NOTE: A request form is available from the Deputy Town Clerk or on the Town's website; please fill it in and return it no later than the "Public Comment" section of the meeting if you would like to address the Town Council. When you speak, you must come to the podium in the front and clearly state your name and address for the record. Please mute or turn off your cell phone or electronic devices at the start of the meeting. Thank you.

TOWN OF BAY HARBOR ISLANDS
MORRIS N. BROAD COMMUNITY CENTER
1175 95TH STREET
BAY HARBOR ISLANDS, FL 33154

BUDGET WORKSHOP MEETING
AGENDA

June 18, 2024
6:00 PM

SPECIAL NOTICE

A Budget Workshop of the Town Council of the Town of Bay Harbor Islands will take place in-person and virtually through the Zoom platform, on Tuesday, June 18, 2024, at 6:00 p.m.

"In an effort to provide greater public access and comment on pending matters, the Town of Bay Harbor Islands is providing a Zoom link to enable members of the public to comment on pending items on the Town Council agenda. Zoom access is provided under the same terms and conditions as in-person access, including length of time and decorum. Anyone desiring to be heard may utilize the Zoom link. However, members of the public must understand that the provision of Zoom access for comments is a courtesy, not a vested right, and that access is provided subject to the availability and functionality of the Town's equipment. There is no guarantee that internet service will be reliable or that the Town's equipment will function as intended. In the event that the Zoom access is unavailable or interrupted for any reason, the Town Council meeting will still proceed forward, and will not be stopped or rescheduled in any regard. Those wishing to be absolutely certain that their comments are heard by the Town Council should present themselves in person at the Council meeting and seek recognition, or alternatively, should submit their comments in advance of the meeting in writing to the Town Clerk, and ask that they be read into the record, subject to the above terms and conditions, such as length and decorum. The validity of any actions taken by the Town Council will in no way be affected by the use or functionality of Zoom access for comments."

Zoom Meeting Link: https://us06web.zoom.us/j/81566660075
Meeting ID: 815 6666 0075

To request to speak during Public Comment, please utilize the "raise your hand" Zoom feature on your electronic device. You will be recognized at the direction of the Zoom Meeting Host.

In addition, any member of the public who does not wish, or is unable to participate through the Zoom video conferencing platform, but would still like to participate can do so by listening to the meeting as it happens by dialing the Toll-free numbers below:

US Toll Free Numbers: 877 853 5247 or 888 788 0099
For higher quality, dial a number based on your current location:
US: 1 312 626 6799 or 1 646 558 8656 or 1 301 715 8592

Meeting ID: 815 6666 0075
Participant ID: Press the # key.

To request to speak: Dial *9 on your telephone device to activate the "Raise your Hand" feature on the Zoom platform.

Members of the Public can also submit their request to speak and/or comments via email to the Office of the Town Clerk at yhamilton@bayharborislands-fl.gov prior to 4:00 p.m. on the day of the meeting.

CALL TO ORDER: At approximately 6:00 p.m.

PLEDGE OF ALLEGIANCE:

ROLL CALL:

PUBLIC COMMENT

1. **Discussion** regarding the tentative millage to be advertised via the Notice of Proposed Taxes to be mailed by Miami-Dade County Property Appraiser. There is no recommendation as the item is to discuss the tentative millage to be advertised.

2. **Discussion** and **Review** of the Town of Bay Harbor Islands Proposed Budget for Fiscal Year 2024-2025. A brief overview will be presented by the Interim Town Manager and the Finance Department.

3. **Discussion** regarding additional workshops (if necessary) and the dates and times for the Budget Hearing to adopt the millage rate and proposed budget. The first Budget Public Hearing is tentatively scheduled for September 12, 2024, at 6:00 p.m. and the Second Budget Public Hearing is tentatively scheduled for September 26, 2024, at 6:00 p.m. Budget Public Hearing dates are to be confirmed by the Town Council.

ADJOURNMENT:: Approximately 7:00 p.m.

Pursuant to Florida Statutes 286.0105, the Town hereby advises the public that should any person decide to appeal any decision of the Town Council with respect to any matter to be considered at this meeting or hearing, he or she will need a record of the proceedings, and that, for such purpose he or she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

AGENDA ITEM REPORT
June 18, 2024

ITEM NUMBER: 1.

ITEM: Discussion regarding the tentative millage to be advertised via the Notice of Proposed Taxes to be mailed by Miami-Dade County Property Appraiser. There is no recommendation as the item is to discuss the tentative millage to be advertised.

DESCRIPTION:
The legislative Charter of the Town of the Bay Harbor Islands, Florida, provides, among other things, that the Town Council shall determine the amount and fix the rate of taxation and make the annual tax levy for every Fiscal Year.

The current budget draft assumes a millage rate of 3.1728 (the same millage rate as last year's millage rate). Based on the current June 1st, 2024 Property Appraiser's estimates, there is a preliminary taxable value of $2,000,000,000. The millage rate of 3.1728 will yield revenue of $6,028,320 or about $286,623 more than was anticipated at this time last year.

• PROPERTY VALUE AND MILLAGE SUMMARY

2023 Taxable Value	$1,904,907,986	
Increase/Decrease (-) to 2023 Taxable Value	95,092,014	5%
2024 (Current) Estimated Preliminary Taxable Value	2,000,000,000	
Current Year Additions (New Construction)	N/A	N/A%
Current Year Estimated Taxable Value for Operating Purposes	**$2,000,000,000**	**5%**

RECOMMENDED ACTION:

FINANCIAL ANALYSIS:
There is no fiscal impact at this point. The Tentative Millage rate for FY 2024 will be discussed.

BUDGET IMPACT:

