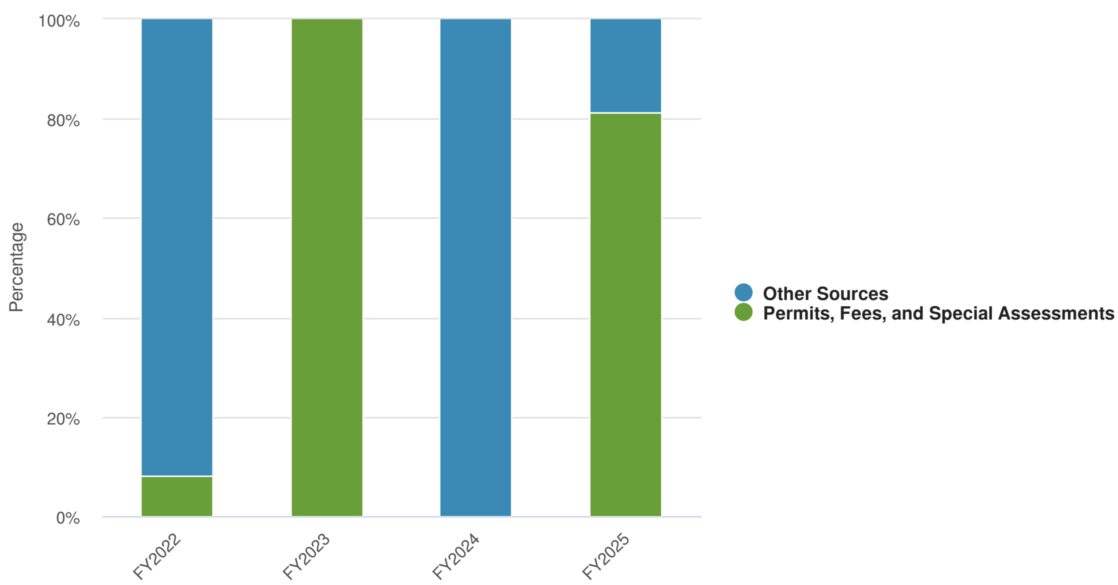
Name	FY2022 Actual	FY2023 Actual	FY2024 Adopted Budget	FY2025 Budgeted
Beginning Fund Balance:	**N/A**	**$552,669**	**$1,287,247**	**$1,241,117**
Revenues				
Permits, Fees, and Special Assessments	$48,038	$740,190	$0	$200,000
Other Sources	$527,361	$0	$200,000	$46,130
Total Revenues:	**$575,399**	**$740,190**	**$200,000**	**$246,130**
Expenditures				
Capital Outlay	$22,730	$5,612	$200,000	$216,000
Non-Operating Expenses	$0	$0	$0	$30,130
Total Expenditures:	**$22,730**	**$5,612**	**$200,000**	**$246,130**
Total Revenues Less Expenditures:	**$552,669**	**$734,578**	**$0**	**$0**
Ending Fund Balance:	**N/A**	**$1,287,247**	**$1,287,247**	**$1,241,117**

Revenues by Source

Projected 2025 Revenues by Source



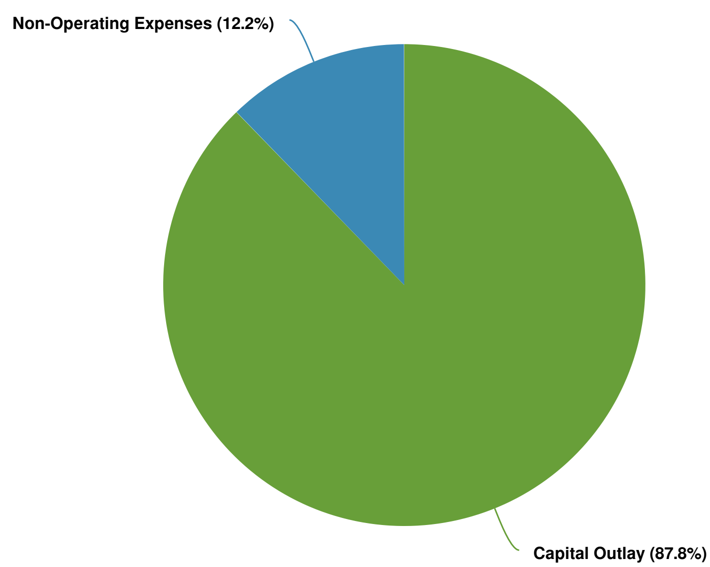
Budgeted and Historical 2025 Revenues by Source



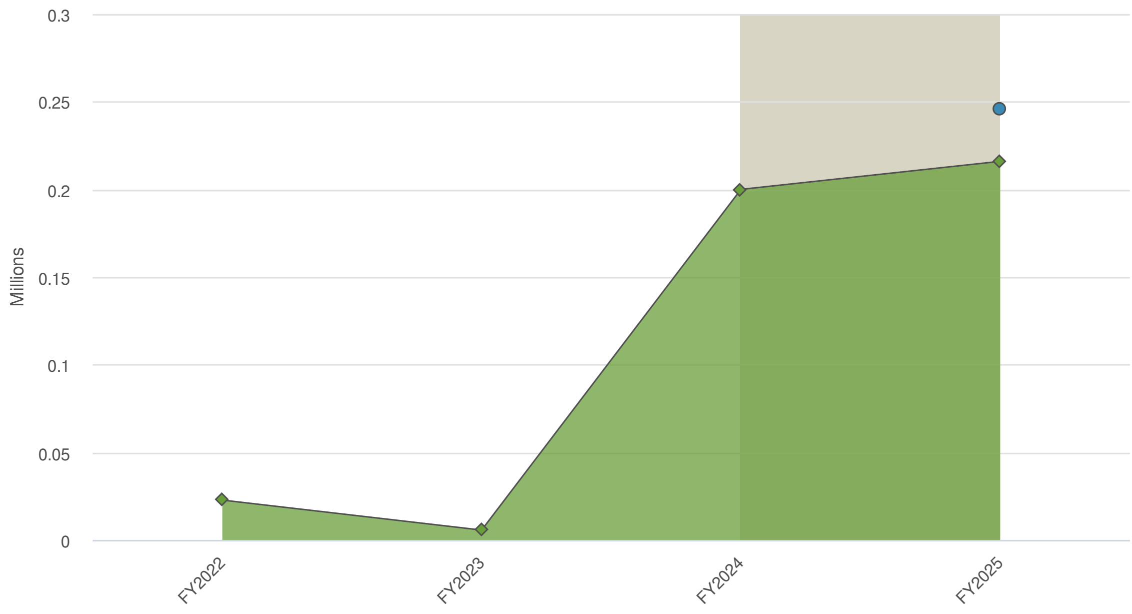
Name	FY2022 Actual	FY2023 Actual	FY2024 Adopted Budget	FY2025 Budgeted	FY2024 Adopted Budget vs. FY2025 Budgeted (% Change)
Revenue Source					
Permits, Fees, and Special Assessments					
Park Impact Fee	$48,038	$0	$0	$0	0%
Park Impact fee (Park& Rec)	$0	$740,190	$0	$200,000	N/A
Total Permits, Fees, and Special Assessments:	**$48,038**	**$740,190**	**$0**	**$200,000**	**N/A**
Other Sources					
Transfers from Other Funds	$527,361	$0	$0	$0	0%
Appropriation from Fund Balance	$0	$0	$200,000	$46,130	-76.9%
Total Other Sources:	**$527,361**	**$0**	**$200,000**	**$46,130**	**-76.9%**
Total Revenue Source:	**$575,399**	**$740,190**	**$200,000**	**$246,130**	**23.1%**

Expenditures by Expense Type

Budgeted Expenditures by Expense Type



Budgeted and Historical Expenditures by Expense Type



Grey background indicates budgeted figures.

Name	FY2022 Actual	FY2023 Actual	FY2024 Adopted Budget	FY2025 Budgeted	FY2024 Adopted Budget vs. FY2025 Budgeted (% Change)
Expense Objects					
Capital Outlay	$22,730	$5,612	$200,000	$216,000	8%
Non-Operating Expenses	$0	$0	$0	$30,130	N/A
Total Expense Objects:	**$22,730**	**$5,612**	**$200,000**	**$246,130**	**23.1%**

Fund Balance

Financial Summary	FY2023	FY2024	% Change
Fund Balance	—	—	
Unassigned	$734,578	$642,318	-12.6%
Assigned	$0	$46,130	0%
Committed	$0	$0	0%
Restricted	$552,669	$552,669	0%
Total Fund Balance:	**$1,287,247**	**$1,241,117**	**-3.6%**

Causeway Fund

Causeway Fund is a type of enterprise fund. The Town owns Broad Causeway bridge that connects barrier islands with through intercostal waterway to the mainland State of Florida. The residents and visitors are required to pay the nominal fee while crossing the Broad Causeway east bound or west bound. These fees are collected charging SunPass or EZ-Pass transponders or by plate. The collected fees are being deposited to the Town's separate bank account and are used to maintain Kane Concourse and Causeway operations. User fees are charged to motorist for operations and maintenance, debt service, and infrastructure renewal and replacement needs. The Town issued debt to pay for a portion of its Broad Causeway capital projects and the debt service is repaid through the system's net revenues.

Causeway Fund Comprehensive Summary

Name	FY2022 Actual	FY2023 Actual	FY2024 Adopted Budget	FY2025 Budgeted
Beginning Fund Balance:	**$18,862,845**	**$21,744,360**	**$23,643,635**	**$13,263,562**
Revenues				
Intergovernmental Revenue	$0	$0	$0	$178,990
Charges for Services	$9,180,174	$11,125,876	$10,243,267	$11,768,410
Misc Revenues	-$62,741	$133,666	$100,000	$737,984
Other Sources	$0	$0	$7,505,345	$10,380,073
Total Revenues:	**$9,117,434**	**$11,259,541**	**$17,848,612**	**$23,065,457**
Expenditures				
Personnel Services	$1,646,661	$2,331,913	$2,485,010	$3,052,490
Operating Expenses	$2,861,379	$2,879,317	$2,110,360	$2,638,267
Capital Outlay	$24,744	$0	$11,495,480	$15,466,600
Debt Service	$180,125	$156,230	$1,082,762	$1,108,100
Non-Operating Expenses	$1,659,060	$1,659,060	$550,000	$800,000
Total Expenditures:	**$6,371,968**	**$7,026,519**	**$17,723,612**	**$23,065,457**
Total Revenues Less Expenditures:	**$2,745,465**	**$4,233,022**	**$125,000**	**$0**
Ending Fund Balance:	**$21,608,310**	**$25,977,382**	**$23,768,635**	**$13,263,562**

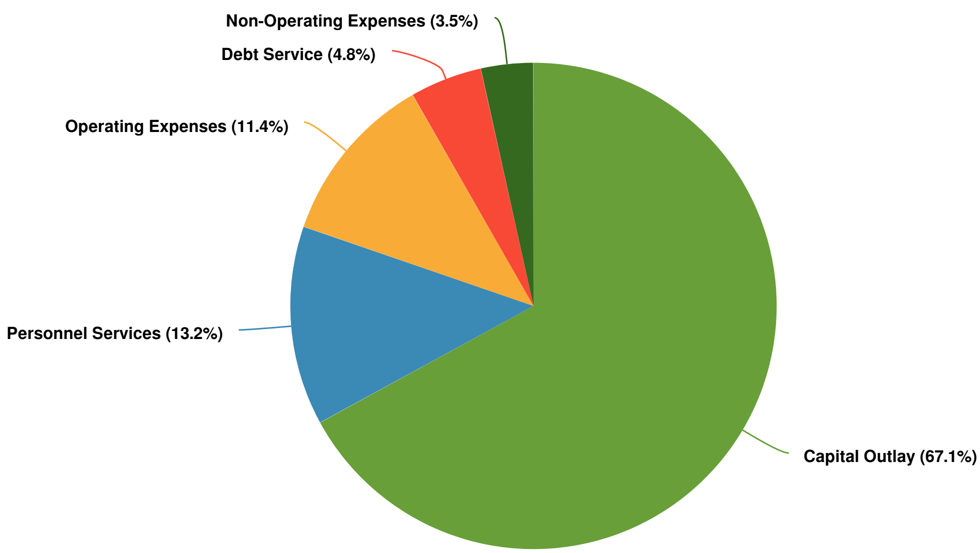
Revenues by Source

Name	FY2022 Actual	FY2023 Actual	FY2024 Adopted Budget	FY2025 Budgeted	FY2024 Adopted Budget vs. FY2025 Budgeted (% Change)
Revenue Source					
Intergovernmental Revenue					
St Grant-9600 WBH Seawall	$0	$0	$0	$178,990	N/A
Total Intergovernmental Revenue:	**$0**	**$0**	**$0**	**$178,990**	**N/A**
Charges for Services					
FTE Toll Receipts	$9,441,893	$11,477,008	$10,487,496	$12,053,281	14.9%
FTE Credit Card Fees	-$210,200	-$250,046	-$223,605	-$250,000	11.8%
FTE Management Fees	-$538,065	-$539,908	-$572,597	-$570,000	-0.5%
Annual Pass Sales	$486,547	$438,821	$551,973	$535,129	-3.1%
Total Charges for Services:	**$9,180,174**	**$11,125,876**	**$10,243,267**	**$11,768,410**	**14.9%**

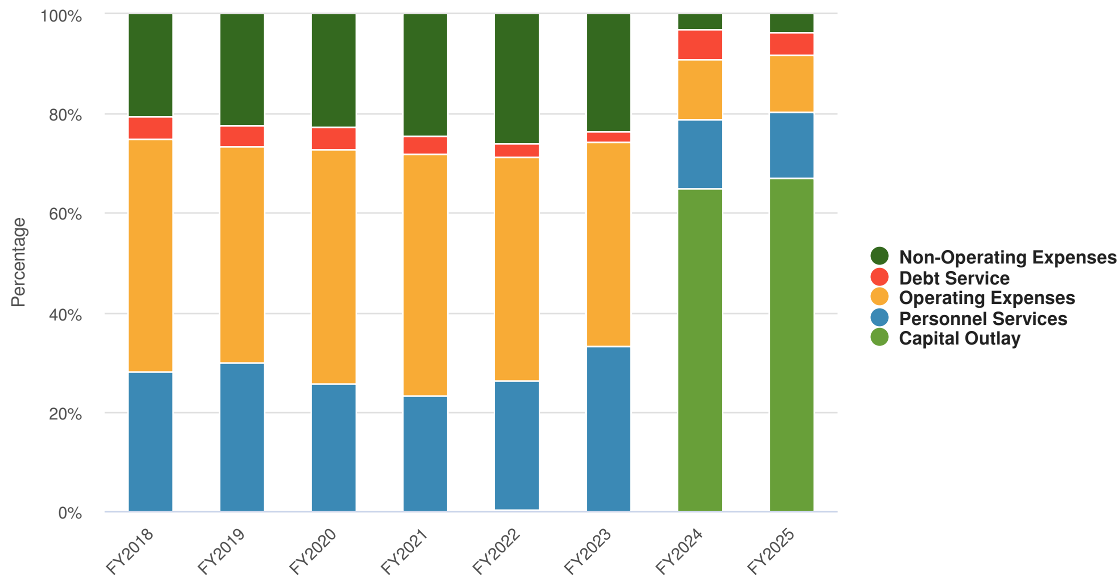
Name	FY2022 Actual	FY2023 Actual	FY2024 Adopted Budget	FY2025 Budgeted	FY2024 Adopted Budget vs. FY2025 Budgeted (% Change)
Misc Revenues					
Interest Earnings	$0	$0	$0	$637,659	N/A
Interest Earnings-Mellon Trust	$27,600	$36,046	$0	$0	0%
Change in Fair Value of Invest	-$200,890	$10,320	$0	$0	0%
Rents & Royalties	$115,325	$103,936	$100,000	$103,325	3.3%
Lease Revenue Internet	$521	$0	$0	$0	0%
Gain or Loss on Investments	-$3,001	-$18,878	$0	-$3,000	N/A
Other Miscellaneous Revenues	-$2,296	$2,242	$0	$0	0%
Total Misc Revenues:	**-$62,741**	**$133,666**	**$100,000**	**$737,984**	**638%**
Other Sources					
Appropriate Fund Balance	$0	$0	$7,505,345	$10,380,073	38.3%
Total Other Sources:	**$0**	**$0**	**$7,505,345**	**$10,380,073**	**38.3%**
Total Revenue Source:	**$9,117,434**	**$11,259,541**	**$17,848,612**	**$23,065,457**	**29.2%**

Expenditures by Expense Type

Budgeted Expenditures by Expense Type



Budgeted and Historical Expenditures by Expense Type



Name	FY2022 Actual	FY2023 Actual	FY2024 Adopted Budget	FY2025 Budgeted	FY2024 Adopted Budget vs. FY2025 Budgeted (% Change)
Expense Objects					
Personnel Services	$1,646,661	$2,331,913	$2,485,010	$3,052,490	22.8%
Operating Expenses	$2,861,379	$2,879,317	$2,110,360	$2,638,267	25%
Capital Outlay	$24,744	$0	$11,495,480	$15,466,600	34.5%
Debt Service	$180,125	$156,230	$1,082,762	$1,108,100	2.3%
Non-Operating Expenses	$1,659,060	$1,659,060	$550,000	$800,000	45.5%
Total Expense Objects:	**$6,371,968**	**$7,026,519**	**$17,723,612**	**$23,065,457**	**30.1%**

Fund Balance

Financial Summary	FY2023	FY2024	% Change
Fund Balance	—	—	
Unassigned	$23,643,635	$13,263,562	-43.9%
Restricted	$0	$0	0%
Total Fund Balance:	**$23,643,635**	**$13,263,562**	**-43.9%**

Sewer Fund

The Sewer Fund is a type of enterprise fund. The Town provides sewer services to customers within the Town. Charges for the services are made based upon the amount of service each customer utilizes. Major capital projects can be funded with long term financing (bonds) which are repaid over a long period of time or through Renewal & Replacement reserves. This business-like enterprise provides for personnel, operations, maintenance, collections, debt retirement, and sewer operations. The fund operates under the Public Works Department. The Sewer Fund is funded through charges for services to residential and commercial customers for wastewater charges. The Town provides safe and environmentally sound removal of wastewater from the customers' property. The Town pays the City of Miami Beach for wastewater disposal. Charges for Services revenue support the operations and capital costs of the Sewer Fund.

Summary

The Town of Bay Harbor Islands is projecting $4.31M of revenue in FY2025, which represents a 0.8% decrease over the prior year. Budgeted expenditures are projected to decrease by 0.8% or $35.05K to $4.31M in FY2025.

The Town maintains and operates an in-house Sewer distribution system. User fees are charged for operations and maintenance, debt service, and infrastructure renewal and replacement needs. The Town issued debt to pay for a portion of its sewer capital projects and the debt service is repaid through the system's net revenues. The debt is reported in General Fund Debt Service (5170) Department. Allowable sewer system development fees are also collected to offset the impact of growth from serving new customers and development.

Sewer operations are under the supervision of the Public Works Director/Town Engineer. The sewer utility services are provided by the Town with the aim of providing safe and environmentally sound removal of wastewater.

To fulfill the wastewater removal component, the Town contracts with the City of Miami Beach, which receives wholesale wastewater service from Miami-Dade Water and Sewer Department (WASD). The City of Miami Beach adds a surcharge to the County's rates to determine the rates charged to the Town for wastewater removal. The Town analyzed the proposal from the City of Miami Beach for the renewal rates and will not project an increase to the wholesale sewer rate in FY 2025. The sewer rates charged to the Town's customers will remain the same in FY 2025.

Miami-Dade Water and Sewer Department (WASD) annually passes through to wholesale wastewater customers a true-up adjustment. The true-up is imposed in the fiscal year following the completion of WASD's audited financial report. The true-up is based on the variances in WASD's projected wholesale wastewater expenses and the actual audited wholesale expenses.

WASD will pass through to wholesale wastewater customers a true-up based upon FY 2024 budget to actual variances from:

- Decrease in water net operating expenses.
- Decrease in debt service allocation.
- Decrease in renewal & replacement of capital projects.
- Decrease in interest earnings due to lower interest rates.

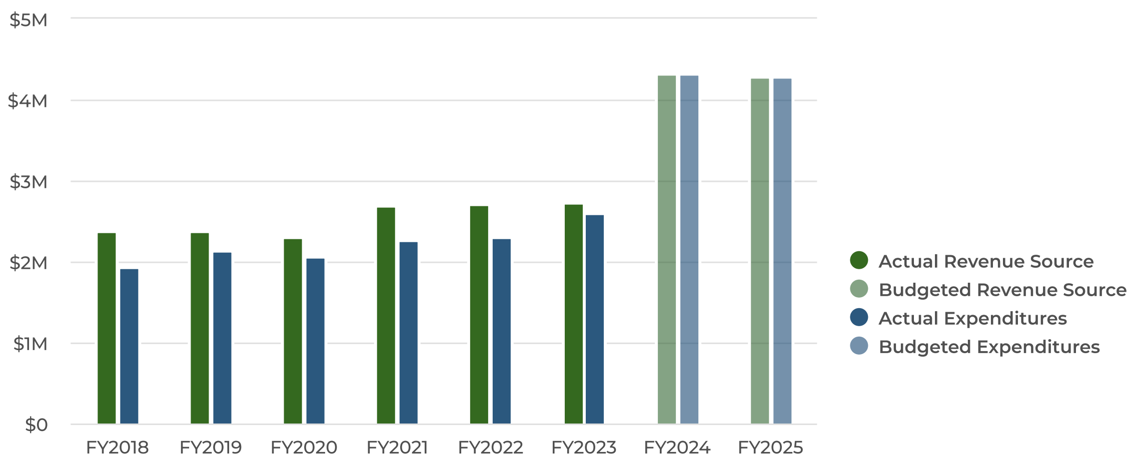
This true-up will represent monies owed from WASD to wholesale wastewater customers and will be credited during FY 2025. Therefore, WASD will pass through to the City of Miami Beach a credit true-up for wastewater cost variances.

A water rate increase of 13.6%, which represents a pass-through increase for our customers as a result of Miami-Dade County Water and Sewer Department's rate increase for water purchased by the utility. The FY 2025 proposed budget includes a rate increase for water service revenue projections.

The Water and Sewer division's billing and collection functions are managed by the Finance Department as well as Utility Customer Service Specialist, the personnel costs are allocated to the Water and Sewer Fund. General Town administrative support provides services for water and sewer operations such as: oversight, finance, payroll, human resources, benefits and pension management, and the provision of office space.

Water and Sewer Division

This division provides planning, maintenance and repair of water supply and sanitary sewer systems, pipelines, valves, manholes, and hydrants, along with maintenance and monitoring of sanitary and sewer pump stations. This division is also responsible for reading and installation of water meters and the related billing function. Additional information about water and sewer utility operations is found in the Water and Sewer section of this document.

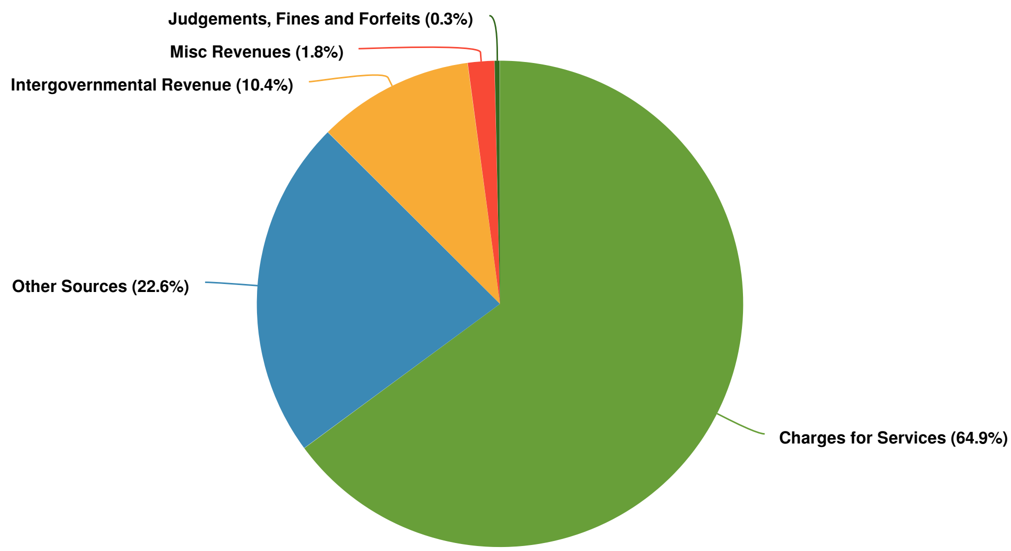


Sewer Fund Comprehensive Summary

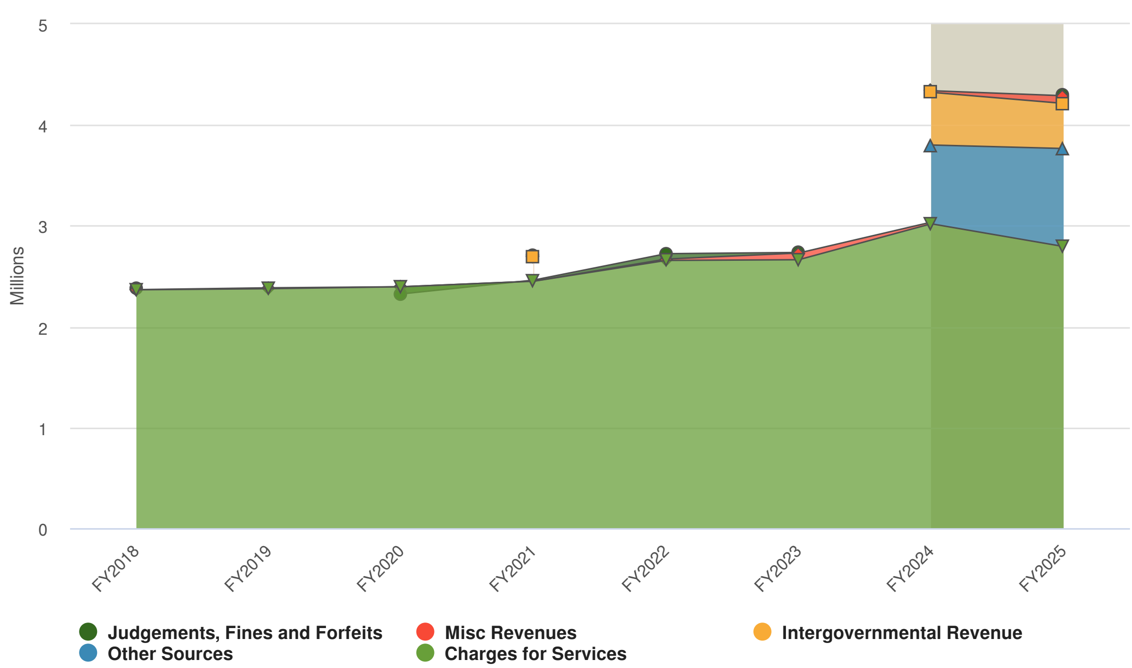
Name	FY2022 Actual	FY2023 Actual	FY2024 Adopted Budget	FY2025 Budgeted
Beginning Fund Balance:	**$2,133,378**	**$2,561,463**	**$2,117,562**	**$1,145,062**
Revenues				
Intergovernmental Revenue	$0	$0	$522,500	$447,500
Charges for Services	$2,656,302	$2,663,081	$3,019,664	$2,793,933
Judgements, Fines and Forfeits	$53,589	$5,625	$0	$15,000
Misc Revenues	$13,300	$66,500	$16,243	$76,109
Other Sources	$0	$0	$781,682	$972,500
Total Revenues:	**$2,723,192**	**$2,735,206**	**$4,340,089**	**$4,305,042**
Expenditures				
Personnel Services	$258,299	$393,621	$563,125	$546,805
Operating Expenses	$1,538,818	$1,701,481	$1,786,964	$2,078,237
Capital Outlay	$0	$0	$1,740,000	$1,380,000
Non-Operating Expenses	$525,000	$525,000	$250,000	$300,000
Total Expenditures:	**$2,322,117**	**$2,620,101**	**$4,340,089**	**$4,305,042**
Total Revenues Less Expenditures:	**$401,075**	**$115,105**	**$0**	**$0**
Ending Fund Balance:	**$2,534,453**	**$2,676,568**	**$2,117,562**	**$1,145,062**

Revenues by Source

Projected 2025 Revenues by Source



Budgeted and Historical 2025 Revenues by Source

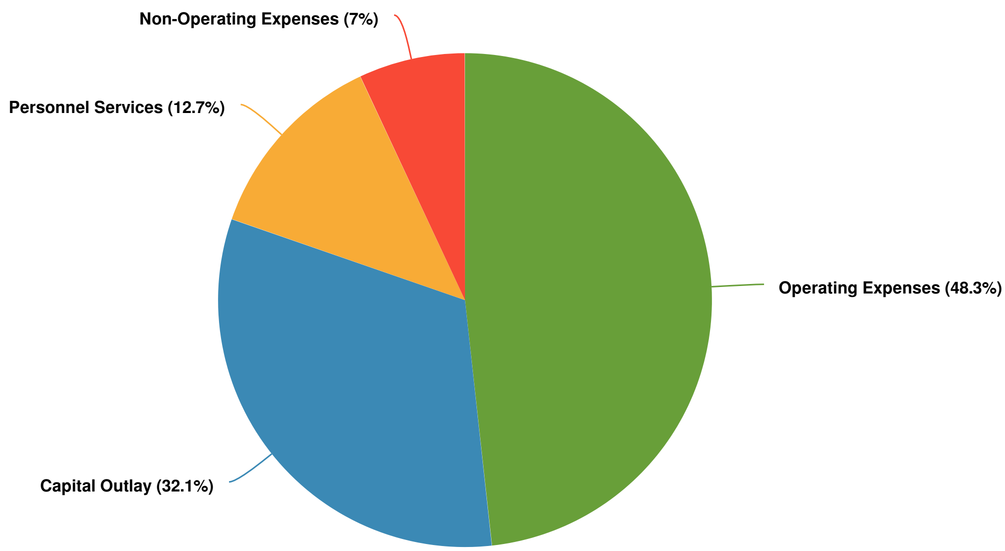


Grey background indicates budgeted figures.

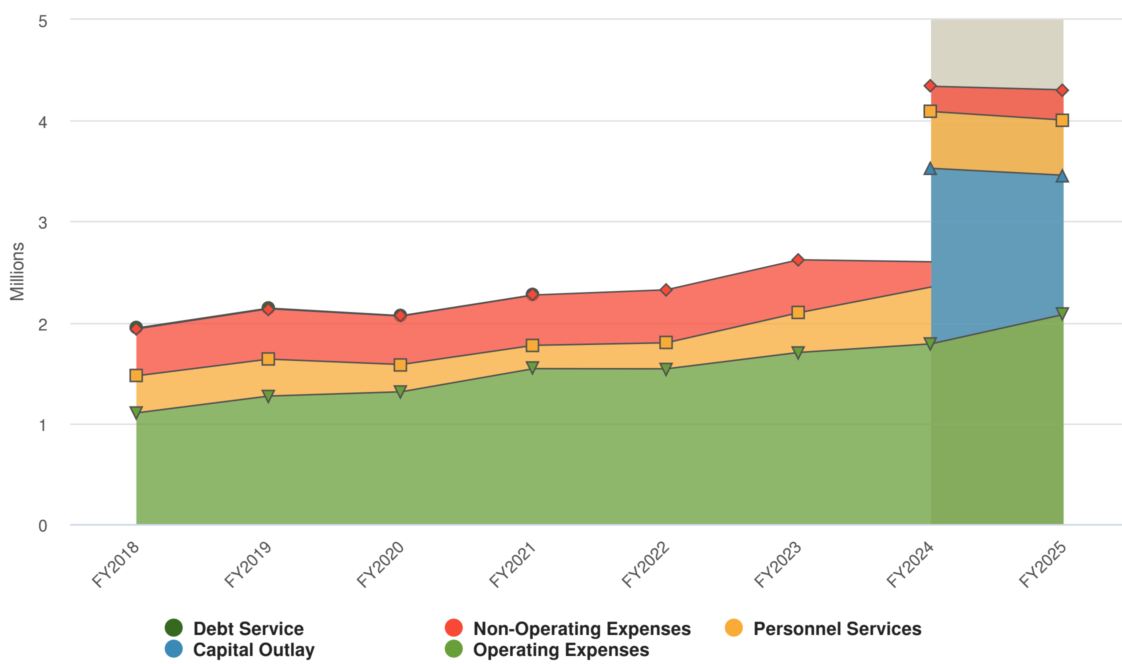
Name	FY2022 Actual	FY2023 Actual	FY2024 Adopted Budget	FY2025 Budgeted	FY2024 Adopted Budget vs. FY2025 Budgeted (% Change)
Revenue Source					
Intergovernmental Revenue					
State Grant-Sewer	$0	$0	$522,500	$447,500	-14.4%
Total Intergovernmental Revenue:	**$0**	**$0**	**$522,500**	**$447,500**	**-14.4%**
Charges for Services					
Sewage Disposal Fees	$2,656,302	$2,663,081	$3,019,664	$2,793,933	-7.5%
Total Charges for Services:	**$2,656,302**	**$2,663,081**	**$3,019,664**	**$2,793,933**	**-7.5%**
Judgements, Fines and Forfeits					
Doubtful Accounts	$35,070	-$9,207	$0	$0	0%
Late Fees - Delinquent Accounts	$18,519	$14,832	$0	$15,000	N/A
Total Judgements, Fines and Forfeits:	**$53,589**	**$5,625**	**$0**	**$15,000**	**N/A**
Misc Revenues					
Interest Earnings	$0	$0	$0	$26,109	N/A
Other Miscellaneous Revenues	$13,300	$66,500	$16,243	$50,000	207.8%
Total Misc Revenues:	**$13,300**	**$66,500**	**$16,243**	**$76,109**	**368.6%**
Other Sources					
Appropriation from Fund Balance	$0	$0	$781,682	$972,500	24.4%
Total Other Sources:	**$0**	**$0**	**$781,682**	**$972,500**	**24.4%**
Total Revenue Source:	**$2,723,192**	**$2,735,206**	**$4,340,089**	**$4,305,042**	**-0.8%**

Expenditures by Expense Type

Budgeted Expenditures by Expense Type



Budgeted and Historical Expenditures by Expense Type



Grey background indicates budgeted figures.

Name	FY2022 Actual	FY2023 Actual	FY2024 Adopted Budget	FY2025 Budgeted	FY2024 Adopted Budget vs. FY2025 Budgeted (% Change)
Expense Objects					
Personnel Services	$258,299	$393,621	$563,125	$546,805	-2.9%
Operating Expenses	$1,538,818	$1,701,481	$1,786,964	$2,078,237	16.3%
Capital Outlay	$0	$0	$1,740,000	$1,380,000	-20.7%
Non-Operating Expenses	$525,000	$525,000	$250,000	$300,000	20%
Total Expense Objects:	**$2,322,117**	**$2,620,101**	**$4,340,089**	**$4,305,042**	**-0.8%**

Fund Balance

Financial Summary	FY2023	FY2024	% Change
Fund Balance	—	—	
Unassigned	$2,117,562	$1,145,062	-45.9%
Restricted	$0	$0	0%
Total Fund Balance:	**$2,117,562**	**$1,145,062**	**-45.9%**

Water Fund

The Water Fund is a type of enterprise fund. The Town provides water services to customers within the Town. Charges for the services are made based upon the amount of the service each customer utilizes. Major capital projects can be funded with long term financing (bonds) which are repaid over a long period of time or through Renewal & Replacement reserves. This business-like enterprise provides for personnel, operations, maintenance, collections, debt retirement, and water operations. The fund operates under the Public Works Department.The water is funded through charges for services to residential and commercial customers for water charges. The Town purchases water from Miami Dade County. Charges for service revenue support the operations and capital costs of the Water Fund.

Summary

The Town of Bay Harbor Islands is projecting $2.1M of revenue in FY2025, which represents a 21.1% decrease over the prior year. Budgeted expenditures are projected to decrease by 21.1% or $559.35K to $2.1M in FY2025.

The Town maintains and operates an in-house water collection and distribution system. User fees are charged for operations and maintenance, debt service, and infrastructure renewal and replacement needs. The Town issued debt to pay for a portion of its sewer and water capital projects and the debt service is repaid through the system's net revenues. The debt is reported in the General Fund Debt Service (5170) Department. Allowable water system development fees are also collected to offset the impact of growth from serving new customers and development.

Water operations are under the supervision of the Public Works Director/Town Engineer. The water utility services are provided by the Town with the aim of providing for the continual supply of quality potable water. Additional water related responsibilities include water quality testing and water delivery, infrastructure maintenance and improvements.

To meet the need for water, the Town purchases water from Miami-Dade County Water and Sewer Department (WASD), and for FY 2025 WASD is proposing a 13.6% increase in the wholesale water rate. In addition, WASD will annually pass through to wholesale customers a true-up adjustment based on actual costs. The true-up is imposed in the fiscal year following the completion of WASD's audited financial report. The true-up is based on the variances in WASD's projected wholesale water expenses and the actual audited wholesale expenses.

WASD will pass through to wholesale water customers a true-up based upon FY 2024 budgeted to actual variances from the following:

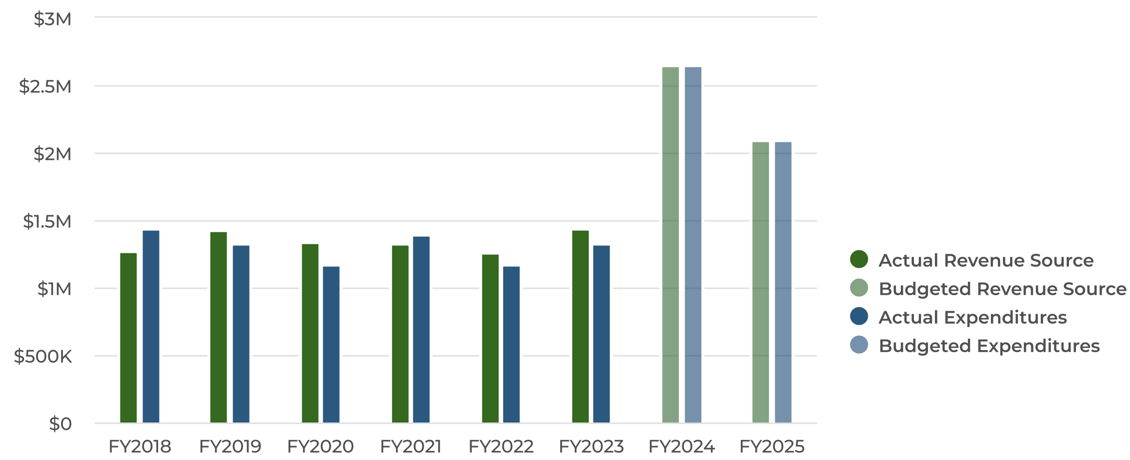
- Increase/decrease in water net operating expenses.
- Increase/decrease in debt service allocation.
- Increase/decrease in renewal & replacement of capital projects.
- Decrease in interest earnings due to lower interest rates.

The true-up represents monies owed to WASD from wholesale customers or monies owed from WASD to wholesale customers and will be billed or credited during FY 2025. The Town's true-up adjustment is not known at this point for these wholesale water cost variances.

The FY 2025 budget includes the rate increase for water service revenue projections, since Miami-Dade County's WASD rate increase for wholesale water has been received. The Town's current budget for FY 2025 rate structure is projected to increase and fully offset the current MDC rate.

Water and Sewer Division

This division provides planning, maintenance and repair of water supply and sanitary sewer systems, pipelines, valves, manholes, and hydrants, along with maintenance and monitoring of sanitary and sewer pump stations. This division is also responsible for reading and installation of water meters and the related billing function. Additional information about water and sewer utility operations is found in the Water and Sewer section of this document.

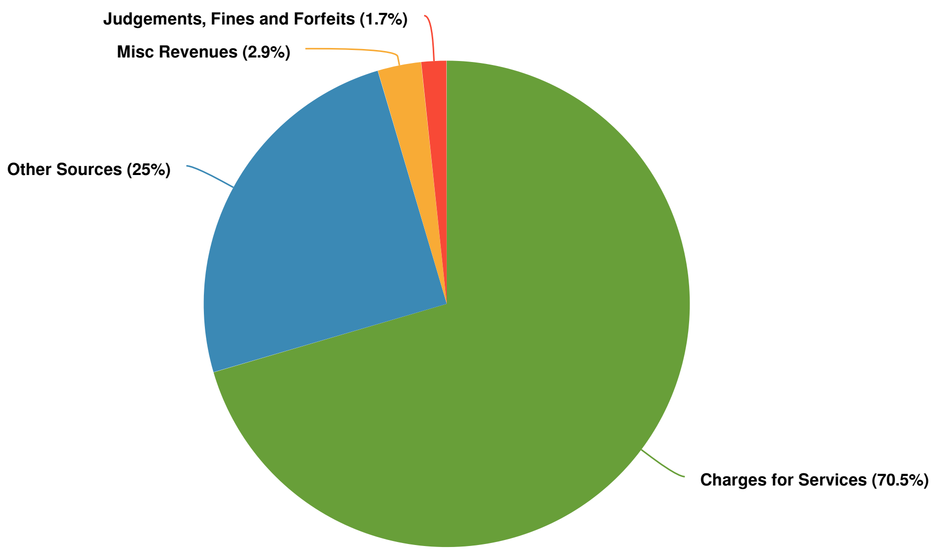


Water Fund Comprehensive Summary

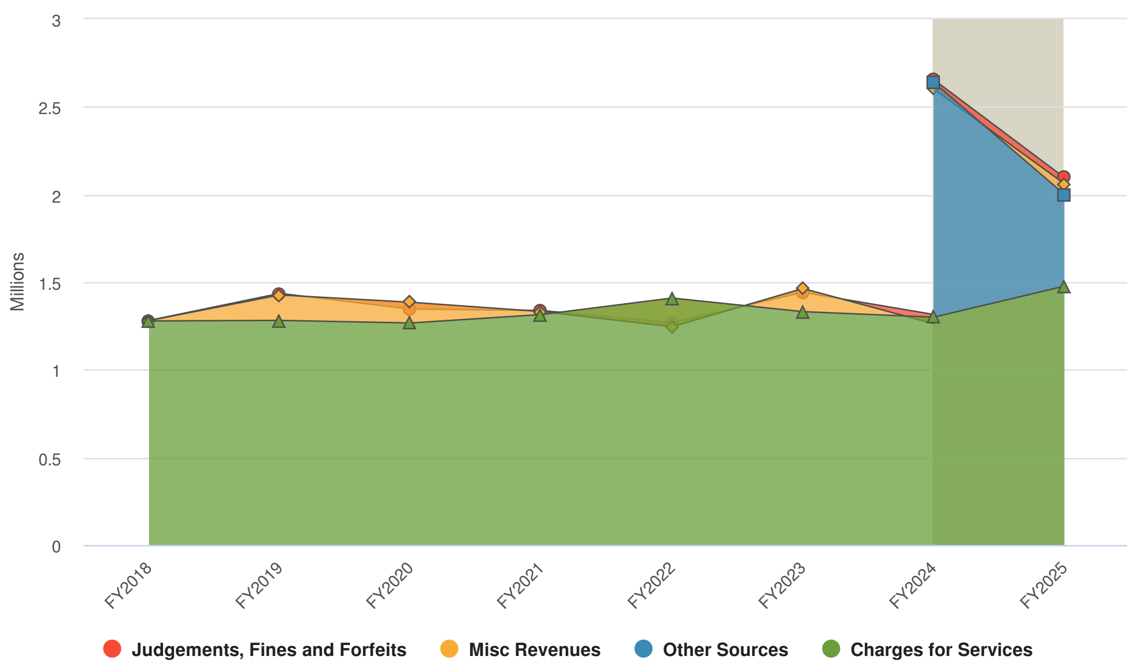
Name	FY2022 Actual	FY2023 Actual	FY2024 Adopted Budget	FY2025 Budgeted
Beginning Fund Balance:	**$2,794,685**	**$2,947,287**	**$3,127,054**	**$2,603,698**
Revenues				
Charges for Services	$1,409,041	$1,331,335	$1,300,000	$1,476,800
Judgements, Fines and Forfeits	$23,414	-$22,084	$53,000	$35,000
Misc Revenues	-$163,893	$132,300	-$37,832	$60,701
Other Sources	$0	$0	$1,340,037	$523,356
Total Revenues:	**$1,268,563**	**$1,441,552**	**$2,655,205**	**$2,095,857**
Expenditures				
Personnel Services	$273,574	$315,510	$568,895	$521,745
Operating Expenses	$706,300	$814,151	$773,200	$1,034,112
Capital Outlay	$0	$0	$1,113,110	$300,000
Non-Operating Expenses	$200,000	$200,000	$200,000	$240,000
Total Expenditures:	**$1,179,873**	**$1,329,661**	**$2,655,205**	**$2,095,857**
Total Revenues Less Expenditures:	**$88,689**	**$111,890**	**$0**	**$0**
Ending Fund Balance:	**$2,883,374**	**$3,059,177**	**$3,127,054**	**$2,603,698**

Revenues by Source

Projected 2025 Revenues by Source



Budgeted and Historical 2025 Revenues by Source

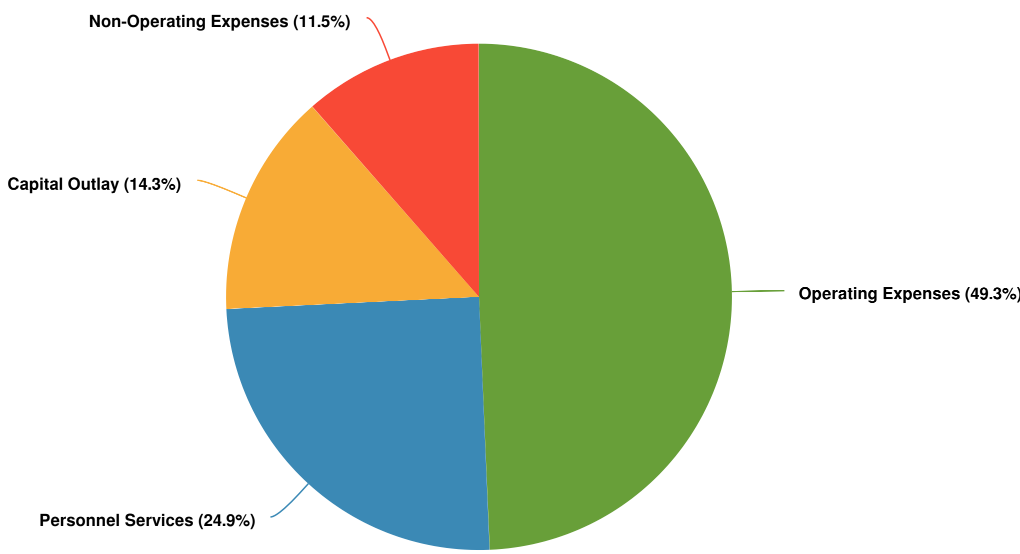


Grey background indicates budgeted figures.

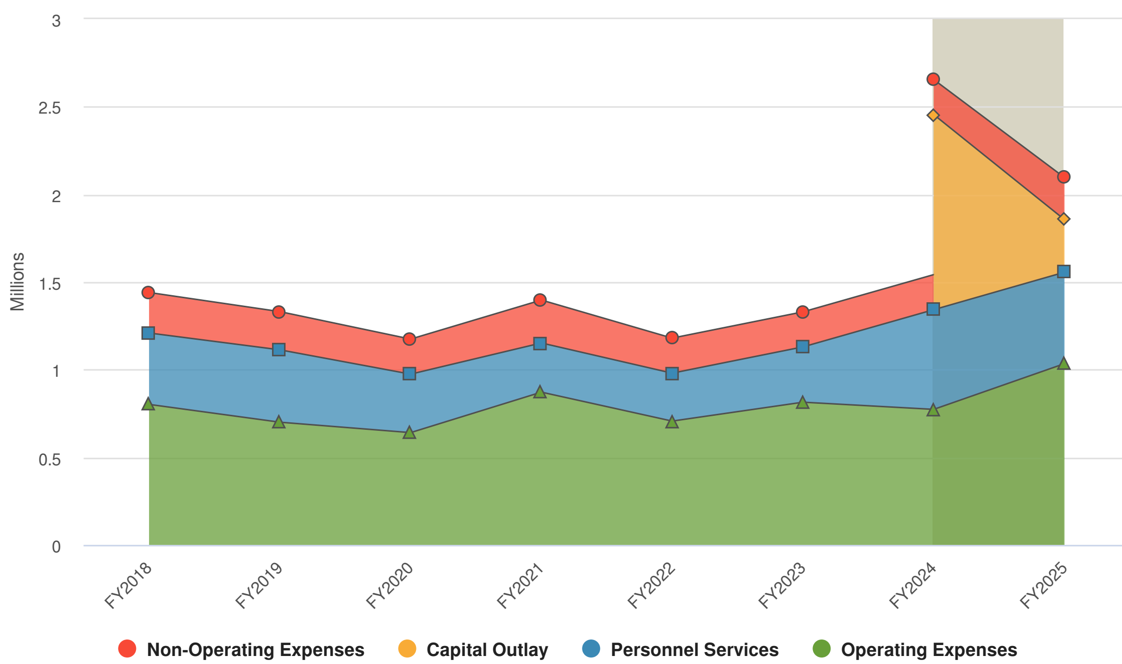
Name	FY2022 Actual	FY2023 Actual	FY2024 Adopted Budget	FY2025 Budgeted	FY2024 Adopted Budget vs. FY2025 Budgeted (% Change)
Revenue Source					
Water Sales	$1,409,041	$1,331,335	$1,300,000	$1,476,800	13.6%
Doubtful Accounts	$17,963	-$4,432	$0	$0	0%
Late Fees - Delinquent Accounts	$5,451	-$17,651	$53,000	$35,000	-34%
Interest Earnings	$0	$0	$0	$21,705	N/A
Interest Earnings-Mellon Trust	$29,313	$38,218	$12,048	$0	-100%
Change in Fair Value of Invest	-$213,127	$9,821	-$100,000	$0	-100%
Gain or Loss on Investments	-$3,805	-$19,254	$0	$0	0%
Other Miscellaneous Revenues	$23,727	$103,515	$50,120	$38,996	-22.2%
Appropriate Fund Balance	$0	$0	$1,340,037	$523,356	-60.9%
Total Revenue Source:	**$1,268,563**	**$1,441,552**	**$2,655,205**	**$2,095,857**	**-21.1%**

Expenditures by Expense Type

Budgeted Expenditures by Expense Type



Budgeted and Historical Expenditures by Expense Type



Grey background indicates budgeted figures.

Name	FY2022 Actual	FY2023 Actual	FY2024 Adopted Budget	FY2025 Budgeted	FY2024 Adopted Budget vs. FY2025 Budgeted (% Change)
Expense Objects					
Personnel Services	$273,574	$315,510	$568,895	$521,745	-8.3%
Operating Expenses	$706,300	$814,151	$773,200	$1,034,112	33.7%
Capital Outlay	$0	$0	$1,113,110	$300,000	-73%
Non-Operating Expenses	$200,000	$200,000	$200,000	$240,000	20%
Total Expense Objects:	**$1,179,873**	**$1,329,661**	**$2,655,205**	**$2,095,857**	**-21.1%**

Fund Balance

Financial Summary	FY2023	FY2024	% Change
Fund Balance	—	—	
Unassigned	$3,127,054	$2,603,698	-16.7%
Restricted	$0	$0	0%
Total Fund Balance:	**$3,127,054**	**$2,603,698**	**-16.7%**

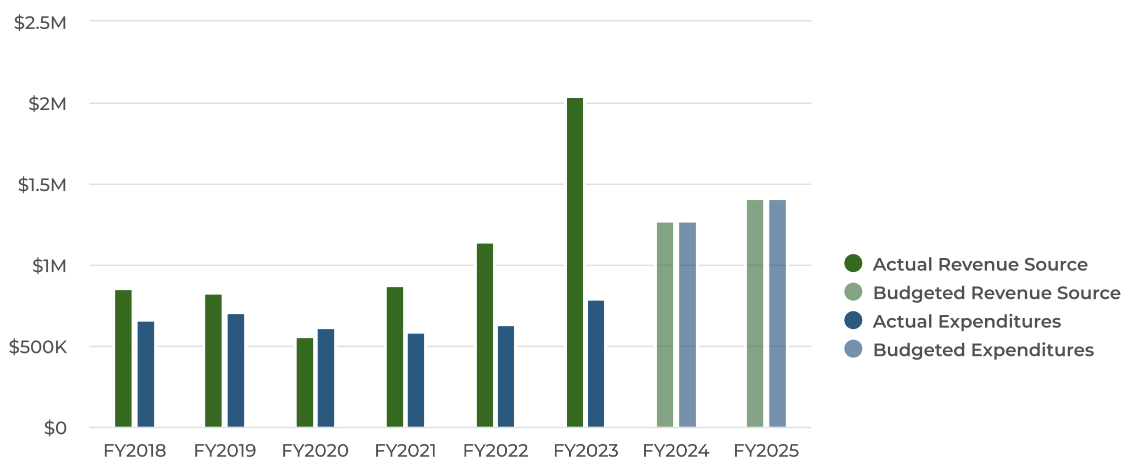
Parking Fund

The Municipal Parking Fund is a type of enterprise fund. The Town provides locations for customers for parking throughout the Town. Charges for the services are made based upon the amount of service each customer utilizes. This business-like enterprise provides for personnel, operations, maintenance, collections, and parking enforcement. The fund operates under the Public Safety department.

The Town currently operates several parking lots and on-street parking spaces to provide parking throughout Town. The Town also operates a Municipal Parking Garage.

Summary

The Town of Bay Harbor Islands is projecting $1.42M of revenue in FY2025, which represents a 11.0% increase over the prior year. Budgeted expenditures are projected to increase by 11.0% or $139.8K to $1.42M in FY2025.



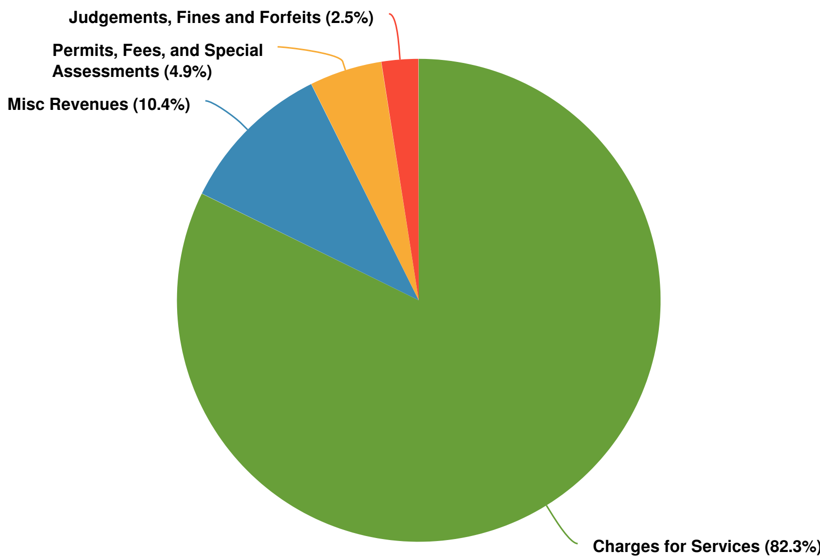
Parking Fund Comprehensive Summary

Name	FY2022 Actual	FY2023 Actual	FY2024 Adopted Budget	FY2025 Budgeted
Beginning Fund Balance:	**$577,731**	**$907,029**	**$2,075,102**	**$2,075,102**
Revenues				
Permits, Fees, and Special Assessments	$66,699	$844,635	$600,000	$68,762
Charges for Services	$770,527	$1,000,930	$400,000	$1,164,668
Judgements, Fines and Forfeits	$40,233	$63,513	$10,000	$35,000
Misc Revenues	$272,143	$140,933	$100,000	$146,725
Other Sources	$0	$0	$165,359	$0
Total Revenues:	**$1,149,602**	**$2,050,012**	**$1,275,359**	**$1,415,155**
Expenditures				
Personnel Services	$136,202	$283,175	$409,282	$460,096
Operating Expenses	$446,902	$468,898	$290,400	$412,094

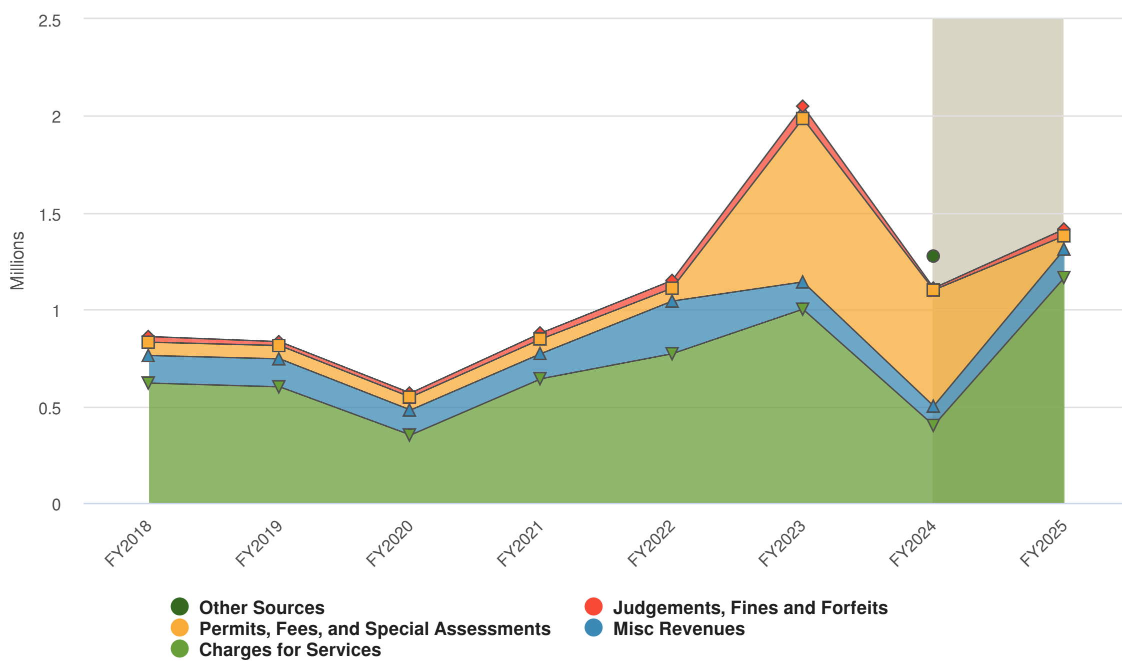
Name	FY2022 Actual	FY2023 Actual	FY2024 Adopted Budget	FY2025 Budgeted
Capital Outlay	$4,912	$0	$138,000	$105,000
Debt Service	$53,128	$45,100	$437,677	$437,965
Total Expenditures:	**$641,144**	**$797,173**	**$1,275,359**	**$1,415,155**
Total Revenues Less Expenditures:	**$508,458**	**$1,252,838**	**$0**	**$0**
Ending Fund Balance:	**$1,086,189**	**$2,159,867**	**$2,075,102**	**$2,075,102**

Revenues by Source

Projected 2025 Revenues by Source



Budgeted and Historical 2025 Revenues by Source



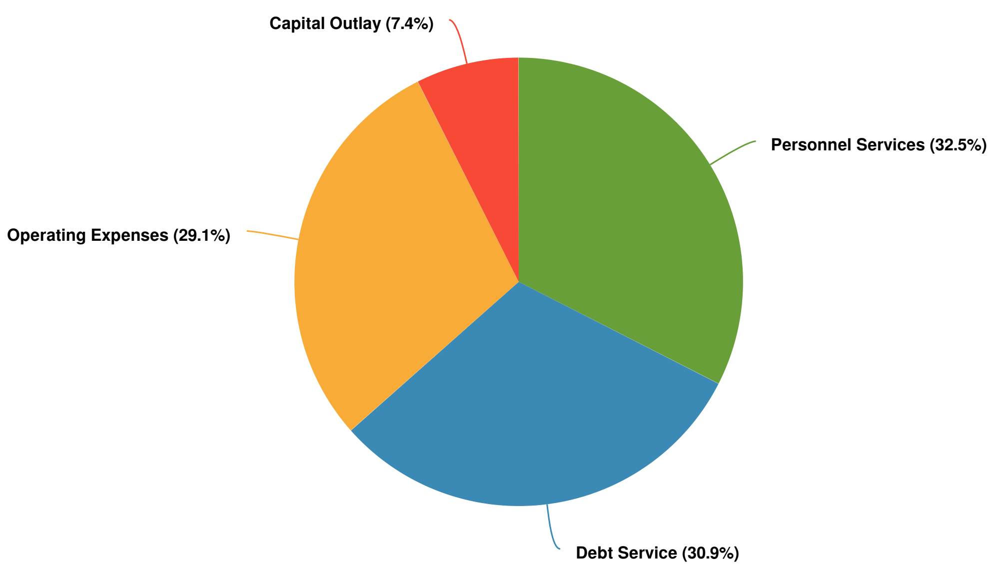
Grey background indicates budgeted figures.

Name	FY2022 Actual	FY2023 Actual	FY2024 Adopted Budget	FY2025 Budgeted	FY2024 Adopted Budget vs. FY2025 Budgeted (% Change)
Revenue Source					
Permits, Fees, and Special Assessments					
Parking Trust Receipts	$66,699	$844,635	$600,000	$68,762	-88.5%
Total Permits, Fees, and Special Assessments:	**$66,699**	**$844,635**	**$600,000**	**$68,762**	**-88.5%**
Charges for Services					
Parking Meter Collections	$17,729	$21,006	$10,000	$62,000	520%
Parking Permit Sales	$225,760	$313,258	$150,000	$0	-100%
Parking Permit Sales Green	$21,950	$30,313	$10,000	$17,568	75.7%
Parking Permit Sales Blue	$240,996	$208,614	$100,000	$576,000	476%
Parking Permit Sales Orange	$45,036	$24,268	$10,000	$8,160	-18.4%
Parking Permit Sales Brown	$11,759	$11,010	$10,000	$4,080	-59.2%
Parking Permit Sales Red	$14,186	$14,065	$5,000	$37,380	647.6%
Parking PaybyPhone Receipts	$185,680	$356,033	$100,000	$429,480	329.5%
Parking Agreement Fees	$7,430	$22,363	$5,000	$30,000	500%
Total Charges for Services:	**$770,527**	**$1,000,930**	**$400,000**	**$1,164,668**	**191.2%**
Judgements, Fines and Forfeits					
Parking Fines	$40,233	$63,513	$10,000	$35,000	250%

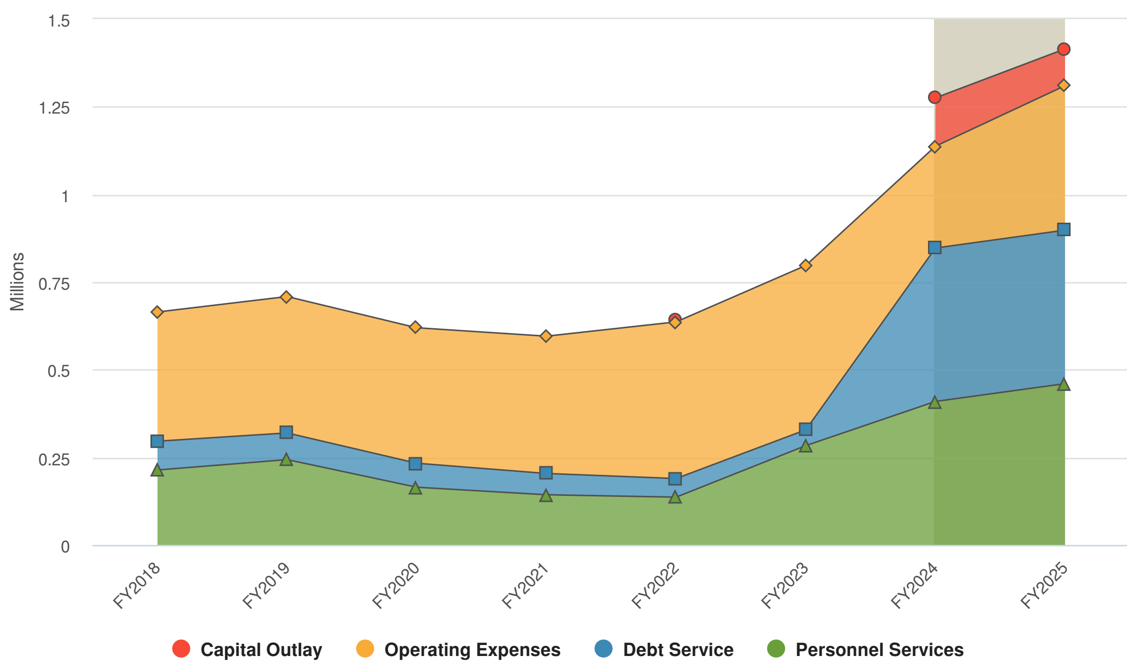
Name	FY2022 Actual	FY2023 Actual	FY2024 Adopted Budget	FY2025 Budgeted	FY2024 Adopted Budget vs. FY2025 Budgeted (% Change)
Total Judgements, Fines and Forfeits:	**$40,233**	**$63,513**	**$10,000**	**$35,000**	**250%**
Misc Revenues					
Interest Earnings	$0	$0	$0	$12,399	N/A
Rents & Royalties	$150,646	$140,558	$100,000	$134,326	34.3%
Revenue-Lease Internet	$121,227	$0	$0	$0	0%
Other Miscellaneous Revenues	$270	$375	$0	$0	0%
Total Misc Revenues:	**$272,143**	**$140,933**	**$100,000**	**$146,725**	**46.7%**
Other Sources					
Appropriate Fund Balance	$0	$0	$165,359	$0	-100%
Total Other Sources:	**$0**	**$0**	**$165,359**	**$0**	**-100%**
Total Revenue Source:	**$1,149,602**	**$2,050,012**	**$1,275,359**	**$1,415,155**	**11%**

Expenditures by Expense Type

Budgeted Expenditures by Expense Type



Budgeted and Historical Expenditures by Expense Type



Grey background indicates budgeted figures.

Name	FY2022 Actual	FY2023 Actual	FY2024 Adopted Budget	FY2025 Budgeted	FY2024 Adopted Budget vs. FY2025 Budgeted (% Change)
Expense Objects					
Personnel Services	$136,202	$283,175	$409,282	$460,096	12.4%
Operating Expenses	$446,902	$468,898	$290,400	$412,094	41.9%
Capital Outlay	$4,912	$0	$138,000	$105,000	-23.9%
Debt Service	$53,128	$45,100	$437,677	$437,965	0.1%
Total Expense Objects:	**$641,144**	**$797,173**	**$1,275,359**	**$1,415,155**	**11%**

Fund Balance

Financial Summary	FY2023	FY2024	% Change
Fund Balance	—	—	
Unassigned	$2,075,102	$2,075,102	0%
Assigned	$0	$0	0%
Restricted	$0	$0	0%
Total Fund Balance:	**$2,075,102**	**$2,075,102**	**0%**

Solid Waste Fund

The Solid Waste Collection Fund is a type of enterprise fund. The Town provides solid waste and recycling collection services to customers within the Town. Charges for the services are made based upon the type of service (residential, commercial, and recycling) and the cost for disposal of the materials collected. This business-like enterprise provides for personnel, operations, maintenance, collections, disposal, and planning elements. The fund operates under the Public Works department.

The Town contracts its own solid waste (garbage, vegetation, and recyclable material) collection and disposal which is supervised by the Public Works Director. The Solid Waste Fund accounts for the cost of these operations.

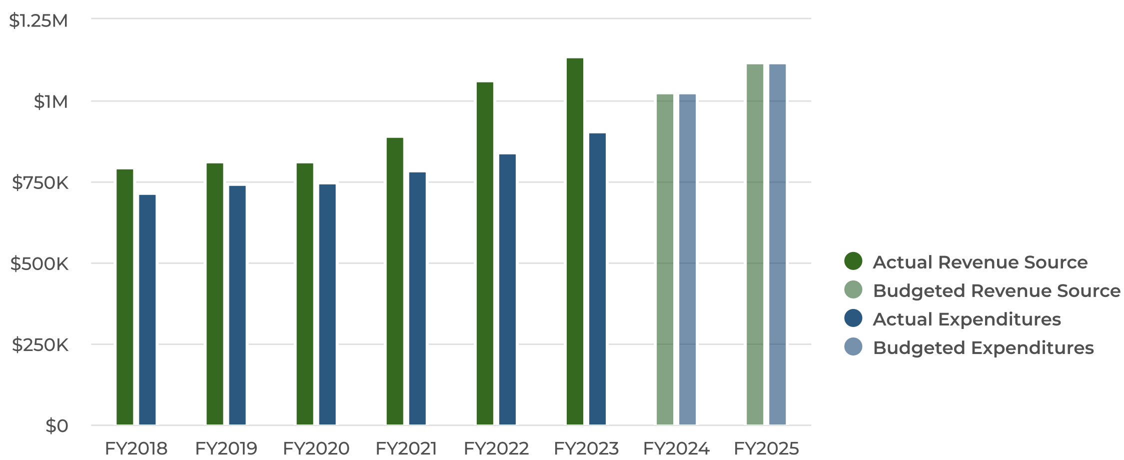
Solid Waste operations are under the supervision of the Public Works Director/Town Engineer. The Solid Waste Fund accounts for the cost of operating and maintaining collection and disposal services for Town residents and commercial businesses/properties. Solid waste collection and disposal services are provided by the Town contractor Coastal Waste and Recycling, for garbage, bulk trash and vegetation. The Town provides in-house collection and disposal of recyclable materials for residential properties.

The Solid Waste division aims to provide for the environmentally sensitive removal and disposal of solid waste materials consistent with balancing quality services at an affordable cost. The Town provides excellent solid waste collection services to the single-family homes, condominiums, multi-family buildings, and commercial properties. These customers are collected five days per week. Solid waste collection charges for single-family residential property are billed by Miami-Dade County on the real property tax notice as a non-ad valorem assessment. Variable rates are charged for condos, multi-family units, commercial and other properties.

General Town administrative support provides services for Solid Waste operations such as: oversight, finance, payroll, human resources, benefits and pension management, and the provision of office space.

Summary

The Town of Bay Harbor Islands is projecting $1.12M of revenue in FY2025, which represents a 9.2% increase over the prior year. Budgeted expenditures are projected to increase by 9.2% or $94.57K to $1.12M in FY2025.

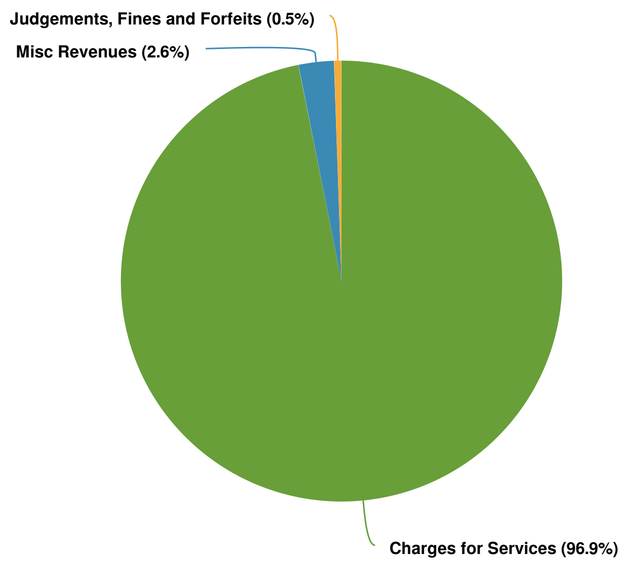


Solid Waste Fund Comprehensive Summary

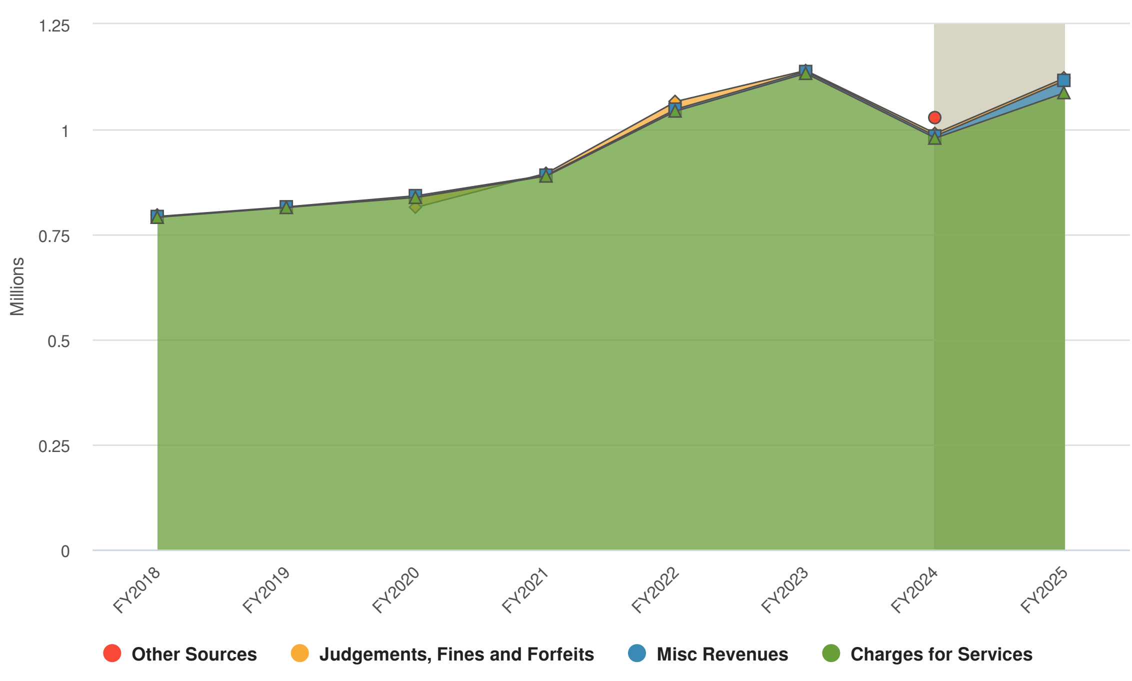
Name	FY2022 Actual	FY2023 Actual	FY2024 Adopted Budget	FY2025 Budgeted
Beginning Fund Balance:	**$702,811**	**$928,918**	**$1,163,297**	**$1,163,297**
Revenues				
Charges for Services	$1,043,422	$1,133,020	$979,000	$1,087,204
Judgements, Fines and Forfeits	$18,307	$2,346	$6,027	$6,000
Misc Revenues	$4,468	$4,374	$5,000	$29,123
Other Sources	$0	$0	$37,732	$0
Total Revenues:	**$1,066,196**	**$1,139,740**	**$1,027,759**	**$1,122,327**
Expenditures				
Personnel Services	$0	$18,148	$105,759	$120,476
Operating Expenses	$841,524	$888,012	$922,000	$1,001,851
Total Expenditures:	**$841,524**	**$906,160**	**$1,027,759**	**$1,122,327**
Total Revenues Less Expenditures:	**$224,672**	**$233,580**	**$0**	**$0**
Ending Fund Balance:	**$927,483**	**$1,162,498**	**$1,163,297**	**$1,163,297**

Revenues by Source

Projected 2025 Revenues by Source



Budgeted and Historical 2025 Revenues by Source

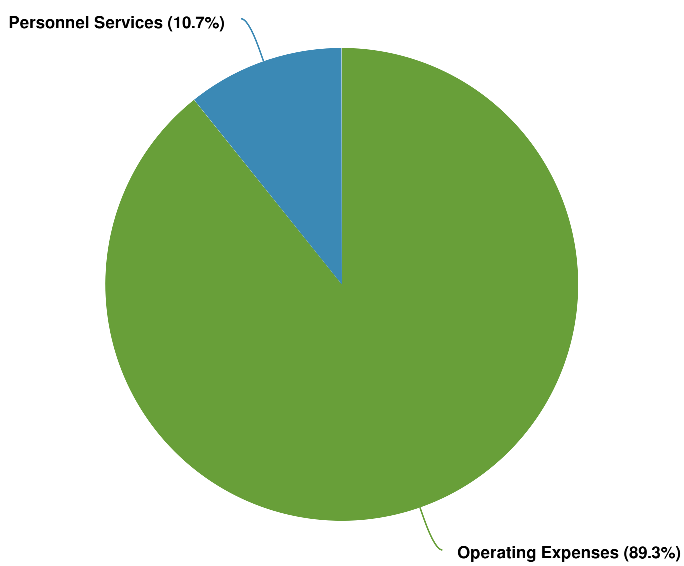


Grey background indicates budgeted figures.

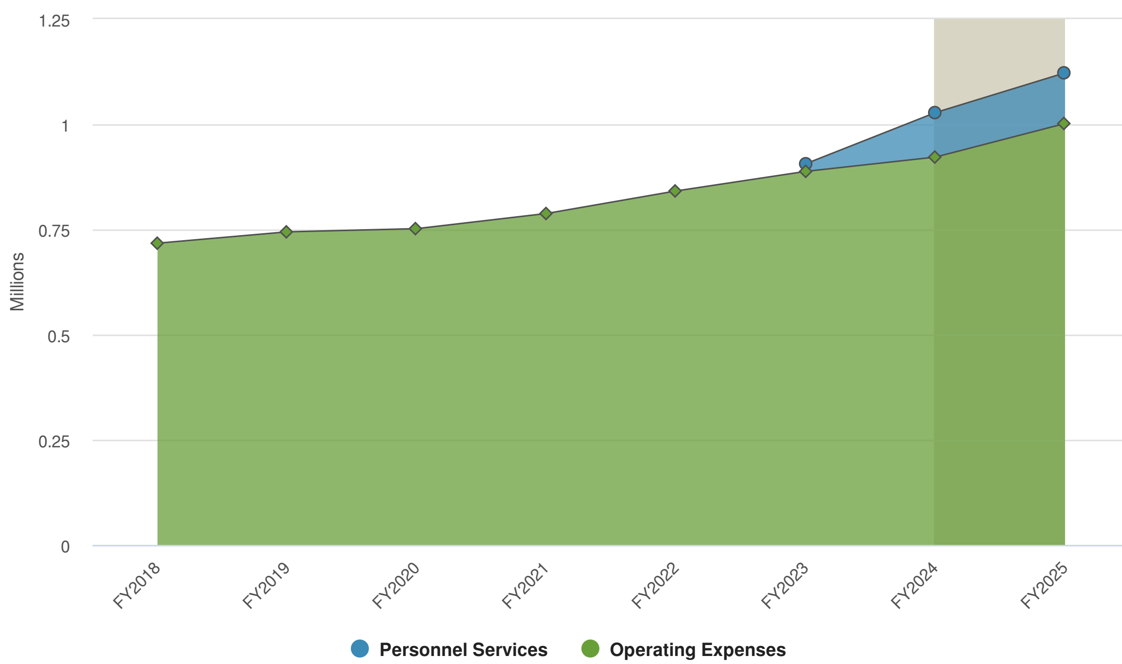
Name	FY2022 Actual	FY2023 Actual	FY2024 Adopted Budget	FY2025 Budgeted	FY2024 Adopted Budget vs. FY2025 Budgeted (% Change)
Revenue Source					
Single Family Collection Fees	$103,209	$112,655	$110,000	$106,455	-3.2%
Multi-Family Collection Fees	$581,420	$651,923	$550,000	$615,016	11.8%
Apartment Collection Fees	$118,720	$122,280	$110,000	$115,552	5%
Daily Collection Fees	$108,168	$113,055	$110,000	$111,902	1.7%
Business Regular Pickup Fees	$131,904	$133,107	$99,000	$138,279	39.7%
Doubtful Accounts	$12,247	-$3,497	$0	$0	0%
Late Fees - Delinquent Accounts	$6,059	$5,843	$6,027	$6,000	-0.4%
Interest Earnings	$0	$0	$0	$16,123	N/A
Other Miscellaneous Revenues	$0	$0	$0	$10,000	N/A
Garbage Container Charges	$4,468	$4,374	$5,000	$3,000	-40%
Appropriation from Fund Balance	$0	$0	$37,732	$0	-100%
Total Revenue Source:	**$1,066,196**	**$1,139,740**	**$1,027,759**	**$1,122,327**	**9.2%**

Expenditures by Expense Type

Budgeted Expenditures by Expense Type



Budgeted and Historical Expenditures by Expense Type



Grey background indicates budgeted figures.

Name	FY2022 Actual	FY2023 Actual	FY2024 Adopted Budget	FY2025 Budgeted	FY2024 Adopted Budget vs. FY2025 Budgeted (% Change)
Expense Objects					
Personnel Services	$0	$18,148	$105,759	$120,476	13.9%
Operating Expenses	$841,524	$888,012	$922,000	$1,001,851	8.7%
Total Expense Objects:	**$841,524**	**$906,160**	**$1,027,759**	**$1,122,327**	**9.2%**

Fund Balance

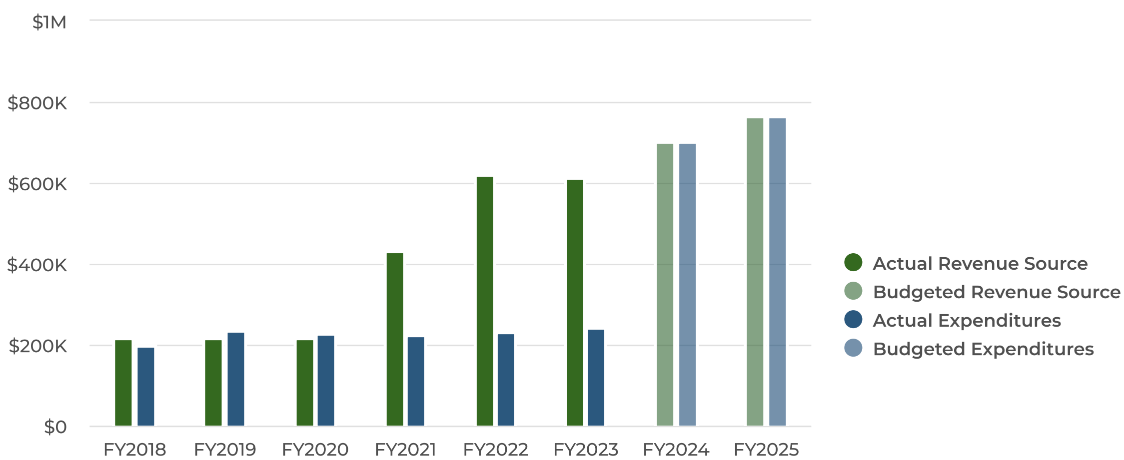
Financial Summary	FY2023	FY2024	% Change
Fund Balance	—	—	
Unassigned	$1,163,297	$1,163,297	0%
Total Fund Balance:	**$1,163,297**	**$1,163,297**	**0%**

Stormwater Fund

The Stormwater Utility Fund is a type of enterprise fund. The Town provides storm water drainage services to customers within the Town. Charges for the services are based upon the type of structure from which the stormwater is being diverted. This business-like enterprise provides for personnel, operations, maintenance, collections, debt retirement, and planning elements. The fund operates under the Public Works department.

Summary

The Town of Bay Harbor Islands is projecting $765.94K of revenue in FY2025, which represents a 8.8% increase over the prior year. Budgeted expenditures are projected to increase by 8.8% or $61.93K to $765.94K in FY2025.

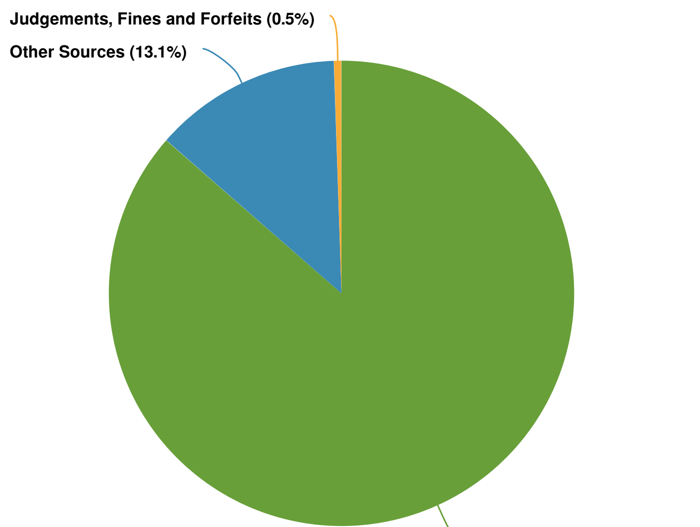


Stormwater Fund Comprehensive Summary

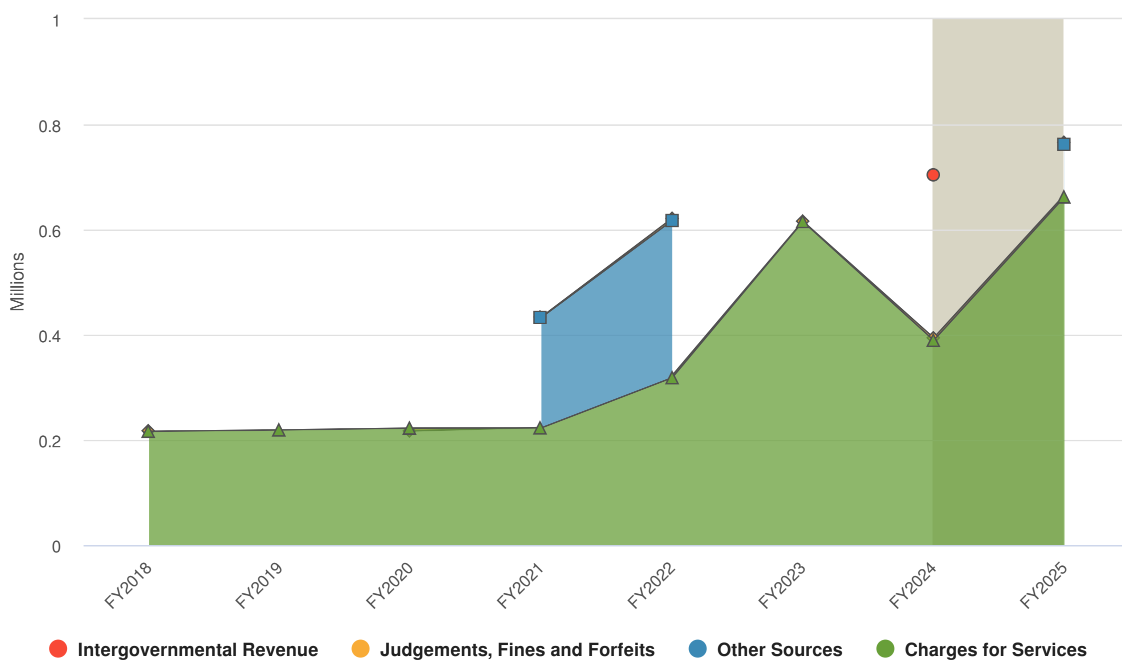
Name	FY2022 Actual	FY2023 Actual	FY2024 Adopted Budget	FY2025 Budgeted
Beginning Fund Balance:	**$605,932**	**$694,276**	**$1,070,060**	**$1,070,060**
Revenues				
Intergovernmental Revenue	$0	$0	$310,000	$0
Charges for Services	$318,145	$615,240	$389,293	$662,000
Judgements, Fines and Forfeits	$4,198	$627	$4,711	$3,936
Other Sources	$299,000	$0	$0	$100,000
Total Revenues:	**$621,343**	**$615,867**	**$704,004**	**$765,936**
Expenditures				
Personnel Services	$39,654	$57,271	$201,402	$143,138
Operating Expenses	$195,164	$186,213	$252,602	$372,798
Capital Outlay	$0	$0	$250,000	$250,000
Total Expenditures:	**$234,818**	**$243,484**	**$704,004**	**$765,936**
Total Revenues Less Expenditures:	**$386,525**	**$372,384**	**$0**	**$0**
Ending Fund Balance:	**$992,457**	**$1,066,660**	**$1,070,060**	**$1,070,060**

Revenues by Source

Projected 2025 Revenues by Source



Budgeted and Historical 2025 Revenues by Source

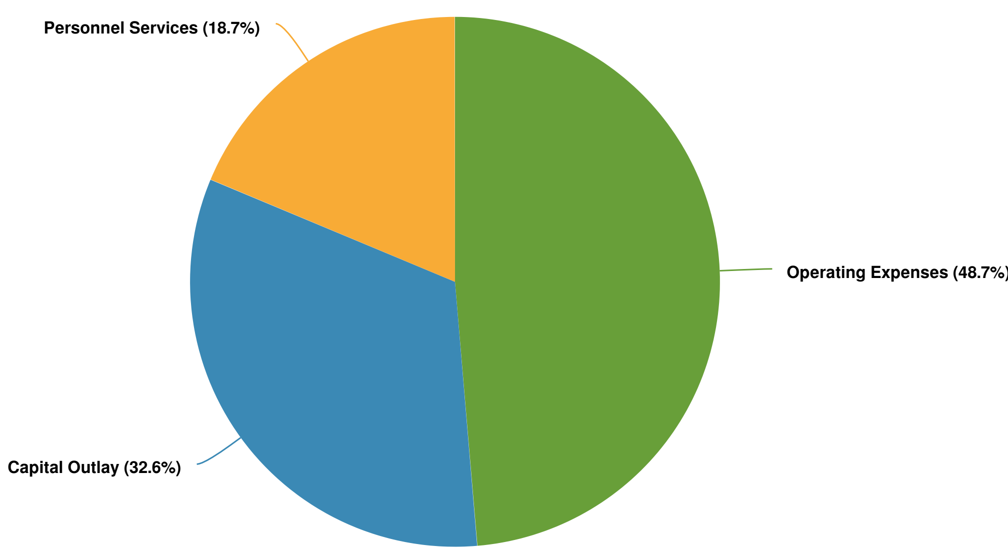


Grey background indicates budgeted figures.

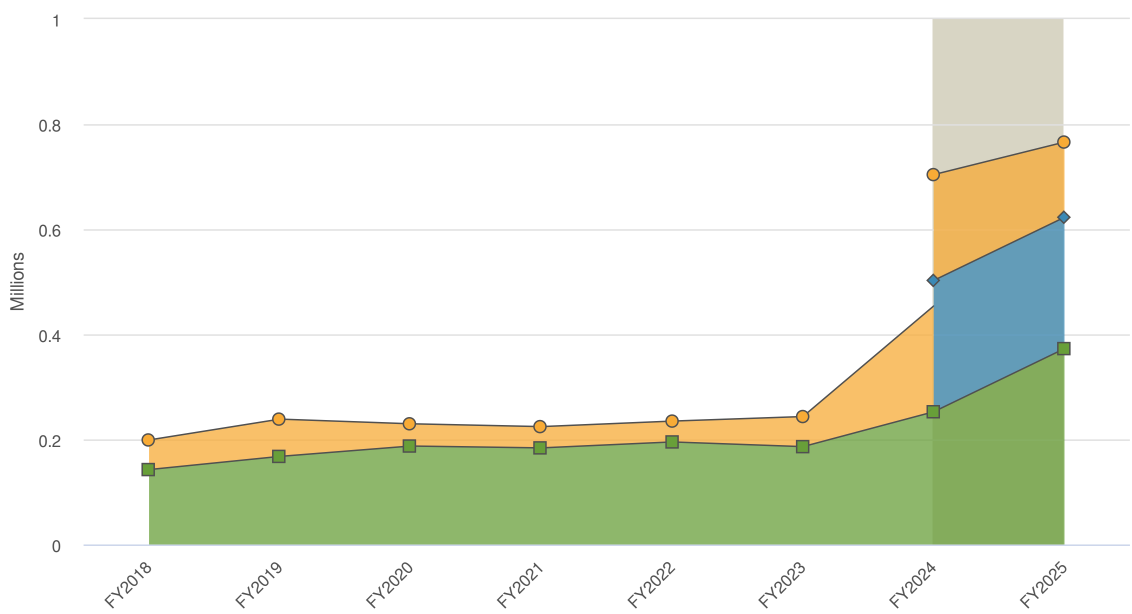
Name	FY2022 Actual	FY2023 Actual	FY2024 Adopted Budget	FY2025 Budgeted	FY2024 Adopted Budget vs. FY2025 Budgeted (% Change)
Revenue Source					
Intergovernmental Revenue					
State Grant-General Gov't'	$0	$0	$310,000	$0	-100%
Total Intergovernmental Revenue:	**$0**	**$0**	**$310,000**	**$0**	**-100%**
Charges for Services					
Stormwater Fees	$318,145	$615,240	$389,293	$662,000	70.1%
Total Charges for Services:	**$318,145**	**$615,240**	**$389,293**	**$662,000**	**70.1%**
Judgements, Fines and Forfeits					
Doubtful Accounts	$2,725	-$2,154	$0	$0	0%
Late Fees - Delinquent Accounts	$1,473	$2,781	$4,711	$3,936	-16.5%
Total Judgements, Fines and Forfeits:	**$4,198**	**$627**	**$4,711**	**$3,936**	**-16.5%**
Other Sources					
Transfer from Other Funds	$299,000	$0	$0	$0	0%
Federal Grants	$0	$0	$0	$100,000	N/A
Total Other Sources:	**$299,000**	**$0**	**$0**	**$100,000**	**N/A**
Total Revenue Source:	**$621,343**	**$615,867**	**$704,004**	**$765,936**	**8.8%**

Expenditures by Expense Type

Budgeted Expenditures by Expense Type



Budgeted and Historical Expenditures by Expense Type



Grey background indicates budgeted figures.

Name	FY2022 Actual	FY2023 Actual	FY2024 Adopted Budget	FY2025 Budgeted	FY2024 Adopted Budget vs. FY2025 Budgeted (% Change)
Expense Objects					
Personnel Services	$39,654	$57,271	$201,402	$143,138	-28.9%
Operating Expenses	$195,164	$186,213	$252,602	$372,798	47.6%
Capital Outlay	$0	$0	$250,000	$250,000	0%
Total Expense Objects:	**$234,818**	**$243,484**	**$704,004**	**$765,936**	**8.8%**

Fund Balance

Financial Summary	FY2023	FY2024	% Change
Fund Balance	—	—	
Unassigned	$1,070,060	$1,070,060	0%
Restricted	$0	$0	0%
Total Fund Balance:	**$1,070,060**	**$1,070,060**	**0%**

FUNDING SOURCES

Taxes Summary

Property Taxes (Ad Valorem):

The primary General Fund revenue source for the Town of Bay Harbor Islands is property tax (ad valorem translates from Latin, "according to value."). Property tax is based upon the taxable values of properties as provided by the Miami-Dade County Property Appraiser, and it is multiplied by the Town's adopted millage rate. Annually, the Miami-Dade County Property Appraiser's Office provides the Town's assessed and taxable property values. The property appraised and assessed is either real property (for example, a house) or personal property (for example, a boat). The personal property may include intangible assets (for example, the value of holding a patent). The Town's property tax millage rate is approved by the Town Council and is applied to the taxable property values. Each mill generates $1 of tax revenue for every $1,000 of taxable property value.

Taxable value may differ from assessed value because of exemptions, the most common of which is the $50,000 homestead exemption, and $75,000 in exemption for homeowners aged 65 or greater, subject to income requirements. The maximum millage a Town may levy pursuant to state law is 10 mills, but this can only be accomplished through a unanimous vote of the governing body.
How the assessed value is calculated (Ref 193.155, F.S.):

1. Homestead Exemption Cap – Beginning in the second year a property receives a homestead exemption, the assessed value increase is limited to no more than 3% or the current consumer price index (CPI), whichever is lower, regardless of how much the market value increases. This limit excludes new construction, additions, and other qualified changes to the property. As the market value increases greater than the assessed value, the difference between these two numbers is the homestead assessment difference (commonly known as the Save Our Homes Cap).
   1. Portability – Up to $500,000 of a homestead assessment differential (difference between the market and assessed values) of a property may be transferred to a new homestead property. The new homestead must be established within two years, that is, two consecutive January 1sts after the abandonment of the previous homestead.
   2. Non-Homestead Cap – Properties without a homestead exemption automatically benefit from a Non-Homestead Cap. This limits the increases in the assessed value to no more than 10% each year, regardless of how much the market value increases. This limitation does not apply to the School Board's portion of property valuation and corresponding taxes.

Property Tax revenue is estimated each year, using current taxable property values as provided by Miami-Dade County at the Town's levied millage rate. The revenue generated is budgeted at 95 percent of its gross value to consider early payment discounts and other adjustments in accordance with Florida Statutes. The Miami-Dade Property Appraiser's July 1, 2024, Taxable Value for the FY 2025 is $2,096,671,178. This value is 10.6% or $201,018,726 more than last year. The net increase is attributed to an increase in existing property values, and an increase in new construction of $10,430,676. The FY 2025 Budget operating millage rate is 3.1728 mills, which is the same as FY 2023 and FY 2024.

Sales and Use Taxes:

Local Option Fuel Tax is levied by Miami-Dade County at a total of 9¢ per gallon. The 9¢ is comprised of the full 6¢ (First) allowed by Florida Statute 366.025(1)(a) and 3¢ (Second) allowed by Florida Statute 336.025(1)(b). The tax is a combination of 6¢ on every net gallon of motor and diesel fuel sold within the county (First) and 3¢ on every net gallon of motor fuel (Second). This tax is shared with the Town through an interlocal agreement. Miami-Dade County receives 74 percent and municipalities in Miami-Dade County receive 26 percent. The funds are used for transportation expenditures. Local Option Fuel Tax will account for 1% of total General Fund revenues.

Franchise, Utility, Communications, and Occupational (Local Business) Taxes:

The Town collects franchise, utility, communications, and occupational (local business) taxes. The latter has traditionally not been considered a franchise tax. However, the State of Florida's Department of Financial Services now requires that it be represented as a tax. In FY 2025 these revenue sources will account for approximately 12% of total General Fund revenues.

Franchise Fees are negotiated fixed fees to a company or utility for the use of municipal right-of-ways (poles, lines, pipes, etc.) to conduct the company or utility business and may include the value of the right for the utility to be the exclusive provider of its services within the Town. The Town has franchise agreements for electricity and propane. Electric franchise fees are based on the utility's revenues, which are expected to increase from new development.

Utility Services Taxes are public service taxes on the purchase of electricity, metered natural gas, manufactured gas, and water services. The tax is levied upon purchases within Town of Bay Harbor Islands and may be levied at a maximum rate of 10% for each utility.

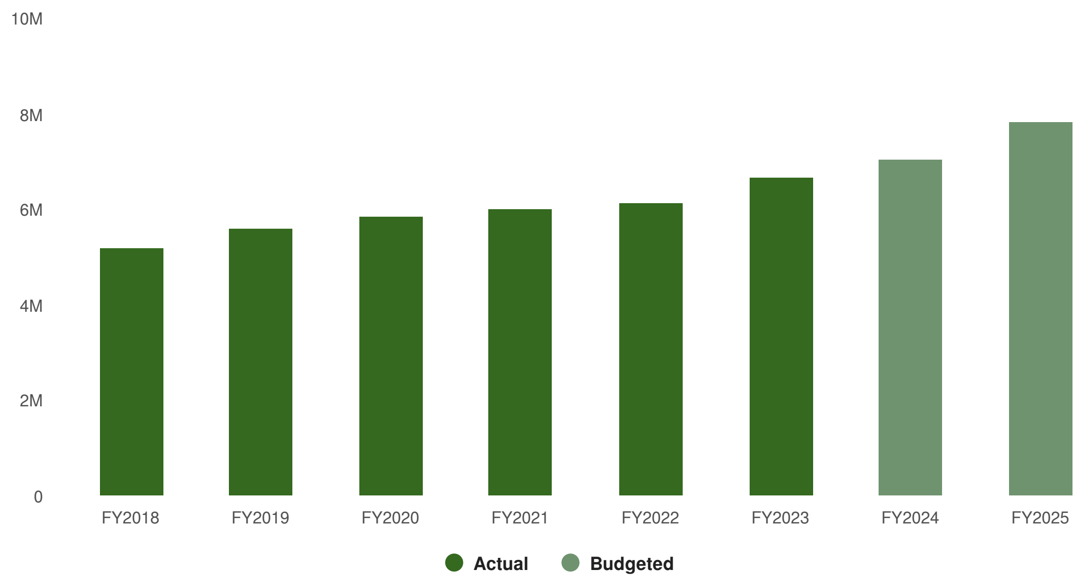
Communications Services Tax (CST) applies to retail sales of telecommunications, video, direct-to-home satellite, and related services. This revenue is collected by the State of Florida's Department of Revenue and distributed to municipalities according to use records. It is a combination of two individual taxes: a Florida Communications Services Tax and the local communications services tax. Revenue estimates are projected by the State to be used by local governments during budget preparation. The State projection has steadily decreased from prior years as this revenue source is impacted by changing consumer technology preferences.