Submitted By: Cynthia Garcia, Deputy Clerk

ATTACHMENTS

1.	FY 2025 Budget Workshop Discussion Items
2.	13 Town of Bay Harbor Islands- 2024 June 1st Estimate

FY2024-2025 Budget Workshop Discussion Items

TABLE OF CONTENTS

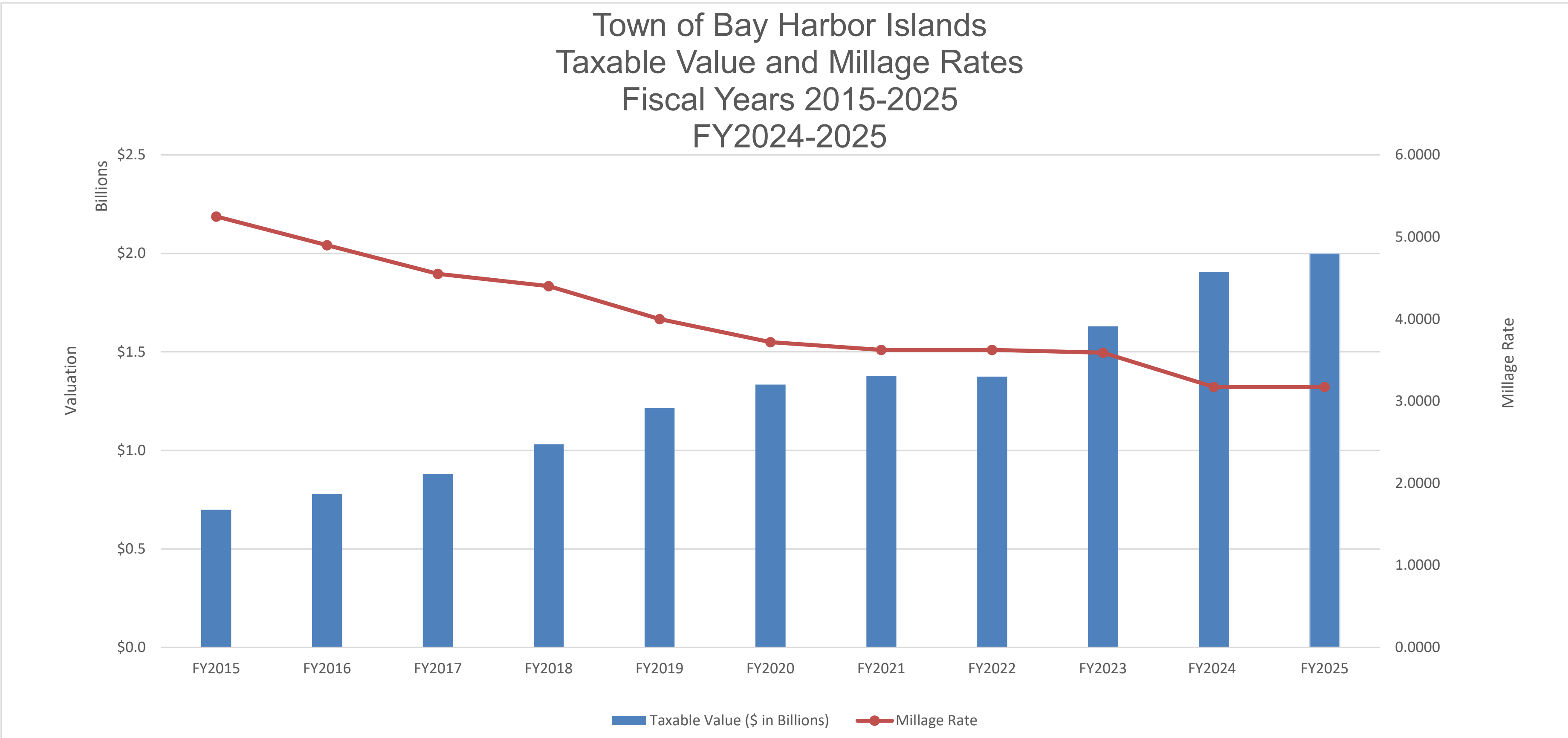
1. PROPERTY VALUES AND MILLAGE SUMMARY FOR FY 2024-2025

15 Year Millage, Taxable Value and Revenue History

				Property Tax Revenue	
Fiscal Year	Millage Rate	Taxable Value	Change in Taxable Value	Gross	Net (95%)
2011	5.29710	$ 606,645,530	-20.5%	$ 3,213,462	$ 3,052,789
2012	5.29710	577,100,052	-4.9%	3,056,957	2,904,109
2013	5.52971	579,865,315	0.5%	3,206,487	3,046,163
2014	5.25000	602,162,980	3.8%	3,161,356	3,003,288
2015	4.90000	698,927,405	16.1%	3,424,744	3,253,507
2016	4.55000	778,065,824	11.3%	3,540,199	3,363,189
2017	4.40000	880,111,322	13.1%	3,872,490	3,678,866
2018	3.99900	1,031,587,742	17.2%	4,125,319	3,919,053
2019	3.71990	1,214,738,329	17.8%	4,518,705	4,292,770
2020	3.62450	1,333,876,001	9.8%	4,834,634	4,592,902
2021	3.62450	1,378,221,700	3.3%	4,995,365	4,745,597
2022	3.59000	1,374,484,392	-0.3%	4,934,399	4,687,679
2023	3.17280	1,632,803,218	18.8%	5,180,558	4,921,530
2024	3.17280	1,904,907,986	16.7%	6,043,892	5,741,697
2025	3.17280	$ 2,000,000,000	5.0%	$ 6,345,600	$ 6,028,320

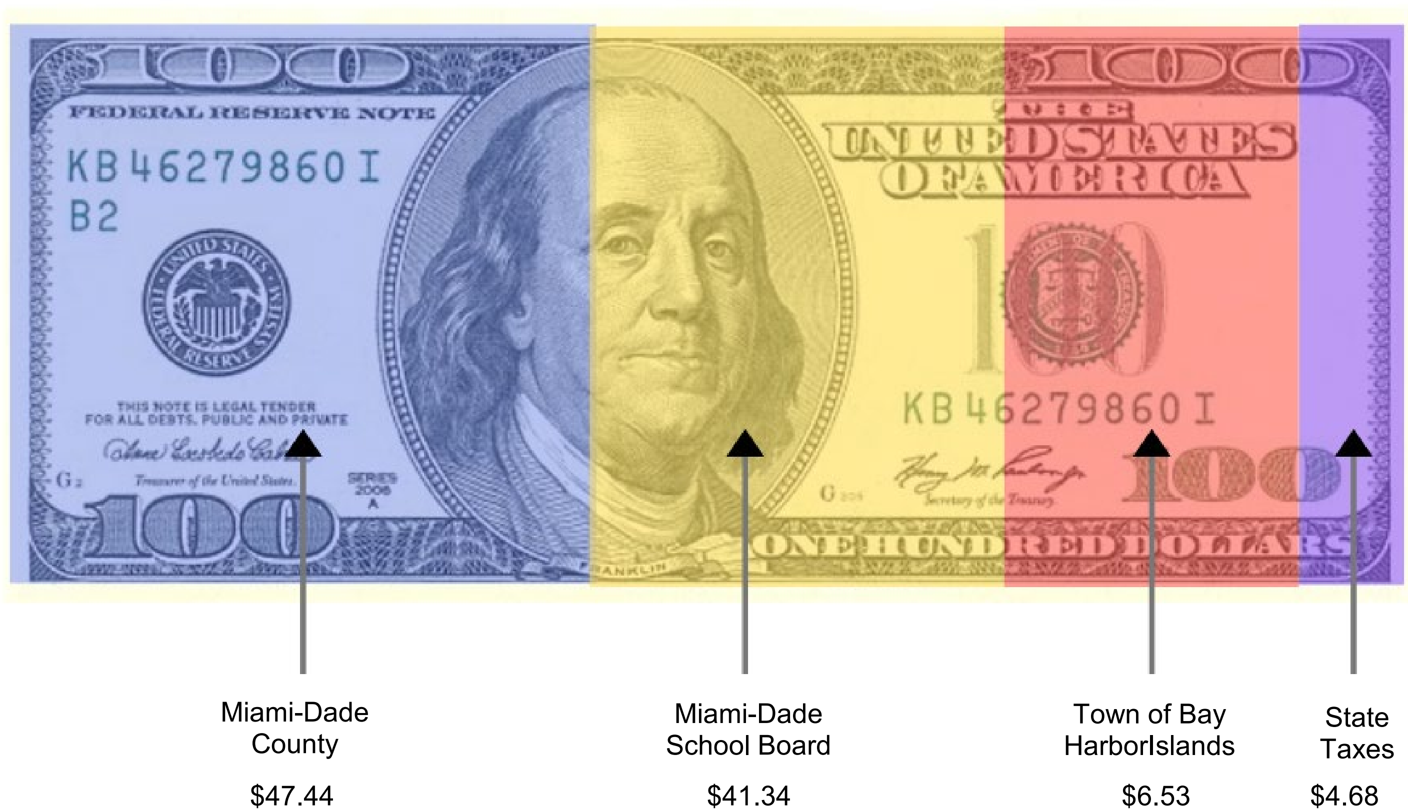
FY 2025 Value of 1 Mill

Mills	Gross Revenue	Net Revenue (95%)
1.00	$ 2,000,000	$ 1,900,000
0.75	1,500,000	1,425,000
0.50	1,000,000	950,000
0.40	800,000	760,000
0.30	600,000	570,000
0.25	500,000	475,000
0.10	200,000	190,000



The FY2024-2025 figures are based on the June 1st, 2024 Miami-Dade County Property Appraiser 2024 Estimated Taxable Values.

WHERE YOUR TAX DOLLARS GO



PROPERTY TAXES

FY 2025 Proposed Operating Tax Rates Calculated Taxes for a Property with the Taxable Value of $300,000 in Bay Harbor Islands (Taxes are rounded to the nearest dollar)

Taxing Authority	Adopted Taxes for FY 2024	Proposed Taxes for FY 2025	Adopted Taxes for FY 2024	Proposed Taxes for FY 2025
Miami-Dade School Board				
SCHOOL BOARD OPERATING	6.5660	6.5660	$ 1,970	$ 1,970
SCHOOL BOARD DEBT SERVICE	0.1330	0.1330	$ 40	$ 40
State and Other				
FLORIDA INLAND NAVIGATION DIST	0.0288	0.0288	$ 9	$ 9
S. FL WATER MGMT DISTRICT	0.0948	0.0948	$ 28	$ 28
EVERGLADES CONSTRUCTION PROJECT	0.0327	0.0327	$ 10	$ 10
CHILDREN'S TRUST AUTHORITY	0.5000	0.5000	$ 150	$ 150
OKEECHOBEE BASIN	0.1026	0.1026	$ 31	$ 31
Miami-Dade County				
COUNTY WIDE OPERATING	4.5740	4.5740	$ 1,372	$ 1,372
COUNTY WIDE DEBT SERVICE	0.4355	0.4355	$ 131	$ 131
LIBRARY DISTRICT	0.2812	0.2812	$ 84	$ 84
FIRE RESCUE OPERATING	2.3965	2.3965	$ 719	$ 719
Municipal Governing Board				
BAY HARBOR ISLANDS OPERATING	**3.1728**	**3.1728**	**$ 317**	**$ 317**
Town of Bay Harbor Islands Total	**3.1728**	**3.1728**	**$ 317**	**$ 317**
COMBINED TAXES			**$ 4,861**	**$ 4,861**

Proposed Increase / (Decrease) TOWN OF BAY HARBOR ISLANDS	**$ -**
Proposed Increase / (Decrease) Miami-Dade & Others	**$ -**
Proposed Increase / (Decrease) Combined Taxing Authorities	**$ -**

WHERE THE TOWN USES ITS TAX DOLLARS

	Public Safety	Parks & Recreation	Public Transportation	Public Buildings	Finance	Town Manager	I.T.	Town Clerk	Town Council	Legal Counsel	H.R.
FY 2025 Proposed Budget	$56.2	$10.2	$7.1	$5.2	$4.8	$4.4	$3.7	$2.8	$2.4	$1.8	$1.4

2. SUMMARY OF REQUEST FOR FY 2024-2025

This presentation brings forth a preliminary budget request from Town administration and management for the Town to provide insight and perspective of the Town's needs for the upcoming fiscal year. The Town's is expected to receive its certified taxable value figures from the Miami Dade County Appraiser's office by July 1, 2024, which will change the preliminary budget request being discussed.

General Fund

Town Council

The Town Council's budget request includes:

·No significant changes over the prior year's budget request.

Town Manager's Department

The Town Manager's budget request includes:

·Eliminated the Executive Assistant to the Town Manager and combined the duties with the Administrative/Operations Manager.

·Eliminated Communication Specialist position.

·Reduce the operating budget for professional services, promotional activities, and travel expenses

Town Clerk's Department

The Town Clerk's budget request includes:

·Continue to enhance in operations by investing in public records management software.

·Continue to enhance in technology associated with advancement in software for operations.

·Reduce the proposed operating budget for scanning, printing and binding.

Finance and Administration Department

The Town's Finance Department's request includes the following:

·Technology software to enhance operations, and reporting of data and information useful to management, taxpayers and stakeholders.

·Reduce the operating budget for contingency, printing and binding.

SUMMARY OF REQUEST FOR FY 2024-2025

Information Technology Department

The Town's Information Technology Department's request includes the following:

- Remove the capital request for AI cameras and reduce professional services and other operating expenses.

Human Resources Department

The Town's Human Resources Department's request includes the following:

- Market trends are unfavorable for health and casualty insurance, these are in the double digits, information is pending from brokers and carriers.
- The time clock system is in the implementation phase for the general employees.
- Add a full-time Human Resources Clerk.

Legal Counsel Department

The Town's Legal Counsel Department budget request is for the continuation of legal services provided by Joseph Geller with Marder Greenspoon, LLP.

Public Buildings Department

The Town's Public Building Department's request includes the following:

- Reduce the operating budget by removing from contractual obligations no longer needed for Town Hall Building soon to be demolished.

Law Enforcement Department

The Town's Law Enforcement Department's request includes the following:

- The Town has Collective Bargaining Agreements in place with two unions. One union Police Benevolent Association (PBA) is for sworn police officers, with the Collective Bargaining Agreement (CBA) expiring on September 30, 2026. The other union American Federation of State County and Municipal Employees (AFSCME) covers the non-managerial and blue-collar workforce, with the (CBA) also expiring on September 30, 2026.
- Reduce the proposed operating budget for professional services, uniforms, training and new bicycles.
- Reduce the proposed capital budget for the Zebra printers, firearm replacement program, and the ballistic Helmet patrol.
- Added (2) full-time Support Services positions and reclassified a Crime Analyst to a Code Compliance Manager.