$7,845,125

$795,464

(11.28% vs. prior year)

Taxes and Historical Budget vs. Actual



Taxes Summary Chart

Name	Account ID	FY2022 Actual	FY2023 Actual	FY2024 Adopted Budget	FY2025 Budgeted	FY2024 Adopted Budget vs. FY2025 Budgeted (% Change)
General Fund						
Taxes						
Ad Valorem Taxes	001.9990.311100.000	$4,766,371	$5,023,811	$5,741,697	$6,319,702	10.1%
Gas Tax - Six Cents	001.9990.312400.000	$68,674	$62,872	$67,872	$68,034	0.2%
Gas Tax - Three Cent	001.9990.312400.100	$26,283	$31,933	$25,000	$25,541	2.2%
Casualty Ins Premium Tax (Pol)	001.9990.312520.000	$59,799	$0	$20,000	$25,000	25%
Franchise Fees-FPL	001.9990.313000.000	$433,221	$485,461	$425,000	$442,845	4.2%
Franchise Fees-Peoples' Gas'	001.9990.313002.000	$33,282	$27,206	$30,000	$33,780	12.6%
Utility Taxes-FPL	001.9990.314004.000	$552,148	$628,570	$525,000	$620,000	18.1%
Utility Tax - Peoples' Gas'	001.9990.314006.000	$20,148	$20,916	$20,000	$23,185	15.9%
Communications Services Tax	001.9990.315000.000	$174,894	$200,048	$195,092	$207,038	6.1%
Local Business Tax-Formerly (Occupatl Lic Fee)	001.9990.316000.000	$0	$170,966	$0	$80,000	N/A
Total Taxes:		**$6,134,820**	**$6,651,783**	**$7,049,661**	**$7,845,125**	**11.3%**
Total General Fund:		**$6,134,820**	**$6,651,783**	**$7,049,661**	**$7,845,125**	**11.3%**

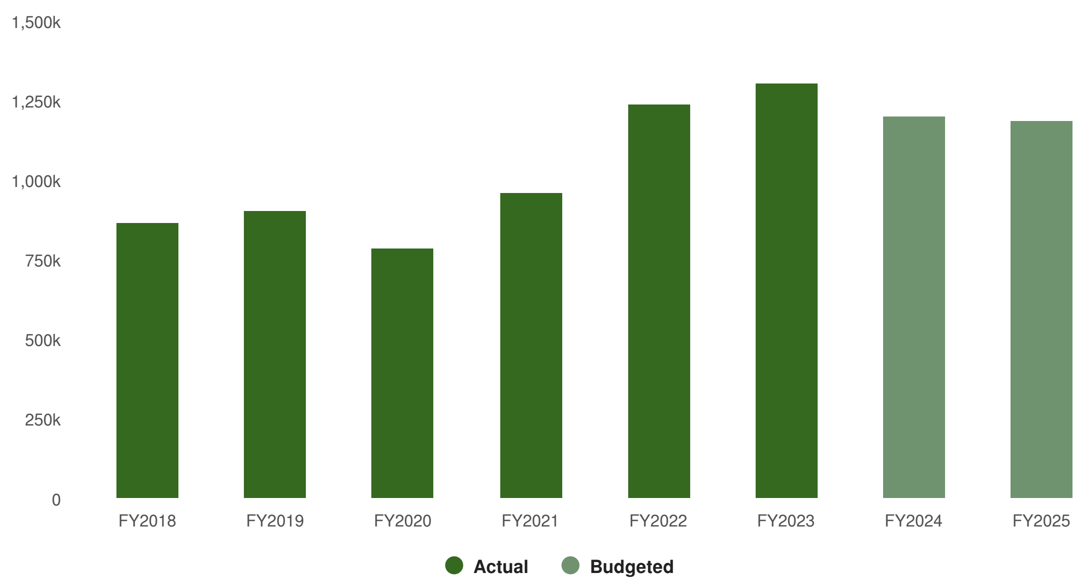
Intergovernmental Revenue Summary

Services Revenue

The Town receives revenue from revenue-sharing programs with the State of Florida. These revenue sources are comprised of State Revenue Sharing and the Local Government Half-Cent Sales Tax. In FY 2025, intergovernmental revenues will account for 11% of total General Fund revenues. Revenue projections are established by the State of Florida's Department of Revenue which collects and distributes these revenues based on tax collections and the Town's population. The revenue is allocated based on each municipality's proportionate share of the total population in the county. Municipalities are required to budget at least 95% of the State's estimates.

$1,189,869 **-$12,422**
(-1.03% vs. prior year)

Intergovernmental Revenue Proposed and Historical Budget vs. Actual



Intergovernmental Revenue Summary

Name	Account ID	FY2022 Actual	FY2023 Actual	FY2024 Adopted Budget	FY2025 Budgeted	FY2024 Adopted Budget vs. FY2025 Budgeted (% Change)
General Fund						
General Fund						
Intergovernmental Revenue						
St Grant-FDOT (FreeBee)	001.9990.334490.100	$0	$49,608	$0	$0	0%
Sales Tax-Mun Rev Shr	001.9990.335121.000	$91,481	$178,420	$80,000	$166,060	107.6%
Fuel Tax-Mun Rev Shar	001.9990.335122.000	$138,498	$74,300	$156,847	$69,153	-55.9%
Alcoholic Beverage Licenses	001.9990.335150.000	$3,181	$3,405	$3,000	$3,500	16.7%
Sales Tax-Half Cent	001.9990.335180.000	$613,780	$637,557	$583,056	$595,448	2.1%
Transportation Surtax	001.9990.335185.000	$338,624	$364,277	$379,388	$355,708	-6.2%
Grant - Miami Dade County	001.9990.337300.010	$54,833	$0	$0	$0	0%
Total Intergovernmental Revenue:		**$1,240,397**	**$1,307,566**	**$1,202,291**	**$1,189,869**	**-1%**
Total General Fund:		**$1,240,397**	**$1,307,566**	**$1,202,291**	**$1,189,869**	**-1%**
Total General Fund:		**$1,240,397**	**$1,307,566**	**$1,202,291**	**$1,189,869**	**-1%**

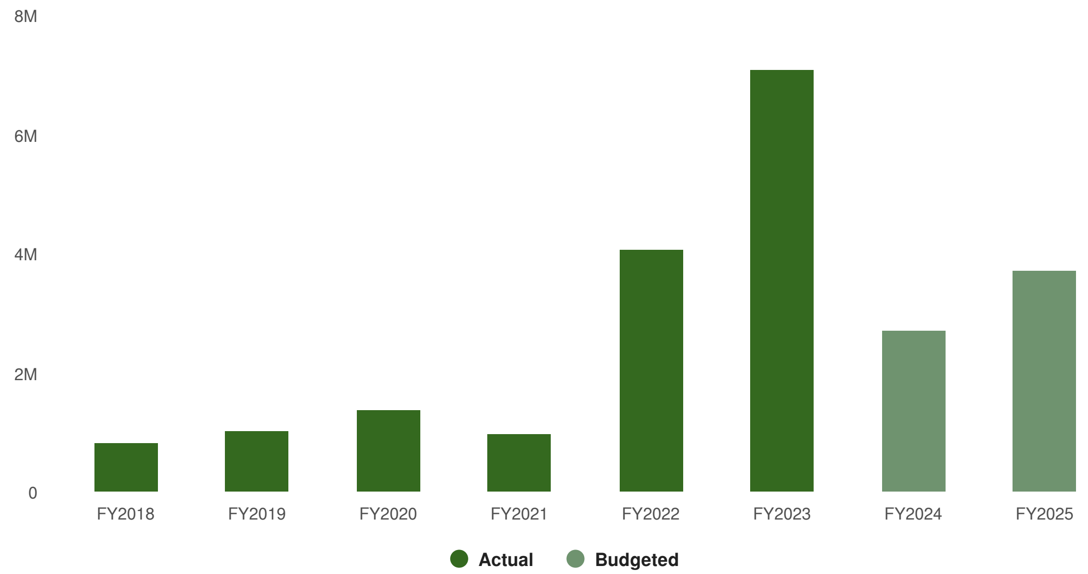
Permits, Fees, and Special Assessments Summary

The third-largest revenue source for the Town is licenses, permits and special assessments. The bulk of this revenue category comes from building permits, which are budgeted at 12% of the total revenue. The remainder of this category is made up of Business Tax Receipts, Park Impact Fees, Parking Trust Receipts, construction and other permit fees.

$3,734,351 **$1,024,351**

(37.80% vs. prior year)

Permits, Fees, and Special Assessments Proposed and Historical Budget vs. Actual



Permits, Fees, and Special Assessments

Name	Account ID	FY2022 Actual	FY2023 Actual	FY2024 Adopted Budget	FY2025 Budgeted	FY2024 Adopted Budget vs. FY2025 Budgeted (% Change)
All Funds						
General Fund						
General Fund						
Permits, Fees, and Special Assessments						
Occupational License Fees	001.9990.321000.000	$110,054	$0	$80,000	$0	-100%
TDR Fees	001.9990.321000.010	$100,500	$207,500	$0	$0	0%
Lien Search Fees	001.9990.321000.020	$23,300	$0	$10,000	$0	-100%
Building Permits	001.9990.322001.000	$2,457,268	$3,800,834	$1,390,000	$0	-100%
Electrical Permits	001.9990.322002.000	$198,717	$119,337	$30,000	$0	-100%
Plumbing Permits	001.9990.322003.000	$205,757	$113,546	$20,000	$0	-100%
Air Conditioning Permits	001.9990.322004.000	$56,067	$152,816	$50,000	$0	-100%
Right of Way Permit	001.9990.322900.000	$0	$0	$20,000	$10,000	-50%
Other Licenses & Permits	001.9990.329000.000	$503,156	$692,773	$500,000	$0	-100%
Plan Digitizing Fee	001.9990.329000.111	$7,765	$427,663	$10,000	$0	-100%
Technology Fee	001.9990.329000.200	$298,635	$0	$0	$0	0%
Upfront Fee	001.9990.329000.222	$500	$0	$0	$0	0%
Total Permits, Fees, and Special Assessments:		**$3,961,719**	**$5,514,469**	**$2,110,000**	**$10,000**	**-99.5%**
Total General Fund:		**$3,961,719**	**$5,514,469**	**$2,110,000**	**$10,000**	**-99.5%**
Total General Fund:		**$3,961,719**	**$5,514,469**	**$2,110,000**	**$10,000**	**-99.5%**
Building Fund						
Building Funds						
Permits, Fees, and Special Assessments						
Building Permits	101.9990.322001.000	$0	$0	$0	$2,320,707	N/A
Electrical Permits	101.9990.322002.000	$0	$0	$0	$178,000	N/A
Plumbing Permits	101.9990.322003.000	$0	$0	$0	$115,000	N/A
Mechanical Permits	101.9990.322004.000	$0	$0	$0	$108,000	N/A
Other Licenses & Permits	101.9990.329000.000	$0	$0	$0	$541,882	N/A
Plan Digitizing Fees	101.9990.329000.111	$0	$0	$0	$12,000	N/A
Technology Fee	101.9990.329000.200	$0	$0	$0	$180,000	N/A
Total Permits, Fees, and Special Assessments:		**$0**	**$0**	**$0**	**$3,455,589**	**N/A**
Total Building Funds:		**$0**	**$0**	**$0**	**$3,455,589**	**N/A**
Total Building Fund:		**$0**	**$0**	**$0**	**$3,455,589**	**N/A**
Special Revenue Fund						
Park Impact Fund						

Name	Account ID	FY2022 Actual	FY2023 Actual	FY2024 Adopted Budget	FY2025 Budgeted	FY2024 Adopted Budget vs. FY2025 Budgeted (% Change)
Permits, Fees, and Special Assessments						
Park Impact Fee	302.9990.230005.300	$48,038	$0	$0	$0	0%
Park Impact fee (Park& Rec)	302.9990.324610.000	$0	$740,190	$0	$200,000	N/A
Total Permits, Fees, and Special Assessments:		**$48,038**	**$740,190**	**$0**	**$200,000**	**N/A**
Total Park Impact Fund:		**$48,038**	**$740,190**	**$0**	**$200,000**	**N/A**
Total Special Revenue Fund:		**$48,038**	**$740,190**	**$0**	**$200,000**	**N/A**
Enterprise Fund						
Parking Fund						
Permits, Fees, and Special Assessments						
Parking Trust Receipts	404.9990.324411.000	$66,699	$844,635	$600,000	$68,762	-88.5%
Total Permits, Fees, and Special Assessments:		**$66,699**	**$844,635**	**$600,000**	**$68,762**	**-88.5%**
Total Parking Fund:		**$66,699**	**$844,635**	**$600,000**	**$68,762**	**-88.5%**
Total Enterprise Fund:		**$66,699**	**$844,635**	**$600,000**	**$68,762**	**-88.5%**
Total All Funds:		**$4,076,456**	**$7,099,294**	**$2,710,000**	**$3,734,351**	**37.8%**

Services Revenues Summary

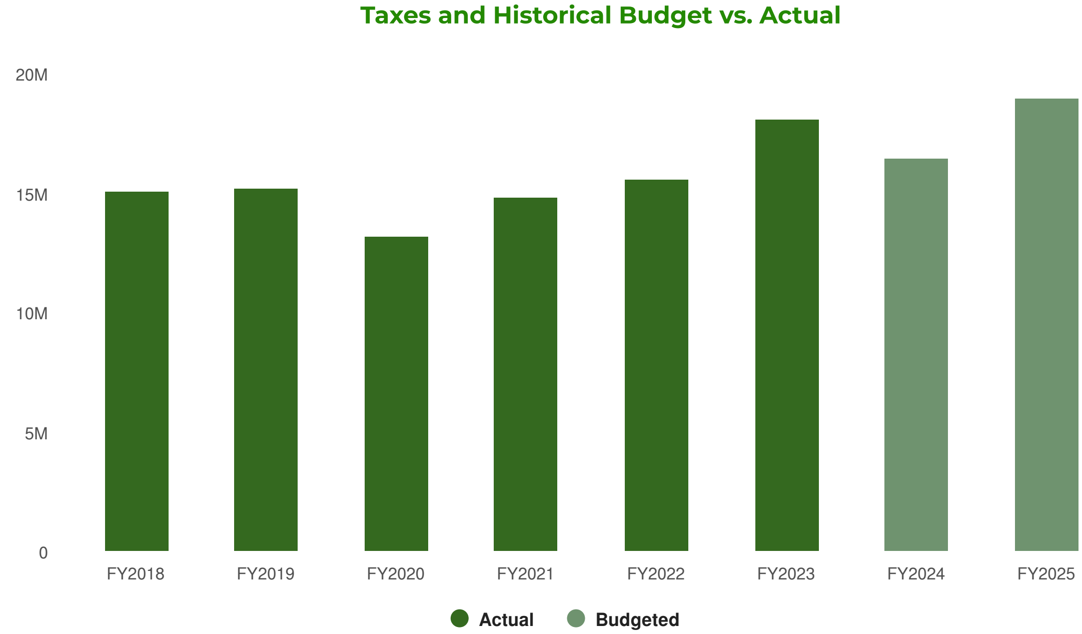
Services Revenues

General Fund Service Revenues Service Revenues represent fees generated from services provided by the Town. Fees are charged to cover the costs of services which benefit the user directly. These revenues mostly consist of recreation fees. In FY 2025 these revenues represent 1% of General Fund revenue. A decrease in Recreation fees is estimated as growth in this revenue is mainly related to development and construction project activity.

Enterprise Fund Service Revenues represent fees generated from services provided by the Town for Broad Causeway, Water and Sewer, Parking, Solid Waste collection, and Stormwater.

$18,998,015 **$2,516,491**

(15.27% vs. prior year)



Services Revenues

Name	Account ID	FY2022 Actual	FY2023 Actual	FY2024 Adopted Budget	FY2025 Budgeted	FY2024 Adopted Budget vs. FY2025 Budgeted (% Change)
All Funds						
General Fund						
General Fund						
Charges for Services						
Lien Search Fees	001.9990.341100.000	$0	$15,700	$0	$15,000	N/A
Election Qualifying Fees	001.9990.341900.000	$45	$50	$50	$0	-100%
Recreation Program Fees	001.9990.347200.000	$244,003	$228,847	$150,000	$30,000	-80%
Tennis Court Fees	001.9990.347200.100	$2,140	$245	$250	$0	-100%
Total Charges for Services:		**$246,188**	**$244,842**	**$150,300**	**$45,000**	**-70.1%**
Total General Fund:		**$246,188**	**$244,842**	**$150,300**	**$45,000**	**-70.1%**
Total General Fund:		**$246,188**	**$244,842**	**$150,300**	**$45,000**	**-70.1%**
Enterprise Fund						
Causeway Fund						
Charges for Services						
FTE Toll Receipts	401.9990.344621.000	$9,441,893	$11,477,008	$10,487,496	$12,053,281	14.9%
FTE Credit Card Fees	401.9990.344622.000	-$210,200	-$250,046	-$223,605	-$250,000	11.8%
FTE Management Fees	401.9990.344623.000	-$538,065	-$539,908	-$572,597	-$570,000	-0.5%
Annual Pass Sales	401.9990.344625.000	$486,547	$438,821	$551,973	$535,129	-3.1%
Total Charges for Services:		**$9,180,174**	**$11,125,876**	**$10,243,267**	**$11,768,410**	**14.9%**
Total Causeway Fund:		**$9,180,174**	**$11,125,876**	**$10,243,267**	**$11,768,410**	**14.9%**
Sewer Fund						
Charges for Services						
Sewage Disposal Fees	402.9990.343500.000	$2,656,302	$2,663,081	$3,019,664	$2,793,933	-7.5%
Total Charges for Services:		**$2,656,302**	**$2,663,081**	**$3,019,664**	**$2,793,933**	**-7.5%**
Total Sewer Fund:		**$2,656,302**	**$2,663,081**	**$3,019,664**	**$2,793,933**	**-7.5%**
Water Fund						
Charges for Services						
Water Sales	403.9990.343300.000	$1,409,041	$1,331,335	$1,300,000	$1,476,800	13.6%
Total Charges for Services:		**$1,409,041**	**$1,331,335**	**$1,300,000**	**$1,476,800**	**13.6%**
Total Water Fund:		**$1,409,041**	**$1,331,335**	**$1,300,000**	**$1,476,800**	**13.6%**
Parking Fund						

Name	Account ID	FY2022 Actual	FY2023 Actual	FY2024 Adopted Budget	FY2025 Budgeted	FY2024 Adopted Budget vs. FY2025 Budgeted (% Change)
Charges for Services						
Parking Meter Collections	404.9990.344501.000	$17,729	$21,006	$10,000	$62,000	520%
Parking Permit Sales	404.9990.344502.000	$225,760	$313,258	$150,000	$0	-100%
Parking Permit Sales Green	404.9990.344502.010	$21,950	$30,313	$10,000	$17,568	75.7%
Parking Permit Sales Blue	404.9990.344502.020	$240,996	$208,614	$100,000	$576,000	476%
Parking Permit Sales Orange	404.9990.344502.030	$45,036	$24,268	$10,000	$8,160	-18.4%
Parking Permit Sales Brown	404.9990.344502.040	$11,759	$11,010	$10,000	$4,080	-59.2%
Parking Permit Sales Red	404.9990.344502.050	$14,186	$14,065	$5,000	$37,380	647.6%
Parking PaybyPhone Receipts	404.9990.344505.000	$185,680	$356,033	$100,000	$429,480	329.5%
Parking Agreement Fees	404.9990.344550.000	$7,430	$22,363	$5,000	$30,000	500%
Total Charges for Services:		**$770,527**	**$1,000,930**	**$400,000**	**$1,164,668**	**191.2%**
Total Parking Fund:		**$770,527**	**$1,000,930**	**$400,000**	**$1,164,668**	**191.2%**
Solid Waste Fund						
Charges for Services						
Single Family Collection Fees	405.9990.343401.100	$103,209	$112,655	$110,000	$106,455	-3.2%
Multi-Family Collection Fees	405.9990.343401.200	$581,420	$651,923	$550,000	$615,016	11.8%
Apartment Collection Fees	405.9990.343401.400	$118,720	$122,280	$110,000	$115,552	5%
Daily Collection Fees	405.9990.343402.000	$108,168	$113,055	$110,000	$111,902	1.7%
Business Regular Pickup Fees	405.9990.343403.000	$131,904	$133,107	$99,000	$138,279	39.7%
Total Charges for Services:		**$1,043,422**	**$1,133,020**	**$979,000**	**$1,087,204**	**11.1%**
Total Solid Waste Fund:		**$1,043,422**	**$1,133,020**	**$979,000**	**$1,087,204**	**11.1%**
Stormwater Fund						
Charges for Services						
Stormwater Fees	406.9990.343550.000	$318,145	$615,240	$389,293	$662,000	70.1%
Total Charges for Services:		**$318,145**	**$615,240**	**$389,293**	**$662,000**	**70.1%**
Total Stormwater Fund:		**$318,145**	**$615,240**	**$389,293**	**$662,000**	**70.1%**
Total Enterprise Fund:		**$15,377,611**	**$17,869,482**	**$16,331,224**	**$18,953,015**	**16.1%**
Total All Funds:		**$15,623,800**	**$18,114,324**	**$16,481,524**	**$18,998,015**	**15.3%**

Fines & Forfeitures Summary

Fines and Forfeitures

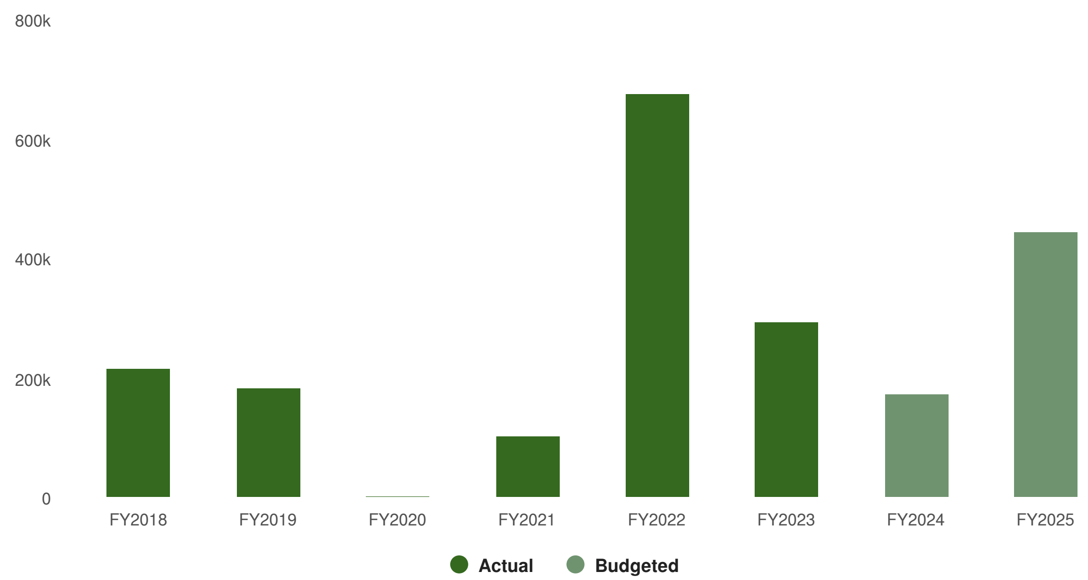
Fines derived from code enforcement and parking/traffic violations. FY 2025 total revenues from this source are projected to increase mainly from an estimated increase in traffic violation revenue and building code violation enforcement efforts. In FY 2025, Fines and Forfeitures will account for 0.6% of the total General Fund Revenues.

Funds to promote public safety and other projects are received by the Town from fines, forfeitures, and/or seizures connected with illegal behavior in the community. Those funds are restricted to, and accounted for, in the Town's Forfeiture fund.

Charges for water, sewer, solid waste and storm water fees shall be billed to each property owner monthly. Any payment that is not made within 30 days from the due date shall be assessed a three-percent late charge.

$446,436 **$272,698**
(156.96% vs. prior year)

Taxes and Historical Budget vs. Actual



Fines & Forfeitures Summary

Name	Account ID	FY2022 Actual	FY2023 Actual	FY2024 Adopted Budget	FY2025 Budgeted	FY2024 Adopted Budget vs. FY2025 Budgeted (% Change)
All Funds						
General Fund						
General Fund						
Judgements, Fines and Forfeits						
Fines-Building Code Violations	001.9990.351001.000	$456,677	$196,674	$90,000	$190,000	111.1%
Ticket Surcharges (Cross Gd)	001.9990.354000.000	$63,034	$30,873	$5,000	$45,000	800%
Traffic Fines	001.9990.359001.000	$16,308	$20,645	$5,000	$15,000	200%
Second Dollar Funding	001.9990.359002.000	$448	-$3,078	$0	$1,500	N/A
Total Judgements, Fines and Forfeits:		**$536,467**	**$245,113**	**$100,000**	**$251,500**	**151.5%**
Total General Fund:		**$536,467**	**$245,113**	**$100,000**	**$251,500**	**151.5%**
Total General Fund:		**$536,467**	**$245,113**	**$100,000**	**$251,500**	**151.5%**
Building Fund						
Building Funds						
Judgements, Fines and Forfeits						
Fines-Building Code Violations	101.9990.351001.000	$0	$0	$0	$100,000	N/A
Total Judgements, Fines and Forfeits:		**$0**	**$0**	**$0**	**$100,000**	**N/A**
Total Building Funds:		**$0**	**$0**	**$0**	**$100,000**	**N/A**
Total Building Fund:		**$0**	**$0**	**$0**	**$100,000**	**N/A**
Enterprise Fund						
Sewer Fund						
Judgements, Fines and Forfeits						
Doubtful Accounts	402.9990.350000.000	$35,070	-$9,207	$0	$0	0%
Late Fees - Delinquent Accounts	402.9990.359100.000	$18,519	$14,832	$0	$15,000	N/A
Total Judgements, Fines and Forfeits:		**$53,589**	**$5,625**	**$0**	**$15,000**	**N/A**
Total Sewer Fund:		**$53,589**	**$5,625**	**$0**	**$15,000**	**N/A**
Water Fund						
Judgements, Fines and Forfeits						
Doubtful Accounts	403.9990.350000.000	$17,963	-$4,432	$0	$0	0%
Late Fees - Delinquent Accounts	403.9990.359100.000	$5,451	-$17,651	$53,000	$35,000	-34%

Name	Account ID	FY2022 Actual	FY2023 Actual	FY2024 Adopted Budget	FY2025 Budgeted	FY2024 Adopted Budget vs. FY2025 Budgeted (% Change)
Total Judgements, Fines and Forfeits:		**$23,414**	**-$22,084**	**$53,000**	**$35,000**	**-34%**
Total Water Fund:		**$23,414**	**-$22,084**	**$53,000**	**$35,000**	**-34%**
Parking Fund						
Judgements, Fines and Forfeits						
Parking Fines	404.9990.351602.000	$40,233	$63,513	$10,000	$35,000	250%
Total Judgements, Fines and Forfeits:		**$40,233**	**$63,513**	**$10,000**	**$35,000**	**250%**
Total Parking Fund:		**$40,233**	**$63,513**	**$10,000**	**$35,000**	**250%**
Solid Waste Fund						
Judgements, Fines and Forfeits						
Doubtful Accounts	405.9990.350000.000	$12,247	-$3,497	$0	$0	0%
Late Fees - Delinquent Accounts	405.9990.359100.000	$6,059	$5,843	$6,027	$6,000	-0.4%
Total Judgements, Fines and Forfeits:		**$18,307**	**$2,346**	**$6,027**	**$6,000**	**-0.4%**
Total Solid Waste Fund:		**$18,307**	**$2,346**	**$6,027**	**$6,000**	**-0.4%**
Stormwater Fund						
Judgements, Fines and Forfeits						
Doubtful Accounts	406.9990.350000.000	$2,725	-$2,154	$0	$0	0%
Late Fees - Delinquent Accounts	406.9990.359100.000	$1,473	$2,781	$4,711	$3,936	-16.5%
Total Judgements, Fines and Forfeits:		**$4,198**	**$627**	**$4,711**	**$3,936**	**-16.5%**
Total Stormwater Fund:		**$4,198**	**$627**	**$4,711**	**$3,936**	**-16.5%**
Total Enterprise Fund:		**$139,741**	**$50,028**	**$73,738**	**$94,936**	**28.7%**
Total All Funds:		**$676,208**	**$295,141**	**$173,738**	**$446,436**	**157%**

Other Sources Summary

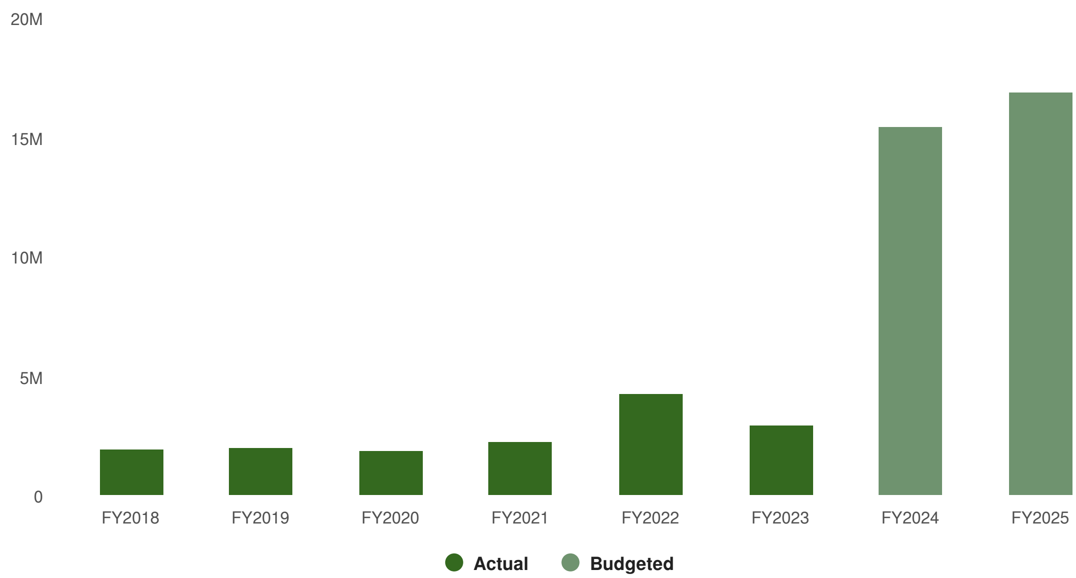
Appropriations and Transfers

Other financing sources are a separate category from revenues in accordance with Governmental Accounting Standards Board (GASB) standards and are inflows of resources that do not meet the definition of revenues. For ease of use, other financing sources are presented with revenues in this budget since they are inflows of resources where on the Town's financial statements they are netted with other financing uses and are shown separately from revenues and expenditures. The inflows of resources that fall into this category for the Town are transfers from other funds.

Transfers are funding sources resulting from the movement of available funds from one fund to another. The Town's Enterprise Funds transfer payments to the General Fund to pay for services provided by General Fund employees such as general management, payroll, human resources, agenda preparation, records retention, and risk management. These administrative services are provided by the Causeway Fund, Water and Sewer Fund, Municipal Parking Fund, Solid Waste Fund, and Stormwater Fund to support their operations. The budget includes interfund transfers.

$16,948,096 **$1,492,263**
(9.66% vs. prior year)

Taxes and Historical Budget vs. Actual



Taxes Summary Chart

Name	Account ID	FY2022 Actual	FY2023 Actual	FY2024 Adopted Budget	FY2025 Budgeted	FY2024 Adopted Budget vs. FY2025 Budgeted (% Change)
All Funds						
General Fund						
General Fund						
Other Sources						
Contribution from Water Fund	001.9990.382004.000	$200,000	$200,000	$200,000	$240,000	20%
Contribution from Causeway Fd	001.9990.382005.000	$1,659,060	$1,659,060	$550,000	$800,000	45.5%
Contribution from Cswy Fund	001.9990.382005.001	$0	$0	$125,000	$0	-100%
Contribution from Sewer Fund	001.9990.382007.000	$525,000	$525,000	$250,000	$300,000	20%
Contribution from Building Fund	001.9990.382008.000	$0	$0	$0	$1,400,000	N/A
Appropriation from Fund Balance	001.9990.382010.000	$0	$0	$1,878,449	$0	-100%
Other Financing Source - Subscription Financing	001.9990.383100.600	$0	$170,068	$0	$0	0%
Other Fin Sources-Leased Assets	001.9990.384000.500	$189,163	$0	$0	$0	0%
Total Other Sources:		**$2,573,223**	**$2,554,128**	**$3,003,449**	**$2,740,000**	**-8.8%**
Total General Fund:		**$2,573,223**	**$2,554,128**	**$3,003,449**	**$2,740,000**	**-8.8%**
Total General Fund:		**$2,573,223**	**$2,554,128**	**$3,003,449**	**$2,740,000**	**-8.8%**
Capital Project Fund						
Capital Projects Fund						
Other Sources						
Transfers from Other Funds	301.9990.381000.000	$627,800	$342,000	$2,136,000	$365,883	-82.9%
Appropriate Fund Balance	301.9990.382010.000	$0	$0	$0	$1,393,011	N/A
Other Financing Source Subscription	301.9990.383100.600	$0	$68,583	$0	$0	0%
Other Fin Sources-Leased Assets	301.9990.384000.500	$213,176	$0	$0	$0	0%
Total Other Sources:		**$840,976**	**$410,583**	**$2,136,000**	**$1,758,894**	**-17.7%**
Total Capital Projects Fund:		**$840,976**	**$410,583**	**$2,136,000**	**$1,758,894**	**-17.7%**
Total Capital Project Fund:		**$840,976**	**$410,583**	**$2,136,000**	**$1,758,894**	**-17.7%**
Special Revenue Fund						
Park Impact Fund						
Other Sources						
Transfers from Other Funds	302.9990.381000.000	$527,361	$0	$0	$0	0%
Appropriation from Fund Balance	302.9990.382010.000	$0	$0	$200,000	$46,130	-76.9%
Total Other Sources:		**$527,361**	**$0**	**$200,000**	**$46,130**	**-76.9%**
Total Park Impact Fund:		**$527,361**	**$0**	**$200,000**	**$46,130**	**-76.9%**

Name	Account ID	FY2022 Actual	FY2023 Actual	FY2024 Adopted Budget	FY2025 Budgeted	FY2024 Adopted Budget vs. FY2025 Budgeted (% Change)
Police Forfeiture Fund						
Other Sources						
Transfer from Other Funds	303.9990.381000.000	$54,221	$0	$0	$0	0%
Appropriation from Fund Balance	303.9990.382010.000	$0	$0	$9,832	$0	-100%
Total Other Sources:		**$54,221**	**$0**	**$9,832**	**$0**	**-100%**
Total Police Forfeiture Fund:		**$54,221**	**$0**	**$9,832**	**$0**	**-100%**
Youth Development Program Fund						
Other Sources						
Transfers from Other Funds	104.9990.381000.000	$0	$0	$276,397	$377,143	36.4%
Appropriate Fund Balance	104.9990.400299.100	$0	$0	$0	$50,000	N/A
Total Other Sources:		**$0**	**$0**	**$276,397**	**$427,143**	**54.5%**
Total Youth Development Program Fund:		**$0**	**$0**	**$276,397**	**$427,143**	**54.5%**
Total Special Revenue Fund:		**$581,582**	**$0**	**$486,229**	**$473,273**	**-2.7%**
Enterprise Fund						
Causeway Fund						
Other Sources						
Appropriate Fund Balance	401.9990.400299.100	$0	$0	$7,505,345	$10,380,073	38.3%
Total Other Sources:		**$0**	**$0**	**$7,505,345**	**$10,380,073**	**38.3%**
Total Causeway Fund:		**$0**	**$0**	**$7,505,345**	**$10,380,073**	**38.3%**
Sewer Fund						
Other Sources						
Appropriation from Fund Balance	402.9990.382010.000	$0	$0	$781,682	$972,500	24.4%
Total Other Sources:		**$0**	**$0**	**$781,682**	**$972,500**	**24.4%**
Total Sewer Fund:		**$0**	**$0**	**$781,682**	**$972,500**	**24.4%**
Water Fund						
Other Sources						
Appropriate Fund Balance	403.9990.400299.100	$0	$0	$1,340,037	$523,356	-60.9%
Total Other Sources:		**$0**	**$0**	**$1,340,037**	**$523,356**	**-60.9%**
Total Water Fund:		**$0**	**$0**	**$1,340,037**	**$523,356**	**-60.9%**
Parking Fund						
Other Sources						
Appropriate Fund Balance	404.9990.400199.100	$0	$0	$165,359	$0	-100%
Total Other Sources:		**$0**	**$0**	**$165,359**	**$0**	**-100%**

Name	Account ID	FY2022 Actual	FY2023 Actual	FY2024 Adopted Budget	FY2025 Budgeted	FY2024 Adopted Budget vs. FY2025 Budgeted (% Change)
Total Parking Fund:		**$0**	**$0**	**$165,359**	**$0**	**-100%**
Solid Waste Fund						
Other Sources						
Appropriation from Fund Balance	405.9990.382010.000	$0	$0	$37,732	$0	-100%
Total Other Sources:		**$0**	**$0**	**$37,732**	**$0**	**-100%**
Total Solid Waste Fund:		**$0**	**$0**	**$37,732**	**$0**	**-100%**
Stormwater Fund						
Other Sources						
Transfer from Other Funds	406.9990.381000.000	$299,000	$0	$0	$0	0%
Federal Grants	406.9990.389200.000	$0	$0	$0	$100,000	N/A
Total Other Sources:		**$299,000**	**$0**	**$0**	**$100,000**	**N/A**
Total Stormwater Fund:		**$299,000**	**$0**	**$0**	**$100,000**	**N/A**
Total Enterprise Fund:		**$299,000**	**$0**	**$9,830,155**	**$11,975,929**	**21.8%**
Total All Funds:		**$4,294,781**	**$2,964,711**	**$15,455,833**	**$16,948,096**	**9.7%**

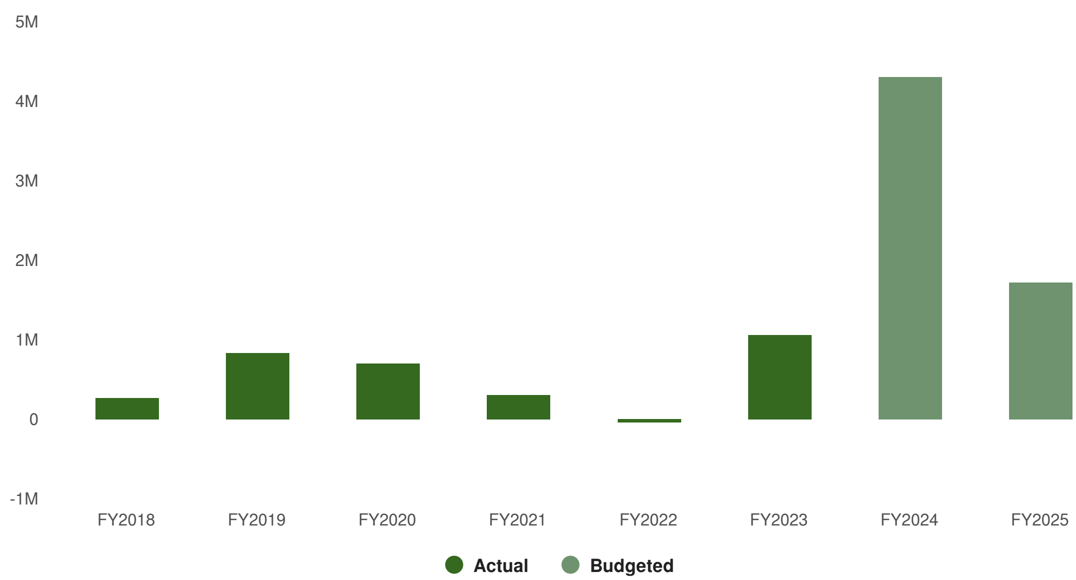
Miscellaneous Revenue

Miscellaneous Revenues

Any revenues that the Town receives which do not reasonably conform to any of the above identified categories are included in this category. This category includes interest earnings, receipts from the disposition of assets by sale, and similar items

$1,715,078 **-$2,592,333**
(-60.18% vs. prior year)

Taxes and Historical Budget vs. Actual



Miscellaneous Revenues

Name	Account ID	FY2022 Actual	FY2023 Actual	FY2024 Adopted Budget	FY2025 Budgeted	FY2024 Adopted Budget vs. FY2025 Budgeted (% Change)
General Fund						
General Fund						
Misc Revenues						
Interest Earnings	001.9990.361000.000	-$1,021	-$250	$0	$195,935	N/A
Interest Earnings-Mellon Trust	001.9990.361004.000	$48,791	$64,124	$20,000	$50,000	150%
Change in Fair Value of Invest	001.9990.361300.000	-$354,816	$15,556	-$100,000	-$42,632	-57.4%
Rents & Royalties	001.9990.362000.000	$5,525	$5,142	$4,000	$4,500	12.5%
Sale of Fixed Assets	001.9990.364001.000	$0	$625	$0	$0	0%
Donations for Annual Picnic	001.9990.366000.000	$0	$0	$0	$25,000	N/A
Gain or Loss on Investments	001.9990.367000.000	-$6,362	-$30,679	$0	$0	0%
Other Miscellaneous Revenues	001.9990.369000.000	$209,177	$125,905	$100,000	$158,083	58.1%
TDR Sale Proceeds	001.9990.369002.222	$2,000	$390,000	$4,100,000	$0	-100%
Take Home Vehicle Program	001.9990.369003.000	$0	$84	$0	$15,000	N/A
Total Misc Revenues:		**-$96,706**	**$570,507**	**$4,124,000**	**$405,886**	**-90.2%**
Total General Fund:		**-$96,706**	**$570,507**	**$4,124,000**	**$405,886**	**-90.2%**
Total General Fund:		**-$96,706**	**$570,507**	**$4,124,000**	**$405,886**	**-90.2%**
Capital Project Fund						
Capital Projects Fund						
Misc Revenues						
Interest - Project Fund	301.9990.361007.000	$0	$0	$0	$258,550	N/A
Total Misc Revenues:		**$0**	**$0**	**$0**	**$258,550**	**N/A**
Total Capital Projects Fund:		**$0**	**$0**	**$0**	**$258,550**	**N/A**
Total Capital Project Fund:		**$0**	**$0**	**$0**	**$258,550**	**N/A**
Enterprise Fund						
Causeway Fund						
Misc Revenues						
Interest Earnings	401.9990.361000.000	$0	$0	$0	$637,659	N/A
Interest Earnings-Mellon Trust	401.9990.361004.000	$27,600	$36,046	$0	$0	0%
Change in Fair Value of Invest	401.9990.361300.000	-$200,890	$10,320	$0	$0	0%
Rents & Royalties	401.9990.362000.000	$115,325	$103,936	$100,000	$103,325	3.3%
Lease Revenue Internet	401.9990.362000.001	$521	$0	$0	$0	0%

Name	Account ID	FY2022 Actual	FY2023 Actual	FY2024 Adopted Budget	FY2025 Budgeted	FY2024 Adopted Budget vs. FY2025 Budgeted (% Change)
Gain or Loss on Investments	401.9990.367000.000	-$3,001	-$18,878	$0	-$3,000	N/A
Other Miscellaneous Revenues	401.9990.369000.000	-$2,296	$2,242	$0	$0	0%
Total Misc Revenues:		**-$62,741**	**$133,666**	**$100,000**	**$737,984**	**638%**
Total Causeway Fund:		**-$62,741**	**$133,666**	**$100,000**	**$737,984**	**638%**
Sewer Fund						
Misc Revenues						
Interest Earnings	402.9990.361000.000	$0	$0	$0	$26,109	N/A
Other Miscellaneous Revenues	402.9990.369000.000	$13,300	$66,500	$16,243	$50,000	207.8%
Total Misc Revenues:		**$13,300**	**$66,500**	**$16,243**	**$76,109**	**368.6%**
Total Sewer Fund:		**$13,300**	**$66,500**	**$16,243**	**$76,109**	**368.6%**
Water Fund						
Misc Revenues						
Interest Earnings	403.9990.361000.000	$0	$0	$0	$21,705	N/A
Interest Earnings-Mellon Trust	403.9990.361004.000	$29,313	$38,218	$12,048	$0	-100%
Change in Fair Value of Invest	403.9990.361300.000	-$213,127	$9,821	-$100,000	$0	-100%
Gain or Loss on Investments	403.9990.367000.000	-$3,805	-$19,254	$0	$0	0%
Other Miscellaneous Revenues	403.9990.369000.000	$23,727	$103,515	$50,120	$38,996	-22.2%
Total Misc Revenues:		**-$163,893**	**$132,300**	**-$37,832**	**$60,701**	**-260.4%**
Total Water Fund:		**-$163,893**	**$132,300**	**-$37,832**	**$60,701**	**-260.4%**
Parking Fund						
Misc Revenues						
Interest Earnings	404.9990.361000.000	$0	$0	$0	$12,399	N/A
Rents & Royalties	404.9990.362000.000	$150,646	$140,558	$100,000	$134,326	34.3%
Revenue-Lease Internet	404.9990.362000.001	$121,227	$0	$0	$0	0%
Other Miscellaneous Revenues	404.9990.369000.000	$270	$375	$0	$0	0%
Total Misc Revenues:		**$272,143**	**$140,933**	**$100,000**	**$146,725**	**46.7%**
Total Parking Fund:		**$272,143**	**$140,933**	**$100,000**	**$146,725**	**46.7%**
Solid Waste Fund						
Misc Revenues						
Interest Earnings	405.9990.361000.000	$0	$0	$0	$16,123	N/A
Other Miscellaneous Revenues	405.9990.369000.000	$0	$0	$0	$10,000	N/A

Name	Account ID	FY2022 Actual	FY2023 Actual	FY2024 Adopted Budget	FY2025 Budgeted	FY2024 Adopted Budget vs. FY2025 Budgeted (% Change)
Garbage Container Charges	405.9990.369001.000	$4,468	$4,374	$5,000	$3,000	-40%
Total Misc Revenues:		**$4,468**	**$4,374**	**$5,000**	**$29,123**	**482.5%**
Total Solid Waste Fund:		**$4,468**	**$4,374**	**$5,000**	**$29,123**	**482.5%**
Total Enterprise Fund:		**$63,278**	**$477,773**	**$183,411**	**$1,050,642**	**472.8%**
Total:		**-$33,428**	**$1,048,280**	**$4,307,411**	**$1,715,078**	**-60.2%**

Enterprise Fund Service Revenues

Enterprise Fund Service Revenues

Represent fees generated from services provided by the Town for Broad Causeway, Water and Sewer, Parking, Solid Waste collection, and Stormwater.

Broad Causeway Fund: Water and Wastewater Revenues The Broad Causeway Fund is a type of enterprise fund. The Town owns Broad Causeway bridge that connects barrier islands with through intercostal waterway to the mainland State of Florida. The residents and visitors are required to pay a nominal fee while crossing the Broad Causeway eastbound or westbound. These fees are collected by charging SunPass or EZ-Pass transponders or by plate. The collected fees are deposited into the Town's separate bank account and are used to maintain Kane Concourse and Causeway operations. User fees are charged to motorists for operations and maintenance, debt service, and infrastructure renewal and replacement needs. The Town issued debt to pay for a portion of its Broad Causeway capital projects and the debt service is repaid through the system's net revenues.

Water and Sewer Fund: Water and Wastewater Revenues

The Water and Sewer Fund is funded through charges for services to residential and commercial customers for water and wastewater charges. The Town provides quality potable water, and safe and environmentally sound removal of wastewater from the customers' property. The Town purchases water from Miami-Dade County and pays the City of Miami Beach for wastewater disposal. Charges for service revenue support the operations and capital costs of the Water and Sewer Fund.

Municipal Parking Fund: Parking Service Revenues

The Town operates and maintains several public parking lots and on-street parking for access to the 195th Street, and Kane Concourse, and other Town locations. Charges for services are generated from metered parking fees, permit parking fees and leasing fees, permit parking fees and leasing fees. The Town is evaluating parking rates.

Solid Waste Fund: Solid Waste Service Revenues

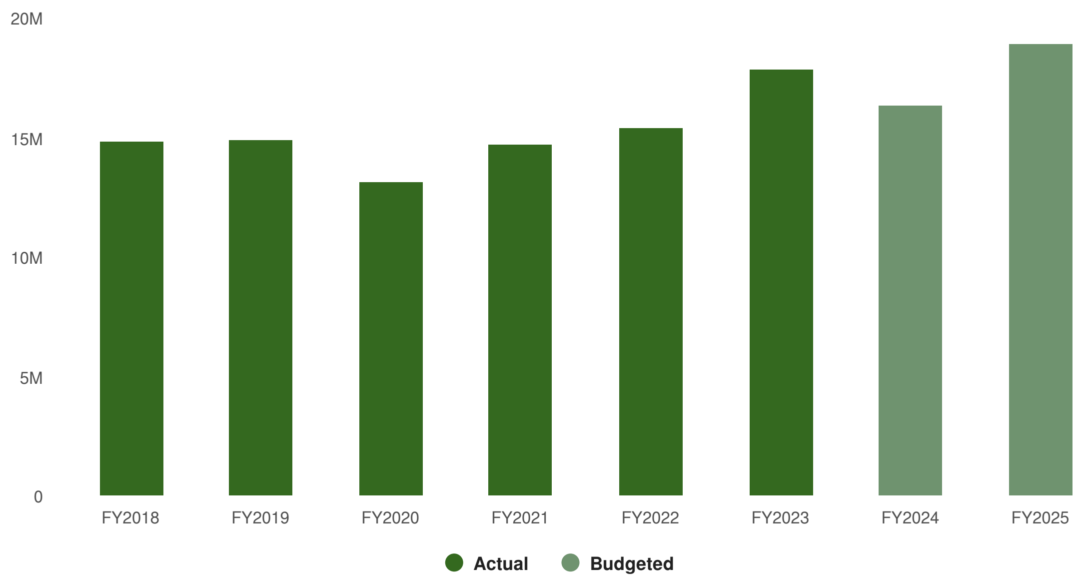
The Town contracts Coastal Waste and Recycling for operations to provide solid waste and recycling collection and disposal for residential and commercial properties. Charges for services are generated from user fees for garbage collection and recycling collection. The rate charged to customers will remain constant in FY 2024. Therefore, there is no increase in these revenues as the timing of future in-fill projects and developments coming online cannot be estimated.

Stormwater Fund: Stormwater Service Revenues

Stormwater Utility Fees are collected to support the requirements of the National Pollutant Discharge Elimination System (NPDES). The Stormwater fee is charged to all residential and commercial properties. Revenue forecasts were increased due to projected FDEP Grant revenues which will address master Stormwater Plan projects.

$18,953,015 **$2,621,791** (16.05% vs. prior year)

Taxes and Historical Budget vs. Actual



Enterprise Fund Service Revenues

Name	Account ID	FY2022 Actual	FY2023 Actual	FY2024 Adopted Budget	FY2025 Budgeted	FY2024 Adopted Budget vs. FY2025 Budgeted (% Change)
Enterprise Fund						
Causeway Fund						
Charges for Services						
FTE Toll Receipts	401.9990.344621.000	$9,441,893	$11,477,008	$10,487,496	$12,053,281	14.9%
FTE Credit Card Fees	401.9990.344622.000	-$210,200	-$250,046	-$223,605	-$250,000	11.8%
FTE Management Fees	401.9990.344623.000	-$538,065	-$539,908	-$572,597	-$570,000	-0.5%
Annual Pass Sales	401.9990.344625.000	$486,547	$438,821	$551,973	$535,129	-3.1%
Total Charges for Services:		**$9,180,174**	**$11,125,876**	**$10,243,267**	**$11,768,410**	**14.9%**
Total Causeway Fund:		**$9,180,174**	**$11,125,876**	**$10,243,267**	**$11,768,410**	**14.9%**
Sewer Fund						
Charges for Services						
Sewage Disposal Fees	402.9990.343500.000	$2,656,302	$2,663,081	$3,019,664	$2,793,933	-7.5%
Total Charges for Services:		**$2,656,302**	**$2,663,081**	**$3,019,664**	**$2,793,933**	**-7.5%**
Total Sewer Fund:		**$2,656,302**	**$2,663,081**	**$3,019,664**	**$2,793,933**	**-7.5%**
Water Fund						
Charges for Services						
Water Sales	403.9990.343300.000	$1,409,041	$1,331,335	$1,300,000	$1,476,800	13.6%
Total Charges for Services:		**$1,409,041**	**$1,331,335**	**$1,300,000**	**$1,476,800**	**13.6%**
Total Water Fund:		**$1,409,041**	**$1,331,335**	**$1,300,000**	**$1,476,800**	**13.6%**
Parking Fund						
Charges for Services						
Parking Meter Collections	404.9990.344501.000	$17,729	$21,006	$10,000	$62,000	520%
Parking Permit Sales	404.9990.344502.000	$225,760	$313,258	$150,000	$0	-100%
Parking Permit Sales Green	404.9990.344502.010	$21,950	$30,313	$10,000	$17,568	75.7%
Parking Permit Sales Blue	404.9990.344502.020	$240,996	$208,614	$100,000	$576,000	476%
Parking Permit Sales Orange	404.9990.344502.030	$45,036	$24,268	$10,000	$8,160	-18.4%
Parking Permit Sales Brown	404.9990.344502.040	$11,759	$11,010	$10,000	$4,080	-59.2%
Parking Permit Sales Red	404.9990.344502.050	$14,186	$14,065	$5,000	$37,380	647.6%
Parking PaybyPhone Receipts	404.9990.344505.000	$185,680	$356,033	$100,000	$429,480	329.5%
Parking Agreement Fees	404.9990.344550.000	$7,430	$22,363	$5,000	$30,000	500%

Name	Account ID	FY2022 Actual	FY2023 Actual	FY2024 Adopted Budget	FY2025 Budgeted	FY2024 Adopted Budget vs. FY2025 Budgeted (% Change)
Total Charges for Services:		**$770,527**	**$1,000,930**	**$400,000**	**$1,164,668**	**191.2%**
Total Parking Fund:		**$770,527**	**$1,000,930**	**$400,000**	**$1,164,668**	**191.2%**
Solid Waste Fund						
Charges for Services						
Single Family Collection Fees	405.9990.343401.100	$103,209	$112,655	$110,000	$106,455	-3.2%
Multi-Family Collection Fees	405.9990.343401.200	$581,420	$651,923	$550,000	$615,016	11.8%
Apartment Collection Fees	405.9990.343401.400	$118,720	$122,280	$110,000	$115,552	5%
Daily Collection Fees	405.9990.343402.000	$108,168	$113,055	$110,000	$111,902	1.7%
Business Regular Pickup Fees	405.9990.343403.000	$131,904	$133,107	$99,000	$138,279	39.7%
Total Charges for Services:		**$1,043,422**	**$1,133,020**	**$979,000**	**$1,087,204**	**11.1%**
Total Solid Waste Fund:		**$1,043,422**	**$1,133,020**	**$979,000**	**$1,087,204**	**11.1%**
Stormwater Fund						
Charges for Services						
Stormwater Fees	406.9990.343550.000	$318,145	$615,240	$389,293	$662,000	70.1%
Total Charges for Services:		**$318,145**	**$615,240**	**$389,293**	**$662,000**	**70.1%**
Total Stormwater Fund:		**$318,145**	**$615,240**	**$389,293**	**$662,000**	**70.1%**
Total Enterprise Fund:		**$15,377,611**	**$17,869,482**	**$16,331,224**	**$18,953,015**	**16.1%**

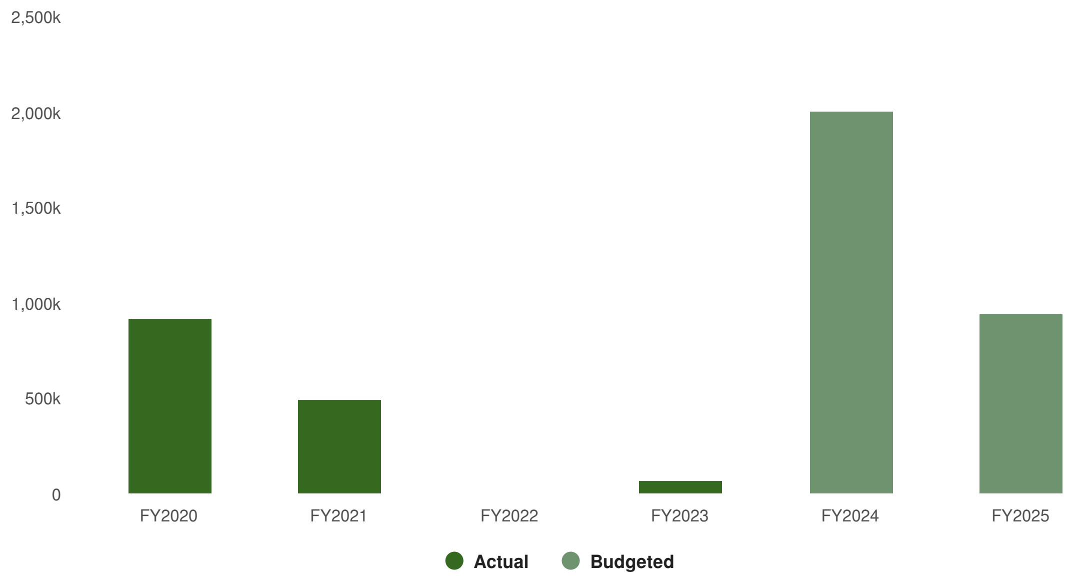
Grants Summary

Grant Revenue

In FY 2025, the Town is budgeting grant revenues, primarily for the Sewer Project, Seawall Project, and Youth Services Program funded partially by the Children's Trust.

$946,490 **-$1,056,010**
(-52.73% vs. prior year)

Taxes and Historical Budget vs. Actual



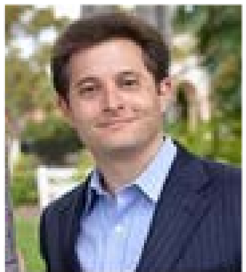
Taxes Summary Chart

Name	Account ID	FY2022 Actual	FY2023 Actual	FY2024 Adopted Budget	FY2025 Budgeted	FY2024 Adopted Budget vs. FY2025 Budgeted (% Change)
Capital Project Fund						
Capital Projects Fund						
Intergovernmental Revenue						
State Grants - General Government	301.9990.334100.000	$0	$0	$800,000	$0	-100%
State Grants - General Government	301.9990.334100.001	$0	$0	$50,000	$0	-100%
Total Intergovernmental Revenue:		**$0**	**$0**	**$850,000**	**$0**	**-100%**
Total Capital Projects Fund:		**$0**	**$0**	**$850,000**	**$0**	**-100%**
Total Capital Project Fund:		**$0**	**$0**	**$850,000**	**$0**	**-100%**
Special Revenue Fund						
Youth Development Program Fund						
Grant Income						
Grant-Children's Trust	104.9990.334701.100	$0	$72,907	$320,000	$320,000	0%
Total Grant Income:		**$0**	**$72,907**	**$320,000**	**$320,000**	**0%**
Total Youth Development Program Fund:		**$0**	**$72,907**	**$320,000**	**$320,000**	**0%**
Total Special Revenue Fund:		**$0**	**$72,907**	**$320,000**	**$320,000**	**0%**
Enterprise Fund						
Causeway Fund						
Intergovernmental Revenue						
St Grant-9600 WBH Seawall	401.9990.334490.100	$0	$0	$0	$178,990	N/A
Total Intergovernmental Revenue:		**$0**	**$0**	**$0**	**$178,990**	**N/A**
Total Causeway Fund:		**$0**	**$0**	**$0**	**$178,990**	**N/A**
Sewer Fund						
Intergovernmental Revenue						
State Grant-Sewer	402.9990.334350.000	$0	$0	$522,500	$447,500	-14.4%
Total Intergovernmental Revenue:		**$0**	**$0**	**$522,500**	**$447,500**	**-14.4%**
Total Sewer Fund:		**$0**	**$0**	**$522,500**	**$447,500**	**-14.4%**
Stormwater Fund						
Intergovernmental Revenue						

Name	Account ID	FY2022 Actual	FY2023 Actual	FY2024 Adopted Budget	FY2025 Budgeted	FY2024 Adopted Budget vs. FY2025 Budgeted (% Change)
State Grant-General Gov't'	406.9990.331100.000	$0	$0	$310,000	$0	-100%
Total Intergovernmental Revenue:		**$0**	**$0**	**$310,000**	**$0**	**-100%**
Total Stormwater Fund:		**$0**	**$0**	**$310,000**	**$0**	**-100%**
Total Enterprise Fund:		**$0**	**$0**	**$832,500**	**$626,490**	**-24.7%**
Total:		**$0**	**$72,907**	**$2,002,500**	**$946,490**	**-52.7%**

DEPARTMENTS

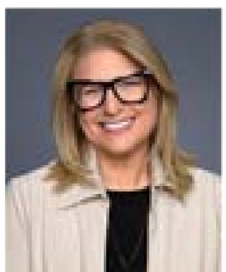
Town Council



Mayor
Joshua D. Fuller

Vice Mayor
Isaac Salver

Council Member
Stephanie Bruder



Council Member
Teri D'Amico

Council Member
Molly Diallo

Council Member
Eric Rappaport

Council Member
Robert H. Yaffe

Services, Functions, and Activities:

The Town of Bay Harbor Islands, Florida is a Council-Manager form of government. Article II, Section 2.01 of the Town of Bay Harbor Islands Charter provides a detailed explanation of the associated rights, responsibilities and prohibitions governing the Council.

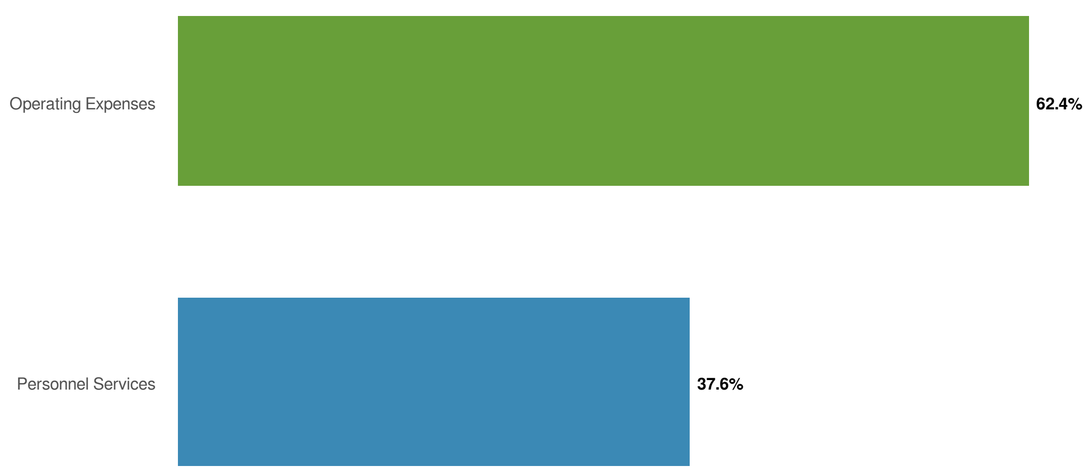
The Town Council Department consists of the Mayor, Vice Mayor and five Town Council Members. They are identified by name and title on the title page of this document. Collectively, the legislative body is responsible principally for setting the general policy direction of the Town. The Town Council makes three critically important appointments on behalf of the Town and provides oversight to those appointments. The appointments are: 1) the Town Manger, 2) Town Clerk, and 3) the Town Attorney.

The powers and responsibilities of the Town Council designated in the Town Charter include, among others:

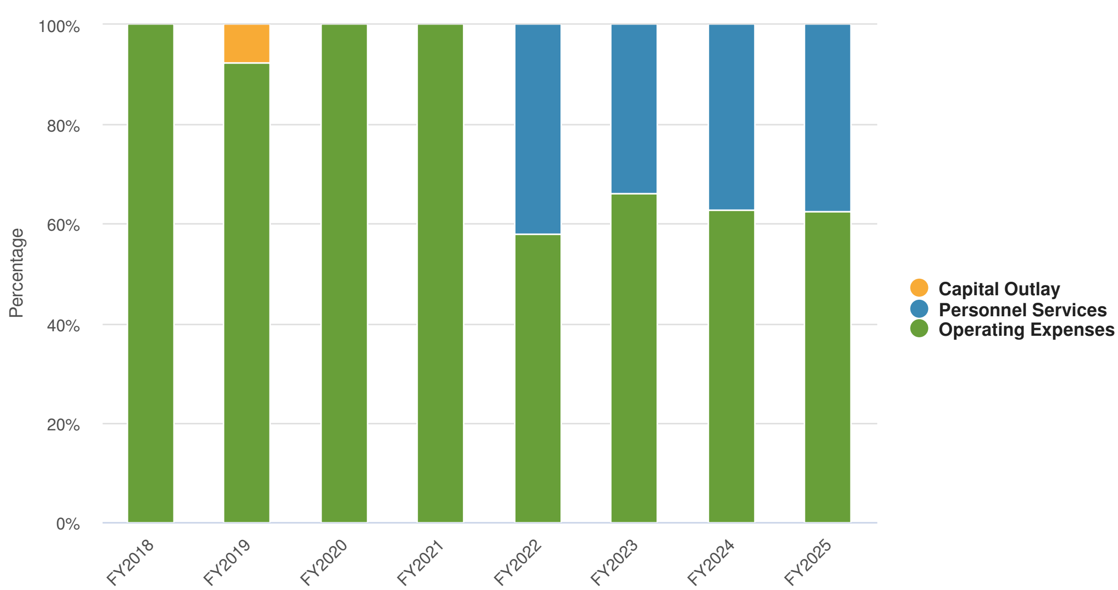
1) appointments,
2) establishing administrative departments through the adopted budget,
3) levying taxes and assessments,
4) authorizing bond issuance,
5) adopting and modifying the official Town map,
6) regulating development consistent with governing laws,
7) addressing neighborhood development,
8) granting public utility franchises,
9) providing for an employee pension plan,
10) monitoring administrative services through the Town Manager,
11) appointing interim Councilors in the event of a vacancy of office, and.
12) providing Town ceremonial functions.

Expenditure Category Summary

Budgeted Expenditures by Expense Type



Budgeted and Historical Expenditures by Expense Type



Name	FY2022 Actual	FY2023 Actual	FY2024 Adopted Budget	FY2025 Budgeted	FY2024 Adopted Budget vs. FY2025 Budgeted (% Change)
Expense Objects					
Personnel Services	$66,509	$85,682	$102,007	$109,576	7.4%
Operating Expenses	$91,377	$168,595	$172,306	$181,794	5.5%
Total Expense Objects:	**$157,886**	**$254,277**	**$274,313**	**$291,370**	**6.2%**

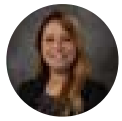
Expenditure Category Detail

Name	Account ID	FY2022 Actual	FY2023 Actual	FY2024 Adopted Budget	FY2025 Budgeted	FY2024 Adopted Budget vs. FY2025 Budgeted (% Change)
Expenditures						
General Government						
Town Council						
Personnel Services						
Executive Salaries	001.5110.400011.000	$0	$0	$7	$7	0%
Group Insurance	001.5110.400023.000	$66,509	$85,682	$102,000	$109,569	7.4%
Total Personnel Services:		**$66,509**	**$85,682**	**$102,007**	**$109,576**	**7.4%**
Operating Expenses						
Professional Services	001.5110.400031.000	$21,783	$47,205	$50,000	$25,000	-50%
Other Contractual Services	001.5110.400034.000	$275	$0	$0	$0	0%
Travel & Per Diem	001.5110.400040.000	$7,987	$28,019	$20,000	$25,000	25%
Communications and Freight	001.5110.400041.000	$7,035	$13,449	$14,000	$20,000	42.9%
Insurance	001.5110.400045.000	$1,420	$1,931	$1,500	$1,444	-3.7%
Printing & Binding	001.5110.400047.000	$30,309	$34,542	$40,000	$60,000	50%
Promotional Activities	001.5110.400048.000	$0	$757	$2,500	$2,500	0%
Other Current Charges	001.5110.400049.000	$14,842	$32,654	$33,850	$30,850	-8.9%
Operating Supplies	001.5110.400052.000	$35	$314	$456	$2,000	338.6%
Publications and Training	001.5110.400054.000	$7,691	$9,725	$10,000	$15,000	50%
Total Operating Expenses:		**$91,377**	**$168,595**	**$172,306**	**$181,794**	**5.5%**
Total Town Council:		**$157,886**	**$254,277**	**$274,313**	**$291,370**	**6.2%**
Total General Government:		**$157,886**	**$254,277**	**$274,313**	**$291,370**	**6.2%**
Total Expenditures:		**$157,886**	**$254,277**	**$274,313**	**$291,370**	**6.2%**

Personnel Complement

Personnel Complement								
	FY 2023-2024 Funded				FY 2024-2024 Funded			
Position Title	Full Time	Part Time	Temp	FTEs	Full Time	Part Time	Temp	FTEs
Mayor			1				1	
Vice Mayor			1				1	
Town Council Members			5				5	
Total:			7				7	

Office of Town Manager



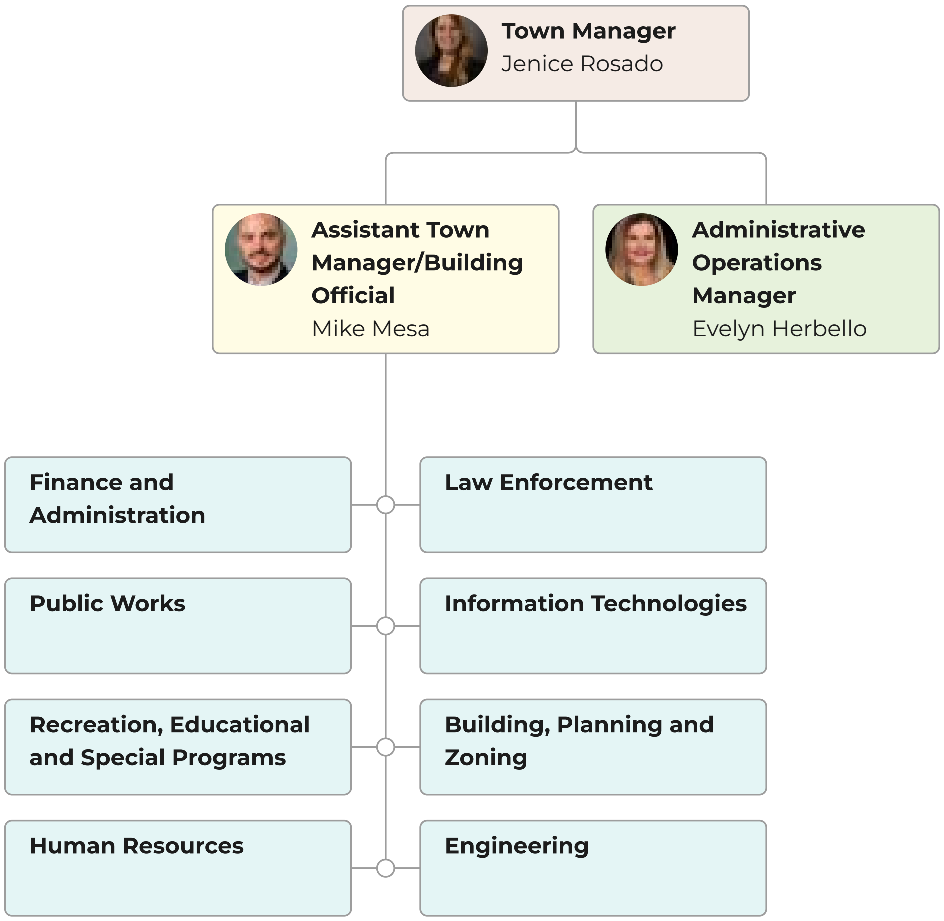
Jenice Rosado
Town Manager

Services, Functions, and Activities:
The Office of the Town Manager provides for the centralized management of all Town functions. The Town Manager is the administrative head of the Town government and is responsible for ensuring that all operations effectively address the policy direction provided by the Town Council in the most efficient and responsible manner. The Town Council appoints the Town Manager and provides for general oversight. Article I, Section 2, of the Town of Bay Harbor Islands Charter provides a detailed explanation of the associated rights, responsibilities, and prohibitions governing the Town Manager.

The powers and responsibilities of the Town Manager designated in the Town Charter include, among others: 1) appointment and removal of personnel not reserved to the Town Council (clerk, attorney), 2) prepares the annual budget, Annual Comprehensive Financial Report (ACFR) and monthly financial reports to keep the Town Council advised of the Town's financial condition, 3) provides oversight of all elements of financial and budgetary processing, control, and management, and 4) performs such other duties as may be required by the Town Council not inconsistent with the Town Charter.

The Assistant Town Manager & the Administrative Operations Manager both assist the Town Manager with coordination of intergovernmental efforts, implementation of Town strategies and priorities, special/capital project management and procurement management. Additional duties include but are not limited to supervision of Town Department Head projects, coordination of public outreach and communications, sustainability and resiliency initiatives, special events and intergovernmental efforts.

Organizational Chart

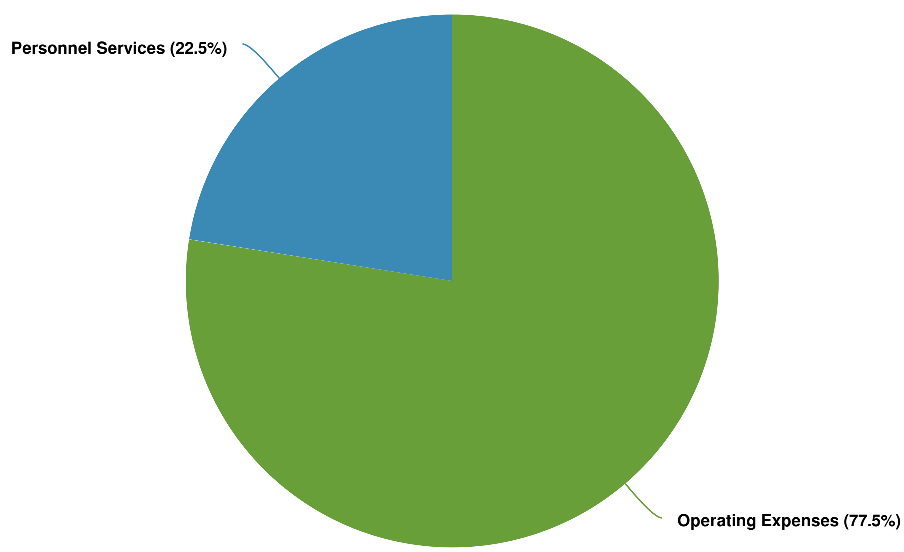


FY 2023-2024 Accomplishments

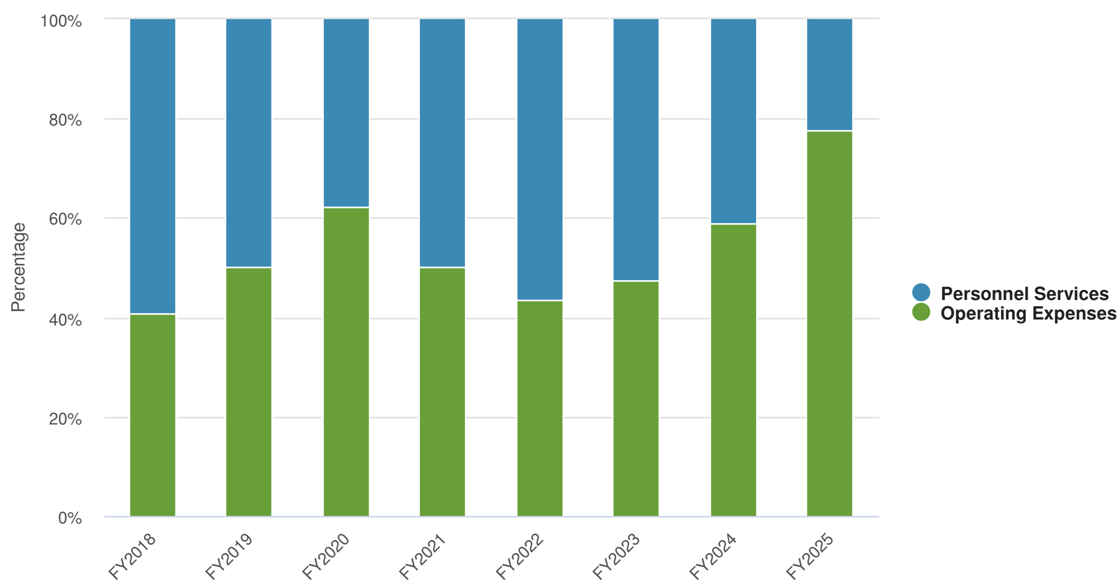
- Continued facilitating the Police Department's accreditation, staffing of dispatchers and sworn officers and efforts to address traffic issues, including speeding.
- Hired and onboarded key personnel.
- Successfully relocated staff to trailers on 95th Street and began the process of demolition of the old Town Hall and began conceptual designs for the new Town Hall.
- Expanded the Freebee On-Demand shuttle program for the Town.
- Obtained grant funding for critical projects such as bridge work, sewer upgrades, and generators.
- Secured a total of $725,000 in federal appropriations for the Broad Causeway Bridge replacement project.
- Submitted the Bridge Investment Grant application for $240M for design and construction of Broad Causeway Bridge.
- Finalized critical repairs of Broad Causeway Bridge.
- Completion of the FPL conduit work for the Broad Causeway Bridge.
- Facilitated 85% completion of the Broad Causeway Bridge Replacement Project PD&E Study.
- Completion of 95% of the infrastructure improvement for the Indian Creek Bridge.
- Completion of 95% of 92nd Street Park project including dog park and handicap accessibility for the park.
- Continuation of Children's Trust grant funding and onboarding of YMCA for supplemental after-school and enrichment programs.
- Expanded our online services to include applications and/or payments for Toll Pass Plans, Annual Exclusive Parking Leases, Business Tax Receipts, Condominium Association Registration, ROW Permits and Special Event Permits.
- Enhanced the Town's social media team and social media platform presence.
- Initiated a Town-wide refurbishment initiative of green space areas, monument signage, park signage and general common areas.
- Secured Police Jetski and Rescue skiff for emergency management needs.
- Conducted the first Town Council Retreat.
- Began Town Branding initiative.

Expenditure Category Summary

Budgeted Expenditures by Expense Type



Budgeted and Historical Expenditures by Expense Type



Name	FY2022 Actual	FY2023 Actual	FY2024 Adopted Budget	FY2025 Budgeted	FY2024 Adopted Budget vs. FY2025 Budgeted (% Change)
Expense Objects					
Personnel Services	$260,628	$277,963	$252,288	$106,826	-57.7%
Operating Expenses	$199,661	$249,138	$361,929	$368,204	1.7%
Total Expense Objects:	**$460,290**	**$527,100**	**$614,217**	**$475,030**	**-22.7%**

Expenditure Category Detail

Name	Account ID	FY2022 Actual	FY2023 Actual	FY2024 Adopted Budget	FY2025 Budgeted	FY2024 Adopted Budget vs. FY2025 Budgeted (% Change)
Expenditures						
General Government						
Office of Town Manager						
Personnel Services						
Regular Salaries & Wages	001.5120.400012.000	$199,103	$224,047	$185,121	$78,294	-57.7%
Overtime Pay	001.5120.400014.000	$2,099	$0	$0	$0	0%
F.I.C.A. Taxes	001.5120.400021.000	$12,796	$14,365	$14,262	$5,688	-60.1%
Retirement Contribution	001.5120.400022.000	$25,561	$15,249	$21,420	$9,955	-53.5%
Retirement Contribution	001.5120.400022.100	$0	$0	$0	$2,608	N/A
Group Insurance	001.5120.400023.000	$18,811	$21,792	$26,992	$9,233	-65.8%
Workers' Compensation'	001.5120.400024.000	$2,257	$2,510	$3,558	$98	-97.2%
Unemployment Compensation	001.5120.400025.000	$0	$0	$935	$950	1.6%
Total Personnel Services:		**$260,628**	**$277,963**	**$252,288**	**$106,826**	**-57.7%**
Operating Expenses						
Professional Services	001.5120.400031.000	$77,537	$83,372	$52,500	$100,436	91.3%
Other Contractual Services	001.5120.400034.000	$4,684	$0	$20,000	$60,411	202.1%
Other Contractual Services-Hurricane Disaster	001.5120.400034.332	$0	$0	$50,000	$50,000	0%
Travel & Per Diem	001.5120.400040.000	$10,049	$22,455	$23,600	$15,000	-36.4%
Communications and Freight	001.5120.400041.000	$12,794	$20,524	$16,000	$15,500	-3.1%
Rentals & Leases	001.5120.400044.000	$2,004	$0	$0	$0	0%
Insurance	001.5120.400045.000	$34,402	$28,530	$25,000	$7,452	-70.2%
Repairs & Maintenance	001.5120.400046.000	$0	$17	$0	$0	0%
Printing & Binding	001.5120.400047.000	$0	$90	$9,000	$3,000	-66.7%
Promotional Activities	001.5120.400048.000	$0	$20,000	$80,000	$45,000	-43.7%
Other Current Charges	001.5120.400049.000	$22,489	$34,797	$41,000	$41,000	0%
Office Supplies	001.5120.400051.000	$19,715	$22,167	$30,000	$20,000	-33.3%
Operating Supplies	001.5120.400052.000	$2,727	$1,429	$1,500	$1,500	0%
Publications and Training	001.5120.400054.000	$13,262	$15,756	$13,329	$8,905	-33.2%
Total Operating Expenses:		**$199,661**	**$249,138**	**$361,929**	**$368,204**	**1.7%**

Name	Account ID	FY2022 Actual	FY2023 Actual	FY2024 Adopted Budget	FY2025 Budgeted	FY2024 Adopted Budget vs. FY2025 Budgeted (% Change)
Total Office of Town Manager:		**$460,290**	**$527,100**	**$614,217**	**$475,030**	**-22.7%**
Total General Government:		**$460,290**	**$527,100**	**$614,217**	**$475,030**	**-22.7%**
Total Expenditures:		**$460,290**	**$527,100**	**$614,217**	**$475,030**	**-22.7%**

FY 2024-2025 Objectives

The following initiatives are identified as the most important existing and future issues.

- Complete Infrastructure Improvements of Indian Creek bridge repairs, 92nd Street Park, 96th Street Park, Storm water and sewer improvements, and road improvements etc.
- Continue facilitating the Broad Causeway Bridge Replacement Project by finalizing PD&E study, going out to bid for design services and continuing to seek grant funding and federal / state funding for replacement project.
- Continued Ordinance revision project.
- Continuation of design and construction process for new Town Hall facilities.
- Continue pursuing grant funding for all areas of the Town (Infrastructure & service expansion).
- Continuation of Town-wide beautification and branding.
- Continue to expand the Town's social media presence and notification system.
- Continue expanding the services the Town offers online.
- Re-design of Town website to make it more user friendly.
- Enhancement of employee training and team building / employee rewards initiatives.

Performance Measures

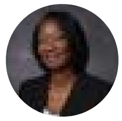
Performance Measures	FY 2022 Actual	FY 2023 Actual	FY 2024 Actual	FY 2025 Estimated
Expansion of on-Demand (Freebee) Transportation Services - by adding 1 vehicle and continue with service	0	0	100% (Completed)	100%
Relocation of Town Hall to Trailers	0	75%	100% (Completed)	-
Demolition of the existing Town Hall, and completion of the bid for plans to begin design and construction of the new Town Hall.	0	0	50%	100%
Secure, maintain and expand Children's Trust Grant	0	100%	100%	100%
Secure grants and legislative appropriations (vulnerability, sustainability, bridge work).	0	50%	50%	75%
Submission of grant application for critical funding	0	100%	100%	100%

Personnel Complement

Personnel Complement								
	FY 2023-2024 Funded				FY 2024-2025 Funded			
Position Title	Full Time	Part Time	Temp	FTEs	Full Time	Part Time	Temp	FTEs
Town Manager[1]	0.10			0.10	0.10			0.10
Deputy Town Manager[1]	0.45			0.45	-			-
Administrative/Operations Manager[1]	-			-	0.10			0.10
Business Development Specialist[1]	0.25			0.25	0.25			0.25
Town Planner[1]	-			-	0.05			0.05
Director of Communications & Causeway Programs/ SunPass/Pass Plan Manager[1]	0.08			0.08	-			-
Executive Assistant to Town Manager[1]	0.55			0.55	-			-
Office Assistant/Pass Plan Coordinator[1]	0.08			0.08	-			-
Total:	**1.51**			**1.51**	**0.50**			**0.50**

[1]General Fund Allocation. In FY 2024 and FY 2025, the funding for the position is being split into Causeway, Water, Sewer, Parking, Building and Stormwater Fund.

Town Clerk Department



Yvonne P. Hamilton
Town Clerk

Services, Functions, and Activities:

The Town Clerk works in unison with the Town Manager, Town Council, and Town Staff to offer continued service to the community with the utmost professionalism and efficiency. The department captures and archives the public records to make them available as quickly and efficiently and safeguards the integrity of the election process by applying technology and improved business processes.

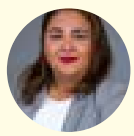
***Town Clerk Administration*:**

The Town Clerk preserves the integrity of the Town's official records, which encompass business transactions, law and policy making. The Office of Town Clerk is established by Town Charter and provides a variety of information services to the public, the Town Council, and to staff. Some of the duties are:

- Supervises town municipal elections in coordination with the Miami-Dade County Department of Elections.
- Monitor compliance of Town, County and State regulations pertaining to elections.
- Prepares agendas for Town Council Meetings, including staff reports, commission communications and other information necessary to enable the Town Council to make informed decisions regarding the business of the Town.
- Publishes notices of proposed and adopted ordinances.
- Provides notices associated with the business being conducted at Regular and Special Town Council meetings. Prints, records and indexes ordinances, charter amendments, resolutions, and minutes.
- Advertises Bids, Requests for Proposals, Requests for Qualifications, and mandatory pre-bid meetings, as required. Conducts all bid openings.
- Processes the codification of the Town of Bay Harbor Islands Municipal Code Book. Ensures that lobbyists are properly registered with the Office of the Town Clerk.
- Serves as the Custodian of Public Records of the Town. Processes Public Records Requests.
- Provides information and referrals to Town residents. Attests official Town documents.
- Keep the minutes of the Town Council proceedings, the Design Review Board, and the Retirement Board, which constitute public records.
- Agenda Management – Design Review Board, Litigation Committee, and Retirement Board.

Organizational Chart

Town Clerk
Yvonne P. Hamilton



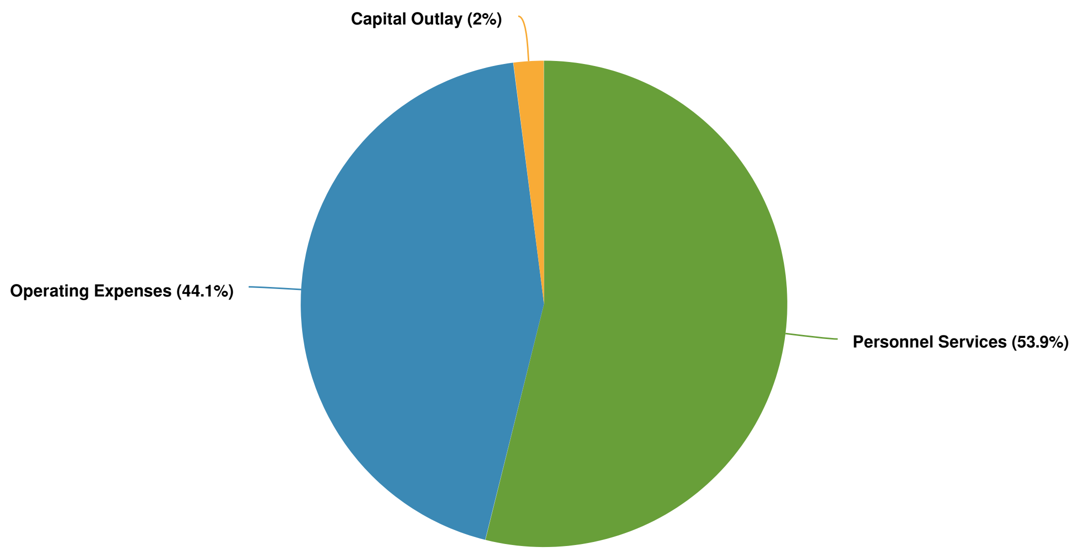
Deputy Town Clerk
Cynthia Garcia

FY 2023-2024 Accomplishments

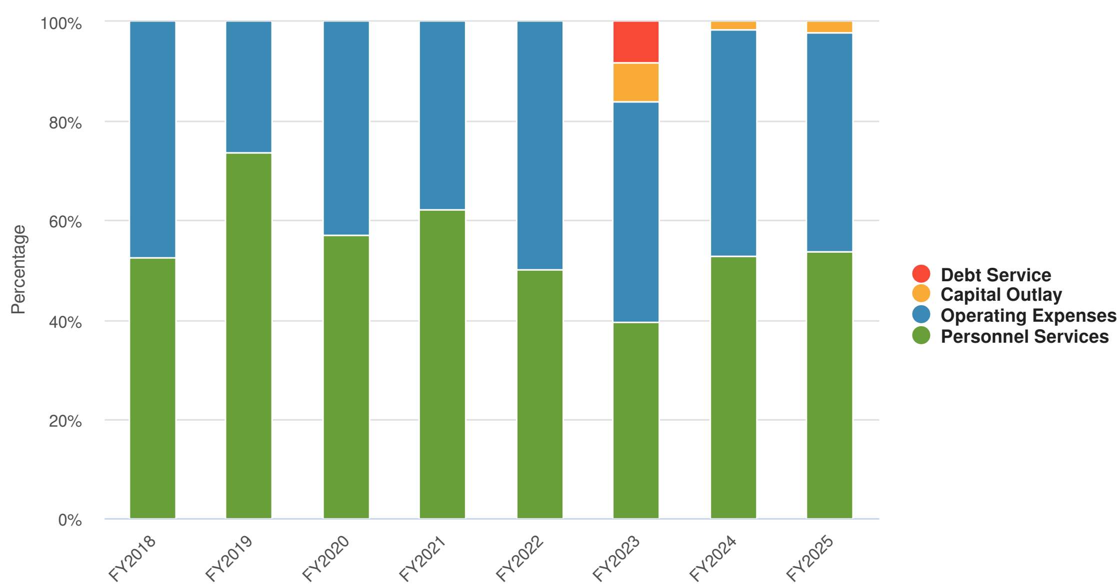
- The Town Clerk's Office implemented a new Public Records portal (Just FOIA) to track all requests in realtime.
- Successfully conducted the 2024 Municipal Election.
- Closed Caption Service for Town livestreamed meetings.
- Disposed numerous documents after retention was met, in accordance with State Law.
- Attended Regular Town Council Meetings, Special Town Council Meetings, Retirement Board Meetings, Council Workshops, and Town Hall meetings.
- Prepared meeting minutes for: Town Council, Design Review Board, and Retirement System Board.
- Recorded all utilities and code compliance liens with the Miami-Dade County Clerk of Courts.
- Responded to all Public Records Requests within a reasonable time.
- Obtained the required signatures and information for adopted Minutes, Resolutions and Ordinances.
- Uploaded onto the Town Website all adopted minutes, resolutions, ordinances, and election results for municipal. Filed in the Town Clerk's Office as official records of all adopted minutes, resolutions, and ordinances.
- Maintained all original agreements in electronic form.
- Assisted Council Members, Board and Committee members in filing their Financial Disclosures timely.
- Maintained, created, and posted Town meetings and public notices on the Town's website, Bulletin Board, and website calendar.

Expenditure Category Summary

Budgeted Expenditures by Expense Type Expenditure Category Summary



Budgeted and Historical Expenditures by Expense Type Expenditure Category Summary



Name	FY2022 Actual	FY2023 Actual	FY2024 Adopted Budget	FY2025 Budgeted	FY2024 Adopted Budget vs. FY2025 Budgeted (% Change)
Expense Objects					
Personnel Services	$124,325	$99,058	$184,847	$185,468	0.3%
Operating Expenses	$123,079	$111,287	$159,571	$151,745	-4.9%
Capital Outlay	$0	$19,688	$5,195	$6,930	33.4%
Debt Service	$0	$20,176	$0	$0	0%
Total Expense Objects:	**$247,405**	**$250,209**	**$349,613**	**$344,143**	**-1.6%**

Expenditure Category Detail

Name	Account ID	FY2022 Actual	FY2023 Actual	FY2024 Adopted Budget	FY2025 Budgeted	FY2024 Adopted Budget vs. FY2025 Budgeted (% Change)
Expenditures						
General Government						
Town Clerk						
Personnel Services						
Regular Salaries & Wages	001.5125.400012.000	$90,737	$70,537	$132,348	$144,774	9.4%
F.I.C.A. Taxes	001.5125.400021.000	$6,962	$5,349	$10,155	$10,732	5.7%
Retirement Contribution	001.5125.400022.000	$12,380	$6,875	$15,314	$13,741	-10.3%
Group Insurance	001.5125.400023.000	$8,793	$13,599	$24,649	$16,034	-35%
Workers' Compensation'	001.5125.400024.000	$2,427	$2,699	$1,712	$187	-89.1%
Unemployment Compensation	001.5125.400025.000	$3,025	$0	$669	$0	-100%
Total Personnel Services:		**$124,325**	**$99,058**	**$184,847**	**$185,468**	**0.3%**
Operating Expenses						
Professional Services	001.5125.400031.000	$15,637	$19,674	$15,000	$25,000	66.7%
Other Contractual Services	001.5125.400034.000	$11,210	$13,778	$38,745	$39,245	1.3%
Travel & Per Diem	001.5125.400040.000	$965	$657	$3,000	$3,000	0%
Communications and Freight	001.5125.400041.000	$3,117	$193	$500	$500	0%
Rentals & Leases	001.5125.400044.000	$5,918	$6,172	$9,226	$8,000	-13.3%
Finance Rentals & Leases	001.5125.400044.500	$0	$5,255	$0	$3,072	N/A
Insurance	001.5125.400045.000	$2,130	$2,574	$2,000	$1,928	-3.6%
Repairs & Maintenance	001.5125.400046.000	$3,225	$375	$500	$500	0%
Printing & Binding	001.5125.400047.000	$14,448	$11,817	$19,000	$15,000	-21.1%
Other Current Charges	001.5125.400049.000	$60,799	$48,116	$66,600	$52,000	-21.9%
Operating Supplies	001.5125.400052.000	$3,115	$1,175	$1,500	$1,500	0%

Name	Account ID	FY2022 Actual	FY2023 Actual	FY2024 Adopted Budget	FY2025 Budgeted	FY2024 Adopted Budget vs. FY2025 Budgeted (% Change)
Publications and Training	001.5125.400054.000	$2,516	$1,500	$3,500	$2,000	-42.9%
Total Operating Expenses:		**$123,079**	**$111,287**	**$159,571**	**$151,745**	**-4.9%**
Capital Outlay						
Computer software	001.5125.400066.000	$0	$0	$5,195	$6,930	33.4%
Subscription GASB96	001.5125.400068.600	$0	$19,688	$0	$0	0%
Total Capital Outlay:		**$0**	**$19,688**	**$5,195**	**$6,930**	**33.4%**
Debt Service						
Subscription Financing Principal	001.5125.400071.600	$0	$19,688	$0	$0	0%
Subscription Financing Interest	001.5125.400072.600	$0	$487	$0	$0	0%
Total Debt Service:		**$0**	**$20,176**	**$0**	**$0**	**0%**
Total Town Clerk:		**$247,405**	**$250,209**	**$349,613**	**$344,143**	**-1.6%**
Total General Government:		**$247,405**	**$250,209**	**$349,613**	**$344,143**	**-1.6%**
Total Expenditures:		**$247,405**	**$250,209**	**$349,613**	**$344,143**	**-1.6%**

FY 2024-2025 Objectives

- Implementation of the Easy Vote portal, Electronic Campaign Reporting Software for electronic idling of Campaign Treasurer's Reports.
- Use of more aesthetically pleasing public notice signs.
- The Town Clerk's Office will continue to be responsible for the preparation of all board and committee agendas and agenda packets, attendance at all meetings and the preparation and submittal of all minutes. Making it a one-stop shop for public documents.
- Continue to process all Public Records Requests within a reasonable time.
- Continue to provide citizens with the most updated documents in an efficient matter.
- Continue to update the Town Clerk's page and Town Meeting Calendar on the Town's website with the most current and accurate information.
- Continue the efforts of the Town wide Records Management plan.
- Continue to purge documents after retention has been met in accordance with State Law.
- Continue to digitize all historic and permanent records to access them electronically.

Performance Measures

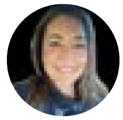
Performance Measures	FY 2022 Actual	FY 2023 Actual	FY 2024 Projected Year-End	FY 2025 Estimated
Public records requests	152	218	400	325
Public notices posted	24	46	51	60
Municode codifications	2	3	3	3
Ordinances processed	14	10	15	10
Resolutions processed	44	32	30	60
Liens recorded	17	10	9	10
Lobbyist registrations processed	14	58	35	30
Board and committee meeting minutes completed	24	21	21	28

Personnel Complement

Personnel Complement								
	FY 2023-2024 Funded				FY 2024-2025 Funded			
Position Title	Full Time	Part Time	Temp	FTEs	Full Time	Part Time	Temp	FTEs
Town Clerk[1]	0.60			0.60	0.60			0.60
Deputy Town Clerk[1]	0.60			0.60	0.60			0.60
Total:	**1.20**			**1.20**	**1.20**			**1.20**

[1]General Fund Allocation. In FY 2024 and FY 2025, the funding for the position is being split into the General Fund and Enterprise Funds.

Finance and Administration Department



Sandra Siefken
Finance Director

Services, Functions, and Activities:

The Finance & Administration Department provides for the effective, lawful, and efficient management of the Town's financial matters. The department manages and maintains the Town's financial records in conformity with Generally Accepted Accounting Principles and in compliance with state, federal, and local laws. The department develops and maintains effective and efficient financial planning and reporting. It supports other departments in achieving their program objectives. The department provides the Town Council and residents with transparent financial information in a timely and meaningful manner. The department provides quality service to the Town's residents and businesses. The department is charged with safeguarding the Town's assets.
The main areas of responsibility include departmental administration, accounting, payroll, risk management, budgeting, financial reporting, treasury management, debt management, capital asset management, internal support, and pension plan oversight. Each of these areas requires their own reporting and documentation procedures.

Administration entails addressing the functions typical of managing a department: personnel issues and scheduling; policy development; coordination with internal and external agencies; and ensuring compliance with contract and legal requirements.

Accounting functions include accounts payable; accounts receivable; pension; and general accounting activities that comply with generally accepted accounting principles, federal, state, and local laws, cash management and deposits.

Payroll ensures prompt and accurate payments to employees, issuing W-2s, while complying with all applicable federal, state, and local laws.

Budgeting responsibilities include development; revision; publication; managing the adoption process; implementation; monitoring the budget throughout the year; Capital Improvement Plan coordination; and coordination of annual budgets with long-term financial plans.

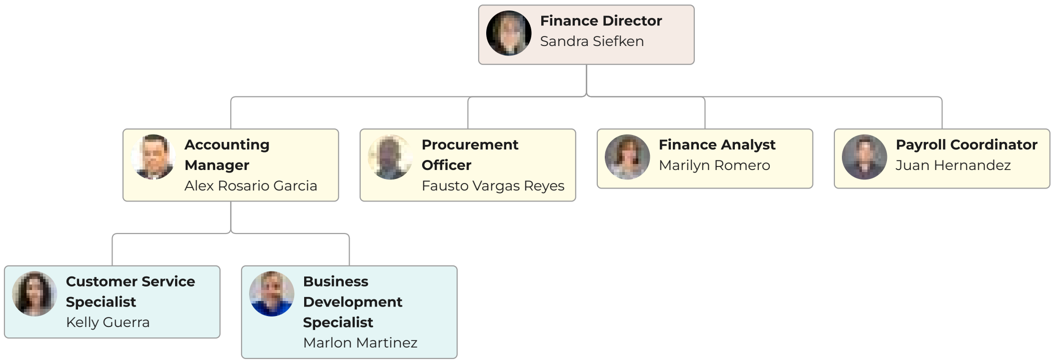
Treasury Management responsibilities include identifying available balances for investment; reviewing placement options to ensure each conforms to Town policies; regularly reviewing yields and other investment options; ensuring transfers are completed; maintaining a professional working relationship with bank officials; bank account reconciliations; interest allocations; and maximizing yields while maintaining liquidity and safety of Town funds.

Debt Management involves identification of debt needs; researching available options for debt placement; issuing debt; avoiding negative arbitrage; ensuring timely debt principal and interest payments; maintaining debt service covenants and coverage requirements; and identifying refunding opportunities when market conditions merit consideration.

Capital Asset Management involves identifying and tracking all assets owned by the Town; calculating depreciation where appropriate; and complying with external audit requirements established by the Governmental Accounting Standards Board (GASB).

Internal Support functions include providing necessary training and communication on finance related items, providing information for departmental research/reports, supporting requests of the Town Council and all other interested parties, assisting with the identification of service resources.

Organizational Chart

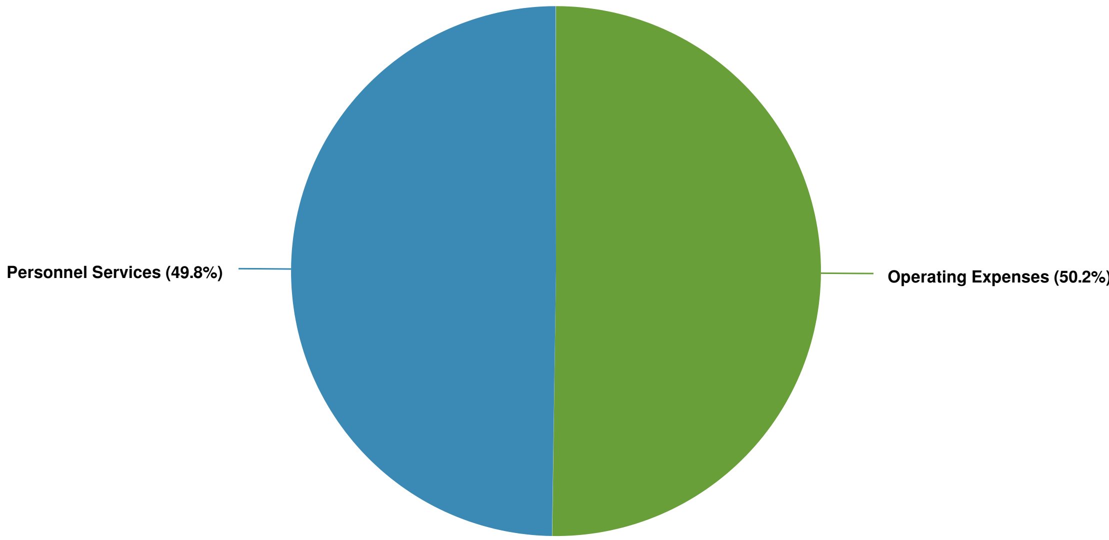


FY 2023-2024 Accomplishments

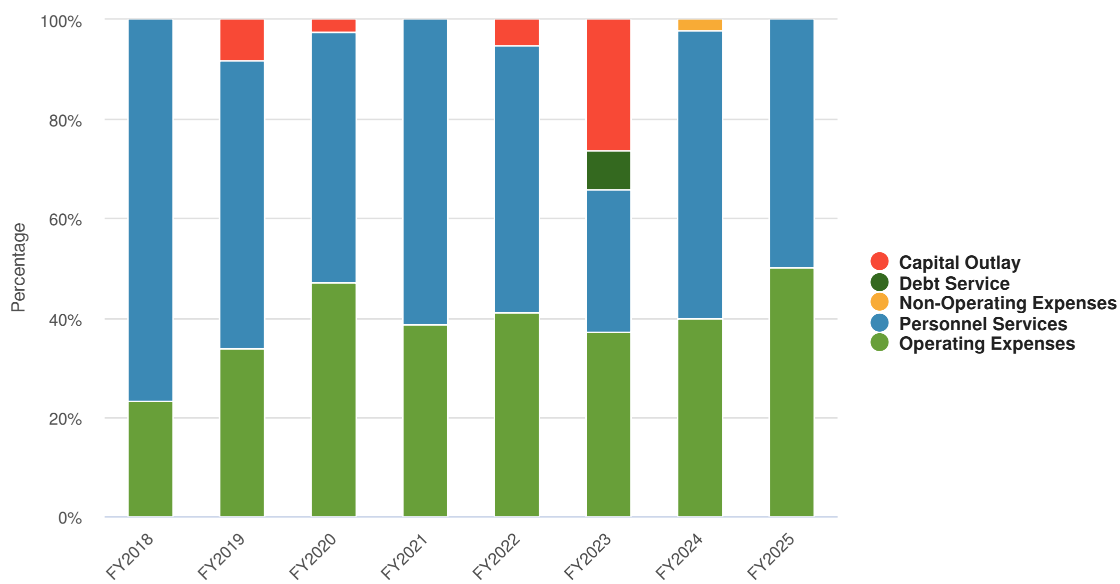
- Redesigned the budget document to reflect changing practices in governmental budgeting and enhanced technology that makes information more accessible to the public.
- Received the Distinguished Budget Presentation Award by the Government Finance Officers Association for the Fiscal Year 2023-2024 Annual Budget. This was the third Distinguished Budget Presentation Award in the Town's history.
- Completed the Annual Comprehensive Financial Report for the Fiscal Year Ended September 30, 2023 and submitted the report to the Government Finance Officers Association for the Certificate of Achievement for Excellence in Financial Reporting. The Town received the Award for the previous FY 2022.
- Continue to complete bank reconciliations within 45 business days or less.
- Continued Monthly Budget to Actual report for monthly Commission with one-month prior information.
- Began to implement ERP Purchases Orders and new Purchase Order Terms and Conditions.
- Continue composing of the Town's first Finance Manual and Standard Operating Procedure Manual.
- Implemented Project Accounting through Tyler Technologies ERP software.
- Implemented Remote Deposit system. We can now deposit checks electronically, without having to physically deliver the check to the bank.
- Moved all employees to the same pay period.
- Completed the implementation of the WEX Credit Card for fuel purchases for Public Works, Code Enforcement and Parking Operations Department.
- Started the Implementation of WEX Credit Card for fuel purchases for the Police Department: We are currently in the process of introducing a WEX Credit Card, a leading provider of payment processing and information management services for the United States commercial and government vehicle fleet industry. This initiative aims to streamline the fueling process for town vehicles, providing enhanced organization and control over fueling expenses. With the WEX Credit Card, we gain the ability to track details such as whom, when, where, and the timing of fueling for each vehicle, contributing to a more efficient and transparent system.

Expenditure Category Summary

Budgeted Expenditures by Expense Type



Budgeted and Historical Expenditures by Expense Type



Name	FY2022 Actual	FY2023 Actual	FY2024 Adopted Budget	FY2025 Budgeted	FY2024 Adopted Budget vs. FY2025 Budgeted (% Change)
Expense Objects					
Personnel Services	$168,817	$161,273	$352,084	$277,511	-21.2%

Name	FY2022 Actual	FY2023 Actual	FY2024 Adopted Budget	FY2025 Budgeted	FY2024 Adopted Budget vs. FY2025 Budgeted (% Change)
Operating Expenses	$129,930	$209,164	$242,660	$280,292	15.5%
Capital Outlay	$16,471	$147,930	$0	$0	0%
Debt Service	$0	$44,761	$0	$0	0%
Non-Operating Expenses	$0	$0	$13,291	$0	-100%
Total Expense Objects:	**$315,217**	**$563,128**	**$608,035**	**$557,803**	**-8.3%**

Expenditure Category Detail

Name	Account ID	FY2022 Actual	FY2023 Actual	FY2024 Adopted Budget	FY2025 Budgeted	FY2024 Adopted Budget vs. FY2025 Budgeted (% Change)
Expenditures						
General Government						
Finance & Administration						
Personnel Services						
Regular Salaries & Wages	001.5130.400012.000	$123,729	$126,847	$276,577	$208,577	-24.6%
F.I.C.A. Taxes	001.5130.400021.000	$9,216	$9,044	$21,158	$15,729	-25.7%
Retirement Contribution	001.5130.400022.000	$15,115	$9,417	$31,996	$19,922	-37.7%
Group Insurance	001.5130.400023.000	$18,329	$13,267	$20,100	$28,011	39.4%
Workers' Compensation'	001.5130.400024.000	$2,427	$2,699	$856	$272	-68.2%
Unemployment Compensation	001.5130.400025.000	$0	$0	$1,397	$5,000	257.9%
Total Personnel Services:		**$168,817**	**$161,273**	**$352,084**	**$277,511**	**-21.2%**
Operating Expenses						
Professional Services	001.5130.400031.000	$42,246	$122,235	$83,000	$144,250	73.8%
Accounting & Auditing	001.5130.400032.000	$19,955	$40,774	$32,000	$20,000	-37.5%
Other Contractual Services	001.5130.400034.000	$56,825	$34,131	$87,000	$67,200	-22.8%
Travel & Per Diem	001.5130.400040.000	$0	$1,483	$4,050	$14,740	264%
Communications and Freight	001.5130.400041.000	$642	$21	$600	$600	0%
Rentals & Leases	001.5130.400044.000	$2,986	$2,791	$6,000	$6,000	0%
Insurance	001.5130.400045.000	$710	$901	$4,300	$2,572	-40.2%
Repairs & Maintenance	001.5130.400046.000	$0	$0	$200	$0	-100%
Printing & Binding	001.5130.400047.000	$2,102	$2,302	$7,000	$3,050	-56.4%
Other Current Charges	001.5130.400049.000	$3,920	$10	$10,600	$5,300	-50%
Operating Supplies	001.5130.400052.000	$395	$2,566	$3,395	$3,395	0%
Publications and Training	001.5130.400054.000	$149	$1,952	$4,515	$13,185	192%
Total Operating Expenses:		**$129,930**	**$209,164**	**$242,660**	**$280,292**	**15.5%**
Capital Outlay						
Computer Software	001.5130.400066.000	$16,471	$294	$0	$0	0%
Subscription GASB96	001.5130.400068.600	$0	$147,636	$0	$0	0%
Total Capital Outlay:		**$16,471**	**$147,930**	**$0**	**$0**	**0%**
Debt Service						

Name	Account ID	FY2022 Actual	FY2023 Actual	FY2024 Adopted Budget	FY2025 Budgeted	FY2024 Adopted Budget vs. FY2025 Budgeted (% Change)
Subscription Financing Principal	001.5130.400071.600	$0	$44,488	$0	$0	0%
Subscription Financing Interest	001.5130.400072.600	$0	$273	$0	$0	0%
Total Debt Service:		**$0**	**$44,761**	**$0**	**$0**	**0%**
Non-Operating Expenses						
Contingencies	001.5130.400199.000	$0	$0	$13,291	$0	-100%
Total Non-Operating Expenses:		**$0**	**$0**	**$13,291**	**$0**	**-100%**
Total Finance & Administration:		**$315,217**	**$563,128**	**$608,035**	**$557,803**	**-8.3%**
Total General Government:		**$315,217**	**$563,128**	**$608,035**	**$557,803**	**-8.3%**
Total Expenditures:		**$315,217**	**$563,128**	**$608,035**	**$557,803**	**-8.3%**

FY 2024-2025 Objectives

- Complete the Annual Comprehensive Financial Report (ACFR) before March 31, 2025 and receive the Government Financial Officers Certification of Excellence in Financial Reporting for the fiscal year ending in September 30, 2024.
- Receive the Government Financial Officers Distinguished Budget Presentation Award for the Fiscal Year beginning October 1, 2024.
- Review of online payment options for Town services and review merchant fee rates.
- Establish additional front desk cashiering workstation with credit card reading terminals, cash drawers and receipt printers.
- Implement Executime - Time and Attendance Payroll System Town Wide.
- Initiate more efficient processes for payment processing.

Performance Measures

Performance Measures	FY 2022 Actual	FY 2023 Actual	FY 2024 Estimated	FY 2025 Estimsted
Complete Comprehensive Annual Financial Report (ACFR) before March 31, 2025	100%	100%	100%	100%
Complete and submit for GFOA Annual Distinguished Budget Award	100%	100%	100%	100%
Complete Bank Reconciliations no later than 30 days after the end of month closing	100%	100%	100%	100%
Implement Budget preparation software	0%	0%	100%	100%
Implement Executime -Time and Attendance	0%	0%	80%	100%

Personnel Complement

Personnel Complement								
	FY 2023-2024 Funded				FY 2024-2025 Funded			
Position Title	Full Time	Part Time	Temp	FTEs	Full Time	Part Time	Temp	FTEs
Finance Director[1]	0.50			0.50	0.50			0.50
Assistant Finance Director	0.50			0.50	-			-
Procurement Officer[1]	0.50			0.50	0.30			0.30
Finance Analyst[1]	0.50			0.50	0.50			0.50
Payroll Coordinator[1]	0.50			0.50	0.45			0.45
Accounting Manager[1]	-			-	0.08			0.08
Total:	**2.5**			**2.5**	**1.83**			**1.83**

[1]General Fund Allocation. In FY 2024 and FY 2025, the funding for the position is being split into Causeway, Water, Sewer, Parking, Building and Stormwater Fund.

Information Technology Department

Roberto Gonzalez
Information Technology Director

Services, Functions, and Activities:

The Information Technology Department works in partnership with other Town's departments to effectively utilize information technology to enhance productivity and increase efficiencies while providing services to the citizens of the Town. The Information Technology Department is a support service operation of the Town government that provides operating system support, software support and technical assistance for the Town's local and Wide Area Networks (WAN).

The WAN consists of mini-computers, servers, Local Area Networks (LAN), microcomputers and the electronics that connect them. The primary mini-computer applications supported by Information Systems include:

1) Accounting, Miscellaneous Receivables, Purchasing, and Fixed Assets.
2) Utility Billing.
3) Site Plan Reviewing, Building Permits, Occupational Licenses and Code Enforcement.
4) Computer Aided Dispatch and Records Management.
5) Payroll and Personnel Management.
6) Cash Receipts.
7) Land Parcel Management.
8) BHI Toll System

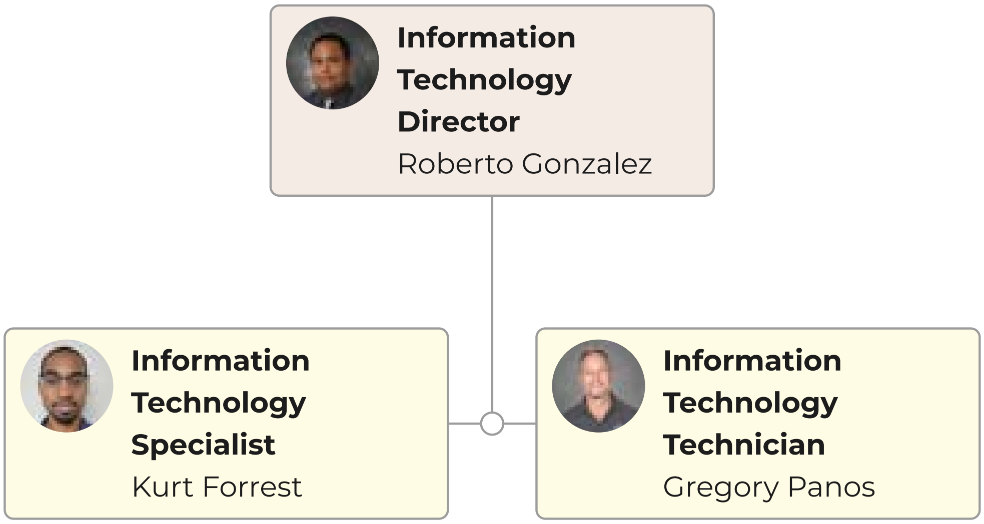
In addition, there are several supporting modules which communicate with the primary mini-computer applications which allow both citizens and Town staff to conduct business processes and inquiries over the intranet/internet.

Networking and telecommunications support are provided for all Town departmental systems, which include 1) Parks and Recreation registrations and facility reservations; 2) the Police network; 3) the Town's internet and email systems; 4) Town Clerk document imaging system and Clerk's index; 5) Human Resources record maintenance and retention system; 6) Communication Systems such as Town's phone system; 7) Security System for employee access to the facilities; and 8) BHI Toll System.

Information Technology Department services include but not limited to:

- Hardware includes desktop computers, laptops, telephones, office machines, copiers and printers for all departments.
- Network troubleshooting.
- Software maintenance and development.
- Video surveillance equipment and antennas.
- Cybersecurity systems and staff training are also needed.
- Automation of billing service payments through credit cards on Web access.
- Toll systems equipment and peripherals.

Organizational Chart

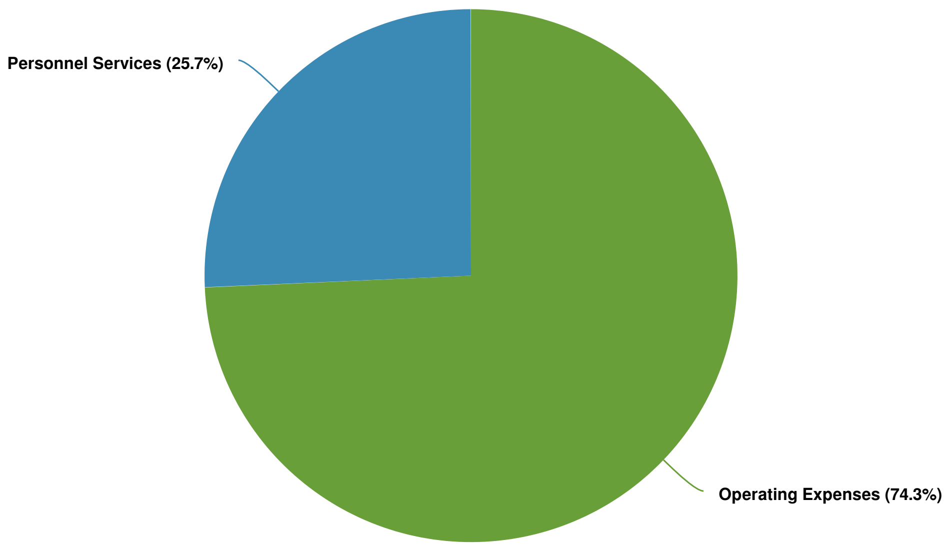


FY 2023-2024 Accomplishments

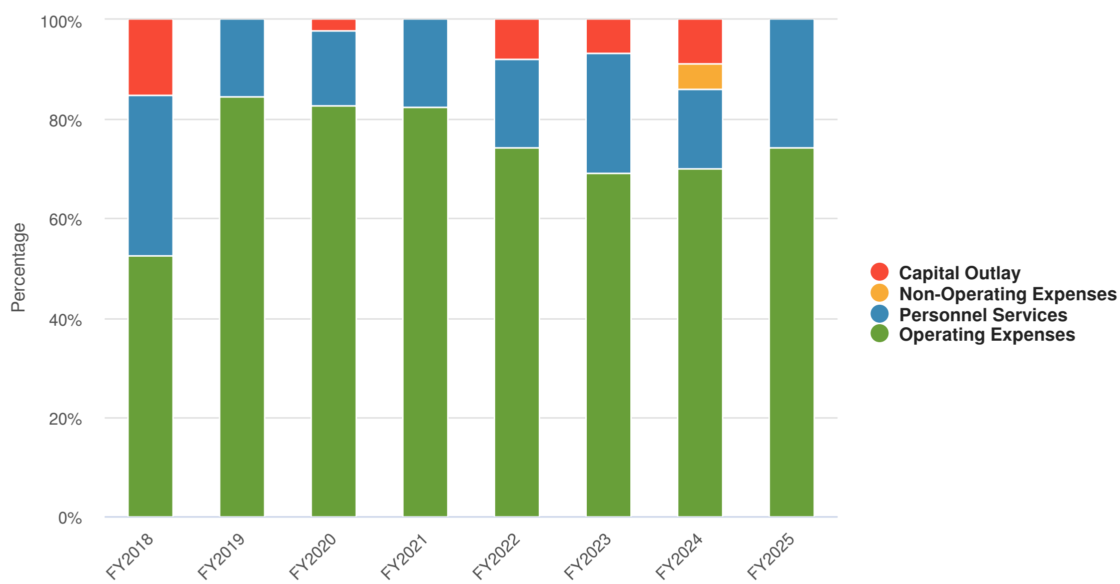
- Data networks' overall uptime was at 99.9% or better.
- Most of the hardware and software "help desk" support requests were completed within the appropriate number of days.
- Relocated all servers to a new server room in the garage electrical room on the second floor and installed a new generator in the new location.
- Integrated antennas for internet and network connection to the new office location.
- Relocated all employees and set up new networks for BHIP and Admin personnel to new trailers at a new place in town.
- Beginning the process with TransCore to move out all SunPass equipment. There should be no impact on revenue with the new reconfiguration.

Expenditure Category Summary

Budgeted Expenditures by Expense Type



Budgeted and Historical Expenditures by Expense Type



Name	FY2022 Actual	FY2023 Actual	FY2024 Adopted Budget	FY2025 Budgeted	FY2024 Adopted Budget vs. FY2025 Budgeted (% Change)
Expense Objects					
Personnel Services	$86,007	$151,502	$108,570	$123,504	13.8%
Operating Expenses	$356,041	$433,668	$475,088	$357,154	-24.8%
Capital Outlay	$37,500	$40,529	$60,000	$0	-100%
Non-Operating Expenses	$0	$0	$35,000	$0	-100%
Total Expense Objects:	**$479,548**	**$625,699**	**$678,658**	**$480,658**	**-29.2%**

Expenditure Category Detail

Name	Account ID	FY2022 Actual	FY2023 Actual	FY2024 Adopted Budget	FY2025 Budgeted	FY2024 Adopted Budget vs. FY2025 Budgeted (% Change)
Expenditures						
General Government						
Information Technology						
Personnel Services						
Regular Salaries & Wages	001.5135.400012.000	$60,690	$115,219	$75,209	$93,096	23.8%
Overtime Pay	001.5135.400014.000	$340	$3,765	$0	$2,000	N/A
F.I.C.A. Taxes	001.5135.400021.000	$4,441	$8,766	$5,854	$6,893	17.7%
Retirement Contribution	001.5135.400022.000	$9,271	$5,451	$8,703	$8,549	-1.8%
Group Insurance	001.5135.400023.000	$10,362	$17,298	$17,000	$11,849	-30.3%
Workers' Compensation'	001.5135.400024.000	$903	$1,004	$1,424	$117	-91.8%
Unemployment Compensation	001.5135.400025.000	$0	$0	$380	$1,000	163.2%
Total Personnel Services:		**$86,007**	**$151,502**	**$108,570**	**$123,504**	**13.8%**
Operating Expenses						
Professional Services	001.5135.400031.000	$13,278	$64,000	$144,000	$31,000	-78.5%
Other Contractual Services	001.5135.400034.000	$63,860	$69,001	$71,000	$65,000	-8.5%
Travel & Per Diem	001.5135.400040.000	$414	$0	$5,000	$0	-100%
Communications and Freight	001.5135.400041.000	$96,088	$101,726	$104,888	$114,060	8.7%
Insurance	001.5135.400045.000	$1,420	$1,931	$1,500	$1,500	0%
Repairs & Maintenance	001.5135.400046.000	$80,099	$91,349	$77,500	$43,594	-43.7%
Other Current Charges	001.5135.400049.000	$9,887	$9,550	$12,000	$8,000	-33.3%
Operating Supplies	001.5135.400052.000	$90,564	$95,812	$55,200	$94,000	70.3%
Publications and Training	001.5135.400054.000	$431	$299	$4,000	$0	-100%

Name	Account ID	FY2022 Actual	FY2023 Actual	FY2024 Adopted Budget	FY2025 Budgeted	FY2024 Adopted Budget vs. FY2025 Budgeted (% Change)
Total Operating Expenses:		**$356,041**	**$433,668**	**$475,088**	**$357,154**	**-24.8%**
Capital Outlay						
Improvements (Excl. Buildings)	001.5135.400063.000	$37,500	$37,500	$0	$0	0%
Machinery & Equipment	001.5135.400064.000	$0	$0	$60,000	$0	-100%
Computer Software	001.5135.400066.000	$0	$3,029	$0	$0	0%
Total Capital Outlay:		**$37,500**	**$40,529**	**$60,000**	**$0**	**-100%**
Non-Operating Expenses						
Other Uses	001.5135.400199.000	$0	$0	$35,000	$0	-100%
Total Non-Operating Expenses:		**$0**	**$0**	**$35,000**	**$0**	**-100%**
Total Information Technology:		**$479,548**	**$625,699**	**$678,658**	**$480,658**	**-29.2%**
Total General Government:		**$479,548**	**$625,699**	**$678,658**	**$480,658**	**-29.2%**
Total Expenditures:		**$479,548**	**$625,699**	**$678,658**	**$480,658**	**-29.2%**

FY 2024-2025 Objectives

- Maintain data Network overall uptime at 99% or better.
- Complete all of hardware and software “help desk” support requests within appropriate number of days.
- Move and replace all servers, firewalls, and switches for the SunPass network to gantry booth.
- Install a new 10 camera grid at elementary school.

Performance Measures

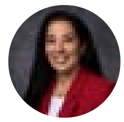
Performance Measures	FY 2022 Actual	FY 2023 Actual	FY 2024 Estimated	FY 2025 Estimated
Install an estimated 25 security cameras in the garage and integrate them into the video software grid.	0%	0%	99%	99%
Complete all hardware and software "help desk" support requests within appropriate days.	99%	99%	99%	100%
Integrate approximately 100 security cameras in Town into a software security grid.	0%	0%	99%	99%
Install a new 10 camera grid at the Elementary School.	0%	0%	50%	100%
Move and replace all servers, firewalls, and switches for the SunPass network to gantry booth.	0%	90%	75%	100%
Install and configure a new AVI system for Town Council Chamber in the Community Center.	100%	0%	0%	0%
Replace and configure new HarperV servers to the Town Council Chambers.	0%	100%	0%	0%
Relocate BHI and BHIPD networks to the electrical room in the garage at the community center building.	0%	0%	80%	100%
Relocate all personnel and equipment for both BHI and BHIPD to new trailers to new location.	0%	0%	75%	100%

Personnel Complement

Personnel Complement								
	FY 2023-2024 Funded				FY 2024-2025 Funded			
Position Title	Full Time	Part Time	Temp	FTEs	Full Time	Part Time	Temp	FTEs
Information Systems Director[1]	0.35			0.35	0.35			0.35
Information Technology Specialist[1]	0.35			0.35	0.35			0.35
Total:	0.70			0.70	0.70			0.70

[1]General Fund Allocation. In FY 2024 and FY 2025, the funding for the position is being split into Causeway, Water, Sewer, Parking and Stormwater Fund. Personnel Complement.

Human Resources Department



Shaun Sharon Gelvez
Human Resources Director

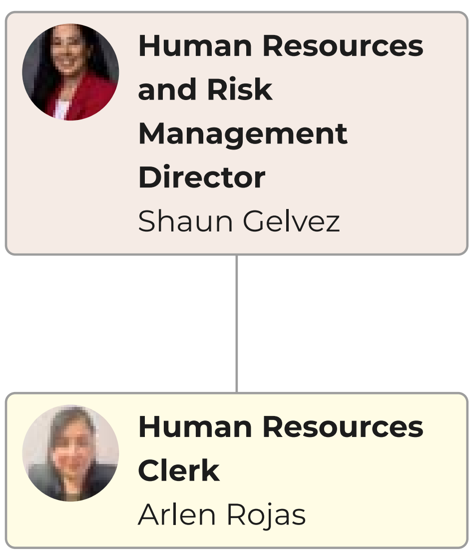
Services, Functions, and Activities:

The Human Resources Department is dedicated to comprehensively addressing the organization's needs, demonstrating a strong commitment to professionalism and delivering quality, honest service. The department is focused on recruiting, developing, and retaining qualified individuals to provide exceptional service to the Town's customers, residents, and visitors. Our goal is to foster a diverse, inclusive, productive, and safe work environment, enabling employees to deliver the outstanding service for which Bay Harbor Islands is known.

The Human Resources Department oversees various town-wide functions, including employment and recruitment, employee benefits administration, health and wellness programs, employee development and training, labor and employee relations, legal compliance, and personnel records management. The department also manages risk and safety programs, including insurance coverage for Workers' Compensation, property, and casualty. Additionally, the department provides a network of social services for adult community members aimed at enhancing the quality of life and providing opportunities for personal enrichment in a safe, enjoyable, and professional environment.

Risk Management includes risk-related policy development and recommendations that minimize risk exposures to the Town; procurement of applicable insurance policies or other risk reduction techniques; processing of claims; identification of exposures; vendor compliance with risk management policies and procedures; and timely maintenance of schedules of insured coverage.

Organizational Chart



FY 2023-2024 Accomplishments

- **2023-2024 Safety Grant:** The Department secured a $6,000 grant award from the Florida League of Cities' 2023-2024 Matching Safety Grant. The monies received were used to purchase emergency management supplies: batteries, flashlights, magnetic sweeper, megaphones, radios, and other necessary supplies.
- **Employee End-of-Year Lunch:** The department successfully organized a "Candy Land" themed end-of-year catered lunch at the Morris N. Broad Community Center. This annual event featured a gift raffle with wrapped presents and assorted gift cards for all attendees. The celebration included the Inaugural Gingerbread Contest, where departments competed creatively, and the 2nd Annual Ugly Sweater Contest, adding to the festive spirit and employee engagement.

- **Employee Birthday Events:** The department enthusiastically organized vibrant monthly birthday celebrations throughout the year!

- **Employee Engagement Activities - Financial Wellness:** Launched quarterly Lunch & Learn sessions to equip employees with essential financial management skills. These interactive events offer practical insights into budgeting, saving, investing, and retirement planning, successfully enhancing employees' financial literacy.

- **Insurance - Bridge:** During the FY 2024/25 insurance renewal process, we were able to reduce the overall rate and premium by over 12%.
- **Insurance - Group Health:** During the FY2024/25 insurance renewal process, the initial response from our United Heatlhcare (current carrier) was an increase of 17.8%. However, after going out to market, we chose to switch carriers to Florida Blue with an overall increase of 0.8% across our plans.
- **Insurance – Property & Casualty/Workers Compensation Insurance:** Our Experience Modification Rate has been reduced by 41% for the FY2024/25 renewal year! This achievement is a direct result of the staff's commitment to safety, proactive accident prevention, and effective claims management. These actions make our workplace safer and more efficient. This accomplishment also met the goal set by the Director last year!

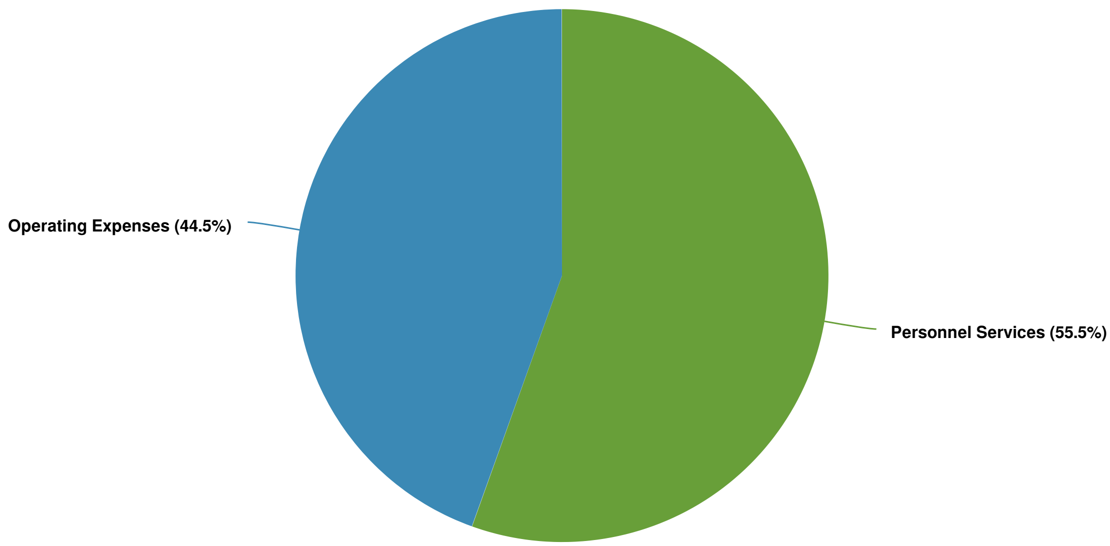
- **Professional Development for HR Staff:** Director attended the National Public Employer Labor Relations Conference in Savannah, GA as well as the 78th Annual Workers' Compensation Educational Conference in Orlando, FL. Additionally, the Director attended the *Understanding the New Pregnant Workers Fairness* Act, a training session on the federal law that was enacted on 12/29/2022. HR Clerk attended e-Verify training by U.S. Department of Homeland Security and Public Records Management training by the Florida Department of State, Division of Library and Information Services.
- **Professional Development for Supervisors:** The department selected eight (8) supervisors from the Town to participate in the *Supervision in Government* Training Series that included the following eight (8) modules: Transitioning from Employee to Supervisor, Legal Side of Supervision, Performance Management for Results, Coaching through Feedback, Communicating in the New Role, Interviewing & Hiring within Legal Boundaries, Delegating with Empowerment, and Progressive Discipline.



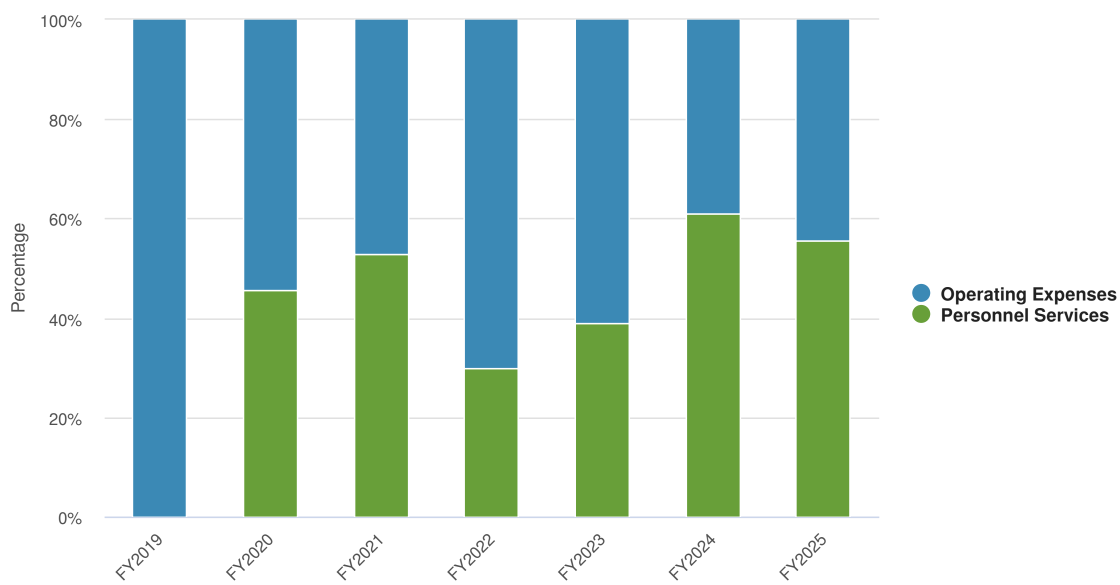

- **Pension Administration:** Served as interim pension administrator since April 2023, organizing Employee Retirement Board meetings, processing retirement and DROP requests, disbursing pension statements, and preparing distributions.
- **Personnel Records:** Digitized all active personnel files to enhance confidentiality, ease of retrieval, redaction, security tracking, and retention management.
- **Safety Trainings:** In FY2024/25, the Human Resources Department coordinated mandatory safety meetings and training sessions for Public Works Department employees.
- **Safety:** Acquired and distributed six Automated External Defibrillators (AEDs) and six stop bleeding kits for key locations across the Town. Four AEDs were installed in wall-mounted cabinets with safety alarms, and two are assigned to on-duty patrol vehicles.
- **Suicide Prevention Awareness:** Developed a Suicide Prevention Awareness campaign for the month of September and prepared its Proclamation.

Expenditure Category Summary

Budgeted Expenditures by Expense Type



Budgeted and Historical Expenditures by Expense Type



Name	FY2022 Actual	FY2023 Actual	FY2024 Adopted Budget	FY2025 Budgeted	FY2024 Adopted Budget vs. FY2025 Budgeted (% Change)
Expense Objects					
Personnel Services	$51,912	$58,063	$109,810	$104,972	-4.4%
Operating Expenses	$122,275	$90,626	$70,600	$84,206	19.3%
Total Expense Objects:	**$174,187**	**$148,689**	**$180,410**	**$189,178**	**4.9%**

Expenditure Category Detail

Name	Account ID	FY2022 Actual	FY2023 Actual	FY2024 Adopted Budget	FY2025 Budgeted	FY2024 Adopted Budget vs. FY2025 Budgeted (% Change)
Expenditures						
General Government						
Human Resources						
Personnel Services						
Regular Salaries & Wages	001.5137.400012.000	$37,650	$45,163	$85,645	$81,278	-5.1%
F.I.C.A. Taxes	001.5137.400021.000	$2,793	$3,335	$6,652	$6,067	-8.8%
Retirement Contribution	001.5137.400022.000	$4,701	$3,108	$9,910	$7,737	-21.9%
Group Insurance	001.5137.400023.000	$6,016	$5,536	$6,314	$9,785	55%
Workers' Compensation	001.5137.400024.000	$753	$920	$856	$105	-87.7%
Unemployment Compensation	001.5137.400025.000	$0	$0	$433	$0	-100%
Total Personnel Services:		**$51,912**	**$58,063**	**$109,810**	**$104,972**	**-4.4%**
Operating Expenses						
Professional Services	001.5137.400031.000	$1,486	$0	$0	$0	0%
Other Contractual Services	001.5137.400034.000	$27,697	$1,252	$13,600	$25,950	90.8%
Travel & Per Diem	001.5137.400040.000	$1,202	$2,391	$4,100	$5,300	29.3%
Communications and Freight	001.5137.400041.000	$39	$60	$100	$200	100%
Insurance	001.5137.400045.000	$1,420	$1,544	$1,200	$1,156	-3.7%
Printing & Binding	001.5137.400047.000	$237	$90	$0	$0	0%
Promotional Activities	001.5137.400048.000	$20,064	$39,839	$14,500	$14,500	0%
Other Current Charges	001.5137.400049.000	$53,664	$32,288	$20,800	$20,800	0%
Office Supplies	001.5137.400051.000	$99	$0	$0	$0	0%
Operating Supplies	001.5137.400052.000	$345	$610	$5,000	$5,000	0%
Publications and Training	001.5137.400054.000	$16,022	$12,552	$11,300	$11,300	0%
Total Operating Expenses:		**$122,275**	**$90,626**	**$70,600**	**$84,206**	**19.3%**

Name	Account ID	FY2022 Actual	FY2023 Actual	FY2024 Adopted Budget	FY2025 Budgeted	FY2024 Adopted Budget vs. FY2025 Budgeted (% Change)
Total Human Resources:		**$174,187**	**$148,689**	**$180,410**	**$189,178**	**4.9%**
Total General Government:		**$174,187**	**$148,689**	**$180,410**	**$189,178**	**4.9%**
Total Expenditures:		**$174,187**	**$148,689**	**$180,410**	**$189,178**	**4.9%**

FY 2024-2025 Objectives

- **AED/CPR/Stop-the-Bleed Training** – Provide lifesaving technique training. The goal for FY2024/25 is to get volunteers at each worksite.
- **Customer Service & Team Building Activities** – Adopt one of the following approaches for all department directors and front-line staff: Fish! Philosophy, Disney Institute Approach to Quality Service, or Toyota Way (emphasizing respect for people and continuous improvement).
- **Discrimination & Harassment Prevention Efforts** – Mandate that all employees complete a training program focused on preventing discrimination and harassment. Foster an environment of inclusivity, respect, and acceptance of individual differences, and remain responsive to the needs of a diverse workforce by recruiting, hiring, and supporting a workforce that reflects the community.
- **Efficiency & Efficacy Study –** Evaluate opportunities for improvement across the workforce with clear, measurable metrics, and recommend tailored training and professional development for individuals or departments.
- **Employee Policies Review & Update –** While the current policy manual meets the minimum legal standards, the Department will work with labor counsel to review and update the manual. We will develop clearer policies and use the same digital platform (PowerDMS) that Bay Harbor Island Police Department (BHIPD) employs. This approach will keep employees informed of the latest policies and training, enhance accountability with electronic signature capture and tracking, and promote transparency.
- **Experience Modification Rate (EMR) –** Continue to work on reducing the rate (which is a formula based on the historical cost of injuries and future risk chances) by championing Town-wide safety training to address this issue and improve safety performance. The department is elated that it met its prior year's goal of reducing our EMR. We achieved a 46% reduction from 1.17 to 0.690! In FY2024/25 our goal is to get the EMR under 0.5.
- **Florida Public Pension Trustee Association –** Attend either the annual conference or the Trustee School.
- **Public Sector HR Executive Leadership Certificate Program by PSHRA (fka IMPA-HR)** – Complete the Public Sector HR Executive Leadership Certificate Program by PSHRA to enhance core skills in Business Acumen, DEIA, Strategic Orientation, and Innovation. Develop a personal growth plan to refine HR leadership abilities and create targeted initiatives for the Town's improvement.
- **Wellness Initiatives –** Use wellness funds granted by the insurance carrier for fun activities to promote mental and physical wellness.
- **Youth Council and/or a Town Hall Shadowing Program –** Youth Council and/or Town Hall Shadowing Program – Create a Youth Council or a Town Hall Shadowing Program that allows high school students to explore municipal careers by spending a day with a Town Hall staff member. This initiative will provide students with firsthand experience in municipal government and valuable networking opportunities with Town staff and elected officials
- **Senior Social Services –** Engage the vulnerable senior population and assist them with essential services such as meal delivery, personal care, chore assistance, transportation, adult day care, housing/mortgage assistance, and physical and mental wellness.

Performance Measures

Performance Measures	FY 2022 Actual	FY 2023 Actual	FY 2024 Estimated	FY 2025 Estimated
Convert employee policy manuals into individual policies.	0%	0%	25%	100%
Form a Town Safety Committee.	0%	0%	80%	100%
Percentage of total personnel files to convert to digital format.	25%	50%	100%	N/A
Percentage of job descriptions completed.	25%	50%	70%	100%
Continue to enhance employee training programs.	100%	50%	100%	100%
Secure grants.	0%	100%	100%	100%

Personnel Complement

Personnel Complement								
	FY 2023-2024 Funded				FY 2024-2025 Funded			
Position Title	Full Time	Part Time	Temp	FTEs	Full Time	Part Time	Temp	FTEs
Human Resources and Risk Management Director[1]	0.35			0.35	0.35			0.35
Human Resources Clerk[1]	0.35			0.35	0.35			0.35
Administrative/Operations Manager[1]	-			-	0.05			0.05
Total:	**0.70**			**0.70**	**0.75**			**0.75**

[1]General Fund Allocation. In FY 2024 and FY 2025, the funding for the position is being split into Causeway, Water, Sewer, Parking, Building and Stormwater Fund.

Legal Counsel Department

Joseph Geller
Town Attorney

The Town Attorney is a Charter Officer appointed by and directly responsible to the Town Council. The Town Attorney provides legal counsel to the Town Council, various advisory boards and committees, and Town Administration and staff. The Town retains the Town Attorney services through a contractual agreement that commenced in April 2021 from Joseph Geller as Town Attorney with the law firm of Greenspoon Marder LLP.

Services, Functions, and Activities:

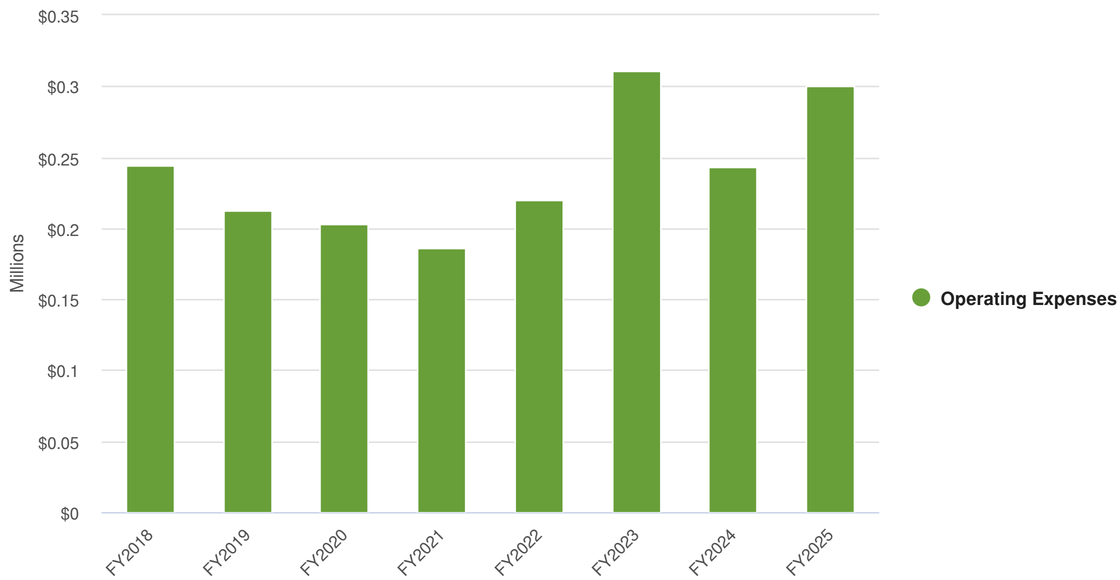
The Town Attorney prepares legislation (resolutions, ordinances) and contracts, provides in- house legal representation and legal advice to the Town Council, Town Administration and departments on all aspects of Towns' legal issues, provides labor and employment representation, retains subject matter legal experts as needed, supervises litigation and works with the Florida Municipal Insurance Trust ("FMIT") on claims and lawsuits covered by FMIT, and represents the Town in litigation matters not covered by FMIT defense. The Town Attorney attends all regular and special Town Council meetings, Council workshops, Board and Committee meetings, as needed.

FY 2023-2024 Accomplishments

- Prepared, attended, and rendered advice to the Town Council, Planning & Zoning Board, as needed.
- As directed by the Town Council, represented the Town at local, regional, state, and federal meetings, hearings, and conferences.
- In addition to general municipal services, provided specialized legal services in the areas of litigation and appeal, ethics, real estate and leasing, police matters, labor and employment, and land use and zoning.
- Assisted the Town with the municipal election and all issues related to the same.
- As directed by the Town Council, represented the Town at local, regional, state, and federal meetings, hearings, and conferences.
- In addition to general municipal services, provided specialized legal services in the areas of litigation and appeal, ethics, real estate and leasing, police matters, labor and employment, and land use and zoning.
- Provided legal advice and support in connection with various procurement projects, including RFQs and RFPs, and solicitation of RFQs for goods and services.
- Prepared numerous Code amendments to Zoning Code and Land Development Regulations.
- Supported the Town Council, Town Boards and Committees, Town Manager and Town departments and staff with their legal needs, including initiatives and legislation proposed by the newly elected Mayor and Town Council.
- Researched and drafted opinions on legal matters in response to requests from the Town Council and Town Administration.
- Provided orientation and ethics training to Mayor and Councilors, including Public Records Law and Sunshine Law.
- Monitored changes in law and legislation that may affect the Town at county, state, and federal levels.
- Provided legal advice and support in the development and implementation of new Zoning Code and various Code amendments.
- Provided legal advice and support in connection with various proposed referendums and ballot questions, including charter amendments..
- Reviewed and analyzed existing contracts regarding modification and termination as directed by Mayor and Town Council.

Expenditure Category Summary

Budgeted and Historical Expenditures by Expense Type



Name	FY2022 Actual	FY2023 Actual	FY2024 Adopted Budget	FY2025 Budgeted	FY2024 Adopted Budget vs. FY2025 Budgeted (% Change)
Expense Objects					
Operating Expenses	$219,801	$310,378	$243,000	$300,000	23.5%
Total Expense Objects:	**$219,801**	**$310,378**	**$243,000**	**$300,000**	**23.5%**

FY 2024-2025 Objectives

- Support the Town Council, Town Boards and Committees, Town Manager and Town departments and staff with their legal needs, including initiatives and legislation proposed by the newly elected Mayor and Town Council.
- Research and draft opinions on legal matters in response to requests from the Town Council and Town Administration.
- Provide orientation and ethics training for the Mayor and Councilors, including Public Records Law and Sunshine Law.
- Monitor changes in law and legislation that may affect the Town at county, state, and federal levels.
- Provide legal advice and support in the development and implementation of new Zoning Code and various Code amendments.
- Provide legal advice and support in connection with various proposed referendums and ballot questions, including charter amendments.
- Provide legal advice and support in connection with various procurement projects, including RFQs and RFPs, and solicitation of RFQs for goods and services.
- Review and analyze existing contracts regarding modification and termination as directed by Mayor and Town Council.

Expenditure Category Detail

Name	Account ID	FY2022 Actual	FY2023 Actual	FY2024 Adopted Budget	FY2025 Budgeted	FY2024 Adopted Budget vs. FY2025 Budgeted (% Change)
Expenditures						
General Government						
Legal Counsel						
Operating Expenses						
Professional Services	001.5140.400031.000	$219,801	$310,378	$243,000	$300,000	23.5%
Total Operating Expenses:		**$219,801**	**$310,378**	**$243,000**	**$300,000**	**23.5%**
Total Legal Counsel:		**$219,801**	**$310,378**	**$243,000**	**$300,000**	**23.5%**
Total General Government:		**$219,801**	**$310,378**	**$243,000**	**$300,000**	**23.5%**
Total Expenditures:		**$219,801**	**$310,378**	**$243,000**	**$300,000**	**23.5%**

Performance Indicators

Performance Measures	FY 2022 Actual	FY 2023 Actual	FY 2024 Projected Actual	FY 2025 Estimated
Ordinances (drafted)	15	17	19	20
Resolutions	18	20	23	24
Council, special meetings, workshops, and hearings	25	27	29	30

Debt Service Department

Services, Functions, and Activities:

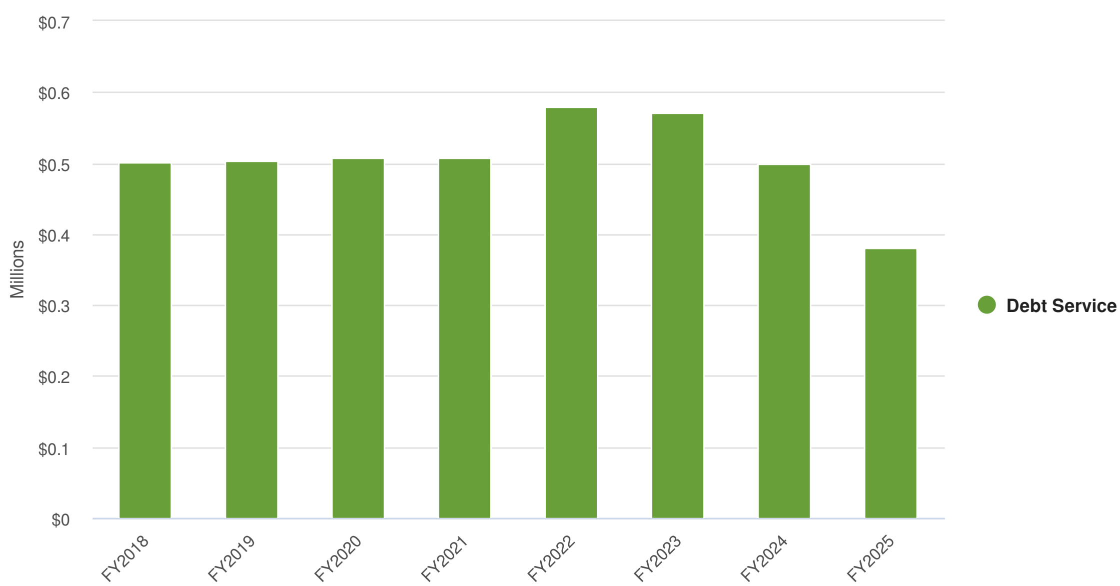
The Debt Service Department tracks the Town of Bay Harbor Islands Sewer Fund's long-term debt. The Debt Service Department includes two long-term obligations by the Town of Bay Harbor Islands:

1) Refunding and Improvement Revenue Bond – Series 2016.

2) Refunding Note – Series 2012.

Expenditure Category Summary

Budgeted and Historical Expenditures by Expense Type



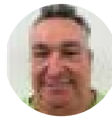
Name	FY2022 Actual	FY2023 Actual	FY2024 Adopted Budget	FY2025 Budgeted	FY2024 Adopted Budget vs. FY2025 Budgeted (% Change)
Expense Objects					
Debt Service					
Principal Payments	$344,000	$349,000	$355,000	$354,000	-0.3%
Interest	$157,963	$217,528	$143,132	$26,877	-81.2%
Other Debt Service Costs	$4,139	$3,891	$0	$0	0%
Leased Assets-Principal Pmt-Modified Accrual	$73,483	$0	$0	$0	0%
Lease Assets-Interest-Modified Accrual	$499	$0	$0	$0	0%
Total Debt Service:	**$580,083**	**$570,419**	**$498,132**	**$380,877**	**-23.5%**

Name	FY2022 Actual	FY2023 Actual	FY2024 Adopted Budget	FY2025 Budgeted	FY2024 Adopted Budget vs. FY2025 Budgeted (% Change)
Total Expense Objects:	**$580,083**	**$570,419**	**$498,132**	**$380,877**	**-23.5%**

Expenditure Category Detail

Name	Account ID	FY2022 Actual	FY2023 Actual	FY2024 Adopted Budget	FY2025 Budgeted	FY2024 Adopted Budget vs. FY2025 Budgeted (% Change)
Expenditures						
Other Financing Uses						
Debt Service						
Debt Service						
Principal Payments	001.5170.400071.000	$344,000	$349,000	$355,000	$354,000	-0.3%
Interest	001.5170.400072.000	$157,963	$217,528	$143,132	$26,877	-81.2%
Other Debt Service Costs	001.5170.400073.000	$4,139	$3,891	$0	$0	0%
Leased Assets-Principal Pmt-Modified Accrual	001.5170.400074.000	$73,483	$0	$0	$0	0%
Lease Assets-Interest-Modified Accrual	001.5170.400075.000	$499	$0	$0	$0	0%
Total Debt Service:		**$580,083**	**$570,419**	**$498,132**	**$380,877**	**-23.5%**
Total Debt Service:		**$580,083**	**$570,419**	**$498,132**	**$380,877**	**-23.5%**
Total Other Financing Uses:		**$580,083**	**$570,419**	**$498,132**	**$380,877**	**-23.5%**
Total Expenditures:		**$580,083**	**$570,419**	**$498,132**	**$380,877**	**-23.5%**

Public Building



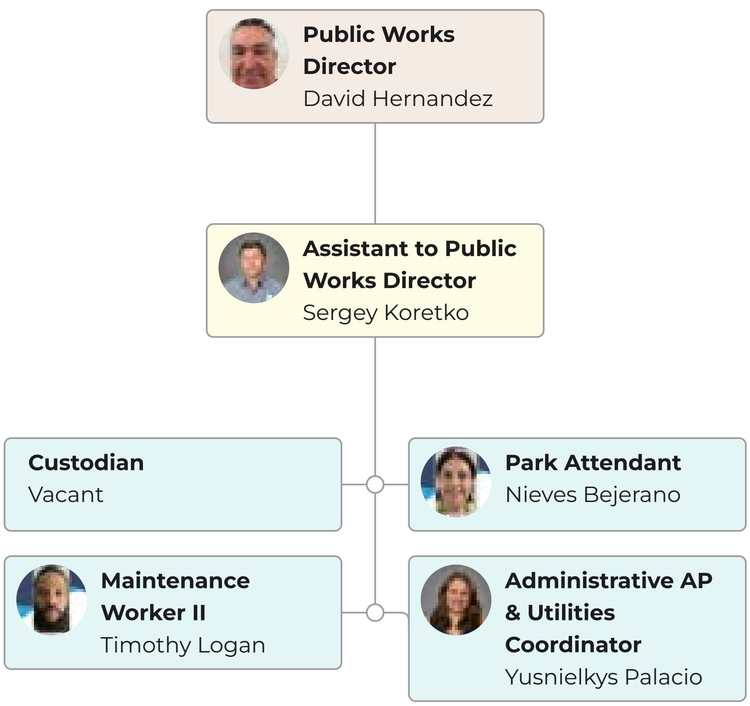
David Hernandez
Public Works Director

Services, Functions, and Activities:

Building Maintenance is a support service function of Town government that provides repair and maintenance services for Town buildings and structures, including routine electrical, plumbing, carpentry, air conditioning, painting, roofing, and miscellaneous repairs. This program is also responsible for overseeing and monitoring service contracts for janitorial, electrical and air conditioning and performs one-time building and minor renovation projects when it is less costly than using an outside contractor.

Direct costs for materials and supplies that cannot be assigned or charged to a department operating budget are charged to the Building Maintenance budget. Otherwise, these costs and HVAC maintenance are charged directly to the department or program where the repair has occurred. All in-house labor costs are charged directly to the Building Maintenance budget, regardless of where the work is performed.

Organizational Chart

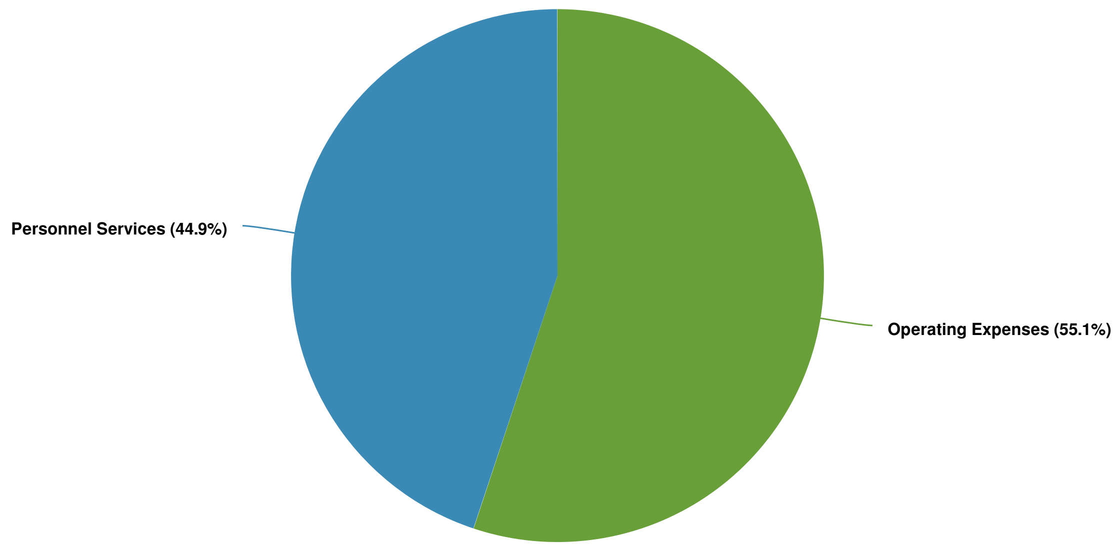


FY 2023-2024 Accomplishments

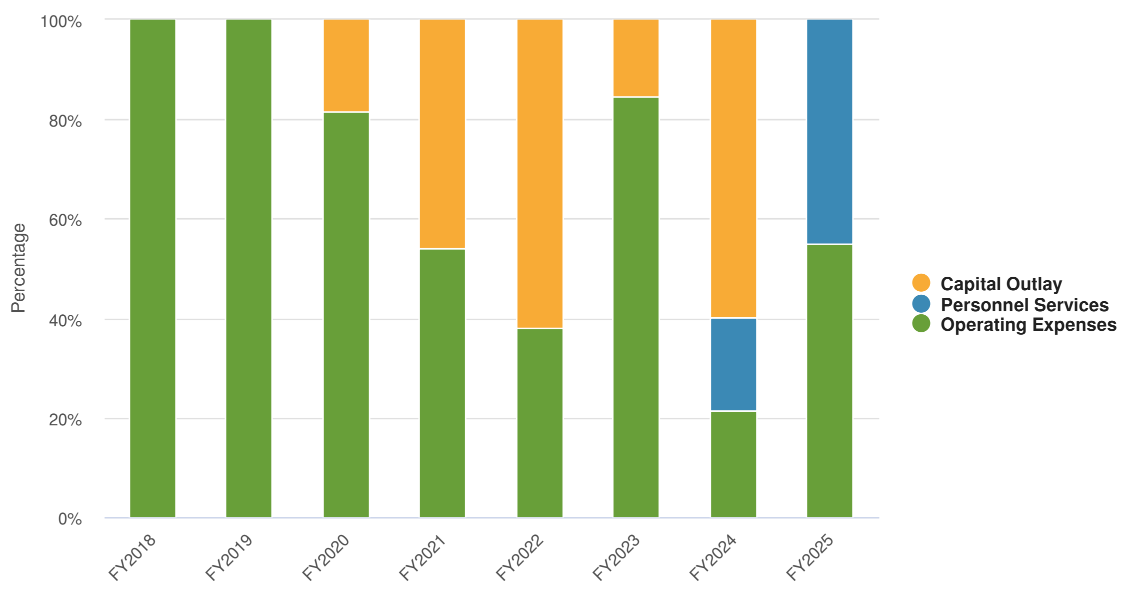
- Hired a Facility Technician to make minor building repairs in Town Facilities and Parks and assisted with furniture movement and installation with the relocation to the Temporary Town Hall Facility.
- Successfully relocated staff to trailers on 95th Street and began the process of demolition of the old Town Hall and began conceptual designs for the new Town Hall.
- The "LOVE" sculpture that was located in Town Hall elevator lobby was relocated to a secure location.
- The veterans' memorial sculpture that was located in Town Hall was relocated to 92nd Street Park Circle.
- Preparation started for the removal and replacement of the awnings for the community center.
- Began the process of painting the Community Center and removal and replacement of existing awning.
- Installed a handicap ramp at 92nd Street Park Circle.

Expenditure Category Summary

Budgeted Expenditures by Expense Type



Budgeted and Historical Expenditures by Expense Type



Name	FY2022 Actual	FY2023 Actual	FY2024 Adopted Budget	FY2025 Budgeted	FY2024 Adopted Budget vs. FY2025 Budgeted (% Change)
Expense Objects					
Personnel Services	$0	$1,017	$247,089	$294,086	19%

Name	FY2022 Actual	FY2023 Actual	FY2024 Adopted Budget	FY2025 Budgeted	FY2024 Adopted Budget vs. FY2025 Budgeted (% Change)
Operating Expenses	$278,140	$367,775	$278,150	$361,155	29.8%
Capital Outlay	$451,487	$66,594	$780,000	$0	-100%
Total Expense Objects:	**$729,627**	**$435,386**	**$1,305,239**	**$655,241**	**-49.8%**

Expenditure Category Detail

Name	Account ID	FY2022 Actual	FY2023 Actual	FY2024 Adopted Budget	FY2025 Budgeted	FY2024 Adopted Budget vs. FY2025 Budgeted (% Change)
Expenditures						
General Government						
Public Buildings						
Personnel Services						
Regular Salaries & Wages	001.5190.400012.000	$0	$945	$186,249	$209,147	12.3%
Overtime Pay	001.5190.400014.000	$0	$0	$0	$2,751	N/A
F.I.C.A. Taxes	001.5190.400021.000	$0	$72	$14,347	$15,767	9.9%
Retirement Contribution	001.5190.400022.000	$0	$0	$21,552	$20,553	-4.6%
Group Insurance	001.5190.400023.000	$0	$0	$23,400	$41,023	75.3%
Workers' Compensation'	001.5190.400024.000	$0	$0	$600	$3,345	457.5%
Unemployment Compensation	001.5190.400025.000	$0	$0	$941	$1,500	59.4%
Total Personnel Services:		**$0**	**$1,017**	**$247,089**	**$294,086**	**19%**
Operating Expenses						
Professional Services	001.5190.400031.000	$0	$0	$20,000	$10,000	-50%
Other Contractual Services	001.5190.400034.000	$99,606	$56,311	$60,000	$44,563	-25.7%
Communications and Freight	001.5190.400041.000	$43	$0	$0	$0	0%
Utility Services	001.5190.400043.000	$25,278	$63,673	$53,500	$82,500	54.2%
Rentals & Leases	001.5190.400044.000	$33,490	$10,239	$20,000	$114,000	470%
Insurance	001.5190.400045.000	$3,549	$6,435	$0	$55,692	N/A
Repairs & Maintenance	001.5190.400046.000	$108,550	$219,166	$109,000	$33,000	-69.7%
Other Current Charges	001.5190.400049.000	$3,312	$795	$3,400	$3,400	0%
Office Supplies	001.5190.400051.000	$0	$598	$0	$0	0%
Operating Supplies	001.5190.400052.000	$4,312	$10,657	$12,250	$15,500	26.5%
Fuel - Generators	001.5190.400052.052	$0	$0	$0	$2,500	N/A
Town Hall Emergency	001.5190.400057.000	$0	-$100	$0	$0	0%
Total Operating Expenses:		**$278,140**	**$367,775**	**$278,150**	**$361,155**	**29.8%**
Capital Outlay						
Improvements (excl. Buildings)	001.5190.400063.000	$443,815	$66,594	$0	$0	0%
Machinery & Equipment	001.5190.400064.000	$7,672	$0	$780,000	$0	-100%
Total Capital Outlay:		**$451,487**	**$66,594**	**$780,000**	**$0**	**-100%**
Total Public Buildings:		**$729,627**	**$435,386**	**$1,305,239**	**$655,241**	**-49.8%**

Name	Account ID	FY2022 Actual	FY2023 Actual	FY2024 Adopted Budget	FY2025 Budgeted	FY2024 Adopted Budget vs. FY2025 Budgeted (% Change)
Total General Government:		**$729,627**	**$435,386**	**$1,305,239**	**$655,241**	**-49.8%**
Total Expenditures:		**$729,627**	**$435,386**	**$1,305,239**	**$655,241**	**-49.8%**

FY 2024-2025 Objectives

- Procure and install generators for the Master Pump Station/Future Town Hall, Community Center, and Temporary Town Hall.
- Design and permit for the demolition of Town Hall, Annex Building, Water Tank Storage Area, and Fuel Tanks while keeping the Master Pump Station in operation.
- Procure storage structures to temporarily house items needed for Town operations.
- Begin Design of the new Town Hall.
- Pass all regulatory and Fire Department inspections.

Performance Measures

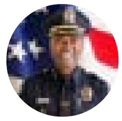
Performance Measures	FY 2022 Actual	FY 2023 Actual	FY 2024 Estimated	FY 2025 Estimated
Ongoing cleaning and reorganization of the maintenance shop (PW).	Ongoing	Ongoing	Ongoing	Ongoing
Make all Public Buildings American Disability Act compliant.	0%	80%	100%	100%
Design and install new "Town Hall and Police Department" illuminated signs based upon new branding strategy.	0%	0%	100%	100%
Ongoing cleaning and reorganization of the maintenance shop (PW).	Ongoing	Ongoing	100%	Complete
Replace landscaping around Town-wide.	20%	Ongoing	Completed	100%
The "LOVE" sculpture that was located in Town Hall elevator lobby was relocated to a secure location.	0%	0%	100%	N/A
Design/Install generators for the Master Pump Station/Future Town Hall, Community Center, and Temporary Town Hall.	0%	0%	0%	100%
Design and permit for the demolition of Town Hall, Annex Building, Water Tank Storage Area, and Fuel Tanks while keeping the Master Pump Station in operation	0%	0%	20%	80%
Design and permit the construction of the new Town Hall.	0%	0%	0%	100%

Personnel Complement

Personnel Complement								
	FY 2023-2024 Funded				**FY 2024-2025 Funded**			
Position Title	Full Time	Part Time	Temp	FTEs	Full Time	Part Time	Temp	FTEs
Facilities Technician	1.00			1.00	1.00			1.00
Public Works Director[1]	0.12			0.12	0.12			0.12
Assistant to Public Works Director[1]	-			-	0.05			0.05
Operations Manager[1]	0.15			0.15	-			-
Electrician[1]	0.33			0.33	-			-
Custodian	2.00			2.00	3.00			3.00
Total:	**3.60**			**3.60**	**4.17**			**4.17**

[1]General Fund Allocation. In FY 2024 and FY 2025, the funding for the position is being split into Causeway, Water, Sewer, Parking, Building and Stormwater Fund.

Law Enforcement Department



Lindsley Noel
Chief of Police

Services, Functions, and Activities:

The Law Enforcement Department strives to provide the highest level of police service to the community in a professional, courteous, ethical, and judicious manner. Police services maintain peace and order within the community and provide for the protection of life and property.

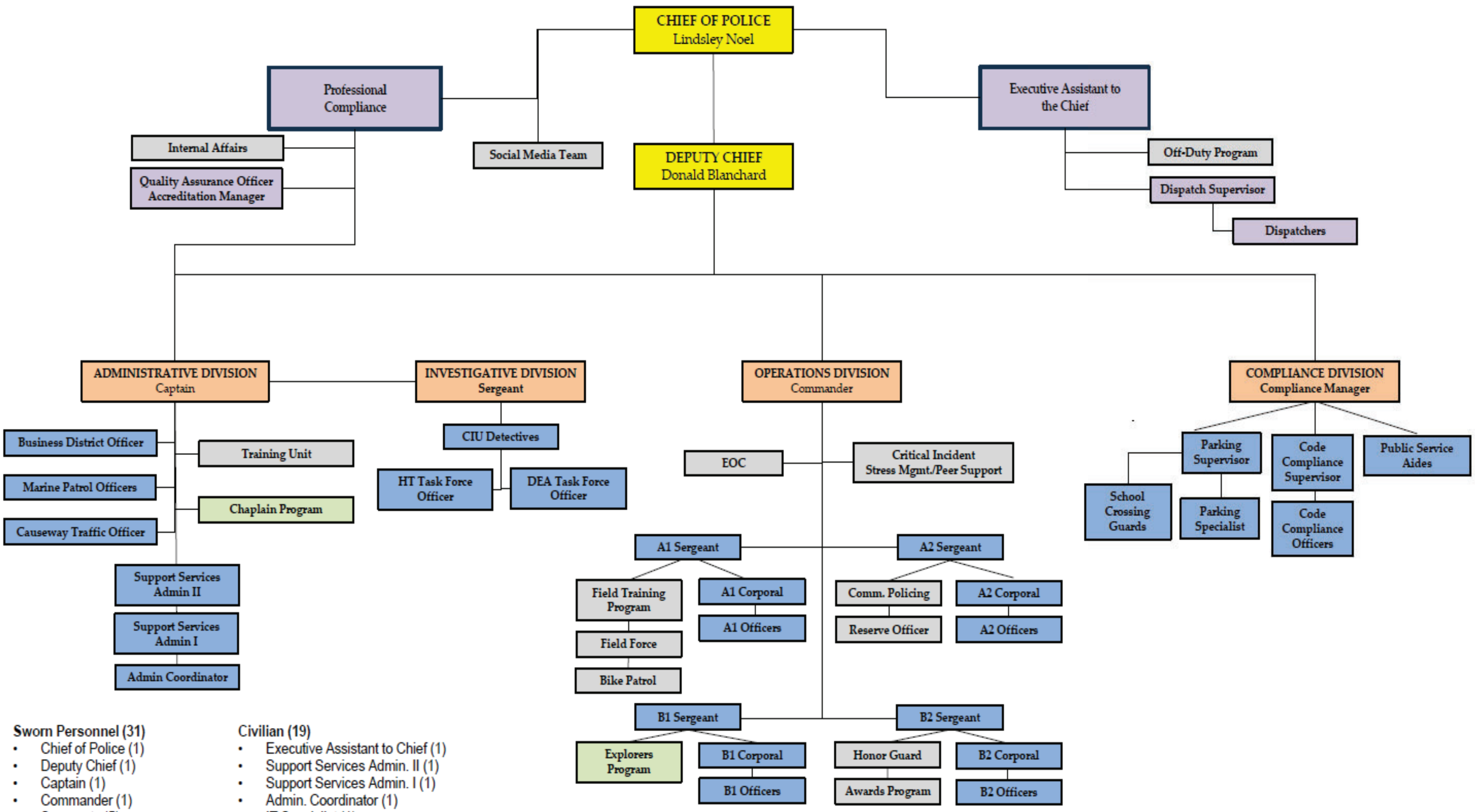
Through the Department's Field, Support, and Code Compliance Operations, strategic plans will be used to optimize the efficiency and effectiveness of all organizational/operational areas. Using a comprehensive approach of progressive, specialized and traditional enforcement, the Police Department will not only meet, but exceed, the community's public safety expectations.

Public Safety services include:

- Receipt, dispatch, and response to public safety calls
- Detection, prevention, deterrence, and reduction of crime through proactive and progressive community policing
- Addressing traffic, parking, and quality of life issues
- Conducting criminal investigations
- Investigating internal complaints
- Hiring and background investigations
- In-service, supervisory, tactical, and state mandatory training of personnel
- Maintaining state professional accreditation standards
- Police public record requests

Organizational Chart

Bay Harbor Islands Police Department



Sworn Personnel (31)
- Chief of Police (1)
- Deputy Chief (1)
- Captain (1)
- Commander (1)
- Sergeants (5)
- Corporals (4)
- Detectives (2)
- Officers (16)

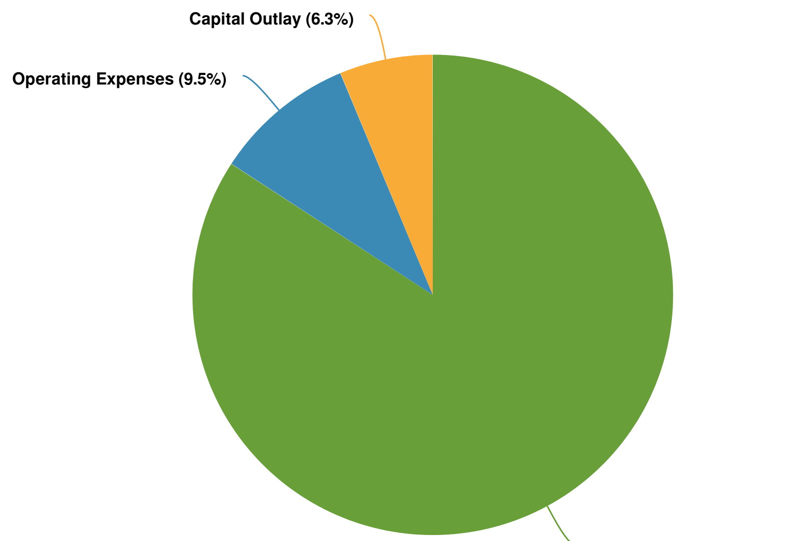
Civilian (19)
- Executive Assistant to Chief (1)
- Support Services Admin. II (1)
- Support Services Admin. I (1)
- Admin. Coordinator (1)
- IT Specialist (1)
- Dispatch Supervisor (1)
- Full-Time Dispatchers (4)
- PT Dispatcher (2)
- Compliance Manager (1)
- Code Enforcement Supervisor (1)
- Code Enforcement Officer (1)
- Parking Supervisor (1)
- Parking Specialist (1)
- Public Services Aides (2)

FY 2023-2024 Accomplishments

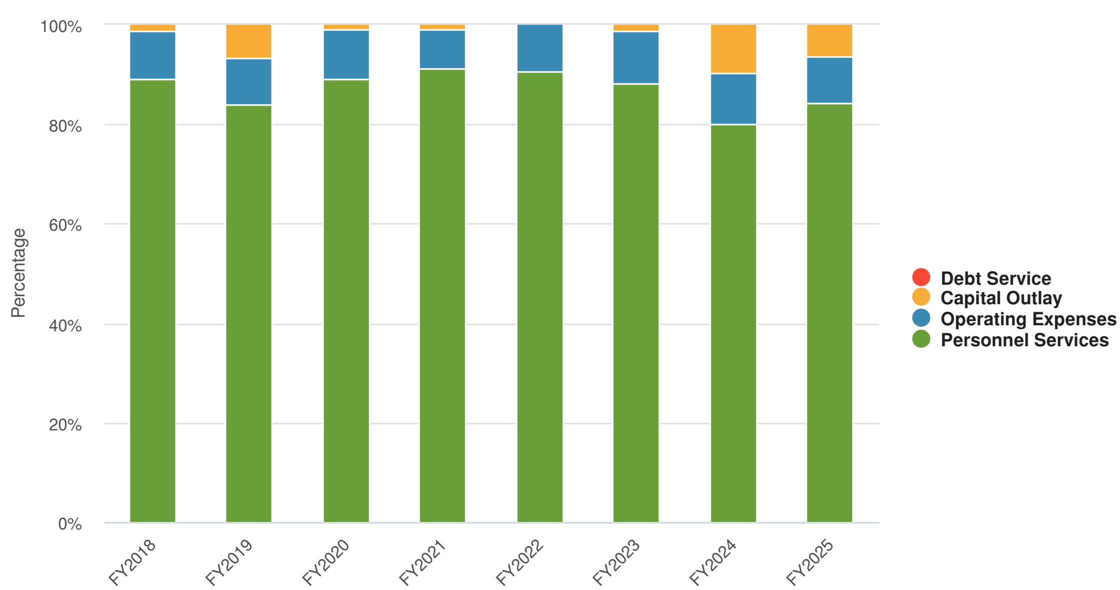
- Maintain State Accreditation Standards (currently in year 3 of the cycle). Re-Accreditation Assessment will be conducted in April 2025.
- Hired new Deputy Chief of Police Donald Blanchard.
- Police Lieutenant was promoted to Police Captain.
- One Police Officer was promoted to Police Commander.
- Hired and trained 3 new Police Officers.
- Hired and Trained Code Compliance Manager, Support Services Administrator I, Support Services Administrator II, Administrative Coordinator, Parking Enforcement Specialist, and (2) Public Service Aides.
- Detachment of a full-time officer to the Federal Multi-Task Force (TFO). This will allow for expansion of jurisdictional boundaries and prosecution, which will lead to additional forfeiture funding.
- Conducted First Aid Training with issuance of life-saving equipment for every officer and civilian staff (Stop the Bleed).
- Additional training on the topic of Mass Casualty Attacks (Active Assailant Attacks)
- Procured six police vehicles along with lighting and the required police vehicle outfitting package.
- Installed newly updated vehicle radio systems in new vehicles.
- Research continued for the Drone Program.
- Conducted a Hurricane Response Plan and assessed response and recovery capabilities – Tabletop Exercise.
- Conducted a full inventory of the Police Property and Evidence Room to ensure the integrity of police components.
- Acquired and implemented AED devices for approximately 14 officers.
- Acquired, replaced and trained officers on new firearms with optics and lights. This will enhance accuracy and acquisition of the target.
- Narcan program was utilized via grant funding, which allowed for every officer to be equipped with Narcan. The implementation included training. Narcan provides the officers with the ability to combat fentanyl overdose/exposure.
- Purchased new Records Management System. Implementation will include training of a new Records Management System to meet current reporting standards, FIBRS/NIBRS.
- Relocated from current building/location and becoming fully operational in new temporary modulars. Provide feedback for new police station needs assessment and concept.
- The Police Department received and fulfilled approximately 209 public records requests in accordance with FS 119, resulting in an extensive use of secretarial and clerical resources from the Police Department Administrative staff. This includes retrieval of, and review and redaction of reports, files, and body-worn camera footage.
- Conducted Community Outreach to include, Pizza with Police, Surf/Bal/Bay Expo, Cones with Cops, and Coffee with the Police.
- Merged Code enforcement, parking and public service aide with the Police Department.

Expenditure Category Summary

Budgeted Expenditures by Expense Type



Budgeted and Historical Expenditures by Expense Type



Name	Account ID	FY2022 Actual	FY2023 Actual	FY2024 Adopted Budget	FY2025 Budgeted	FY2024 Adopted Budget vs. FY2025 Budgeted (% Change)
Expense Objects						

Name	Account ID	FY2022 Actual	FY2023 Actual	FY2024 Adopted Budget	FY2025 Budgeted	FY2024 Adopted Budget vs. FY2025 Budgeted (% Change)
Personnel Services						
Public Safety						
Regular Salaries & Wages	001.5210.400012.000	$2,924,580	$2,997,759	$3,404,110	$3,811,878	12%
Overtime Pay	001.5210.400014.000	$245,559	$405,031	$185,000	$171,062	-7.5%
F.I.C.A. Taxes	001.5210.400021.000	$225,799	$253,845	$260,414	$295,325	13.4%
Retirement Contribution	001.5210.400022.000	$378,856	$193,409	$586,287	$615,960	5.1%
Group Insurance	001.5210.400023.000	$273,652	$323,003	$329,660	$544,703	65.2%
Workers' Compensation'	001.5210.400024.000	$58,509	$75,484	$63,846	$37,770	-40.8%
Unemployment Compensation	001.5210.400025.000	$0	$0	$17,207	$1,000	-94.2%
Police Detail Receipts	001.5210.400026.000	$0	$134	$0	$0	0%
Total Public Safety:		**$4,106,953**	**$4,248,666**	**$4,846,524**	**$5,477,698**	**13%**
Total Personnel Services:		**$4,106,953**	**$4,248,666**	**$4,846,524**	**$5,477,698**	**13%**
Operating Expenses						
Public Safety						
Professional Services	001.5210.400031.000	$15,734	$15,529	$35,200	$36,000	2.3%
Other Contractual Services	001.5210.400034.000	$29,604	$48,048	$72,874	$57,274	-21.4%
Travel & Per Diem	001.5210.400040.000	$6,605	$14,332	$17,000	$27,000	58.8%
Communications and Freight	001.5210.400041.000	$276	$134	$1,000	$1,000	0%
Rentals & Leases	001.5210.400044.000	$5,153	$25,628	$40,859	$3,400	-91.7%
Finance Rentals & Leases	001.5210.400044.500	$10	$22,582	$0	$2,400	N/A
Insurance	001.5210.400045.000	$38,260	$41,877	$30,000	$42,356	41.2%
Repairs & Maintenance	001.5210.400046.000	$95,062	$84,810	$98,800	$131,600	33.2%
Printing & Binding	001.5210.400047.000	$4,023	$1,558	$5,300	$6,800	28.3%
Promotional Activities	001.5210.400048.000	$5,108	$3,565	$12,000	$15,000	25%
Other Current Charges	001.5210.400049.000	$9,054	$10,329	$16,300	$17,100	4.9%
Office Supplies	001.5210.400051.000	$0	$2,833	$0	$0	0%
Operating Supplies	001.5210.400052.000	$193,771	$229,427	$235,975	$127,275	-46.1%
Fuel - Vehicle and Marine	001.5210.400052.052	$0	$0	$0	$100,000	N/A
Operating Supplies-D.A.R.E.	001.5210.400052.111	$0	$2,081	$0	$1,000	N/A
Publications and Training	001.5210.400054.000	$19,832	$9,178	$56,800	$51,380	-9.5%
Total Public Safety:		**$422,491**	**$511,911**	**$622,108**	**$619,585**	**-0.4%**
Total Operating Expenses:		**$422,491**	**$511,911**	**$622,108**	**$619,585**	**-0.4%**
Capital Outlay						

Name	Account ID	FY2022 Actual	FY2023 Actual	FY2024 Adopted Budget	FY2025 Budgeted	FY2024 Adopted Budget vs. FY2025 Budgeted (% Change)
Public Safety						
Machinery & Equipment	001.5210.400064.000	$0	$33,619	$508,857	$320,562	-37%
Computer software	001.5210.400066.000	$0	$0	$80,000	$88,320	10.4%
Subscription GASB 96	001.5210.400068.600	$0	$17,119	$0	$0	0%
Total Public Safety:		**$0**	**$50,737**	**$588,857**	**$408,882**	**-30.6%**
Total Capital Outlay:		**$0**	**$50,737**	**$588,857**	**$408,882**	**-30.6%**
Debt Service						
Public Safety						
Subscription Financing Principal	001.5210.400071.600	$0	$6,905	$0	$0	0%
Subscription Financing Interest	001.5210.400072.600	$0	$73	$0	$0	0%
Total Public Safety:		**$0**	**$6,978**	**$0**	**$0**	**0%**
Total Debt Service:		**$0**	**$6,978**	**$0**	**$0**	**0%**
Total Expense Objects:		**$4,529,445**	**$4,818,293**	**$6,057,489**	**$6,506,165**	**7.4%**

Expenditure Category Detail

Name	Account ID	FY2022 Actual	FY2023 Actual	FY2024 Adopted Budget	FY2025 Budgeted	FY2024 Adopted Budget vs. FY2025 Budgeted (% Change)
Expenditures						
Public Safety						
Law Enforcement						
Personnel Services						
Regular Salaries & Wages	001.5210.400012.000	$2,924,580	$2,997,759	$3,404,110	$3,811,878	12%
Overtime Pay	001.5210.400014.000	$245,559	$405,031	$185,000	$171,062	-7.5%
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Police Detail Receipts	001.5210.400026.000	$0	$134	$0	$0	0%
Total Personnel Services:		**$4,106,953**	**$4,248,666**	**$4,846,524**	**$5,477,698**	**13%**
Operating Expenses						
Professional Services	001.5210.400031.000	$15,734	$15,529	$35,200	$36,000	2.3%

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Rentals & Leases	001.5210.400044.000	$5,153	$25,628	$40,859	$3,400	-91.7%
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Fuel - Vehicle and Marine	001.5210.400052.052	$0	$0	$0	$100,000	N/A
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Total Operating Expenses:		**$422,491**	**$511,911**	**$622,108**	**$619,585**	**-0.4%**
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Subscription GASB 96	001.5210.400068.600	$0	$17,119	$0	$0	0%
Total Capital Outlay:		**$0**	**$50,737**	**$588,857**	**$408,882**	**-30.6%**
Debt Service						
Subscription Financing Principal	001.5210.400071.600	$0	$6,905	$0	$0	0%
Subscription Financing Interest	001.5210.400072.600	$0	$73	$0	$0	0%
Total Debt Service:		**$0**	**$6,978**	**$0**	**$0**	**0%**
Total Law Enforcement:		**$4,529,445**	**$4,818,293**	**$6,057,489**	**$6,506,165**	**7.4%**
Total Public Safety:		**$4,529,445**	**$4,818,293**	**$6,057,489**	**$6,506,165**	**7.4%**
Total Expenditures:		**$4,529,445**	**$4,818,293**	**$6,057,489**	**$6,506,165**	**7.4%**

FY 2024-2025 Objectives

- Provide robust leadership training for the Police Department's command staff, supervisors and administrative staff.
- Hire and Train Police Dispatchers, Public Services Aides.
- Create a Neighborhood resource officer outreach program. This will enhance community engagement and prioritize the needs of the service community.
- Implementation of marine patrol jet ski. Identify a location for a boat/jet ski lift in Town.
- Obtain our third reaccreditation for BHIPD. Ensure that all mandated proofs required to meet CFA Standards have been met and policies are to standards.
- Continue to develop innovative traffic safety and traffic control efforts through enforcement, education, and design while working in partnership with State and County departments.
- Apply for COA with FAA to approve DRONE flight for Law Enforcement. Purchase Drone equipment and send members for training.
- Continue with capital improvement plan and purchase of (2) police vehicles and (3) Public Service Aide Vehicles with lighting, to include required emergency outfitting packages.
- Acquire and implementation of police department inflatable emergency management marine vessel.
- Acquire and implement AED devices for every officer.
- Train officers on new firearms with optics and lights. This will enhance accuracy and acquisition of target.
- Obtain and train officers with a specialty weapon to ensure large crowds and event security/safety.
- Acquire First Aid Training and CPR equipment. Offer CPR training for the public.
- Implementation to include training of new Records Management System to meet current reporting standards, FIBRS/NIBRS.
- Additional training for the officers to ensure best practices according to current standards. Ex: Ballistic and breaching equipment, rifle, building searches, MCAT, Traffic Stops, and driving.
- Provide feedback for new police station needs assessment and concept.
- Streamline the public records request process, including the utilization of a new software system for efficient processing and tracking.
- Conduct Community Outreach to include, Pizza with Police, Surf/Bal/Bay Expo, Cones with Chief and Town Manager, Bay Harbor (SAFE) Swim Awareness for Everyone program.
- Enhance BHIPD social media outreach platform by increasing followers and activity. A social media team will be created.
- Apply and secure Federal and State grants for the Police Department equipment and future infrastructure.
- Increase Code Enforcement efficiency, enforcement, and communication.
- Enhance BHIPD Officer Wellness program (physical, mental wellness).
- Obtain a second voluntary Police Chaplain position.
- Secure, train, and implement a police station k-9 program.
- Enhance BHIPD training unit ability, skills, and knowledge to provide more in-house training.

Performance Measures

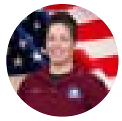
Performance Measures	FY 2022 Actual	FY 2023 Actual	FY 2024 Estimated	FY 2025 Estimated
Crime Prevention / Community Events	348	350	363	370
Traffic Crash Investigations	89	75	93	100
Traffic Citations	2,670	3,000	2,277	4,000
Traffic Warnings	643	600	342	400
Parking Citations	2,817	2,500	1,870	2,000
Code Violations Calls	46	60	142	3,000

Personnel Complement

Personnel Complement								
	FY 2023-2024 Funded				FY 2024-2025 Funded			
Position Title	**Full Time**	**Part Time**	**Temp**	**FTEs**	**Full Time**	**Part Time**	**Temp**	**FTEs**
Chief of Police	1.00			1.00	1.00			1.00
Deputy Chief of Police	1.00			1.00	1.00			1.00
Captain	1.00			1.00	1.00			1.00
Police Lieutenant[1]	0.94			0.94	-			-
Police Commander	-			-	1.00			1.00
Police Sergeant[1]	3.61			3.61	3.61			3.61
Police Corporal[1]	3.28			3.28	3.28			3.28
Police Detective	2.00			2.00	2.00			2.00
Police Officer[1]	14.06			14.06	14.08			14.08
School Resource Officer (SRO)		1.00		0.50		1.00		0.50
POLICE DISPATCHERS & ADMINISTRATIVE								
Executive Assistant to Police Chief/Accreditation Mgr	1.00			1.00	1.00			1.00
Administrative Coordinator	1.00			1.00	1.00			1.00
Police Dispatcher Supervisor[1]	0.90			0.90	0.90			0.90
Police Dispatcher[1]	3.80	1.80		4.70	3.60		2.00	4.10
Public Service Aide[1]	-			-	0.40			0.40
IT Technician[1]	0.70			0.70	0.70			0.70
Administrative/Operations Manager[1]	-			-	0.10			0.10
Support Services Administrator I[1]	-			-	1.00			1.00
Support Services Administrator II[1]	-			-	1.00			1.00
Crime Analyst	1.00			1.00	-			-
Total:	**35.29**	**2.80**		**36.69**	**36.85**	**1.00**	**2.00**	**37.85**

[1]General Fund Allocation. In FY 2024 and FY 2025, the funding for the position is being split into Causeway, Water, Sewer, Parking and Stormwater Fund.

Code Compliance Division



Analily Perez
Compliance Manager

The Code Compliance Division provides town residents and the business community with a well-balanced code enforcement program and compliance process through a professional, courteous, and stepped approach. In addition, the Compliance Manager schedules and administers the Special Magistrate Hearing cases after voluntary efforts to obtain compliance have failed.

Services, Functions, and Activities:

This Division is responsible for ensuring that the property maintenance standards and other sections of the Town of Bay Harbor Islands ordinances, as well as the Minimum Housing Standards, as adopted from the Miami-Dade County Code, are met by residential and commercial property owners. To accomplish compliance, the Division enforces zoning regulations, requirements for building permits, landscaping, signs, land clearance, property maintenance, abandoned property, illegal trash disposal and other issues that affect the welfare of the community. This Division works to enhance the quality of life in the Town of Bay Harbor Islands through diligent observation, education, enforcement, coordination with other departments, including Police, and Building and institutes financial penalties when voluntary compliance is not attained.

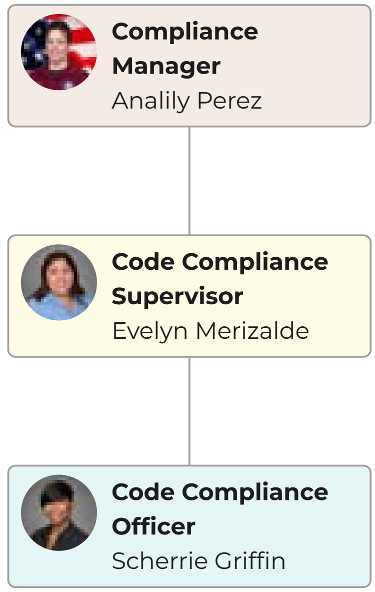
The Town has implemented a new organizational structure to meet operational and service needs in an ever-growing work environment.

Code Compliance officers receive complaints from the public and proactively address municipal code violations. Each complaint is investigated, and staff takes appropriate actions which may lead to the issuance of a courtesy notice, a civil violation notice or civil ticket, and/or the scheduling of the case before the Town's Special Magistrate.
The Code Compliance Division is involved in a multitude of activities, including but not limited to the following:

- Receiving, responding, and processing complaints.
- Educating the public about the Town's codes and ordinances and to obtain voluntary compliance.
- Monitoring and maintain a list of registered vacant and/or abandoned properties.
- Prepare evidence in support of legal actions; appear in court as necessary; testify at hearings and in court proceedings as required.
- Protect the Health, Safety, and Welfare of all property owners, residents, tenants, businesses, and visitors.
- Monitor and investigate online vacation rental listings.
- Monitor and investigate real estate listings for renovation projects completed with required permits.
- Investigate citizen's complaints and proactive findings in a fair and unbiased manner, before initiating compliance actions.
- Issue Stop Work Orders for construction activity without required permits.
- Serving and posting notices of violations.
- Scheduling and presenting non-compliant cases before the Special Master hearings in accordance with State Statute 162.
- Interact daily with Planning and Zoning, Building Services, Information Technology Department, Police Department and other Departments, to provide professional and high-quality customer service to our residents.

As residential and commercial development continues in the Town, the Code Compliance Department faces continued demands for code compliance enforcement throughout the Town. A continuous challenge is the monitoring of sidewalk café furniture. In addition, other issues have arisen such as enforcement of signage in the public right-of-way.

Organizational Chart

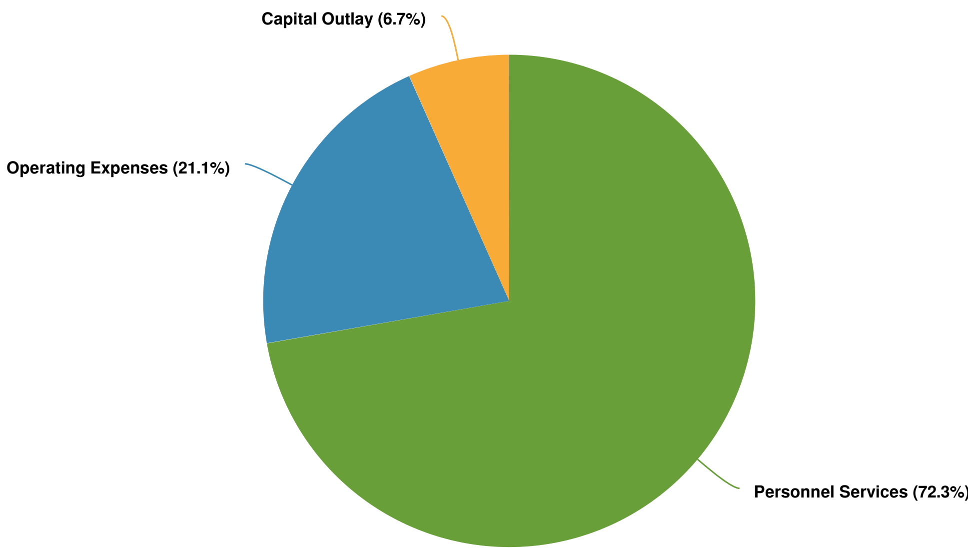


FY 2023-2024 Accomplishments

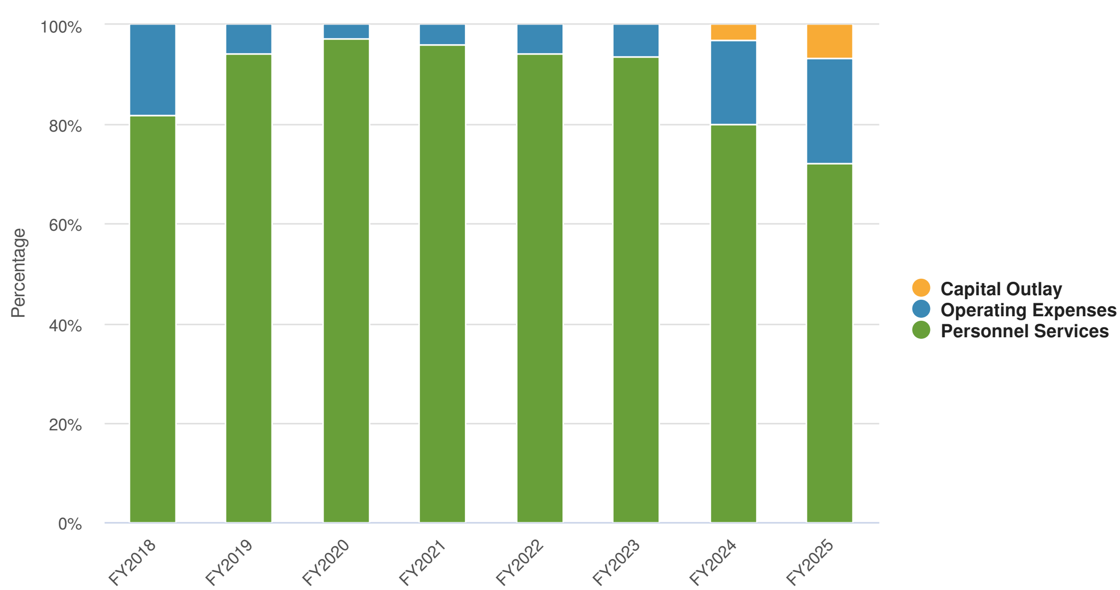
- Presented fifty-three cases before the Code Compliance Special Magistrate.
- Attended the 34th Annual F.A.C.E Conference (Florida Association of Code Enforcement).
- Assisted other departments in the collection of overdue fees and revenues.
- Provided code compliance training to sworn police officers and newly hired Public Service Aides.
- Increased Code Compliance Officer presence on Saturdays.
- Monitored vacation rental online listings to ensure compliance with the Town's Code.
- Continue weekly review of statistics of activity to ensure efficiency and effectiveness.
- The Police Department acquired the Code Compliance Unit and created the Compliance Division, to include the Parking Enforcement Unit, Code Compliance Unit, and Public Service Aides.
- The position of Compliance Manager was created to oversee the Compliance Division under the direction of the Chief of Police.
- Implemented the online association registration.