SUMMARY OF REQUEST FOR FY 2024-2025

Parks and Recreation Department

The Town's Parks and Recreation Department's request includes the following:

·Reduce the personnel budget by eliminating a part-time attendant position.

·Reduce the proposed operating for new youth and adult programs.

·Reduce the proposed operating budget for summer camp tutoring program, being provided by Bright Path Youth Program.

·Reduce the proposed operating budget for town events and other minor expenses.

·Reduce the Art Festival to Art Festival

Code Compliance Department

The Town's Code Compliance Department's request includes the following:

·A full-time Code Compliance Manager was added to the budget.

Other Public Safety Department

The Town's Other Public Safety Department's request includes the following:

·Eliminated (2) part-time vacant positions: School Monitor and Park Monitor.

Streets and Parkways Department

The Town's Streets and Parkway Department's request includes the following:

·Eliminate (1) full-time Maintenance Worker I position.

·Transferred Holiday Lights from Causeway Fund to General Fund.

Public Transportation Department

The Town's Public Transportation Department's request includes the following:

·Continue the On-Demand Shuttle program (Freebee) funded with a match grant of $150,000. (Grant will need to be renewed if possible).

·Eliminate transit services for transportation.

·The Town is awaiting information from the Miami Dade County's Charter County Transportation Department concerning its share of Transportation and Transit Surtax funds for the 2024-2025 fiscal year.

SUMMARY OF REQUEST FOR FY 2024-2025

Special Revenue Funds

Building Fees Fund

The Town's Building Department's budget request includes the following:

˙A special revenue fund was created to account for restricted revenues and expenses associated with the Building Department.

˙Continued investment in new building licensing software and fees with Central Square.

Park Impact Fees Fund

The Town's Park Impact Fees Fund's budget request includes the following:

˙To adhere to the Town's Ordinance No. 784.

Bright Paths Youth Program Fund

˙The Town was awarded a Children’s Trust Grant for After School and Summer Camp programs. These programs will be aimed at serving the elementary school children living within the Town of Bay Harbor Islands. The goal is to offer the child enriching activities and to alleviate any circumstances that either the child or parents are going through by the child being able to attend the after school and/or summer camp. The total revenue from the Children’s Trust for the grant is $320,000 and the Town will match the grant with $276,397 for Fiscal Year 2025:

˙Utilize the $320,000 in grant funds allocated by the Children's Trust with Town allocations of general fund revenues and in-kind services (i.e., program space) to operate the program.

˙Serve 55 students in grades K-5 and 20 in grades 6-8.

SUMMARY OF REQUEST FOR FY 2024-2025

Proprietary/Enterprise Funds

Causeway Fund

The Town's Causeway Fund's budget request includes the following:

·BC-158 ICW Bridge Repairs No. 875101 – Construction.

·BC-159 Indian Creek Bridge + Pipe Saddle Rep Bridge FDOT Post No. 875103 – Construction.

·BC-160 Concept Design Intracoastal Bridge No. 875101 PD&E - Engineering.

·BC-161 West Relief -N Miami - Bridge No. 875105 – Continuation of design project.

·BC-162 Waterway Bridge-Betw Islands-No. 875102 – Design.

·BC-162 Waterway Bridge-Betw Islands-No. 875102 – Construction.

·BC-163 9600 Seawall Replacement – Construction.

·BHI - 241 Artificial 3D Printed Reef - Marine Park – Design Build Project.

Sewer Fund

The Town's Sewer Fund's budget request includes the following:

·Eliminate the Utilities Operations Supervisor and a Utility Compliance Associate position.

·Sewer charges are increased to match projected increases from Miami-Dade Water & Sewer Department.

·4” Portable Silent Sewer Pump.

·BHI-261 Manhole Frame & Cover Replacement.

·BHI - 234 Block 11 Sewer Extension Bay Harbor Terrace to Main Pump Station.

·BHI-264 Pipe Lining.

·BHI-232 Master Pump Station Replacement.

·BHI-260 Force Main Feasibility Study.

·BHI-263 Manhole Lining.

·BHI-252 Ejector Station & Manhole Replacement.

·Generator 150 (Modulars).

·Generator 350 KW (Pump Station).

SUMMARY OF REQUEST FOR FY 2024-2025

Proprietary/Enterprise Funds

Water Fund

The Town's Water Fund's budget request includes the following:

·Water charges are increased to match projected increases from Miami-Dade Water & Sewer Department.

·Cost associated with maintaining the system for operational capabilities will include valve exercising, Backflow inspections - Cross-Connection Control Program and leak detection.

·Added the following project: BHI-262 Block 11 Water Main Replacement

·Eliminated the Water Meter Replacement Project.

Parking Fund

The Town's Parking Fund's budget request includes the following:

·An increase in parking fees is being proposed due to an increase in contractual services with servicing vendors already in effect as of April 2024.

Solid Waste Fund

The Town's Solid Waste Fund's budget request includes the following:

·No significant changes in the budget over the prior year's budget request

Stormwater Fund

The Town's Stormwater Fund's budget request includes the following:

·BHI-238 West Bay Harbor Drive Improvement 95th Street project.

3. FY2024-2025 STAFF ADJUSTMENTS/RECLASSIFICATIONS

GENERAL FUND		
	Eliminated Positions	**New Positions**
1	Director of Communications & Causeway Programs	Human Resources Clerk
2	Executive Assistant to the Town Manager	Accounting Manager (Sunpass)
3	PT Parks Monitor	Support Services Administrator I-Police Dept.
4	PT School Monitor	Spport Services Administrator II-Police Dept.
5	Electrician	Police Dispatcher
6	Office Assistant/Pass Plan Clerk	
7	Public Service Aide	
8	Police Dispatcher	
9	Police Dispatcher	
10	Communications Specialist	
	Position Title Reclassification	
1	Lieutenant	Commander
2	Police Officer	Sergeant
3	Operations Manager	Assistant to Public Works Director
4	Building Official	Assistant Town Manager/Building Official
5	Assistant Town Manager	Deputy Town Manager
6	Human Resources Coordinator	Adminstrative/Operations Manager
6	Maintenance Worker I	Maintenance Worker II
7	Crime Analyst	Code Compliance Manager
8	Maintenance Worker I	Custodian

PROPRIETARY/ENTERPRISE FUND

	Eliminated Positions	New Positions
1	Utilities Operations Supervisor	
2	Utility Compliance Associate	

4. FIVE-YEAR CAPITAL IMPROVEMENT PLAN

Starting this fiscal year, all capital outlay items across various departments are now unified under the Capital Improvement funds.

Benefits:

- **Increased Transparency and Accountability**: Capital items are now aligned with the appropriate accounts, enhancing oversight.
- **Simplified Management**: Capital items are easily identifiable, properly capitalized, and disposed of in a timely manner.
- **Efficient Asset Inventory**: Conducting annual inventories of assets is streamlined and better supported.

Project Number Assignment System

Each project will now be assigned a unique identifier that will remain associated with the project until its completion.