Expenditure Category Summary

Budgeted Expenditures by Expense Type



Budgeted and Historical Expenditures by Expense Type



Name	FY2022 Actual	FY2023 Actual	FY2024 Adopted Budget	FY2025 Budgeted	FY2024 Adopted Budget vs. FY2025 Budgeted (% Change)
Expense Objects					
Personnel Services	$155,847	$163,228	$169,628	$143,253	-15.5%

Name	FY2022 Actual	FY2023 Actual	FY2024 Adopted Budget	FY2025 Budgeted	FY2024 Adopted Budget vs. FY2025 Budgeted (% Change)
Operating Expenses	$9,377	$11,089	$35,725	$41,803	17%
Capital Outlay	$0	$0	$6,600	$13,200	100%
Total Expense Objects:	**$165,225**	**$174,318**	**$211,953**	**$198,256**	**-6.5%**

Expenditure Category Detail

Name	Account ID	FY2022 Actual	FY2023 Actual	FY2024 Adopted Budget	FY2025 Budgeted	FY2024 Adopted Budget vs. FY2025 Budgeted (% Change)
Expenditures						
Public Safety						
Code Compliance						
Personnel Services						
Regular Salaries & Wages	001.5245.400012.000	$107,187	$108,518	$101,116	$107,264	6.1%
Overtime Pay	001.5245.400014.000	$0	$0	$1,000	$934	-6.6%
F.I.C.A. Taxes	001.5245.400021.000	$7,529	$7,593	$7,755	$5,976	-22.9%
Retirement Contribution	001.5245.400022.000	$15,114	$8,784	$11,700	$7,605	-35%
Group Insurance	001.5245.400023.000	$23,309	$35,589	$43,276	$19,704	-54.5%
Workers' Compensation'	001.5245.400024.000	$2,709	$2,744	$4,270	$1,770	-58.5%
Unemployment Compensation	001.5245.400025.000	$0	$0	$511	$0	-100%
Total Personnel Services:		**$155,847**	**$163,228**	**$169,628**	**$143,253**	**-15.5%**
Operating Expenses						
Professional Services	001.5245.400031.000	$0	$0	$7,000	$7,000	0%
Other Contractual Services	001.5245.400034.000	$0	$0	$0	$10,000	N/A
Travel & Per Diem	001.5245.400040.000	$516	$0	$3,000	$4,000	33.3%
Communications and Freight	001.5245.400041.000	$21	$0	$0	$0	0%
Rentals & Leases	001.5245.400044.000	$2,065	$0	$6,600	$0	-100%
Finance Rentals & Leases	001.5245.400044.500	$0	$5,804	$4,885	$0	-100%
Insurance	001.5245.400045.000	$710	$837	$650	$628	-3.4%
Repairs & Maintenance	001.5245.400046.000	$1,642	$1,201	$3,740	$4,800	28.3%
Printing & Binding	001.5245.400047.000	$108	$180	$1,300	$1,425	9.6%
Operating Supplies	001.5245.400052.000	$2,700	$1,647	$5,500	$3,000	-45.5%
Fuel - Vehicles	001.5245.400052.052	$0	$0	$0	$6,000	N/A
Publications and Training	001.5245.400054.000	$1,616	$1,420	$3,050	$4,950	62.3%
Total Operating Expenses:		**$9,377**	**$11,089**	**$35,725**	**$41,803**	**17%**

Name	Account ID	FY2022 Actual	FY2023 Actual	FY2024 Adopted Budget	FY2025 Budgeted	FY2024 Adopted Budget vs. FY2025 Budgeted (% Change)
Capital Outlay						
Machinery & Equipment	001.5245.400064.000	$0	$0	$6,600	$13,200	100%
Total Capital Outlay:		**$0**	**$0**	**$6,600**	**$13,200**	**100%**
Total Code Compliance:		**$165,225**	**$174,318**	**$211,953**	**$198,256**	**-6.5%**
Total Public Safety:		**$165,225**	**$174,318**	**$211,953**	**$198,256**	**-6.5%**
Total Expenditures:		**$165,225**	**$174,318**	**$211,953**	**$198,256**	**-6.5%**

FY 2024-2025 Objectives

- Continue to provide support and service for the following program areas:
- Continue Code Compliance involvement and participation in the Florida Association of Code Enforcement (FACE), and the South Florida Association of Code Enforcement (SFACE).
- Continuing to educate the community, contractors, and visitors on Code Compliance standards and regulations to maintain our community safe and aesthetically pleasing.
- Continuing partnership between Code Compliance and the Bay Harbor Islands Police Department to provide code training for sworn Police Officers.
- Complete 100% of all inspections on schedule.
- Establish and maintain a proactive environment to help solve community problems and stay at the forefront of creative and effective Code Compliance.
- Continue weekly statistics review of Code activity to ensure efficiency.
- Continuing partnership between the Code Compliance Division and the Public Works Department to enhance compliance with the Town's National Pollution Discharge Elimination System (NPDES) permit requirements.
- Continue partnership between Code Compliance and the Building Department to investigate illegal construction activity.
- Continue to monitor vacation rental websites for unlicensed vacation rentals.
- Monitoring real estate listings for renovations completed without required permits.
- Achieve compliance with all seawalls listed as critical in the 2018 Seawall Condition and Resiliency Assessment report.
- Minimum Housing Standard Inspection (County Mandated).
- Code Enforcement Special Magistrate Hearings.
- Continue scanning documents for the filing and documenting of code cases.
- Continue to review the demolition and/or pre-construction staging plans for compliance with the Town's Code.
- Register all condominium, multifamily, homeowners and cooperative associations within the Town of Bay Harbor Islands.
- Provide Code Officers with Body Worn Cameras to enhance accountability, transparency, improve training techniques, and safety.
- Improve operational standards and ordinances to better serve the community and deter potential safety hazards.
- Review current ordinance to identify and correct unenforceable penalties due to amended or deleted statutes or ordinances.

Performance Measures

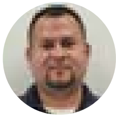
Performance Measures	FY 2022 Actual	FY 2023 Actual	FY 2024 Projected Actual	FY 2025 Estimated
Cases opened	1,980	2,000	1,500	1,800
Cases closed	1,881	1,950	1,200	1,300
Percentage of resolved cases	95%	98%	82%	90%
Code Fines collected	$456,677	$196,674	$459,005	$190,000

Personnel Complement

	Personnel Complement							
	FY 2023-2024 Funded				FY 2024-2025 Funded			
Position Title	**Full Time**	**Part Time**	**Temp**	**FTEs**	**Full Time**	**Part Time**	**Temp**	**FTEs**
Compliance Manager[1]	-			-	0.14			0.14
Code Compliance Supervisor[1]	0.64			0.64	0.64			0.64
Code Compliance Officer	0.64			0.64	0.64			0.64
Total:	**1.28**			**1.28**	**1.42**			**1.42**

[1]General Fund Allocation. In FY 2024 and FY 2025, the funding for the position is being split into Causeway, Water, Sewer, Parking and Stormwater Fund.

Other Public Safety



Reynaldo Artica
Parking Enforcement Supervisor

Services, Functions, and Activities:

The Town of Bay Harbor Islands and its individual members will, without favor or prejudice, provide the citizens with a safe community. Other Public Safety Department is responsible for caring for the safety of children on streets and other crossings.

Park Monitors Schedule.

- **Schedule: Location 1145 98th Street Winters Park**
  - **Monday – Friday**
  - **Hours from 03:30pm – 07:00pm**

One Park Monitor Schedule per-day.

- **Schedule: Location Ruth K. Broad Bay Harbor K-8 School field and Basketball court.**
- **Saturday – Sunday**
- **Hours from 12:00pm – 06:00pm**

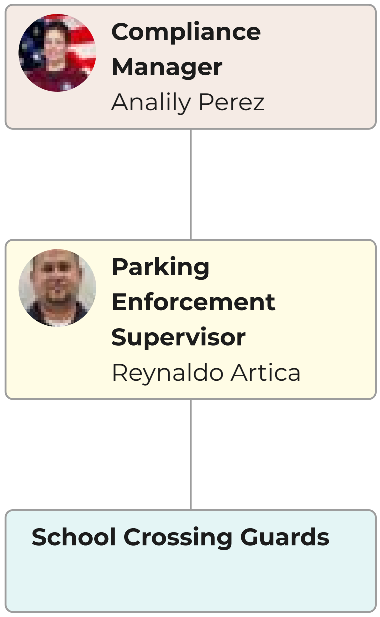
One Park Monitor Schedule per-day.

Objective:

Incumbents patrol park facilities, school field, basket court and grounds informing patrons about rules and regulations.

- This includes explaining relating primarily to park usage and rules.
- Park monitors are unarmed and enforce park rules.
- Specific assignments are received from the parking department supervisor.
- Exercises independent judgment in determining the appropriate course of action when dealing with public nuisances, group conflict.
- **(Interact)** with general public interactions and determine when situations require law enforcement assistance/intervention.
- Provides a positive presence, promotes the enjoyment of parks and voluntary compliance with park rules ensuring proper use of property, facilities and amenities.
- Detects any reported or unreported hazards, possible safety problems, and violations to the proper department or parking supervisor.
- Interacts effectively with the public, greets park visitors, and explains park rules when ask, provides directions and handles public inquiries and complaints.

Organizational Chart

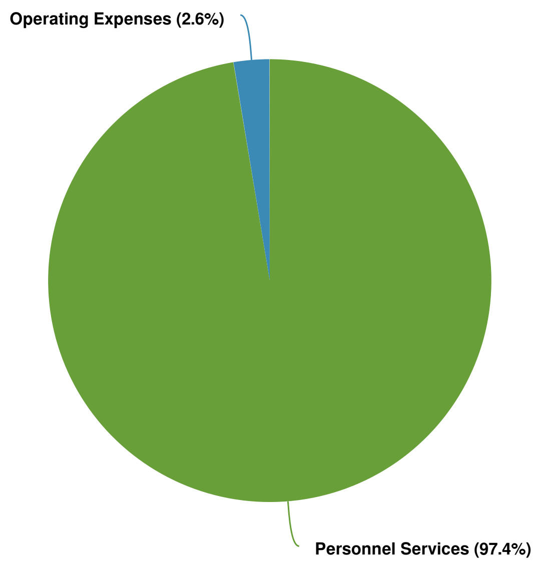


FY 2023-2024 Accomplishments

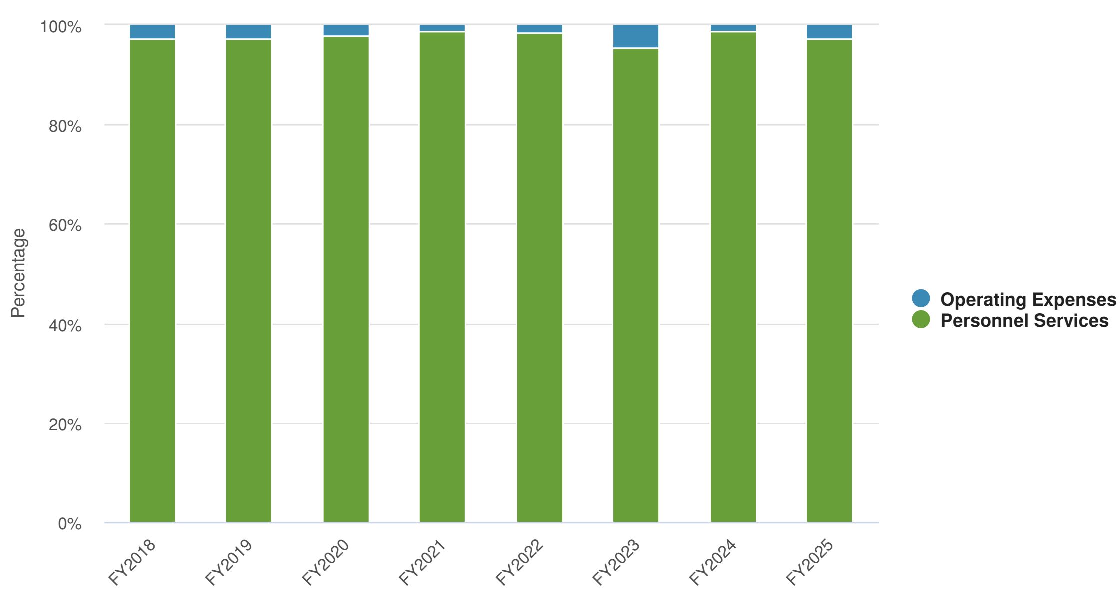
- Monitored all street crossings and intersections to ensure that children safety within Town limits is preserved and traffic incidents avoided.
- Maintained appropriate number of Crossing Guards within the Town of Bay Harbor Islands to cover major intersections.
- Helped children to develop the skills of crossing streets safely.

Expenditure Category Summary

Budgeted Expenditures by Expense Type



Budgeted and Historical Expenditures by Expense Type



Name	FY2022 Actual	FY2023 Actual	FY2024 Adopted Budget	FY2025 Budgeted	FY2024 Adopted Budget vs. FY2025 Budgeted (% Change)
Expense Objects					
Personnel Services	$92,534	$117,553	$240,928	$160,069	-33.6%
Operating Expenses	$1,536	$5,586	$2,850	$4,300	50.9%
Total Expense Objects:	**$94,070**	**$123,139**	**$243,778**	**$164,369**	**-32.6%**

Expenditure Category Detail

Name	Account ID	FY2022 Actual	FY2023 Actual	FY2024 Adopted Budget	FY2025 Budgeted	FY2024 Adopted Budget vs. FY2025 Budgeted (% Change)
Expenditures						
Public Safety						
Other Public Safety						
Personnel Services						
Regular Salaries & Wages	001.5290.400012.000	$0	$2,140	$147,490	$145,000	-1.7%
Other Salaries & Wages	001.5290.400013.000	$83,481	$105,399	$79,813	$0	-100%
F.I.C.A. Taxes	001.5290.400021.000	$6,326	$8,341	$11,303	$11,098	-1.8%
Workers' Compensation'	001.5290.400024.000	$1,505	$1,673	$1,577	$3,971	151.8%
Unemployment Compensation	001.5290.400025.000	$1,222	$0	$745	$0	-100%
Total Personnel Services:		**$92,534**	**$117,553**	**$240,928**	**$160,069**	**-33.6%**
Operating Expenses						
Other Contractual Services	001.5290.400034.000	$0	$296	$0	$0	0%
Operating Supplies	001.5290.400052.000	$1,536	$2,205	$2,800	$2,800	0%
Publications and Training	001.5290.400054.000	$0	$3,085	$50	$1,500	2,900%
Total Operating Expenses:		**$1,536**	**$5,586**	**$2,850**	**$4,300**	**50.9%**
Total Other Public Safety:		**$94,070**	**$123,139**	**$243,778**	**$164,369**	**-32.6%**
Total Public Safety:		**$94,070**	**$123,139**	**$243,778**	**$164,369**	**-32.6%**
Total Expenditures:		**$94,070**	**$123,139**	**$243,778**	**$164,369**	**-32.6%**

FY 2024-2025 Objectives

- This is a part-time position assisting and educating children in crossing.
- Pedestrian safety, pedestrians, especially children, in safely crossing streets and intersections by stopping traffic when necessary.
- Traffic Control, direct vehicular traffic to stop using a stop sign, hand signal, or other designated methods allowing children to cross safely.
- Safety education, educating children and pedestrians about safe crossing practices, emphasizing looking both ways, waiting for the signal light and crossing promptly.
- Monitor traffic, continuously monitor vehicular and pedestrian traffic to identify safe gaps for crossing.
- Alertness, remain alert and vigilant to changes in traffic patterns and unexpected situations.
- Assisting vulnerable individuals, those carrying heavy loads on the crossing safely.

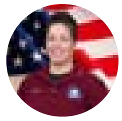
Performance Measures

Performance Measures	FY 2022 Actual	FY 2023 Actual	FY 2024 Estimated	FY 2025 Es
Number of Crossing Guards	10	11	11	11

Personnel Complement

	Personnel Complement							
	FY 2023-2024 Funded				FY 2024-2025 Funded			
Position Title	Full Time	Part Time	Temp	FTEs	Full Time	Part Time	Temp	FTEs
School Crossing Guards		11		5.5		11		5.5
Parks Monitor		1		0.5		-		-
School Monitor		1		0.5		-		-
Total:		**13**		**6.5**		**11**		**5.5**

Parking Operations



Analily Perez
Compliance Manager

The Town operates its own municipal parking enterprise fund. The Town currently operates several parking lots, on-street parking spaces, and the Municipal Parking Garage to provide parking throughout the Town. Information about this fund includes: a fund summary of finances, a narrative summary of the fund's operations, a summary of revenues, and a summary of expenses with expense history.

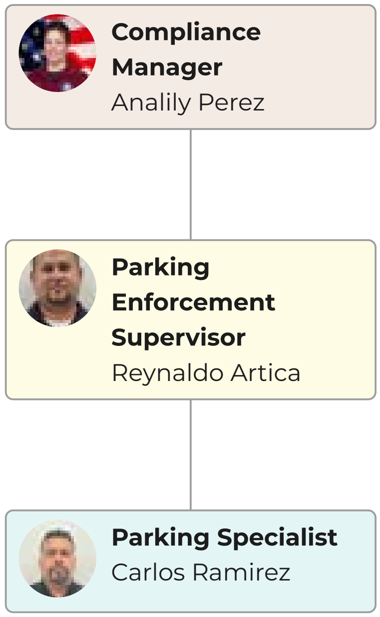
Parking is a self-sustaining enterprise fund that operates under the supervision of the Police Department's Compliance Division. The Parking Enforcement Unit provides services to six municipal lots, all on-street parking spaces, dedicated parking spaces and parking garage to provide safe, self- sustained, and visually aesthetic public parking for Town of Bay Harbor Islands residents, business owners and visitors at a reasonable rate. The Parking Enforcement Unit's staff provides the highest level of service to residents, businesses, and visitors daily, while actively pursing excellence.

Municipal Surface Lot Locations:
- Brown Lot – 1185 97th Street
- Green Lot – North Service Alley – Bay Harbor Terrace
- Orange Lot – 1020 95th Street
- Red Lot – 1020 92nd Street
- Red Lot – 1020 100th Street
- Red Lot – 1140 103rd Street
- Blue Lot – Municipal Garage – 1165 95th Street

Parking Division operations are as follows:
- The Parking Enforcement Supervisor, under the direction of the Compliance Manger, oversees and manages the parking operations and enforcement for all on-street and off-street parking spaces, including the parking garage, 26 multi-space parking stations, and the Pay-by-Phone system.
- Parking operations also complete technical installation of software and hardware repairs.
- The Parking Enforcement Unit handles the approval and denial of parking and special event permits within the town. The receptionist/office assistant manages administrative duties, billing, and the issuance of approximately 650 monthly business and special event parking permits.
- The Parking Enforcement Supervisor, under the direction of the Compliance Manger, manages the parking trust and oversees the financial aspects of revenue collections with the assistance of the Business Development Specialist.
- The Public Works Department maintains municipal surface parking lots, the parking garage and areas with paid parking.
- The Parking Enforcement Supervisor, under the direction of the Compliance Manger, manages the town's parking lease agreements with the assistance of the Business Development Specialist. The Business Development Specialist thoroughly reviews lease agreements for the Town.

The parking unit supports Town administration in planning expansions and improvements to parking facilities. Town administration and staff continue to consider parking solutions to alleviate parking congestion and issues.

Organizational Chart

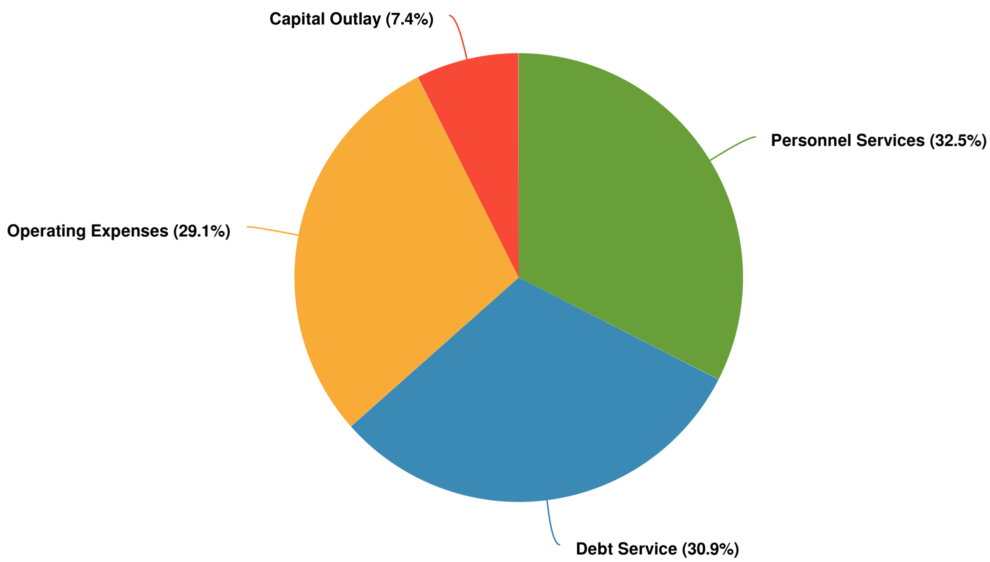


FY 2023-2024 Accomplishments

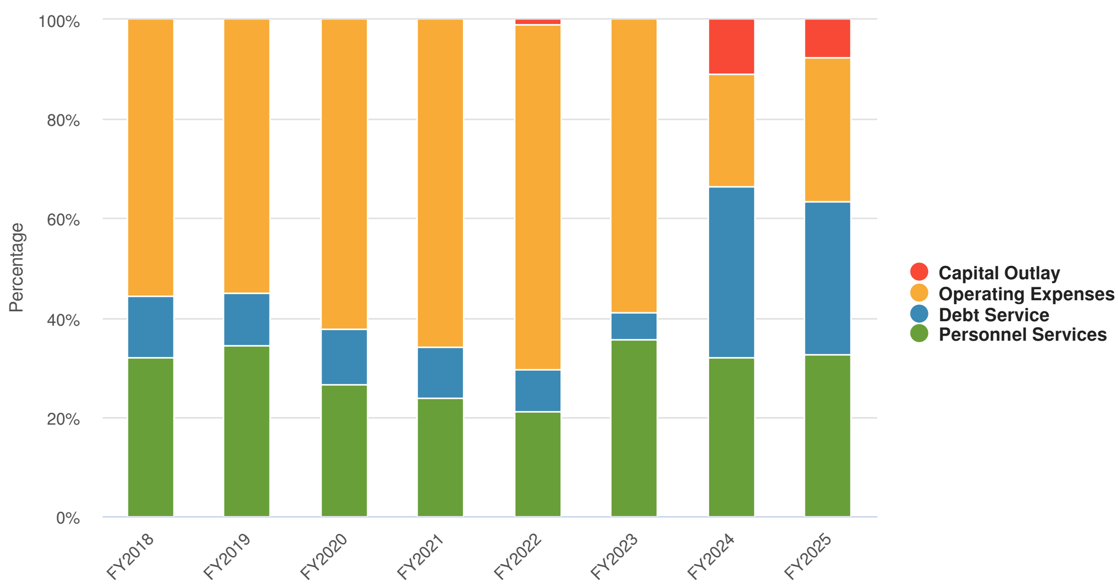
- Completed a parking fee report comparing parking fees of neighboring cities and Towns and proposed an adjustment to the parking fees in the Town of Bay Harbor Islands.
- Successfully negotiated parking agreements with several contractors to allow contractors to park in designated paid parking spaces for a fee.
- Employed a full-time Parking Enforcement Officer to address enforcement concerns during high volume and overlap periods within the business district area.
- The Police Department acquired the Code Compliance Unit and created the Compliance Division, to include the Parking Enforcement Unit, Code Compliance Unit, and Public Service Aides.
- The position of Compliance Manager was created to oversee the Compliance Division under the direction of the Chief of Police.

Expenditure Category Summary

Budgeted Expenditures by Expense Type



Budgeted and Historical Expenditures by Expense Type



Name	FY2022 Actual	FY2023 Actual	FY2024 Adopted Budget	FY2025 Budgeted	FY2024 Adopted Budget vs. FY2025 Budgeted (% Change)
Expense Objects					
Personnel Services	$136,202	$283,175	$409,282	$460,096	12.4%

Name	FY2022 Actual	FY2023 Actual	FY2024 Adopted Budget	FY2025 Budgeted	FY2024 Adopted Budget vs. FY2025 Budgeted (% Change)
Operating Expenses	$446,902	$468,898	$290,400	$412,094	41.9%
Capital Outlay	$4,912	$0	$138,000	$105,000	-23.9%
Debt Service	$53,128	$45,100	$437,677	$437,965	0.1%
Total Expense Objects:	**$641,144**	**$797,173**	**$1,275,359**	**$1,415,155**	**11%**

Expenditure Category Detail

Name	Account ID	FY2022 Actual	FY2023 Actual	FY2024 Adopted Budget	FY2025 Budgeted	FY2024 Adopted Budget vs. FY2025 Budgeted (% Change)
Expenditures						
Physical Environment						
Parking Fund						
Personnel Services						
Regular Salaries & Wages	404.5450.400012.000	$146,120	$217,523	$293,635	$324,872	10.6%
Overtime Pay	404.5450.400014.000	$340	$1,863	$12,000	$5,000	-58.3%
F.I.C.A. Taxes	404.5450.400021.000	$10,893	$16,277	$22,513	$24,325	8%
Retirement Contribution	404.5450.400022.000	$26,883	$15,776	$33,976	$31,077	-8.5%
Pension Expense	404.5450.400022.555	-$70,048	$0	$0	$0	0%
Group Insurance	404.5450.400023.000	$18,583	$27,973	$40,200	$71,167	77%
Group Insurance	404.5450.400023.555	$120	$0	$0	$0	0%
Workers' Compensation	404.5450.400024.000	$3,311	$3,764	$5,475	$3,655	-33.2%
Unemployment Compensation	404.5450.400025.000	$0	$0	$1,483	$0	-100%
Total Personnel Services:		**$136,202**	**$283,175**	**$409,282**	**$460,096**	**12.4%**
Operating Expenses						
Professional Services	404.5450.400031.000	$0	$1,404	$750	$0	-100%
Accounting & Auditing	404.5450.400032.000	$2,575	$5,017	$2,300	$5,600	143.5%
Other Contractual Services	404.5450.400034.000	$7,699	$7,695	$20,500	$6,060	-70.4%
Communications and Freight	404.5450.400041.000	$19,442	$17,575	$33,500	$23,000	-31.3%
Utility Services	404.5450.400043.000	$34,265	$35,221	$33,600	$30,000	-10.7%
Rentals & Leases	404.5450.400044.000	$33,669	$28,380	$32,000	$33,800	5.6%
Finance Rentals & Leases	404.5450.400044.500	$441	$441	$0	$6,500	N/A
Insurance	404.5450.400045.000	$8,351	$10,554	$8,200	$11,184	36.4%
Repairs & Maintenance	404.5450.400046.000	$25,673	$35,504	$49,450	$45,650	-7.7%
Printing & Binding	404.5450.400047.000	$0	$7,252	$20,000	$19,500	-2.5%
Other Current Charges	404.5450.400049.000	$47,072	$69,505	$73,100	$207,750	184.2%
Operating Supplies	404.5450.400052.000	$15,430	$7,134	$17,000	$22,300	31.2%

Name	Account ID	FY2022 Actual	FY2023 Actual	FY2024 Adopted Budget	FY2025 Budgeted	FY2024 Adopted Budget vs. FY2025 Budgeted (% Change)
Publications and Training	404.5450.400054.000	$0	$0	$0	$750	N/A
Depreciation	404.5450.400059.000	$252,285	$243,218	$0	$0	0%
Total Operating Expenses:		**$446,902**	**$468,898**	**$290,400**	**$412,094**	**41.9%**
Capital Outlay						
Amortization Expense-Finance Lease	404.5450.400060.000	$4,912	$0	$0	$0	0%
Buildings	404.5450.400062.000	$0	$0	$0	$80,000	N/A
Improvements (excl. Buildings)	404.5450.400063.000	$0	$0	$35,000	$0	-100%
Machinery & Equipment	404.5450.400064.000	$0	$0	$78,000	$0	-100%
COMPUTER SOFTWARE	404.5450.400066.000	$0	$0	$25,000	$25,000	0%
Total Capital Outlay:		**$4,912**	**$0**	**$138,000**	**$105,000**	**-23.9%**
Debt Service						
Principal Payments	404.5450.400071.000	$0	$0	$397,000	$406,000	2.3%
Interest	404.5450.400072.000	$52,991	$44,984	$40,677	$31,965	-21.4%
Interest - Lease Assets	404.5450.400072.500	$136	$116	$0	$0	0%
Total Debt Service:		**$53,128**	**$45,100**	**$437,677**	**$437,965**	**0.1%**
Total Parking Fund:		**$641,144**	**$797,173**	**$1,275,359**	**$1,415,155**	**11%**
Total Physical Environment:		**$641,144**	**$797,173**	**$1,275,359**	**$1,415,155**	**11%**
Total Expenditures:		**$641,144**	**$797,173**	**$1,275,359**	**$1,415,155**	**11%**

FY 2024-2025 Objectives

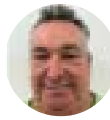
- As part of our ongoing efforts to enhance convenience and efficiency, we will be replacing the old hang parking decals with new removable decals.
- Considering the Virtual e-permitting system, the transition from physical permits to a virtual e-permit system, improving convenience, efficiency, and sustainability in our parking operations.

Personnel Complement

	Personnel Complement							
	FY 2023-2024 Funded				FY 2024-2025 Funded			
Position Title	**Full Time**	**Part Time**	**Temp**	**FTEs**	**Full Time**	**Part Time**	**Temp**	**FTEs**
Town Manager[1]	0.05			0.05	0.05			0.05
Assistant Town Manager[1]	0.07			0.07	-			-
Executive Assistant to Town Manager[1]	0.06			0.06	-			-
Office Assistant/Pass Plan Coordinator[1]	0.25			0.25	-			-
Director of Communications & Causeway Programs/ SunPass/Pass Plan Manager[1]	0.02			0.02	-			-
Town Clerk[1]	0.04			0.04	0.04			0.04
Depputy Town Clerk[1]	0.04			0.04	0.04			0.04
Business Development Specialist[1]	0.40			0.40	0.40			0.40
Finance Director[1]	0.04			0.04	0.04			0.04
Assistant Finance Director[1]	0.04			0.04	-			-
Procurement Officer[1]	0.04			0.04	0.04			0.04
Payroll Coordinator[1]	0.04			0.04	0.04			0.04
Finance Analyst[1]	0.04			0.04	0.04			0.04
Information Systems Director[1]	0.04			0.04	0.04			0.04
IT Specialist[1]	0.04			0.04	0.04			0.04
Human Resources Director[1]	0.04			0.04	0.04			0.04
Human Resources Clerk[1]	0.04			0.04	0.04			0.04
Code Compliance Supervisor[1]	0.04			0.04	0.04			0.04
Code Compliance Officer[1]	0.04			0.04	0.04			0.04
Public Works Director[1]	0.02			0.02	0.02			0.02
Parking Enforcement Supervisor[1]	1.00			1.00	1.00			1.00
Parking Enforcement Officer[1]	1.00			1.00	1.00			1.00
Town Planner[1]	0.04			0.04	0.04			0.04
Maintenance Worker II[1]	0.29			0.29	1.25			1.25
Maintenance Worker I[1]	0.15			0.15	-			-
Administrative/Operations Manager[1]	-			-	0.04			0.04
Compliance Manager[1]	-			-	0.04			0.04
Accounting Manager[1]	-			-	0.02			0.02
Public Service Aide[1]	-			-	0.60			0.60
Total:	**3.87**			**3.87**	**4.90**			**4.90**

[1]General Fund Allocation. In FY 2024 and FY 2025, the funding for the position is being split into Causeway, Water, Sewer, Parking, Building and Stormwater Fund.

Streets & Parkways Department



David Hernandez
Public Works Director

The Street and Parkways Department provides for the effective management and maintenance of the Town's roadways, infrastructure systems, and facilities as well as the management and supervision of the solid waste collection operation and the storm water and water and sewer utilities. Street and Parkways also responds to and assists other Town departments in emergencies and instances of severe weather preparation and recovery. The department is directly responsible for the conditions of Town-owned sidewalks, streets, and their respective Rights-of Way.

Services, Functions, and Activities:

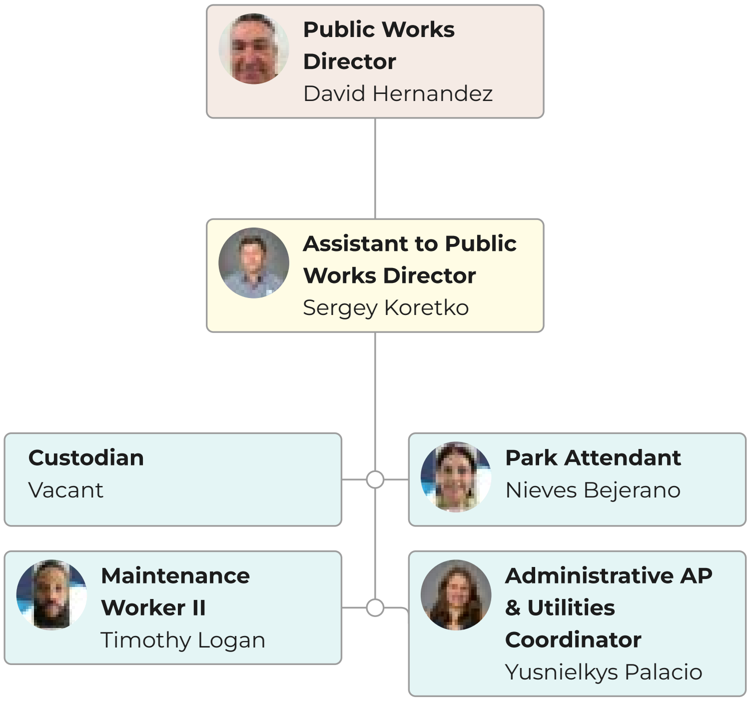
- **Administration:** The Street and Parkways Director is responsible for all administrative activity for the department such as management of all day-to-day field operations, personnel management, departmental records management, agenda preparation, research, customer service, and all related managerial responsibilities.

- **Capital Improvement Plan Management:** This area of responsibility includes coordination, planning, and management of infrastructure related improvements within the Town. An example of current projects includes the street milling and resurfacing improvements. Contract management related to capital improvement projects rests with the Street and Parkways Department.

- **General Maintenance:** This area of responsibility includes needs identification, assignment and supervision for general maintenance to Town property streets, vehicles and landscape maintenance as well as miscellaneous maintenance items.

- **Street Maintenance:** Maintenance of roadways, roadway cleaning, coordination with other departments regarding community bus schedules, and roadway hazards.

Organizational Chart

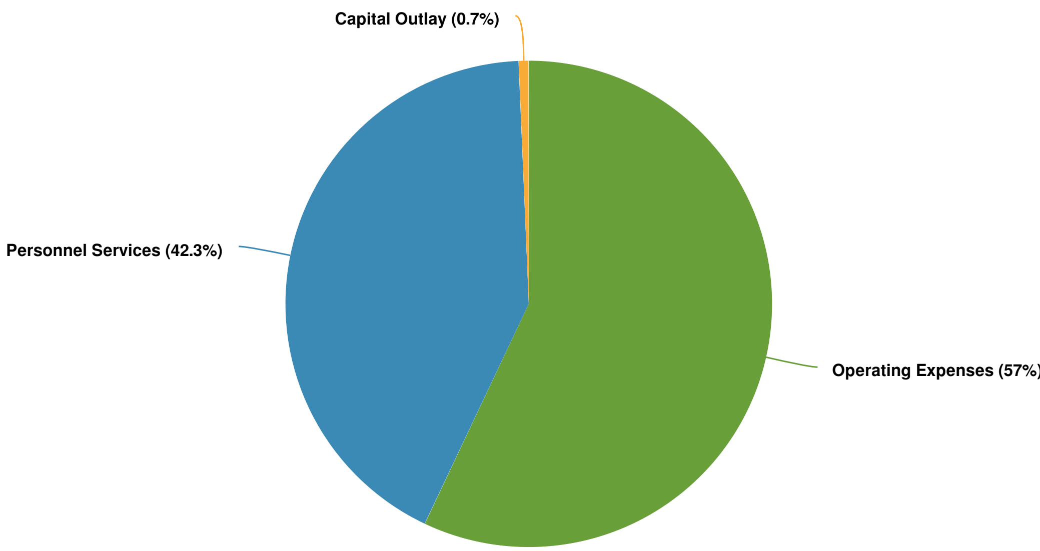


FY 2023-2024 Accomplishments

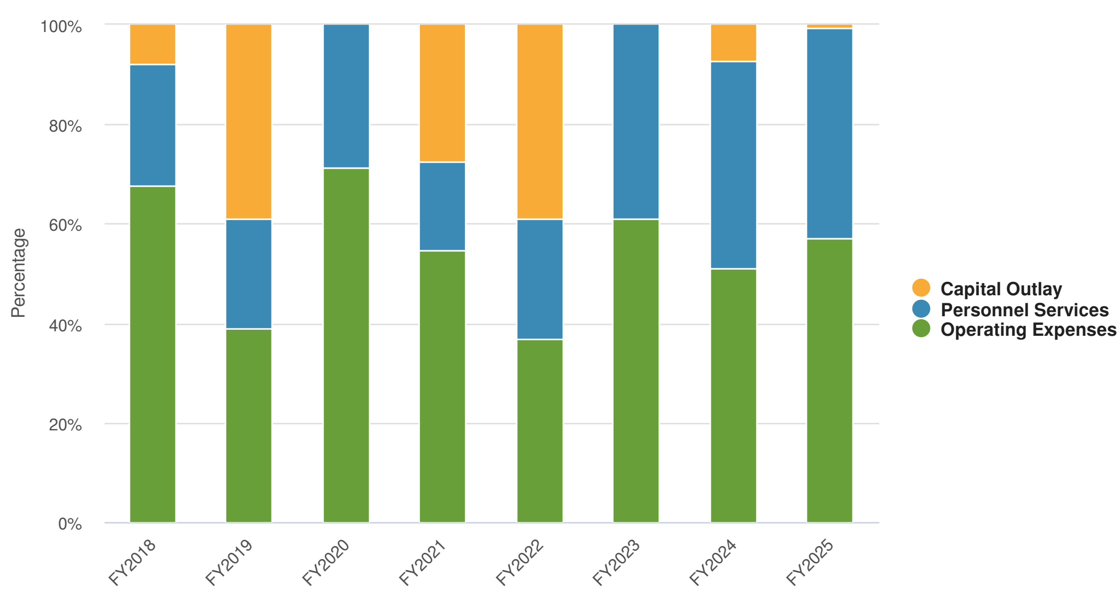
- Paved and restriped the 92nd Street Parking Lot.
- Stenciled and restriped over 50 parking spaces at the request of the Parking Department.
- Remove damaged or faded directional street signage and install new.
- Replaced over 60 waste containers at customers’ request.
- Replaced over 40 recycling containers at customers' request.
- Repaired and replaced over 35 streetlights with lighting issues.
- Replaced and repaired 17 dog waste stations.
- Picked up over 1,500 cubic yards of landscaping debris utilizing Town Staff.
- Removed over 240 cubic yards of solid waste utilizing Town staff.
- Performed over 400 hours of street sweeping utilizing contracted staff.
- Assisted with all special events that took place within the Town.
- Performed over 70 lane closure requests and Right-of-Way permit requests.
- Installed new landscaping in the planters along Kane Concourse.
- Replaced pavers along Kane Concourse.
- Replaced fence on the South side of the Indian Creek Bridge.
- Performed pressure cleaning once a month as needed along Kane Concourse.
- Fixed numerous trip and fall hazards Town-wide.
- Refurbished entrance signs to the Town.
- Refurbished Community Center (painted fire hydrants and utilities for enhancements).
- Removed and replaced fence along Kane Concourse on the bridge.
- Trimming trees as needed.
- Continuous maintenance at all Town parks.
- Replaced (3) stop signs.
- Purchased sandbags for possible hurricanes.

Expenditure Category Summary

Budgeted Expenditures by Expense Type



Budgeted and Historical Expenditures by Expense Type



Name	FY2022 Actual	FY2023 Actual	FY2024 Adopted Budget	FY2025 Budgeted	FY2024 Adopted Budget vs. FY2025 Budgeted (% Change)
Expense Objects					
Personnel Services	$214,266	$197,855	$316,611	$311,209	-1.7%
Operating Expenses	$326,146	$310,135	$387,480	$419,615	8.3%
Capital Outlay	$344,351	$0	$55,500	$4,812	-91.3%
Total Expense Objects:	**$884,762**	**$507,989**	**$759,591**	**$735,636**	**-3.2%**

Expenditure Category Detail

Name	Account ID	FY2022 Actual	FY2023 Actual	FY2024 Adopted Budget	FY2025 Budgeted	FY2024 Adopted Budget vs. FY2025 Budgeted (% Change)
Expenditures						
Transportation						
Streets and Parkways						
Personnel Services						
Regular Salaries & Wages	001.5410.400012.000	$152,534	$143,566	$235,109	$219,891	-6.5%
Overtime Pay	001.5410.400014.000	$9,775	$12,714	$0	$5,000	N/A
F.I.C.A. Taxes	001.5410.400021.000	$12,258	$11,926	$17,996	$16,786	-6.7%
Retirement Contribution	001.5410.400022.000	$10,490	$6,258	$27,205	$21,247	-21.9%
Group Insurance	001.5410.400023.000	$26,200	$23,391	$30,369	$43,450	43.1%
Workers' Compensation'	001.5410.400024.000	$3,010	$0	$4,744	$4,835	1.9%
Unemployment Compensation	001.5410.400025.000	$0	$0	$1,188	$0	-100%
Total Personnel Services:		**$214,266**	**$197,855**	**$316,611**	**$311,209**	**-1.7%**
Operating Expenses						
Other Contractual Services	001.5410.400034.000	$183,026	$173,507	$220,000	$245,000	11.4%
Travel & Per Diem	001.5410.400040.000	$0	$370	$1,000	$0	-100%
Communications and Freight	001.5410.400041.000	$387	$20	$200	$0	-100%
Utility Services	001.5410.400043.000	$75,847	$79,719	$85,000	$79,343	-6.7%
Rentals & Leases	001.5410.400044.000	$2,350	$0	$4,000	$0	-100%
Insurance	001.5410.400045.000	$6,388	$7,079	$0	$15,272	N/A
Repairs & Maintenance	001.5410.400046.000	$25,608	$15,746	$45,000	$55,000	22.2%
Printing & Binding	001.5410.400047.000	$0	$210	$250	$0	-100%
Other Current Charges	001.5410.400049.000	$25	$0	$30	$0	-100%
Operating Supplies	001.5410.400052.000	$31,735	$31,565	$30,000	$25,000	-16.7%
Publications and Training	001.5410.400054.000	$780	$1,920	$2,000	$0	-100%

Name	Account ID	FY2022 Actual	FY2023 Actual	FY2024 Adopted Budget	FY2025 Budgeted	FY2024 Adopted Budget vs. FY2025 Budgeted (% Change)
Total Operating Expenses:		**$326,146**	**$310,135**	**$387,480**	**$419,615**	**8.3%**
Capital Outlay						
Improvements (excl. Buildings)	001.5410.400063.000	$344,351	$0	$0	$0	0%
Machinery & Equipment	001.5410.400064.000	$0	$0	$55,500	$4,812	-91.3%
Total Capital Outlay:		**$344,351**	**$0**	**$55,500**	**$4,812**	**-91.3%**
Total Streets and Parkways:		**$884,762**	**$507,989**	**$759,591**	**$735,636**	**-3.2%**
Total Transportation:		**$884,762**	**$507,989**	**$759,591**	**$735,636**	**-3.2%**
Total Expenditures:		**$884,762**	**$507,989**	**$759,591**	**$735,636**	**-3.2%**

FY 2024-2025 Objectives

- Complete Sewer Project near Town Hall.
- Complete block 11 alley opening.
- Procure and install generators for the Master Pump Station/Future Town Hall, Community Center, and Temporary Town Hall. To be paid for from $800K GRANT proceeds.
- Wrapping of utility boxes for enhancements.

Performance Measures

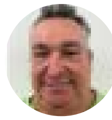
Performance Measures	FY 2022 Actual	FY 2023 Actual	FY 2024 Estimated	FY 2025 Estimated
Mill and resurface, repair curb & guttering for all interior roadways north of Kane Concourse on East Island.	10%	0%	0%	50%
Mill and resurface, repair curb & guttering on the missing sections of the East Island.	0%	60%	80%	20%
Maintain the green path by patching and repainting.	33%	33%	0%	100%
Remove damaged or faded directional street signage and install new.	10%	10%	30%	30%
Replace missing Raised Pavement Markers throughout Town.	33%	33%	10%	10%
Replace old streetlights with LED Streetlights on the West Island	0%	0%	80%	20%
Enhance landscapeTown-wide.	0%	0%	0%	100%

Personnel Complement

	Personnel Complement							
	FY 2023-2024 Funded				FY 2024-2025 Funded			
Position Title	**Full Time**	**Part Time**	**Temp**	**FTEs**	**Full Time**	**Part Time**	**Temp**	**FTEs**
Public Works Director[1]	0.11			0.11	0.11			0.11
Park Attendant	1.00			1.00	1.00			1.00
Administrative AP & Utilities Coordinator[1]	0.10			0.10	0.10			0.10
Maintenance Worker I[1]	0.95			0.95	-			-
Maintenance Worker II[1]	0.71			0.71	2.03			2.03
Town Engineer[1]	0.20			0.20	0.20			0.20
Operations Manager[1]	0.15			0.15	-			-
Electrician[1]	0.50			0.50	-			-
Assistant to Public Works Director[1]	-			-	0.05			0.05
Total:	**3.72**			**3.72**	**3.49**			**3.49**

[1]General Fund Allocation. In FY 2024 and FY 2025, the funding for the position is being split into Causeway, Water, Sewer, Parking, Building and Stormwater Fund.

Public Transportation



David Hernandez
Public Works Director

Services, Functions, and Activities:

The Town operates a Community Shuttle Service which provides connecting services to large mass transit services. This service is made possible using the Citizens Independent Transportation Trust (CITT) funds. The funds are generated through the Miami-Dade County half-penny sales surtax and results from a citizens' initiative to improve transportation throughout the County.

A minimum of 20% of the surtax proceeds are required to be spent on transit uses and the Town of Bay Harbor Islands exceeds this obligation. The Town is also required to continue its separately funded maintenance efforts called Maintenance of Effort (MOE). The Town meets this obligation through street maintenance expenditures in the General Fund and the Stormwater Fund.

The balance of surtax proceeds (total less transit uses) may be spent on new projects or programs which provide transportation enhancement with a preference for improving pedestrian (non-motorized) safety and access to mass transit systems.

FY 2023-2024 Accomplishments

- Expanded the shuttle program for the Town with the BeeFree, LLC. Dba Freebee to provide on demand transit services for operating two vehicles(s), to provide the Town of Bay Harbor Islands residents with first/last mile transportation when requested through a ride-hailing application.

FY 2024-2025 Objectives

- Ensure that transportation service operations are safe, efficient, and functioning according to the demands of the Town's residents

Parks and Recreation Department

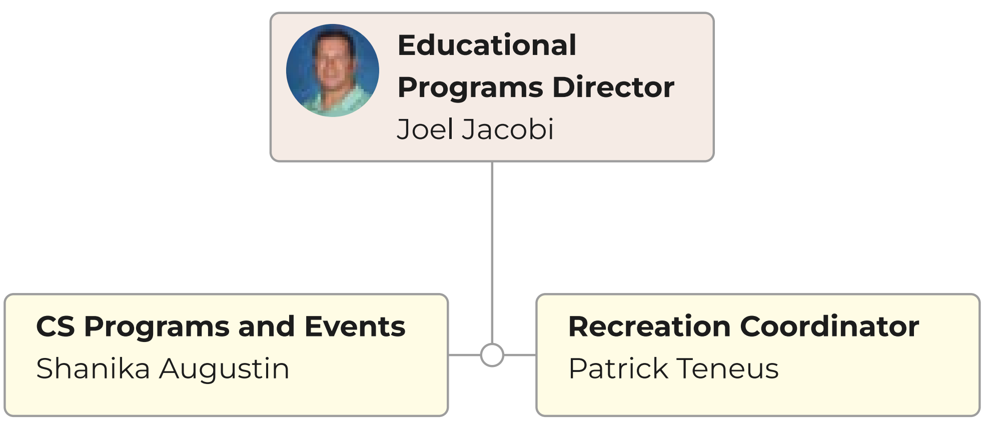
The Parks and Recreation Department provides high quality recreational, leisure and educational programs for residents of all ages. The Parks and Recreation Department oversees a wide variety of specialized year-round and seasonal activities, including programs for toddlers and parents, youths, adults, seniors and after-school athletics and classes.

Services, Functions, and Activities:

The Parks and Recreation Department operates and provides for the planning, supervision, maintenance, and development of the Community Center, recreational programming, numerous special events that take place in the Community Center and six Municipal Parks and operates two tennis Courts. The department strives to courteously assist patrons in meeting their needs for recreation, community involvement, and enjoyable leisure time through the development of diverse offerings in a safe, attractive, and well-maintained environment. The Parks and Recreation Department continues to focus on providing quality facilities to meet the recreational needs of the ever-changing Town demographics. A five-year capital plan was developed that focuses on providing quality facilities to meet the recreational needs of the ever-changing Town demographics.

To accomplish community related objectives, the department continues its involvement in the coordination of numerous special events throughout the year. To accomplish the recreational objectives, the department continues offering diverse programming for all ages and abilities. The Community Center and Tennis Courts operate year-round and provide quality programming and activities for all segments of the community. New programs are provided on an annual basis to meet community needs as they arise during the year.

Organizational Chart

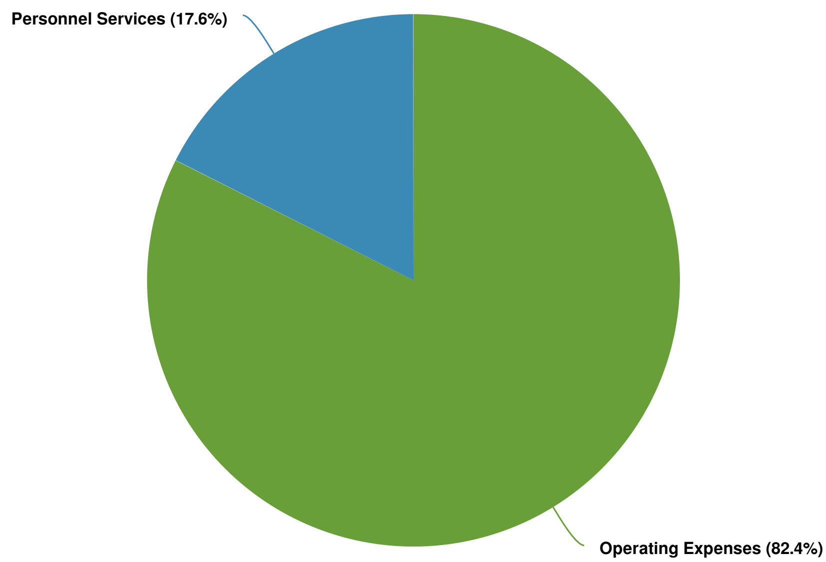


FY 2023-2024 Accomplishments

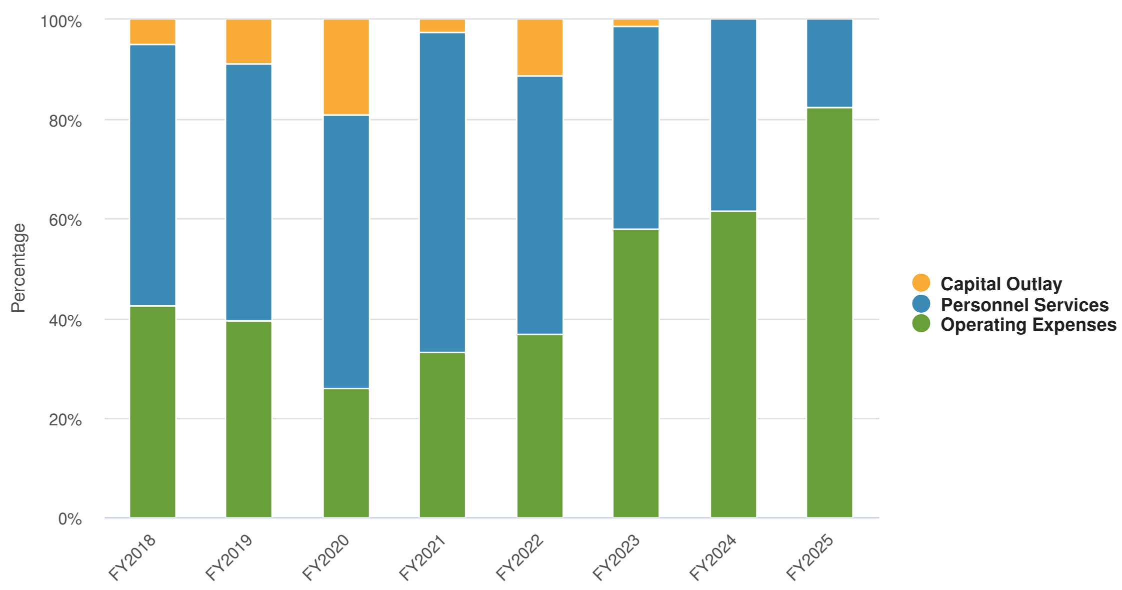
- Offered a variety of programs to meet the needs of the patrons.

Expenditure Category Summary

Budgeted Expenditures by Expense Type



Budgeted and Historical Expenditures by Expense Type



Name	FY2022 Actual	FY2023 Actual	FY2024 Adopted Budget	FY2025 Budgeted	FY2024 Adopted Budget vs. FY2025 Budgeted (% Change)
Expense Objects					
Personnel Services	$705,429	$616,999	$626,093	$106,809	-82.9%
Operating Expenses	$504,839	$877,954	$1,005,140	$501,702	-50.1%
Capital Outlay	$154,884	$17,500	$0	$0	0%
Total Expense Objects:	**$1,365,152**	**$1,512,453**	**$1,631,233**	**$608,511**	**-62.7%**

Expenditure Category Detail

Name	Account ID	FY2022 Actual	FY2023 Actual	FY2024 Adopted Budget	FY2025 Budgeted	FY2024 Adopted Budget vs. FY2025 Budgeted (% Change)
Expenditures						
Culture & Recreation						
Parks and Recreation						
Personnel Services						
Regular Salaries & Wages	001.5720.400012.000	$517,065	$429,029	$406,447	$64,103	-84.2%
Overtime Pay	001.5720.400014.000	$7,512	$24,240	$30,000	$15,000	-50%
F.I.C.A. Taxes	001.5720.400021.000	$39,375	$33,984	$31,103	$4,904	-84.2%
Retirement Contribution	001.5720.400022.000	$65,590	$35,650	$41,783	$6,105	-85.4%
Group Insurance	001.5720.400023.000	$66,104	$82,171	$99,288	$9,912	-90%
Workers' Compensation'	001.5720.400024.000	$9,782	$11,924	$15,419	$1,785	-88.4%
Unemployment Compensation	001.5720.400025.000	$0	$0	$2,053	$5,000	143.5%
Total Personnel Services:		**$705,429**	**$616,999**	**$626,093**	**$106,809**	**-82.9%**
Operating Expenses						
Professional Services	001.5720.400031.000	$639	$0	$0	$0	0%
Other Contractual Services	001.5720.400034.000	$23,448	$18,281	$22,815	$3,600	-84.2%
Travel & Per Diem	001.5720.400040.000	$671	$578	$1,350	$0	-100%
Communications and Freight	001.5720.400041.000	$1,313	$143	$0	$0	0%
Utility Services	001.5720.400043.000	$39,732	$47,053	$34,000	$0	-100%
Rentals & Leases	001.5720.400044.000	$0	$0	$3,900	$0	-100%
Finance Rentals & Leases	001.5720.400044.500	$0	$2,445	$0	$3,900	N/A
Insurance	001.5720.400045.000	$11,257	$17,029	$10,000	$7,452	-25.5%
Repairs & Maintenance	001.5720.400046.000	$23,467	$23,467	$17,600	$0	-100%
Printing & Binding	001.5720.400047.000	$861	$565	$4,500	$4,440	-1.3%
Other Current Charges	001.5720.400049.000	$149,890	$147,007	$198,150	$152,310	-23.1%
Other Current Charges - Aftercare	001.5720.400049.010	$101,673	$129,694	$145,700	$0	-100%
Other Current Charges - Camps	001.5720.400049.020	$32,597	$67,133	$83,500	$0	-100%

Name	Account ID	FY2022 Actual	FY2023 Actual	FY2024 Adopted Budget	FY2025 Budgeted	FY2024 Adopted Budget vs. FY2025 Budgeted (% Change)
Other Current Charges - Town Events	001.5720.400049.030	$100,235	$416,570	$451,200	$175,500	-61.1%
Other Current Charges-Festival	001.5720.400049.031	$0	$0	$25,000	$150,000	500%
Operating Supplies	001.5720.400052.000	$17,149	$6,117	$4,500	$4,500	0%
Publications and Training	001.5720.400054.000	$1,907	$1,870	$2,925	$0	-100%
Total Operating Expenses:		**$504,839**	**$877,954**	**$1,005,140**	**$501,702**	**-50.1%**
Capital Outlay						
Improvements (excl. Buildings)	001.5720.400063.000	$154,884	$17,500	$0	$0	0%
Total Capital Outlay:		**$154,884**	**$17,500**	**$0**	**$0**	**0%**
Total Parks and Recreation:		**$1,365,152**	**$1,512,453**	**$1,631,233**	**$608,511**	**-62.7%**
Total Culture & Recreation:		**$1,365,152**	**$1,512,453**	**$1,631,233**	**$608,511**	**-62.7%**
Total Expenditures:		**$1,365,152**	**$1,512,453**	**$1,631,233**	**$608,511**	**-62.7%**

FY 2024-2025 Objectives

- Expand current and create program offerings to provide a variety of options that meet the diverse needs of the community.
- Improve community engagement and participation.
- Create and develop new special events to meet the needs of the community.
- Monitor the attendance of various programs and ensure that Community Center facilities are utilized efficiently, with a minimum idle time.
- Monitor the programs' revenues and expenditures to determine that the programs are financially sustainable.
- Complete an artificial reef adjacent to Street launch.

Performance Measures

Performance Measures	FY 2021 Actual	FY 2022 Actual	FY 2023 Actual	FY 2024 Estimated	FY 2025 Estimted
Youth Program Participants (Afterschool, Camps and Community Center Programs)	195	381	339	550	600
Senior Programs and Events such as Seniors on the Go	80	320	380	375	400
Adult Programs	30	194	166	180	200
Special Events attendance (7 Concerts in the Park, 911 Event Halloween Parade, Veterans Day, Car Show, Snow Day, 5K Run and Walk, Picnic, Egg Hunt)	60	2,568	1,247[1]	4,350	5,000
Special Events attendance (Outdoor Movies, Storytime at the Park)	260	920	560*	120	450
Misc. Programs (Senior Game Day and Game Room)	0	140	0^	180	200

[1]Some events were canceled or rescheduled.

* Fewer outdoor movie nights (Oct-Dec were canceled).

^Closed game room and senior game day, because of the Council Chamber's being transferred to the Community Center.

Personnel Complement

	Personnel Complement							
	FY 2023-2024 Funded				FY 2024-2025 Funded			
Position Title	Full Time	Part Time	Temp	FTEs	Full Time	Part Time	Temp	FTEs
Community Services Director	1.00			1.00	-			-
Community Services & Events Coordinator	1.00			1.00	1.00			1.00
Recreation Attendant	2.00			2.00	-			-
Athletic & Recreation Supervisor	1.00			1.00	-			-
PT Attendant/Camp Counselor		2.00		1.00				
Total:	6.00			6.00	1.00			1.00

Non-Departmental

Services, Functions, and Activities:

The Non-Departmental department is a method to reflect those General Fund expenditures which are not otherwise classified as identifiable. It includes any interfund transfers out of the General Fund. In FY 2025, there is a General Fund transfer of $377,143 to the Bright Paths Youth Development program.
This allocation center may include other centralized costs which are not easily distributed. In FY 2025, there are no such costs that are allocated to the Non-Departmental section of the General Fund budget.
The other significant items funded here might include allocations for a merit increase pool or paid parental leave for general employees and any other contingencies. There are no personnel associated with this Non-Departmental section in the General Fund.

Expenditure Category Detail

Name	Account ID	FY2022 Actual	FY2023 Actual	FY2024 Adopted Budget	FY2025 Budgeted	FY2024 Adopted Budget vs. FY2025 Budgeted (% Change)
Expenditures						
Transfers-Out						
Non-Departamental						
Capital Outlay						
Leased Assets-Capital Outlay-Mod Accrual	001.9990.400067.000	$189,163	$0	$0	$0	0%
Total Capital Outlay:		**$189,163**	**$0**	**$0**	**$0**	**0%**
Non-Operating Expenses						
Transfer to Other Funds	001.9990.400091.000	$1,508,382	$342,000	$2,136,000	$0	-100%
Transfer to Other Funds	001.9990.400091.001	$0	$0	$276,397	$377,143	36.4%
Contingencies	001.9990.400199.000	$0	$0	$56,967	$0	-100%
Total Non-Operating Expenses:		**$1,508,382**	**$342,000**	**$2,469,364**	**$377,143**	**-84.7%**
Total Non-Departamental:		**$1,697,545**	**$342,000**	**$2,469,364**	**$377,143**	**-84.7%**
Total Transfers-Out:		**$1,697,545**	**$342,000**	**$2,469,364**	**$377,143**	**-84.7%**
Total Expenditures:		**$1,697,545**	**$342,000**	**$2,469,364**	**$377,143**	**-84.7%**

Building Department

Mike Mesa
Assistant Town Manager/Chief Building Official

The Building Department is dedicated to providing the community of Town of Bay Harbor Islands with courteous, knowledgeable, and professional building regulatory guidance reflecting its commitment to the highest ideals and principles of ethical conduct in safeguarding life, health and public welfare.

Services, Functions, and Activities:

The Building Department provides a full range of services to its residents, contractors, and the commercial property developers of our Town with the aim of ensuring that all buildings and other regulated structures reflect the Building Department's commitment to the protection of life, health, and property in any reasonably predictable environment (sunshine to hurricane). Minimizing hazards of all types through compliance with the Florida Building Code and related Federal, State and Town adopted laws, statutes, codes, and ordinances ensure that safe and compliant buildings are completed, used, and enjoyed by all.

The Building Department provides the following services:

Permit Clerks
- Building permit applications are submitted at the front counter.
- Applications are reviewed, assessed, and assigned a number.
- Permit documents are then routed for review by Planning, Structural, Mechanical, Electrical, Plumbing, Public Works, Code Compliance, and Building.
- Permit documents once approved are processed; fees collected, and the permits are issued.

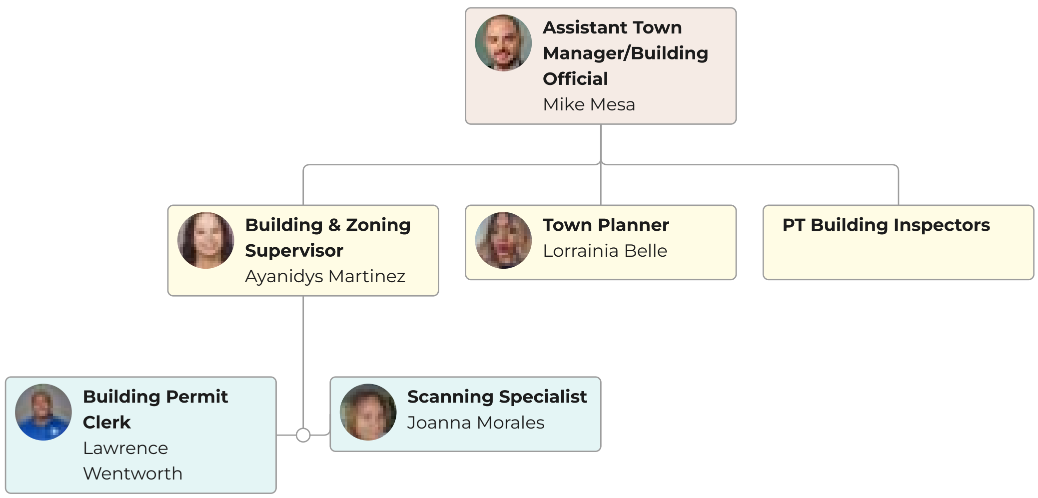
Inspectors
- Perform field inspections within the respective disciplines for compliance with approved permit documents, the current version of the Florida Building Code, and all applicable laws, statutes, and ordinances.
- Perform inspections and evaluate structures for possible hazards and habitability in violations and unsafe structures cases.
- Perform post-disaster inspections and evaluations.

Plans Examiners
- Review construction documents including but not limited to building plans, structural observation and geotechnical reports, equipment and material specifications and shop drawings to ascertain compliance with the Florida Building Code and all applicable laws, statutes, and ordinances.

FY 2023-2024 Accomplishments

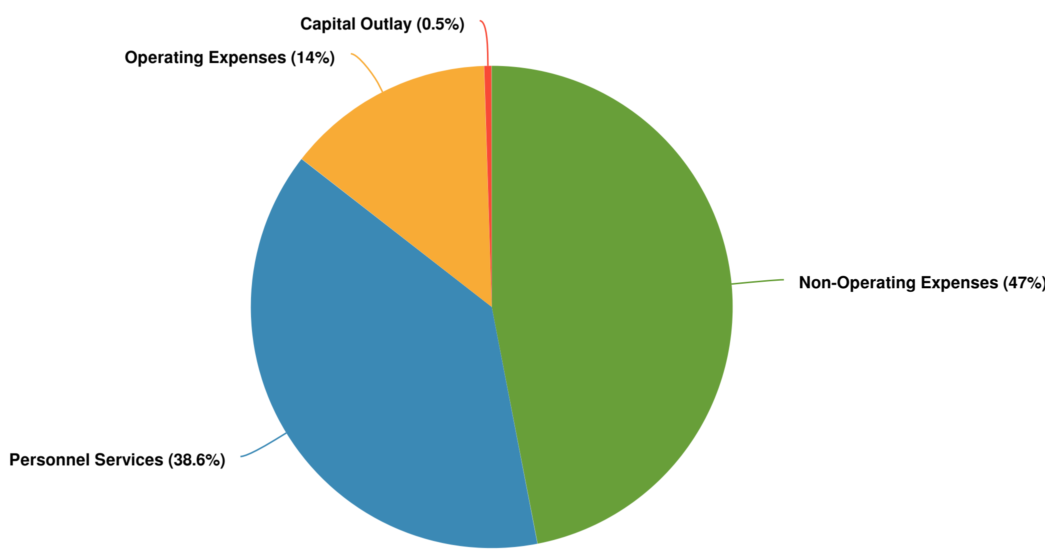
- Provided plan reviews, inspections and issuance of permits in a timely manner.
- Processed applications, coordinated, and produced all Design Review Board meeting agendas.
- Processed applications, coordinated, and produced all Design Review Committee agendas.
- The Town Planner reviewed all Redevelopment Projects and Zoning Code Amendments in a timely manner.
- Staff attended the 35th Annual Florida Association of Code Enforcement Educational Conference.
- All parcel record documents, permits, and plans are being itemized to be sent out to be scanned by Blue Digital.
- Continue developing new forms to streamline online applications.
- The Building Department Staff has scanned all active permits into Citizenserve.
- Continue to educate and assist property owners and contractors with using our online program.
- The Building Department is working with WSP on lowering the Town's CRS rating.
- The Building Department is working with Central Square on the implementation of new permitting software.
- FEMA's National Flood Insurance Program's Elevation Certificate audit was completed and accepted in 2024.
- Developed and currently managing a process to address all expired building permits within the Town's reporting and tracking system.
- Continue to utilize an effective system for submittal, plan review, inspection and issuance of permits in a timely manner

Organizational Chart



Expenditure Category Summary

Budgeted Expenditures by Expense Type



Name	FY2022 Actual	FY2023 Actual	FY2024 Adopted Budget	FY2025 Budgeted	FY2024 Adopted Budget vs. FY2025 Budgeted (% Change)
Expense Objects					
Personnel Services	$0	$0	$0	$1,424,877	N/A
Operating Expenses	$0	$0	$0	$516,165	N/A
Capital Outlay	$0	$0	$0	$18,600	N/A
Non-Operating Expenses	$0	$0	$0	$1,735,753	N/A
Total Expense Objects:	**$0**	**$0**	**$0**	**$3,695,395**	**N/A**

Expenditure Category Detail

Name	Account ID	FY2022 Actual	FY2023 Actual	FY2024 Adopted Budget	FY2025 Budgeted	FY2024 Adopted Budget vs. FY2025 Budgeted (% Change)
Expenditures						
Public Safety						
Building						
Personnel Services						
Regular Salaries & Wages	101.5240.400012.000	$0	$0	$0	$1,175,696	N/A
Overtime	101.5240.400014.000	$0	$0	$0	$5,000	N/A
F.I.C.A. Taxes	101.5240.400021.000	$0	$0	$0	$91,452	N/A
Retirement Contribution	101.5240.400022.000	$0	$0	$0	$65,537	N/A
Group Insurance	101.5240.400023.000	$0	$0	$0	$73,648	N/A
Workers' Compensation'	101.5240.400024.000	$0	$0	$0	$11,544	N/A
Unemployment Compensation	101.5240.400025.000	$0	$0	$0	$2,000	N/A
Total Personnel Services:		**$0**	**$0**	**$0**	**$1,424,877**	**N/A**
Operating Expenses						
Professional Services	101.5240.400031.000	$0	$0	$0	$227,000	N/A
Other Contractual Services	101.5240.400034.000	$0	$0	$0	$63,000	N/A
Travel & Per Diem	101.5240.400040.000	$0	$0	$0	$14,000	N/A
Communications and Freight	101.5240.400041.000	$0	$0	$0	$600	N/A
Operating Rentals & Leases	101.5240.400044.000	$0	$0	$0	$22,960	N/A
Finance Rentals & Leases	101.5240.400044.500	$0	$0	$0	$4,500	N/A
Insurance	101.5240.400045.000	$0	$0	$0	$70,780	N/A
Repairs & Maintenance	101.5240.400046.000	$0	$0	$0	$3,000	N/A
Printing & Binding	101.5240.400047.000	$0	$0	$0	$6,600	N/A

Name	Account ID	FY2022 Actual	FY2023 Actual	FY2024 Adopted Budget	FY2025 Budgeted	FY2024 Adopted Budget vs. FY2025 Budgeted (% Change)
Other Current Charges	101.5240.400049.000	$0	$0	$0	$66,000	N/A
Office Supplies	101.5240.400051.000	$0	$0	$0	$10,000	N/A
Operating Supplies	101.5240.400052.000	$0	$0	$0	$16,000	N/A
Publications and Training	101.5240.400054.000	$0	$0	$0	$11,725	N/A
Total Operating Expenses:		**$0**	**$0**	**$0**	**$516,165**	**N/A**
Capital Outlay						
Machinery & Equipment	101.5240.400064.000	$0	$0	$0	$18,600	N/A
Total Capital Outlay:		**$0**	**$0**	**$0**	**$18,600**	**N/A**
Non-Operating Expenses						
Transfer to other funds	101.5240.400091.000	$0	$0	$0	$1,735,753	N/A
Total Non-Operating Expenses:		**$0**	**$0**	**$0**	**$1,735,753**	**N/A**
Total Building:		**$0**	**$0**	**$0**	**$3,695,395**	**N/A**
Total Public Safety:		**$0**	**$0**	**$0**	**$3,695,395**	**N/A**
Total Expenditures:		**$0**	**$0**	**$0**	**$3,695,395**	**N/A**

FY 2024-2025 Objectives

- Provide the community of Town of Bay Harbor Islands with courteous, knowledgeable and professional building regulatory guidance reflecting a commitment to the highest ideals and principles of ethical conduct in safeguarding life, health and the public welfare.
- Manage the Town of Bay Harbor Islands Special Flood Hazard Area per the Federal Emergency Management Agency's (FEMA) National Flood Insurance Program (NFIP).
- Continue working with WSP on the CRS rating class upgrade.
- Process applications, coordinate, and produce all Design Review Board meeting agendas in a timely manner.
- Process applications, coordinate, and produce all Design Review committee meeting agendas in a timely manner.
- Town Planner to continue reviewing Redevelopment Projects, Zoning Code Amendments, etc.
- Coordinate and manage all Town ADA issues, Miami Dade County Building Certification program, and manage the Expired Permit Renewal Program.
- Update the Town's comprehensive Plan.
- Continue to provide plan reviews, inspections and issuance of permits in a timely manner.
- Continue Education and additional training for Flood Plain Management.
- Prepare and send all plans for new constructed development to be digitized.
- Prepare and send all property files to be digitized.
- Educate and assist property owners and contractors on using our new online program.
- Enhance and develop electronic plan review.
- Go live with our new permitting software (Central Square).

Performance Measures

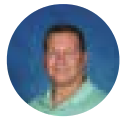
Performance Measures	FY 2023 Actual	FY 2024 Projected Actual	FY 2025 Estimated
Completed Plan Reviews	3,284	3,512	3,575
Completed Inspections	2,714	6,564	6,750
Code: Building Cases	9	5	5
Forty Year Case Management	12	8	12

Position Funding Source

	Position Funding Source							
	FY 2023-2024 Funded				FY 2024-2025 Funded			
Position Title	Full Time	Part Time	Temp	FTEs	Full Time	Part Time	Temp	FTEs
Chief Building Official/ Assistant Town Manager[1]	1.00			1.00	1.00			1.00
Building & Zoning Supervisor	1.00			1.00	1.00			1.00
Building Permit Clerk	1.00			1.00	1.00			1.00
Scanning Specialist	1.00			1.00	1.00			1.00
Building & Roofing Inspector		1.00		0.50		1.00		0.50
Structural Plan Examiner		2.00		1.00		2.00		1.00
Electrical Inspector/Plans Examiner		1.00		0.50		1.00		0.50
Mechanical Inspector/Plans Examiner		1.00		0.50		1.00		0.50
Plumbing Inspector/Plans Examiner		2.00		1.00		2.00		1.00
Building Permit Coordinator		1.00		0.50		1.00		0.50
Town Planner[1]	0.34			0.34	0.35			0.35
Compliance Manager[1]	-			-	0.50			0.50
Code Compliance Supervisor[1]	-			-	0.50			0.50
Code Compliance Officer[1]	-			-	0.50			0.50
Administrative/Operations Manager	-			-	0.10			0.10
Total:	**4.34**	**8.00**		**8.34**	**5.95**	**8.00**		**9.95**

[1]Building Fund Allocation. In FY 2024 and FY 2025, the funding for the position is being split into General, Causeway, Water, Sewer, Parking and Stormwater Fund.

Bright Paths Youth Development Program

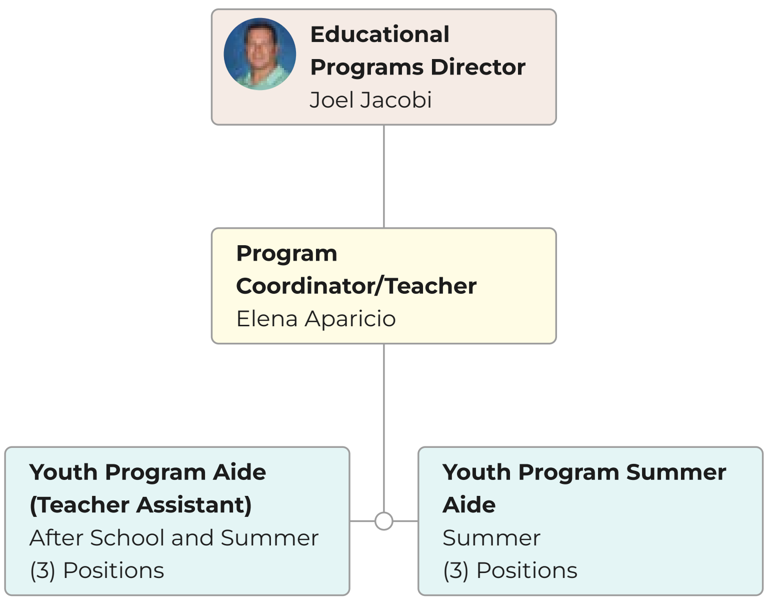


Joel Jacobi
Educational Programs Director

Services, Functions, and Activities:

The Town of Bay Harbor Islands initiated a Bright Paths Youth Development Program, which is partially funded by a grant from the Children's Trust. These programs are aimed at serving the Ruth K. Broad K-8 school living within the Town of Bay Harbor Islands. The Town of Bay Harbor Islands has a diverse population consisting of Caucasian, Hispanic, Anglo, low income to middle income families. The Town established after-school and summer camp programs. For to serve 60 kindergartens to eight (8) grade school children approximate ages 5-14 for each program. Nine (9) slots will be for special needs children and/or children with disabilities. The program will provide a daily schedule of literacy, physical fitness, social skills, and family involvement.

Organizational Chart

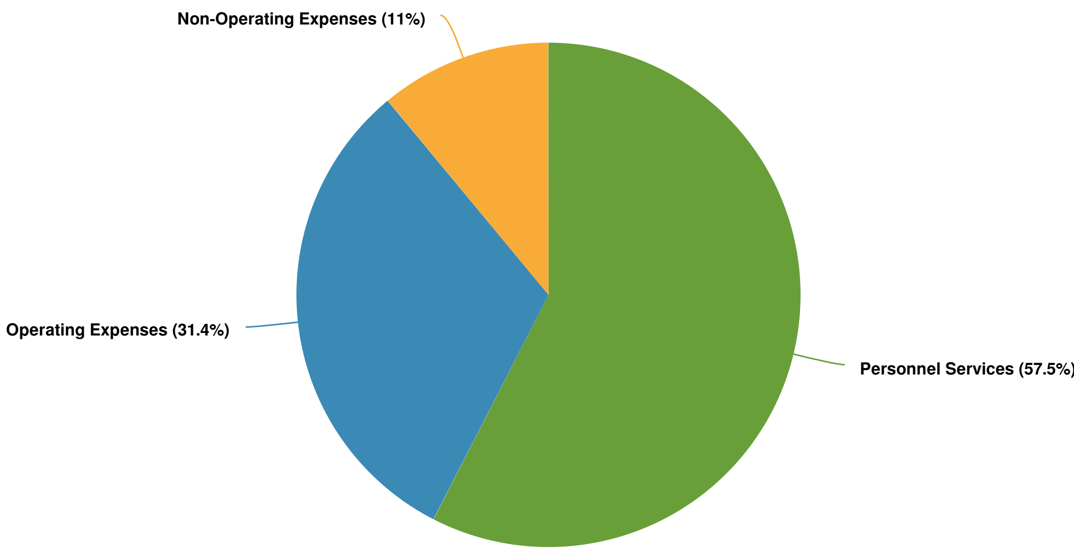


FY 2023-2024 Accomplishments

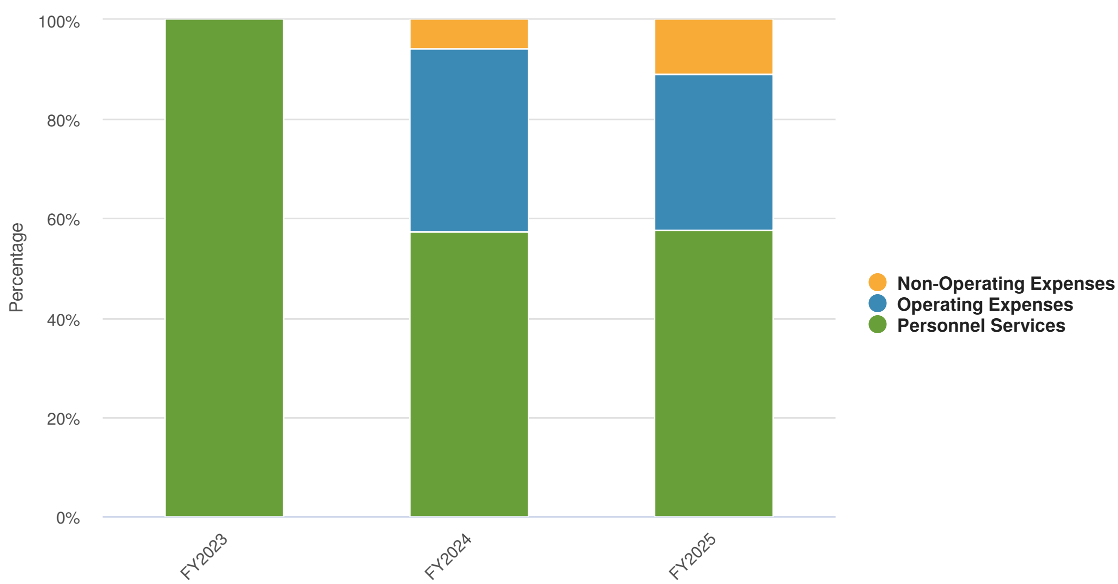
- Obtained grant funding in the amount of $320,000 from the Children's Trust for afterschool and summer camp programs.
- Updated Community Center facilities for the Bright Paths Youth Development Program are compatible with the Children's Trust guidelines.
- Established programming and staff and began afterschool programming in August of 2023.
- Under the tutoring program, raised children test proficiency scores by 23% as compared to RKBBH.
- District Champions in "Battle of the Books", a district wide Reading comprehension literacy competition.
- Raised students academics on specialized educational plans who were below grade level to at grade or above grade standards

Expenditure Category Summary

Budgeted Expenditures by Expense Type



Budgeted and Historical Expenditures by Expense Type



Name	FY2022 Actual	FY2023 Actual	FY2024 Adopted Budget	FY2025 Budgeted	FY2024 Adopted Budget vs. FY2025 Budgeted (% Change)
Expense Objects					
Personnel Services	$0	$13,424	$341,563	$429,977	25.9%

Name	FY2022 Actual	FY2023 Actual	FY2024 Adopted Budget	FY2025 Budgeted	FY2024 Adopted Budget vs. FY2025 Budgeted (% Change)
Operating Expenses	$0	$0	$220,834	$234,938	6.4%
Non-Operating Expenses	$0	$0	$34,000	$82,228	141.8%
Total Expense Objects:	**$0**	**$13,424**	**$596,397**	**$747,143**	**25.3%**

Expenditure Category Detail

Name	Account ID	FY2022 Actual	FY2023 Actual	FY2024 Adopted Budget	FY2025 Budgeted	FY2024 Adopted Budget vs. FY2025 Budgeted (% Change)
Expenditures						
Culture & Recreation						
Children's Trust						
Personnel Services						
Regular Salaries & Wages	104.5725.400012.000	$0	$12,470	$260,064	$334,377	28.6%
F.I.C.A. Taxes	104.5725.400021.000	$0	$954	$19,206	$25,585	33.2%
Retirement Contributions	104.5725.400022.000	$0	$0	$21,274	$26,869	26.3%
Group Insurance	104.5725.400023.000	$0	$0	$40,000	$41,964	4.9%
Worker's Compensation	104.5725.400024.000	$0	$0	$627	$439	-30%
Unemployment Compensation	104.5725.400025.000	$0	$0	$392	$743	89.5%
Total Personnel Services:		**$0**	**$13,424**	**$341,563**	**$429,977**	**25.9%**
Operating Expenses						
Professional Services	104.5725.400031.000	$0	$0	$115,682	$115,682	0%
Other Contractual Services	104.5725.400034.000	$0	$0	$25,000	$11,133	-55.5%
Other Current Charges Advertsing	104.5725.400049.000	$0	$0	$600	$563	-6.2%
Indirect Cost	104.5725.400049.015	$0	$0	$39,127	$45,160	15.4%
Travel (participants) Buses	104.5725.400049.016	$0	$0	$4,200	$8,000	90.5%
Other (Admission to Field Trips)	104.5725.400049.017	$0	$0	$15,925	$36,400	128.6%
Other Charges	104.5725.400049.018	$0	$0	$6,400	$0	-100%
Other Current Charges - Screening	104.5725.400049.019	$0	$0	$700	$600	-14.3%
Office Supplies	104.5725.400051.000	$0	$0	$0	$6,400	N/A
Operating Supplies	104.5725.400052.000	$0	$0	$12,800	$10,000	-21.9%
Other (Required Staff Training)	104.5725.400054.015	$0	$0	$400	$1,000	150%
Total Operating Expenses:		**$0**	**$0**	**$220,834**	**$234,938**	**6.4%**

Name	Account ID	FY2022 Actual	FY2023 Actual	FY2024 Adopted Budget	FY2025 Budgeted	FY2024 Adopted Budget vs. FY2025 Budgeted (% Change)
Non-Operating Expenses						
Program Contingency - in kind	104.5725.400199.000	$0	$0	$34,000	$82,228	141.8%
Total Non-Operating Expenses:		**$0**	**$0**	**$34,000**	**$82,228**	**141.8%**
Total Children's Trust:		**$0**	**$13,424**	**$596,397**	**$747,143**	**25.3%**
Total Culture & Recreation:		**$0**	**$13,424**	**$596,397**	**$747,143**	**25.3%**
Total Expenditures:		**$0**	**$13,424**	**$596,397**	**$747,143**	**25.3%**

FY 2024-2025 Objectives

- Offer a free after-school and summer camp program filled with educational and enrichment activities.
- Continue to offer children and parents social emotional support with parenting skills classes.
- Furnish support to RKBBH K8 Center staff and students with rigorous curriculum and partnership endeavors.
- expansion of the children's trust program.

Performance Measures

Performance Measures	FY 2022 Actual	FY 2023 Actual	FY 2024 Actual	FY 2025 Estimated
Employ the appropriated number of full-time staff	0	2	2	2
Ensure the program is appropriately staffed by part-time staff	0	5	6	6
Number of children enrolled	0	60	65	65

Personnel Complement

Personnel Complement								
	FY 2023-2024 Funded				FY 2024-2025 Funded			
Position Title	Full Time	Part Time	Temp	FTEs	Full Time	Part Time	Temp	FTEs
Program Director/Certified Teacher	1.00			1.00	1.00			1.00
Program Coordinator/Teacher	1.00			1.00	1.00			1.00
Recreation Coordinator	-			-	1.00			1.00
Youth Program Aide (1) Year and Summer		1.00		0.50		1.00		0.50
Youth Program Aide (2) Year and Summer		1.00		0.50		1.00		0.50
Youth Program Aide (3) Year and Summer		1.00		0.50		-		-
Youth Program Aide (1) Summer		1.00		0.50		1.00		0.50
Youth Program Aide (2) Summer		1.00		0.50		1.00		0.50
Youth Program Aide (3) Summer		1.00		0.50		1.00		0.50
Total:	**2.00**	**6.00**		**5.00**	**3.00**	**5.00**		**5.50**

Capital Projects

The Capital Projects Fund is a type of governmental fund. As such, it provides for projects which are not assignable to specific special revenue funds or proprietary funds (enterprise, internal service). The fund provides a place to account for improvements which cannot be assigned (per above). To be a qualified project for this fund, the anticipated value of the asset created must have an estimated value of at least $5,000. An asset for these purposes is an item which is not generally consumed for operating purposes, and which has an expected life of not less than three years.

Funding for capital projects generally comes from surplus revenues from other governmental funds (particularly the general governmental operating fund – also known as the "General Fund"). Additional revenue may derive from interest earnings or other permissible fund transfers. In FY 2023, the Capital Project Fund will account for Capital Outlay expenditures and the funds will be transferred from the General Fund.

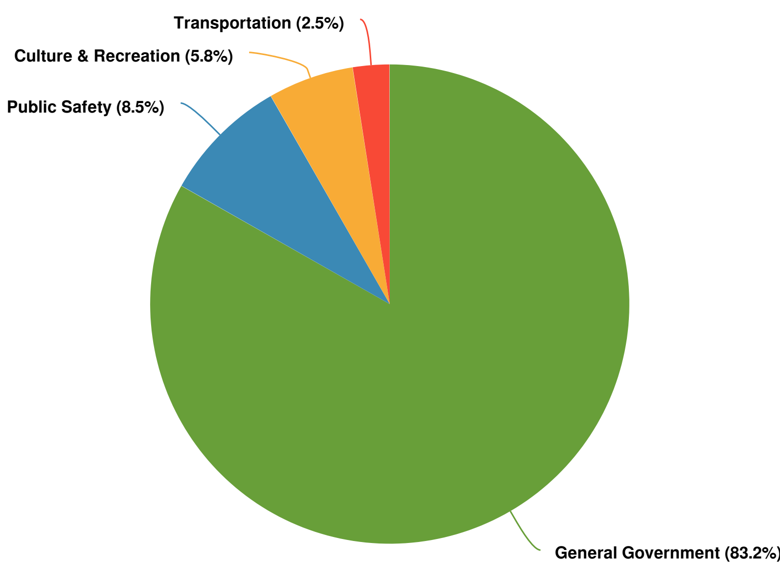
Expenditures for this fund are not generally restricted. Provided that the project meets the above qualifications, and appropriations are approved by the Town Council, the project qualifies for funding in this fund.

The Capital Projects Fund is closely related to, but not synonymous with, the Five-Year Capital Improvement Plan. The purpose of the Five-Year Capital Improvement Plan is to promote advanced planning by department directors and serve as a fiscal planning tool to forecast the demands on revenues. The plan anticipates the likely improvements to occur within the Town over the next five years. This planning document assists in identifying future resource needs and in planning the timing of projects. Wherever possible, the projects included in the Five-Year Capital Improvement Plan have identified funding sources for each year of expenses that will have an impact on the operating budget.

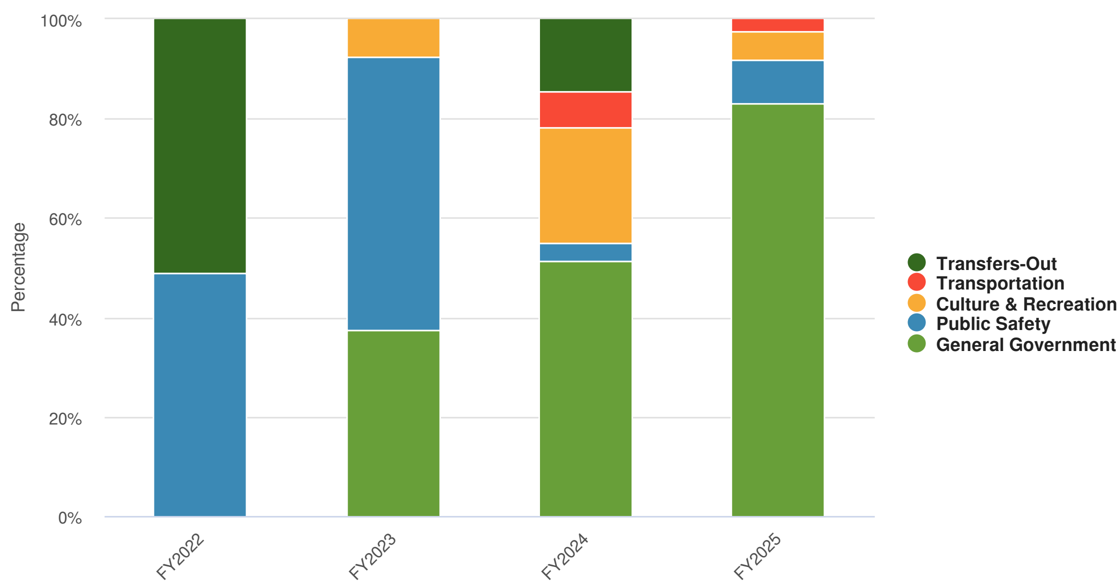
There are no personnel associated with this fund. Details on each of the projects within the Five-Year Capital Improvement Plan follow the financial pages of this fund.

Expenditure Category Detail

Budgeted Expenditures by Function



Budgeted and Historical Expenditures by Function



Name	Account ID	FY2022 Actual	FY2023 Actual	FY2024 Adopted Budget	FY2025 Budgeted	FY2024 Adopted Budget vs. FY2025 Budgeted (% Change)
Expenditures						
General Government						
Public Buildings						
Capital Outlay						
Buildings	301.5190.400062.000	$0	$295,153	$1,600,000	$1,678,764	4.9%
Total Capital Outlay:		**$0**	**$295,153**	**$1,600,000**	**$1,678,764**	**4.9%**
Total Public Buildings:		**$0**	**$295,153**	**$1,600,000**	**$1,678,764**	**4.9%**
Total General Government:		**$0**	**$295,153**	**$1,600,000**	**$1,678,764**	**4.9%**
Public Safety						
Law Enforcement						
Operating Expenses						
Finance Rents & Leases	301.5210.400044.500	$1,402	$179,551	$0	$0	0%
Total Operating Expenses:		**$1,402**	**$179,551**	**$0**	**$0**	**0%**
Capital Outlay						
Improvements (excl. Buildings)	301.5210.400063.000	$136,627	$153,679	$111,000	$91,950	-17.2%
Machinery & Equipment	301.5210.400064.000	$58,968	$7,357	$0	$80,000	N/A
Subscription GASB96	301.5210.400068.600	$0	$68,583	$0	$0	0%
Total Capital Outlay:		**$195,595**	**$229,618**	**$111,000**	**$171,950**	**54.9%**

Name	Account ID	FY2022 Actual	FY2023 Actual	FY2024 Adopted Budget	FY2025 Budgeted	FY2024 Adopted Budget vs. FY2025 Budgeted (% Change)
Debt Service						
Subscription Financing Principal	301.5210.400071.600	$0	$22,755	$0	$0	0%
Subscription Interest	301.5210.400072.600	$0	$1,289	$0	$0	0%
Leased Assets-Principal Pmt.-Modified Accrual	301.5210.400074.000	$6,497	$0	$0	$0	0%
Leased Assets-Interest-Modified Accrual	301.5210.400075.000	$522	$0	$0	$0	0%
Total Debt Service:		**$7,019**	**$24,044**	**$0**	**$0**	**0%**
Total Law Enforcement:		**$204,016**	**$433,213**	**$111,000**	**$171,950**	**54.9%**
Total Public Safety:		**$204,016**	**$433,213**	**$111,000**	**$171,950**	**54.9%**
Culture & Recreation						
Parks and Recreation						
Capital Outlay						
Improvements (excl. Buildings)	301.5720.400063.000	$0	$59,215	$720,000	$116,730	-83.8%
Total Capital Outlay:		**$0**	**$59,215**	**$720,000**	**$116,730**	**-83.8%**
Total Parks and Recreation:		**$0**	**$59,215**	**$720,000**	**$116,730**	**-83.8%**
Total Culture & Recreation:		**$0**	**$59,215**	**$720,000**	**$116,730**	**-83.8%**
Transportation						
Streets and Parkways						
Capital Outlay						
Improvements (excl. Buildings)	301.5410.400063.000	$0	$0	$230,000	$50,000	-78.3%
Total Capital Outlay:		**$0**	**$0**	**$230,000**	**$50,000**	**-78.3%**
Total Streets and Parkways:		**$0**	**$0**	**$230,000**	**$50,000**	**-78.3%**
Total Transportation:		**$0**	**$0**	**$230,000**	**$50,000**	**-78.3%**
Transfers-Out						
Non-Departamental						
Capital Outlay						
Leased Assets-Capital Outlay-Mod Accrual	301.9990.400067.000	$213,176	$0	$0	$0	0%
Total Capital Outlay:		**$213,176**	**$0**	**$0**	**$0**	**0%**
Non-Operating Expenses						
Contingencies	301.9990.400199.000	$0	$0	$450,000	$0	-100%
Total Non-Operating Expenses:		**$0**	**$0**	**$450,000**	**$0**	**-100%**
Total Non-Departamental:		**$213,176**	**$0**	**$450,000**	**$0**	**-100%**
Total Transfers-Out:		**$213,176**	**$0**	**$450,000**	**$0**	**-100%**

Name	Account ID	FY2022 Actual	FY2023 Actual	FY2024 Adopted Budget	FY2025 Budgeted	FY2024 Adopted Budget vs. FY2025 Budgeted (% Change)
Total Expenditures:		**$417,192**	**$787,581**	**$3,111,000**	**$2,017,444**	**-35.2%**

FY 2024-2025 Objectives

- Complete construction of the 96th Street Kayak Launch renovation project.
- Complete the construction of the 92nd St Dog Park.
- Demolish Town Hall, Annex Building, Water Tank Storage Area, and Fuel Tanks while keeping the Master Pump Station in operation.

Park Impact

The existence of public parks has substantial benefits to proximate residential development. These benefits include actual use by residents of such development and aesthetic, recreational, and environmental benefits to the residential area and its population. These benefits accrue to all properties and residents of the area. The purpose of Park Impact Fees is to provide not only for the minimum level of service established by the Town's adopted comprehensive plan, but also for the additional public park open space and recreation facilities necessary to adequately serve the impacts and demands of new residential development; and to require that future residential growth contribute its fair share to the cost of additions and improvements to the Town's public park system in amounts reasonably anticipated to offset the impacts and demands generated by such growth. This cost does not include operational and maintenance costs.

Park Impact Fees apply to the development of property for residential use located within the boundaries of the Town. Nonresidential development of property shall not be subject to the terms of the "Park Impact Fee Ordinance" passed by the Town of Bay Harbor Islands Council on November 14th, 2005. In mixed-use developments, only that portion of a development used for residential purposes shall be subject to the terms of this Ordinance.
All residential development is deemed to create an impact and therefore an increased demand for public facilities, including open space, parks, and recreational facilities. As such, the cost of new public facilities should be borne by new users to the extent that new users require new facilities. Therefore, any application for a building permit within the Town enabling the construction of a new residential dwelling unit on or after the effective date of "Park Impact Fee Ordinance" No. 784 shall be subject to the imposition of park impact fees.

All fees collected pursuant the "Park Impact Fees Ordinance" shall be kept in a special park acquisition and development fund and may be utilized only for the acquisition and development of park facilities in the Town or for the provision of those park facilities or programs in other communities that are deemed to benefit the residents of the Town pursuant to an interlocal agreement.

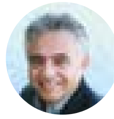
The FY 2024 budget includes $200,000 for 96th Street Park Construction.

Expenditure Category Detail

Name	Account ID	FY2022 Actual	FY2023 Actual	FY2024 Adopted Budget	FY2025 Budgeted	FY2024 Adopted Budget vs. FY2025 Budgeted (% Change)
Expenditures						
Culture & Recreation						
Park Impact Fees Fund						
Capital Outlay						
Improvements (excl. Buildings)	302.5310.400063.000	$22,730	$5,612	$200,000	$200,000	0%
Machinery & Equipment	302.5310.400064.000	$0	$0	$0	$16,000	N/A
Total Capital Outlay:		**$22,730**	**$5,612**	**$200,000**	**$216,000**	**8%**
Non-Operating Expenses						
Transfers to Other Funds	302.5310.400091.000	$0	$0	$0	$30,130	N/A
Total Non-Operating Expenses:		**$0**	**$0**	**$0**	**$30,130**	**N/A**
Total Park Impact Fees Fund:		**$22,730**	**$5,612**	**$200,000**	**$246,130**	**23.1%**
Total Culture & Recreation:		**$22,730**	**$5,612**	**$200,000**	**$246,130**	**23.1%**

Name	Account ID	FY2022 Actual	FY2023 Actual	FY2024 Adopted Budget	FY2025 Budgeted	FY2024 Adopted Budget vs. FY2025 Budgeted (% Change)
Total Expenditures:		**$22,730**	**$5,612**	**$200,000**	**$246,130**	**23.1%**

Causeway



Rodney Carrero-Santana
Town Engineer

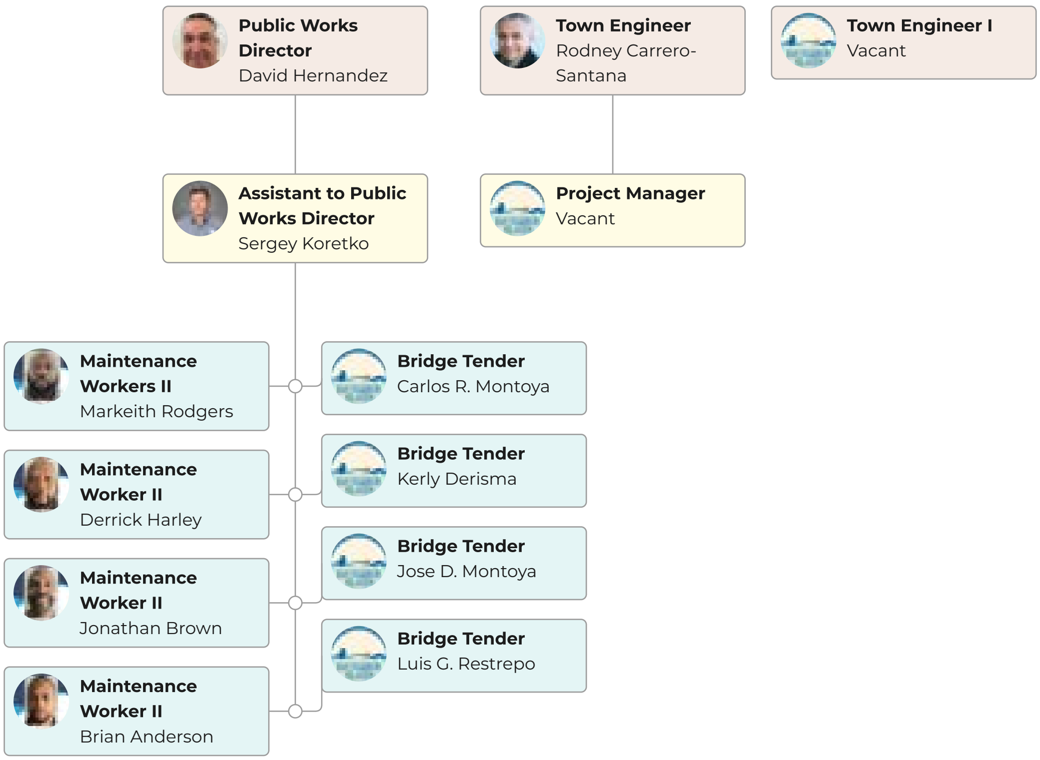
The Broad Causeway Fund is designated to account for toll revenue generated by residential and commercial traffic flow across the Intracoastal Waterway, separating the mainland from the coast, via the Broad Causeway and the Town's ICW Drawbridge, and through the Town of Bay Harbor Islands' two barrier islands.

The Town maintains and operates a bascule bridge (drawbridge) over the Intracoastal Waterway. Usage fees, collected by means of SunPass® and TOLL-BY-PLATE™ technology, are charged to motorists for operations and maintenance, debt service, and infrastructure renewal and replacement needs. The Town issued debt to pay for a portion of its Broad Causeway capital projects and the debt service is repaid through the system's net revenues.

FY 2023-2024 Accomplishments

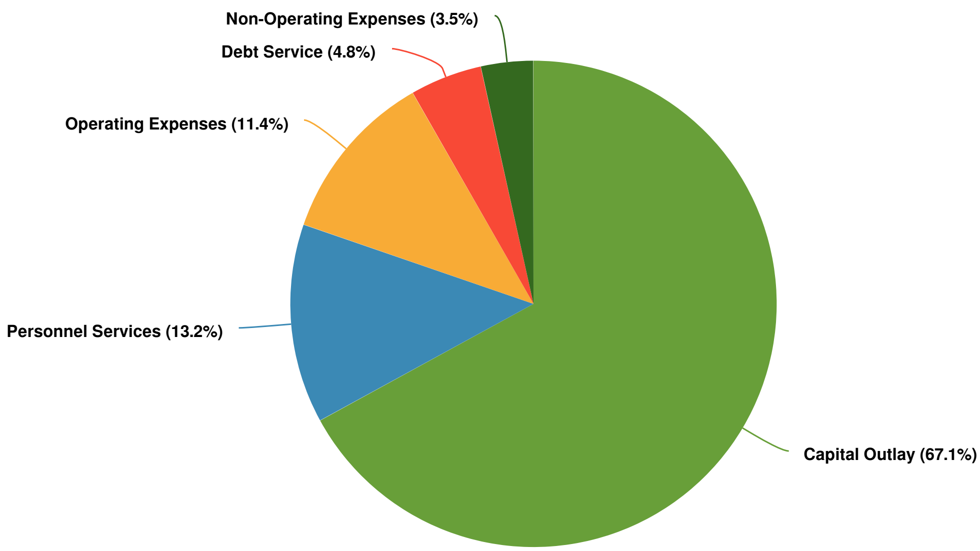
- Secured a total of $725,000 in federal appropriations for the Broad Causeway Bridge No. 875101 replacement project.
- Submitted the Bridge Investment Grant application for $240M for design and construction of Broad Causeway Bridge No. 875101.
- Finalized critical repairs of Broad Causeway Bridge No. 875101.
- Completion of the FPL conduit work for the Broad Causeway Bridge No. 875101.
- Completion of 95% of the infrastructure improvement for the Broad Causeway Bridge No. 875101.
- Facilitated 85% completion of the Broad Causeway Bridge No. 875101 Replacement Project PD&E Study.
- Completion of 95% of the infrastructure improvement for the Indian Creek Bridge No. 875103.
- BHI-231 Block 11 Platted Alleyway Conversion design 60% complete
- BHI - 241 Artificial 3D Printed Reef - Marine Park – Contractor starts permitting.

Organizational Chart

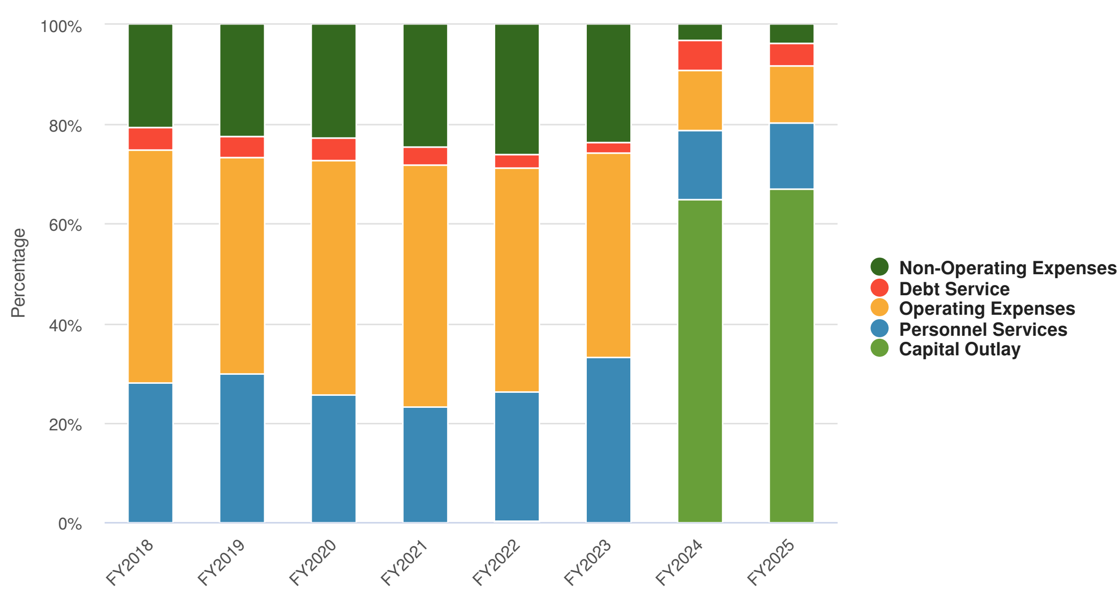


Expenditure Category Summary

Budgeted Expenditures by Expense Type



Budgeted and Historical Expenditures by Expense Type



Name	FY2022 Actual	FY2023 Actual	FY2024 Adopted Budget	FY2025 Budgeted	FY2024 Adopted Budget vs. FY2025 Budgeted (% Change)
Expense Objects					
Personnel Services	$1,646,661	$2,331,913	$2,485,010	$3,052,490	22.8%

Name	FY2022 Actual	FY2023 Actual	FY2024 Adopted Budget	FY2025 Budgeted	FY2024 Adopted Budget vs. FY2025 Budgeted (% Change)
Operating Expenses	$2,861,379	$2,879,317	$2,110,360	$2,638,267	25%
Capital Outlay	$24,744	$0	$11,495,480	$15,466,600	34.5%
Debt Service	$180,125	$156,230	$1,082,762	$1,108,100	2.3%
Non-Operating Expenses	$1,659,060	$1,659,060	$550,000	$800,000	45.5%
Total Expense Objects:	**$6,371,968**	**$7,026,519**	**$17,723,612**	**$23,065,457**	**30.1%**

Expenditure Category Detail

Name	Account ID	FY2022 Actual	FY2023 Actual	FY2024 Adopted Budget	FY2025 Budgeted	FY2024 Adopted Budget vs. FY2025 Budgeted (% Change)
Expenditures						
Transportation						
Causeway Fund						
Personnel Services						
Regular Salaries & Wages	401.5415.400012.000	$1,549,582	$1,748,912	$1,723,559	$2,193,672	27.3%
Overtime Pay	401.5415.400014.000	$90,478	$72,580	$68,000	$70,473	3.6%
F.I.C.A. Taxes	401.5415.400021.000	$117,265	$132,838	$131,903	$164,807	24.9%
Retirement Contribution	401.5415.400022.000	$222,154	$130,802	$228,240	$240,405	5.3%
Pension Expense	401.5415.400022.555	-$578,789	$0	$0	$0	0%
Group Insurance	401.5415.400023.000	$239,447	$240,912	$313,539	$343,754	9.6%
Group Insurance	401.5415.400023.555	$1,546	$0	$0	$0	0%
Workers' Compensation'	401.5415.400024.000	$4,978	$5,869	$11,049	$26,379	138.7%
Unemployment Compensation	401.5415.400025.000	$0	$0	$8,720	$13,000	49.1%
Total Personnel Services:		**$1,646,661**	**$2,331,913**	**$2,485,010**	**$3,052,490**	**22.8%**
Operating Expenses						
Professional Services	401.5415.400031.000	$204,814	$233,178	$269,000	$470,750	75%
Accounting & Auditing	401.5415.400032.000	$26,394	$53,989	$25,000	$30,400	21.6%
Other Contractual Services	401.5415.400034.000	$422,920	$292,710	$670,000	$684,328	2.1%
Travel & Per Diem	401.5415.400040.000	$0	$0	$15,000	$20,000	33.3%
Communications and Freight	401.5415.400041.000	$0	$0	$26,500	$16,200	-38.9%
Utility Services	401.5415.400043.000	$82,578	$67,222	$115,700	$113,767	-1.7%
Rentals & Leases	401.5415.400044.000	$0	$35	$34,660	$97,000	179.9%
Finance Rentals & Leases	401.5415.400044.500	$851	$1,949	$0	$35,760	N/A
Insurance	401.5415.400045.000	$311,375	$473,048	$700,000	$903,337	29%

Name	Account ID	FY2022 Actual	FY2023 Actual	FY2024 Adopted Budget	FY2025 Budgeted	FY2024 Adopted Budget vs. FY2025 Budgeted (% Change)
Repairs & Maintenance	401.5415.400046.000	$66,620	$117,327	$136,000	$149,275	9.8%
Repairs & Maintenance #197	401.5415.400046.197	$56	$0	$0	$0	0%
Other Current Charges	401.5415.400049.000	$9,894	$1,884	$5,000	$5,000	0%
Operating Supplies	401.5415.400052.000	$29,783	$34,209	$110,000	$28,950	-73.7%
Fuel - Vehicles	401.5415.400052.052	$0	$0	$0	$80,000	N/A
Publications and Training	401.5415.400054.000	$287	$100	$3,500	$3,500	0%
Depreciation	401.5415.400059.000	$1,705,809	$1,603,666	$0	$0	0%
Total Operating Expenses:		**$2,861,379**	**$2,879,317**	**$2,110,360**	**$2,638,267**	**25%**
Capital Outlay						
Amortization Exp. - Finance Lease	401.5415.400060.000	$24,744	$0	$0	$0	0%
Improvements (excl. Buildings)	401.5415.400063.000	$0	$0	$11,483,000	$15,466,600	34.7%
Machinery & Equipment	401.5415.400064.000	$0	$0	$12,480	$0	-100%
Total Capital Outlay:		**$24,744**	**$0**	**$11,495,480**	**$15,466,600**	**34.5%**
Debt Service						
Principal Payments	401.5415.400071.000	$0	$0	$989,000	$989,000	0%
Interest	401.5415.400072.000	$179,832	$156,025	$93,762	$119,100	27%
Interest - Lease Assets	401.5415.400072.500	$293	$205	$0	$0	0%
Total Debt Service:		**$180,125**	**$156,230**	**$1,082,762**	**$1,108,100**	**2.3%**
Non-Operating Expenses						
Transfer to General Fund-Svcs	401.5415.400091.100	$1,659,060	$1,659,060	$550,000	$800,000	45.5%
Total Non-Operating Expenses:		**$1,659,060**	**$1,659,060**	**$550,000**	**$800,000**	**45.5%**
Total Causeway Fund:		**$6,371,968**	**$7,026,519**	**$17,723,612**	**$23,065,457**	**30.1%**
Total Transportation:		**$6,371,968**	**$7,026,519**	**$17,723,612**	**$23,065,457**	**30.1%**
Total Expenditures:		**$6,371,968**	**$7,026,519**	**$17,723,612**	**$23,065,457**	**30.1%**

FY 2024-2025 Objectives

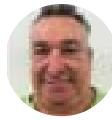
- BC-158 Broad Causeway Bridge No. 875101, Issue an RFQ for a design-build contract for the replacement of the bridge.
- BC- 161 West Relief-N Miami Bridge No. 875105, Completion of the Design and an RFP to be issued for Construction.
- BC – 162 Waterway Bridge No. 875102, structural repairs (Middle Bridge) - Start design.
- BC-163 - Seawall Replacement @ 9600 W Bay Harbor Drive construction to be completed.
- BC-223 Block 11 Platted Alleyway Conversion design completion and start of construction.
- BHI-229 Bay Harbor Waterway – 9600 West Bay Harbor Drive and Kayak Launch, Issue an RFQ for a design-build contract for the park.
- BHI - 241 Artificial 3D Printed Reef - Marine Park –Construction Starting.

Personnel Complement

	Personnel Complement							
	FY 2023-2024 Funded				FY 2024-2025 Funded			
Position Title	Full Time	Part Time	Temp	FTEs	Full Time	Part Time	Temp	FTEs
Town Manager[1]	0.65			0.65	0.65			0.65
Deputy Town Manager[1]	0.25			0.25	0.25			0.25
Director of Communications & Causeway Programs/ SunPass/Pass Plan Manager[1]	0.85			0.85	-			-
Accounting Manager[1]	-			-	0.85			0.85
Office Assistant/Pass Plan Coordinator[1]	0.62			0.62	-			-
Executive Assistant to Town Manager[1]	0.25			0.25	-			-
Business Development Specialist[1]	0.20			0.20	0.20			0.20
Town Clerk[1]	0.20			0.20	0.20			0.20
Deputy Town Clerk[1]	0.20			0.20	0.20			0.20
Finance Director[1]	0.30			0.30	0.30			0.30
Assistant Finance Director[1]	0.30			0.30	-			-
Procurement Officer[1]	0.30			0.30	0.30			0.30
Payroll Coordinator[1]	0.30			0.30	0.30			0.30
Finance Analyst[1]	0.30			0.30	0.30			0.30
Information Systems Director[1]	0.45			0.45	0.45			0.45
IT Specialist[1]	0.45			0.45	0.45			0.45
Human Resources and Risk Management Director[1]	0.45			0.45	0.45			0.45
Human Resources Clerk[1]	0.45			0.45	0.45			0.45
Code Compliance Supervisor[1]	0.10			0.10	0.10			0.10
Code Compliance Officer[1]	0.10			0.10	0.10			0.10
Town Planner[1]	0.40			0.40	0.40			0.40
Public Works Director[1]	0.20			0.20	0.20			0.20
Town Engineers[1]	0.70			0.70	1.70			1.70
Administrative AP and Utilities Coordinator[1]	0.10			0.10	0.10			0.10
Operations Manager[1]	0.25			0.25	-			-
Assistant to Public Works Director[1]	-			-	0.20			0.20
Maintenance Worker I[1]	1.65			1.65	1.65			1.65
Maintenance Worker II[1]	0.64			0.64	0.64			0.64
Causeway Electrician	0.14			0.14	-			-
IT Technician	0.30			0.30	0.30			0.30
Bridge Tender	4.00			4.00	4.00			4.00
Police Lieutenant[1]	0.06			0.06	0.06			0.06
Police Sergeants[1]	0.39			0.39	0.39			0.39
Police Officers[1]	1.94			1.94	1.94			1.94
Police Corporals[1]	0.72			0.72	0.72			0.72
Police Dispatcher Supervisor[1]	0.10			0.10	0.10			0.10
Administrative Operations Manager[1]	-			-	0.45			0.45
Police Dispatchers[1]	0.20	0.20		0.30	0.20	0.20		0.30
Project Manager	-			-	1.00			1.00
Total:	**18.51**	**0.20**		**18.61**	**19.60**	**0.20**		**19.70**

[1]General Fund Allocation. In FY 2024 and FY 2025, the funding for the position is being split into Causeway, Water, Sewer, Parking, Building and Stormwater Fund.

Sewer Division



David Hernandez
Public Works Director

Sewer runs through the Town's collection system and is discharged under an agreement with the City of Miami Beach. The Town maintains and operates an in-house Sewer collection and distribution system. User fees are charged for operations and maintenance, debt service, and infrastructure renewal and replacement needs. The Town issued debt to pay for a portion of its sewer capital projects and the debt service is repaid through the system's net revenues. The debt is reported in General Fund Debt Service (5170) Department. Allowable sewer system development fees are also collected to offset the impact of growth from serving new customers and development.

Sewer operations are under the supervision of the Public Works Director. The sewer utility services are provided by the Town with the aim of providing for a safe and environmentally sound removal of wastewater.

To fulfill the wastewater removal component, the Town contracts with the City of Miami Beach which receives wholesale wastewater service from WASD. The Town projects a pass-through increase to the wholesale sewer rate every year. The City of Miami Beach adds a surcharge to the WASD rates to determine the rates charged to the Town for wastewater removal.

WASD annually passes through to wholesale wastewater customers a true-up adjustment. The true-up is imposed in the fiscal year following the completion of WASD's audited financial report. The true-up is based on the variances in WASD's projected wholesale wastewater expenses and the actual audited wholesale expenses.

WASD charges a pass-through true-up to wholesale wastewater customers based upon budget to actual variances from the prior year:

- Decrease in water net operating expenses.
- Decrease in debt service allocation.
- Decrease in renewal & replacement of capital projects.
- Decrease in interest earnings due to lower interest rates.

The current budget includes an annual rate increase for Sewer service revenue projections, since the City of Miami Beach added a surcharge to the WASD rate, the Town will pass this rate increase to the Town's residents.

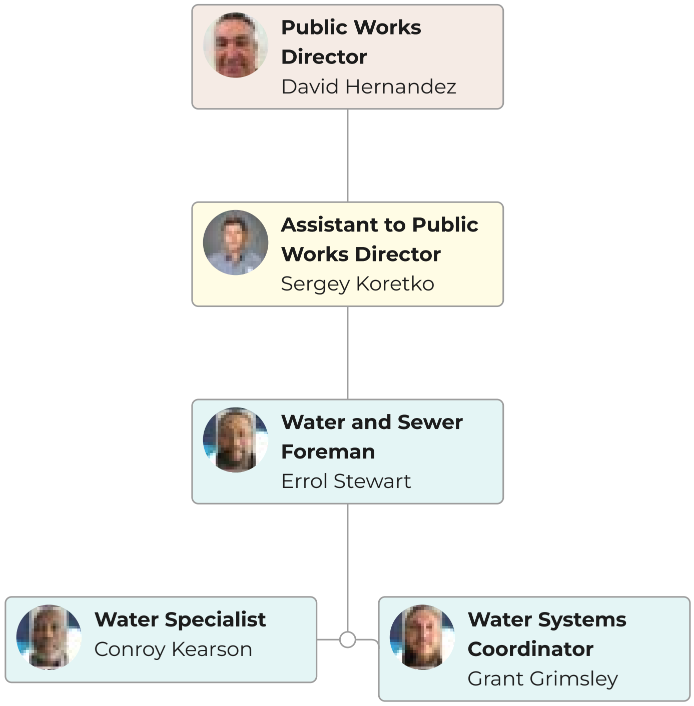
The Sewer division's billing and collection functions are managed by the Finance Department staff as well as the Utility Customer Service Specialist. The personnel costs are allocated to the Sewer Fund. General Town administrative support provides services for Sewer operations, such as: oversight, finance, payroll, human resources, benefits and pension management, and the provision of office space.

Sewer Division

This division provides planning, maintenance and repair of sanitary sewer systems pipelines, valves, and manholes, along with maintenance and monitoring of sanitary and sewer pump stations.

Organizational Chart

Sewer Division

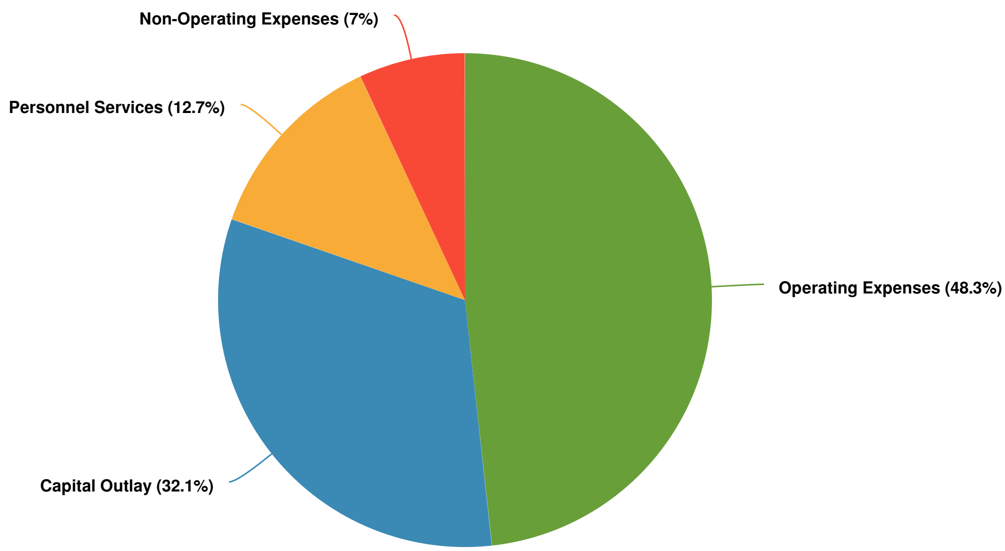


FY 2023-2024 Accomplishments

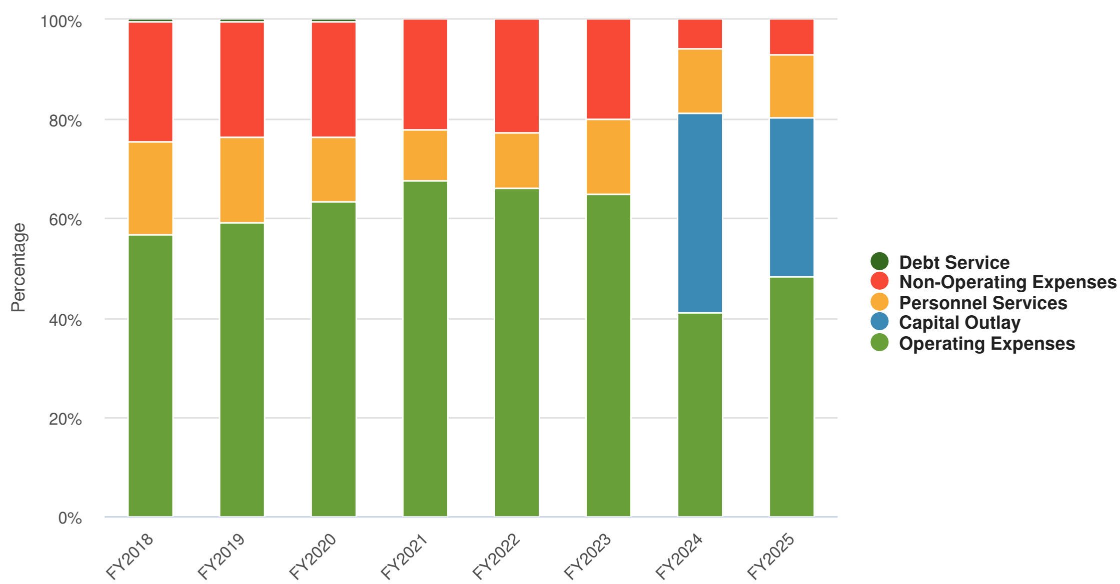
- Two pumps were repaired. Currently, all pumps are in excellent order. Public Works is working diligently with a consulting firm in the design stage for the ejector station on West Island.
- Purchased 4' silent portable pump.
- Purchased new Sewer truck.
- Repaired manhole 80 ejector station 100th Street.

Expenditure Category Summary

Budgeted Expenditures by Expense Type



Budgeted and Historical Expenditures by Expense Type



Name	FY2022 Actual	FY2023 Actual	FY2024 Adopted Budget	FY2025 Budgeted	FY2024 Adopted Budget vs. FY2025 Budgeted (% Change)
Expense Objects					
Personnel Services	$258,299	$393,621	$563,125	$546,805	-2.9%
Operating Expenses	$1,538,818	$1,701,481	$1,786,964	$2,078,237	16.3%
Capital Outlay	$0	$0	$1,740,000	$1,380,000	-20.7%
Non-Operating Expenses	$525,000	$525,000	$250,000	$300,000	20%
Total Expense Objects:	**$2,322,117**	**$2,620,101**	**$4,340,089**	**$4,305,042**	**-0.8%**

Expenditure Category Detail

Name	Account ID	FY2022 Actual	FY2023 Actual	FY2024 Adopted Budget	FY2025 Budgeted	FY2024 Adopted Budget vs. FY2025 Budgeted (% Change)
Expenditures						
Physical Environment						
Sewer Fund						
Personnel Services						
Regular Salaries & Wages	402.5350.400012.000	$249,064	$285,476	$393,752	$395,525	0.5%
Overtime Pay	402.5350.400014.000	$10,213	$15,480	$20,000	$15,000	-25%
F.I.C.A. Taxes	402.5350.400021.000	$18,125	$21,479	$30,120	$29,394	-2.4%
Retirement Contribution	402.5350.400022.000	$40,152	$23,474	$45,562	$37,045	-18.7%
Pension Expense	402.5350.400022.555	-$104,975	$0	$0	$0	0%
Group Insurance	402.5350.400023.000	$37,489	$38,664	$59,111	$64,158	8.5%
Group Insurance	402.5350.400023.555	$242	$0	$0	$0	0%
Workers' Compensation	402.5350.400024.000	$7,988	$9,048	$12,591	$3,683	-70.8%
Unemployment Compensation	402.5350.400025.000	$0	$0	$1,989	$2,000	0.6%
Total Personnel Services:		**$258,299**	**$393,621**	**$563,125**	**$546,805**	**-2.9%**
Operating Expenses						
Professional Services	402.5350.400031.000	$60,224	$88,351	$230,000	$226,250	-1.6%
Accounting & Auditing	402.5350.400032.000	$7,082	$15,401	$7,600	$14,400	89.5%
Other Contractual Services	402.5350.400034.000	$8,418	$19,787	$80,000	$21,000	-73.7%
Sewage Disposal	402.5350.400034.200	$958,214	$1,025,435	$1,204,664	$1,264,897	5%
Travel & Per Diem	402.5350.400040.000	$0	$1,426	$1,500	$2,000	33.3%
Communications and Freight	402.5350.400041.000	$1,850	$1,790	$3,000	$4,000	33.3%
Utility Services	402.5350.400043.000	$54,352	$60,871	$55,000	$58,500	6.4%
Rentals & Leases	402.5350.400044.000	$0	$0	$23,000	$11,500	-50%

Name	Account ID	FY2022 Actual	FY2023 Actual	FY2024 Adopted Budget	FY2025 Budgeted	FY2024 Adopted Budget vs. FY2025 Budgeted (% Change)
Finance Rentals & Leases	402.5350.400044.500	$0	$0	$0	$13,500	N/A
Insurance	402.5350.400045.000	$25,053	$28,315	$0	$35,990	N/A
Repairs & Maintenance	402.5350.400046.000	$194,514	$189,791	$140,000	$354,000	152.9%
Repairs & Maintenance #183	402.5350.400046.183	$0	$85	$0	$0	0%
Other Current Charges	402.5350.400049.000	$476	$420	$700	$700	0%
Operating Supplies	402.5350.400052.000	$5,653	$52,040	$40,000	$19,000	-52.5%
Fuel - Vehicles	402.5350.400052.052	$0	$0	$0	$50,000	N/A
Publications and Training	402.5350.400054.000	$600	$359	$1,500	$2,500	66.7%
Depreciation	402.5350.400059.000	$222,382	$217,410	$0	$0	0%
Total Operating Expenses:		**$1,538,818**	**$1,701,481**	**$1,786,964**	**$2,078,237**	**16.3%**
Capital Outlay						
Improvements (excl. Buildings)	402.5350.400063.000	$0	$0	$1,680,000	$1,180,000	-29.8%
Machinery & Equipment	402.5350.400064.000	$0	$0	$60,000	$200,000	233.3%
Total Capital Outlay:		**$0**	**$0**	**$1,740,000**	**$1,380,000**	**-20.7%**
Non-Operating Expenses						
Transfers out	402.5350.400091.001	$0	$0	$250,000	$300,000	20%
Transfer for Debt Service	402.5350.400091.500	$525,000	$525,000	$0	$0	0%
Total Non-Operating Expenses:		**$525,000**	**$525,000**	**$250,000**	**$300,000**	**20%**
Total Sewer Fund:		**$2,322,117**	**$2,620,101**	**$4,340,089**	**$4,305,042**	**-0.8%**
Total Physical Environment:		**$2,322,117**	**$2,620,101**	**$4,340,089**	**$4,305,042**	**-0.8%**
Total Expenditures:		**$2,322,117**	**$2,620,101**	**$4,340,089**	**$4,305,042**	**-0.8%**

FY 2024-2025 Objectives

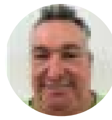
- Propose installation of lockable man whole covers.
- Propose design for sanitary sewer behind old town hall.
- Procure and install generators for the master pump station.
- Procure new storm water drain system, along block 11.
- Demolish Town Hall, Annex Building, Water Tank Storage Area, and Fuel Tanks while keeping the Master Pump Station in operation.
- Install new sewer ejector pumps.

Personnel Complement

	Personnel Complement							
	FY 2023-2024 Funded				FY 2024-2025 Funded			
Position Title	Full Time	Part Time	Temp	FTEs	Full Time	Part Time	Temp	FTEs
Town Manager[1]	0.07			0.07	0.07			0.07
Deputy Town Manager[1]	0.09			0.09	-			-
Office Assistant/Pass Plan Coordinator[1]	0.01			0.01	-			-
Executive Assistant[1]	0.06			0.06	-			-
Business Development Specialist[1]	0.06			0.06	0.06			0.06
Town Clerk[1]	0.06			0.06	0.06			0.06
Deputy Town Clerk[1]	0.06			0.06	0.06			0.06
Finance Director[1]	0.06			0.06	0.06			0.06
Assistant Finance Director[1]	0.06			0.06	-			-
Procurement Officer[1]	0.06			0.06	0.06			0.06
Payroll Coordinator[1]	0.06			0.06	0.06			0.06
Finance Analyst[1]	0.06			0.06	0.06			0.06
Information Systems Director[1]	0.06			0.06	0.06			0.06
IT Specialist[1]	0.06			0.06	0.06			0.06
Human Resources and Risk Management Director[1]	0.06			0.06	0.06			0.06
Human Resources Clerk[1]	0.06			0.06	0.06			0.06
Code Compliance Supervisor[1]	0.12			0.12	0.12			0.12
Code Compliance Officer[1]	0.12			0.12	0.12			0.12
Operations Manager[1]	0.01			0.01	-			-
Assistant to Public Works Director[1]	-			-	0.20			0.20
Utility Compliance Associate[1]	0.33			0.33	0.33			0.33
Town Planner[1]	0.12			0.12	0.10			0.10
Public Works Director[1]	0.30			0.30	0.30			0.30
Town Engineer[1]	0.05			0.05	0.05			0.05
Administrative AP and Utilities Coordinator[1]	0.20			0.20	0.20			0.20
Utilities Operations Supervisor[1]	0.34			0.34	-			-
Water Systems Coordinator[1]	0.46			0.46	0.46			0.46
Water and Sewer Foreman[1]	0.95			0.95	0.95			0.95
Water Specialist[1]	0.27			0.27	0.27			0.27
Administrative/Operations Manager[1]	-			-	0.06			0.06
Compliance Manager[1]	-			-	0.12			0.12
Director of communications & Causeway Programs/ SunPass/Pass Plan Manager[1]	0.01			0.01	-			-
Accounting Manager[1]	-			-	0.01			0.01
Total:	**4.23**			**4.23**	**4.02**			**4.02**

[1]General Fund Allocation. In FY 2024 and FY 2025, the funding for the position is being split into Causeway, Water, Sewer, Parking, Building and Stormwater Fund.

Water Division



David Hernandez
Public Works Director

The Town maintains and operates an in-house Water collection and distribution system. User fees are charged for operations and maintenance, debt service, and infrastructure renewal and replacement needs. The Town issued debt to pay for a portion of its water capital projects and the debt service is repaid through the system's net revenues. The debt is reported in General Fund Debt Service (5170) Department. Allowable water system development fees are also collected to offset the impact of growth from serving new customers and development.

Water operations are under the supervision of the Public Works Director. The water utility services are provided by the Town with the aim of providing for the continual supply of quality potable water and providing for the safe and environmentally sound removal of wastewater. Additional water related responsibilities include water quality testing and water delivery infrastructure maintenance and improvements.

To meet the need for water, the Town purchases water from Miami-Dade County Water and Sewer Department (WASD), and for FY 2025 WASD is proposing an increase in the wholesale water rate. In addition, WASD will annually pass through to wholesale customers a true-up adjustment based on actual costs. The true-up is imposed in the fiscal year following the completion of WASD's audited financial report. The true-up is based on the variances in WASD's projected wholesale water expenses and the actual audited wholesale expenses.

WASD will pass through to wholesale water customers a true-up based upon budgeted to actual variances from the following:

- Increase/decrease in water net operating expenses.
- Increase/decrease in debt service allocation.
- Increase/decrease in renewal & replacement of capital projects.
- Decrease in interest earnings due to lower interest rates.

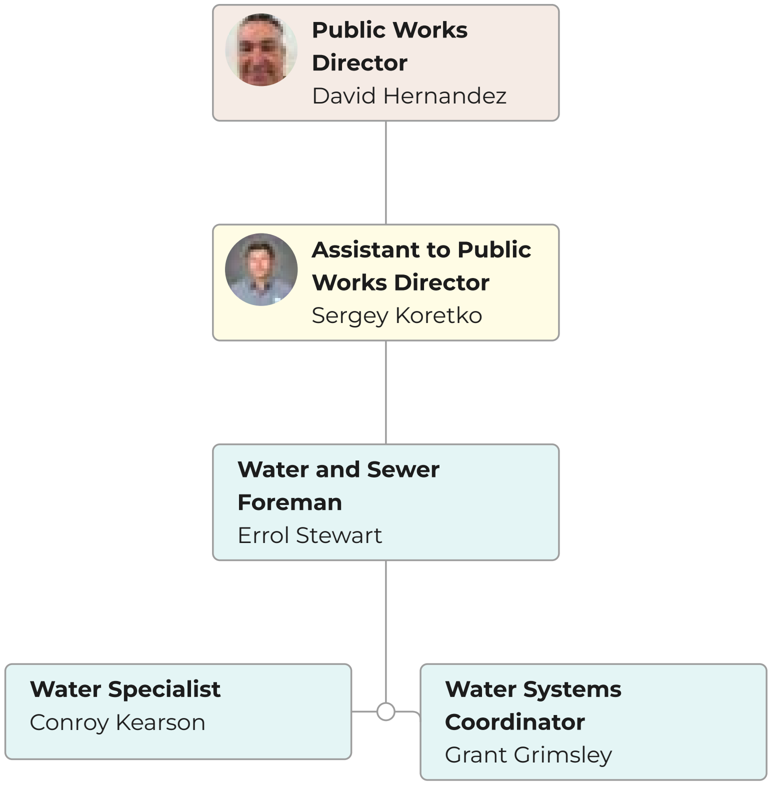
The true-up represents monies owed to WASD from wholesale customers or monies owed from WASD to wholesale customers and will be billed or credited during the current fiscal year. The Town's true-up adjustment is not known at this point for these wholesale water cost variances.

The current budget includes an annual rate increase for Water service revenue projections. Since Miami-Dade County's WASD increased the rate, the Town will pass this rate increase to the residents.

The Water division's billing and collection functions are managed by the Finance Department staff as well as the Utility Customer Service Specialist; the personnel costs are allocated to the Water Fund. General Town administrative support provides services for water and sewer operations such as: oversight, finance, payroll, human resources, benefits and pension management, and the provision of office space.

Water Division
The Water Quality testing is done regularly for the safety of the portable water for the residents. This division provides planning, maintenance and repair of water supply, valves, and hydrants. This division is also responsible for reading and installation of water meters and the related billing function.

Organizational Chart

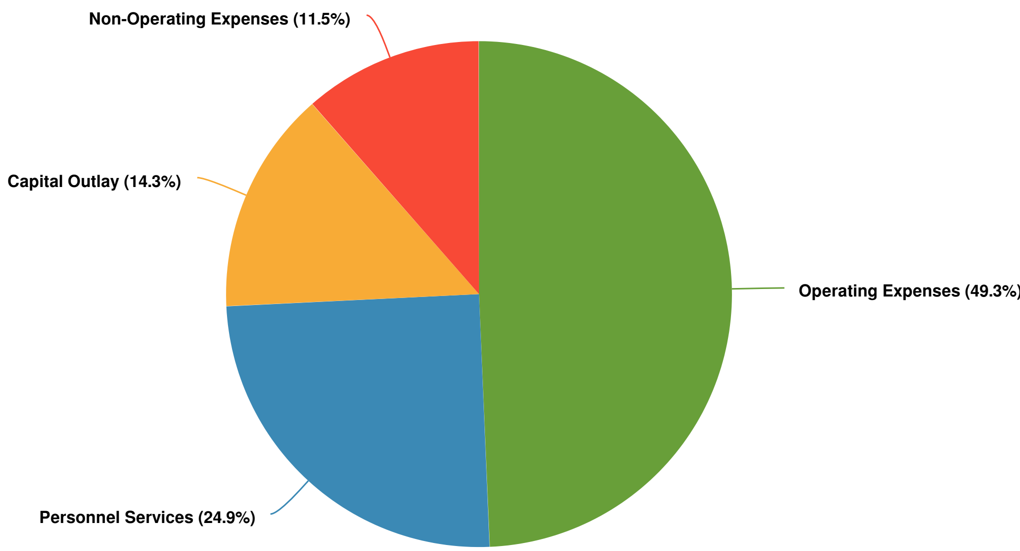


FY 2023-2024 Accomplishments

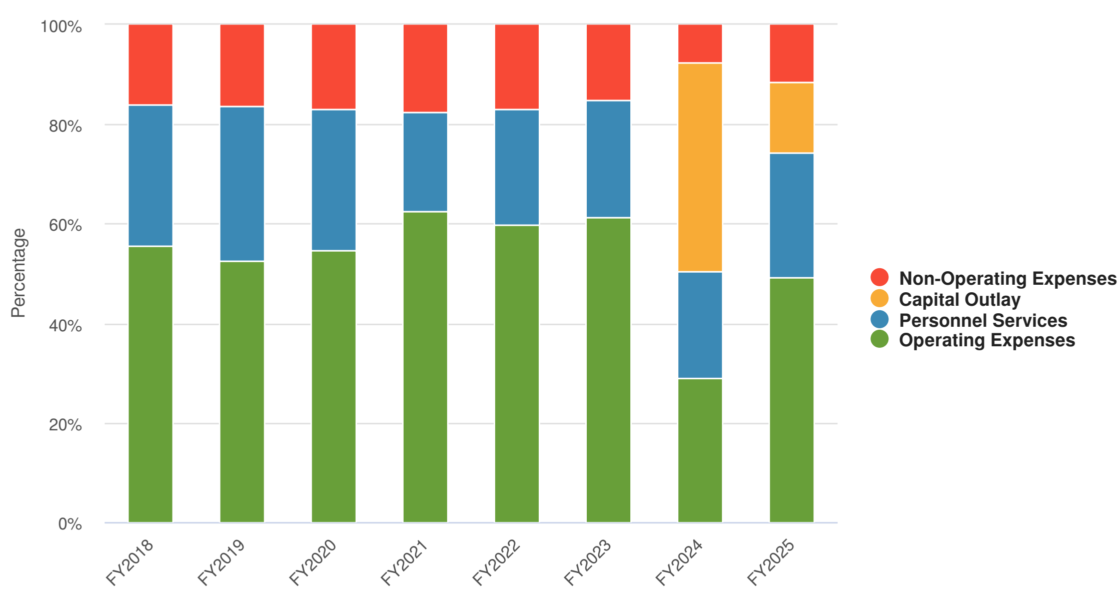
- Replaced broken water meters, as needed for the residents.
- Worked closely with the contractors for the placement of new water and sewer lines for inspections.

Expenditure Category Summary

Budgeted Expenditures by Expense Type



Budgeted and Historical Expenditures by Expense Type



Name	FY2022 Actual	FY2023 Actual	FY2024 Adopted Budget	FY2025 Budgeted	FY2024 Adopted Budget vs. FY2025 Budgeted (% Change)
Expense Objects					
Personnel Services	$273,574	$315,510	$568,895	$521,745	-8.3%
Operating Expenses	$706,300	$814,151	$773,200	$1,034,112	33.7%
Capital Outlay	$0	$0	$1,113,110	$300,000	-73%
Non-Operating Expenses	$200,000	$200,000	$200,000	$240,000	20%
Total Expense Objects:	**$1,179,873**	**$1,329,661**	**$2,655,205**	**$2,095,857**	**-21.1%**

Expenditure Category Detail

Name	Account ID	FY2022 Actual	FY2023 Actual	FY2024 Adopted Budget	FY2025 Budgeted	FY2024 Adopted Budget vs. FY2025 Budgeted (% Change)
Expenditures						
Physical Environment						
Personnel Services						
Regular Salaries & Wages	403.5330.400012.000	$272,379	$231,772	$390,406	$387,182	-0.8%
Overtime Pay	403.5330.400014.000	$11,118	$6,546	$12,000	$8,000	-33.3%
F.I.C.A. Taxes	403.5330.400021.000	$20,269	$17,318	$29,866	$28,733	-3.8%
Retirement Contribution	403.5330.400022.000	$44,683	$25,540	$45,174	$36,349	-19.5%
Pension Expense	403.5330.400022.555	-$116,415	$0	$0	$0	0%
Group Insurance	403.5330.400023.000	$36,478	$28,804	$81,848	$56,781	-30.6%
Group Insurance	403.5330.400023.555	$235	$0	$0	$0	0%
Workers' Compensation	403.5330.400024.000	$4,825	$5,531	$7,629	$2,700	-64.6%
Unemployment Compensation	403.5330.400025.000	$0	$0	$1,972	$2,000	1.4%
Total Personnel Services:		**$273,574**	**$315,510**	**$568,895**	**$521,745**	**-8.3%**
Operating Expenses						
Professional Services	403.5330.400031.000	$1,100	$29,536	$10,000	$25,000	150%
Accounting & Auditing	403.5330.400032.000	$4,506	$9,814	$4,200	$4,000	-4.8%
Other Contractual Services	403.5330.400034.000	$27,889	$23,460	$30,000	$44,772	49.2%
Water Purchases	403.5330.400034.100	$486,246	$536,772	$600,000	$779,284	29.9%
Travel & Per Diem	403.5330.400040.000	$0	$2,904	$3,000	$5,500	83.3%
Communications and Freight	403.5330.400041.000	$0	$0	$1,000	$500	-50%
Utility Services	403.5330.400043.000	$0	$0	$1,000	$500	-50%
Rentals & Leases	403.5330.400044.000	$0	$13,108	$17,000	$0	-100%
Finance Rentals and Leases	403.5330.400044.500	$0	$0	$0	$8,000	N/A

Name	Account ID	FY2022 Actual	FY2023 Actual	FY2024 Adopted Budget	FY2025 Budgeted	FY2024 Adopted Budget vs. FY2025 Budgeted (% Change)
Insurance	403.5330.400045.000	$23,439	$18,662	$0	$12,841	N/A
Repairs & Maintenance	403.5330.400046.000	$7,779	$22,158	$33,000	$69,525	110.7%
Printing & Binding	403.5330.400047.000	$0	$215	$500	$250	-50%
Other Current Charges	403.5330.400049.000	$43,234	$41,967	$26,000	$18,680	-28.2%
Operating Supplies	403.5330.400052.000	$43,195	$49,355	$45,000	$55,200	22.7%
Fuel - Vehicles	403.5330.400052.052	$0	$0	$0	$5,800	N/A
Publications and Training	403.5330.400054.000	$0	$1,470	$2,500	$4,260	70.4%
Depreciation	403.5330.400059.000	$68,912	$64,730	$0	$0	0%
Total Operating Expenses:		**$706,300**	**$814,151**	**$773,200**	**$1,034,112**	**33.7%**
Capital Outlay						
Improvements (excl. Buildings)	403.5330.400063.000	$0	$0	$1,113,110	$300,000	-73%
Total Capital Outlay:		**$0**	**$0**	**$1,113,110**	**$300,000**	**-73%**
Non-Operating Expenses						
Transfers to Other Funds	403.5330.400091.000	$0	$0	$0	$240,000	N/A
Transfer for Debt Service	403.5330.400091.500	$200,000	$200,000	$200,000	$0	-100%
Total Non-Operating Expenses:		**$200,000**	**$200,000**	**$200,000**	**$240,000**	**20%**
Total Physical Environment:		**$1,179,873**	**$1,329,661**	**$2,655,205**	**$2,095,857**	**-21.1%**
Total Expenditures:		**$1,179,873**	**$1,329,661**	**$2,655,205**	**$2,095,857**	**-21.1%**

FY 2024-2025 Objectives

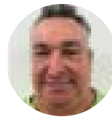
- Continue replacing broken water meters, as needed for the residents.

Personnel Complement

Personnel Complement								
	FY 2022-2023 Funded				FY 2023-2024 Funded			
Position Title	Full Time	Part Time	Temp	FTEs	Full Time	Part Time	Temp	FTEs
Town Manager[1]	0.06			0.06	0.06			0.06
Deputy Town Manager[1]	0.07			0.07	-			-
Office Assistant/Pass Plan Coordinator[1]	0.03			0.03	-			-
Executive Assistant to Town Manager[1]	0.06			0.06	-			-
Business Development Specialist[1]	0.07			0.07	0.07			0.07
Town Clerk[1]	0.08			0.08	0.08			0.08
Deputy Town Clerk[1]	0.08			0.08	0.08			0.08
Finance Director[1]	0.08			0.08	0.08			0.08
Assistant Finance Director[1]	0.08			0.08	-			-
Procurement Officer[1]	0.08			0.08	0.08			0.08
Payroll Coordinator[1]	0.08			0.08	0.08			0.08
Finance Analyst[1]	0.08			0.08	0.08			0.08
Information Systems Director[1]	0.08			0.08	0.08			0.08
IT Specialist[1]	0.08			0.08	0.08			0.08
Human Resources and Risk Management Director[1]	0.08			0.08	0.08			0.08
Human Resources Clerk[1]	0.08			0.08	0.08			0.08
Code Compliance Supervisor[1]	0.08			0.08	0.08			0.08
Code Compliance Officer[1]	0.08			0.08	0.08			0.08
Utilities Operations Supervisor[1]	0.33			0.33	-			-
Utility Compliance Associate[1]	0.33			0.33	-			-
Town Planner[1]	0.08			0.08	0.10			0.10
Public Works Director[1]	0.10			0.10	0.10			0.10
Town Engineer[1]	0.03			0.03	0.03			0.03
Administrative AP and Utilities Coordinator[1]	0.40			0.40	0.40			0.40
Utility Customer Service Specialist	1.00			1.00	1.00			1.00
Operations Manager[1]	0.01			0.01	-			-
Assistant to Public Works Director[1]	-			-	0.15			0.15
Water Systems Coordinator[1]	0.50			0.50	0.50			0.50
Water and Sewer Foreman[1]	0.01			0.01	0.01			0.01
Water Specialist	0.69			0.69	0.69			0.69
Administrative/Operations Manager[1]	-			-	0.08			0.08
Compliance Manager[1]	-			-	0.08			0.08
Director of Communications & Causeway Programs/ SunPass/Pass Plan Manager[1]	0.03			0.03	-			-
Accounting Manager[1]	-			-	0.03			0.03
Total:	**4.84**			**4.84**	**4.26**			**4.26**

[1]General Fund Allocation. In FY 2024 and FY 2025, the funding for the position is being split into Causeway, Water, Sewer, Parking, Building and Stormwater Fund.

Solid Waste



David Hernandez
Public Works Director

Solid Waste operations are under the supervision of the Public Works Director. The Solid Waste Fund accounts for the cost of operating and maintaining collection and disposal services for Town residents and commercial businesses/properties. Solid waste collection and disposal services are provided by the Town contractor Coastal Waste and Recycling, for garbage, bulk trash and vegetation. The Town provides in-house collection and disposal of recyclable materials for residential properties.

The Solid Waste division aims to provide for the environmentally sensitive removal and disposal of solid waste materials consistent with balancing quality services at an affordable cost. The Town is committed to provide excellent service for solid waste collection and for all services for single-family homes, condominiums, multifamily buildings, and commercial properties. These customers are collected five days per week. Solid waste collection charges for single-family residential property are billed by Miami-Dade County on the real property tax notice as a non-ad valorem assessment. Variable rates are charged for condos, multifamily units, commercial and other properties.

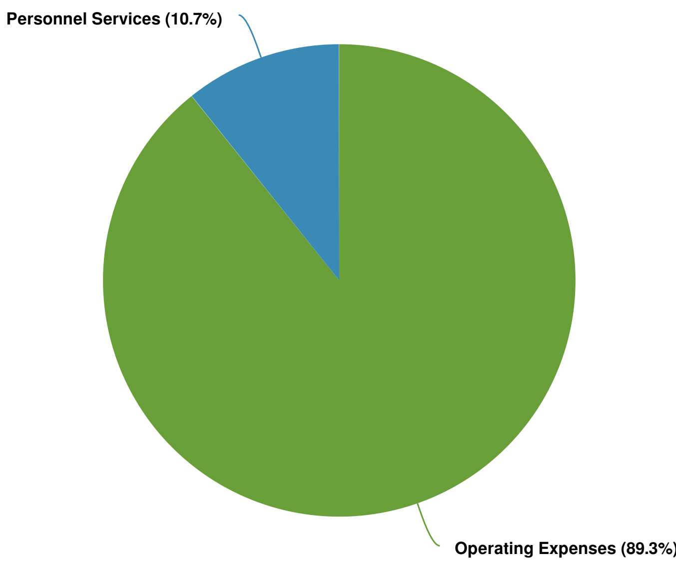
General Town administrative support provides services for Solid Waste operations such as: oversight, finance, payroll, human resources, benefits and pension management, and the provision of office space.

FY 2023-2024 Accomplishments

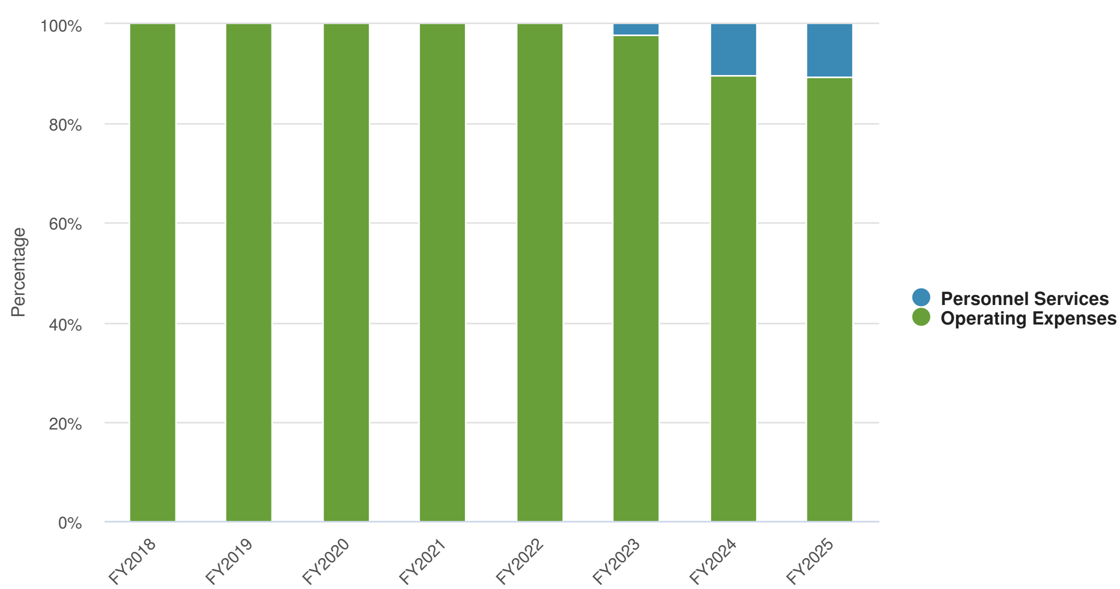
- Increased cleanliness of neighborhoods and high visibility commercial areas by ensuring trash and debris is removed on a daily basis, and sweeping of streets is conducted on a timely basis.

Expenditure Category Summary

Budgeted Expenditures by Expense Type



Budgeted and Historical Expenditures by Expense Type



Name	FY2022 Actual	FY2023 Actual	FY2024 Adopted Budget	FY2025 Budgeted	FY2024 Adopted Budget vs. FY2025 Budgeted (% Change)
Expense Objects					
Personnel Services	$0	$18,148	$105,759	$120,476	13.9%
Operating Expenses	$841,524	$888,012	$922,000	$1,001,851	8.7%
Total Expense Objects:	**$841,524**	**$906,160**	**$1,027,759**	**$1,122,327**	**9.2%**

Expenditure Category Detail

Name	Account ID	FY2022 Actual	FY2023 Actual	FY2024 Adopted Budget	FY2025 Budgeted	FY2024 Adopted Budget vs. FY2025 Budgeted (% Change)
Expenditures						
Physical Environment						
Personnel Services						
Regular Salaries & Wages	405.5340.400012.000	$0	$16,754	$88,296	$90,869	2.9%
Overtime	405.5340.400014.000	$0	$7	$0	$1,000	N/A
F.I.C.A. Taxes	405.5340.400021.000	$0	$1,386	$6,800	$6,314	-7.1%
Retirement Contribution	405.5340.400022.000	$0	$0	$10,217	$7,827	-23.4%
Group Insurance	405.5340.400023.000	$0	$0	$0	$13,316	N/A
Workers' Compensation'	405.5340.400024.000	$0	$0	$0	$1,150	N/A
Unemployment Compensation	405.5340.400025.000	$0	$0	$446	$0	-100%

Name	Account ID	FY2022 Actual	FY2023 Actual	FY2024 Adopted Budget	FY2025 Budgeted	FY2024 Adopted Budget vs. FY2025 Budgeted (% Change)
Total Personnel Services:		**$0**	**$18,148**	**$105,759**	**$120,476**	**13.9%**
Operating Expenses						
Professional Services	405.5340.400031.000	$0	$0	$1,000	$5,000	400%
Accounting & Auditing	405.5340.400032.000	$2,575	$5,928	$2,500	$5,600	124%
SW Disposal Fees-Reg Pickup	405.5340.400034.300	$724,540	$747,996	$792,750	$822,263	3.7%
SW Disposal Fees-Bus Regular	405.5340.400034.350	$78,879	$134,089	$99,750	$112,376	12.7%
SW Disposal Fees-Daily Pickup	405.5340.400034.400	$25,772	$0	$0	$0	0%
Insurance	405.5340.400045.000	$0	$0	$0	$42,612	N/A
Other Current Charges	405.5340.400049.000	$0	$0	$21,000	$5,000	-76.2%
Operating Supplies	405.5340.400052.000	$8,320	$0	$5,000	$9,000	80%
Depreciation expense	405.5340.400059.000	$1,438	$0	$0	$0	0%
Total Operating Expenses:		**$841,524**	**$888,012**	**$922,000**	**$1,001,851**	**8.7%**
Total Physical Environment:		**$841,524**	**$906,160**	**$1,027,759**	**$1,122,327**	**9.2%**
Total Expenditures:		**$841,524**	**$906,160**	**$1,027,759**	**$1,122,327**	**9.2%**

FY 2024-2025 Objectives

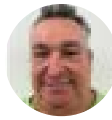
- Continue to monitor Contractor Coastal Waste Collections and make sure that the garbage and trash debris is picked up in a timely manner to keep the streets clean and safe.

Personnel Complement

	Personnel Complement							
	FY 2023-2024 Funded				FY 2024-2025 Funded			
Position Title	Full Time	Part Time	Temp	FTEs	Full Time	Part Time	Temp	FTEs
Public Works Director[1]	0.05			0.05	0.10			0.10
Maintenance Worker II[1]	0.18			0.18	0.53			0.53
Maintenance Worker I[1]	0.09			0.09	-			-
Assistant to Public Works Director[1]	-			-	0.20			0.20
Administrative AP/Utilities Coordinator[1]	-			-	0.20			0.20
Total:	**0.32**			**0.32**	**1.03**			**1.03**

[1]General Fund Allocation. In FY 2024 and FY 2025, the funding for the position is being split into Causeway, Water, Sewer, Parking, Building and Stormwater Fund.

Stormwater



David Hernandez
Public Works Director

The Stormwater Utility Fund accounts for the cost of operating and maintaining the Town's stormwater drainage system in accordance with the Environmental Protection Agency National Pollutant Discharge Elimination System (NPDES) permit. The Stormwater Division operations are under the supervision of the Public Works Director and the Town Engineer. Stormwater services are provided by the Town with the aim of providing for the safe, efficient, and ecologically responsible removal and discharge of storm related water at an affordable cost.

Revenues are generated from a Stormwater Utility Fee collected through a separate line item on Town water bills. The Stormwater utility rates set by resolution, provide sufficient revenues to meet projected utility operations costs and any debt service that might be incurred. The FY 2025 budget does not include an annual rate increase for stormwater service revenue projections.

The monthly Stormwater utility rates for FY 2025 are: for each parcel of residential developed property was set at fifteen dollars ($15.00) per month, per ERU for each dwelling unit on the parcel; for each parcel of non-residential developed property, the rate was set at five dollars ($5.00) per month, per ERU multiplied by the factor as set fourth in Section 20-15 (c.) and which has been established by Miami-Dade County, Florida.

The Town contracts out many of the stormwater related functions. These functions include planning, developing, testing, maintaining, and improving the management of waters resulting from storm events. Vacuum truck services as well as increased frequency in the street sweeping program to maintain the stormwater infrastructure are funded.

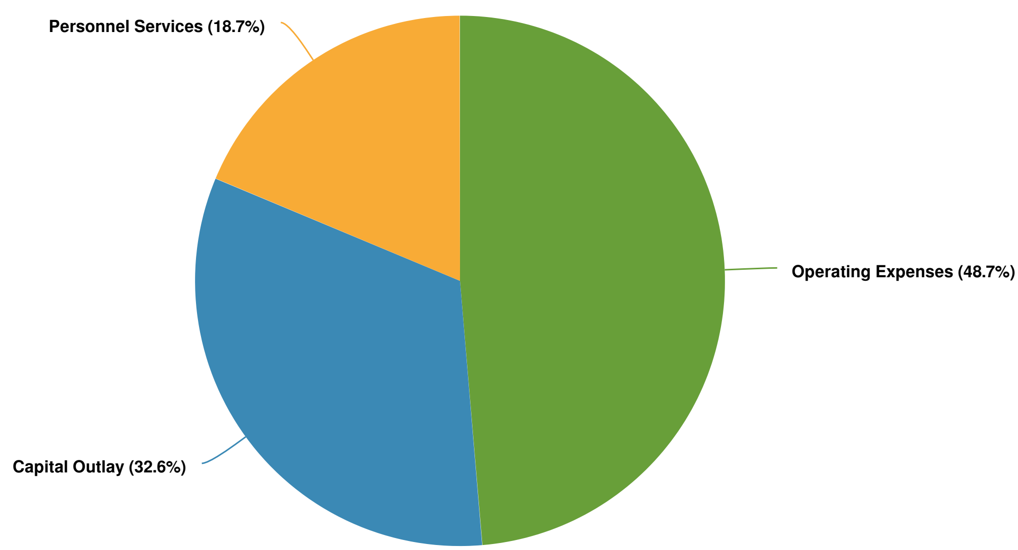
General Town administrative support provides services for stormwater operations such as: oversight, finance, payroll, human resources, benefits and pension management, and the provision of office space.

FY 2023-2024 Accomplishments

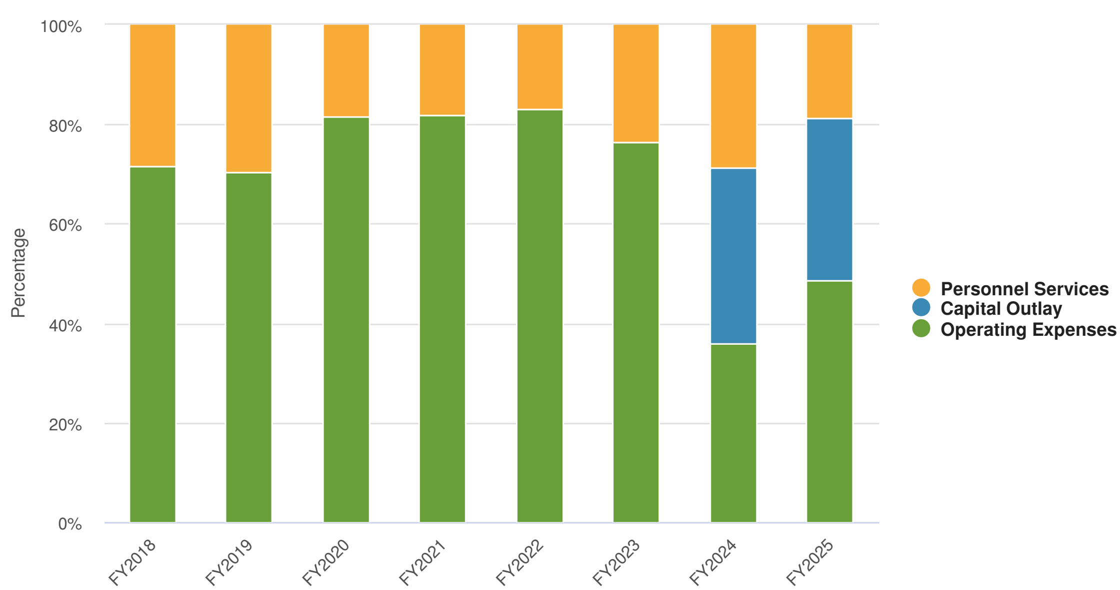
- Replaced storm drain pipe at east Broadview and 95th Street.
- Secure grant for BHI-238 West Bay Harbor Drive Stormwater Imp 95th Street project, which is currently under design.
- Clean catch basins Town-wide, as needed.

Expenditure Category Summary

Budgeted Expenditures by Expense Type



Budgeted and Historical Expenditures by Expense Type



Name	FY2022 Actual	FY2023 Actual	FY2024 Adopted Budget	FY2025 Budgeted	FY2024 Adopted Budget vs. FY2025 Budgeted (% Change)
Expense Objects					
Personnel Services	$39,654	$57,271	$201,402	$143,138	-28.9%

Name	FY2022 Actual	FY2023 Actual	FY2024 Adopted Budget	FY2025 Budgeted	FY2024 Adopted Budget vs. FY2025 Budgeted (% Change)
Operating Expenses	$195,164	$186,213	$252,602	$372,798	47.6%
Capital Outlay	$0	$0	$250,000	$250,000	0%
Total Expense Objects:	**$234,818**	**$243,484**	**$704,004**	**$765,936**	**8.8%**

Expenditure Category Detail

Name	Account ID	FY2022 Actual	FY2023 Actual	FY2024 Adopted Budget	FY2025 Budgeted	FY2024 Adopted Budget vs. FY2025 Budgeted (% Change)
Expenditures						
Physical Environment						
Personnel Services						
Regular Salaries & Wages	406.5380.400012.000	$39,278	$46,682	$160,773	$107,019	-33.4%
Overtime Pay	406.5380.400014.000	$272	$29	$2,000	$3,000	50%
F.I.C.A. Taxes	406.5380.400021.000	$2,793	$3,455	$12,309	$8,138	-33.9%
Retirement Contribution	406.5380.400022.000	$5,000	$2,933	$18,603	$10,333	-44.5%
Pension Expense	406.5380.400022.555	-$13,025	$0	$0	$0	0%
Group Insurance	406.5380.400023.000	$4,376	$3,085	$5,434	$12,001	120.9%
Group Insurance	406.5380.400023.555	$28	$0	$0	$0	0%
Workers' Compensation	406.5380.400024.000	$933	$1,087	$1,471	$1,647	12%
Unemployment Compensation	406.5380.400025.000	$0	$0	$812	$1,000	23.2%
Total Personnel Services:		**$39,654**	**$57,271**	**$201,402**	**$143,138**	**-28.9%**
Operating Expenses						
Professional Services	406.5380.400031.000	$13,450	$16,121	$50,000	$148,474	196.9%
Accounting & Auditing	406.5380.400032.000	$1,289	$3,097	$1,402	$5,600	299.4%
Other Contractual Services	406.5380.400034.000	$106,516	$89,183	$85,000	$100,000	17.6%
Utility Services	406.5380.400043.000	$0	$0	$2,000	$2,000	0%
Rentals & Leases	406.5380.400044.000	$0	$0	$3,000	$5,000	66.7%
Insurance	406.5380.400045.000	$4,176	$5,148	$0	$11,724	N/A
Repairs & Maintenance	406.5380.400046.000	$21,910	$22,990	$100,000	$89,600	-10.4%
Other Current Charges	406.5380.400049.000	$3,342	$5,931	$6,200	$6,400	3.2%
Operating Supplies	406.5380.400052.000	$250	$658	$3,000	$2,000	-33.3%
Publications and Training	406.5380.400054.000	$639	$1,780	$2,000	$2,000	0%
Depreciation	406.5380.400059.000	$43,591	$41,305	$0	$0	0%
Total Operating Expenses:		**$195,164**	**$186,213**	**$252,602**	**$372,798**	**47.6%**

Name	Account ID	FY2022 Actual	FY2023 Actual	FY2024 Adopted Budget	FY2025 Budgeted	FY2024 Adopted Budget vs. FY2025 Budgeted (% Change)
Capital Outlay						
Improvements (excl. Buildings)	406.5380.400063.000	$0	$0	$250,000	$250,000	0%
Total Capital Outlay:		**$0**	**$0**	**$250,000**	**$250,000**	**0%**
Total Physical Environment:		**$234,818**	**$243,484**	**$704,004**	**$765,936**	**8.8%**
Total Expenditures:		**$234,818**	**$243,484**	**$704,004**	**$765,936**	**8.8%**

FY 2024-2025 Objectives

- Complete BHI-238 West Bay Harbor Drive Stormwater Imp 95th Street project.

Personnel Complement

	Personnel Complement							
	FY 2023-2024 Funded				FY 2024-2025 Funded			
Position Title	Full Time	Part Time	Temp	FTEs	Full Time	Part Time	Temp	FTEs
Town Manager[1]	0.07			0.07	0.07			0.07
Deputy Town Manager[1]	0.07			0.07	-			-
Office Assistant/Pass Plan Coordinator[1]	0.01			0.01	-			-
Executive Assistant[1]	0.02			0.02	-			-
Business Development Specialist[1]	0.02			0.02	0.02			0.02
Town Clerk[1]	0.02			0.02	0.02			0.02
Deputy Town Clerk[1]	0.02			0.02	0.02			0.02
Finance Director[1]	0.02			0.02	0.02			0.02
Assistant Finance Director[1]	0.02			0.02	-			-
Procurement Officer[1]	0.02			0.02	0.02			0.02
Payroll Coordinator[1]	0.02			0.02	0.02			0.02
Finance Analyst[1]	0.02			0.02	0.02			0.02
Information Systems Director[1]	0.02			0.02	0.02			0.02
IT Specialist[1]	0.02			0.02	0.02			0.02
Human Resources and Risk Management Director[1]	0.02			0.02	0.02			0.02
Human Resources Clerk[1]	0.02			0.02	0.01			0.01
Code Compliance Supervisor[1]	0.02			0.02	0.02			0.02
Code Compliance Officer[1]	0.02			0.02	0.02			0.02
Utilities Operations Supervisor[1]	0.33			0.33	-			-
Utility Compliance Associate[1]	0.34			0.34	-			-
Public Works Director[1]	0.10			0.10	0.05			0.05
Town Engineer[1]	0.02			0.02	0.02			0.02
Town Planner[1]	0.02			0.02	-			-
Operations Manager[1]	0.13			0.13	-			-
Assistant to Public Works Director[1]	-			-	0.15			0.15
Water Systems Coordinator[1]	0.04			0.04	0.04			0.04
Water and Sewer Foreman[1]	0.04			0.04	0.04			0.04
Water Specialist[1]	0.04			0.04	0.04			0.04
Maintenance Worker II[1]	0.01			0.01	0.01			0.01
Administrative/Operations Manager[1]	-			-	0.02			0.02
Director of Communications and Causeway Programs/	-			-	-			-
SunPass/Pass Plan Manager[1]	0.01			0.01	-			
Accounting Manager[1]	-			-	0.01			0.01
Total:	**1.53**			**1.53**	**0.70**			**0.70**

[1]General Fund Allocation. In FY 2024 and FY 2025, the funding for the position is being split into Causeway, Water, Sewer, Parking, Building and Stormwater Fund.

CAPITAL IMPROVEMENTS

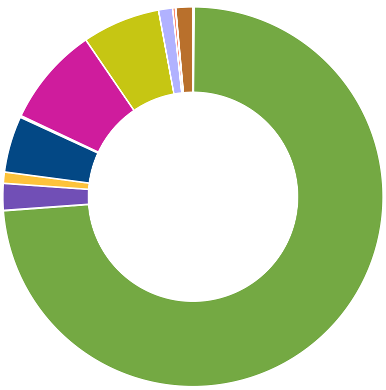
Capital Improvements: One-year Plan

Total Capital Requested

$20,874,734

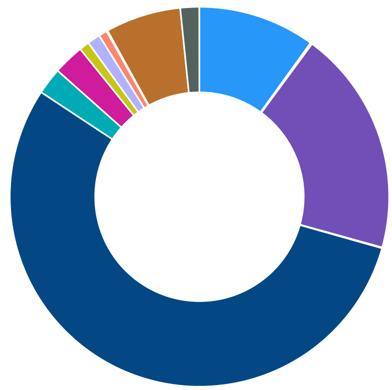
54 Capital Improvement Projects

Total Funding Requested by Department



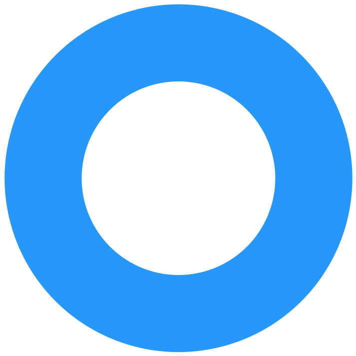
Building (0%)	$18,600.00
Causeway Fund (74%)	$15,392,480.00
Code Compliance (0%)	$6,600.00
Law Enforcement (2%)	$474,630.00
Park Impact Fees Fund (1%)	$200,000.00
Parking Fund (5%)	$1,000,000.00
Parks and Recreation (0%)	$30,130.00
Public Buildings (8%)	$1,765,364.00
Sewer Fund (7%)	$1,380,000.00
Stormwater Fund (1%)	$250,000.00
Streets and Parkways (0%)	$50,000.00
Town Clerk (0%)	$6,930.00
Water Fund (1%)	$300,000.00
TOTAL	**$20,874,734.00**

Total Funding Requested by Source



Appropriate Fund Balance (10%)	$2,082,500.00
Building Fund Revenue (0%)	$18,600.00
Causeway Fund (0%)	$12,480.00
Causeway Fund Revenue (19%)	$4,004,556.00
Federal Grants (0%)	$13,800.00
Fund Balance (55%)	$11,463,054.00
General Fund Revenue (2%)	$474,360.00
Grant (3%)	$547,500.00
Grant (1%)	$178,990.00
Park Impact Fees (1%)	$230,130.00
Sewer Fund (1%)	$150,000.00
Sewer Fund (0%)	$20,000.00
TDR Sales Proceeds (6%)	$1,343,011.00
Transfer from Building Fund (2%)	$335,753.00
TOTAL	**$20,874,734.00**

Capital Costs Breakdown



Capital Costs (100%)	$20,874,734.00
TOTAL	**$20,874,734.00**

Cost Savings & Revenue Breakdown

There's no data for building chart

Public Buildings Requests

Itemized Requests for 2025

BHI - 241 Artificial 3D Printed Reef - Marine Park	**$86,600**

BHI - 241 Artificial 3D Printed Reef - Marine Park-$363,400 will be a carry forward from FY 2024 to FY 2025. Nothing has been spent.

BHI-001 Town Hall	**$1,678,764**

BHI-001 BHI-246-Town Hall Demolition $500,000BHI-235 Temporary Trailers $946,000 BHI-239 Temp Trailers Operating Exp. $192,197BHI-247 New Town Hall Building -Design $1,500,000BHI-247 New Town Hall Building -Design $20,000,000Grant for TH...

Total: $1,765,364

Causeway Fund Requests

Itemized Requests for 2025

BC-158 ICW Bridge Repairs No. 875101	$1,600,000
BC-158 Structural Repairs to the Intracoastal Bridge 87501	
BC-159 Indian Creek Bridge + Pipe Saddle Rep Bridge FDOT Post No. 875103	$1,500,000
BC-159 Indian Creek Bridge + Pipe Saddle Rep Bridge FDOT Post No. 875103	
BC-160 Concept Design Intracoastal Bridge No. 875101	$7,500,000
BC-160 Concept Design Intracoastal Bridge No. 875101	
BC-161 West Relief -N Miami - Bridge No. 875105	$2,200,000
BC-161 West Relief -N Miami - Bridge No. 875105	
BC-162 Waterway Bridge-Betw Islands-No. 875102	$2,300,000
BC-162 Waterway Bridge-Betw Islands-No. 875102	
BC-163 9600 Seawall Replacement	$280,000
BC-163 9600 Seawall Replacement-U.S. Department of the Treasury / State of Florida Department of Environmental Protection / Resilient Florida Program / Coronavirus State and Local Fiscal Recovery Funds (CSFRF) / Seawall Replacement - 9600 West Bay...	
Vehicle 627 Ford F-150 17787	$6,240
Vehicle 627 Ford f?150 17787	
Vehicle 628 Ford Cargo Van (Transit 150) 66147	$6,240
Vehicle 628 Ford Cargo Van (Transit 150) 66147	

Total: $15,392,480

Law Enforcement Requests

Itemized Requests for 2025

Automated Vehicle Locator (vehicle GPS)?60 month term	**$26,000**
Automated Vehicle Locator (vehicle GPS) 60 month term	
Body Worn Cameras 5-year plan	**$60,000**
Body Worn Cameras 5-year plan	
Clearview	**$5,320**
Clearview	
Handheld Radio - Motorola Police Radios	**$25,000**
Handheld Radio - Motorola Police Radios	
LPR System	**$45,950**
LPR System	
New Patrol Emergency Lighting and Installation	**$20,000**
New Patrol Emergency Lighting and Installation	
Records Management System Replacement	**$83,000**
Records Management System Replacement	
Replacement Ballistic Vest - 5 Year replacement -1600 per unit	**$10,000**
Replacement Ballistic Vest - 5 Year replacement -1600 per unit	
Taser - Taser Replacement Program- 6 of 6 (Taser 7)-2300 per unit with cartridge	**$13,800**
Taser - Taser Replacement Program- 6 of 6 (Taser 7)-2300 per unit with cartridge	
VEH # 221- 2021 Ford F150 XLT - 1FTEW1EP1MKF08729	**$7,660**
VEH # 221- 2021 Ford F150 XLT -1FTEW1EP1MKF08729	
VEH # 223 - 2022 Ford Police Interceptor Utility 1FM5K8AB3NGA39643	**$8,900**
VEH # 223 - 2022 Ford Police Interceptor Utility 1FM5K8AB3NGA39643	
VEH # 224 - 2022 Ford Police Interceptor Utility Vin# 1FM5K8AB0NGA39518	**$8,900**
Veh#224 - 2022 Ford Police Interceptor Utility Vin# 1FM5K8AB0NGA39518	
VEH # 225- 2022 Ford Police Interceptor Utility 1FM5K8AB7NGA58549	**$9,200**
VEH # 225- 2022 Ford Police Interceptor Utility 1FM5K8AB7NGA58549	
VEH # 226 - 2022 Ford Police Interceptor Utility 1FM5K8AB3NGA50321	**$8,900**
VEH # 226 - 2022 Ford Police Interceptor Utility 1FM5K8AB3NGA50321	
VEH # 227- 2022 Ford Police Interceptor Utility 1FM5K8AB6NGA39569	**$9,200**
VEH # 227- 2022 Ford Police Interceptor Utility 1FM5K8AB6NGA39569	
VEH # 228- 2022 Ford Police Interceptor Utility 1FM5K8AB7NGA39502	**$8,900**
VEH # 228- 2022 Ford Police Interceptor Utility 1FM5K8AB7NGA39502	

VEH # 301- 2023 Chevrolet Tahoe 1GNSCLED8PR203955	**$11,004**
VEH # 301- 2023 Chevrolet Tahoe 1GNSCLED8PR203955	
VEH # 302 - 2023 Chevrolet Tahoe 1GNSCMKD3PR111422	**$11,640**
VEH # 302 - 2023 Chevrolet Tahoe 1GNSCMKD3PR111422	
VEH # 323 - 2023 Chevrolet Tahoe 1GNSCLED5PR203993	**$11,004**
VEH # 323 - 2023 Chevrolet Tahoe 1GNSCLED5PR203993	
VEH # 324 - 2023 Chevrolet Tahoe 1GNSCLED5PR203945	**$11,004**
VEH # 324 - 2023 Chevrolet Tahoe 1GNSCLED5PR203945	
VEH # 325- 2023 Chevrolet Tahoe 1GNSCLED2PR204518	**$11,004**
VEH # 325- 2023 Chevrolet Tahoe 1GNSCLED2PR204518	
VEH # 326- 2023 Chevrolet Tahoe 1GNSCLED7PR204028	**$11,004**
VEH # 326- 2023 Chevrolet Tahoe 1GNSCLED7PR204028	
VEH # 687 - 2020 Dodge Charger - VIN 2C3CDXAG3LH114102	**$5,450**
VEH # 687 - 2020 Dodge Charger - VIN 2C3CDXAG3LH114102	
VEH # 707- 2020 Chevrolet Tahoe 1GNLCDEC6LR307341	**$7,690**
VEH # 707- 2020 Chevrolet Tahoe 1GNLCDEC6LR307341	
Vehicle Police Interceptor Utility TBD (2) (NEW)	**$20,000**
Vehicle Police Interceptor Utility TBD (2) (NEW)	
Vehicle Radio Systems-Replacement Program- 4700 per unit	**$14,100**
Vehicle Radio Systems-Replacement Program- 4700 per unit	
Zebra Printers E-Citation	**$10,000**
Zebra Printers E-Citation	

Total: $474,630

Sewer Fund Requests

Itemized Requests for 2025

4” Portable Silent Sewer Pump	**$20,000**
4” Portable Silent Sewer Pump	
BHI - 234 Block 11 Sewer Extension Bay Harbor Terrace to Main Pump Station	**$250,000**
BHI - 234 Block 11 Sewer Extension Bay Harbor Terrace to Main Pump Station (in Tyler BHI-110 prior to 2023 Vendor-Kimley Horn) State of Florida Department of Environmental Protection / Bay Harbor Islands Sanitary Sewer Upgrade (BHI-234)...	
BHI-252 Ejector Station & Manhole Replacement	**$400,000**
BHI-252 Ejector Station & Manhole Replacement-State of Florida Department of Environmental Protection / Bay Harbor Islands Ejector Pumps/ Manhole Replacements (BHI-252) $250,000	
BHI-260 Force Main Feasibility Study	**$250,000**
BHI-260 Force Main Feasibility Study	
BHI-263 Manhole Lining	**$80,000**
BHI-263 Manhole Lining	
BHI-264 Pipe Lining	**$200,000**
BHI-264 Pipe Lining	
Generator 150 (Modulars)	**$180,000**
Generator 150 (Modulars). Panels that control the sewer pumps.	

Total: $1,380,000

Streets and Parkways Requests

Itemized Requests for 2025

BHI-224 Milling and Resurfacing	**$50,000**
BHI-224 Milling and Resurfacing-Funding from Local Option Gas Tax $93,575	

Total: $50,000

Town Clerk Requests

Itemized Requests for 2025

Public Records Software	**$6,930**
Public Records Software	

Total: $6,930

Building Requests

Itemized Requests for 2025

Vehicle 626 Ford Explorer 18572	$6,600
Vehicle 626 Ford Explorer 18572	
Vehicle 630 Pick-up Truck	$12,000
Vehicle 630 Pick-up Truck	

Total: $18,600

Code Compliance Requests

Itemized Requests for 2025

Vehicle 180 Ford Escape 41962	$6,600
Vehicle 180 Ford Escape 41962	

Total: $6,600

Parks and Recreation Requests

Itemized Requests for 2025

BHI-228 92nd Street Dog Park Extension	$30,130
BHI-228 92nd Street Dog Park Extension	

Total: $30,130

Park Impact Fees Fund Requests

Itemized Requests for 2025

BHI-229 96th Street Kayak Park Renovation	$200,000
BHI-229 96th Street Kayak Park Renovation	

Total: $200,000

Water Fund Requests

Itemized Requests for 2025

BHI-262 Block 11 Water Main Replacement	**$300,000**

BHI-262 Block 11 Water Main Replacement

Total: $300,000

Parking Fund Requests

Itemized Requests for 2025

BHI-248 New Town Hall Parking Lot	**$1,000,000**

BHI-248 New Town Hall Parking Lot

Total: $1,000,000

Stormwater Fund Requests

Itemized Requests for 2025

BHI-238 West Bay Harbor Drive Stormwater Imp 95th Street	**$250,000**

BHI-238 West Bay Harbor Drive Stormwater Imp 95th StreetU.S. Department of the Treasury / State of Florida Department of Environmental Protection / Resilient Florida Program / Coronavirus State and Local Fiscal Recovery Funds (CSFRF) / Town...

Total: $250,000

Capital Improvements: 5 Year Plan

Overview

Capital expenditures include money spent to acquire, construct, or upgrade the Town of Bay Harbor Islands' physical assets, such as buildings, infrastructure, machinery, equipment, and land. Capital expenditures and projects exceeding $5,000 and having an expected life of five years or more are generally budgeted in the Town of Bay Harbor Islands' Capital Improvements Program (CIP).

The CIP is a five-year plan that identifies and prioritizes the Town's major capital projects and expenditures on an annual basis. The program aims to impact Town of Bay Harbor Islands' residents, businesses, and visitors through the provision of infrastructure that promotes health, safety, transportation, recreation, and other services. All projects and expenditures in the plan directly implement one or more of the Town's priorities.

The Town of Bay Harbor Islands' CIP serves:

- Identify, plan, build and maintain capital infrastructure in a fiscally sound manner.
- Coordinate department resources and equipment.
- Effectively communicate the description, justification, and costs of projects to stakeholders.
- Identify funding sources and ongoing budget impacts of projects.
- Complete projects on schedule and within budget.
- Provide an annual update to the CIP schedule.
- Allow for program adjustments due to changing priorities.
- Allow sufficient time to identify project financing and implementation measures.

Capital Improvement Program (CIP) projects are forecast in the Five-Year Capital Improvement Plan to allow for long-range planning. The CIP development process involves efforts of all departments, policy direction by the Town Council, coordination with several outside agencies, and coordination with external service providers. Often, citizen advisory groups are involved as well. Multi-year CIP projects are reviewed during budget workshops and are included as a part of the budget development.

Funding for the projects is appropriated on an annual basis by the Town Council. The projects included in the Five-Year CIP are related to both governmental and enterprise funds. Future operating costs (e.g. additional personnel, maintenance or utility costs) associated with capital projects are projected for each individual project. Anticipated operating cost information is not included in the current year's budget unless the projects are expected to be completed prior to year-end.

The Five-Year Capital Improvement Plan for Fiscal Years 2025-2029 estimates that $71.8 million in funding will be needed for projects over the five-year period. Several infrastructure improvement projects, security and safety equipment. This CIP reflects the Town's long-term commitment to roads, stormwater management, water and sewer infrastructure, parks, public safety, addressing all the Town's owned bridges and replacement of Broad Causeway low bascule bridge, and other public infrastructure.

Capital Planning

Capital improvement planning is a year-round endeavor. Projects are planned and prioritized. Projects are identified through various means, such as needs analysis, professional studies, everyday operations of the Town, community outreach, department planning, and Town Council feedback and direction.

The annual process to develop a new Five-Year CIP kicks off each year in tandem with the annual budget development process. Department directors submit plans and cost estimates for needed capital improvements.

Project proposals submitted must meet the capital improvement criteria stated earlier for consideration. Funding sources for each project are identified, and departments are required to identify the ongoing operating budget impact of their projects. Each project must also further at least one priority of the Town's priorities set at the Budget Workshop.

Capital projects submitted by the departments are evaluated, prioritized, and then combined to form the Five-Year CIP. The first year of the CIP is considered the Capital Improvement Program, of Capital Budget, and gets incorporated into the annual budget of the various funds as necessary to appropriate funding for the projects. These projects may be revised during the fiscal year to add, modify, and terminate projects as necessary. Development, monitoring and tracking of the CIP is the responsibility of the Town's administration.

Projects funded by the General Fund are not budgeted as capital projects directly in the annual budget. Instead, the approved total dollar amount for these projects is budgeted as an interfund transfer from the General Fund to the Capital Projects Fund. These projects are then implemented through the Capital Projects Fund. This methodology applies to projects funded by

General Fund operating dollars and typically General Fund reserves. A transfer will not be required for the next fiscal year due to revenue from interest earnings and remaining fund balance from the current year.

Funds included in the annual budget that provide funding support for FY 2025 CIP projects include the Capital Improvement Project Fund, Park Impact Fee Fund, Causeway Fund, Sewer and Water Fund, Parking Fund, Stormwater Fund, and Florida Department of Environmental Protection grants. Projects supported by these funds are based on each fund and appear in their related annual budget.

Impact of Capital Improvements Projects (CIP) on the Operating Budget
CIP projects can affect the Town's operating budget by increasing expenditures and being offset by projected savings or new revenues generated by the project. Projects that are expected to be completed during FY 2024 improve but do not expand the level of service the Town provides. Therefore, no additional maintenance and operating costs for those projects are projected to impact the operating budget.

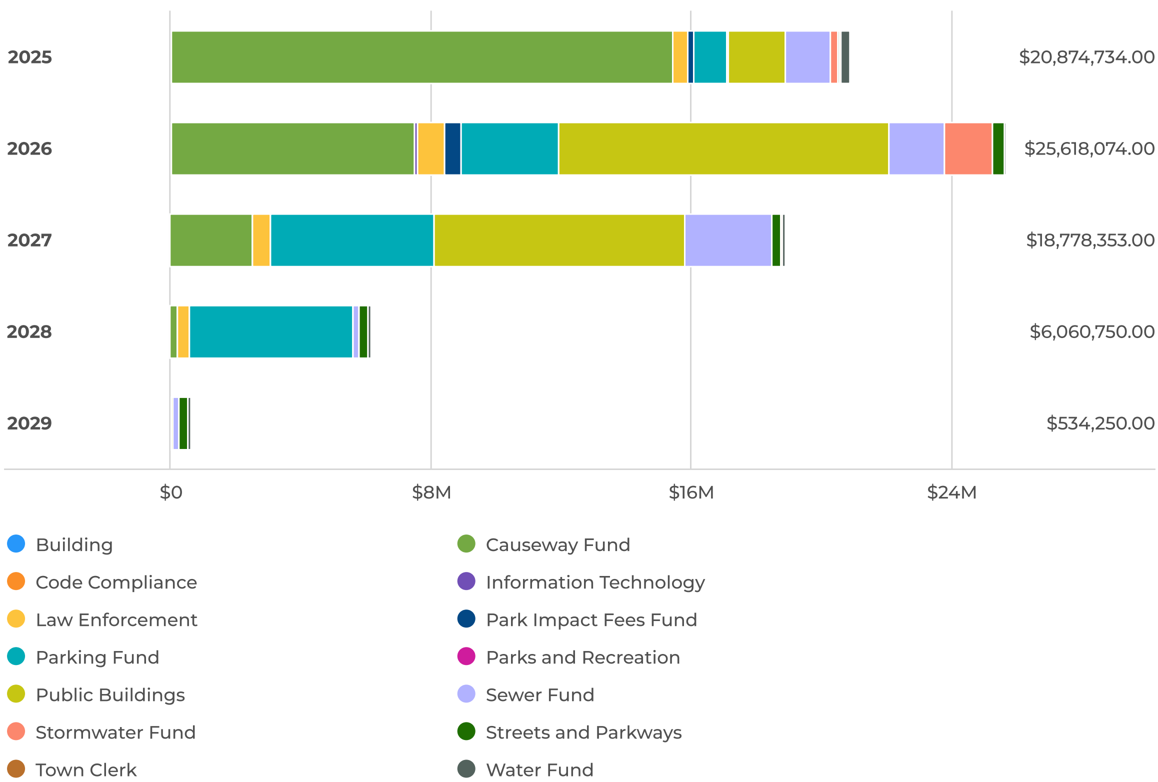
There are several existing projects, funded in prior years, that are in the design phase or construction phase and are planned to be carried forward to FY 2025. Therefore, the operating impact on the environment, and maintenance and operating costs will not affect the FY 2025 budget due to the stage of the project.

Total Capital Requested

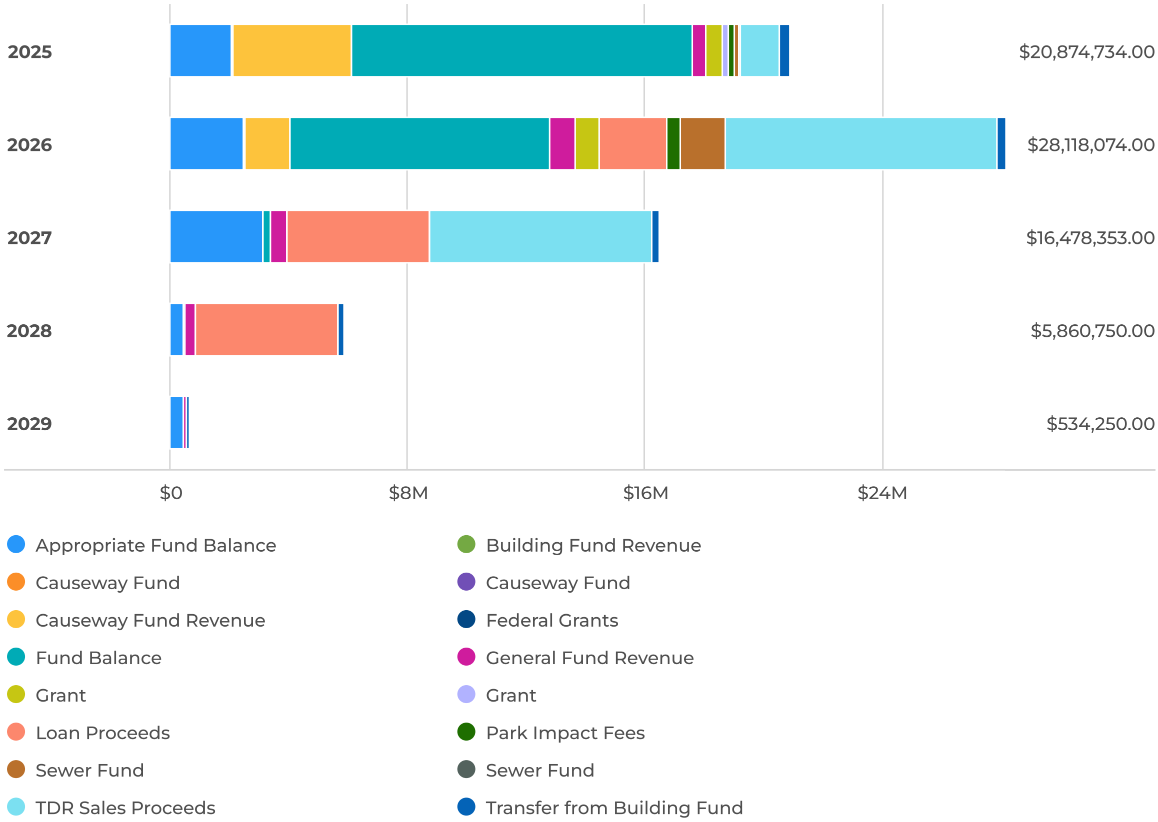
$71,866,161

64 Capital Improvement Projects

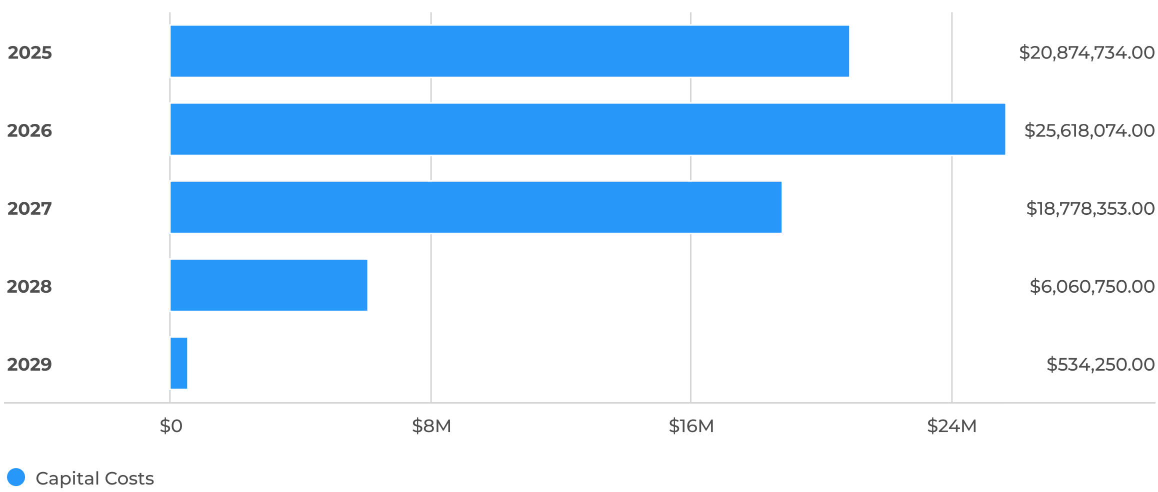
Total Funding Requested by Department



Total Funding Requested by Source



Capital Costs Breakdown



Cost Savings & Revenues

There's no data for building chart

Public Buildings Requests

Itemized Requests for 2025-2029

BHI - 241 Artificial 3D Printed Reef - Marine Park	**$86,600**

BHI - 241 Artificial 3D Printed Reef - Marine Park-$363,400 will be a carry forward from FY 2024 to FY 2025. Nothing has been spent.

BHI-001 Town Hall	**$19,565,031**

BHI-001 BHI-246-Town Hall Demolition $500,000BHI-235 Temporary Trailers $946,000 BHI-239 Temp Trailers Operating Exp. $192,197BHI-247 New Town Hall Building -Design $1,500,000BHI-247 New Town Hall Building -Design $20,000,000Grant for TH...

Total: $19,651,631

Causeway Fund Requests

Itemized Requests for 2025-2029

BC-158 ICW Bridge Repairs No. 875101	**$1,600,000**

BC-158 Structural Repairs to the Intracoastal Bridge 87501

BC-159 Indian Creek Bridge + Pipe Saddle Rep Bridge FDOT Post No. 875103	**$1,500,000**

BC-159 Indian Creek Bridge + Pipe Saddle Rep Bridge FDOT Post No. 875103

BC-160 Concept Design Intracoastal Bridge No. 875101	**$15,000,000**

BC-160 Concept Design Intracoastal Bridge No. 875101

BC-161 West Relief -N Miami - Bridge No. 875105	**$2,200,000**

BC-161 West Relief -N Miami - Bridge No. 875105

BC-162 Waterway Bridge-Betw Islands-No. 875102	**$5,000,000**

BC-162 Waterway Bridge-Betw Islands-No. 875102

BC-163 9600 Seawall Replacement	**$280,000**

BC-163 9600 Seawall Replacement-U.S. Department of the Treasury / State of Florida Department of Environmental Protection / Resilient Florida Program / Coronavirus State and Local Fiscal Recovery Funds (CSFRF) / Seawall Replacement - 9600 West Bay...