Benefits:

- **Consistent Tracking:** Provides a consistent identifier for tracking projects from inception to completion.
- **Enhanced Monitoring:** Improves the ability to monitor and manage projects throughout their lifecycle.
- **Detailed Reporting:** The unique project numbers will be utilized for comprehensive project reporting and monitoring purposes.

Major Projects for the Fiscal Year 2024-25

Here are the significant projects planned and under construction for the upcoming fiscal year:

- **92nd Street Dog Park**: A new recreational facility for dog owners and their pets.
- **Town Hall Demolition and Design**: Demolition of the old Town Hall and design of a new, modern facility.
- **96th Street Kayak Park Renovation**: Upgrading facilities to enhance visitor experience.
- **Seawall Replacement at 9600 West Bay Harbor River**: Essential infrastructure improvement to prevent erosion and flooding.
- **Ejector Station Replacement**: Upgrading to improve waste management efficiency.
- **Manhole and Pipe Lining**: Infrastructure maintenance to extend the lifespan of sewer systems.
- **Manhole Frame & Cover Replacement**: Replacing old frames and covers to ensure safety and functionality.
- **Block 11 Sewer Extension Upsizing:** Enhancing sewer capacity to meet increasing demand.
- **Master Pump Station Replacement:** Upgrading the main pump station to improve overall system performance.
- **Force Main Feasibility Study:** Assessing the feasibility of new force mains to support future growth.
- **Pump Station Installation on West Bay Harbor Dr. & 95th St.:** New installations to improve water management.
- **Check Valve Installation on West Island:** Preventing backflow and ensuring efficient operation.

These projects are integral to maintaining and improving our infrastructure, supporting community growth, and enhancing the quality of life for our residents.

FIVE-YEAR CAPITAL IMPROVEMENT PLAN

Department	Project Number	Request Title	Funding Source Description	To Date	FY2025	FY2026	FY2027	FY2028	FY2029	Total
Building		Vehicle 630 Pick-up Truck	Building Fund Revenue		$12,000	$12,000	$12,000	$12,000	$12,000	$60,000
		Vehicle 626 Ford Explorer 18572	Building Fund Revenue	$24,120	$6,600	$6,600				$37,320
Total Building				**$24,120**	**$18,600**	**$18,600**	**$12,000**	**$12,000**	**$12,000**	**$97,320**
Causeway Fund		Vehicle 628 Ford Cargo Van (Transit 150) 66147	Causeway Fund	$24,960	$6,240					$31,200
		Vehicle 627 Ford F-150 17787	Causeway Fund	$24,960	$6,240					$31,200
	2023-BC-163	BC-163 9600 Seawall Replacement	Causeway Fund Revenue	$50,405	$280,000					$330,405
		BC-163 9600 Seawall Replacement	Grant							
	2023-BC-162	BC-162 Waterway Bridge-Betw Islands-No. 875102	Causeway Fund Revenue		$2,300,000		$2,500,000	$200,000		$5,000,000
		BC-162 Waterway Bridge-Betw Islands-No. 875102	Fund Balance							
	2023-BC-160	BC-160 Concept Design Intracoastal Bridge No. 875101 PD&E	Causeway Fund Revenue	$2,162,231	$3,000,000	$3,000,000	$25,000,000			$33,162,231

FIVE-YEAR CAPITAL IMPROVEMENT PLAN

Department	Project Number	Request Title	Funding Source Description	To Date	FY2025	FY2026	FY2027	FY2028	FY2029	Total
		BC-160 Concept Design Intracoastal Bridge No. 875101 PD&E	Fund Balance							
		BC-160 Concept Design Intracoastal Bridge No. 875101 PD&E	Grant							
	2023-BC-161	BC-161 West Relief -N Miami - Bridge No. 875105	Causeway Fund Revenue	$54,133	$2,200,000					$2,254,133
		BC-161 West Relief -N Miami - Bridge No. 875105	Fund Balance							
	2023-BC-159	BC-159 Indian Creek Bridge + Pipe Saddle Rep Bridge FDOT Post No.	Causeway Fund Revenue		$1,500,000					$1,500,000
		BC-159 Indian Creek Bridge + Pipe Saddle Rep Bridge FDOT Post No.	Fund Balance							
	2023-BC-158	BC-158 ICW Bridge Repairs No. 875101	Causeway Fund Revenue	$3,189,091	$1,600,000					$4,789,091
		BC-158 ICW Bridge Repairs No. 875101	Fund Balance							
Total Causeway Fund				**$5,505,780**	**$10,892,480**	**$3,000,000**	**$27,500,000**	**$200,000**	**$0**	**$47,098,260**

FIVE-YEAR CAPITAL IMPROVEMENT PLAN

Department	Project Number	Request Title	Funding Source Description	To Date	FY2025	FY2026	FY2027	FY2028	FY2029	Total
Code Compliance		Vehicle 180 Ford Escape 41962	General Fund Revenue	$14,736	$6,600	$6,600				$27,936
Total Code Compliance				**$14,736**	**$6,600**	**$6,600**	**$0**	**$0**	**$0**	**$27,936**
Information Technology		Artificial Intelligent (AI) Security Cameras	General Fund Revenue			$60,000				$60,000
		Artificial Intelligent (AI) Security Cameras	Causeway Fund							
Total Information Technology				**$0**	**$0**	**$60,000**	**$0**	**$0**	**$0**	**$60,000**
Law Enforcement		Mobile Light Tower	General Fund Revenue			$17,000				$17,000
		Clearview	General Fund Revenue		$5,320	$5,320	$5,320	$5,320	$5,320	$26,600
		CERA Public Safety Response Platform	General Fund Revenue				$18,000			$18,000
		Zebra Printers E-Citation	General Fund Revenue			$20,000				$20,000

TOWN OF BAY HARBOR ISLANDS
FY 2024-2025

FIVE-YEAR CAPITAL IMPROVEMENT PLAN

Department	Project Number	Request Title	Funding Source Description	To Date	FY2025	FY2026	FY2027	FY2028	FY2029	Total
		Ballistic Helmet Patrol	General Fund Revenue	$7,500		$7,500	$7,500			$22,500
		Vehicle Police Interceptor Utility TBD (2) (NEW)	General Fund Revenue		$20,000					$20,000
		Firearm Replacement Program	General Fund Revenue	$30,000		$30,000	$30,000			$90,000
		New Patrol Emergency Lighting and Installation	General Fund Revenue	$146,000	$20,000	$20,000	$60,000	$60,000		$306,000
		LPR System	General Fund Revenue	$90,000	$45,950	$44,000	$44,000	$44,000		$267,950
		Vehicle Radio Systems-Replacement Program-4700 per unit	General Fund Revenue	$42,300	$14,100	$14,100	$16,000	$16,000		$102,500
		VEH # 225- 2022 Ford Police Interceptor Utility 1FM5K8AB7NGA58549	General Fund Revenue	$18,400	$9,200	$9,200	$9,200			$46,000
		VEH # 227- 2022 Ford Police Interceptor Utility 1FM5K8AB6NGA39569	General Fund Revenue	$18,400	$9,200	$9,200	$9,200			$46,000
		VEH # 226 - 2022 Ford Police Interceptor Utility 1FM5K8AB3NGA50321	General Fund Revenue	$17,800	$8,900	$8,900	$8,900			$44,500
		VEH # 223 - 2022 Ford Police Interceptor Utility 1FM5K8AB3NGA39643	General Fund Revenue	$17,800	$8,900	$8,900	$8,900			$44,500