Vehicle 627 Ford F-150 17787	**$6,240**

Vehicle 627 Ford f?150 17787

Vehicle 628 Ford Cargo Van (Transit 150) 66147	**$6,240**

Vehicle 628 Ford Cargo Van (Transit 150) 66147

Total: $25,592,480

Law Enforcement Requests

Itemized Requests for 2025-2029

Automated Vehicle Locator (vehicle GPS)?60 month term	**$52,000**
Automated Vehicle Locator (vehicle GPS) 60 month term	
Ballistic Helmet Patrol	**$15,000**
Ballistic Helmet Patrol	
Body Worn Cameras 5-year plan	**$300,000**
Body Worn Cameras 5-year plan	
CERA Public Safety Response Platform	**$18,000**
CERA Public Safety Response Platform	
Clearview	**$26,600**
Clearview	
Firearm Replacement Program	**$60,000**
Firearm Replacement Program	
Handheld Radio - Motorola Police Radios	**$105,000**
Handheld Radio - Motorola Police Radios	
LPR System	**$177,950**
LPR System	
Mobile Command Unit	**$210,000**
Mobile Command Unit	
Mobile Light Tower	**$17,000**
Mobile Light Tower	
New Patrol Emergency Lighting and Installation	**$160,000**
New Patrol Emergency Lighting and Installation	
New Police Boat	**$250,000**
New Police Boat	
Records Management System Replacement	**$332,000**
Records Management System Replacement	
Replacement Ballistic Vest - 5 Year replacement -1600 per unit	**$42,000**
Replacement Ballistic Vest - 5 Year replacement -1600 per unit	
Taser - Taser Replacement Program- 6 of 6 (Taser 7)-2300 per unit with cartridge	**$57,600**
Taser - Taser Replacement Program- 6 of 6 (Taser 7)-2300 per unit with cartridge	
VEH # 221- 2021 Ford F150 XLT - 1FTEW1EP1MKF08729	**$22,980**
VEH # 221- 2021 Ford F150 XLT -1FTEW1EP1MKF08729	

VEH # 223 - 2022 Ford Police Interceptor Utility 1FM5K8AB3NGA39643	**$26,700**
VEH # 223 - 2022 Ford Police Interceptor Utility 1FM5K8AB3NGA39643	
VEH # 224 - 2022 Ford Police Interceptor Utility Vin# 1FM5K8AB0NGA39518	**$26,700**
Veh#224 - 2022 Ford Police Interceptor Utility Vin# 1FM5K8AB0NGA39518	
VEH # 225- 2022 Ford Police Interceptor Utility 1FM5K8AB7NGA58549	**$27,600**
VEH # 225- 2022 Ford Police Interceptor Utility 1FM5K8AB7NGA58549	
VEH # 226 - 2022 Ford Police Interceptor Utility 1FM5K8AB3NGA50321	**$26,700**
VEH # 226 - 2022 Ford Police Interceptor Utility 1FM5K8AB3NGA50321	
VEH # 227- 2022 Ford Police Interceptor Utility 1FM5K8AB6NGA39569	**$27,600**
VEH # 227- 2022 Ford Police Interceptor Utility 1FM5K8AB6NGA39569	
VEH # 228- 2022 Ford Police Interceptor Utility 1FM5K8AB7NGA39502	**$22,980**
VEH # 228- 2022 Ford Police Interceptor Utility 1FM5K8AB7NGA39502	
VEH # 301- 2023 Chevrolet Tahoe 1GNSCLED8PR203955	**$33,012**
VEH # 301- 2023 Chevrolet Tahoe 1GNSCLED8PR203955	
VEH # 302 - 2023 Chevrolet Tahoe 1GNSCMKD3PR111422	**$34,920**
VEH # 302 - 2023 Chevrolet Tahoe 1GNSCMKD3PR111422	
VEH # 323 - 2023 Chevrolet Tahoe 1GNSCLED5PR203993	**$33,012**
VEH # 323 - 2023 Chevrolet Tahoe 1GNSCLED5PR203993	
VEH # 324 - 2023 Chevrolet Tahoe 1GNSCLED5PR203945	**$33,012**
VEH # 324 - 2023 Chevrolet Tahoe 1GNSCLED5PR203945	
VEH # 325- 2023 Chevrolet Tahoe 1GNSCLED2PR204518	**$33,012**
VEH # 325- 2023 Chevrolet Tahoe 1GNSCLED2PR204518	
VEH # 326- 2023 Chevrolet Tahoe 1GNSCLED7PR204028	**$33,012**
VEH # 326- 2023 Chevrolet Tahoe 1GNSCLED7PR204028	
VEH # 687 - 2020 Dodge Charger - VIN 2C3CDXAG3LH114102	**$10,900**
VEH # 687 - 2020 Dodge Charger - VIN 2C3CDXAG3LH114102	
VEH # 707- 2020 Chevrolet Tahoe 1GNLCDEC6LR307341	**$15,380**
VEH # 707- 2020 Chevrolet Tahoe 1GNLCDEC6LR307341	
Vehicle Police Interceptor Utility TBD (2) (NEW)	**$20,000**
Vehicle Police Interceptor Utility TBD (2) (NEW)	
Vehicle Radio Systems-Replacement Program- 4700 per unit	**$60,200**
Vehicle Radio Systems-Replacement Program- 4700 per unit	
Zebra Printers E-Citation	**$20,000**
Zebra Printers E-Citation	

Total: $2,330,870

Sewer Fund Requests

Itemized Requests for 2025-2029

4" Portable Silent Sewer Pump	**$20,000**
4" Portable Silent Sewer Pump	
BHI - 234 Block 11 Sewer Extension Bay Harbor Terrace to Main Pump Station	**$450,000**
BHI - 234 Block 11 Sewer Extension Bay Harbor Terrace to Main Pump Station (in Tyler BHI-110 prior to 2023 Vendor-Kimley Horn) State of Florida Department of Environmental Protection / Bay Harbor Islands Sanitary Sewer Upgrade (BHI-234)...	
BHI-232 Master Pump Station Replacement	**$2,900,000**
BHI-232 Master Pump Station Replacement	
BHI-252 Ejector Station & Manhole Replacement	**$850,000**
BHI-252 Ejector Station & Manhole Replacement-State of Florida Department of Environmental Protection / Bay Harbor Islands Ejector Pumps/ Manhole Replacements (BHI-252) $250,000	
BHI-260 Force Main Feasibility Study	**$500,000**
BHI-260 Force Main Feasibility Study	
BHI-263 Manhole Lining	**$80,000**
BHI-263 Manhole Lining	
BHI-264 Pipe Lining	**$1,000,000**
BHI-264 Pipe Lining	
Generator 150 (Modulars)	**$360,000**
Generator 150 (Modulars). Panels that control the sewer pumps.	
	Total: $6,160,000

Streets and Parkways Requests

Itemized Requests for 2025-2029

BHI-224 Milling and Resurfacing	**$1,050,000**
BHI-224 Milling and Resurfacing-Funding from Local Option Gas Tax $93,575	
LED Streetlight Upgrade-West Island	**$70,000**
LED Streetlight Upgrade-West Island	
Traffic Control Devices	**$50,000**
Traffic Control Devices	
	Total: $1,170,000

Town Clerk Requests

Itemized Requests for 2025-2029

Public Records Software	$34,650
Public Records Software	

Total: $34,650

Building Requests

Itemized Requests for 2025-2029

Vehicle 626 Ford Explorer 18572	$13,200
Vehicle 626 Ford Explorer 18572	
Vehicle 630 Pick-up Truck	$60,000
Vehicle 630 Pick-up Truck	

Total: $73,200

Code Compliance Requests

Itemized Requests for 2025-2029

Vehicle 180 Ford Escape 41962	$13,200
Vehicle 180 Ford Escape 41962	

Total: $13,200

Information Technology Requests

Itemized Requests for 2025-2029

Artificial Intelligent (AI) Security Cameras	$60,000
Replace town-wide security cameras.	

Total: $60,000

Parks and Recreation Requests

Itemized Requests for 2025-2029

BHI-228 92nd Street Dog Park Extension	$30,130
BHI-228 92nd Street Dog Park Extension	

Total: $30,130

Park Impact Fees Fund Requests

Itemized Requests for 2025-2029

BHI-229 96th Street Kayak Park Renovation	$700,000
BHI-229 96th Street Kayak Park Renovation	

Total: $700,000

Water Fund Requests

Itemized Requests for 2025-2029

BHI-262 Block 11 Water Main Replacement	$300,000
BHI-262 Block 11 Water Main Replacement	

Total: $300,000

Parking Fund Requests

Itemized Requests for 2025-2029

BHI-248 New Town Hall Parking Lot	$14,000,000
BHI-248 New Town Hall Parking Lot	

Total: $14,000,000

Stormwater Fund Requests

Itemized Requests for 2025-2029

BHI-238 West Bay Harbor Drive Stormwater Imp 95th Street	$1,750,000

BHI-238 West Bay Harbor Drive Stormwater Imp 95th StreetU.S. Department of the Treasury / State of Florida Department of Environmental Protection / Resilient Florida Program / Coronavirus State and Local Fiscal Recovery Funds (CSFRF) / Town...

Total: $1,750,000

DEBT

The Debt Service Department tracks the Town of Bay Harbor Islands Sewer Fund long-term debt. The Debt Service Department include two long-term obligations by the Town of Bay Harbor Islands: 1) Refunding and Improvement Revenue Bond – Series 2016, 2) Refunding Note – Series 2012.

Refunding and Improvement Revenue Bonds – Series 2016. On September 29, 2016, the Town issued Bonds in the amount of $3,085,000 to advance refund the Series 2003B bonds. The bonds, including the payment of interest, are secured by a pledge by the Town to budget and appropriate an amount from non-ad valorem revenues. As of September 30, 2024, the total principal and interest remaining on the bond is $3,861,600. The note bears interest at a variable rate between 2% to 5%, with annual payments and semi-annual interest payments due through October 1, 2034.

DEBT PAYOUT FOR FINANCIAL STATEMENTS-BOND SERIES 2016

Fiscal Year ending Sept 30:	Principal	Interest	Total
2025	10,000	108,750	118,750
2026	10,000	108,538	118,538
2027	10,000	108,313	118,313
2028	10,000	108,075	118,075
2029-2033	1,930,000	371,050	2,301,050
2034-2035	1,055,000	31,875	1,086,875
Total	**$3,025,000**	**$836,601**	**$3,861,600**

Refunding Note – Series 2012. On December 3, 2012, the Town borrowed $4,709,000 [Promissory Refunding Note, Series 2012 (Sales Tax)] from a financial institution as a direct borrowing and used the proceeds to refund a portion ($4,445,000) of its Revenue Bonds, Series 2003B. There was no deferred amount on refunding. The note, including the payment of interest, is secured by a pledge of the Town's half-cent sales tax, franchise fees, and utility taxes. The total principal and interest remaining on the note is $1,524,958. The note bears interest at 2.09% with annual principal payments and semi-annual interest payments due through December 1, 2027.

DEBT PAYOUT FOR FINANCIAL STATEMENTS-BOND SERIES 2012

Fiscal Year ending Sept 30:	Principal	Interest	Total
2025	354,000	$26,877	380,877
2026	362,000	19,395	381,395
2027	370,000	11,746	381,746
2028	377,000	3,940	380,940
Total	**$1,463,000**	**$61,958**	**$1,524,958**

APPENDIX

BUILDING REQUESTS

This requests information is generated from , Proposed Version.

Vehicle 626 Ford Explorer 18572

Overview

Request Owner	Sandra Siefken
Department	Building
Type	Capital Equipment

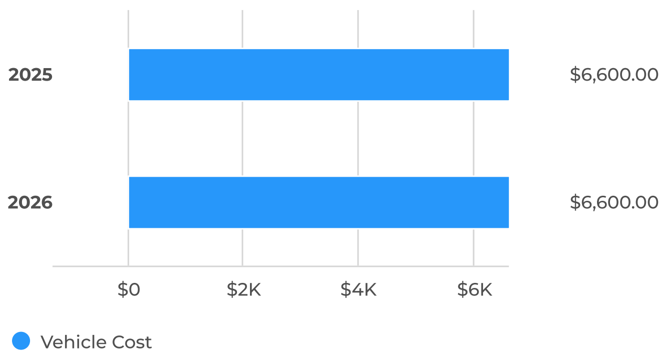
Description

Vehicle 626 Ford Explorer 18572

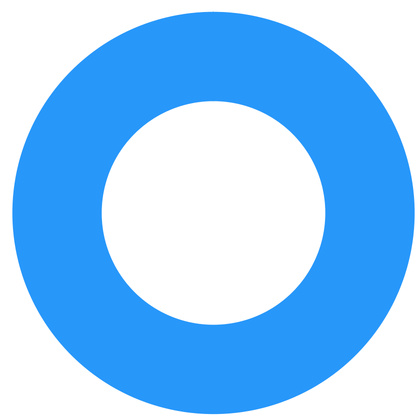
Capital Cost

Total Historical	FY2025 Budget	Total Budget (all years)	Project Total
$24,120	$6,600	$13.2K	$37.32K

Capital Cost by Year (Proposed)



Capital Cost for Budgeted Years (Proposed)



Vehicle Cost (100%)	$13,200.00
TOTAL	**$13,200.00**

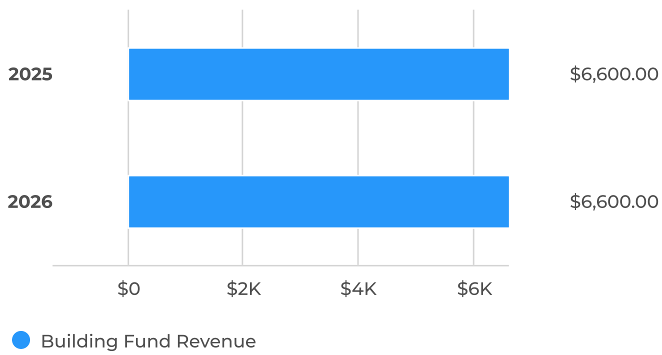
Capital Cost Breakdown

Capital Cost	Historical	FY2025	FY2026	Total
Vehicle Cost	$24,120	$6,600	$6,600	$37,320
Total	**$24,120**	**$6,600**	**$6,600**	**$37,320**

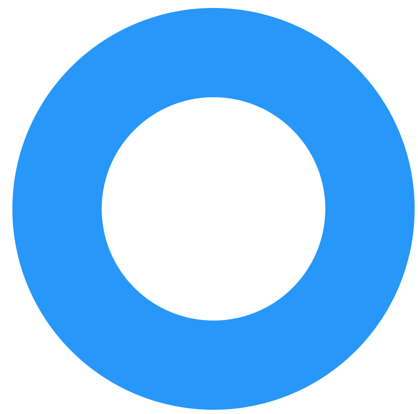
Funding Sources

Total Historical	FY2025 Budget	Total Budget (all years)	Project Total
$24,120	$6,600	$13.2K	$37.32K

Funding Sources by Year (Proposed)



Funding Sources for Budgeted Years (Proposed)



Building Fund Revenue (100%)	$13,200.00
TOTAL	**$13,200.00**

Funding Sources Breakdown

Funding Sources	Historical	FY2025	FY2026	Total
Building Fund Revenue	$24,120	$6,600	$6,600	$37,320
Total	**$24,120**	**$6,600**	**$6,600**	**$37,320**

This requests information is generated from , Proposed Version.

Vehicle 630 Pick-up Truck

Overview

Request Owner	Sandra Siefken
Department	Building
Type	Capital Equipment

Description

Vehicle 630 Pick-up Truck

Details

New Purchase or Replacement	New

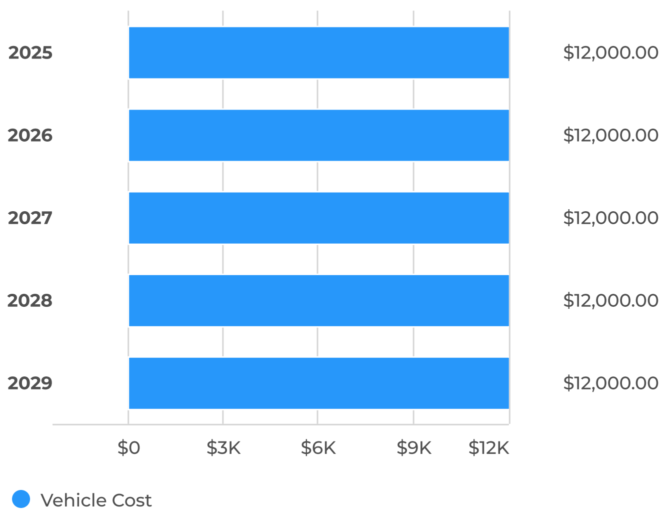
Capital Cost

FY2025 Budget
$12,000

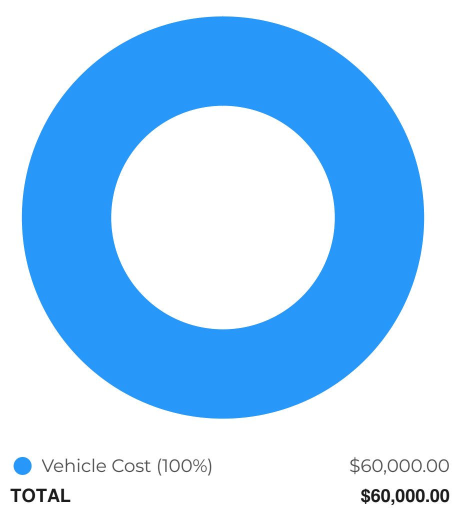
Total Budget (all years)
$60K

Project Total
$60K

Capital Cost by Year (Proposed)



Capital Cost for Budgeted Years (Proposed)



Capital Cost Breakdown

Capital Cost	FY2025	FY2026	FY2027	FY2028	FY2029	Total
Vehicle Cost	$12,000	$12,000	$12,000	$12,000	$12,000	$60,000
Total	**$12,000**	**$12,000**	**$12,000**	**$12,000**	**$12,000**	**$60,000**

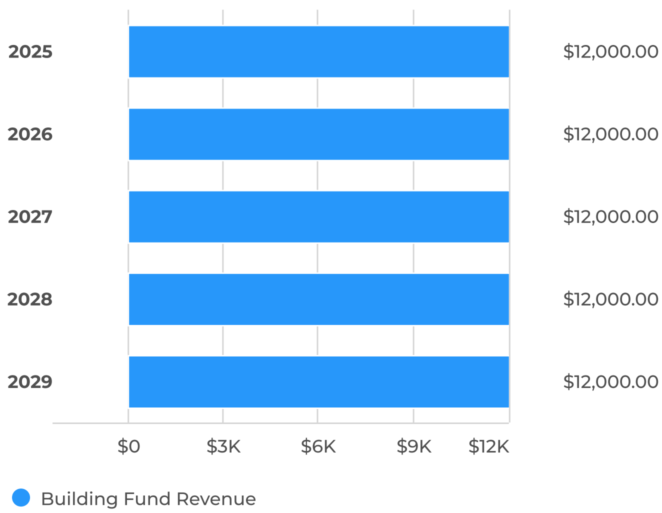
Funding Sources

FY2025 Budget
$12,000

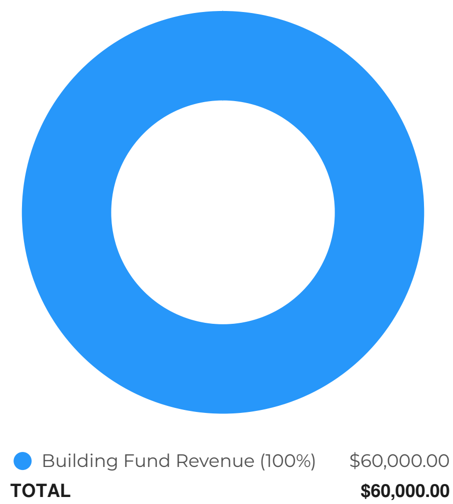
Total Budget (all years)
$60K

Project Total
$60K

Funding Sources by Year (Proposed)



Funding Sources for Budgeted Years (Proposed)



Funding Sources Breakdown

Funding Sources	FY2025	FY2026	FY2027	FY2028	FY2029	Total
Building Fund Revenue	$12,000	$12,000	$12,000	$12,000	$12,000	$60,000
Total	**$12,000**	**$12,000**	**$12,000**	**$12,000**	**$12,000**	**$60,000**

CAUSEWAY FUND REQUESTS

This requests information is generated from , Proposed Version.

BC-158 ICW Bridge Repairs No. 875101

Overview

Request Owner	Rodney Carrero-Santana, Town Engineer
Department	Causeway Fund
Type	Capital Improvement
Project Number	2023-BC-158

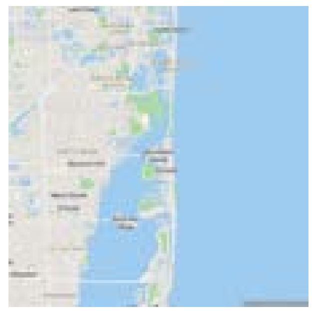
Description

BC-158 Structural Repairs to the Intracoastal Bridge 87501

Details

Type of Project	Other improvement

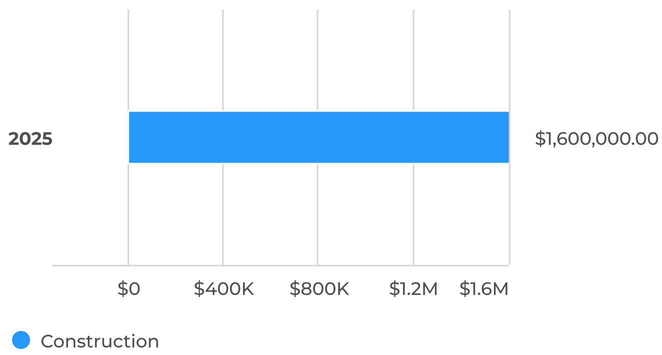
Location



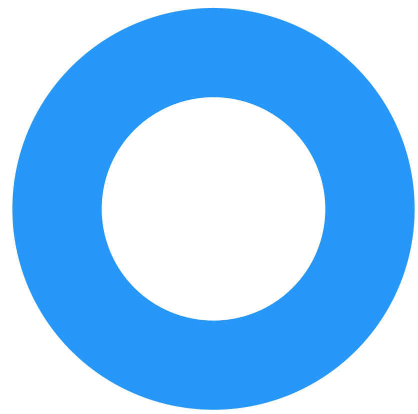
Capital Cost

Total Historical	FY2025 Budget	Total Budget (all years)	Project Total
$3,189,091	$1,600,000	$1.6M	$4.789M

Capital Cost by Year (Proposed)



Capital Cost for Budgeted Years (Proposed)



Construction (100%)	$1,600,000.00
TOTAL	**$1,600,000.00**

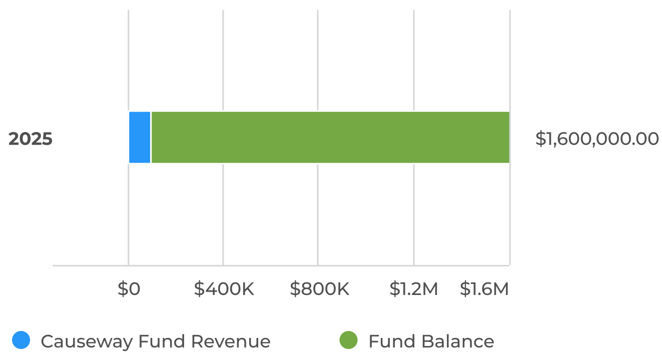
Capital Cost Breakdown

Capital Cost	Historical	FY2025	Total
Construction	$3,189,091	$1,600,000	$4,789,091
Total	**$3,189,091**	**$1,600,000**	**$4,789,091**

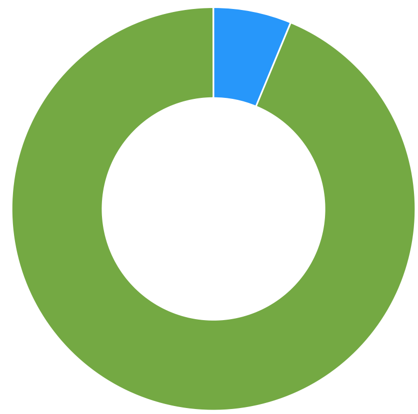
Funding Sources

Total Historical	FY2025 Budget	Total Budget (all years)	Project Total
$3,189,091	$1,600,000	$1.6M	$4.789M

Funding Sources by Year (Proposed)



Funding Sources for Budgeted Years (Proposed)



Causeway Fund Revenue (6%)	$100,000.00
Fund Balance (94%)	$1,500,000.00
TOTAL	**$1,600,000.00**

Funding Sources Breakdown

Funding Sources	Historical	FY2025	Total
Causeway Fund Revenue		$100,000	$100,000
Fund Balance	$3,189,091	$1,500,000	$4,689,091
Total	**$3,189,091**	**$1,600,000**	**$4,789,091**

This requests information is generated from , Proposed Version.

BC-159 Indian Creek Bridge + Pipe Saddle Rep Bridge FDOT Post No. 875103

Overview

Request Owner	Rodney Carrero-Santana, Town Engineer
Department	Causeway Fund
Type	Capital Improvement
Project Number	2023-BC-159

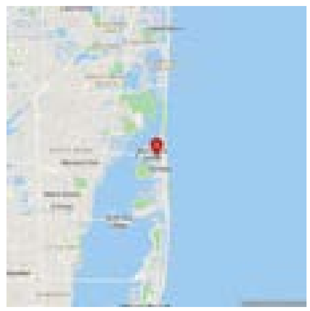
Description

BC-159 Indian Creek Bridge + Pipe Saddle Rep Bridge FDOT Post No. 875103

Details

Type of Project	Other improvement

Location



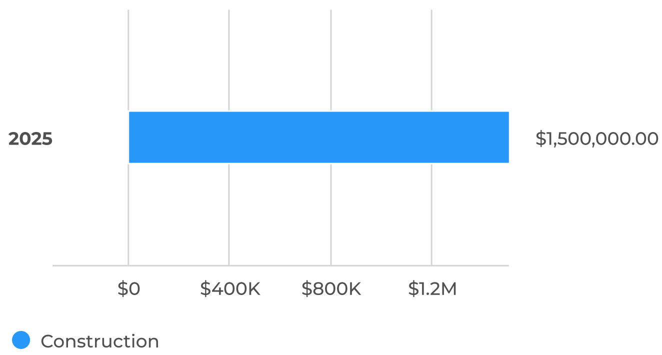
Capital Cost

FY2025 Budget
$1,500,000

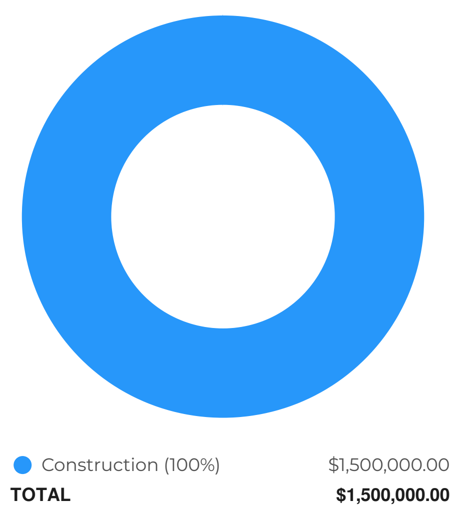
Total Budget (all years)
$1.5M

Project Total
$1.5M

Capital Cost by Year (Proposed)



Capital Cost for Budgeted Years (Proposed)



Capital Cost Breakdown

Capital Cost	FY2025	Total
Construction	$1,500,000	$1,500,000
Total	**$1,500,000**	**$1,500,000**

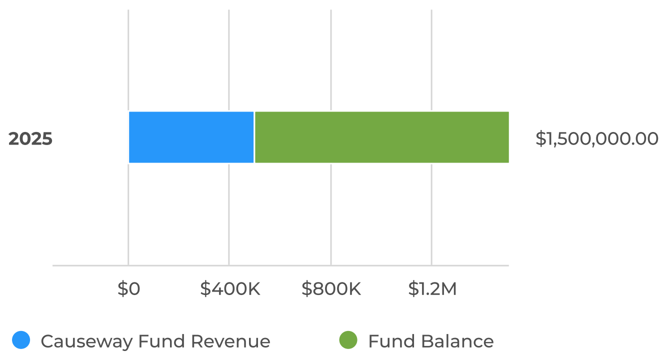
Funding Sources

FY2025 Budget
$1,500,000

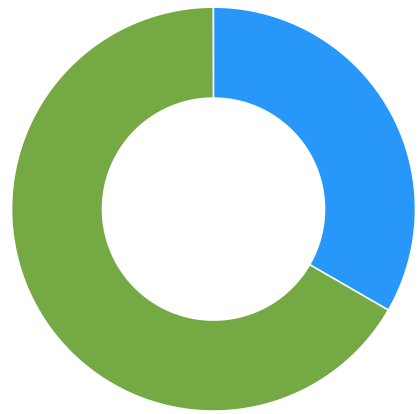
Total Budget (all years)
$1.5M

Project Total
$1.5M

Funding Sources by Year (Proposed)



Funding Sources for Budgeted Years (Proposed)



Causeway Fund Revenue (33%)		$500,000.00
Fund Balance (67%)		$1,000,000.00
TOTAL		**$1,500,000.00**

Funding Sources Breakdown

Funding Sources	FY2025	Total
Causeway Fund Revenue	$500,000	$500,000
Fund Balance	$1,000,000	$1,000,000
Total	**$1,500,000**	**$1,500,000**

This requests information is generated from , Proposed Version.

BC-160 Concept Design Intracoastal Bridge No. 875101

Overview

Request Owner	Rodney Carrero-Santana, Town Engineer
Department	Causeway Fund
Type	Capital Improvement
Project Number	2023-BC-160

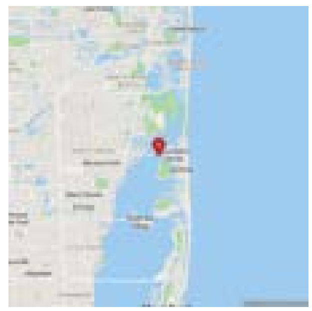
Description

BC-160 Concept Design Intracoastal Bridge No. 875101

Details

Type of Project	Other improvement

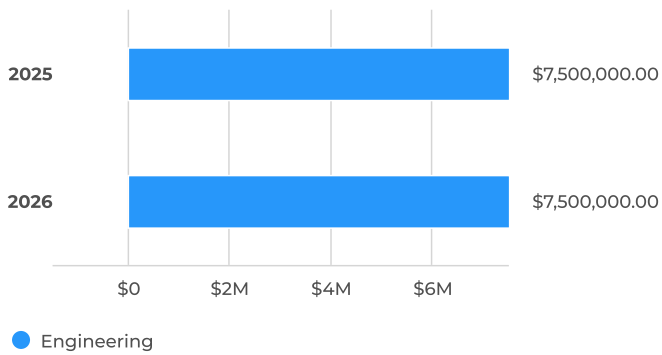
Location



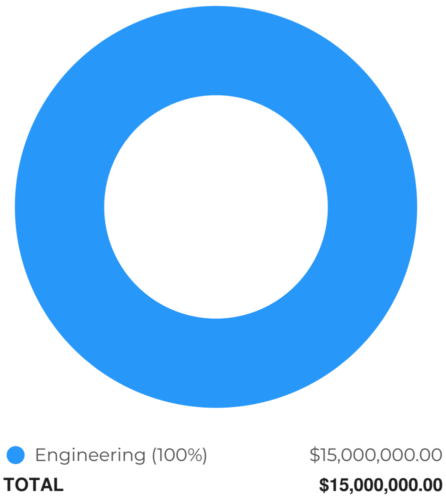
Capital Cost

Total Historical	FY2025 Budget	Total Budget (all years)	Project Total
$2,162,231	$7,500,000	$15M	$17.162M

Capital Cost by Year (Proposed)



Capital Cost for Budgeted Years (Proposed)



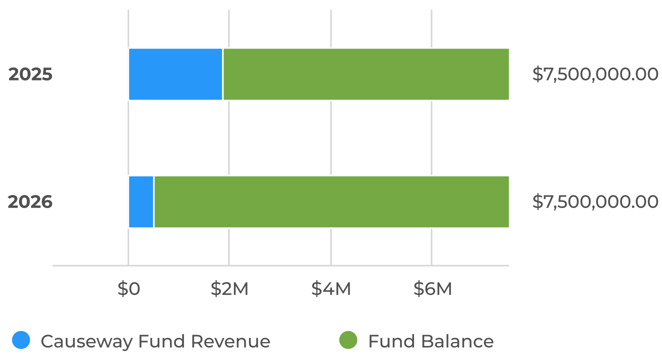
Capital Cost Breakdown

Capital Cost	Historical	FY2025	FY2026	Total
Engineering	$2,162,231	$7,500,000	$7,500,000	$17,162,231
Total	**$2,162,231**	**$7,500,000**	**$7,500,000**	**$17,162,231**

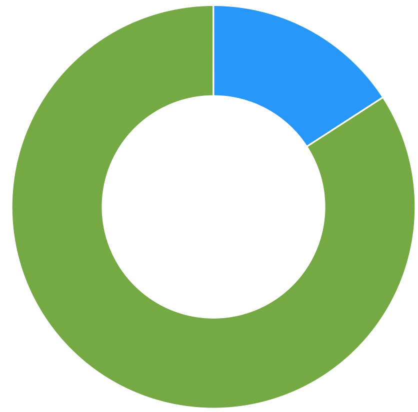
Funding Sources

Total Historical	FY2025 Budget	Total Budget (all years)	Project Total
$2,162,231	$7,500,000	$15M	$17.162M

Funding Sources by Year (Proposed)



Funding Sources for Budgeted Years (Proposed)



Causeway Fund Revenue (16%)		$2,379,556.00
Fund Balance (84%)		$12,620,444.00
TOTAL		**$15,000,000.00**

Funding Sources Breakdown

Funding Sources	Historical	FY2025	FY2026	Total
Causeway Fund Revenue		$1,879,556	$500,000	$2,379,556
Fund Balance	$2,162,231	$5,620,444	$7,000,000	$14,782,675
Total	**$2,162,231**	**$7,500,000**	**$7,500,000**	**$17,162,231**

This requests information is generated from , Proposed Version.

BC-161 West Relief -N Miami - Bridge No. 875105

Overview

Request Owner	Rodney Carrero-Santana, Town Engineer
Department	Causeway Fund
Type	Capital Improvement
Project Number	2023-BC-161

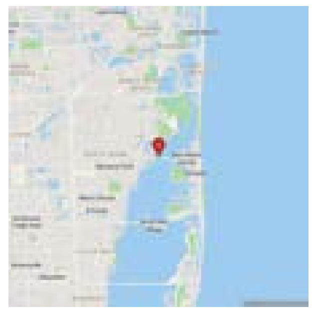
Description

BC-161 West Relief -N Miami - Bridge No. 875105

Details

Type of Project	Other improvement

Location



Supplemental Attachments

West Relief Bridge Estimated Life Cycle Cost(/resource/cleargov-prod/projects/documents/60bf487462d23b1d9340.pdf)

Capital Cost

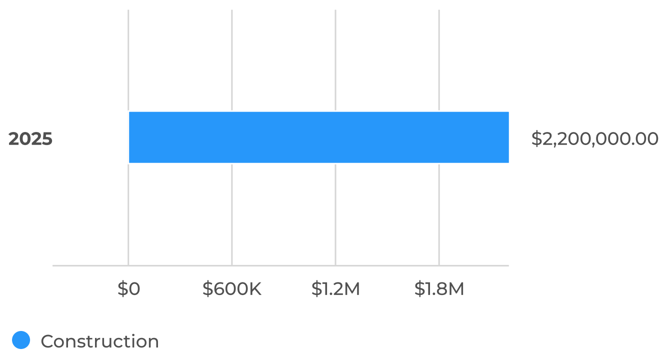
Total Historical
$54,133

FY2025 Budget
$2,200,000

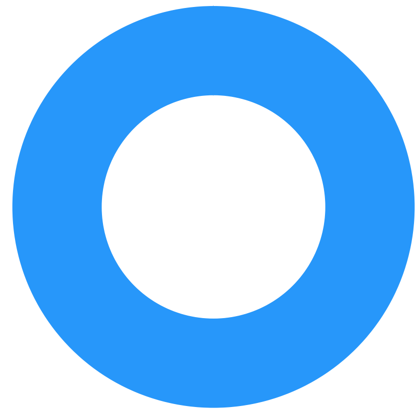
Total Budget (all years)
$2.2M

Project Total
$2.254M

Capital Cost by Year (Proposed)



Capital Cost for Budgeted Years (Proposed)



Construction (100%)	$2,200,000.00
TOTAL	**$2,200,000.00**

Capital Cost Breakdown

Capital Cost	Historical	FY2025	Total
Design	$54,133		$54,133
Construction		$2,200,000	$2,200,000
Total	**$54,133**	**$2,200,000**	**$2,254,133**

Funding Sources

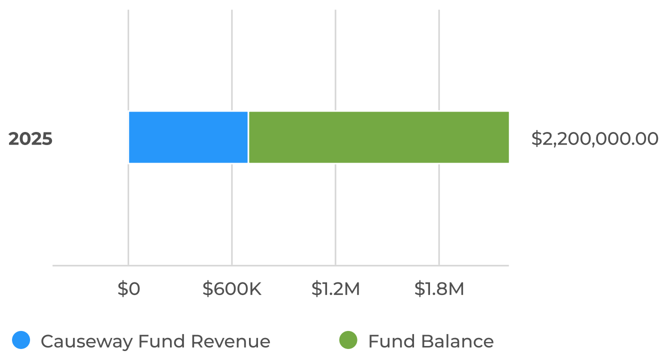
Total Historical
$54,133

FY2025 Budget
$2,200,000

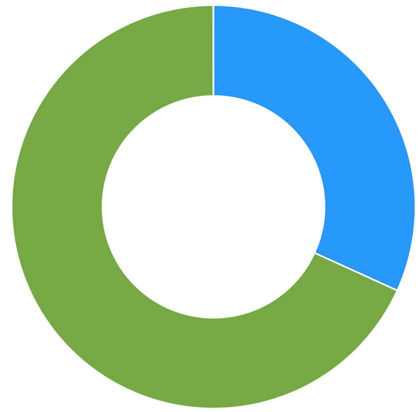
Total Budget (all years)
$2.2M

Project Total
$2.254M

Funding Sources by Year (Proposed)



Funding Sources for Budgeted Years (Proposed)



Causeway Fund Revenue (32%)	$700,000.00
Fund Balance (68%)	$1,500,000.00
TOTAL	**$2,200,000.00**

Funding Sources Breakdown

Funding Sources	Historical	FY2025	Total
Causeway Fund Revenue		$700,000	$700,000
Fund Balance	$54,133	$1,500,000	$1,554,133
Total	**$54,133**	**$2,200,000**	**$2,254,133**

This requests information is generated from , Proposed Version.

BC-162 Waterway Bridge-Betw Islands-No. 875102

Overview

Request Owner	Rodney Carrero-Santana, Town Engineer
Department	Causeway Fund
Type	Capital Improvement
Project Number	2023-BC-162

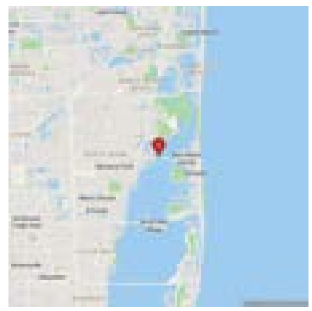
Description

BC-162 Waterway Bridge-Betw Islands-No. 875102

Details

Type of Project	Other improvement

Location



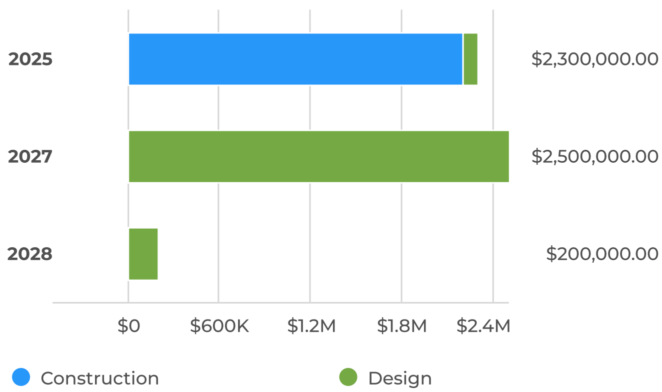
Capital Cost

FY2025 Budget
$2,300,000

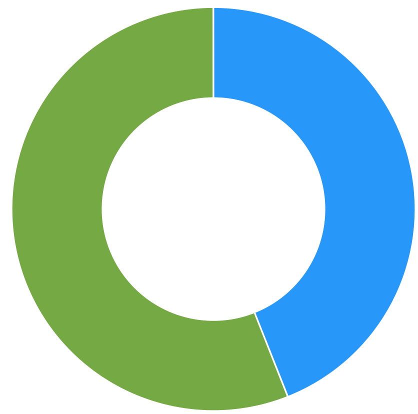
Total Budget (all years)
$5M

Project Total
$5M

Capital Cost by Year (Proposed)



Capital Cost for Budgeted Years (Proposed)



Construction (44%)	$2,200,000.00
Design (56%)	$2,800,000.00
TOTAL	**$5,000,000.00**

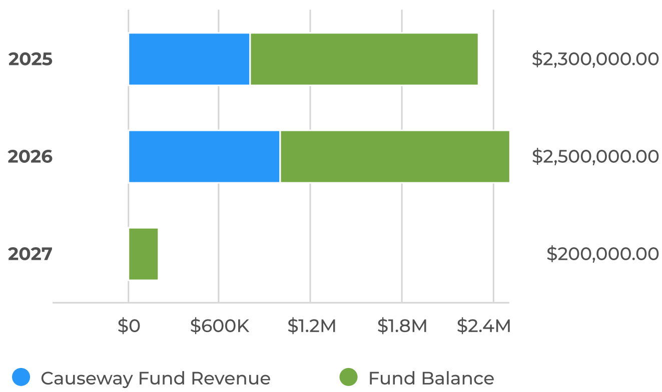
Capital Cost Breakdown

Capital Cost	FY2025	FY2027	FY2028	Total
Design	$100,000	$2,500,000	$200,000	$2,800,000
Construction	$2,200,000			$2,200,000
Total	**$2,300,000**	**$2,500,000**	**$200,000**	**$5,000,000**

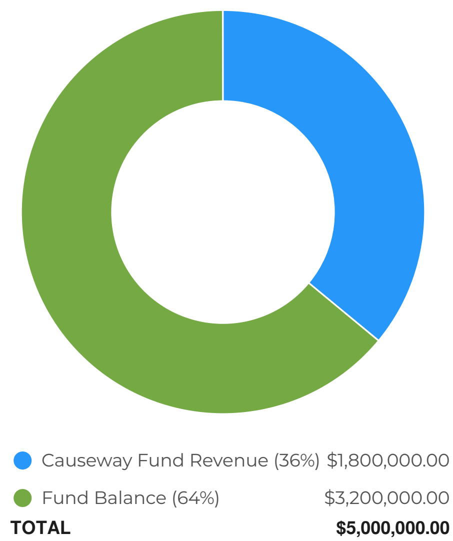
Funding Sources

FY2025 Budget	Total Budget (all years)	Project Total
$2,300,000	$5M	$5M

Funding Sources by Year (Proposed)



Funding Sources for Budgeted Years (Proposed)



Funding Sources Breakdown

Funding Sources	FY2025	FY2026	FY2027	Total
Causeway Fund Revenue	$800,000	$1,000,000		$1,800,000
Fund Balance	$1,500,000	$1,500,000	$200,000	$3,200,000
Total	**$2,300,000**	**$2,500,000**	**$200,000**	**$5,000,000**

This requests information is generated from , Proposed Version.

BC-163 9600 Seawall Replacement

Overview

Request Owner	Rodney Carrero-Santana, Town Engineer
Department	Causeway Fund
Type	Capital Improvement
Project Number	2023-BC-163

Description

BC-163 9600 Seawall Replacement-U.S. Department of the Treasury / State of Florida Department of Environmental Protection / Resilient Florida Program / Coronavirus State and Local Fiscal Recovery Funds (CSFRF) / Seawall Replacement - 9600 West Bay Harbor Drive (BC-163)

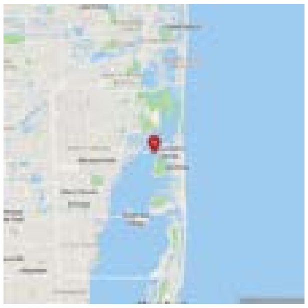
$255,000 Grant -Spent in FY 2024 $152,082, but only $74,000 was for design.

Task No.	Task Title	Budget Category	DEP Amount	Match Amount	Total Amount	Task Start Date	Task Due Date
1	Design and Permitting	Contractual Services	$74,000	$0	$74,000	Upon Execution	6/30/2026
2	Bidding and Contractor Selection	Contractual Services	$2,010	$0	$2,010	Upon Execution	6/30/2026
3	Construction	Contractual Services	$178,990	$0	$178,990	Upon Execution	6/30/2026
		Total:	**$255,000**	**$0**	**$255,000**		

Details

Type of Project	Other improvement

Location



Supplemental Attachments

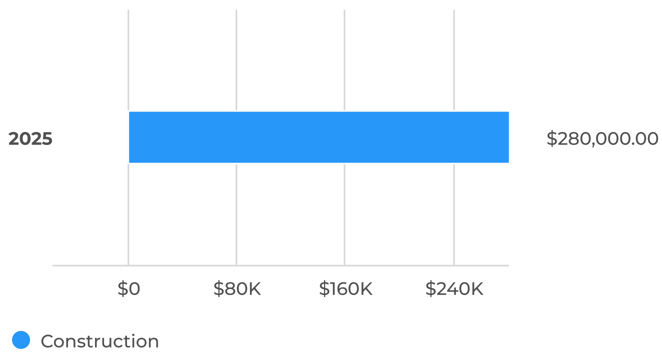
BC-163 9600 Seawall Replacement(/resource/cleargov-prod/projects/documents/fb49d326d0e6280f01ef.pdf)

FDEP Grant(/resource/cleargov-prod/projects/documents/c673c4eb048a1d871375.pdf)

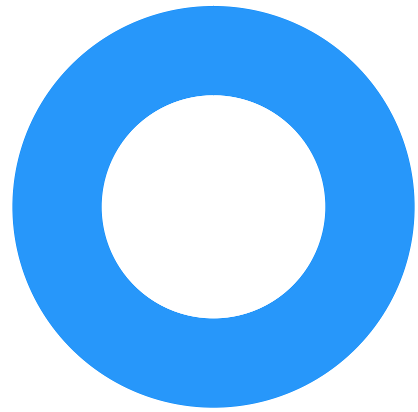
Capital Cost

Total Historical	FY2025 Budget	Total Budget (all years)	Project Total
$152,082	$280,000	$280K	$432.082K

Capital Cost by Year (Proposed)



Capital Cost for Budgeted Years (Proposed)



Construction (100%)	$280,000.00
TOTAL	**$280,000.00**

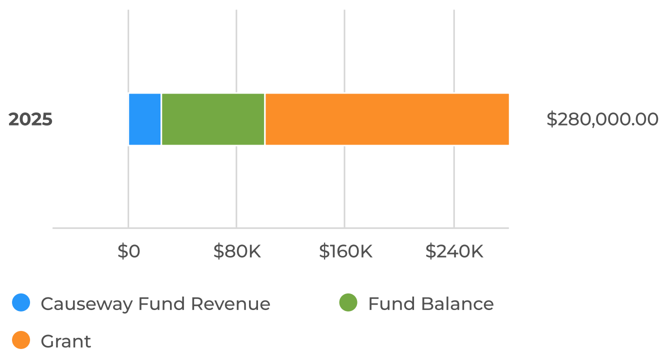
Capital Cost Breakdown

Capital Cost	Historical	FY2025	Total
Design	$152,082		$152,082
Construction		$280,000	$280,000
Total	**$152,082**	**$280,000**	**$432,082**

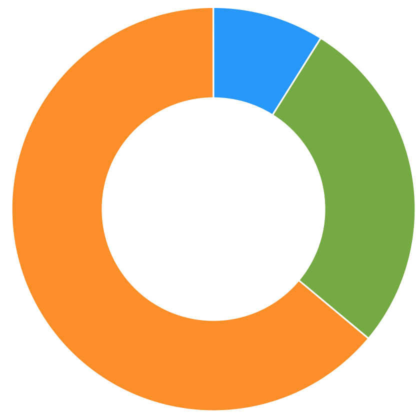
Funding Sources

Total Historical	FY2025 Budget	Total Budget (all years)	Project Total
$202,487	$280,000	$280K	$482.487K

Funding Sources by Year (Proposed)



Funding Sources for Budgeted Years (Proposed)



Causeway Fund Revenue (9%)	$25,000.00
Fund Balance (27%)	$76,010.00
Grant (64%)	$178,990.00
TOTAL	**$280,000.00**

Funding Sources Breakdown

Funding Sources	Historical	FY2025	Total
Causeway Fund Revenue	$50,405	$25,000	$75,405
Fund Balance		$76,010	$76,010
Grant	$152,082	$178,990	$331,072
Total	**$202,487**	**$280,000**	**$482,487**

This requests information is generated from , Proposed Version.

Vehicle 627 Ford F-150 17787

Overview

Request Owner	Sandra Siefken
Department	Causeway Fund
Type	Capital Equipment

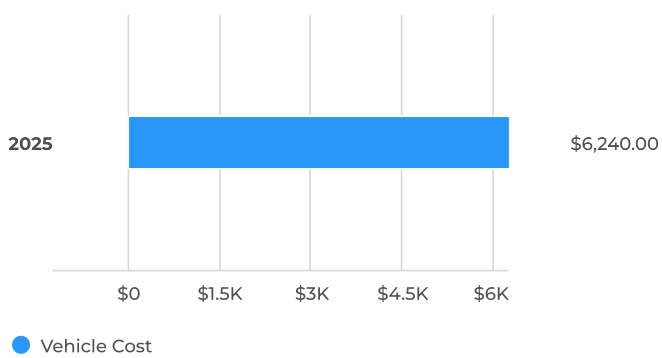
Description

Vehicle 627 Ford f?150 17787

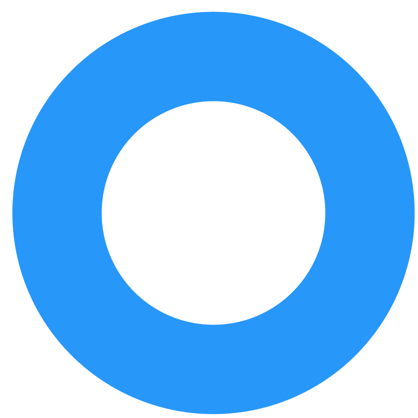
Capital Cost

Total Historical	FY2025 Budget	Total Budget (all years)	Project Total
$24,960	$6,240	$6.24K	$31.2K

Capital Cost by Year (Proposed)



Capital Cost for Budgeted Years (Proposed)



Vehicle Cost (100%)	$6,240.00
TOTAL	**$6,240.00**

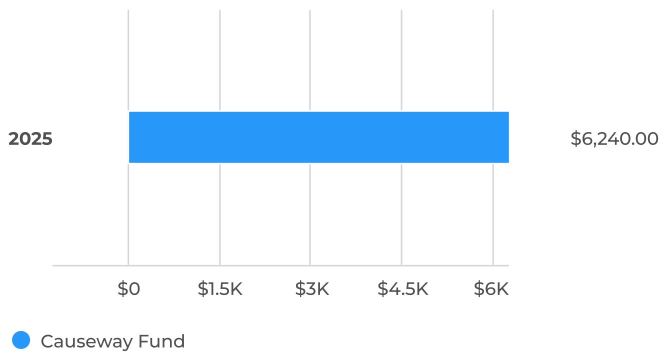
Capital Cost Breakdown

Capital Cost	Historical	FY2025	Total
Vehicle Cost	$24,960	$6,240	$31,200
Total	**$24,960**	**$6,240**	**$31,200**

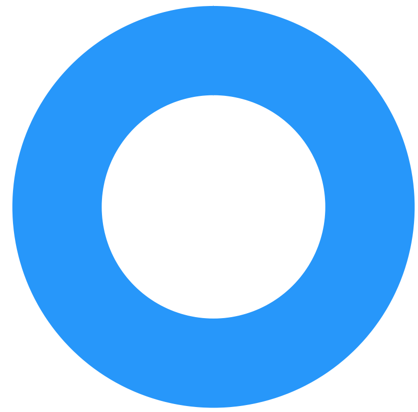
Funding Sources

Total Historical	FY2025 Budget	Total Budget (all years)	Project Total
$24,960	$6,240	$6.24K	$31.2K

Funding Sources by Year (Proposed)



Funding Sources for Budgeted Years (Proposed)



Causeway Fund (100%)	$6,240.00
TOTAL	**$6,240.00**

Funding Sources Breakdown

Funding Sources	Historical	FY2025	Total
Causeway Fund	$24,960	$6,240	$31,200
Total	**$24,960**	**$6,240**	**$31,200**

This requests information is generated from , Proposed Version.

Vehicle 628 Ford Cargo Van (Transit 150) 66147

Overview

Request Owner	Sandra Siefken
Department	Causeway Fund
Type	Capital Equipment

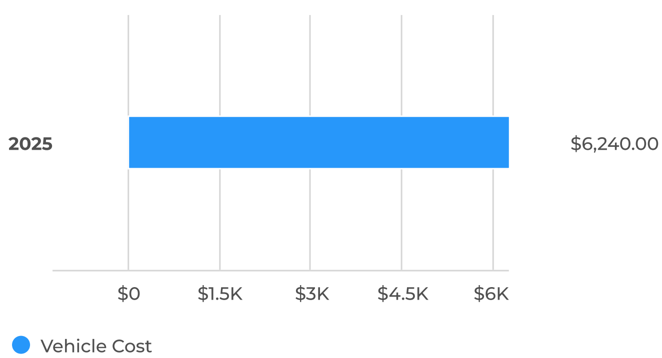
Description

Vehicle 628 Ford Cargo Van (Transit 150) 66147

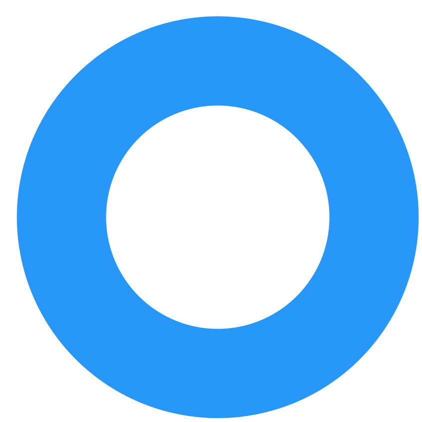
Capital Cost

Total Historical	FY2025 Budget	Total Budget (all years)	Project Total
$24,960	$6,240	$6.24K	$31.2K

Capital Cost by Year (Proposed)



Capital Cost for Budgeted Years (Proposed)



Vehicle Cost (100%)	$6,240.00
TOTAL	**$6,240.00**

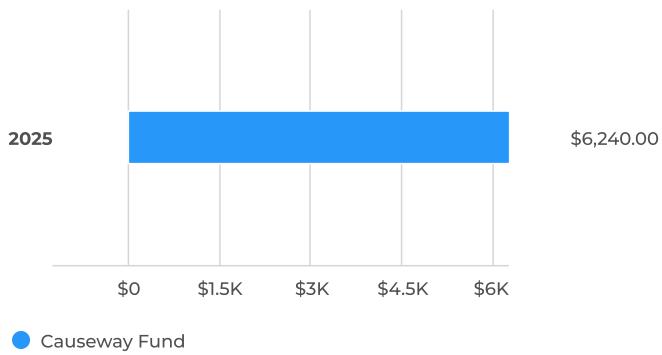
Capital Cost Breakdown

Capital Cost	Historical	FY2025	Total
Vehicle Cost	$24,960	$6,240	$31,200
Total	**$24,960**	**$6,240**	**$31,200**

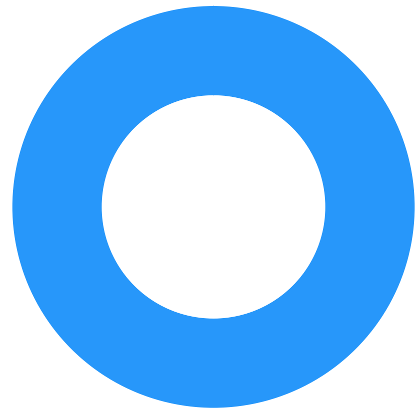
Funding Sources

Total Historical	FY2025 Budget	Total Budget (all years)	Project Total
$24,960	$6,240	$6.24K	$31.2K

Funding Sources by Year (Proposed)



Funding Sources for Budgeted Years (Proposed)



Causeway Fund (100%)	$6,240.00
TOTAL	**$6,240.00**

Funding Sources Breakdown

Funding Sources	Historical	FY2025	Total
Causeway Fund	$24,960	$6,240	$31,200
Total	**$24,960**	**$6,240**	**$31,200**

CODE COMPLIANCE REQUESTS

This requests information is generated from , Proposed Version.

Vehicle 180 Ford Escape 41962

Overview

Request Owner	Sandra Siefken
Department	Code Compliance
Type	Capital Equipment

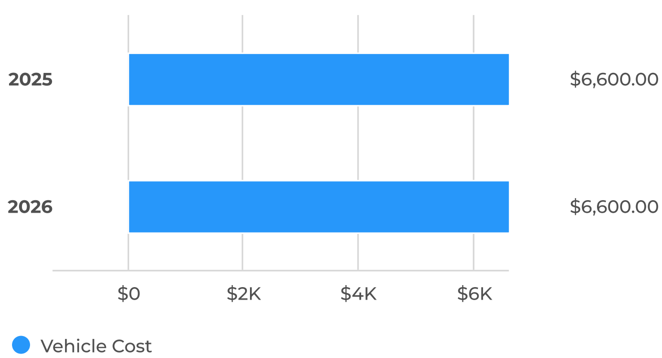
Description

Vehicle 180 Ford Escape 41962

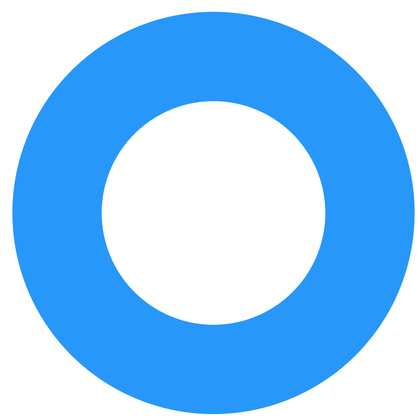
Capital Cost

Total Historical	FY2025 Budget	Total Budget (all years)	Project Total
$14,736	$6,600	$13.2K	$27.936K

Capital Cost by Year (Proposed)



Capital Cost for Budgeted Years (Proposed)



Vehicle Cost (100%)	$13,200.00
TOTAL	**$13,200.00**

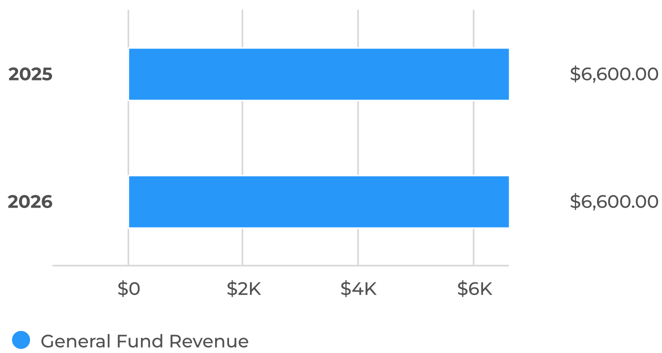
Capital Cost Breakdown

Capital Cost	Historical	FY2025	FY2026	Total
Vehicle Cost	$14,736	$6,600	$6,600	$27,936
Total	**$14,736**	**$6,600**	**$6,600**	**$27,936**

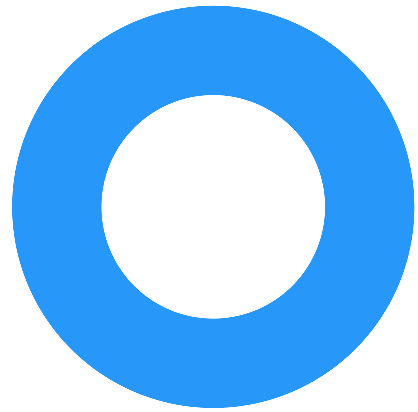
Funding Sources

Total Historical	FY2025 Budget	Total Budget (all years)	Project Total
$14,736	$6,600	$13.2K	$27.936K

Funding Sources by Year (Proposed)



Funding Sources for Budgeted Years (Proposed)



General Fund Revenue (100%)	$13,200.00
TOTAL	**$13,200.00**

Funding Sources Breakdown

Funding Sources	Historical	FY2025	FY2026	Total
General Fund Revenue	$14,736	$6,600	$6,600	$27,936
Total	**$14,736**	**$6,600**	**$6,600**	**$27,936**

INFORMATION TECHNOLOGY REQUESTS

This requests information is generated from , Proposed Version.

Artificial Intelligent (AI) Security Cameras

Overview

Request Owner	Roberto Gonzalez, IT Director
Department	Information Technology
Type	Capital Equipment

Description

Replace town-wide security cameras.

Details

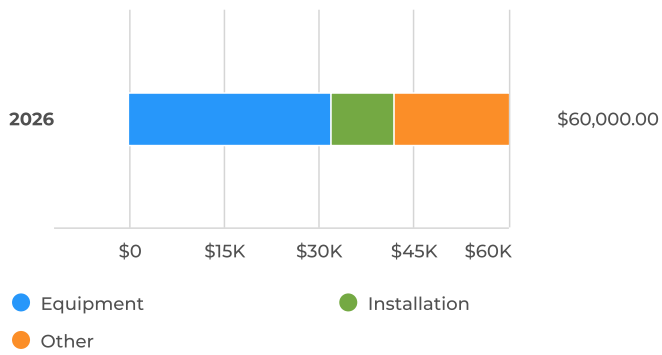
New Purchase or Replacement	Replacement

Capital Cost

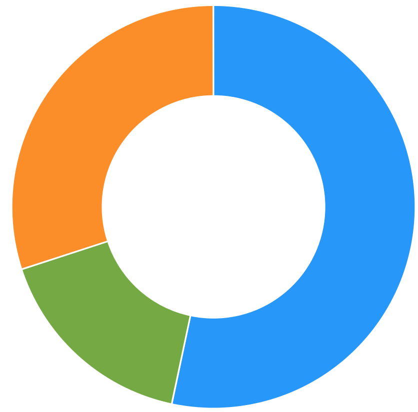
Total Budget (all years)
$60K

Project Total
$60K

Capital Cost by Year (Proposed)



Capital Cost for Budgeted Years (Proposed)



Equipment (53%)	$32,000.00
Installation (17%)	$10,000.00
Other (30%)	$18,000.00
TOTAL	**$60,000.00**

Capital Cost Breakdown

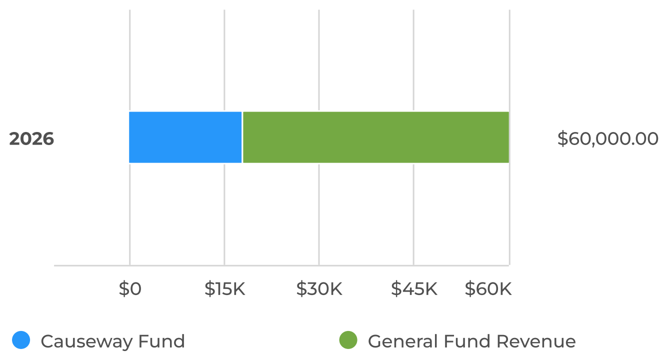
Capital Cost	FY2026	Total
Equipment	$32,000	$32,000
Installation	$10,000	$10,000
Other	$18,000	$18,000
Total	**$60,000**	**$60,000**

Funding Sources

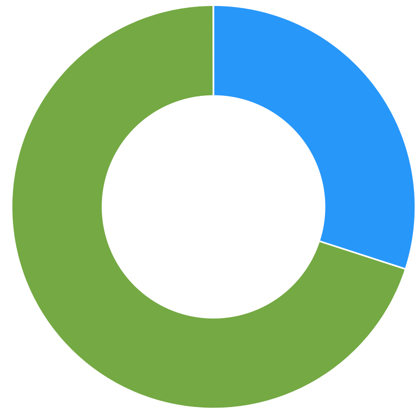
Total Budget (all years)
$60K

Project Total
$60K

Funding Sources by Year (Proposed)



Funding Sources for Budgeted Years (Proposed)



Causeway Fund (30%)		$18,000.00
General Fund Revenue (70%)		$42,000.00
TOTAL		**$60,000.00**

Funding Sources Breakdown

Funding Sources	FY2026	Total
General Fund Revenue	$42,000	$42,000
Causeway Fund	$18,000	$18,000
Total	**$60,000**	**$60,000**

LAW ENFORCEMENT REQUESTS

This requests information is generated from , Proposed Version.

Automated Vehicle Locator (vehicle GPS)?60 month term

Overview

Request Owner	Lindsley Noel, Police Chief
Department	Law Enforcement
Type	Capital Equipment

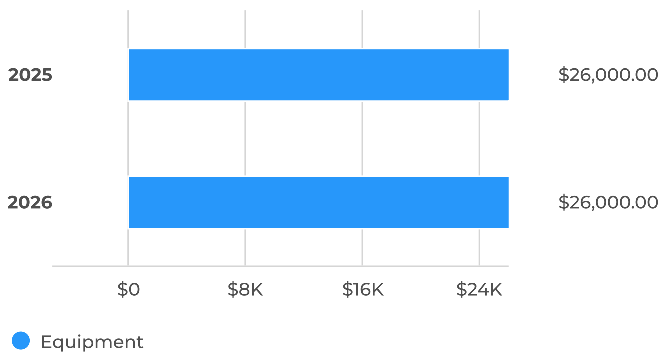
Description

Automated Vehicle Locator (vehicle GPS) 60 month term

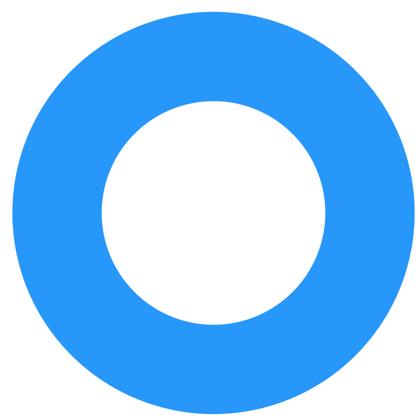
Capital Cost

Total Historical	FY2025 Budget	Total Budget (all years)	Project Total
$78,000	$26,000	$52K	$130K

Capital Cost by Year (Proposed)



Capital Cost for Budgeted Years (Proposed)



Equipment (100%)	$52,000.00
TOTAL	**$52,000.00**

Capital Cost Breakdown

Capital Cost	Historical	FY2025	FY2026	Total
Equipment	$78,000	$26,000	$26,000	$130,000
Total	**$78,000**	**$26,000**	**$26,000**	**$130,000**

Funding Sources

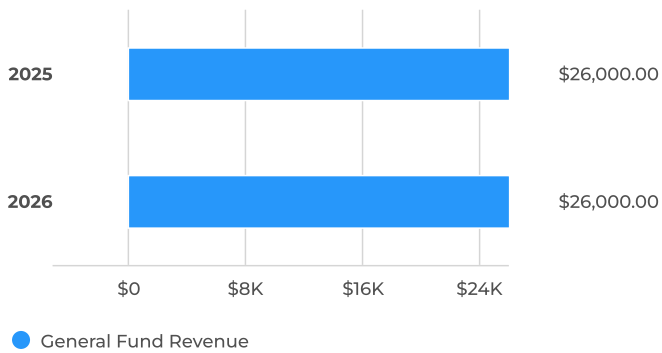
Total Historical
$78,000

FY2025 Budget
$26,000

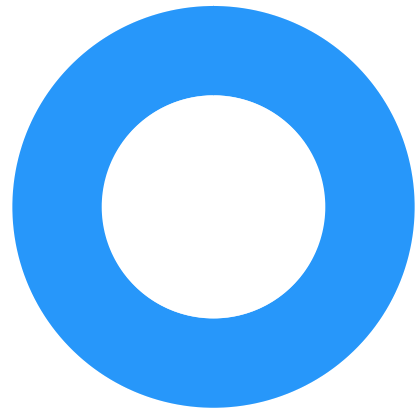
Total Budget (all years)
$52K

Project Total
$130K

Funding Sources by Year (Proposed)



Funding Sources for Budgeted Years (Proposed)



General Fund Revenue (100%)	$52,000.00
TOTAL	**$52,000.00**

Funding Sources Breakdown

Funding Sources	Historical	FY2025	FY2026	Total
General Fund Revenue	$78,000	$26,000	$26,000	$130,000
Total	**$78,000**	**$26,000**	**$26,000**	**$130,000**

This requests information is generated from , Proposed Version.

Ballistic Helmet Patrol

Overview

Request Owner	Lindsley Noel, Police Chief
Department	Law Enforcement
Type	Capital Equipment

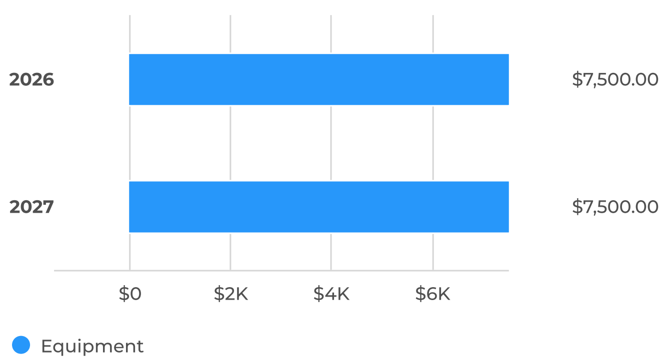
Description

Ballistic Helmet Patrol

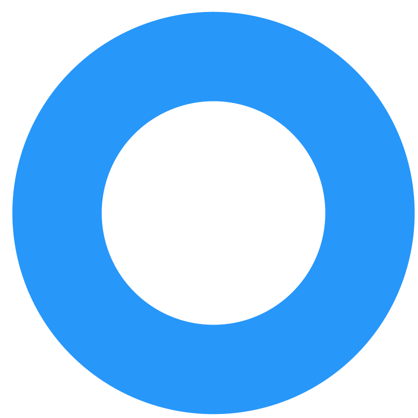
Capital Cost

Total Historical	Total Budget (all years)	Project Total
$7,500	$15K	$22.5K

Capital Cost by Year (Proposed)



Capital Cost for Budgeted Years (Proposed)



Equipment (100%)	$15,000.00
TOTAL	**$15,000.00**

Capital Cost Breakdown

Capital Cost	Historical	FY2026	FY2027	Total
Equipment	$7,500	$7,500	$7,500	$22,500
Total	**$7,500**	**$7,500**	**$7,500**	**$22,500**

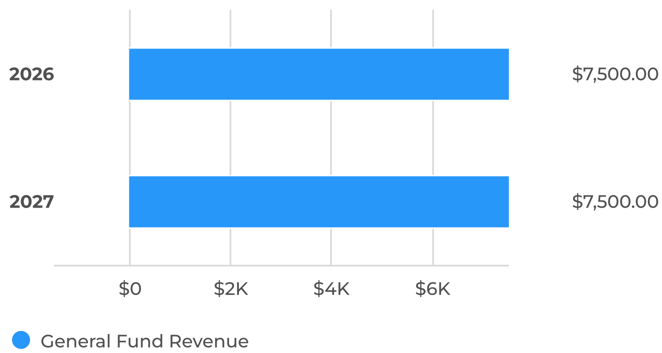
Funding Sources

Total Historical
$7,500

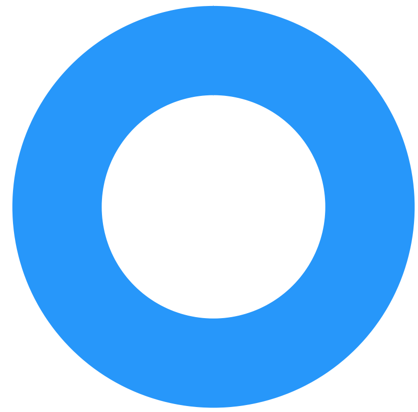
Total Budget (all years)
$15K

Project Total
$22.5K

Funding Sources by Year (Proposed)



Funding Sources for Budgeted Years (Proposed)



General Fund Revenue (100%)	$15,000.00
TOTAL	**$15,000.00**

Funding Sources Breakdown

Funding Sources	Historical	FY2026	FY2027	Total
General Fund Revenue	$7,500	$7,500	$7,500	$22,500
Total	**$7,500**	**$7,500**	**$7,500**	**$22,500**

This requests information is generated from , Proposed Version.

Body Worn Cameras 5-year plan

Overview

Request Owner	Nicole Blanco, Executive Assistant to the Chief of Police
Department	Law Enforcement
Type	Capital Equipment

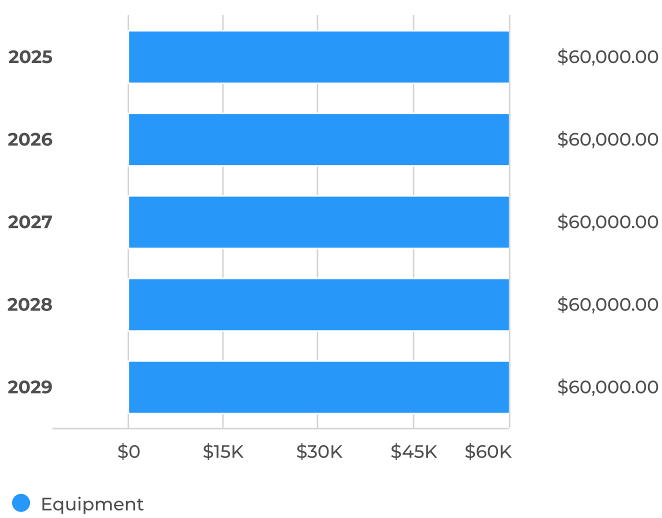
Description

Body Worn Cameras 5-year plan

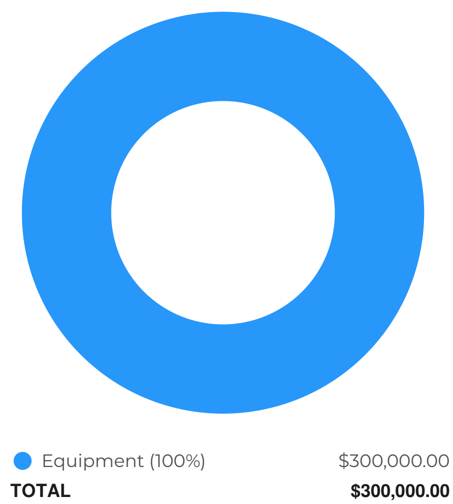
Capital Cost

Total Historical	FY2025 Budget	Total Budget (all years)	Project Total
$150,000	$60,000	$300K	$450K

Capital Cost by Year (Proposed)



Capital Cost for Budgeted Years (Proposed)



Capital Cost Breakdown

Capital Cost	Historical	FY2025	FY2026	FY2027	FY2028	FY2029	Total
Equipment	$150,000	$60,000	$60,000	$60,000	$60,000	$60,000	$450,000
Total	**$150,000**	**$60,000**	**$60,000**	**$60,000**	**$60,000**	**$60,000**	**$450,000**

Funding Sources

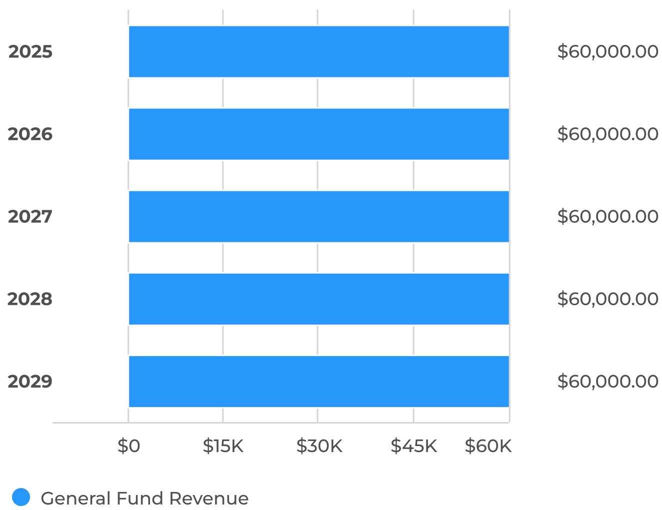
Total Historical
$150,000

FY2025 Budget
$60,000

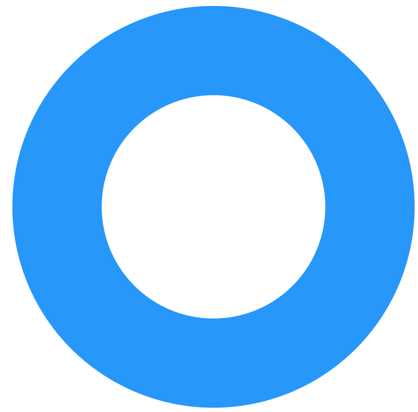
Total Budget (all years)
$300K

Project Total
$450K

Funding Sources by Year (Proposed)



Funding Sources for Budgeted Years (Proposed)



General Fund Revenue (100%) $300,000.00
TOTAL **$300,000.00**

Funding Sources Breakdown

Funding Sources	Historical	FY2025	FY2026	FY2027	FY2028	FY2029	Total
General Fund Revenue	$150,000	$60,000	$60,000	$60,000	$60,000	$60,000	$450,000
Total	**$150,000**	**$60,000**	**$60,000**	**$60,000**	**$60,000**	**$60,000**	**$450,000**

This requests information is generated from , Proposed Version.

CERA Public Safety Response Platform

Overview

Request Owner	Nicole Blanco, Executive Assistant to the Chief of Police
Department	Law Enforcement
Type	Capital Equipment

Description

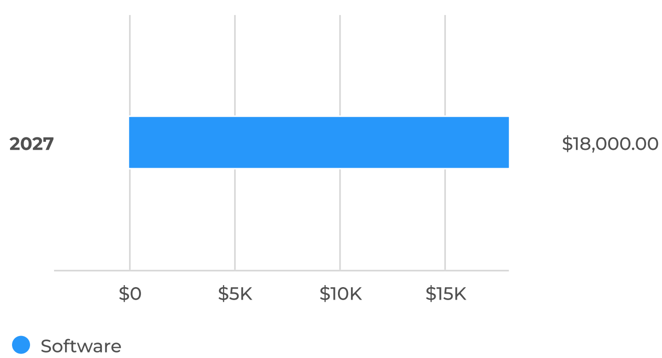
CERA Public Safety Response Platform

Capital Cost

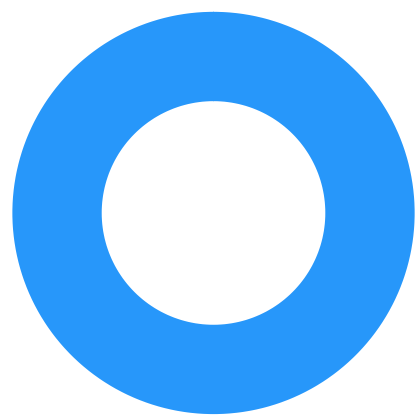
Total Budget (all years)
$18K

Project Total
$18K

Capital Cost by Year (Proposed)



Capital Cost for Budgeted Years (Proposed)



Software (100%)	$18,000.00
TOTAL	**$18,000.00**

Capital Cost Breakdown

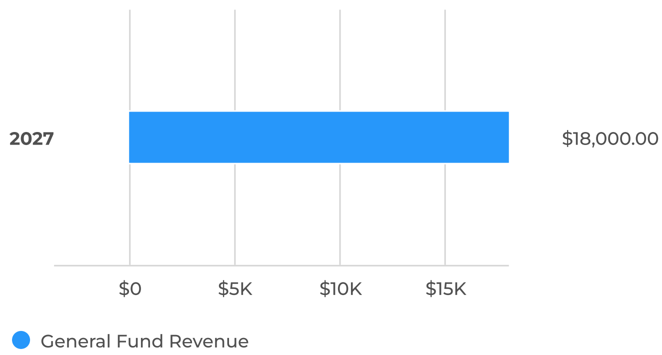
Capital Cost	FY2027	Total
Software	$18,000	$18,000
Total	**$18,000**	**$18,000**

Funding Sources

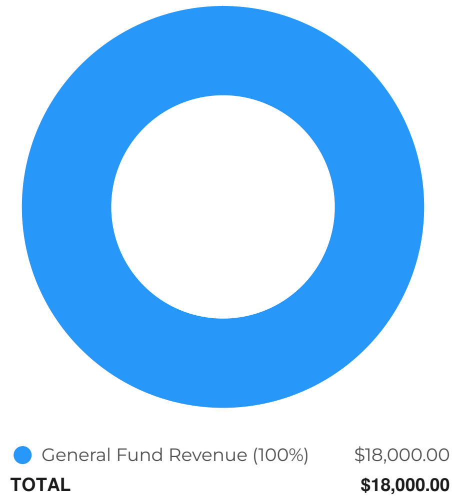
Total Budget (all years)
$18K

Project Total
$18K

Funding Sources by Year (Proposed)



Funding Sources for Budgeted Years (Proposed)



Funding Sources Breakdown

Funding Sources	FY2027	Total
General Fund Revenue	$18,000	$18,000
Total	**$18,000**	**$18,000**

This requests information is generated from , Proposed Version.

Clearview

Overview

Request Owner	Nicole Blanco, Executive Assistant to the Chief of Police
Department	Law Enforcement
Type	Capital Equipment

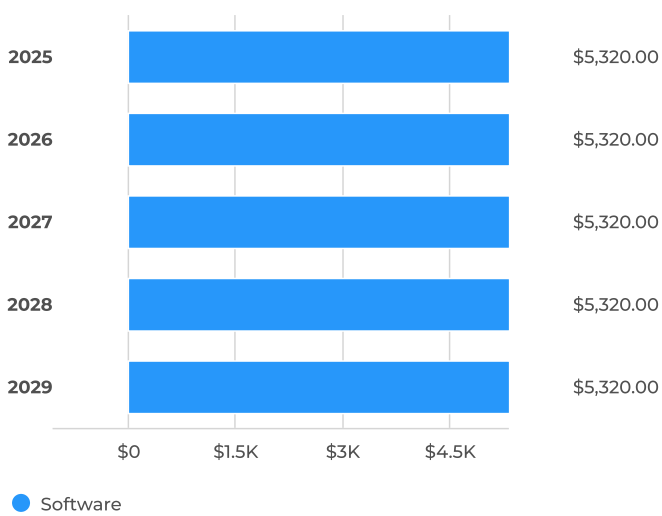
Description

Clearview

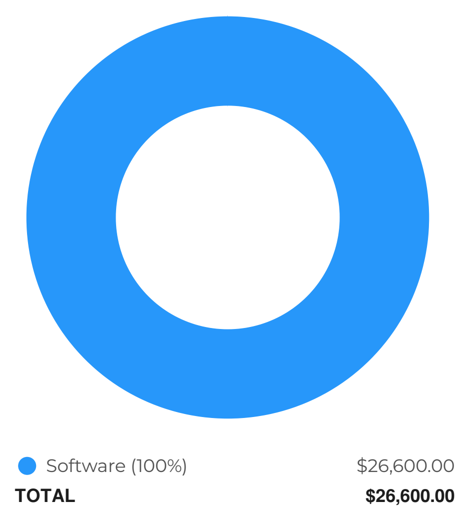
Capital Cost

FY2025 Budget	Total Budget (all years)	Project Total
$5,320	$26.6K	$26.6K

Capital Cost by Year (Proposed)



Capital Cost for Budgeted Years (Proposed)



Capital Cost Breakdown

Capital Cost	FY2025	FY2026	FY2027	FY2028	FY2029	Total
Software	$5,320	$5,320	$5,320	$5,320	$5,320	$26,600
Total	**$5,320**	**$5,320**	**$5,320**	**$5,320**	**$5,320**	**$26,600**

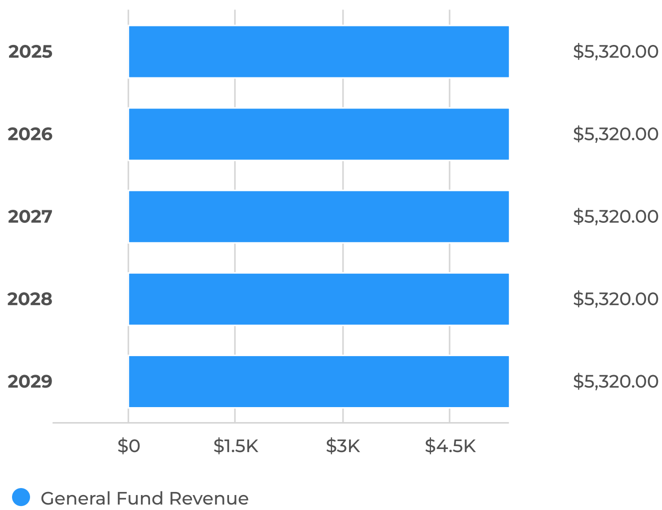
Funding Sources

FY2025 Budget
$5,320

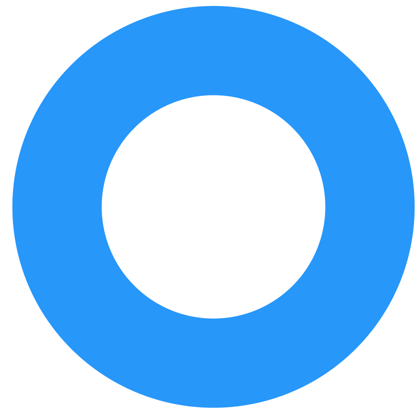
Total Budget (all years)
$26.6K

Project Total
$26.6K

Funding Sources by Year (Proposed)



Funding Sources for Budgeted Years (Proposed)



General Fund Revenue (100%)	$26,600.00
TOTAL	**$26,600.00**

Funding Sources Breakdown

Funding Sources	FY2025	FY2026	FY2027	FY2028	FY2029	Total
General Fund Revenue	$5,320	$5,320	$5,320	$5,320	$5,320	$26,600
Total	**$5,320**	**$5,320**	**$5,320**	**$5,320**	**$5,320**	**$26,600**

This requests information is generated from , Proposed Version.

Firearm Replacement Program

Overview

Request Owner	Nicole Blanco, Executive Assistant to the Chief of Police
Department	Law Enforcement
Type	Capital Equipment

Description

Firearm Replacement Program

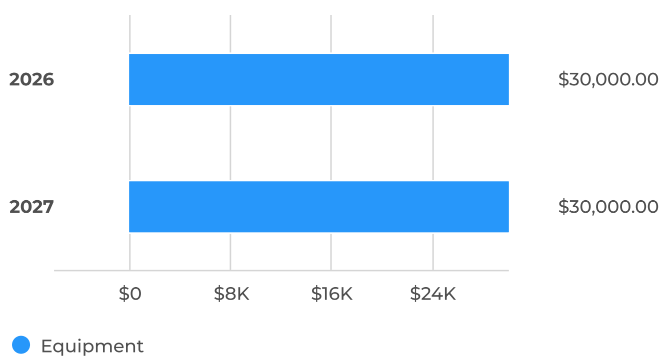
Capital Cost

Total Historical
$30,000

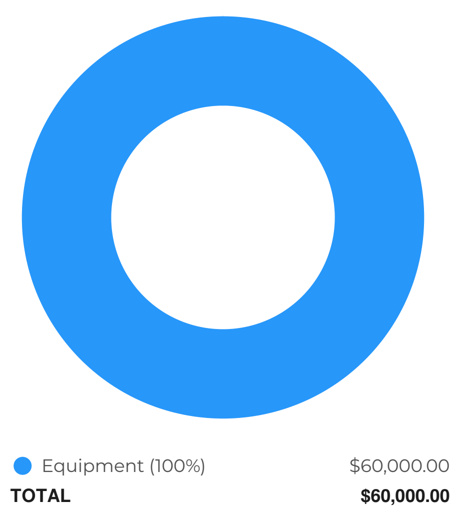
Total Budget (all years)
$60K

Project Total
$90K

Capital Cost by Year (Proposed)



Capital Cost for Budgeted Years (Proposed)



Capital Cost Breakdown

Capital Cost	Historical	FY2026	FY2027	Total
Equipment	$30,000	$30,000	$30,000	$90,000
Total	**$30,000**	**$30,000**	**$30,000**	**$90,000**

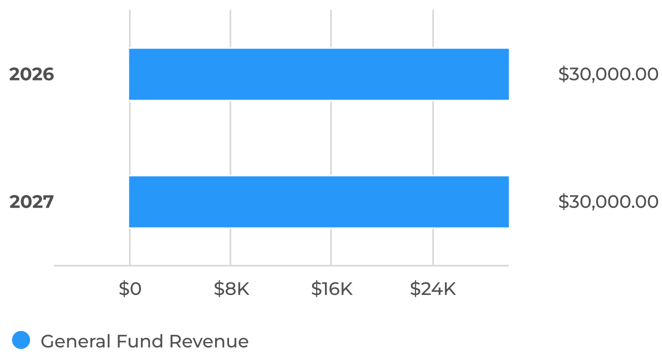
Funding Sources

Total Historical
$30,000

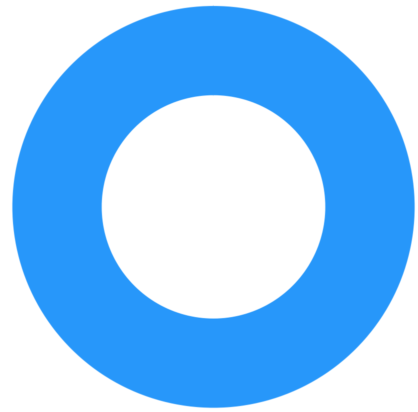
Total Budget (all years)
$60K

Project Total
$90K

Funding Sources by Year (Proposed)



Funding Sources for Budgeted Years (Proposed)



General Fund Revenue (100%)	$60,000.00
TOTAL	**$60,000.00**

Funding Sources Breakdown

Funding Sources	Historical	FY2026	FY2027	Total
General Fund Revenue	$30,000	$30,000	$30,000	$90,000
Total	**$30,000**	**$30,000**	**$30,000**	**$90,000**

This requests information is generated from , Proposed Version.

Handheld Radio - Motorola Police Radios

Overview

Request Owner	Nicole Blanco, Executive Assistant to the Chief of Police
Department	Law Enforcement
Type	Capital Equipment

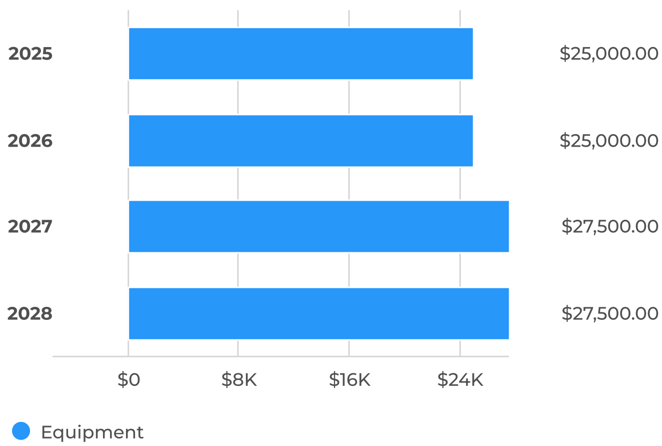
Description

Handheld Radio - Motorola Police Radios

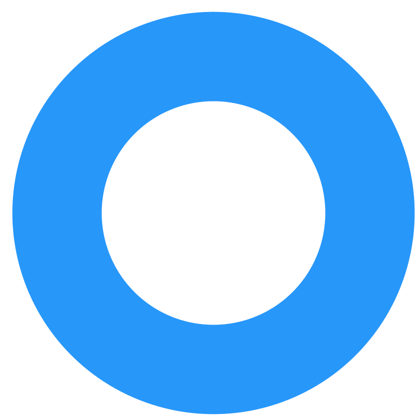
Capital Cost

Total Historical	FY2025 Budget	Total Budget (all years)	Project Total
$75,000	$25,000	$105K	$180K

Capital Cost by Year (Proposed)



Capital Cost for Budgeted Years (Proposed)



Equipment (100%)	$105,000.00
TOTAL	**$105,000.00**

Capital Cost Breakdown

Capital Cost	Historical	FY2025	FY2026	FY2027	FY2028	Total
Equipment	$75,000	$25,000	$25,000	$27,500	$27,500	$180,000
Total	**$75,000**	**$25,000**	**$25,000**	**$27,500**	**$27,500**	**$180,000**

Funding Sources

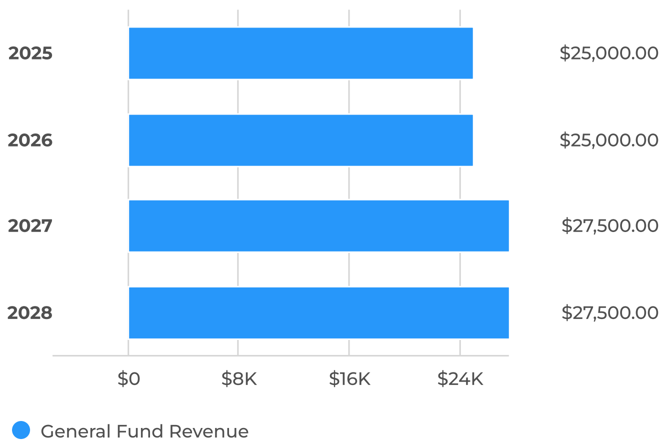
Total Historical
$75,000

FY2025 Budget
$25,000

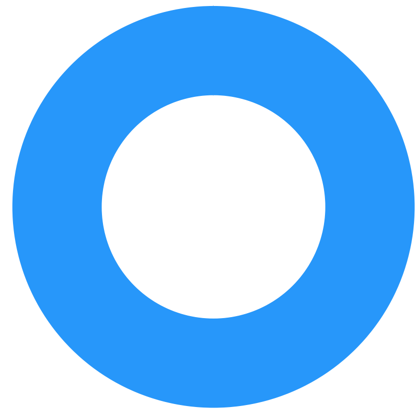
Total Budget (all years)
$105K

Project Total
$180K

Funding Sources by Year (Proposed)



Funding Sources for Budgeted Years (Proposed)



General Fund Revenue (100%)	$105,000.00
TOTAL	**$105,000.00**

Funding Sources Breakdown

Funding Sources	Historical	FY2025	FY2026	FY2027	FY2028	Total
General Fund Revenue	$75,000	$25,000	$25,000	$27,500	$27,500	$180,000
Total	**$75,000**	**$25,000**	**$25,000**	**$27,500**	**$27,500**	**$180,000**

This requests information is generated from , Proposed Version.

LPR System

Overview

Request Owner	Nicole Blanco, Executive Assistant to the Chief of Police
Department	Law Enforcement
Type	Capital Equipment

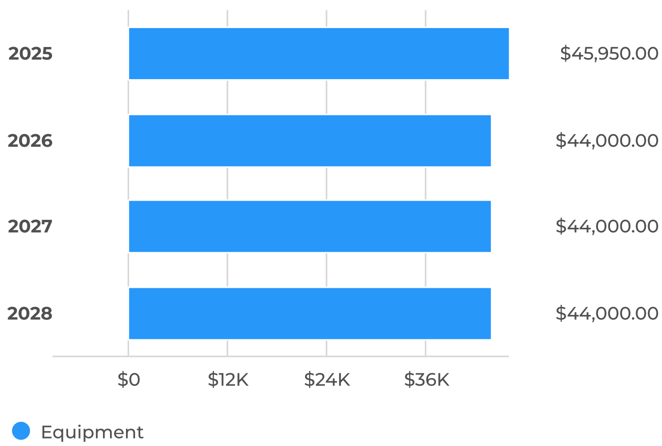
Description

LPR System

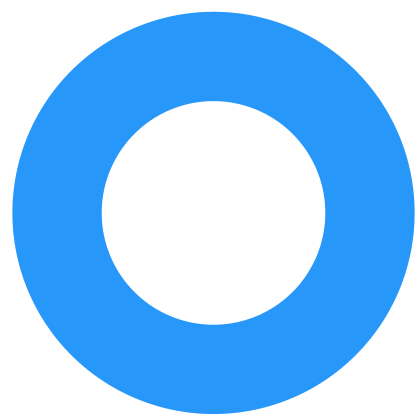
Capital Cost

Total Historical	FY2025 Budget	Total Budget (all years)	Project Total
$90,000	$45,950	$177.95K	$267.95K

Capital Cost by Year (Proposed)



Capital Cost for Budgeted Years (Proposed)



Equipment (100%)	$177,950.00
TOTAL	**$177,950.00**

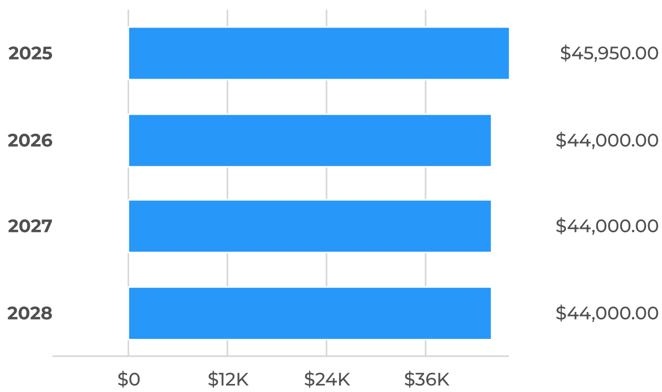
Capital Cost Breakdown

Capital Cost	Historical	FY2025	FY2026	FY2027	FY2028	Total
Equipment	$90,000	$45,950	$44,000	$44,000	$44,000	$267,950
Total	**$90,000**	**$45,950**	**$44,000**	**$44,000**	**$44,000**	**$267,950**

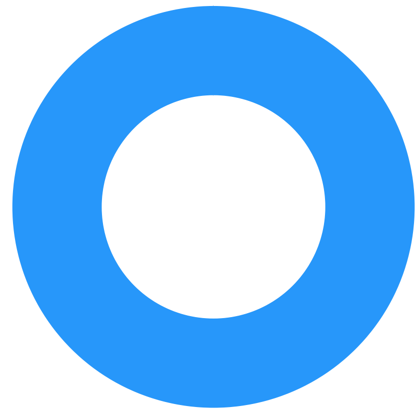
Funding Sources

Total Historical	FY2025 Budget	Total Budget (all years)	Project Total
$90,000	$45,950	$177.95K	$267.95K

Funding Sources by Year (Proposed)



Funding Sources for Budgeted Years (Proposed)



General Fund Revenue (100%)	$177,950.00
TOTAL	**$177,950.00**

Funding Sources Breakdown

Funding Sources	Historical	FY2025	FY2026	FY2027	FY2028	Total
General Fund Revenue	$90,000	$45,950	$44,000	$44,000	$44,000	$267,950
Total	**$90,000**	**$45,950**	**$44,000**	**$44,000**	**$44,000**	**$267,950**

This requests information is generated from , Proposed Version.

Mobile Command Unit

Overview

Request Owner	Nicole Blanco, Executive Assistant to the Chief of Police
Department	Law Enforcement
Type	Capital Equipment

Description

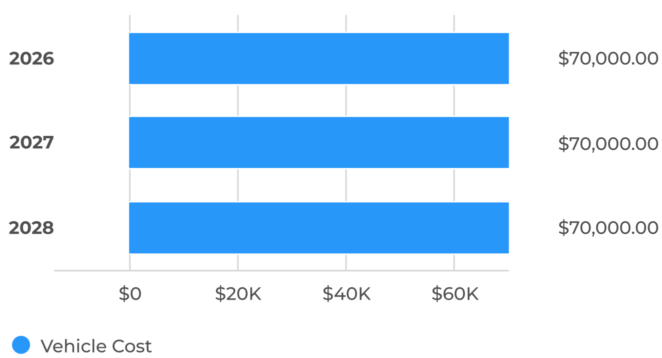
Mobile Command Unit

Capital Cost

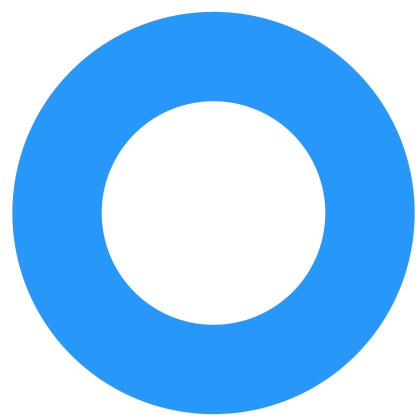
Total Budget (all years)
$210K

Project Total
$210K

Capital Cost by Year (Proposed)



Capital Cost for Budgeted Years (Proposed)



Vehicle Cost (100%)	$210,000.00
TOTAL	**$210,000.00**

Capital Cost Breakdown

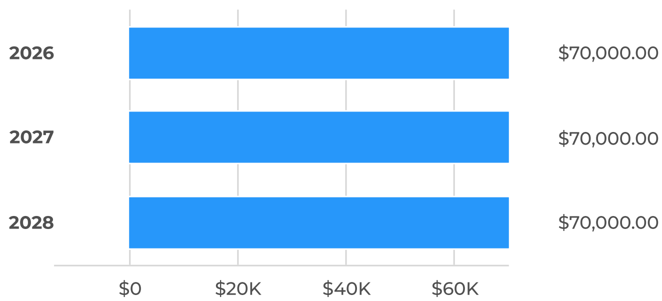
Capital Cost	FY2026	FY2027	FY2028	Total
Vehicle Cost	$70,000	$70,000	$70,000	$210,000
Total	**$70,000**	**$70,000**	**$70,000**	**$210,000**

Funding Sources

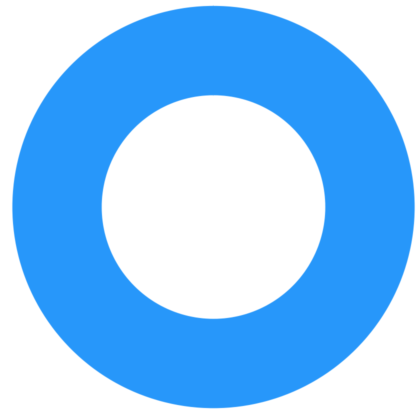
Total Budget (all years)
$210K

Project Total
$210K

Funding Sources by Year (Proposed)



Funding Sources for Budgeted Years (Proposed)



General Fund Revenue (100%)	$210,000.00
TOTAL	**$210,000.00**

Funding Sources Breakdown

Funding Sources	FY2026	FY2027	FY2028	Total
General Fund Revenue	$70,000	$70,000	$70,000	$210,000
Total	**$70,000**	**$70,000**	**$70,000**	**$210,000**

This requests information is generated from , Proposed Version.

Mobile Light Tower

Overview

Request Owner	Nicole Blanco, Executive Assistant to the Chief of Police
Department	Law Enforcement
Type	Capital Equipment

Description

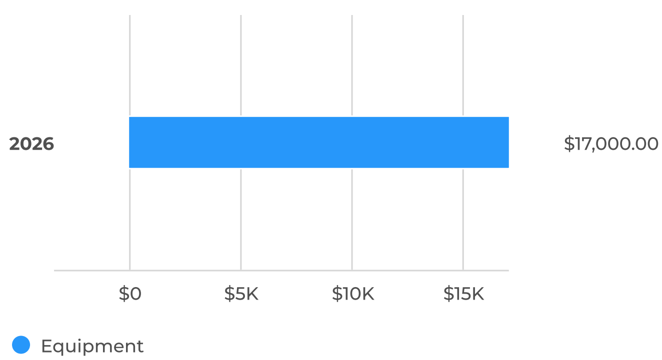
Mobile Light Tower

Capital Cost

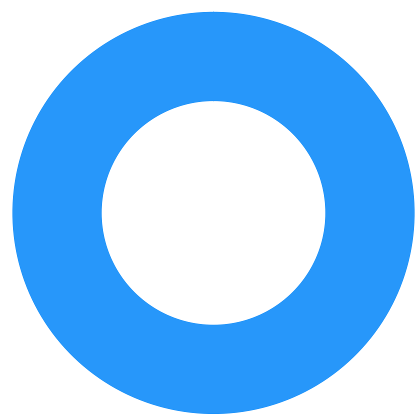
Total Budget (all years)
$17K

Project Total
$17K

Capital Cost by Year (Proposed)



Capital Cost for Budgeted Years (Proposed)



Equipment (100%)	$17,000.00
TOTAL	**$17,000.00**

Capital Cost Breakdown

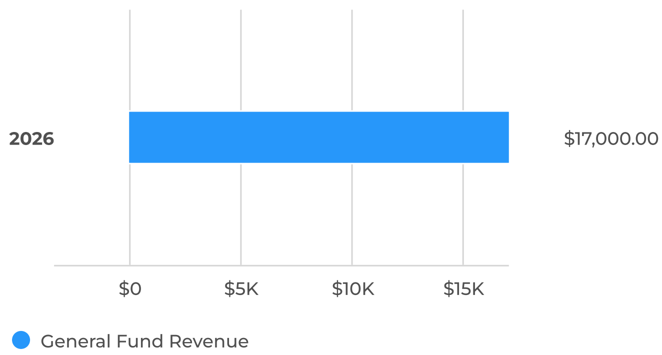
Capital Cost	FY2026	Total
Equipment	$17,000	$17,000
Total	**$17,000**	**$17,000**

Funding Sources

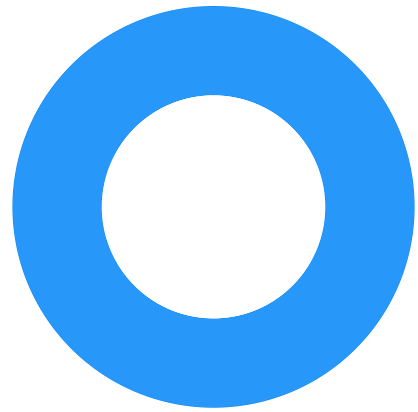
Total Budget (all years)
$17K

Project Total
$17K

Funding Sources by Year (Proposed)



Funding Sources for Budgeted Years (Proposed)



General Fund Revenue (100%)	$17,000.00
TOTAL	**$17,000.00**

Funding Sources Breakdown		
Funding Sources	**FY2026**	**Total**
General Fund Revenue	$17,000	$17,000
Total	**$17,000**	**$17,000**

This requests information is generated from , Proposed Version.

New Patrol Emergency Lighting and Installation

Overview

Request Owner	Nicole Blanco, Executive Assistant to the Chief of Police
Department	Law Enforcement
Type	Capital Equipment

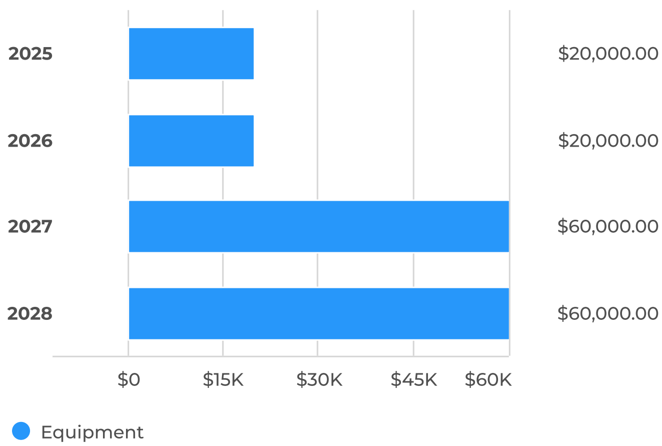
Description

New Patrol Emergency Lighting and Installation

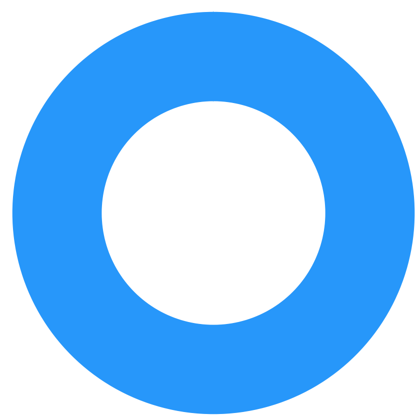
Capital Cost

Total Historical	FY2025 Budget	Total Budget (all years)	Project Total
$146,000	$20,000	$160K	$306K

Capital Cost by Year (Proposed)



Capital Cost for Budgeted Years (Proposed)



Equipment (100%)	$160,000.00
TOTAL	**$160,000.00**

Capital Cost Breakdown

Capital Cost	Historical	FY2025	FY2026	FY2027	FY2028	Total
Equipment	$146,000	$20,000	$20,000	$60,000	$60,000	$306,000
Total	**$146,000**	**$20,000**	**$20,000**	**$60,000**	**$60,000**	**$306,000**

Funding Sources

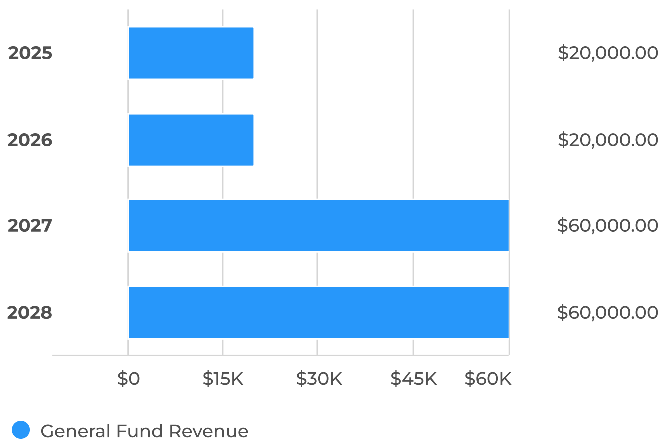
Total Historical
$146,000

FY2025 Budget
$20,000

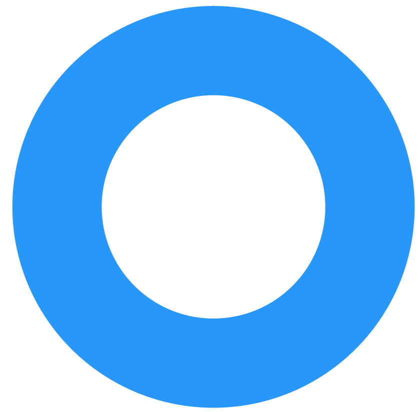
Total Budget (all years)
$160K

Project Total
$306K

Funding Sources by Year (Proposed)



Funding Sources for Budgeted Years (Proposed)



General Fund Revenue (100%)		$160,000.00
TOTAL		**$160,000.00**

Funding Sources Breakdown

Funding Sources	Historical	FY2025	FY2026	FY2027	FY2028	Total
General Fund Revenue	$146,000	$20,000	$20,000	$60,000	$60,000	$306,000
Total	**$146,000**	**$20,000**	**$20,000**	**$60,000**	**$60,000**	**$306,000**

This requests information is generated from , Proposed Version.

New Police Boat

Overview

Request Owner	Nicole Blanco, Executive Assistant to the Chief of Police
Department	Law Enforcement
Type	Capital Equipment

Description

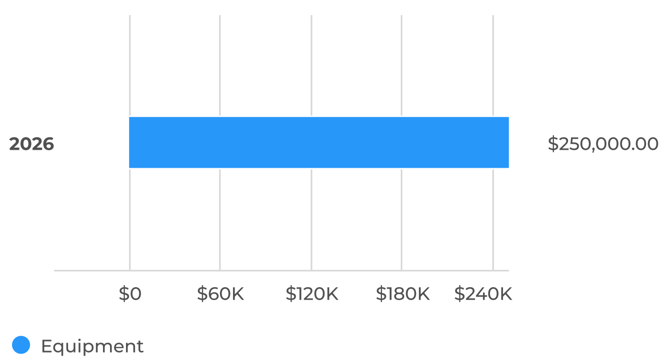
New Police Boat

Capital Cost

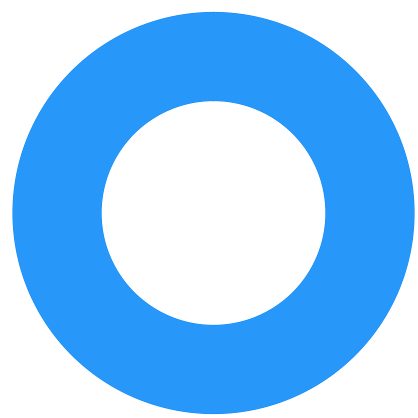
Total Budget (all years)
$250K

Project Total
$250K

Capital Cost by Year (Proposed)



Capital Cost for Budgeted Years (Proposed)



Equipment (100%)	$250,000.00
TOTAL	**$250,000.00**

Capital Cost Breakdown

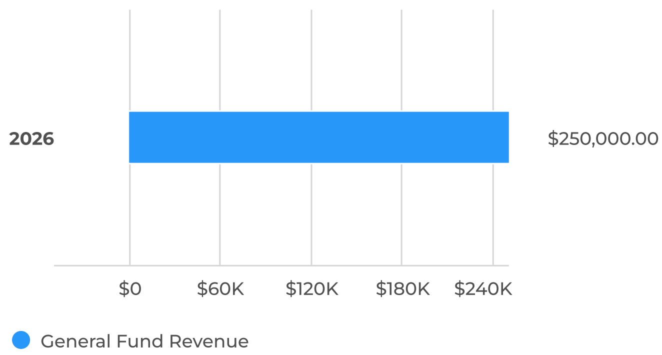
Capital Cost	FY2026	Total
Equipment	$250,000	$250,000
Total	**$250,000**	**$250,000**

Funding Sources

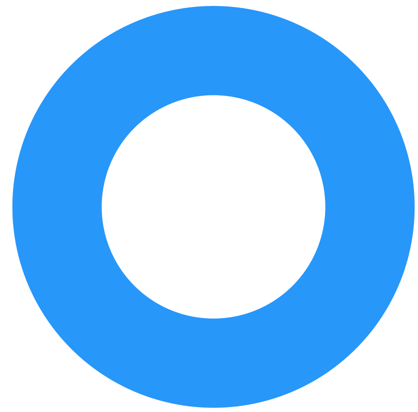
Total Budget (all years)
$250K

Project Total
$250K

Funding Sources by Year (Proposed)



Funding Sources for Budgeted Years (Proposed)



General Fund Revenue (100%)	$250,000.00
TOTAL	**$250,000.00**

Funding Sources Breakdown

Funding Sources	FY2026	Total
General Fund Revenue	$250,000	$250,000
Total	**$250,000**	**$250,000**

This requests information is generated from , Proposed Version.

Records Management System Replacement

Overview

Request Owner	Nicole Blanco, Executive Assistant to the Chief of Police
Department	Law Enforcement
Type	Capital Equipment

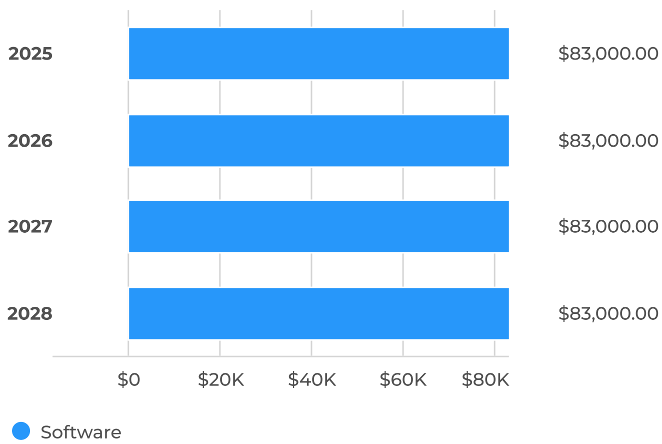
Description

Records Management System Replacement

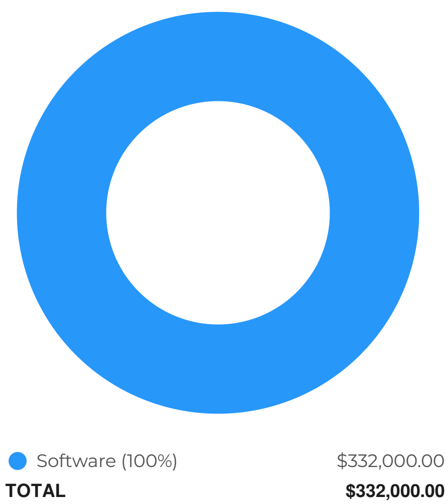
Capital Cost

Total Historical	FY2025 Budget	Total Budget (all years)	Project Total
$80,000	$83,000	$332K	$412K

Capital Cost by Year (Proposed)



Capital Cost for Budgeted Years (Proposed)



Capital Cost Breakdown

Capital Cost	Historical	FY2025	FY2026	FY2027	FY2028	Total
Software	$80,000	$83,000	$83,000	$83,000	$83,000	$412,000
Total	**$80,000**	**$83,000**	**$83,000**	**$83,000**	**$83,000**	**$412,000**

Funding Sources

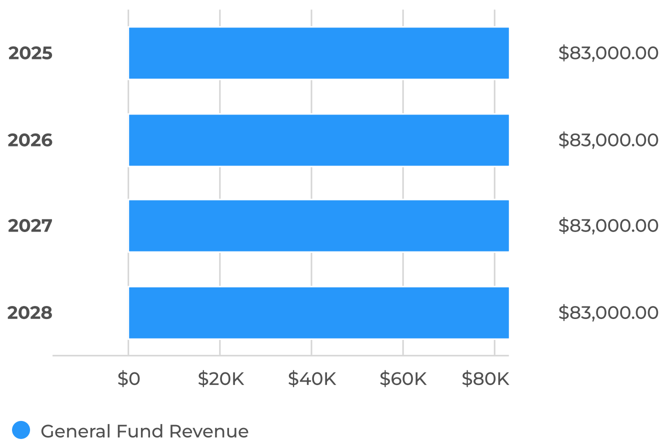
Total Historical
$80,000

FY2025 Budget
$83,000

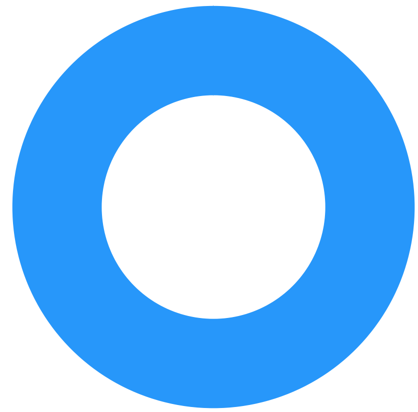
Total Budget (all years)
$332K

Project Total
$412K

Funding Sources by Year (Proposed)



Funding Sources for Budgeted Years (Proposed)



General Fund Revenue (100%)		$332,000.00
TOTAL		**$332,000.00**

Funding Sources Breakdown

Funding Sources	Historical	FY2025	FY2026	FY2027	FY2028	Total
General Fund Revenue	$80,000	$83,000	$83,000	$83,000	$83,000	$412,000
Total	**$80,000**	**$83,000**	**$83,000**	**$83,000**	**$83,000**	**$412,000**

This requests information is generated from , Proposed Version.

Replacement Ballistic Vest - 5 Year replacement -1600 per unit

Overview

Request Owner	Nicole Blanco, Executive Assistant to the Chief of Police
Department	Law Enforcement
Type	Capital Equipment

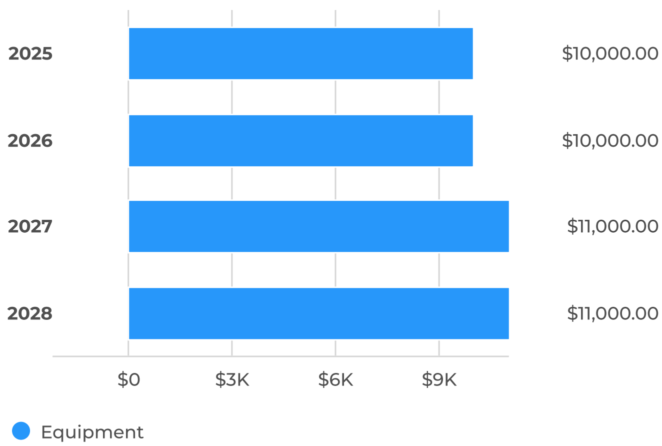
Description

Replacement Ballistic Vest - 5 Year replacement -1600 per unit

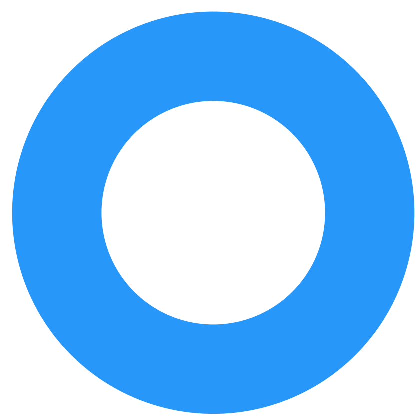
Capital Cost

Total Historical	FY2025 Budget	Total Budget (all years)	Project Total
$34,400	$10,000	$42K	$76.4K

Capital Cost by Year (Proposed)



Capital Cost for Budgeted Years (Proposed)



Equipment (100%)	$42,000.00
TOTAL	**$42,000.00**

Capital Cost Breakdown

Capital Cost	Historical	FY2025	FY2026	FY2027	FY2028	Total
Equipment	$34,400	$10,000	$10,000	$11,000	$11,000	$76,400
Total	**$34,400**	**$10,000**	**$10,000**	**$11,000**	**$11,000**	**$76,400**

Funding Sources

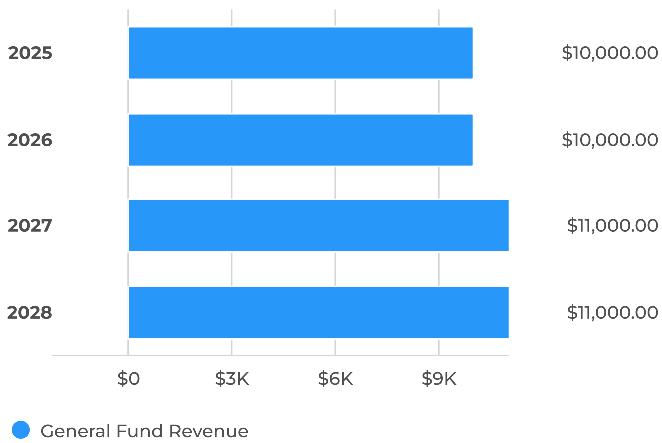
Total Historical
$34,400

FY2025 Budget
$10,000

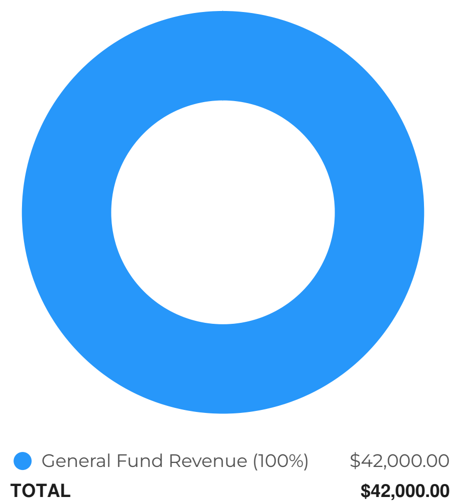
Total Budget (all years)
$42K

Project Total
$76.4K

Funding Sources by Year (Proposed)



Funding Sources for Budgeted Years (Proposed)



Funding Sources Breakdown

Funding Sources	Historical	FY2025	FY2026	FY2027	FY2028	Total
General Fund Revenue	$34,400	$10,000	$10,000	$11,000	$11,000	$76,400
Total	**$34,400**	**$10,000**	**$10,000**	**$11,000**	**$11,000**	**$76,400**

This requests information is generated from , Proposed Version.

Taser - Taser Replacement Program- 6 of 6 (Taser 7)-2300 per unit with cartridge

Overview

Request Owner	Nicole Blanco, Executive Assistant to the Chief of Police
Department	Law Enforcement
Type	Capital Equipment

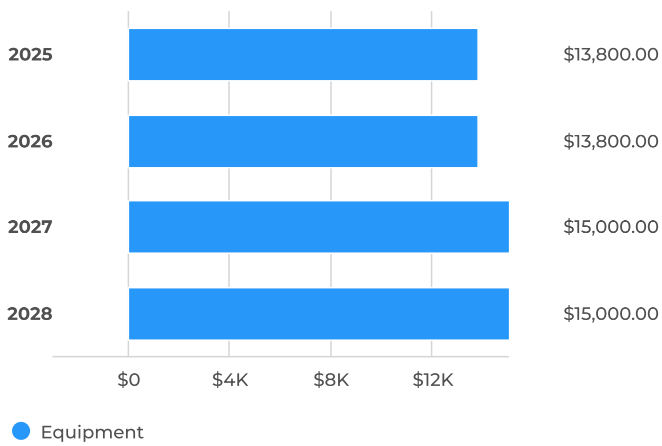
Description

Taser - Taser Replacement Program- 6 of 6 (Taser 7)-2300 per unit with cartridge

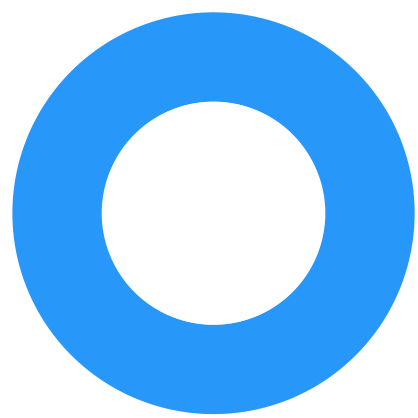
Capital Cost

Total Historical	FY2025 Budget	Total Budget (all years)	Project Total
$27,600	$13,800	$57.6K	$85.2K

Capital Cost by Year (Proposed)



Capital Cost for Budgeted Years (Proposed)



Equipment (100%)	$57,600.00
TOTAL	**$57,600.00**

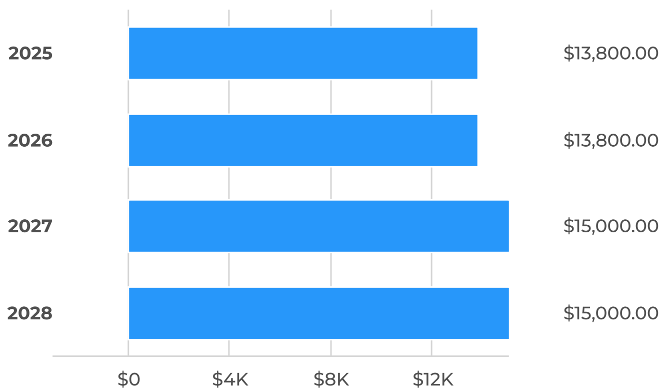
Capital Cost Breakdown

Capital Cost	Historical	FY2025	FY2026	FY2027	FY2028	Total
Equipment	$27,600	$13,800	$13,800	$15,000	$15,000	$85,200
Total	**$27,600**	**$13,800**	**$13,800**	**$15,000**	**$15,000**	**$85,200**

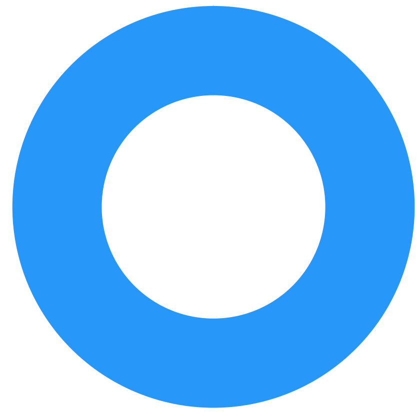
Funding Sources

Total Historical	FY2025 Budget	Total Budget (all years)	Project Total
$27,600	$13,800	$57.6K	$85.2K

Funding Sources by Year (Proposed)



Funding Sources for Budgeted Years (Proposed)



Federal Grants (100%)	$57,600.00
TOTAL	**$57,600.00**

Funding Sources Breakdown

Funding Sources	Historical	FY2025	FY2026	FY2027	FY2028	Total
Federal Grants	$27,600	$13,800	$13,800	$15,000	$15,000	$85,200
Total	**$27,600**	**$13,800**	**$13,800**	**$15,000**	**$15,000**	**$85,200**

This requests information is generated from , Proposed Version.

VEH # 221- 2021 Ford F150 XLT - 1FTEW1EP1MKF08729

Overview

Request Owner	Nicole Blanco, Executive Assistant to the Chief of Police
Department	Law Enforcement
Type	Capital Equipment

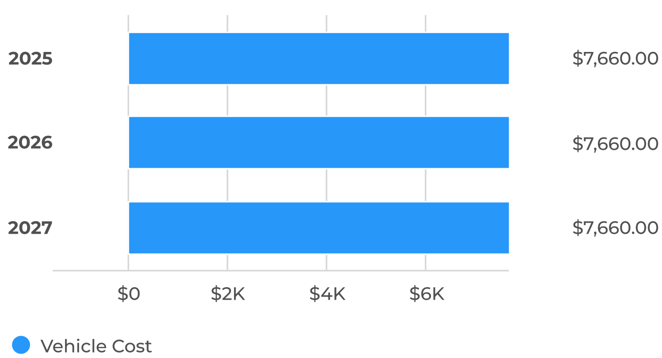
Description

VEH # 221- 2021 Ford F150 XLT -1FTEW1EP1MKF08729

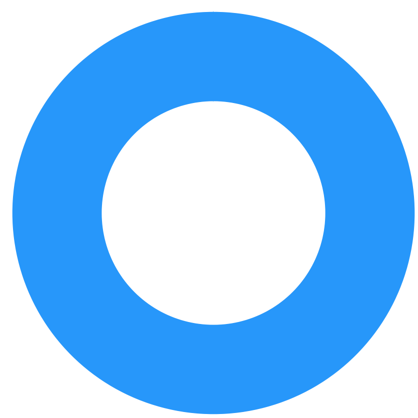
Capital Cost

Total Historical	FY2025 Budget	Total Budget (all years)	Project Total
$15,320	$7,660	$22.98K	$38.3K

Capital Cost by Year (Proposed)



Capital Cost for Budgeted Years (Proposed)



Vehicle Cost (100%)	$22,980.00
TOTAL	**$22,980.00**

Capital Cost Breakdown

Capital Cost	Historical	FY2025	FY2026	FY2027	Total
Vehicle Cost	$15,320	$7,660	$7,660	$7,660	$38,300
Total	**$15,320**	**$7,660**	**$7,660**	**$7,660**	**$38,300**

Funding Sources

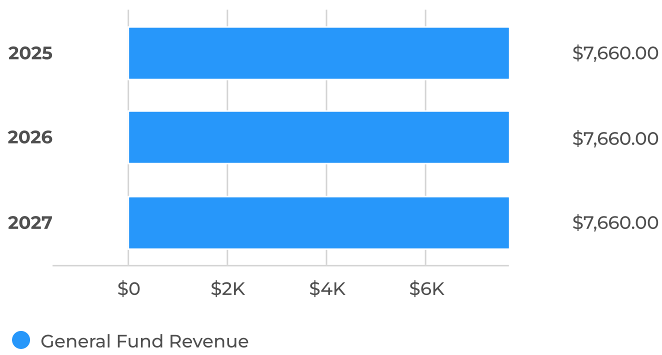
Total Historical
$15,320

FY2025 Budget
$7,660

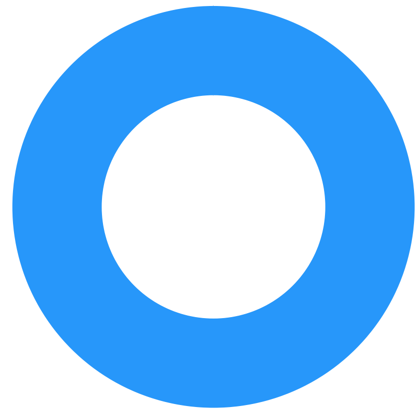
Total Budget (all years)
$22.98K

Project Total
$38.3K

Funding Sources by Year (Proposed)



Funding Sources for Budgeted Years (Proposed)



General Fund Revenue (100%)	$22,980.00
TOTAL	**$22,980.00**

Funding Sources Breakdown

Funding Sources	Historical	FY2025	FY2026	FY2027	Total
General Fund Revenue	$15,320	$7,660	$7,660	$7,660	$38,300
Total	**$15,320**	**$7,660**	**$7,660**	**$7,660**	**$38,300**

This requests information is generated from , Proposed Version.

VEH # 223 - 2022 Ford Police Interceptor Utility 1FM5K8AB3NGA39643

Overview

Request Owner	Nicole Blanco, Executive Assistant to the Chief of Police
Department	Law Enforcement
Type	Capital Equipment

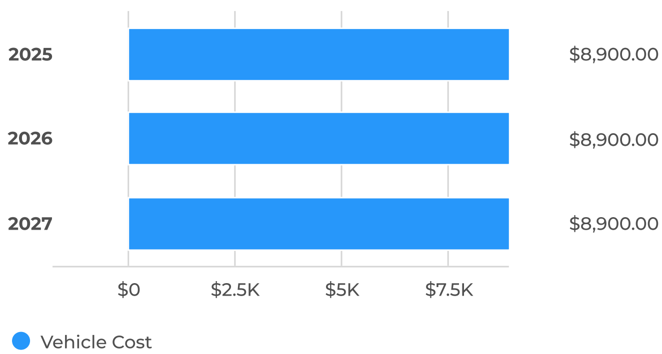
Description

VEH # 223 - 2022 Ford Police Interceptor Utility 1FM5K8AB3NGA39643

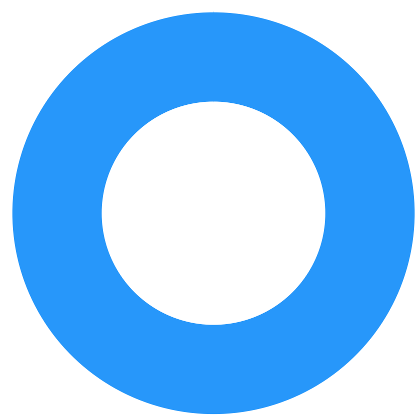
Capital Cost

Total Historical	FY2025 Budget	Total Budget (all years)	Project Total
$17,800	$8,900	$26.7K	$44.5K

Capital Cost by Year (Proposed)



Capital Cost for Budgeted Years (Proposed)



Vehicle Cost (100%)	$26,700.00
TOTAL	**$26,700.00**

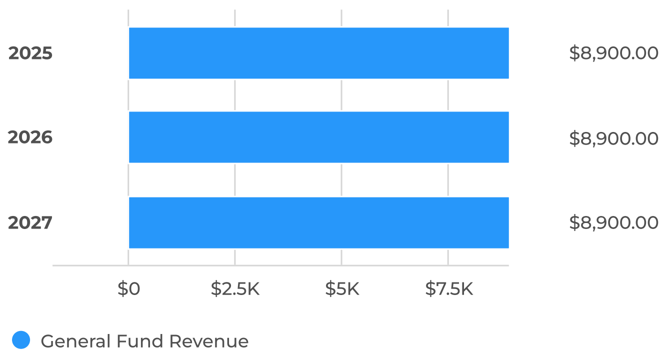
Capital Cost Breakdown

Capital Cost	Historical	FY2025	FY2026	FY2027	Total
Vehicle Cost	$17,800	$8,900	$8,900	$8,900	$44,500
Total	**$17,800**	**$8,900**	**$8,900**	**$8,900**	**$44,500**

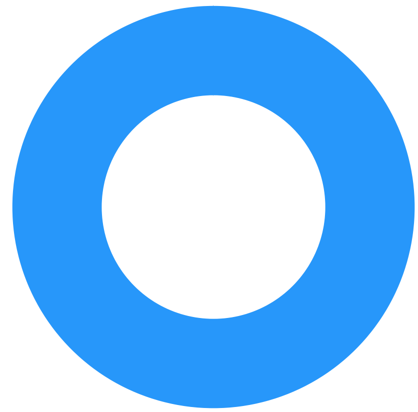
Funding Sources

Total Historical	FY2025 Budget	Total Budget (all years)	Project Total
$17,800	$8,900	$26.7K	$44.5K

Funding Sources by Year (Proposed)



Funding Sources for Budgeted Years (Proposed)



General Fund Revenue (100%)	$26,700.00
TOTAL	**$26,700.00**

Funding Sources Breakdown

Funding Sources	Historical	FY2025	FY2026	FY2027	Total
General Fund Revenue	$17,800	$8,900	$8,900	$8,900	$44,500
Total	**$17,800**	**$8,900**	**$8,900**	**$8,900**	**$44,500**

This requests information is generated from , Proposed Version.

VEH # 224 - 2022 Ford Police Interceptor Utility Vin# 1FM5K8AB0NGA39518

Overview

Request Owner	Nicole Blanco, Executive Assistant to the Chief of Police
Department	Law Enforcement
Type	Capital Equipment

Description

Veh#224 - 2022 Ford Police Interceptor Utility Vin# 1FM5K8AB0NGA39518

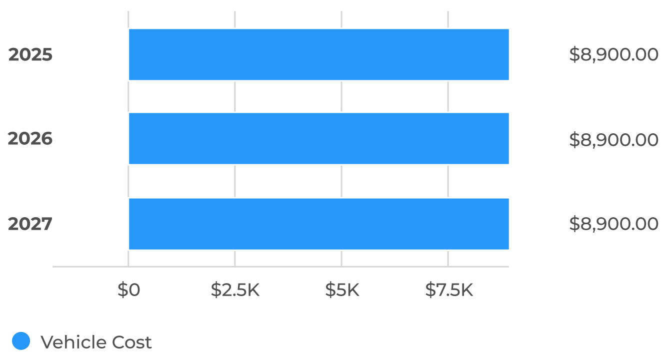
Details

New or Used Vehicle	Used Vehicle

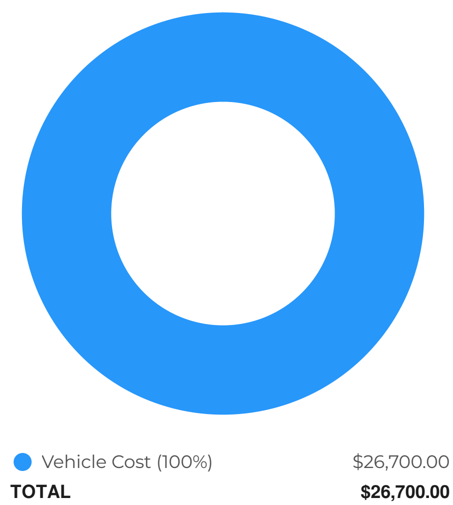
Capital Cost

Total Historical	FY2025 Budget	Total Budget (all years)	Project Total
$17,800	$8,900	$26.7K	$44.5K

Capital Cost by Year (Proposed)



Capital Cost for Budgeted Years (Proposed)



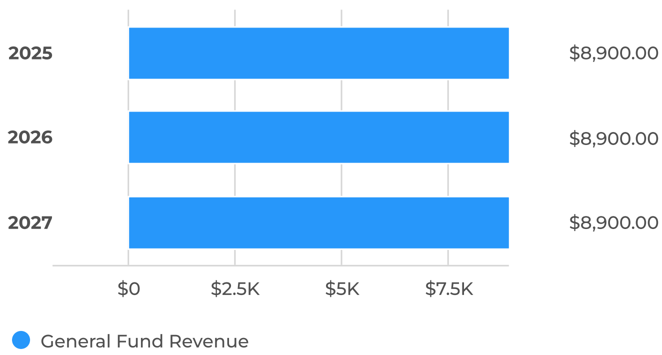
Capital Cost Breakdown

Capital Cost	Historical	FY2025	FY2026	FY2027	Total
Vehicle Cost	$17,800	$8,900	$8,900	$8,900	$44,500
Total	**$17,800**	**$8,900**	**$8,900**	**$8,900**	**$44,500**

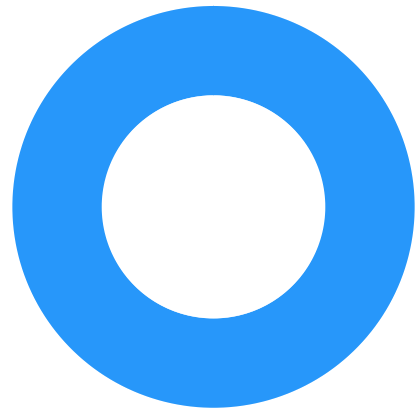
Funding Sources

Total Historical	FY2025 Budget	Total Budget (all years)	Project Total
$17,800	$8,900	$26.7K	$44.5K

Funding Sources by Year (Proposed)



Funding Sources for Budgeted Years (Proposed)



General Fund Revenue (100%)	$26,700.00
TOTAL	**$26,700.00**

Funding Sources Breakdown

Funding Sources	Historical	FY2025	FY2026	FY2027	Total
General Fund Revenue	$17,800	$8,900	$8,900	$8,900	$44,500
Total	**$17,800**	**$8,900**	**$8,900**	**$8,900**	**$44,500**

This requests information is generated from , Proposed Version.

VEH # 225- 2022 Ford Police Interceptor Utility 1FM5K8AB7NGA58549

Overview

Request Owner	Nicole Blanco, Executive Assistant to the Chief of Police
Department	Law Enforcement
Type	Capital Equipment

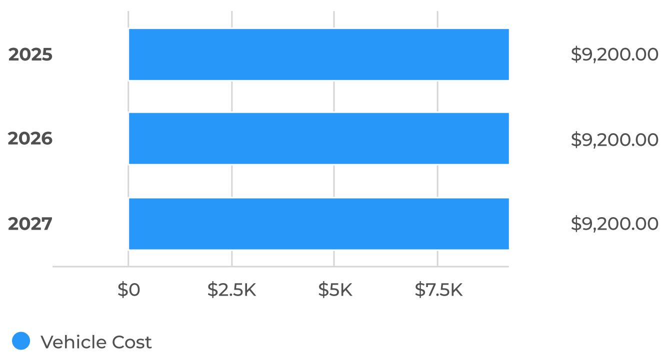
Description

VEH # 225- 2022 Ford Police Interceptor Utility 1FM5K8AB7NGA58549

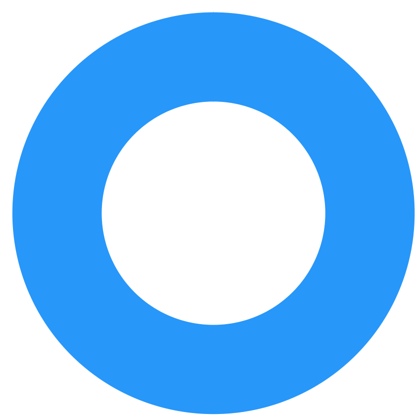
Capital Cost

Total Historical	FY2025 Budget	Total Budget (all years)	Project Total
$18,400	$9,200	$27.6K	$46K

Capital Cost by Year (Proposed)



Capital Cost for Budgeted Years (Proposed)



Vehicle Cost (100%)	$27,600.00
TOTAL	**$27,600.00**

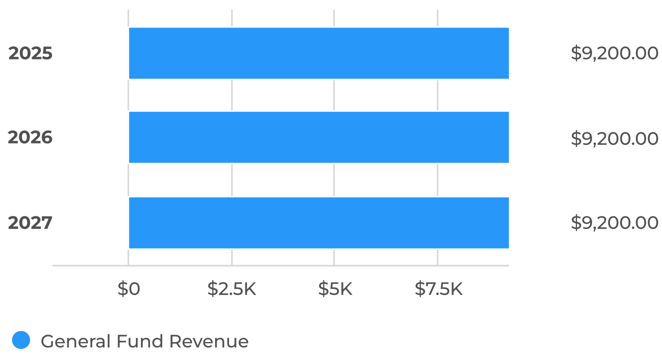
Capital Cost Breakdown

Capital Cost	Historical	FY2025	FY2026	FY2027	Total
Vehicle Cost	$18,400	$9,200	$9,200	$9,200	$46,000
Total	**$18,400**	**$9,200**	**$9,200**	**$9,200**	**$46,000**

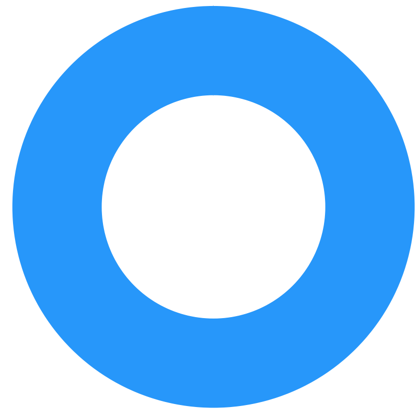
Funding Sources

Total Historical	FY2025 Budget	Total Budget (all years)	Project Total
$18,400	$9,200	$27.6K	$46K

Funding Sources by Year (Proposed)



Funding Sources for Budgeted Years (Proposed)



General Fund Revenue (100%)	$27,600.00
TOTAL	**$27,600.00**

Funding Sources Breakdown

Funding Sources	Historical	FY2025	FY2026	FY2027	Total
General Fund Revenue	$18,400	$9,200	$9,200	$9,200	$46,000
Total	**$18,400**	**$9,200**	**$9,200**	**$9,200**	**$46,000**

This requests information is generated from , Proposed Version.

VEH # 226 - 2022 Ford Police Interceptor Utility 1FM5K8AB3NGA50321

Overview

Request Owner	Nicole Blanco, Executive Assistant to the Chief of Police
Department	Law Enforcement
Type	Capital Equipment

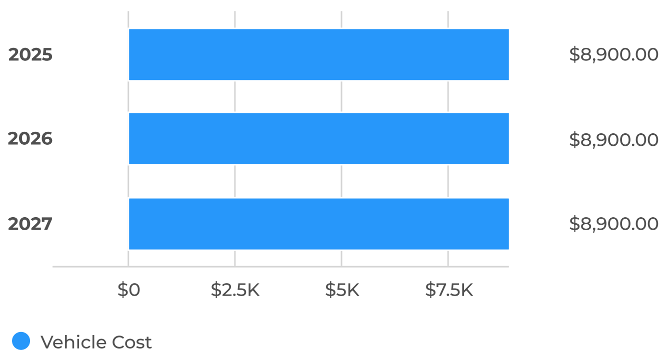
Description

VEH # 226 - 2022 Ford Police Interceptor Utility 1FM5K8AB3NGA50321

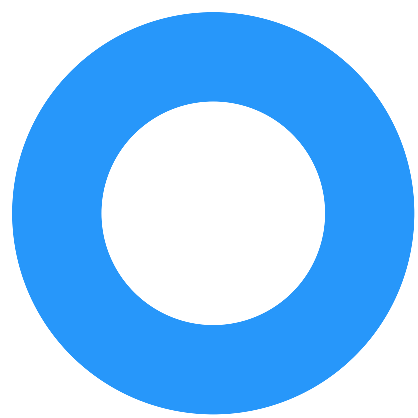
Capital Cost

Total Historical	FY2025 Budget	Total Budget (all years)	Project Total
$17,800	$8,900	$26.7K	$44.5K

Capital Cost by Year (Proposed)



Capital Cost for Budgeted Years (Proposed)



Vehicle Cost (100%)	$26,700.00
TOTAL	**$26,700.00**

Capital Cost Breakdown

Capital Cost	Historical	FY2025	FY2026	FY2027	Total
Vehicle Cost	$17,800	$8,900	$8,900	$8,900	$44,500
Total	**$17,800**	**$8,900**	**$8,900**	**$8,900**	**$44,500**

Funding Sources

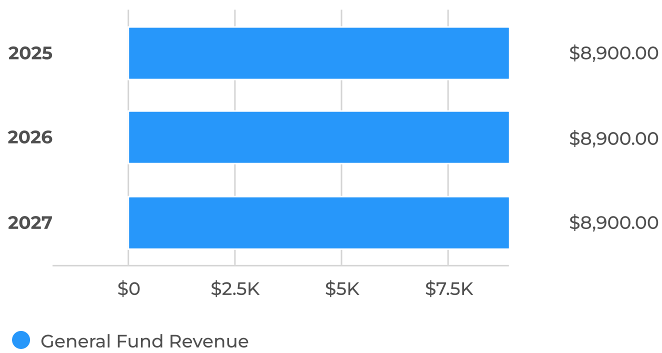
Total Historical
$17,800

FY2025 Budget
$8,900

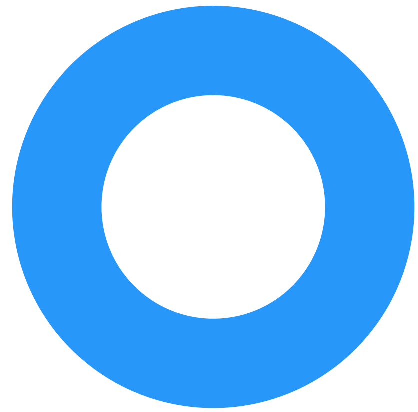
Total Budget (all years)
$26.7K

Project Total
$44.5K

Funding Sources by Year (Proposed)



Funding Sources for Budgeted Years (Proposed)



General Fund Revenue (100%)	$26,700.00
TOTAL	**$26,700.00**

Funding Sources Breakdown

Funding Sources	Historical	FY2025	FY2026	FY2027	Total
General Fund Revenue	$17,800	$8,900	$8,900	$8,900	$44,500
Total	**$17,800**	**$8,900**	**$8,900**	**$8,900**	**$44,500**

This requests information is generated from , Proposed Version.

VEH # 227- 2022 Ford Police Interceptor Utility 1FM5K8AB6NGA39569

Overview

Request Owner	Nicole Blanco, Executive Assistant to the Chief of Police
Department	Law Enforcement
Type	Capital Equipment

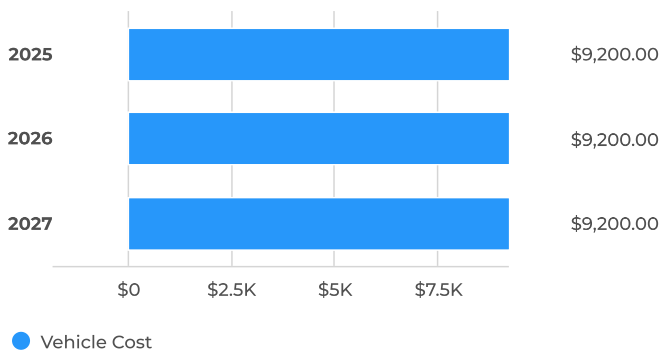
Description

VEH # 227- 2022 Ford Police Interceptor Utility 1FM5K8AB6NGA39569

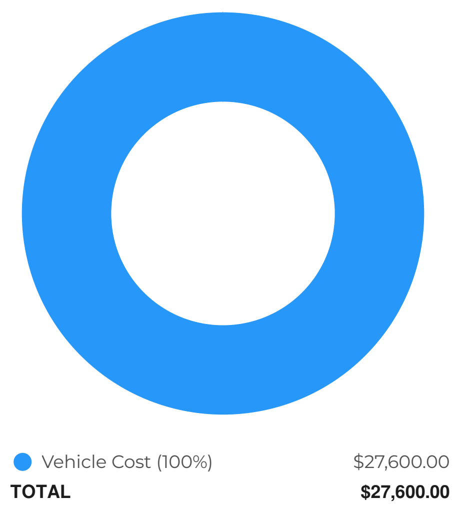
Capital Cost

Total Historical	FY2025 Budget	Total Budget (all years)	Project Total
$18,400	$9,200	$27.6K	$46K

Capital Cost by Year (Proposed)



Capital Cost for Budgeted Years (Proposed)



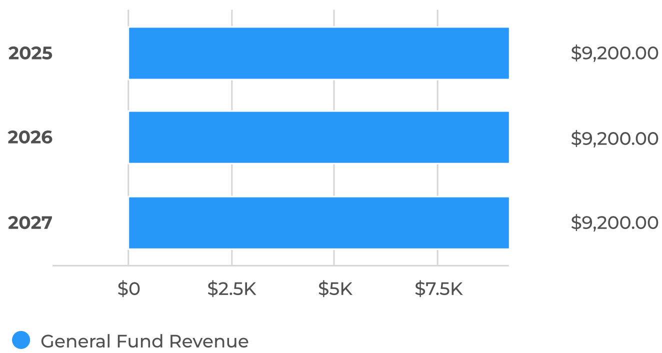
Capital Cost Breakdown

Capital Cost	Historical	FY2025	FY2026	FY2027	Total
Vehicle Cost	$18,400	$9,200	$9,200	$9,200	$46,000
Total	**$18,400**	**$9,200**	**$9,200**	**$9,200**	**$46,000**

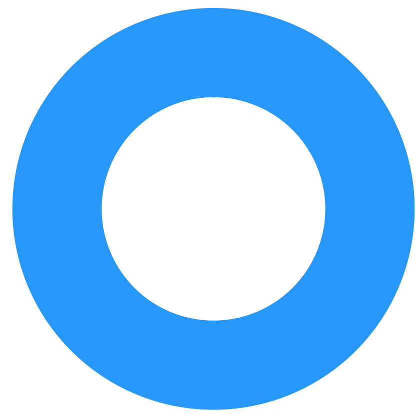
Funding Sources

Total Historical	FY2025 Budget	Total Budget (all years)	Project Total
$18,400	$9,200	$27.6K	$46K

Funding Sources by Year (Proposed)



Funding Sources for Budgeted Years (Proposed)



General Fund Revenue (100%)	$27,600.00
TOTAL	**$27,600.00**

Funding Sources Breakdown

Funding Sources	Historical	FY2025	FY2026	FY2027	Total
General Fund Revenue	$18,400	$9,200	$9,200	$9,200	$46,000
Total	**$18,400**	**$9,200**	**$9,200**	**$9,200**	**$46,000**

This requests information is generated from , Proposed Version.

VEH # 228- 2022 Ford Police Interceptor Utility 1FM5K8AB7NGA39502

Overview

Request Owner	Nicole Blanco, Executive Assistant to the Chief of Police
Department	Law Enforcement
Type	Capital Equipment

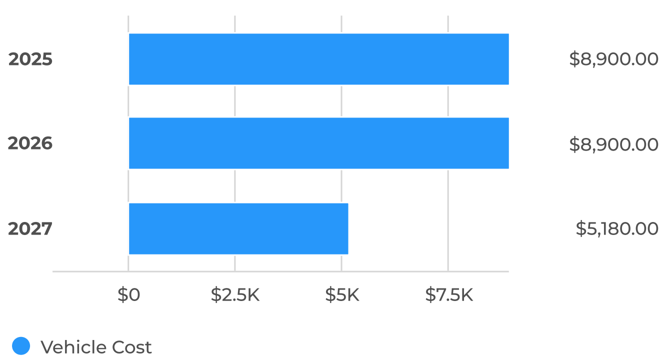
Description

VEH # 228- 2022 Ford Police Interceptor Utility 1FM5K8AB7NGA39502

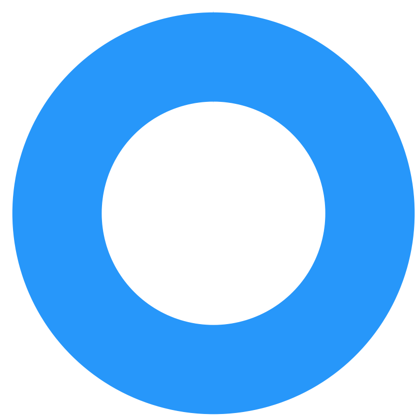
Capital Cost

Total Historical	FY2025 Budget	Total Budget (all years)	Project Total
$21,548	$8,900	$22.98K	$44.528K

Capital Cost by Year (Proposed)



Capital Cost for Budgeted Years (Proposed)



Vehicle Cost (100%)	$22,980.00
TOTAL	**$22,980.00**

Capital Cost Breakdown

Capital Cost	Historical	FY2025	FY2026	FY2027	Total
Vehicle Cost	$21,548	$8,900	$8,900	$5,180	$44,528
Total	**$21,548**	**$8,900**	**$8,900**	**$5,180**	**$44,528**

Funding Sources

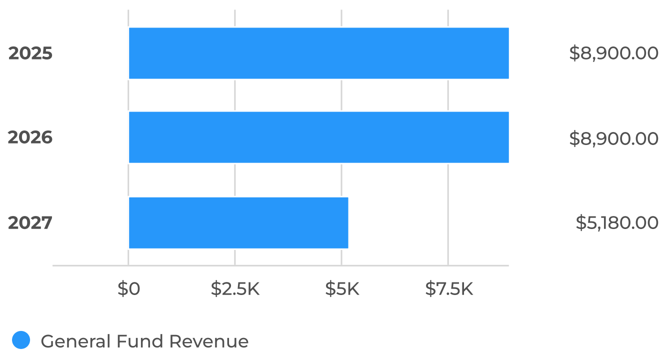
Total Historical
$21,548

FY2025 Budget
$8,900

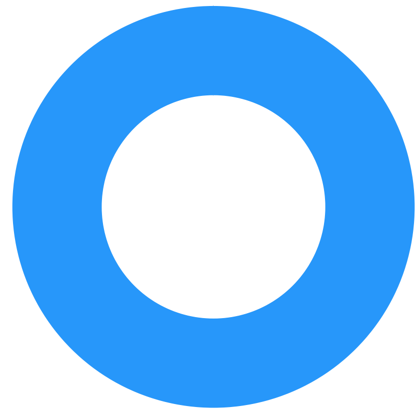
Total Budget (all years)
$22.98K

Project Total
$44.528K

Funding Sources by Year (Proposed)



Funding Sources for Budgeted Years (Proposed)



General Fund Revenue (100%)	$22,980.00
TOTAL	**$22,980.00**

Funding Sources Breakdown

Funding Sources	Historical	FY2025	FY2026	FY2027	Total
General Fund Revenue	$21,548	$8,900	$8,900	$5,180	$44,528
Total	**$21,548**	**$8,900**	**$8,900**	**$5,180**	**$44,528**

This requests information is generated from , Proposed Version.

VEH # 301- 2023 Chevrolet Tahoe 1GNSCLED8PR203955

Overview

Request Owner	Nicole Blanco, Executive Assistant to the Chief of Police
Department	Law Enforcement
Type	Capital Equipment

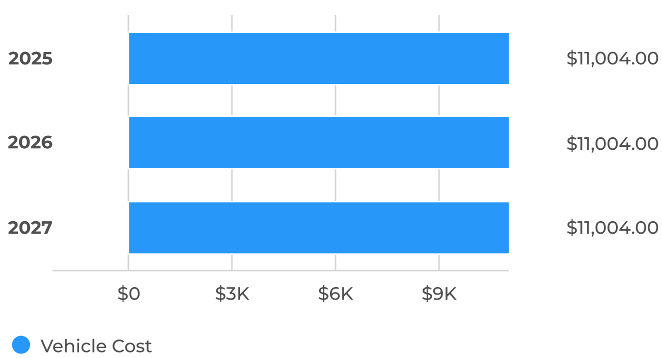
Description

VEH # 301- 2023 Chevrolet Tahoe 1GNSCLED8PR203955

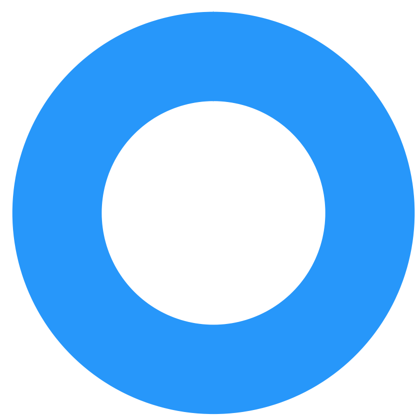
Capital Cost

Total Historical	FY2025 Budget	Total Budget (all years)	Project Total
$22,008	$11,004	$33.012K	$55.02K

Capital Cost by Year (Proposed)



Capital Cost for Budgeted Years (Proposed)



Vehicle Cost (100%)	$33,012.00
TOTAL	**$33,012.00**

Capital Cost Breakdown

Capital Cost	Historical	FY2025	FY2026	FY2027	Total
Vehicle Cost	$22,008	$11,004	$11,004	$11,004	$55,020
Total	**$22,008**	**$11,004**	**$11,004**	**$11,004**	**$55,020**

Funding Sources

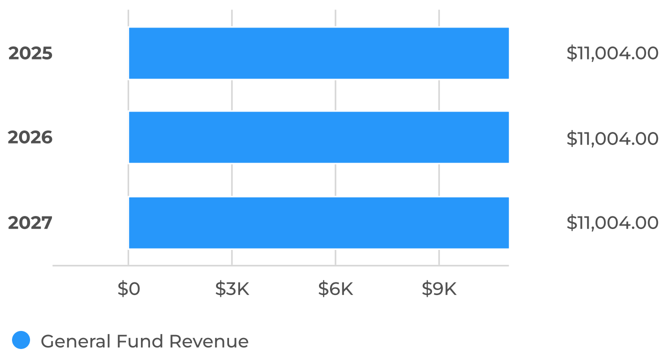
Total Historical
$22,008

FY2025 Budget
$11,004

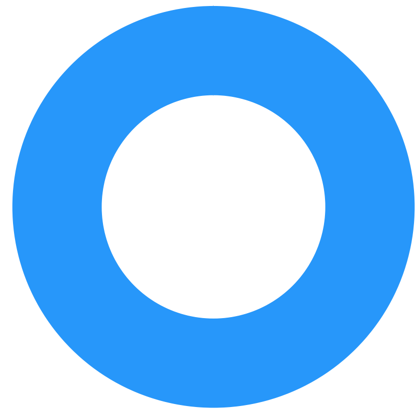
Total Budget (all years)
$33.012K

Project Total
$55.02K

Funding Sources by Year (Proposed)



Funding Sources for Budgeted Years (Proposed)



General Fund Revenue (100%)	$33,012.00
TOTAL	**$33,012.00**

Funding Sources Breakdown

Funding Sources	Historical	FY2025	FY2026	FY2027	Total
General Fund Revenue	$22,008	$11,004	$11,004	$11,004	$55,020
Total	**$22,008**	**$11,004**	**$11,004**	**$11,004**	**$55,020**

This requests information is generated from , Proposed Version.

VEH # 302 - 2023 Chevrolet Tahoe 1GNSCMKD3PR111422

Overview

Request Owner	Nicole Blanco, Executive Assistant to the Chief of Police
Department	Law Enforcement
Type	Capital Equipment

Description

VEH # 302 - 2023 Chevrolet Tahoe 1GNSCMKD3PR111422

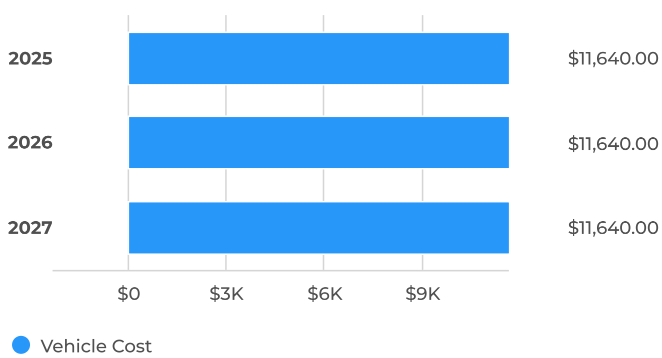
Capital Cost

FY2025 Budget
$11,640

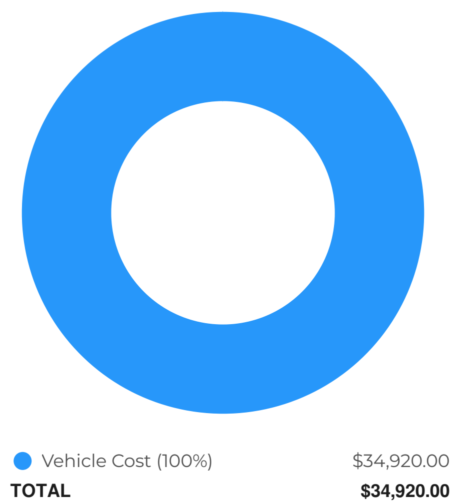
Total Budget (all years)
$34.92K

Project Total
$34.92K

Capital Cost by Year (Proposed)



Capital Cost for Budgeted Years (Proposed)



Capital Cost Breakdown

Capital Cost	FY2025	FY2026	FY2027	Total
Vehicle Cost	$11,640	$11,640	$11,640	$34,920
Total	**$11,640**	**$11,640**	**$11,640**	**$34,920**

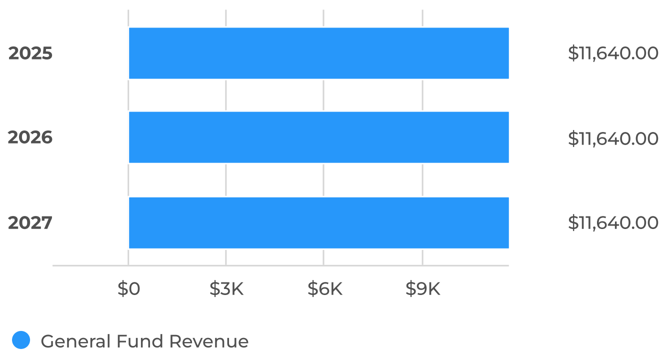
Funding Sources

FY2025 Budget
$11,640

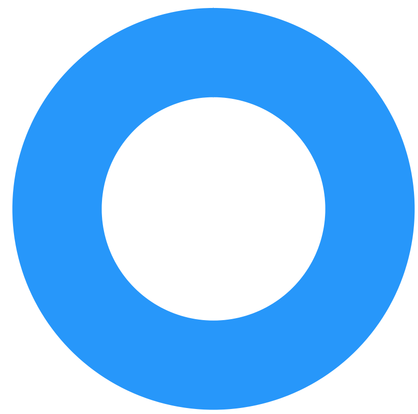
Total Budget (all years)
$34.92K

Project Total
$34.92K

Funding Sources by Year (Proposed)



Funding Sources for Budgeted Years (Proposed)



General Fund Revenue (100%)	$34,920.00
TOTAL	**$34,920.00**

Funding Sources Breakdown

Funding Sources	FY2025	FY2026	FY2027	Total
General Fund Revenue	$11,640	$11,640	$11,640	$34,920
Total	**$11,640**	**$11,640**	**$11,640**	**$34,920**

This requests information is generated from , Proposed Version.

VEH # 323 - 2023 Chevrolet Tahoe 1GNSCLED5PR203993

Overview

Request Owner	Nicole Blanco, Executive Assistant to the Chief of Police
Department	Law Enforcement
Type	Capital Equipment

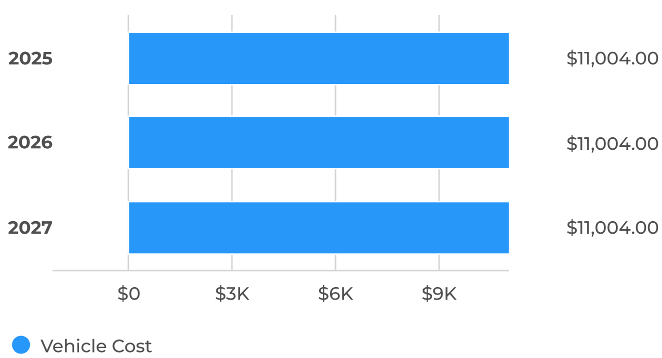
Description

VEH # 323 - 2023 Chevrolet Tahoe 1GNSCLED5PR203993

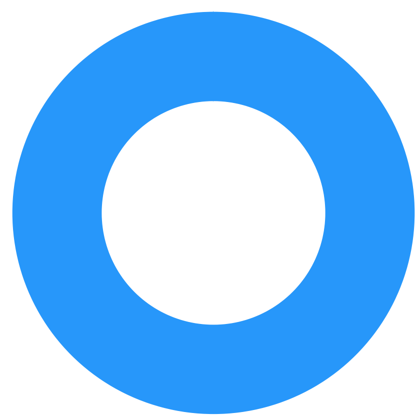
Capital Cost

Total Historical	FY2025 Budget	Total Budget (all years)	Project Total
$22,008	$11,004	$33.012K	$55.02K

Capital Cost by Year (Proposed)



Capital Cost for Budgeted Years (Proposed)



Vehicle Cost (100%)	$33,012.00
TOTAL	**$33,012.00**

Capital Cost Breakdown

Capital Cost	Historical	FY2025	FY2026	FY2027	Total
Vehicle Cost	$22,008	$11,004	$11,004	$11,004	$55,020
Total	**$22,008**	**$11,004**	**$11,004**	**$11,004**	**$55,020**

Funding Sources

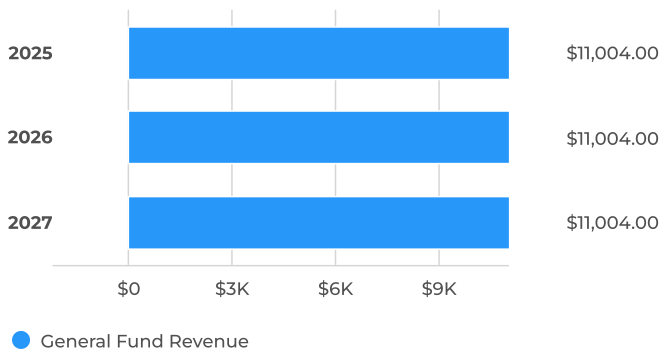
Total Historical
$22,008

FY2025 Budget
$11,004

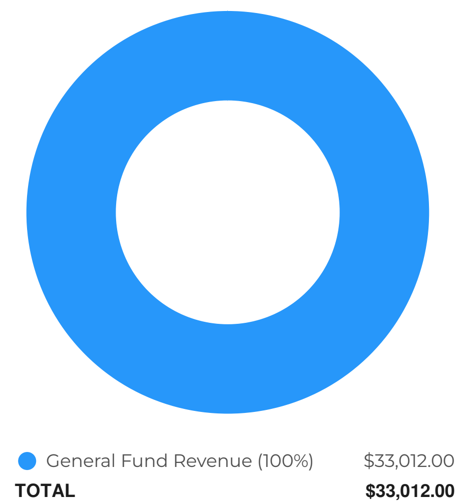
Total Budget (all years)
$33.012K

Project Total
$55.02K

Funding Sources by Year (Proposed)



Funding Sources for Budgeted Years (Proposed)



Funding Sources Breakdown

Funding Sources	Historical	FY2025	FY2026	FY2027	Total
General Fund Revenue	$22,008	$11,004	$11,004	$11,004	$55,020
Total	**$22,008**	**$11,004**	**$11,004**	**$11,004**	**$55,020**

This requests information is generated from , Proposed Version.

VEH # 324 - 2023 Chevrolet Tahoe 1GNSCLED5PR203945

Overview

Request Owner	Nicole Blanco, Executive Assistant to the Chief of Police
Department	Law Enforcement
Type	Capital Equipment

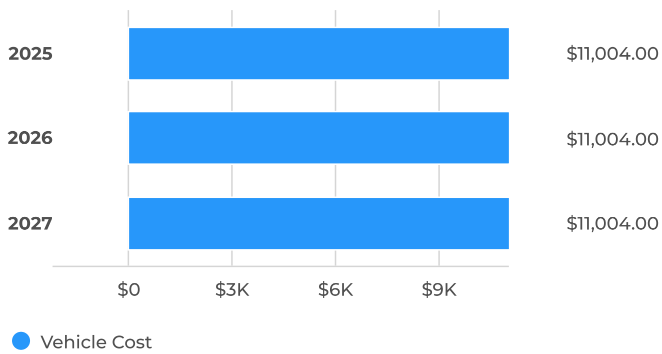
Description

VEH # 324 - 2023 Chevrolet Tahoe 1GNSCLED5PR203945

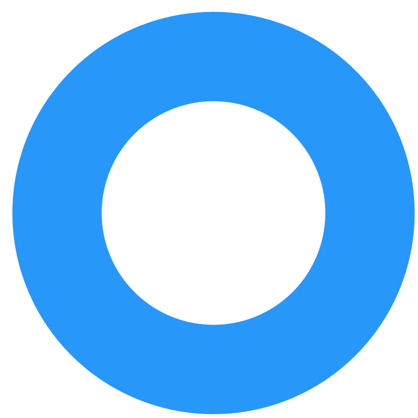
Capital Cost

Total Historical	FY2025 Budget	Total Budget (all years)	Project Total
$22,008	$11,004	$33.012K	$55.02K

Capital Cost by Year (Proposed)



Capital Cost for Budgeted Years (Proposed)



Vehicle Cost (100%)	$33,012.00
TOTAL	**$33,012.00**

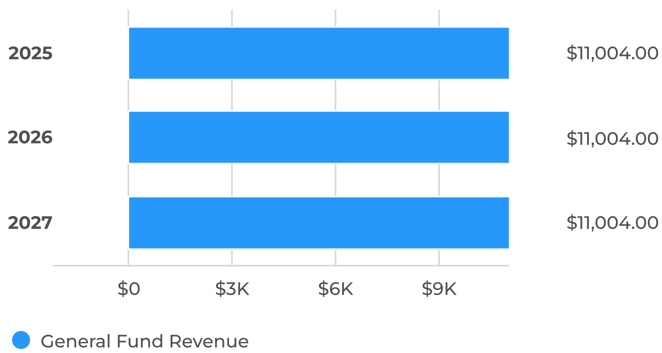
Capital Cost Breakdown

Capital Cost	Historical	FY2025	FY2026	FY2027	Total
Vehicle Cost	$22,008	$11,004	$11,004	$11,004	$55,020
Total	**$22,008**	**$11,004**	**$11,004**	**$11,004**	**$55,020**

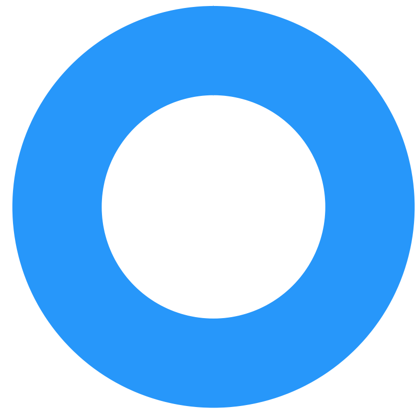
Funding Sources

Total Historical	FY2025 Budget	Total Budget (all years)	Project Total
$22,008	$11,004	$33.012K	$55.02K

Funding Sources by Year (Proposed)



Funding Sources for Budgeted Years (Proposed)



General Fund Revenue (100%)	$33,012.00
TOTAL	**$33,012.00**

Funding Sources Breakdown

Funding Sources	Historical	FY2025	FY2026	FY2027	Total
General Fund Revenue	$22,008	$11,004	$11,004	$11,004	$55,020
Total	**$22,008**	**$11,004**	**$11,004**	**$11,004**	**$55,020**

This requests information is generated from , Proposed Version.

VEH # 325- 2023 Chevrolet Tahoe 1GNSCLED2PR204518

Overview

Request Owner	Nicole Blanco, Executive Assistant to the Chief of Police
Department	Law Enforcement
Type	Capital Equipment

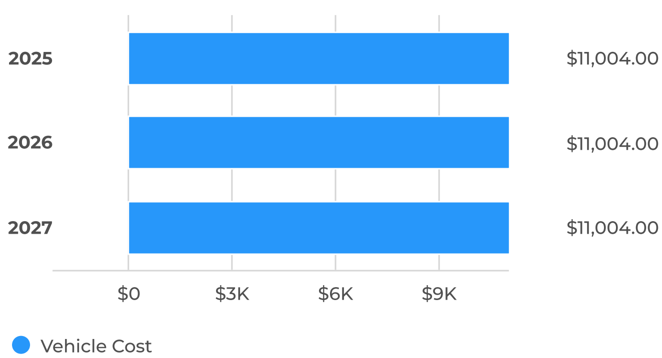
Description

VEH # 325- 2023 Chevrolet Tahoe 1GNSCLED2PR204518

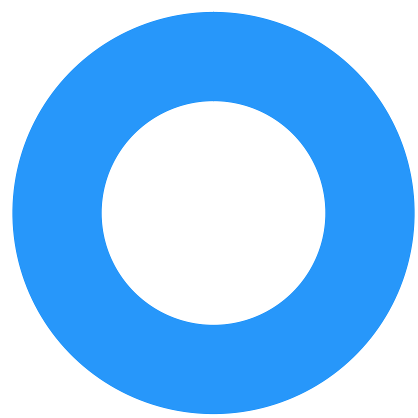
Capital Cost

Total Historical	FY2025 Budget	Total Budget (all years)	Project Total
$22,008	$11,004	$33.012K	$55.02K

Capital Cost by Year (Proposed)



Capital Cost for Budgeted Years (Proposed)



Vehicle Cost (100%)	$33,012.00
TOTAL	**$33,012.00**

Capital Cost Breakdown

Capital Cost	Historical	FY2025	FY2026	FY2027	Total
Vehicle Cost	$22,008	$11,004	$11,004	$11,004	$55,020
Total	**$22,008**	**$11,004**	**$11,004**	**$11,004**	**$55,020**

Funding Sources

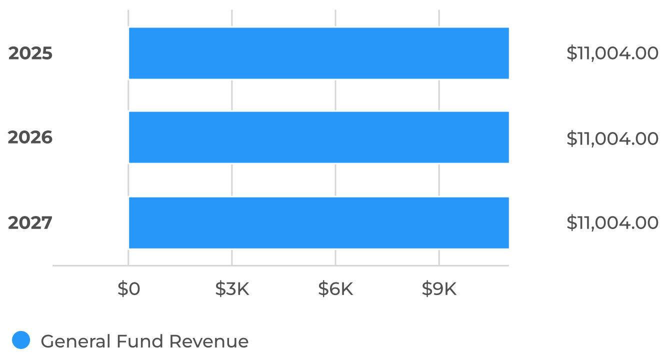
Total Historical
$22,008

FY2025 Budget
$11,004

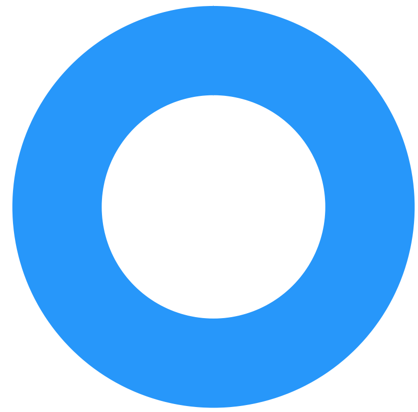
Total Budget (all years)
$33.012K

Project Total
$55.02K

Funding Sources by Year (Proposed)



Funding Sources for Budgeted Years (Proposed)



General Fund Revenue (100%)	$33,012.00
TOTAL	**$33,012.00**

Funding Sources Breakdown

Funding Sources	Historical	FY2025	FY2026	FY2027	Total
General Fund Revenue	$22,008	$11,004	$11,004	$11,004	$55,020
Total	**$22,008**	**$11,004**	**$11,004**	**$11,004**	**$55,020**

This requests information is generated from , Proposed Version.

VEH # 326- 2023 Chevrolet Tahoe 1GNSCLED7PR204028

Overview

Request Owner	Nicole Blanco, Executive Assistant to the Chief of Police
Department	Law Enforcement
Type	Capital Equipment

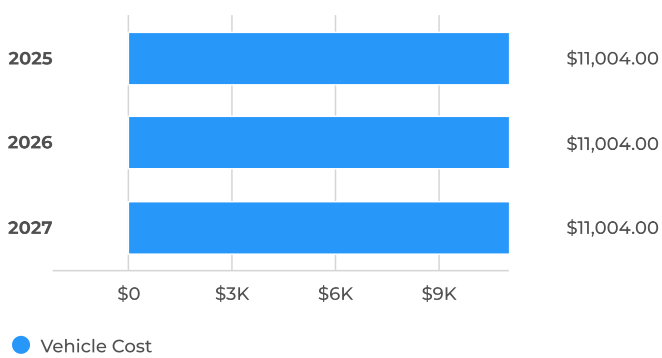
Description

VEH # 326- 2023 Chevrolet Tahoe 1GNSCLED7PR204028

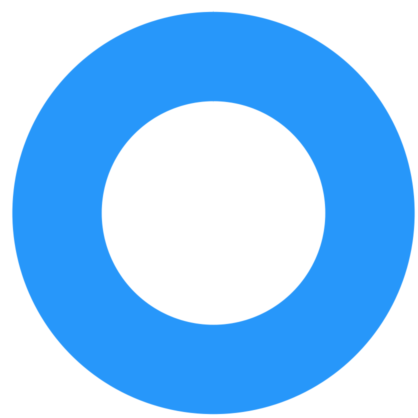
Capital Cost

Total Historical	FY2025 Budget	Total Budget (all years)	Project Total
$22,008	$11,004	$33.012K	$55.02K

Capital Cost by Year (Proposed)



Capital Cost for Budgeted Years (Proposed)



Vehicle Cost (100%)	$33,012.00
TOTAL	**$33,012.00**

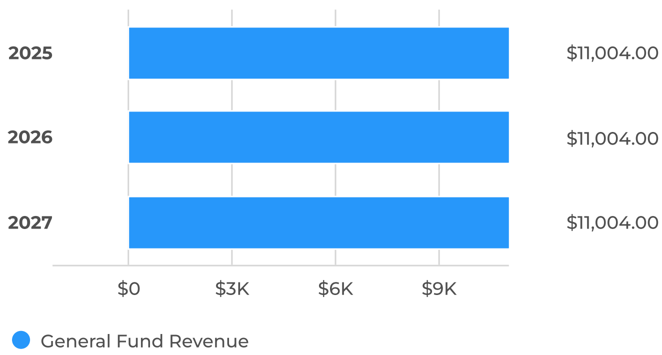
Capital Cost Breakdown

Capital Cost	Historical	FY2025	FY2026	FY2027	Total
Vehicle Cost	$22,008	$11,004	$11,004	$11,004	$55,020
Total	**$22,008**	**$11,004**	**$11,004**	**$11,004**	**$55,020**

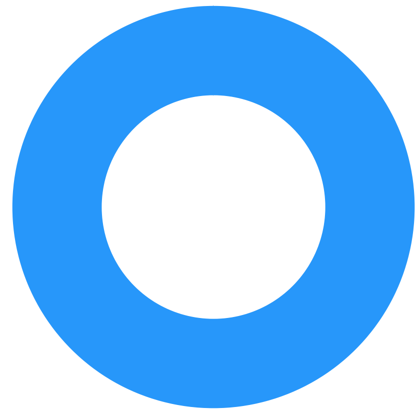
Funding Sources

Total Historical	FY2025 Budget	Total Budget (all years)	Project Total
$22,008	$11,004	$33.012K	$55.02K

Funding Sources by Year (Proposed)



Funding Sources for Budgeted Years (Proposed)



General Fund Revenue (100%)	$33,012.00
TOTAL	**$33,012.00**

Funding Sources Breakdown

Funding Sources	Historical	FY2025	FY2026	FY2027	Total
General Fund Revenue	$22,008	$11,004	$11,004	$11,004	$55,020
Total	**$22,008**	**$11,004**	**$11,004**	**$11,004**	**$55,020**

This requests information is generated from , Proposed Version.

VEH # 687 - 2020 Dodge Charger - VIN 2C3CDXAG3LH114102

Overview

Request Owner	Nicole Blanco, Executive Assistant to the Chief of Police
Department	Law Enforcement
Type	Capital Equipment

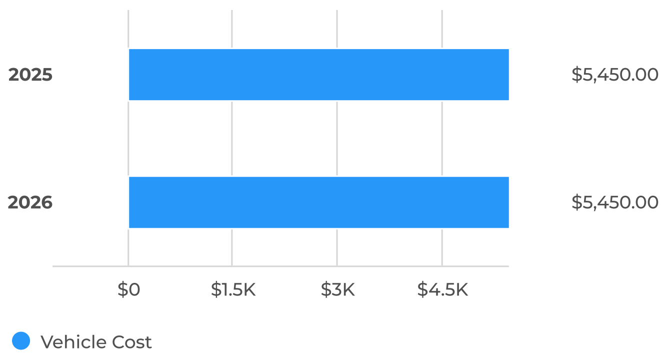
Description

VEH # 687 - 2020 Dodge Charger - VIN 2C3CDXAG3LH114102

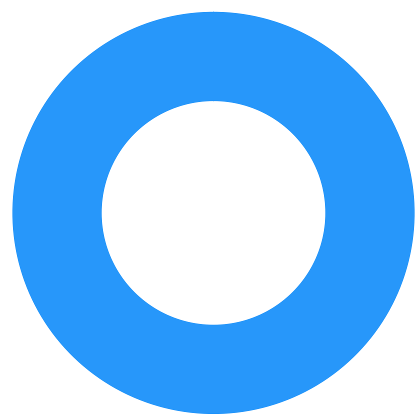
Capital Cost

Total Historical	FY2025 Budget	Total Budget (all years)	Project Total
$16,350	$5,450	$10.9K	$27.25K

Capital Cost by Year (Proposed)



Capital Cost for Budgeted Years (Proposed)



Vehicle Cost (100%)	$10,900.00
TOTAL	**$10,900.00**

Capital Cost Breakdown

Capital Cost	Historical	FY2025	FY2026	Total
Vehicle Cost	$16,350	$5,450	$5,450	$27,250
Total	**$16,350**	**$5,450**	**$5,450**	**$27,250**

Funding Sources

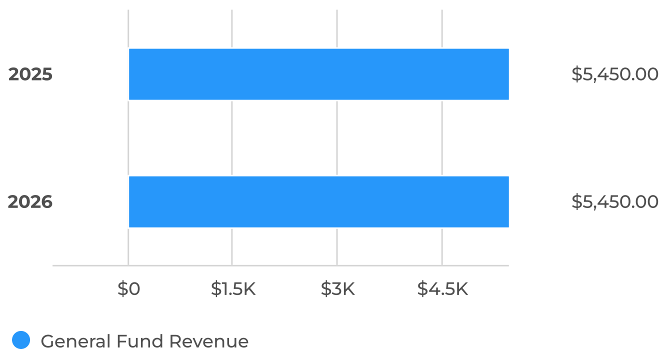
Total Historical
$16,350

FY2025 Budget
$5,450

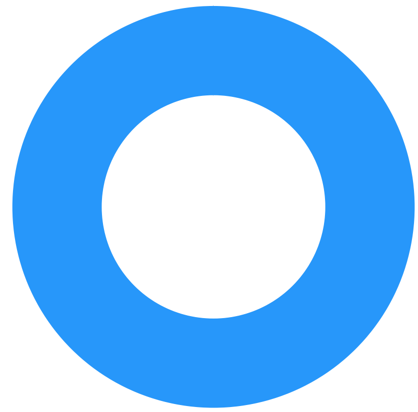
Total Budget (all years)
$10.9K

Project Total
$27.25K

Funding Sources by Year (Proposed)



Funding Sources for Budgeted Years (Proposed)



General Fund Revenue (100%)	$10,900.00
TOTAL	**$10,900.00**

Funding Sources Breakdown

Funding Sources	Historical	FY2025	FY2026	Total
General Fund Revenue	$16,350	$5,450	$5,450	$27,250
Total	**$16,350**	**$5,450**	**$5,450**	**$27,250**

This requests information is generated from , Proposed Version.

VEH # 707- 2020 Chevrolet Tahoe 1GNLCDEC6LR307341

Overview

Request Owner	Nicole Blanco, Executive Assistant to the Chief of Police
Department	Law Enforcement
Type	Capital Equipment

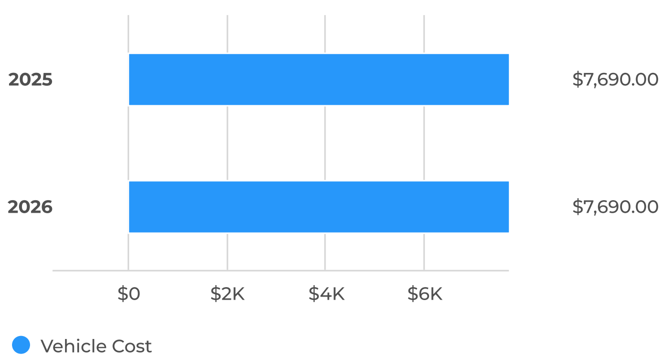
Description

VEH # 707- 2020 Chevrolet Tahoe 1GNLCDEC6LR307341

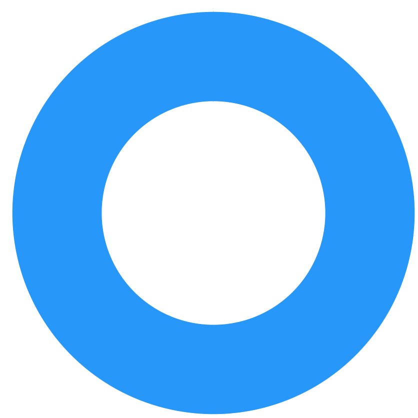
Capital Cost

Total Historical	FY2025 Budget	Total Budget (all years)	Project Total
$23,070	$7,690	$15.38K	$38.45K

Capital Cost by Year (Proposed)



Capital Cost for Budgeted Years (Proposed)



Vehicle Cost (100%)	$15,380.00
TOTAL	**$15,380.00**

Capital Cost Breakdown

Capital Cost	Historical	FY2025	FY2026	Total
Vehicle Cost	$23,070	$7,690	$7,690	$38,450
Total	**$23,070**	**$7,690**	**$7,690**	**$38,450**

Funding Sources

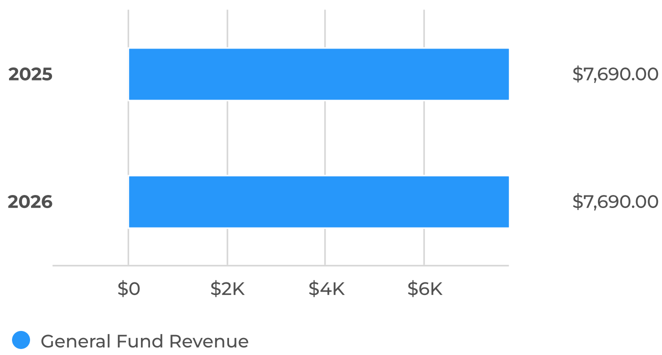
Total Historical
$23,070

FY2025 Budget
$7,690

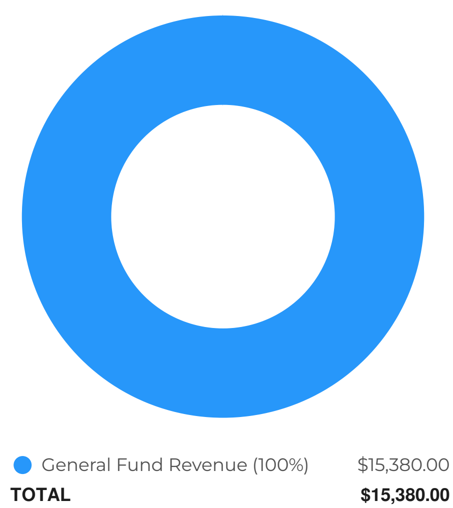
Total Budget (all years)
$15.38K

Project Total
$38.45K

Funding Sources by Year (Proposed)



Funding Sources for Budgeted Years (Proposed)



Funding Sources Breakdown

Funding Sources	Historical	FY2025	FY2026	Total
General Fund Revenue	$23,070	$7,690	$7,690	$38,450
Total	**$23,070**	**$7,690**	**$7,690**	**$38,450**

This requests information is generated from , Proposed Version.

Vehicle Police Interceptor Utility TBD (2) (NEW)

Overview

Request Owner	Nicole Blanco, Executive Assistant to the Chief of Police
Department	Law Enforcement
Type	Capital Equipment

Description

Vehicle Police Interceptor Utility TBD (2) (NEW)

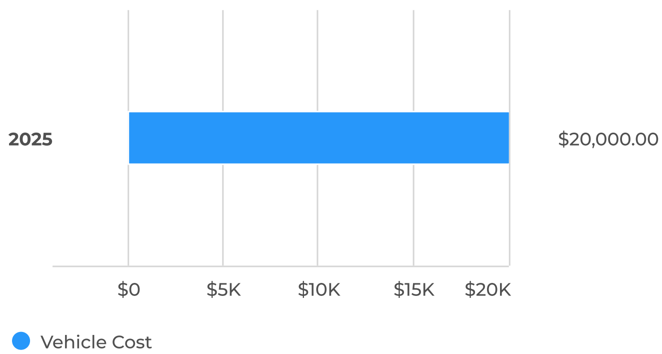
Capital Cost

FY2025 Budget
$20,000

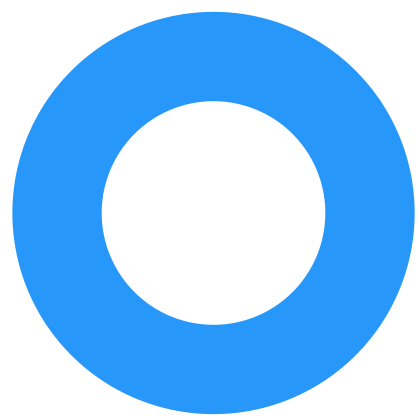
Total Budget (all years)
$20K

Project Total
$20K

Capital Cost by Year (Proposed)



Capital Cost for Budgeted Years (Proposed)



Vehicle Cost (100%)	$20,000.00
TOTAL	**$20,000.00**

Capital Cost Breakdown

Capital Cost	FY2025	Total
Vehicle Cost	$20,000	$20,000
Total	**$20,000**	**$20,000**

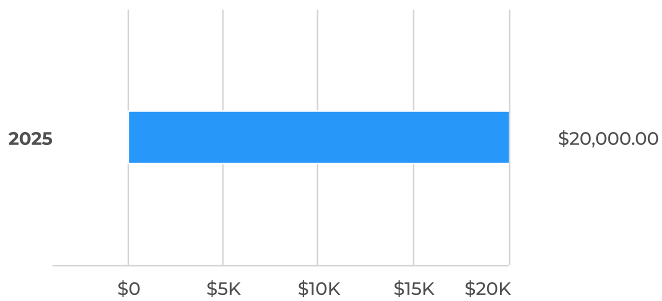
Funding Sources

FY2025 Budget
$20,000

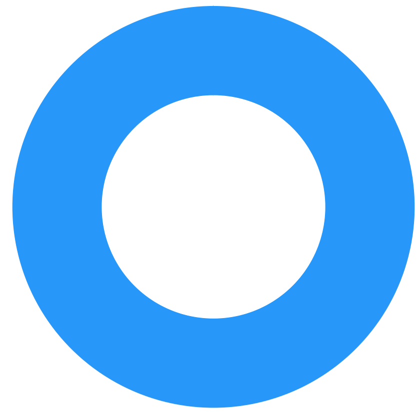
Total Budget (all years)
$20K

Project Total
$20K

Funding Sources by Year (Proposed)



Funding Sources for Budgeted Years (Proposed)



General Fund Revenue (100%)	$20,000.00
TOTAL	**$20,000.00**

Funding Sources Breakdown

Funding Sources	FY2025	Total
General Fund Revenue	$20,000	$20,000
Total	**$20,000**	**$20,000**

This requests information is generated from , Proposed Version.

Vehicle Radio Systems-Replacement Program- 4700 per unit

Overview

Request Owner	Nicole Blanco, Executive Assistant to the Chief of Police
Department	Law Enforcement
Type	Capital Equipment

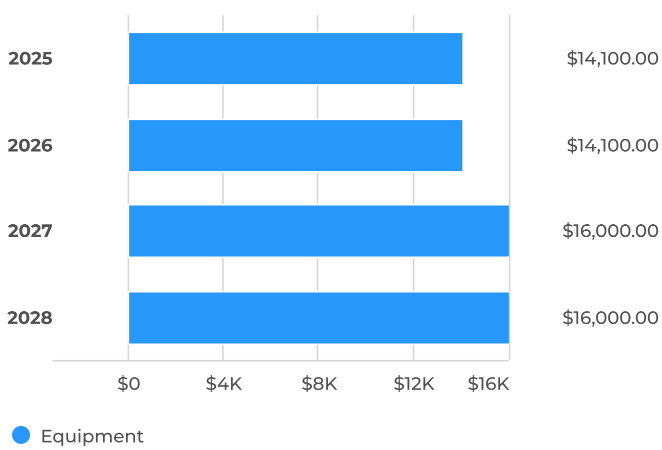
Description

Vehicle Radio Systems-Replacement Program- 4700 per unit

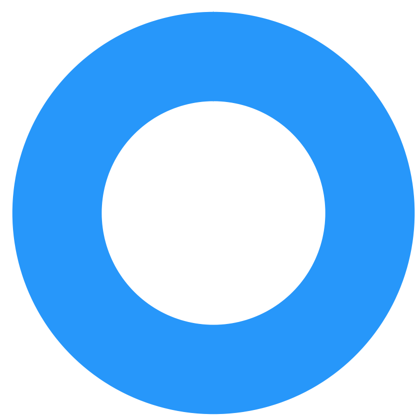
Capital Cost

Total Historical	FY2025 Budget	Total Budget (all years)	Project Total
$42,300	$14,100	$60.2K	$102.5K

Capital Cost by Year (Proposed)



Capital Cost for Budgeted Years (Proposed)



Equipment (100%)	$60,200.00
TOTAL	**$60,200.00**

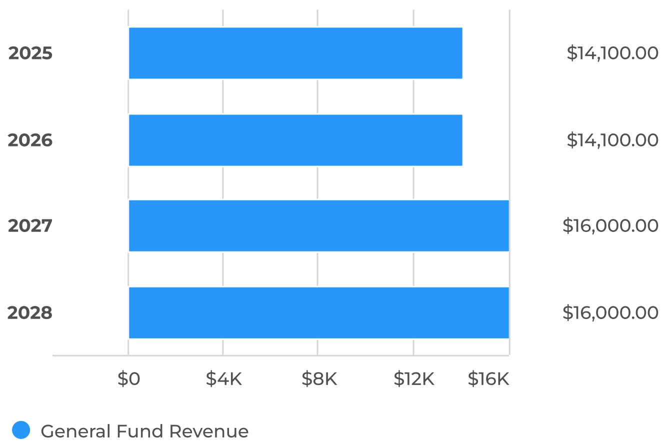
Capital Cost Breakdown

Capital Cost	Historical	FY2025	FY2026	FY2027	FY2028	Total
Equipment	$42,300	$14,100	$14,100	$16,000	$16,000	$102,500
Total	**$42,300**	**$14,100**	**$14,100**	**$16,000**	**$16,000**	**$102,500**

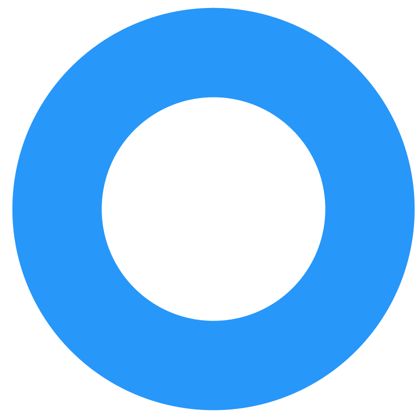
Funding Sources

Total Historical	FY2025 Budget	Total Budget (all years)	Project Total
$42,300	$14,100	$60.2K	$102.5K

Funding Sources by Year (Proposed)



Funding Sources for Budgeted Years (Proposed)



General Fund Revenue (100%)	$60,200.00
TOTAL	**$60,200.00**

Funding Sources Breakdown

Funding Sources	Historical	FY2025	FY2026	FY2027	FY2028	Total
General Fund Revenue	$42,300	$14,100	$14,100	$16,000	$16,000	$102,500
Total	**$42,300**	**$14,100**	**$14,100**	**$16,000**	**$16,000**	**$102,500**

This requests information is generated from , Proposed Version.

Zebra Printers E-Citation

Overview

Request Owner	Lindsley Noel, Police Chief
Department	Law Enforcement
Type	Capital Equipment

Description

Zebra Printers E-Citation

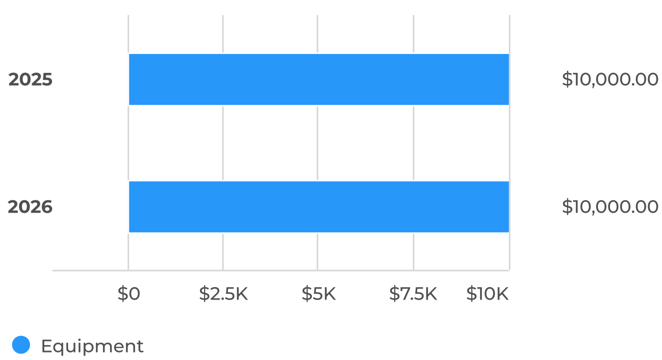
Capital Cost

FY2025 Budget
$10,000

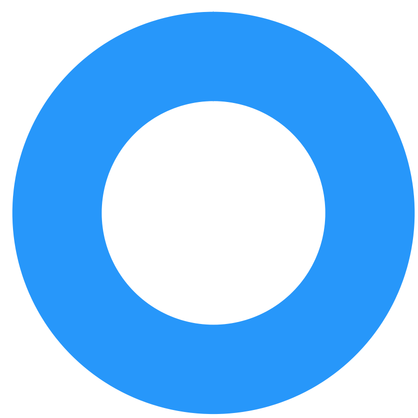
Total Budget (all years)
$20K

Project Total
$20K

Capital Cost by Year (Proposed)



Capital Cost for Budgeted Years (Proposed)



Equipment (100%)	$20,000.00
TOTAL	**$20,000.00**

Capital Cost Breakdown

Capital Cost	FY2025	FY2026	Total
Equipment	$10,000	$10,000	$20,000
Total	**$10,000**	**$10,000**	**$20,000**

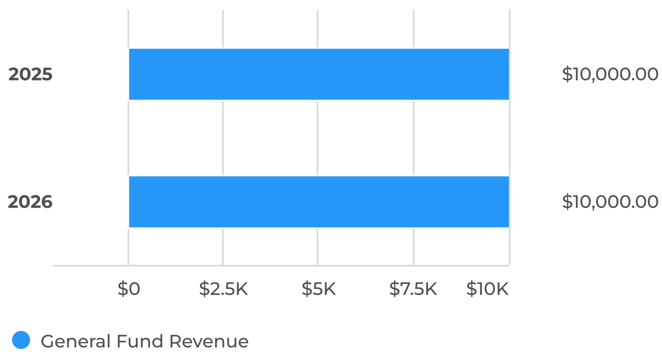
Funding Sources

FY2025 Budget
$10,000

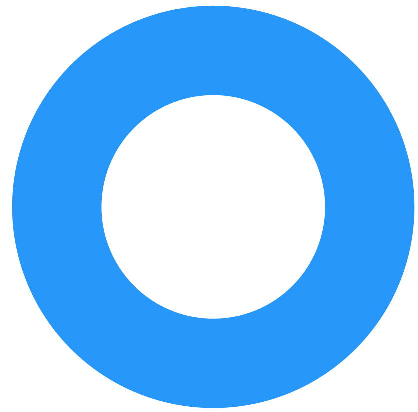
Total Budget (all years)
$20K

Project Total
$20K

Funding Sources by Year (Proposed)



Funding Sources for Budgeted Years (Proposed)



General Fund Revenue (100%)	$20,000.00
TOTAL	**$20,000.00**

Funding Sources Breakdown

Funding Sources	FY2025	FY2026	Total
General Fund Revenue	$10,000	$10,000	$20,000
Total	**$10,000**	**$10,000**	**$20,000**

PARK IMPACT FEES FUND REQUESTS

This requests information is generated from , Proposed Version.