FIVE-YEAR CAPITAL IMPROVEMENT PLAN

Department	Project Number	Request Title	Funding Source Description	To Date	FY2025	FY2026	FY2027	FY2028	FY2029	Total
		VEH # 221- 2021 Ford F150 XLT - 1FTEW1EP1MKF08729	General Fund Revenue	$15,320	$7,660	$7,660	$7,660			$38,300
		VEH # 687 - 2020 Dodge Charger - VIN 2C3CDXAG3LH114102	General Fund Revenue	$16,350	$5,450	$5,450				$27,250
		VEH # 302 - 2023 Chevrolet Tahoe 1GNSCMKD3PR111422	General Fund Revenue		$11,640	$11,640	$11,640			$34,920
		VEH # 326- 2023 Chevrolet Tahoe 1GNSCLED7PR204028	General Fund Revenue	$22,008	$11,004	$11,004	$11,004			$55,020
		VEH # 323 - 2023 Chevrolet Tahoe 1GNSCLED5PR203993	General Fund Revenue	$22,008	$11,004	$11,004	$11,004			$55,020
		VEH # 324 - 2023 Chevrolet Tahoe 1GNSCLED5PR203945	General Fund Revenue	$22,008	$11,004	$11,004	$11,004			$55,020
		VEH # 325- 2023 Chevrolet Tahoe 1GNSCLED2PR204518	General Fund Revenue	$22,008	$11,004	$11,004	$11,004			$55,020
		VEH # 707- 2020 Chevrolet Tahoe 1GNLCDEC6LR307341	General Fund Revenue	$23,070	$7,690	$7,690				$38,450
		VEH # 301- 2023 Chevrolet Tahoe 1GNSCLED8PR203955	General Fund Revenue	$22,008	$11,004	$11,004	$11,004			$55,020
		VEH # 228- 2022 Ford Police Interceptor Utility 1FM5K8AB7NGA39502	General Fund Revenue	$21,548	$8,900	$8,900	$5,180			$44,528

FIVE-YEAR CAPITAL IMPROVEMENT PLAN

Department	Project Number	Request Title	Funding Source Description	To Date	FY2025	FY2026	FY2027	FY2028	FY2029	Total
		Taser - Taser Replacement Program- 6 of 6 (Taser 7)-2300 per	Federal Grants	$27,600	$13,800	$13,800	$15,000	$15,000		$85,200
		Replacement Ballistic Vest - 5 Year replacement -1600 per	General Fund Revenue	$34,400	$10,000	$10,000	$11,000	$11,000		$76,400
		New Police Boat	General Fund Revenue			$250,000				$250,000
		Records Management System Replacement	General Fund Revenue	$80,000	$83,000	$83,000	$83,000	$83,000		$412,000
		Mobile Command Unit	General Fund Revenue			$70,000	$70,000	$70,000		$210,000
		Handheld Radio - Motorola Police Radios	General Fund Revenue	$75,000	$25,000	$25,000	$27,500	$27,500		$180,000
		Body Worn Cameras 5-year plan	General Fund Revenue	$150,000	$60,000	$60,000	$60,000	$60,000	$60,000	$450,000
		Automated Vehicle Locator (vehicle GPS)?60 month term	General Fund Revenue	$78,000	$26,000	$26,000				$130,000
		VEH # 224 - 2022 Ford Police Interceptor Utility Vin#	General Fund Revenue	$17,800	$8,900	$8,900	$8,900			$44,500
Total Law Enforcement				**$1,037,328**	**$464,630**	**$837,180**	**$571,920**	**$391,820**	**$65,320**	**$3,368,198**

FIVE-YEAR CAPITAL IMPROVEMENT PLAN

Department	Project Number	Request Title	Funding Source Description	To Date	FY2025	FY2026	FY2027	FY2028	FY2029	Total
Park Impact Fees Fund	23-BHI-229	BHI-229 96th Street Kayak Park Renovation	Park Impact Fees		$200,000	$500,000				$700,000
Total Park Impact Fees Fund				**$0**	**$200,000**	**$500,000**	**$0**	**$0**	**$0**	**$700,000**
Parking Fund	BHI-248	BHI-248 New Town Hall Parking Lot	Appropriate Fund Balance	$15,000	$1,000,000	$3,000,000	$5,000,000	$5,000,000		$14,015,000
		BHI-248 New Town Hall Parking Lot	Transfer from Building							
		BHI-248 New Town Hall Parking Lot	Loan Proceeds							
Total Parking Fund				**$15,000**	**$1,000,000**	**$3,000,000**	**$5,000,000**	**$5,000,000**	**$0**	**$14,015,000**
Parks and Recreation	23-BHI-228	BHI-228 92nd Street Dog Park Extension	Park Impact Fees	$469,870	$30,130					$500,000
Total Parks and Recreation				**$469,870**	**$30,130**	**$0**	**$0**	**$0**	**$0**	**$500,000**

FIVE-YEAR CAPITAL IMPROVEMENT PLAN

Department	Project Number	Request Title	Funding Source Description	To Date	FY2025	FY2026	FY2027	FY2028	FY2029	Total
Public Buildings	BHI-001	BHI-001 Town Hall	Appropriate Fund Balance	$1,271,164	$1,678,764	$10,178,764	$7,707,503			$20,836,195
		BHI-001 Town Hall	Transfer from General							
		BHI-001 Town Hall	Transfer from Building							
		BHI-001 Town Hall	TDR Sales Proceeds							
		BHI-001 Town Hall	Grant							
	2023-BHI-241	BHI - 241 Artificial 3D Printed Reef - Marine Park	Causeway Fund Revenue	$387,900	$86,600					$474,500
		BHI - 241 Artificial 3D Printed Reef - Marine Park	Fund Balance							
Total Public Buildings				**$1,659,064**	**$1,765,364**	**$10,178,764**	**$7,707,503**	**$0**	**$0**	**$21,310,695**
Sewer Fund		4” Portable Silent Sewer Pump	Sewer Fund		$20,000					$20,000
	23-BHI-234	BHI - 234 Block 11 Sewer Extension Bay Harbor Terrace to Main Pump	Appropriate Fund Balance	$47,853	$250,000	$200,000				$497,853