BHI-229 96th Street Kayak Park Renovation

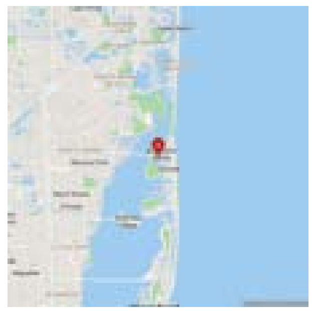
Overview

Request Owner	Sandra Siefken
Department	Park Impact Fees Fund
Type	Capital Improvement
Project Number	23-BHI-229

Description

BHI-229 96th Street Kayak Park Renovation

Location



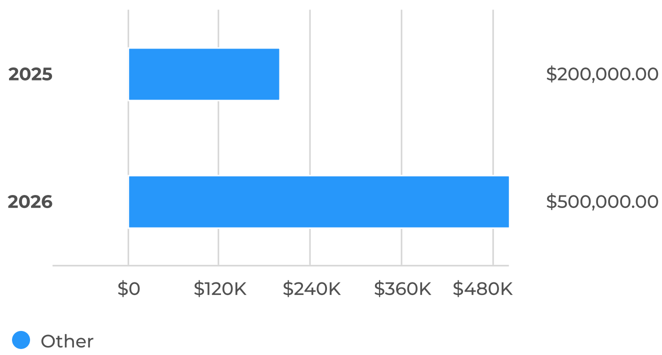
Capital Cost

FY2025 Budget
$200,000

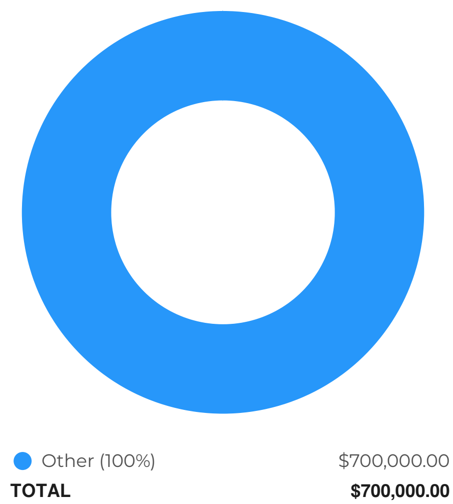
Total Budget (all years)
$700K

Project Total
$700K

Capital Cost by Year (Proposed)



Capital Cost for Budgeted Years (Proposed)



Capital Cost Breakdown

Capital Cost	FY2025	FY2026	Total
Other	$200,000	$500,000	$700,000
Total	**$200,000**	**$500,000**	**$700,000**

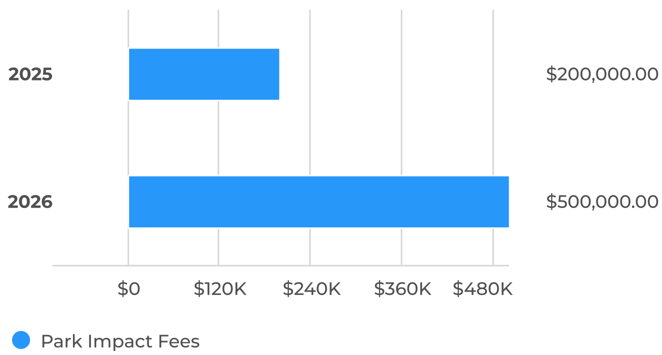
Funding Sources

FY2025 Budget
$200,000

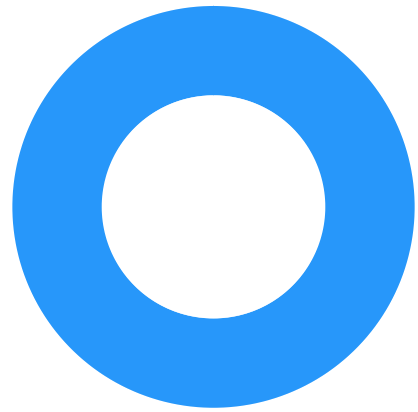
Total Budget (all years)
$700K

Project Total
$700K

Funding Sources by Year (Proposed)



Funding Sources for Budgeted Years (Proposed)



Park Impact Fees (100%)	$700,000.00
TOTAL	**$700,000.00**

Funding Sources Breakdown

Funding Sources	FY2025	FY2026	Total
Park Impact Fees	$200,000	$500,000	$700,000
Total	**$200,000**	**$500,000**	**$700,000**

PARKING FUND REQUESTS

This requests information is generated from , Proposed Version.

BHI-248 New Town Hall Parking Lot

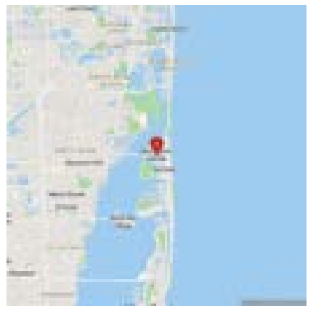
Overview

Request Owner	Mike Mesa, Assistant Town Manager/Building Official
Department	Parking Fund
Type	Capital Improvement
Project Number	BHI-248

Description

BHI-248 New Town Hall Parking Lot

Location



Supplemental Attachments

Estimate Budget for Parking Garage(/resource/cleargov-prod/projects/documents/a9faeac30e84c689e34b.pdf)

Capital Cost

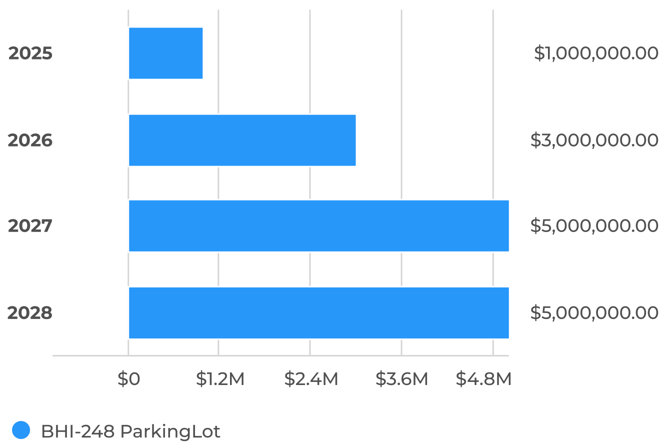
Total Historical
$15,000

FY2025 Budget
$1,000,000

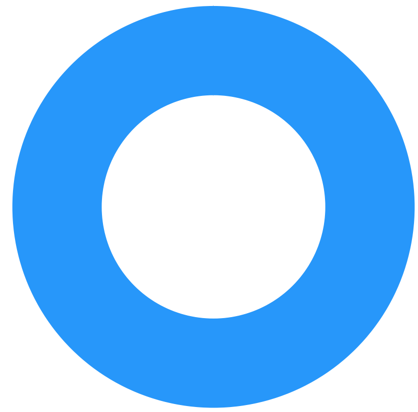
Total Budget (all years)
$14M

Project Total
$14.015M

Capital Cost by Year (Proposed)



Capital Cost for Budgeted Years (Proposed)



BHI-248 ParkingLot (100%)		$14,000,000.00
TOTAL		**$14,000,000.00**

Capital Cost Breakdown

Capital Cost	Historical	FY2025	FY2026	FY2027	FY2028	Total
BHI-248 ParkingLot	$15,000	$1,000,000	$3,000,000	$5,000,000	$5,000,000	$14,015,000
Total	**$15,000**	**$1,000,000**	**$3,000,000**	**$5,000,000**	**$5,000,000**	**$14,015,000**

Funding Sources

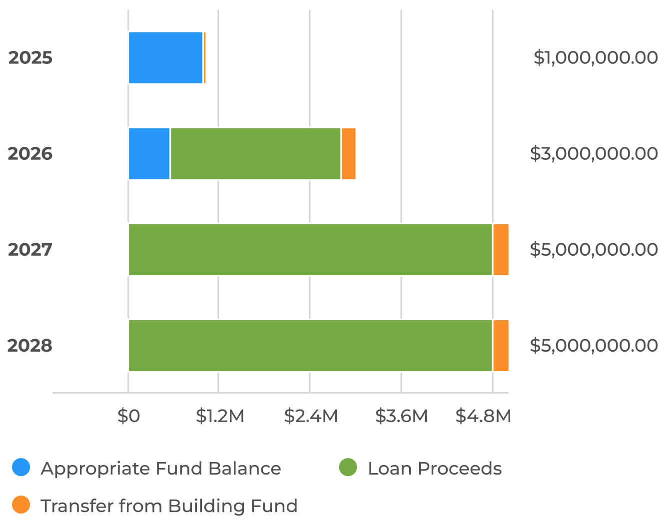
Total Historical
$15,000

FY2025 Budget
$1,000,000

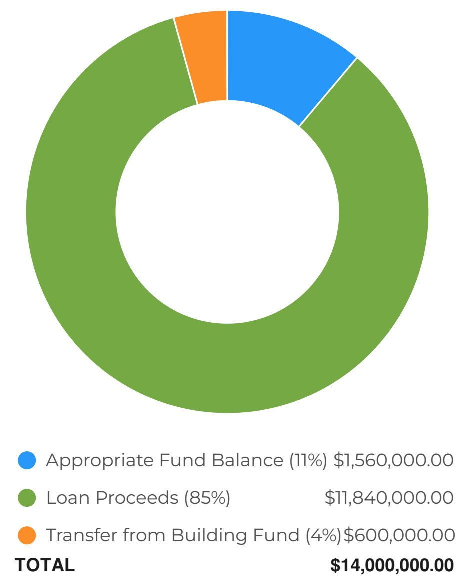
Total Budget (all years)
$14M

Project Total
$14.015M

Funding Sources by Year (Proposed)



Funding Sources for Budgeted Years (Proposed)



Funding Sources Breakdown

Funding Sources	Historical	FY2025	FY2026	FY2027	FY2028	Total
Appropriate Fund Balance	$15,000	$1,000,000	$560,000			$1,575,000
Transfer from Building Fund			$200,000	$200,000	$200,000	$600,000
Loan Proceeds			$2,240,000	$4,800,000	$4,800,000	$11,840,000
Total	**$15,000**	**$1,000,000**	**$3,000,000**	**$5,000,000**	**$5,000,000**	**$14,015,000**

PARKS AND RECREATION REQUESTS

This requests information is generated from , Proposed Version.

BHI-228 92nd Street Dog Park Extension

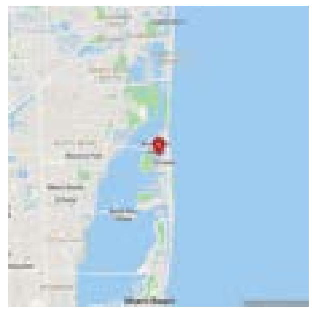
Overview

Request Owner	David Hernandez, Public Works Director
Department	Parks and Recreation
Type	Capital Improvement
Project Number	23-BHI-228

Description

BHI-228 92nd Street Dog Park Extension

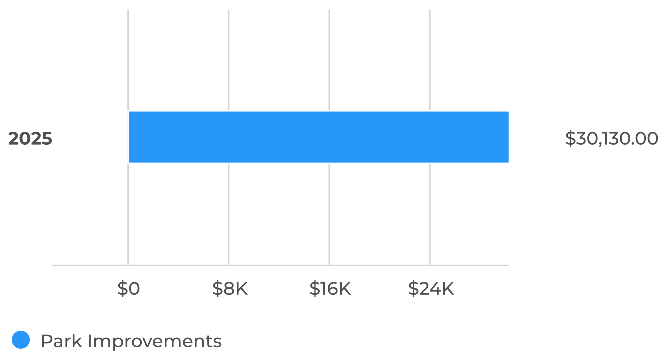
Location



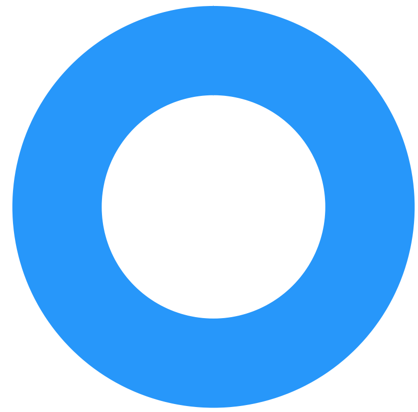
Capital Cost

Total Historical	FY2025 Budget	Total Budget (all years)	Project Total
$469,870	$30,130	$30.13K	$500K

Capital Cost by Year (Proposed)



Capital Cost for Budgeted Years (Proposed)



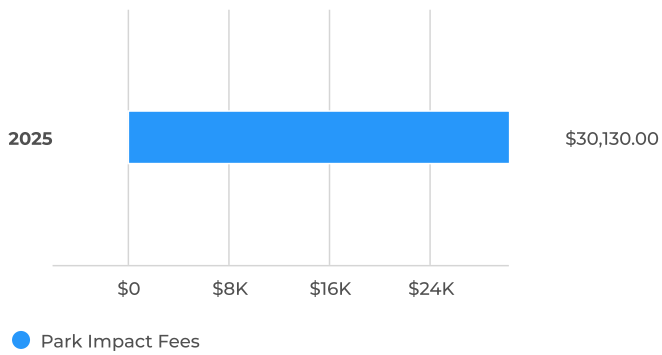
Park Improvements (100%)	$30,130.00
TOTAL	**$30,130.00**

Capital Cost Breakdown			
Capital Cost	**Historical**	**FY2025**	**Total**
Park Improvements	$469,870	$30,130	$500,000
Total	**$469,870**	**$30,130**	**$500,000**

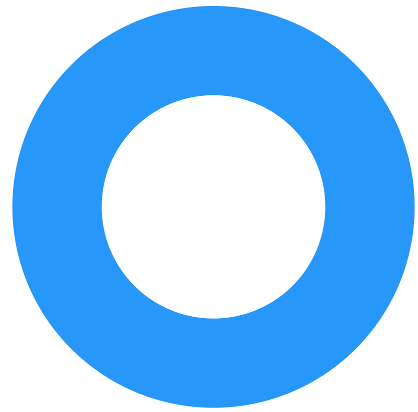
Funding Sources

Total Historical	FY2025 Budget	Total Budget (all years)	Project Total
$469,870	$30,130	$30.13K	$500K

Funding Sources by Year (Proposed)



Funding Sources for Budgeted Years (Proposed)



Park Impact Fees (100%)	$30,130.00
TOTAL	**$30,130.00**

Funding Sources Breakdown

Funding Sources	Historical	FY2025	Total
Park Impact Fees	$469,870	$30,130	$500,000
Total	**$469,870**	**$30,130**	**$500,000**

PUBLIC BUILDINGS REQUESTS

This requests information is generated from , Proposed Version.

BHI - 241 Artificial 3D Printed Reef - Marine Park

Overview

Request Owner	Rodney Carrero-Santana, Town Engineer
Department	Public Buildings
Type	Capital Improvement
Project Number	2023-BHI-241

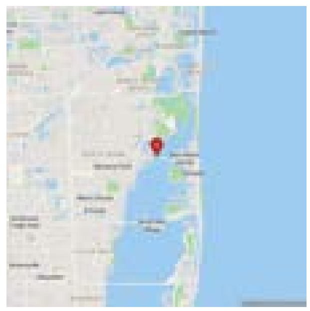
Description

BHI - 241 Artificial 3D Printed Reef - Marine Park-$363,400 will be a carry forward from FY 2024 to FY 2025. Nothing has been spent.

Details

Type of Project	Other improvement

Location



Supplemental Attachments

Artificial Reef Project-Contract Extract(/resource/cleargov-prod/projects/documents/e6e3a5b9c7d92cb9b112.pdf)

Artificial Reef Project-Agenda(/resource/cleargov-prod/projects/documents/4ee62a28a9bf20fdf3de.pdf)

Benefit to Community

On January 8, 2024, the Town issued an RFP to solicit competitive proposals for a highly qualified, experienced, and licensed firms for the design, permitting, construction, testing of an Artificial 3D Printed Reef in accordance with the terms, conditions, and specifications for the project.

The intent of the project is for the development of two artificial reef sites in the vicinity of the Town with the scale or footprint of approximately 15-20 structures to provide a combination of biological and artistic for an artificial coral reef deployment project. The scope of work for this project will include design, permitting and construction, construction management services, as well as inspection, construction certification.
The Finn shall be responsible for designing, surveying, geotechnical exploration, preparation of completed pern1it submital packages and procurement of all required permits for construction, construction phasing, maintenance of traffic and all other related work or services.

This project aims to develop two distinct sites: A) comprising roughly 20 structures, including 5 sculptures, and B) featuring around 6 structures, with 2 sculptures. These structures serve the dual purpose of providing both biological enhancement and artistic appeal for an artificial coral reef deployment initiative. Their design will offer habitat for marine life while also presenting an ecotourism opportunity to benefit the local community. Additionally, future considerations may involve incorporating restoration elements such as coral, oyster, or mangrove. Accessibility for residents is a key consideration in the development of these sites.

Capital Cost

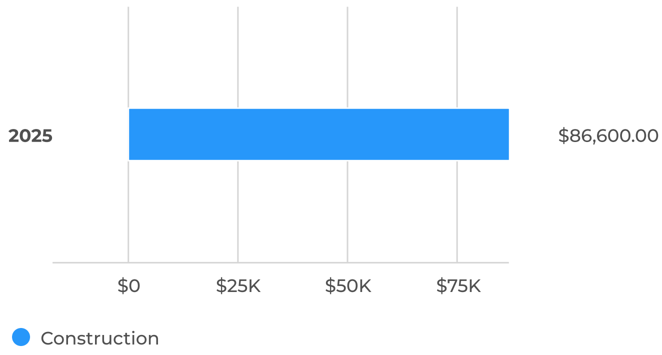
Total Historical
$387,900

FY2025 Budget
$86,600

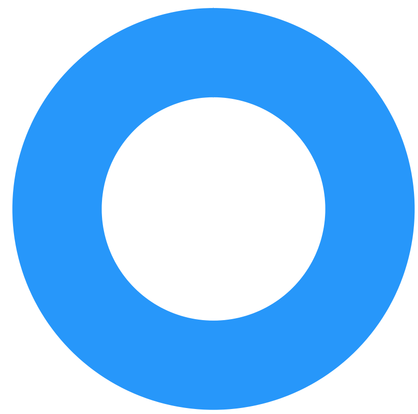
Total Budget (all years)
$86.6K

Project Total
$474.5K

Capital Cost by Year (Proposed)



Capital Cost for Budgeted Years (Proposed)



Construction (100%)	$86,600.00
TOTAL	**$86,600.00**

Capital Cost Breakdown

Capital Cost	Historical	FY2025	Total
Design	$24,500		$24,500
Construction	$363,400	$86,600	$450,000
Total	**$387,900**	**$86,600**	**$474,500**

Funding Sources

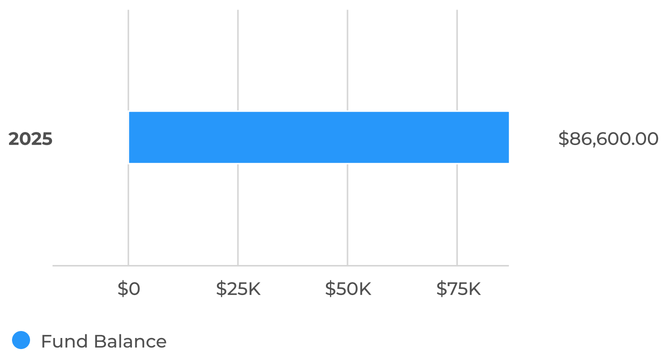
Total Historical
$387,900

FY2025 Budget
$86,600

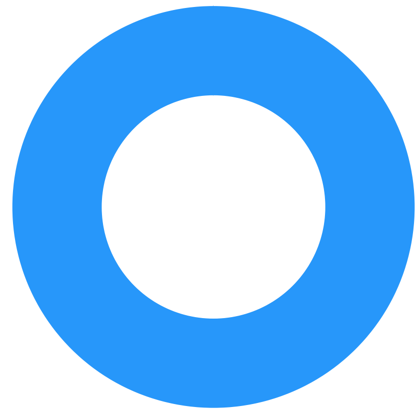
Total Budget (all years)
$86.6K

Project Total
$474.5K

Funding Sources by Year (Proposed)



Funding Sources for Budgeted Years (Proposed)



Fund Balance (100%)	$86,600.00
TOTAL	**$86,600.00**

Funding Sources Breakdown

Funding Sources	Historical	FY2025	Total
Causeway Fund Revenue	$24,500		$24,500
Fund Balance	$363,400	$86,600	$450,000
Total	**$387,900**	**$86,600**	**$474,500**

This requests information is generated from , Proposed Version.

BHI-001 Town Hall

Overview

Request Owner	Sandra Siefken
Department	Public Buildings
Type	Capital Improvement
Project Number	BHI-001

Description

BHI-001

BHI-246-Town Hall Demolition $500,000

BHI-235 Temporary Trailers $946,000

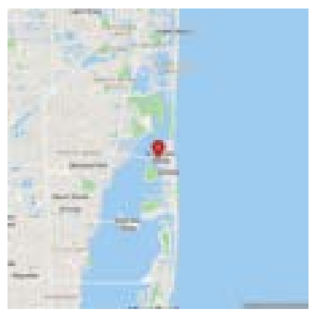
BHI-239 Temp Trailers Operating Exp. $192,197

BHI-247 New Town Hall Building -Design $1,500,000

BHI-247 New Town Hall Building -Design $20,000,000

Grant for TH Generator $800,000

Location



Capital Cost

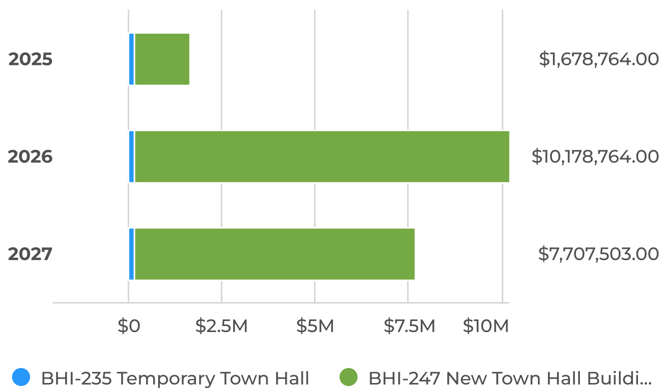
Total Historical
$1,271,164

FY2025 Budget
$1,678,764

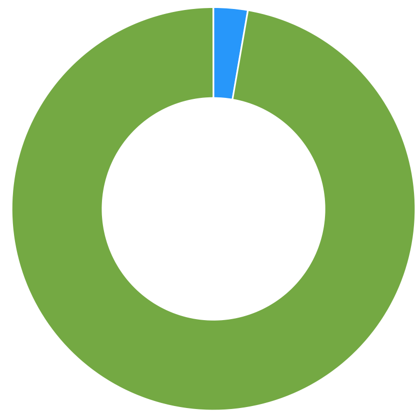
Total Budget (all years)
$19.565M

Project Total
$20.836M

Capital Cost by Year (Proposed)



Capital Cost for Budgeted Years (Proposed)



BHI-235 Temporary Town Hall (3%)	$536,292.0(
BHI-247 New Town Hall Building (97%)	$19,028
TOTAL	**$19,565,031.00**

Capital Cost Breakdown

Capital Cost	Historical	FY2025	FY2026	FY2027	Total
BHI-246 Town Hall Demolition	$500,000				$500,000
BHI-235 Temporary Town Hall	$756,164	$178,764	$178,764	$178,764	$1,292,456
BHI-247 New Town Hall Building	$15,000	$1,500,000	$10,000,000	$7,528,739	$19,043,739
Total	**$1,271,164**	**$1,678,764**	**$10,178,764**	**$7,707,503**	**$20,836,195**

Funding Sources

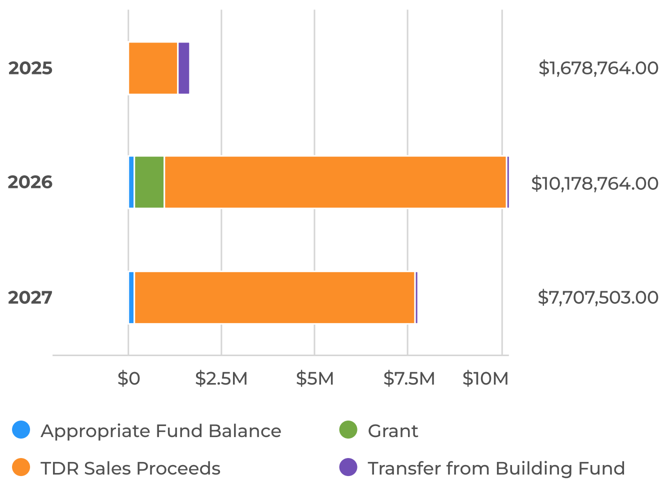
Total Historical
$1,394,547

FY2025 Budget
$1,678,764

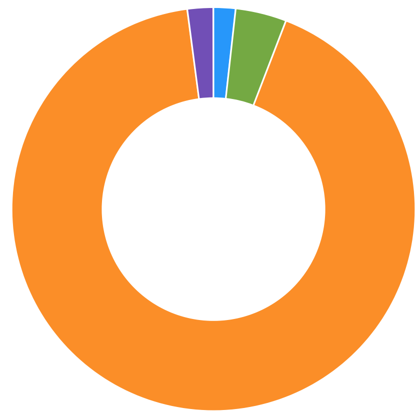
Total Budget (all years)
$19.565M

Project Total
$20.96M

Funding Sources by Year (Proposed)



Funding Sources for Budgeted Years (Proposed)



Appropriate Fund Balance (2%)	$346,022.00
Grant (4%)	$800,000.00
TDR Sales Proceeds (92%)	$18,011,750.00
Transfer from Building Fund (2%)	$407,259.00
TOTAL	**$19,565,031.00**

Funding Sources Breakdown

Funding Sources	Historical	FY2025	FY2026	FY2027	Total
Appropriate Fund Balance	$894,547		$173,011	$173,011	$1,240,569
Transfer from Building Fund	$100,000	$335,753	$35,753	$35,753	$507,259
TDR Sales Proceeds	$400,000	$1,343,011	$9,170,000	$7,498,739	$18,411,750
Grant			$800,000		$800,000
Total	**$1,394,547**	**$1,678,764**	**$10,178,764**	**$7,707,503**	**$20,959,578**

SEWER FUND REQUESTS

This requests information is generated from , Proposed Version.

4” Portable Silent Sewer Pump

Overview

Request Owner	Sandra Siefken
Department	Sewer Fund
Type	Capital Equipment

Description

4” Portable Silent Sewer Pump

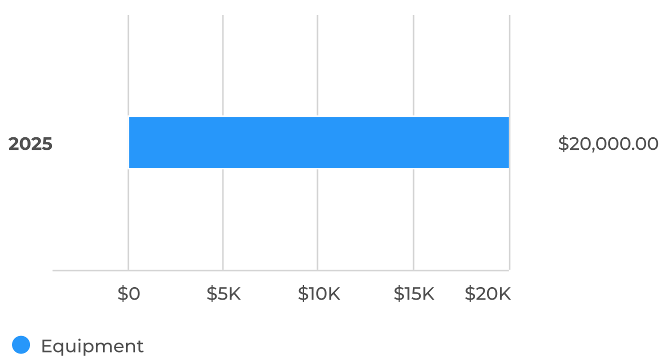
Capital Cost

FY2025 Budget
$20,000

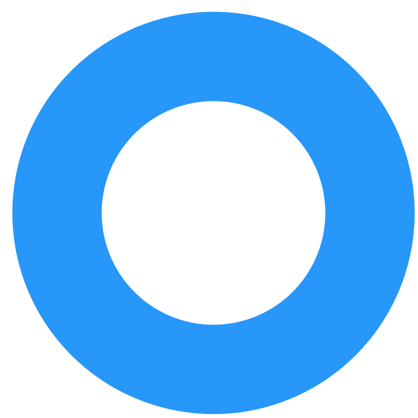
Total Budget (all years)
$20K

Project Total
$20K

Capital Cost by Year (Proposed)



Capital Cost for Budgeted Years (Proposed)



Equipment (100%)	$20,000.00
TOTAL	**$20,000.00**

Capital Cost Breakdown		
Capital Cost	**FY2025**	**Total**
Equipment	$20,000	$20,000
Total	**$20,000**	**$20,000**

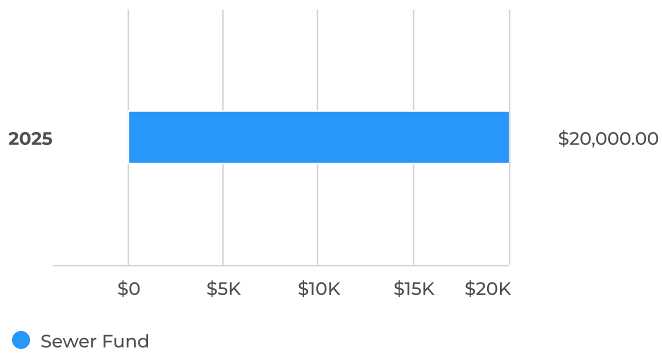
Funding Sources

FY2025 Budget
$20,000

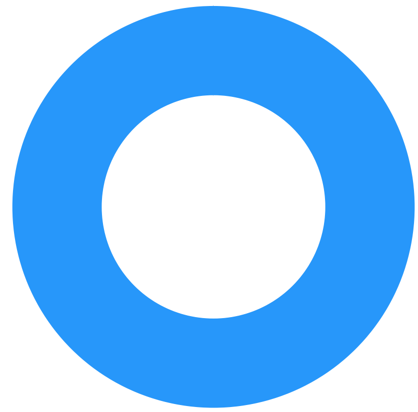
Total Budget (all years)
$20K

Project Total
$20K

Funding Sources by Year (Proposed)



Funding Sources for Budgeted Years (Proposed)



Sewer Fund (100%)	$20,000.00
TOTAL	**$20,000.00**

Funding Sources Breakdown

Funding Sources	FY2025	Total
Sewer Fund	$20,000	$20,000
Total	**$20,000**	**$20,000**

This requests information is generated from , Proposed Version.

BHI - 234 Block 11 Sewer Extension Bay Harbor Terrace to Main Pump Station

Overview

Request Owner	David Hernandez, Public Works Director
Department	Sewer Fund
Type	Capital Improvement
Project Number	23-BHI-234

Description

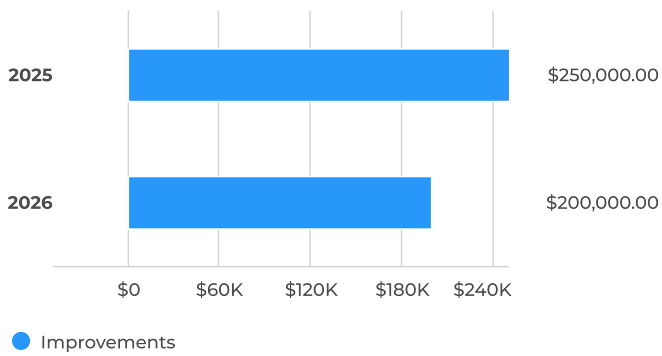
BHI - 234 Block 11 Sewer Extension Bay Harbor Terrace to Main Pump Station (in Tyler BHI-110 prior to 2023 Vendor-Kimley Horn)

State of Florida Department of Environmental Protection / Bay Harbor Islands Sanitary Sewer Upgrade (BHI-234) $197,500

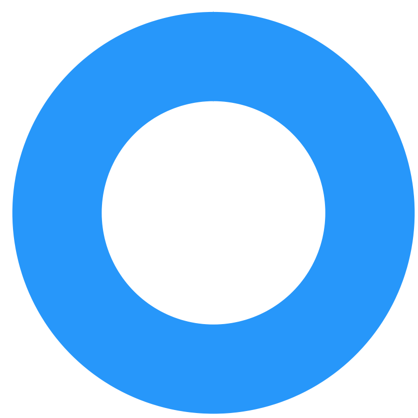
Capital Cost

Total Historical	FY2025 Budget	Total Budget (all years)	Project Total
$47,853	$250,000	$450K	$497.853K

Capital Cost by Year (Proposed)



Capital Cost for Budgeted Years (Proposed)



Improvements (100%)	$450,000.00
TOTAL	**$450,000.00**

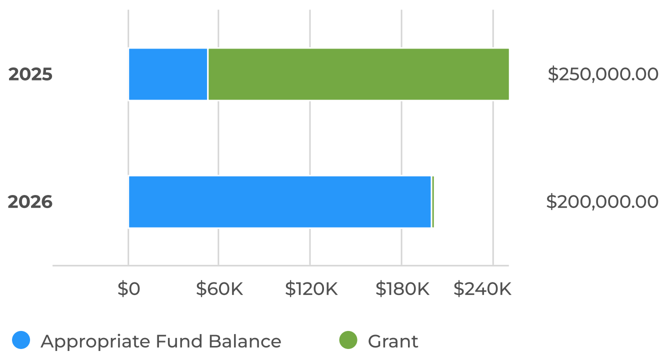
Capital Cost Breakdown

Capital Cost	Historical	FY2025	FY2026	Total
Improvements	$47,853	$250,000	$200,000	$497,853
Total	**$47,853**	**$250,000**	**$200,000**	**$497,853**

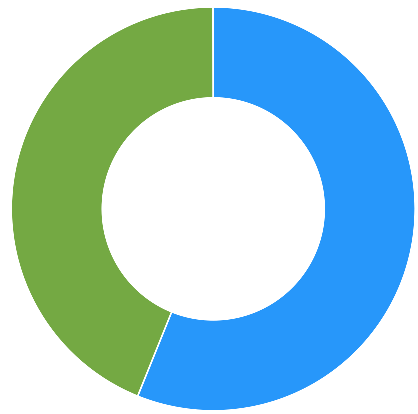
Funding Sources

Total Historical	FY2025 Budget	Total Budget (all years)	Project Total
$478,563	$250,000	$450K	$928.563K

Funding Sources by Year (Proposed)



Funding Sources for Budgeted Years (Proposed)



Appropriate Fund Balance (56%)	$252,500.00
Grant (44%)	$197,500.00
TOTAL	**$450,000.00**

Funding Sources Breakdown

Funding Sources	Historical	FY2025	FY2026	Total
Appropriate Fund Balance	$478,563	$52,500	$200,000	$731,063
Grant		$197,500		$197,500
Total	**$478,563**	**$250,000**	**$200,000**	**$928,563**

This requests information is generated from , Proposed Version.

BHI-232 Master Pump Station Replacement

Overview

Request Owner	Sandra Siefken
Department	Sewer Fund
Type	Capital Improvement
Project Number	24-BHI-232

Description

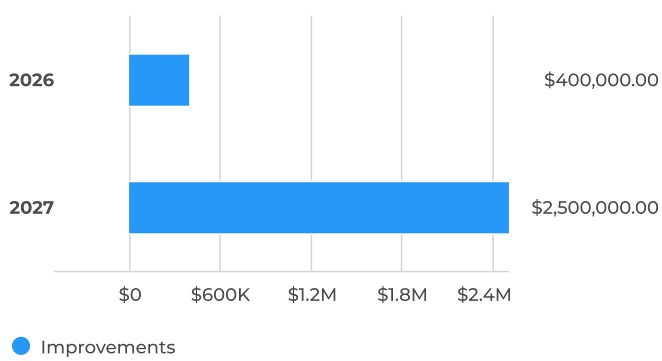
BHI-232 Master Pump Station Replacement

Capital Cost

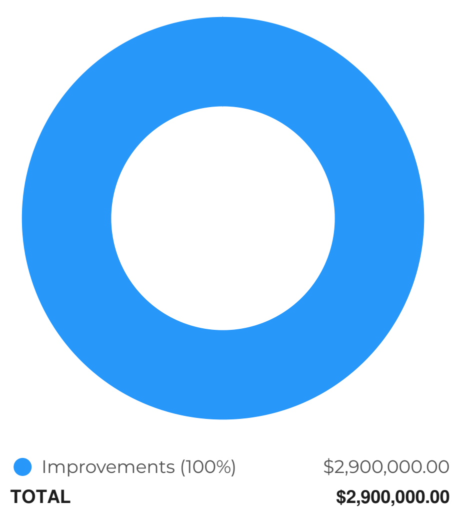
Total Budget (all years)
$2.9M

Project Total
$2.9M

Capital Cost by Year (Proposed)



Capital Cost for Budgeted Years (Proposed)



Capital Cost Breakdown

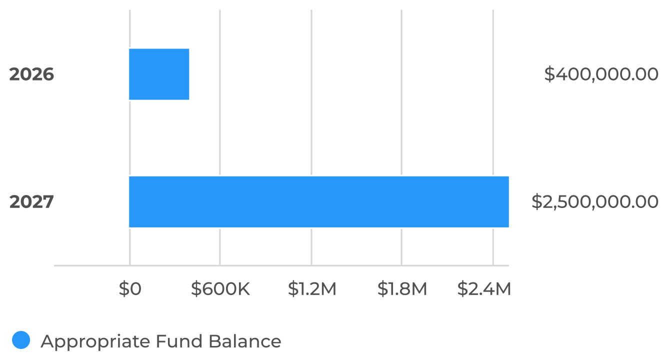
Capital Cost	FY2026	FY2027	Total
Improvements	$400,000	$2,500,000	$2,900,000
Total	**$400,000**	**$2,500,000**	**$2,900,000**

Funding Sources

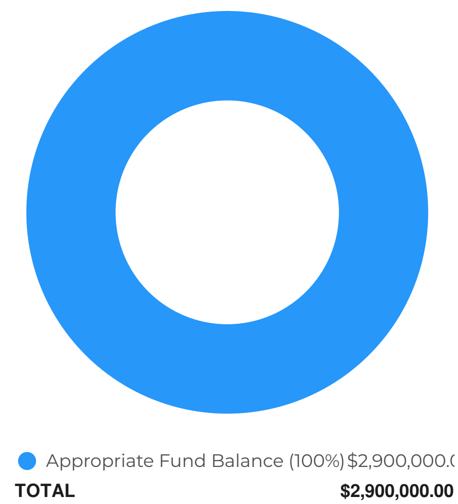
Total Budget (all years)
$2.9M

Project Total
$2.9M

Funding Sources by Year (Proposed)



Funding Sources for Budgeted Years (Proposed)



Funding Sources Breakdown			
Funding Sources	**FY2026**	**FY2027**	**Total**
Appropriate Fund Balance	$400,000	$2,500,000	$2,900,000
Total	**$400,000**	**$2,500,000**	**$2,900,000**

This requests information is generated from , Proposed Version.

BHI-252 Ejector Station & Manhole Replacement

Overview

Request Owner	Sandra Siefken
Department	Sewer Fund
Type	Capital Improvement
Project Number	23-BHI-252

Description

BHI-252 Ejector Station & Manhole Replacement-State of Florida Department of Environmental Protection / Bay Harbor Islands Ejector Pumps/ Manhole Replacements (BHI-252) $250,000

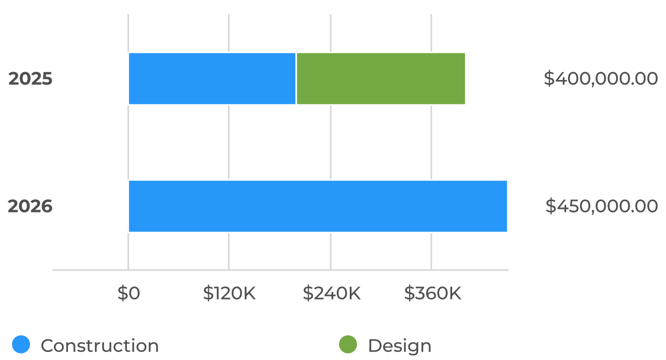
Capital Cost

FY2025 Budget
$400,000

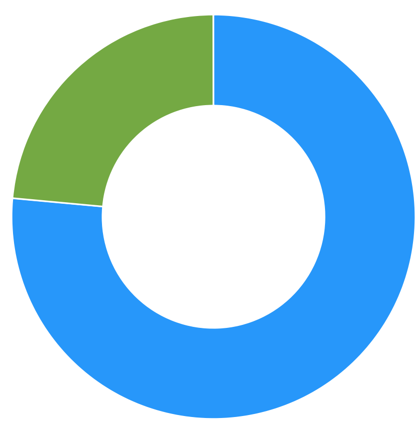
Total Budget (all years)
$850K

Project Total
$850K

Capital Cost by Year (Proposed)



Capital Cost for Budgeted Years (Proposed)



Construction (76%)	$650,000.00
Design (24%)	$200,000.00
TOTAL	**$850,000.00**

Capital Cost Breakdown

Capital Cost	FY2025	FY2026	Total
Design	$200,000		$200,000
Construction	$200,000	$450,000	$650,000
Total	**$400,000**	**$450,000**	**$850,000**

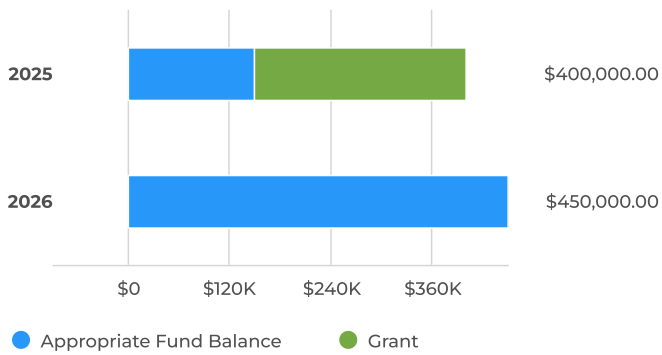
Funding Sources

FY2025 Budget
$400,000

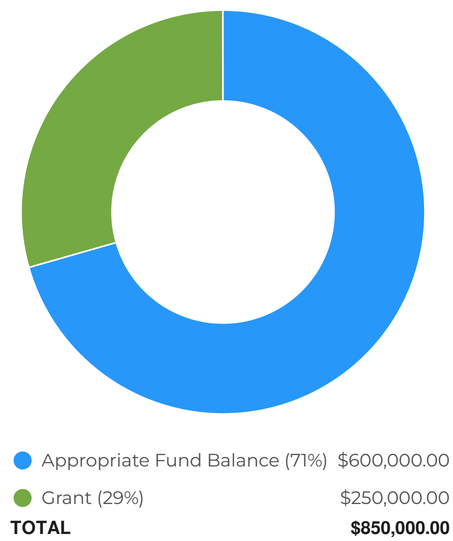
Total Budget (all years)
$850K

Project Total
$850K

Funding Sources by Year (Proposed)



Funding Sources for Budgeted Years (Proposed)



Funding Sources Breakdown

Funding Sources	FY2025	FY2026	Total
Appropriate Fund Balance	$150,000	$450,000	$600,000
Grant	$250,000		$250,000
Total	**$400,000**	**$450,000**	**$850,000**

This requests information is generated from , Proposed Version.

BHI-260 Force Main Feasibility Study

Overview

Request Owner	David Hernandez, Public Works Director
Department	Sewer Fund
Type	Capital Improvement
Project Number	24-BHI-260

Description

BHI-260 Force Main Feasibility Study

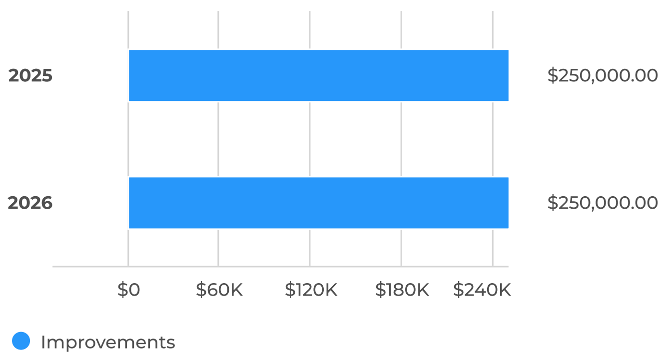
Capital Cost

FY2025 Budget
$250,000

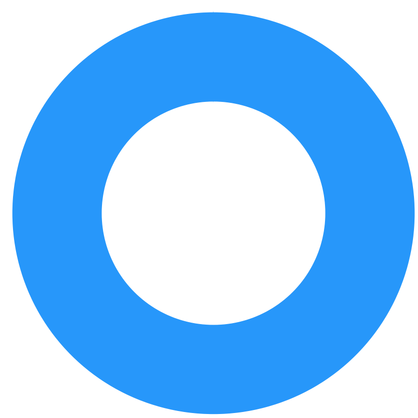
Total Budget (all years)
$500K

Project Total
$500K

Capital Cost by Year (Proposed)



Capital Cost for Budgeted Years (Proposed)



Improvements (100%)	$500,000.00
TOTAL	**$500,000.00**

Capital Cost Breakdown

Capital Cost	FY2025	FY2026	Total
Improvements	$250,000	$250,000	$500,000
Total	**$250,000**	**$250,000**	**$500,000**

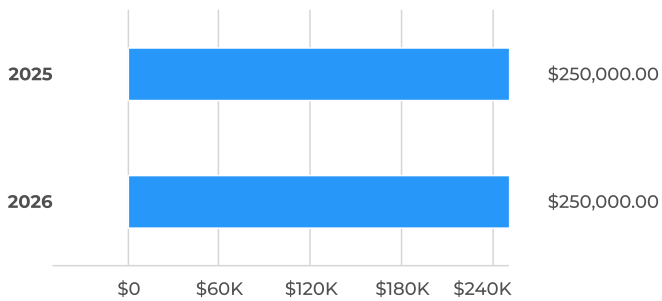
Funding Sources

FY2025 Budget
$250,000

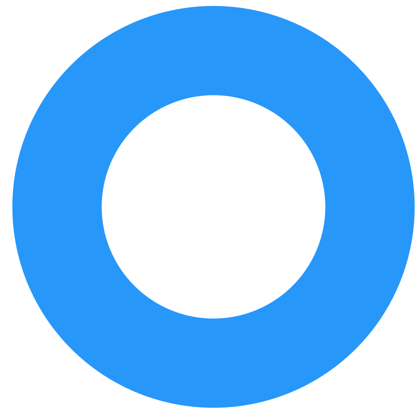
Total Budget (all years)
$500K

Project Total
$500K

Funding Sources by Year (Proposed)



Funding Sources for Budgeted Years (Proposed)



Appropriate Fund Balance (100%)	$500,000.00
TOTAL	**$500,000.00**

Funding Sources Breakdown

Funding Sources	FY2025	FY2026	Total
Appropriate Fund Balance	$250,000	$250,000	$500,000
Total	**$250,000**	**$250,000**	**$500,000**

This requests information is generated from , Proposed Version.

BHI-263 Manhole Lining

Overview

Request Owner	Sandra Siefken
Department	Sewer Fund
Type	Capital Improvement
Project Number	24-BHI-263

Description

BHI-263 Manhole Lining

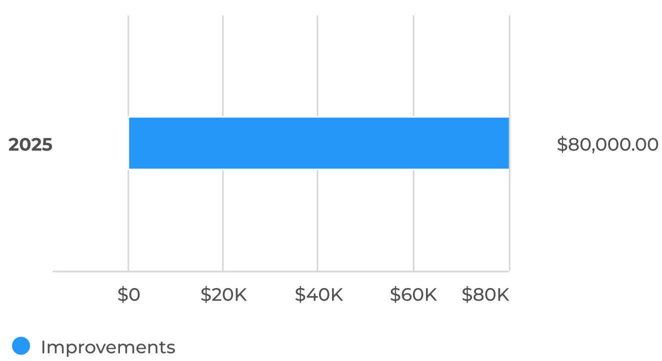
Capital Cost

FY2025 Budget
$80,000

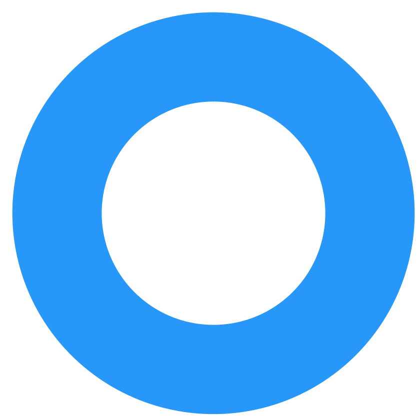
Total Budget (all years)
$80K

Project Total
$80K

Capital Cost by Year (Proposed)



Capital Cost for Budgeted Years (Proposed)



Improvements (100%)	$80,000.00
TOTAL	**$80,000.00**

Capital Cost Breakdown

Capital Cost	FY2025	Total
Improvements	$80,000	$80,000
Total	**$80,000**	**$80,000**

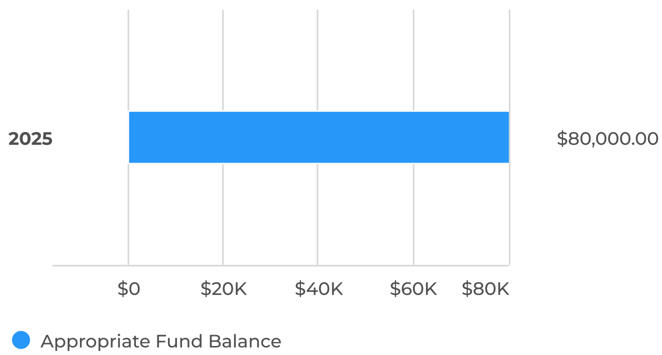
Funding Sources

FY2025 Budget
$80,000

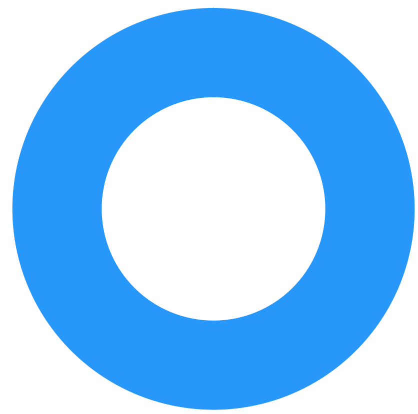
Total Budget (all years)
$80K

Project Total
$80K

Funding Sources by Year (Proposed)



Funding Sources for Budgeted Years (Proposed)



Appropriate Fund Balance (100%) $80,000.00
TOTAL **$80,000.00**

Funding Sources Breakdown		
Funding Sources	**FY2025**	**Total**
Appropriate Fund Balance	$80,000	$80,000
Total	**$80,000**	**$80,000**

This requests information is generated from , Proposed Version.

BHI-264 Pipe Lining

Overview

Request Owner	Sandra Siefken
Department	Sewer Fund
Type	Capital Improvement
Project Number	24-BHI-264

Description

BHI-264 Pipe Lining

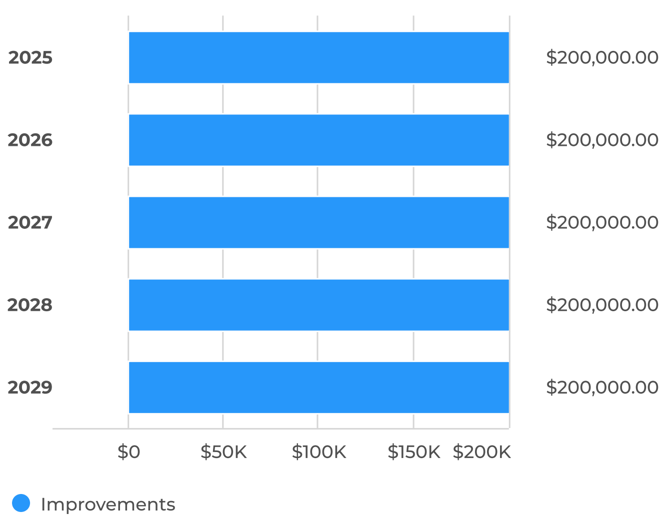
Capital Cost

FY2025 Budget
$200,000

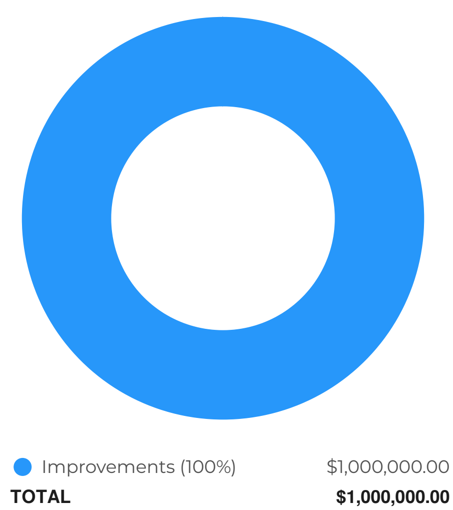
Total Budget (all years)
$1M

Project Total
$1M

Capital Cost by Year (Proposed)



Capital Cost for Budgeted Years (Proposed)



Capital Cost Breakdown

Capital Cost	FY2025	FY2026	FY2027	FY2028	FY2029	Total
Improvements	$200,000	$200,000	$200,000	$200,000	$200,000	$1,000,000
Total	**$200,000**	**$200,000**	**$200,000**	**$200,000**	**$200,000**	**$1,000,000**

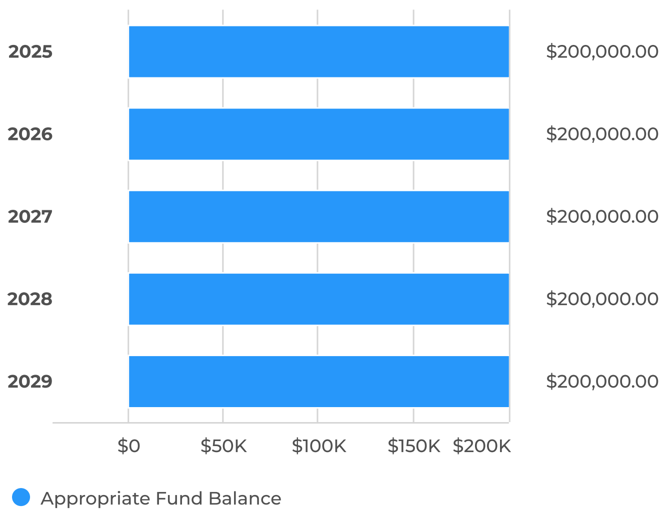
Funding Sources

FY2025 Budget
$200,000

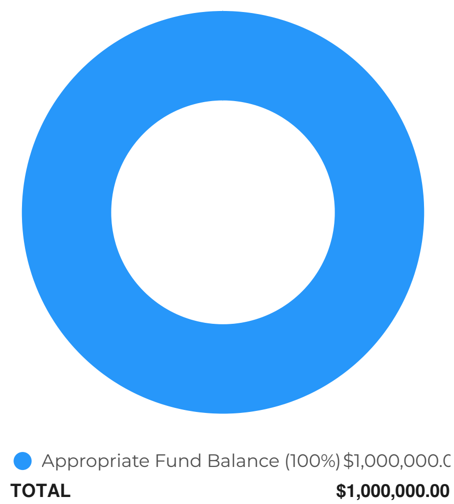
Total Budget (all years)
$1M

Project Total
$1M

Funding Sources by Year (Proposed)



Funding Sources for Budgeted Years (Proposed)



Funding Sources Breakdown						
Funding Sources	**FY2025**	**FY2026**	**FY2027**	**FY2028**	**FY2029**	**Total**
Appropriate Fund Balance	$200,000	$200,000	$200,000	$200,000	$200,000	$1,000,000
Total	**$200,000**	**$200,000**	**$200,000**	**$200,000**	**$200,000**	**$1,000,000**

This requests information is generated from , Proposed Version.

Generator 150 (Modulars)

Overview

Request Owner	Sandra Siefken
Department	Sewer Fund
Type	Capital Equipment

Description

Generator 150 (Modulars). Panels that control the sewer pumps.

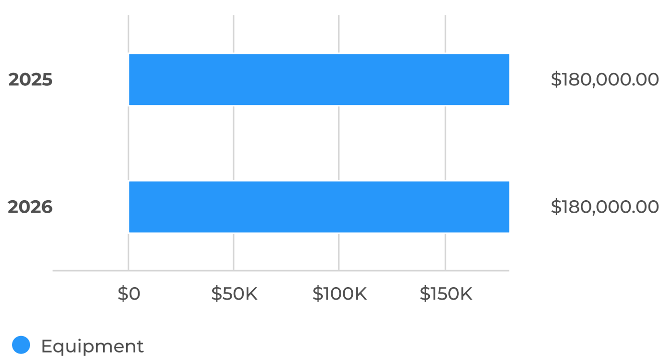
Capital Cost

FY2025 Budget
$180,000

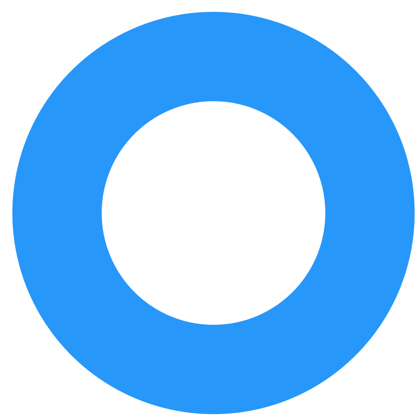
Total Budget (all years)
$360K

Project Total
$360K

Capital Cost by Year (Proposed)



Capital Cost for Budgeted Years (Proposed)



Equipment (100%)	$360,000.00
TOTAL	**$360,000.00**

Capital Cost Breakdown

Capital Cost	FY2025	FY2026	Total
Equipment	$180,000	$180,000	$360,000
Total	**$180,000**	**$180,000**	**$360,000**

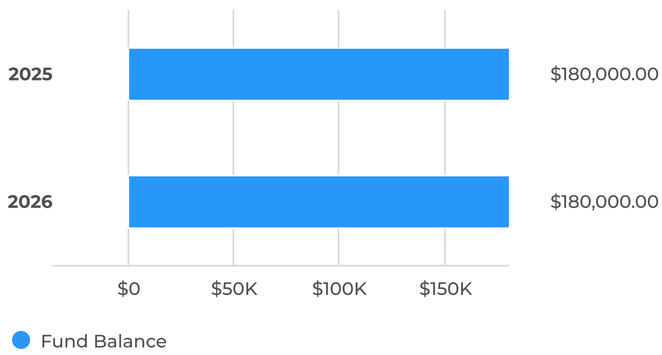
Funding Sources

FY2025 Budget
$180,000

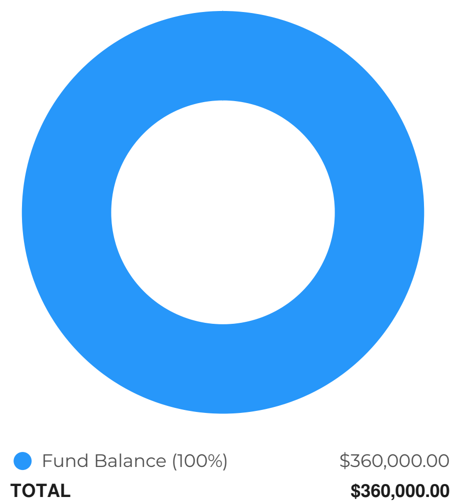
Total Budget (all years)
$360K

Project Total
$360K

Funding Sources by Year (Proposed)



Funding Sources for Budgeted Years (Proposed)



Funding Sources Breakdown

Funding Sources	FY2025	FY2026	Total
Fund Balance	$180,000	$180,000	$360,000
Total	**$180,000**	**$180,000**	**$360,000**

STORMWATER FUND REQUESTS

This requests information is generated from , Proposed Version.

BHI-238 West Bay Harbor Drive Stormwater Imp 95th Street

Overview

Request Owner	Rodney Carrero-Santana, Town Engineer
Department	Stormwater Fund
Type	Capital Improvement
Project Number	23-BHI-238

Description

BHI-238 West Bay Harbor Drive Stormwater Imp 95th Street

U.S. Department of the Treasury / State of Florida Department of Environmental Protection / Resilient Florida Program / Coronavirus State and Local Fiscal Recovery Funds (CSFRF) / Town of Bay Harbor Islands Stormwater Improvements (BHI-238)

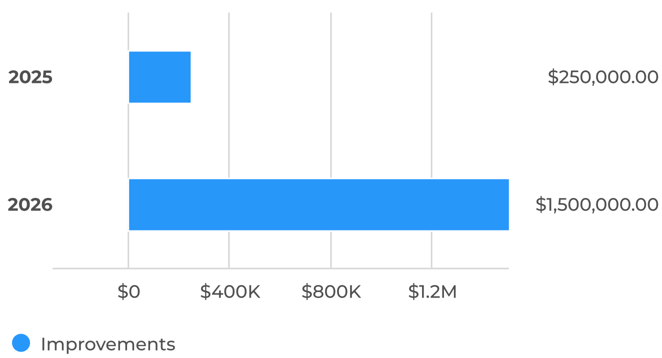
Capital Cost

FY2025 Budget
$250,000

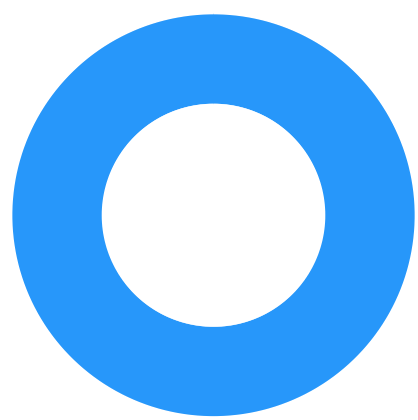
Total Budget (all years)
$1.75M

Project Total
$1.75M

Capital Cost by Year (Proposed)



Capital Cost for Budgeted Years (Proposed)



Improvements (100%)	$1,750,000.00
TOTAL	**$1,750,000.00**

Capital Cost Breakdown

Capital Cost	FY2025	FY2026	Total
Improvements	$250,000	$1,500,000	$1,750,000
Total	**$250,000**	**$1,500,000**	**$1,750,000**

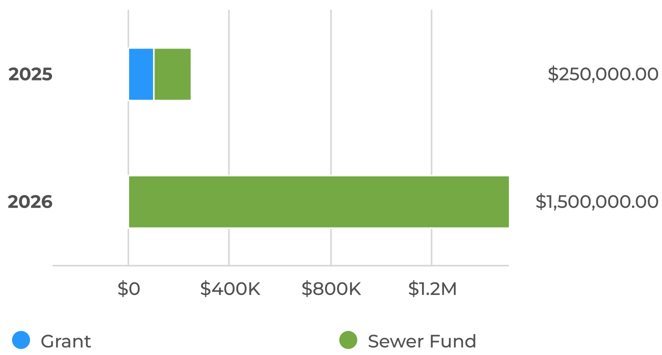
Funding Sources

FY2025 Budget
$250,000

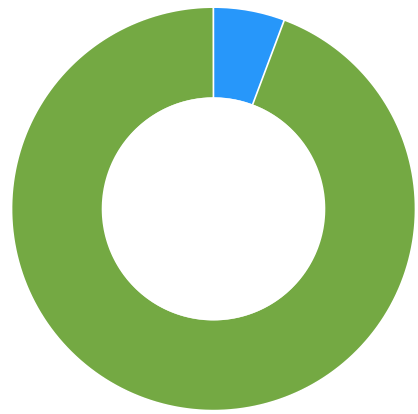
Total Budget (all years)
$1.75M

Project Total
$1.75M

Funding Sources by Year (Proposed)



Funding Sources for Budgeted Years (Proposed)



Grant (6%)	$100,000.00
Sewer Fund (94%)	$1,650,000.00
TOTAL	**$1,750,000.00**

Funding Sources Breakdown

Funding Sources	FY2025	FY2026	Total
Sewer Fund	$150,000	$1,500,000	$1,650,000
Grant	$100,000		$100,000
Total	**$250,000**	**$1,500,000**	**$1,750,000**

STREETS AND PARKWAYS REQUESTS

This requests information is generated from , Proposed Version.

BHI-224 Milling and Resurfacing

Overview

Request Owner	David Hernandez, Public Works Director
Department	Streets and Parkways
Type	Capital Improvement
Project Number	23-BHI-224

Description

BHI-224 Milling and Resurfacing-Funding from Local Option Gas Tax $93,575

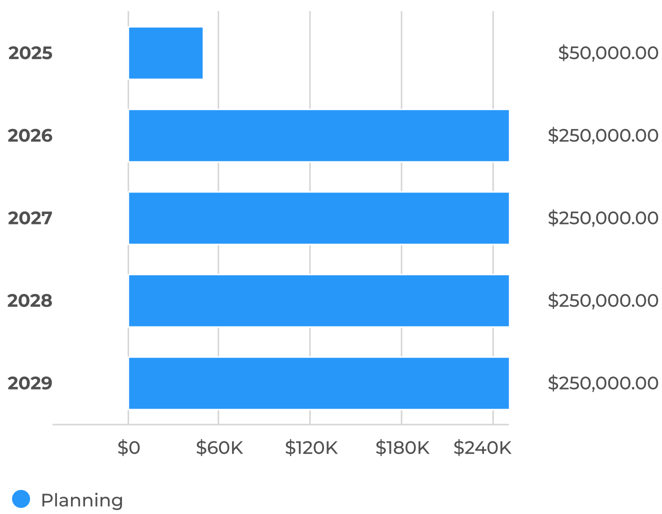
Capital Cost

FY2025 Budget
$50,000

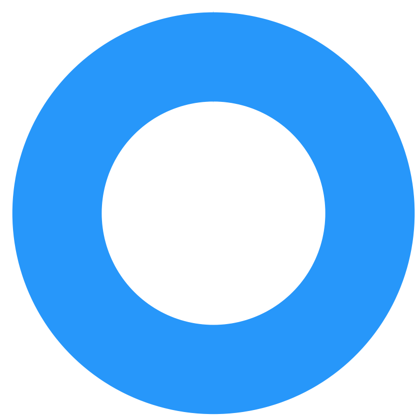
Total Budget (all years)
$1.05M

Project Total
$1.05M

Capital Cost by Year (Proposed)



Capital Cost for Budgeted Years (Proposed)



Planning (100%)	$1,050,000.00
TOTAL	**$1,050,000.00**

Capital Cost Breakdown

Capital Cost	FY2025	FY2026	FY2027	FY2028	FY2029	Total
Planning	$50,000	$250,000	$250,000	$250,000	$250,000	$1,050,000
Total	**$50,000**	**$250,000**	**$250,000**	**$250,000**	**$250,000**	**$1,050,000**

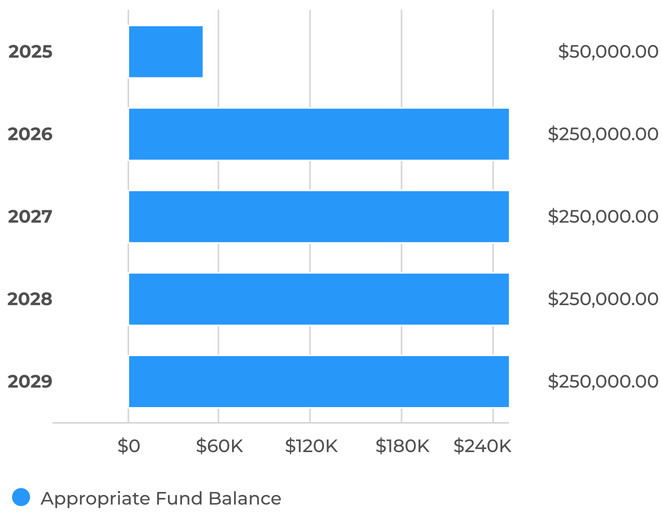
Funding Sources

FY2025 Budget
$50,000

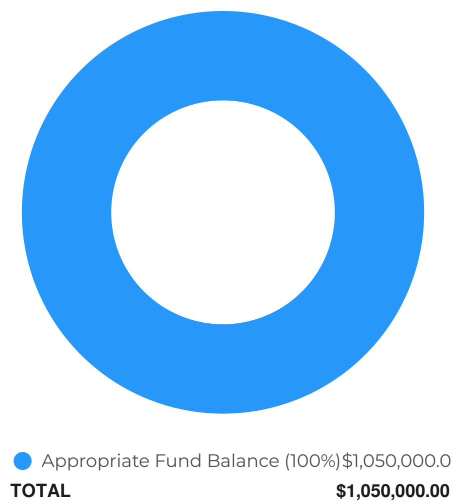
Total Budget (all years)
$1.05M

Project Total
$1.05M

Funding Sources by Year (Proposed)



Funding Sources for Budgeted Years (Proposed)



Funding Sources Breakdown

Funding Sources	Historical	FY2025	FY2026	FY2027	FY2028	FY2029	Total
Appropriate Fund Balance	$0	$50,000	$250,000	$250,000	$250,000	$250,000	$1,050,000
Total	**$0**	**$50,000**	**$250,000**	**$250,000**	**$250,000**	**$250,000**	**$1,050,000**

This requests information is generated from , Proposed Version.

LED Streetlight Upgrade-West Island

Overview

Request Owner	Sandra Siefken
Department	Streets and Parkways
Type	Capital Equipment

Description

LED Streetlight Upgrade-West Island

Details

New Purchase or Replacement	New

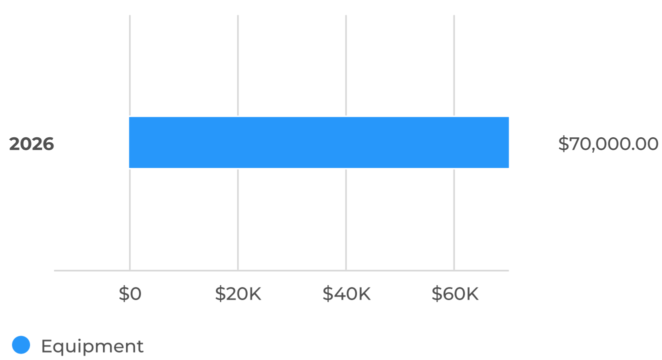
Capital Cost

Total Historical
$25,000

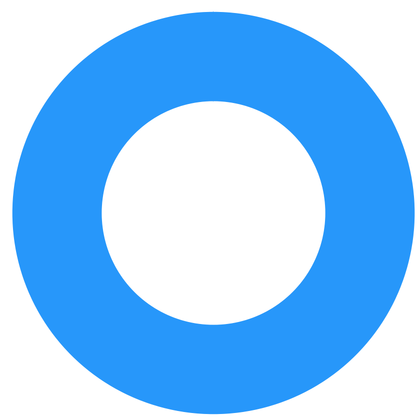
Total Budget (all years)
$70K

Project Total
$95K

Capital Cost by Year (Proposed)



Capital Cost for Budgeted Years (Proposed)



Equipment (100%)	$70,000.00
TOTAL	**$70,000.00**

Capital Cost Breakdown

Capital Cost	Historical	FY2026	Total
Equipment	$25,000	$70,000	$95,000
Total	**$25,000**	**$70,000**	**$95,000**

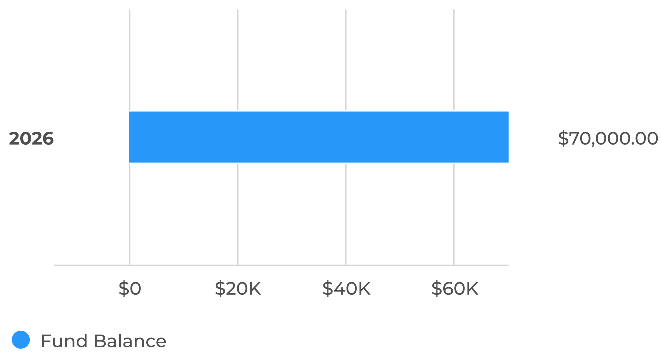
Funding Sources

Total Historical
$25,000

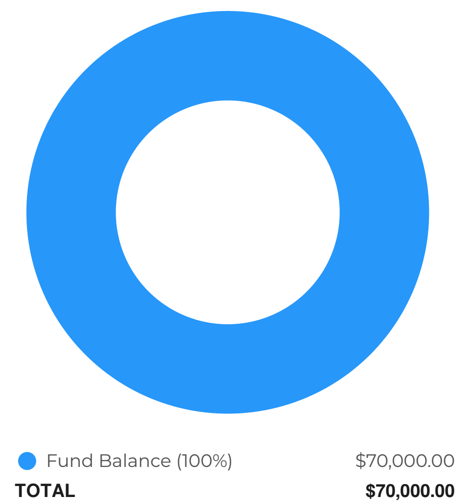
Total Budget (all years)
$70K

Project Total
$95K

Funding Sources by Year (Proposed)



Funding Sources for Budgeted Years (Proposed)



Funding Sources Breakdown

Funding Sources	Historical	FY2026	Total
Fund Balance	$25,000	$70,000	$95,000
Total	**$25,000**	**$70,000**	**$95,000**

This requests information is generated from , Proposed Version.

Traffic Control Devices

Overview

Request Owner	Sandra Siefken
Department	Streets and Parkways
Type	Capital Equipment

Description

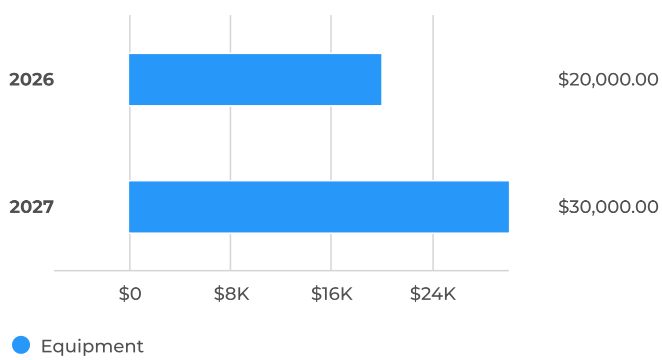
Traffic Control Devices

Capital Cost

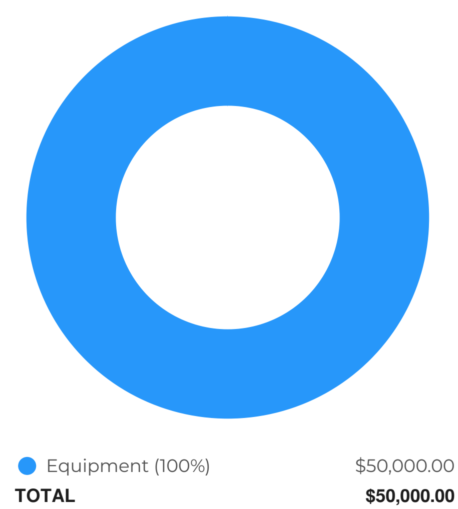
Total Budget (all years)
$50K

Project Total
$50K

Capital Cost by Year (Proposed)



Capital Cost for Budgeted Years (Proposed)



Capital Cost Breakdown

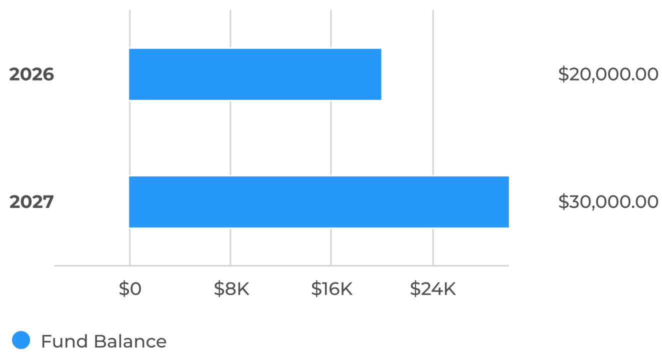
Capital Cost	FY2026	FY2027	Total
Equipment	$20,000	$30,000	$50,000
Total	**$20,000**	**$30,000**	**$50,000**

Funding Sources

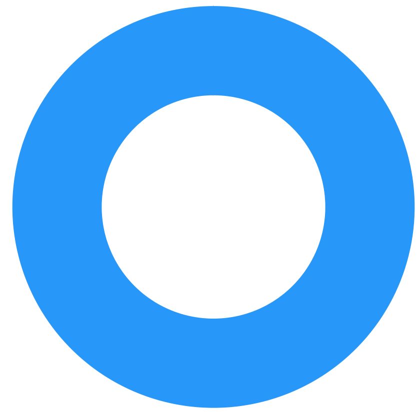
Total Budget (all years)
$50K

Project Total
$50K

Funding Sources by Year (Proposed)



Funding Sources for Budgeted Years (Proposed)



Fund Balance (100%) $50,000.00
TOTAL **$50,000.00**

Funding Sources Breakdown

Funding Sources	FY2026	FY2027	Total
Fund Balance	$20,000	$30,000	$50,000
Total	**$20,000**	**$30,000**	**$50,000**

TOWN CLERK REQUESTS

This requests information is generated from , Proposed Version.

Public Records Software

Overview

Request Owner	Sandra Siefken
Department	Town Clerk
Type	Capital Equipment

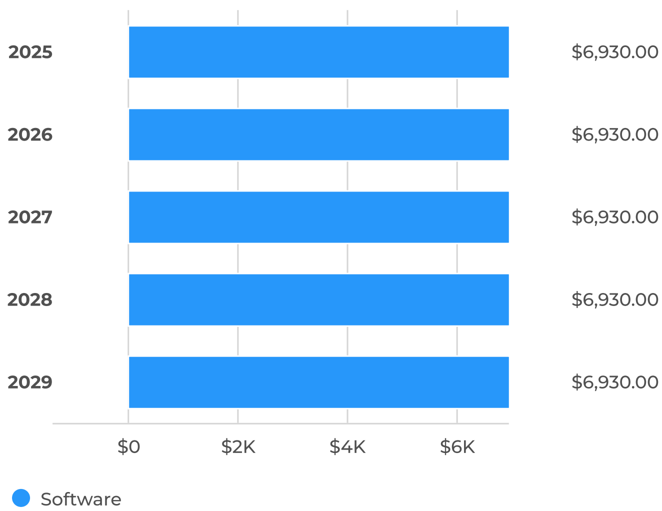
Description

Public Records Software

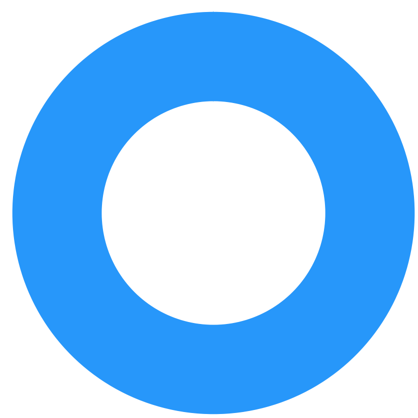
Capital Cost

Total Historical	FY2025 Budget	Total Budget (all years)	Project Total
$15,707	$6,930	$34.65K	$50.357K

Capital Cost by Year (Proposed)



Capital Cost for Budgeted Years (Proposed)



Software (100%)	$34,650.00
TOTAL	**$34,650.00**

Capital Cost Breakdown

Capital Cost	Historical	FY2025	FY2026	FY2027	FY2028	FY2029	Total
Software	$15,707	$6,930	$6,930	$6,930	$6,930	$6,930	$50,357
Total	**$15,707**	**$6,930**	**$6,930**	**$6,930**	**$6,930**	**$6,930**	**$50,357**

Funding Sources

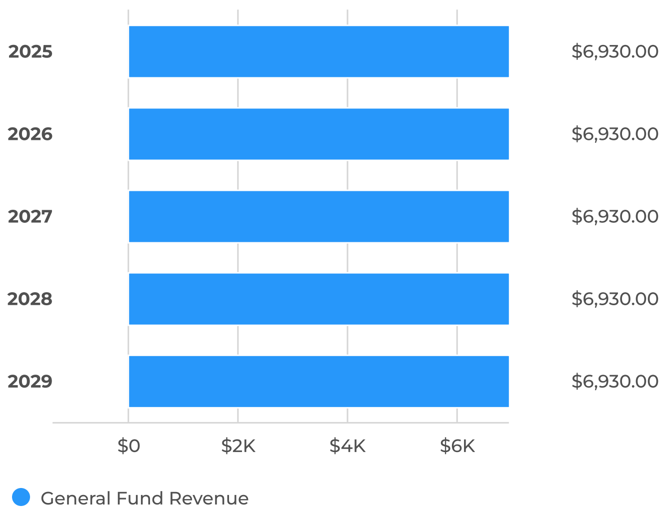
Total Historical
$15,707

FY2025 Budget
$6,930

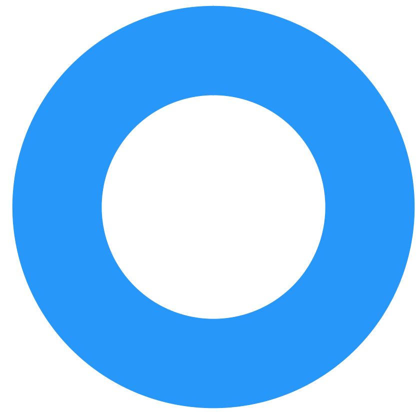
Total Budget (all years)
$34.65K

Project Total
$50.357K

Funding Sources by Year (Proposed)



Funding Sources for Budgeted Years (Proposed)



General Fund Revenue (100%)	$34,650.00
TOTAL	**$34,650.00**

Funding Sources Breakdown

Funding Sources	Historical	FY2025	FY2026	FY2027	FY2028	FY2029	Total
General Fund Revenue	$15,707	$6,930	$6,930	$6,930	$6,930	$6,930	$50,357
Total	**$15,707**	**$6,930**	**$6,930**	**$6,930**	**$6,930**	**$6,930**	**$50,357**

WATER FUND REQUESTS

This requests information is generated from , Proposed Version.

BHI-262 Block 11 Water Main Replacement

Overview

Request Owner	Sandra Siefken
Department	Water Fund
Type	Capital Improvement
Project Number	24-BHI-262

Description

BHI-262 Block 11 Water Main Replacement

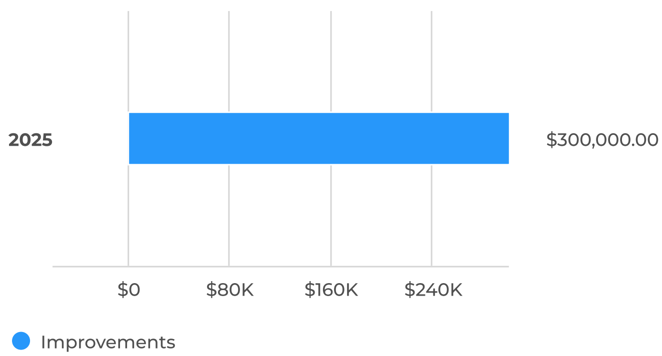
Capital Cost

FY2025 Budget
$300,000

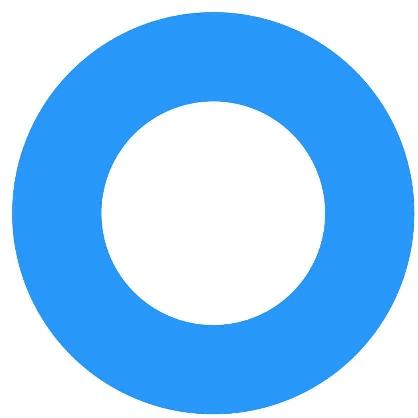
Total Budget (all years)
$300K

Project Total
$300K

Capital Cost by Year (Proposed)



Capital Cost for Budgeted Years (Proposed)



Improvements (100%)	$300,000.00
TOTAL	**$300,000.00**

Capital Cost Breakdown		
Capital Cost	**FY2025**	**Total**
Improvements	$300,000	$300,000
Total	**$300,000**	**$300,000**

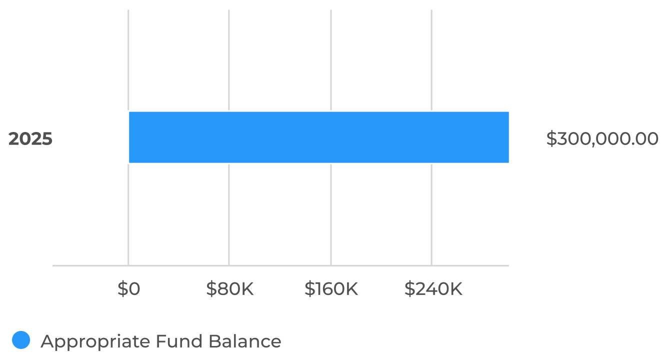
Funding Sources

FY2025 Budget
$300,000

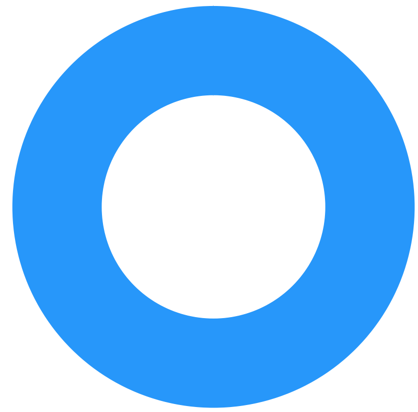
Total Budget (all years)
$300K

Project Total
$300K

Funding Sources by Year (Proposed)



Funding Sources for Budgeted Years (Proposed)



Appropriate Fund Balance (100%)	$300,000.00
TOTAL	$300,000.00

Funding Sources Breakdown

Funding Sources	FY2025	Total
Appropriate Fund Balance	$300,000	$300,000
Total	**$300,000**	**$300,000**

Glossary

Abatement: A reduction or elimination of a real or personal property tax, motor vehicle excise, a fee, charge, or special assessment imposed by a governmental unit. Granted only on application of the person seeking the abatement and only by the committing governmental unit.

Accounting System: The total structure of records and procedures that identify record, classify, and report information on the financial position and operations of a governmental unit or any of its funds, account groups, and organizational components.

Accrued Interest: The amount of interest that has accumulated on the debt since the date of the last interest payment, and on the sale of a bond, the amount accrued up to but not including the date of delivery (settlement date). (See Interest)

Amortization: The gradual repayment of an obligation over time and in accordance with a predetermined payment schedule.

Appropriation: A legal authorization from the community's legislative body to expend money and incur obligations for specific public purposes. An appropriation is usually limited in amount and as to the time period within which it may be expended.

Arbitrage: As applied to municipal debt, the investment of tax-exempt bonds or note proceeds in higher yielding, taxable securities. Section 103 of the Internal Revenue Service (IRS) Code restricts this practice and requires (beyond certain limits) that earnings be rebated (paid) to the IRS.

Assessed Valuation: A value assigned to real estate or other property by a government as the basis for levying taxes.

Audit: An examination of a community's financial systems, procedures, and data by a certified public accountant (independent auditor), and a report on the fairness of financial statements and on local compliance with statutes and regulations. The audit serves as a valuable management tool in evaluating the fiscal performance of a community.

Audit Report: Prepared by an independent auditor, an audit report includes: (a) a statement of the scope of the audit; (b) explanatory comments as to application of auditing procedures; (c) findings and opinions. It is almost always accompanied by a management letter which contains supplementary comments and recommendations.

Available Funds: Balances in the various fund types that represent non-recurring revenue sources. As a matter of sound practice, they are frequently appropriated to meet unforeseen expenses, for capital expenditures or other one-time costs.

Balance Sheet: A statement that discloses the assets, liabilities, reserves and equities of a fund or governmental unit at a specified date.

Betterments (Special Assessments): Whenever a specific area of a community receives benefit from a public improvement (e.g., water, sewer, sidewalk, etc.), special property taxes may be assessed to reimburse the governmental entity for all or part of the costs it incurred. Each parcel receiving benefit from the improvement is assessed for its proportionate share of the cost of such improvements. The proportionate share may be paid in full or the property owner may request that the assessors apportion the betterment over 20 years. Over the life of the betterment, one year's apportionment along with one year's committed interest computed from October 1 to October 1 is added to the tax bill until the betterment has been paid.

Bond: A means to raise money through the issuance of debt. A bond issuer/borrower promises in writing to repay a specified sum of money, alternately referred to as face value, par value or bond principal, to the buyer of the bond on a specified future date (maturity date), together with periodic interest at a specified rate. The term of a bond is always greater than one year. (See Note)

Bond and Interest Record: (Bond Register) – The permanent and complete record maintained by a treasurer for each bond issue. It shows the amount of interest and principal coming due each date and all other pertinent information concerning the bond issue.

Bonds Authorized and Unissued: Balance of a bond authorization not yet sold. Upon completion or abandonment of a project, any remaining balance of authorized and unissued bonds may not be used for other purposes, but must be rescinded by the community's legislative body to be removed from community's books.

Bond Issue: Generally, the sale of a certain number of bonds at one time by a governmental unit.

Bond Rating (Municipal): A credit rating assigned to a municipality to help investors assess the future ability, legal obligation, and willingness of the municipality (bond issuer) to make timely debt service payments. Stated otherwise, a rating helps prospective investors determine the level of risk associated with a given fixed-income investment. Rating agencies, such as Moody's and Standard and Poors, use rating systems, which designate a letter or a combination of letters and numerals where AAA is the highest rating and C1 is a very low rating.

Budget: A plan for allocating resources to support particular services, purposes and functions over a specified period of time. (See Performance Budget, Program Budget)

Capital Assets: All real and tangible property used in the operation of government, which is not easily converted into cash, and has an initial useful live extending beyond a single financial reporting period. Capital assets include land and land improvements; infrastructure such as roads, bridges, water and sewer lines; easements; buildings and building improvements; vehicles, machinery and equipment. Communities typically define capital assets in terms of a minimum useful life and a minimum initial cost. (See Fixed Assets)

Capital Budget: An appropriation or spending plan that uses borrowing or direct outlay for capital or fixed asset improvements. Among other information, a capital budget should identify the method of financing each recommended expenditure, i.e., tax levy or rates, and identify those items that were not recommended. (See Capital Assets, Fixed Assets)

Cash: Currency, coin, checks, postal and express money orders and bankers' drafts on hand or on deposit with an official or agent designated as custodian of cash and bank deposits.

Cash Management: The process of monitoring the ebb and flow of money in an out of municipal accounts to ensure cash availability to pay bills and to facilitate decisions on the need for short- term borrowing and investment of idle cash.

Certificate of Deposit (CD): A bank deposit evidenced by a negotiable or non-negotiable instrument, which provides on its face that the amount of such deposit plus a specified interest payable to a bearer or to any specified person on a certain specified date, at the expiration of a certain specified time, or upon notice in writing.

Classification of Real Property: Assessors are required to classify all real property according to use into one of four classes: residential, open space, commercial, and industrial. Having classified its real properties, local officials are permitted to determine locally, within limitations established by statute and the Commissioner of Revenue, what percentage of the tax burden is to be borne by each class of real property and by personal property owners.

Collective Bargaining: The process of negotiating workers' wages, hours, benefits, working conditions, etc., between an employer and some or all of its employees, who are represented by a recognized labor union. regarding wages, hours and working conditions.

Consumer Price Index: The statistical measure of changes, if any, in the overall price level of consumer goods and services. The index is often called the "cost-of-living index."

Cost-Benefit Analysis: A decision-making tool that allows a comparison of options based on the level of benefit derived and the cost to achieve the benefit from different alternatives.

Debt Burden: The amount of debt carried by an issuer usually expressed as a measure of value (i.e., debt as a percentage of assessed value, debt per capita, etc.). Sometimes debt burden refers to debt service costs as a percentage of the total annual budget.

Debt Service: The repayment cost, usually stated in annual terms and based on an amortization schedule, of the principal and interest on any particular bond issue.

Encumbrance: A reservation of funds to cover obligations arising from purchase orders, contracts, or salary commitments that are chargeable to, but not yet paid from, a specific appropriation account.

Enterprise Funds: An enterprise fund is a separate accounting and financial reporting mechanism for municipal services for which a fee is charged in exchange for goods or services. It allows a community to demonstrate to the public the portion of total costs of a service that is recovered through user charges and the portion that is subsidized by the tax levy, if any. With an enterprise fund, all costs of service delivery--direct, indirect, and capital costs—are identified. This allows the community to recover total service costs through user fees if it chooses. Enterprise accounting also enables communities to reserve the "surplus" or net assets unrestricted generated by the operation of the enterprise rather than closing it out to the general fund at year-end. Services that may be treated as enterprises include, but are not limited to, water, sewer, hospital, and airport services.

Equalized Valuations (EQVs): The determination of the full and fair cash value of all property in the community that is subject to local taxation.

Estimated Receipts: A term that typically refers to anticipated local revenues often based on the previous year's receipts and represent funding sources necessary to support a community's annual budget. (See Local Receipts)

Exemptions: A discharge, established by statute, from the obligation to pay all or a portion of a property tax. The exemption is available to particular categories of property or persons upon the timely submission and approval of an application to the assessors. Properties exempt from taxation include hospitals, schools, houses of worship, and cultural institutions. Persons who may qualify for exemptions include disabled veterans, blind individuals, surviving spouses, and seniors.

Expenditure: An outlay of money made by municipalities to provide the programs and services within their approved budget.

Fiduciary Funds: Repository of money held by a municipality in a trustee capacity or as an agent for individuals, private organizations, other governmental units, and other funds. These include pension (and other employee benefit) trust funds, investment trust funds, private- purpose trust funds, and agency funds.

Fixed Assets: Long-lived, assets such as buildings, equipment and land obtained or controlled as a result of past transactions or circumstances.

Fixed Costs: Costs that are legally or contractually mandated such as retirement, FICA/Social Security, insurance, debt service costs or interest on loans.

Float: The difference between the bank balance for a local government's account and its book balance at the end of the day. The primary factor creating float is clearing time on checks and deposits. Delays in receiving deposit and withdrawal information also influence float.

Full Faith and Credit: A pledge of the general taxing powers for the payment of governmental obligations. Bonds carrying such pledges are usually referred to as general obligation or full faith and credit bonds.

Fund: An accounting entity with a self-balancing set of accounts that are segregated for the purpose of carrying on identified activities or attaining certain objectives in accordance with specific regulations, restrictions, or limitations.

Fund Accounting: Organizing financial records into multiple, segregated locations for money. A fund is a distinct entity within the municipal government in which financial resources and activity (assets, liabilities, fund balances, revenues, and expenditures) are accounted for independently in accordance with specific regulations, restrictions or limitations. Examples of funds include the general fund and enterprise funds. Communities whose accounting records are organized according to the Uniform Municipal Accounting System (UMAS) use multiple funds.

GASB 34: A major pronouncement of the Governmental Accounting Standards Board that establishes new criteria on the form and content of governmental financial statements. GASB 34 requires a report on overall financial health, not just on individual funds. It requires more complete information on the cost of delivering value estimates on public infrastructure assets, such as bridges, road, sewers, etc. It also requires the presentation of a narrative statement the government's financial performance, trends and prospects for the future.

GASB 45: This is another Governmental Accounting Standards Board major pronouncement that each public entity account for and report other postemployment benefits in its accounting statements. Through actuarial analysis, municipalities must identify the true costs of the OPEB earned by employees over their estimated years of actual service.

General Fund: The fund used to account for most financial resources and activities governed by the normal appropriation process.

General Obligation Bonds: Bonds issued by a municipality for purposes allowed by statute that are backed by the full faith and credit of its taxing authority.

Governing Body: A board, committee, commission, or other executive or policymaking bodyof a municipality or school district.

Indirect Cost: Costs of a service not reflected in the operating budget of the entity providing the service. An example of an indirect cost of providing water service would be the value of time spent by non-water department employees processing water bills. A determination of these costs is necessary to analyze the total cost of service delivery. The matter of indirect costs arises most often in the context of enterprise funds.

Interest: Compensation paid or to be paid for the use of money, including amounts payable at periodic intervals or discounted at the time a loan is made. In the case of municipal bonds, interest payments accrue on a day-to-day basis, but are paid every six months.

Interest Rate: The interest payable, expressed as a percentage of the principal available for use during a specified period of time. It is always expressed in annual terms.

Investments: Securities and real estate held for the production of income in the form of interest, dividends, rentals or lease payments. The term does not include fixed assets used in governmental operations.

Line Item Budget: A budget that separates spending into categories, or greater detail, such as supplies, equipment, maintenance, or salaries, as opposed to a program budget.

Local Aid: Revenue allocated by the state or counties to municipalities and school districts.

Maturity Date: The date that the principal of a bond becomes due and payable in full.

Municipal(s): (As used in the bond trade) "Municipal" refers to any state or subordinate governmental unit. "Municipals" (i.e., municipal bonds) include not only the bonds of all political subdivisions, such as cities, towns, school districts, special districts, counties but also bonds of the state and agencies of the state.

Note: A short-term loan, typically with a maturity date of a year or less.

Objects of Expenditures: A classification of expenditures that is used for coding any department disbursement, such as “personal services,” “expenses,” or “capital outlay.”

Official Statement: A document prepared for potential investors that contains information about a prospective bond or note issue and the issuer. The official statement is typically published with the notice of sale. It is sometimes called an offering circular or prospectus.

Operating Budget: A plan of proposed expenditures for personnel, supplies, and other expenses for the coming fiscal year.

Overlapping Debt: A community's proportionate share of the debt incurred by an overlapping government entity, such as a regional school district, regional transit authority, etc.

Performance Budget: A budget that stresses output both in terms of economy and efficiency.

Principal: The face amount of a bond, exclusive of accrued interest.

Program: A combination of activities to accomplish an end.

Program Budget: A budget that relates expenditures to the programs they fund. The emphasis of a program budget is on output.

Purchased Services: The cost of services that are provided by a vendor.

Refunding of Debt: Transaction where one bond issue is redeemed and replaced by a new bond issue under conditions generally more favorable to the issuer.

Reserve Fund: An amount set aside annually within the budget of a town to provide a funding source for extraordinary or unforeseen expenditures.

Revaluation: The assessors of each community are responsible for developing a reasonable and realistic program to achieve the fair cash valuation of property in accordance with constitutional and statutory requirements. The nature and extent of that program will depend on the assessors’ analysis and consideration of many factors, including, but not limited to, the status of the existing valuation system, the results of an in-depth sales ratio study, and the accuracy of existing property record information.

Revenue Anticipation Note (RAN): A short-term loan issued to be paid off by revenues, such as tax collections and state aid. RANs are full faith and credit obligations.

Revenue Bond: A bond payable from and secured solely by specific revenues and thereby not a full faith and credit obligation.

Revolving Fund: Allows a community to raise revenues from a specific service and use those revenues without appropriation to support the service.

Sale of Real Estate Fund: A fund established to account for the proceeds of the sale of municipal real estate other than proceeds acquired through tax title foreclosure.

Stabilization Fund: A fund designed to accumulate amounts for capital and other future spending purposes, although it may be appropriated for any lawful purpose.

Surplus Revenue: The amount by which cash, accounts receivable, and other assets exceed liabilities and reserves.

Tax Rate: The amount of property tax stated in terms of a unit of the municipal tax base; for example, $14.80 per $1,000 of assessed valuation of taxable real and personal property.

Tax Title Foreclosure: The procedure initiated by a municipality to obtain legal title to real property already in tax title and on which property taxes are overdue.

Trust Fund: In general, a fund for money donated or transferred to a municipality with specific instructions on its use. As custodian of trust funds, the treasurer invests and expends such funds as stipulated by trust agreements, as directed by the commissioners of trust funds or by the community's legislative body. Both principal and interest may be used if the trust is established as an expendable trust. For nonexpendable trust funds, only interest (not principal) may be expended as directed.

Uncollected Funds: Recently deposited checks included in an account's balance but drawn on other banks and not yet credited by the Federal Reserve Bank or local clearinghouse to the bank cashing the checks. (These funds may not be loaned or used as part of the bank's reserves and they are not available for disbursement.)

Undesignated Fund Balance: Monies in the various government funds as of the end of the fiscal year that are neither encumbered nor reserved, and are therefore available for expenditure once certified as part of free cash.

Unreserved Fund Balance (Surplus Revenue Account): The amount by which cash, accounts receivable, and other assets exceed liabilities and restricted reserves. It is akin to a "stockholders' equity" account on a corporate balance sheet. It is not, however, available for appropriation in full because a portion of the assets listed as "accounts receivable" may be taxes receivable and uncollected. (See Free Cash)

Valuation (100 Percent): The legal requirement that a community's assessed value on property must reflect its market, or full and fair cash value.