FIVE-YEAR CAPITAL IMPROVEMENT PLAN

Department	Project Number	Request Title	Funding Source Description	To Date	FY2025	FY2026	FY2027	FY2028	FY2029	Total
		BHI - 234 Block 11 Sewer Extension Bay Harbor Terrace to Main Pump	Grant							
	24-BHI-264	BHI-264 Pipe Lining	Appropriate Fund Balance		$200,000	$200,000	$200,000	$200,000	$200,000	$1,000,000
	24-BHI-232	BHI-232 Master Pump Station Replacement	Appropriate Fund Balance			$400,000	$2,500,000			$2,900,000
	24-BHI-260	BHI-260 Force Main Feasibility Study	Appropriate Fund Balance		$250,000	$250,000				$500,000
	24-BHI-263	BHI-263 Manhole Lining	Appropriate Fund Balance		$100,000					$100,000
	23-BHI-252	BHI-252 Ejector Station & Manhole Replacement	Appropriate Fund Balance		$400,000	$450,000				$850,000
		Sewer Truck	Enterprise Funds		$60,000					$60,000
		Generator 150 (Modulars)	Fund Balance		$180,000	$180,000				$360,000
Total Sewer Fund				**$47,853**	**$1,460,000**	**$1,680,000**	**$2,700,000**	**$200,000**	**$200,000**	**$6,287,853**

TOWN OF BAY HARBOR ISLANDS
FY 2024-2025

FIVE-YEAR CAPITAL IMPROVEMENT PLAN

Department	Project Number	Request Title	Funding Source Description	To Date	FY2025	FY2026	FY2027	FY2028	FY2029	Total
Stormwater Fund	23-BHI-238	BHI-238 West Bay Harbor Drive Stormwater Imp 95th Street	Sewer Fund		$250,000	$1,500,000				$1,750,000
Total Stormwater Fund				**$0**	**$250,000**	**$1,500,000**	**$0**	**$0**	**$0**	**$1,750,000**
Streets and Parkways	23-BHI-224	BHI-224 Milling and Resurfacing	Appropriate Fund Balance		$50,000	$250,000	$250,000	$250,000	$250,000	$1,050,000
		Traffic Control Devices	Fund Balance			$20,000	$30,000			$50,000
		LED Streetlight Upgrade-West Island	Fund Balance	$25,000		$70,000				$95,000
Total Streets and Parkways				**$25,000**	**$50,000**	**$340,000**	**$280,000**	**$250,000**	**$250,000**	**$1,195,000**
Town Clerk		Public Records Software	General Fund Revenue	$15,707	$6,930	$6,930	$6,930	$6,930	$6,930	$50,357
Total Town Clerk				**$15,707**	**$6,930**	**$6,930**	**$6,930**	**$6,930**	**$6,930**	**$50,357**
Water Fund	24-BHI-262	BHI-262 Block 11 Water Main Replacement	Appropriate Fund Balance		$300,000					$300,000
		BHI-262 Block 11 Water Main Replacement	Sewer Fund							
Total Water Fund				**$0**	**$300,000**	**$0**	**$0**	**$0**	**$0**	**$300,000**

MIAMI-DADE COUNTY
PROPERTY APPRAISER
ADMINISTRATIVE DIVISION

PEDRO J. GARCIA
PROPERTY APPRAISER

May 31, 2024

The Honorable Joshua D. Fuller, Mayor
Town of Bay Harbor Islands
1030 95th Street
Bay Harbor Islands, FL 33154

RE: 2024 JUNE 1st ESTIMATE OF TAXABLE VALUE

Dear Mayor Fuller:

The June 1st Estimate of $2,000,000,000 in taxable value is being provided in accordance with section 200.065(8), Florida Statutes, so that you may start preparing for next year's budget. It is important to note that July 1st is the official certification date for the 2024 assessment roll. The June 1st taxable value is only an estimate, which is subject to change.

For the third consecutive year, we are seeing record value growth throughout Miami-Dade County. The continued increase in market values is making home ownership difficult, if not impossible, for our average residents. Many property owners will be paying higher property taxes, which they may not be able to afford.

As you start the difficult task of preparing your budget and the adoption of millage rates, I urge you to consider a reduction in your millage rate in order to help our residents cope with the increase cost of home ownership.

I want to thank you for your consideration, and if you have questions, you may contact my office at 305-375-4004.

Sincerely,

Pedro J. Garcia, MNAA
Property Appraiser

cc: Maria Lasday, Town Manager
Brian Stewart, Finance Director

AGENDA ITEM REPORT
June 18, 2024

ITEM NUMBER: 2.

ITEM: Discussion and **Review** of the Town of Bay Harbor Islands Proposed Budget for Fiscal Year 2024-2025. A brief overview will be presented by the Interim Town Manager and the Finance Department.

DESCRIPTION:
Review preliminary budget presentation and receive public comment, and provide staff direction on budget development.

RECOMMENDED ACTION:

FINANCIAL ANALYSIS:

BUDGET IMPACT:

Submitted By: Cynthia Garcia, Deputy Clerk

ATTACHMENTS

1.	FY 2024-25 Budget Presentation 6-18-2024

FY 2024-25

PROPOSED OPERATING BUDGET FOR ALL FUNDS

TOWN OF BAY HARBOR ISLANDS

TOWN OF BAY HARBOR ISLANDS
FY 2024-2025

FY2024-2025 Budget Workshop Discussion Items

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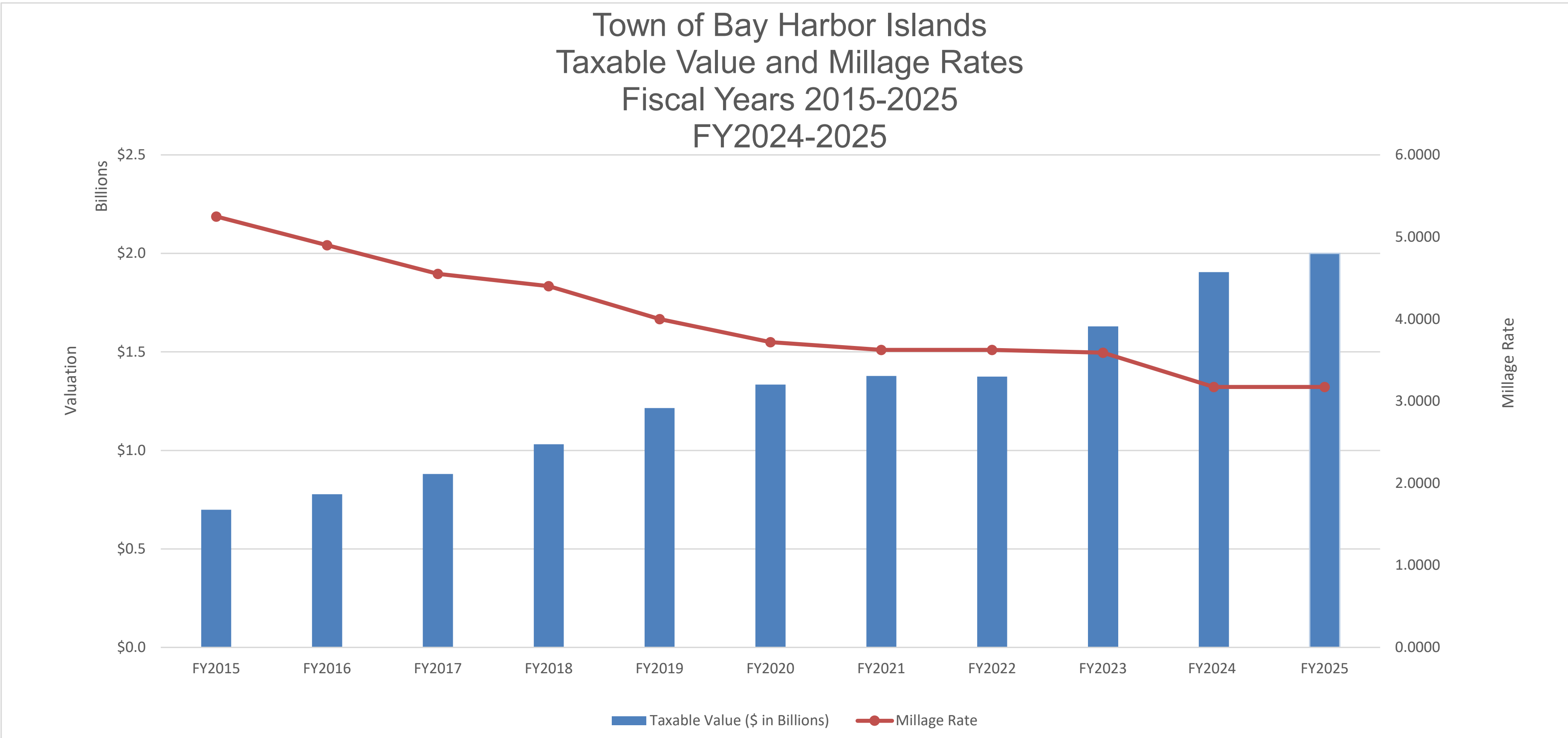
1. PROPERTY VALUES AND MILLAGE SUMMARY FOR FY 2024-2025

15 Year Millage, Taxable Value and Revenue History

Fiscal Year	Millage Rate	Taxable Value	Change in Taxable Value	Property Tax Revenue Gross	Property Tax Revenue Net (95%)
2011	5.29710	$ 606,645,530	-20.5%	$ 3,213,462	$ 3,052,789
2012	5.29710	577,100,052	-4.9%	3,056,957	2,904,109
2013	5.52971	579,865,315	0.5%	3,206,487	3,046,163
2014	5.25000	602,162,980	3.8%	3,161,356	3,003,288
2015	4.90000	698,927,405	16.1%	3,424,744	3,253,507
2016	4.55000	778,065,824	11.3%	3,540,199	3,363,189
2017	4.40000	880,111,322	13.1%	3,872,490	3,678,866
2018	3.99900	1,031,587,742	17.2%	4,125,319	3,919,053
2019	3.71990	1,214,738,329	17.8%	4,518,705	4,292,770
2020	3.62450	1,333,876,001	9.8%	4,834,634	4,592,902
2021	3.62450	1,378,221,700	3.3%	4,995,365	4,745,597
2022	3.59000	1,374,484,392	-0.3%	4,934,399	4,687,679
2023	3.17280	1,632,803,218	18.8%	5,180,558	4,921,530
2024	3.17280	1,904,907,986	16.7%	6,043,892	5,741,697
2025	3.17280	$ 2,000,000,000	5.0%	$ 6,345,600	$ 6,028,320

FY 2025 Value of 1 Mill

Mills	Gross Revenue	Net Revenue (95%)
1.00	$ 2,000,000	$ 1,900,000
0.75	1,500,000	1,425,000
0.50	1,000,000	950,000
0.40	800,000	760,000
0.30	600,000	570,000
0.25	500,000	475,000
0.10	200,000	190,000



The FY2024-2025 figures are based on the June 1st, 2024 Miami-Dade County Property Appraiser 2024 Estimated Taxable Values.

WHERE YOUR TAX DOLLARS GO

Miami-Dade County	Miami-Dade School Board	Town of Bay HarborIslands	State Taxes
$47.44	$41.34	$6.53	$4.68

PROPERTY TAXES

FY 2025 Proposed Operating Tax Rates Calculated Taxes for a Property with the Taxable Value of $300,000 in Bay Harbor Islands (Taxes are rounded to the nearest dollar)

Taxing Authority	Adopted Taxes for FY 2024	Proposed Taxes for FY 2025	Adopted Taxes for FY 2024	Proposed Taxes for FY 2025
Miami-Dade School Board				
SCHOOL BOARD OPERATING	6.5660	6.5660	$ 1,970	$ 1,970
SCHOOL BOARD DEBT SERVICE	0.1330	0.1330	$ 40	$ 40
State and Other				
FLORIDA INLAND NAVIGATION DIST	0.0288	0.0288	$ 9	$ 9
S. FL WATER MGMT DISTRICT	0.0948	0.0948	$ 28	$ 28
EVERGLADES CONSTRUCTION PROJECT	0.0327	0.0327	$ 10	$ 10
CHILDREN'S TRUST AUTHORITY	0.5000	0.5000	$ 150	$ 150
OKEECHOBEE BASIN	0.1026	0.1026	$ 31	$ 31
Miami-Dade County				
COUNTY WIDE OPERATING	4.5740	4.5740	$ 1,372	$ 1,372
COUNTY WIDE DEBT SERVICE	0.4355	0.4355	$ 131	$ 131
LIBRARY DISTRICT	0.2812	0.2812	$ 84	$ 84
FIRE RESCUE OPERATING	2.3965	2.3965	$ 719	$ 719
Municipal Governing Board				
BAY HARBOR ISLANDS OPERATING	**3.1728**	**3.1728**	**$ 317**	**$ 317**
Town of Bay Harbor Islands Total	**3.1728**	**3.1728**	**$ 317**	**$ 317**
COMBINED TAXES			**$ 4,861**	**$ 4,861**

Proposed Increase / (Decrease) TOWN OF BAY HARBOR ISLANDS	**$ -**
Proposed Increase / (Decrease) Miami-Dade & Others	**$ -**
Proposed Increase / (Decrease) Combined Taxing Authorities	**$ -**

WHERE THE TOWN USES ITS TAX DOLLARS

	Public Safety	Parks & Recreation	Public Transportation	Public Buildings	Finance	Town Manager	I.T.	Town Clerk	Town Council	Legal Counsel	H.R.
FY 2025 Proposed Budget	$56.2	$10.2	$7.1	$5.2	$4.8	$4.4	$3.7	$2.8	$2.4	$1.8	$1.4

2. SUMMARY OF REQUEST FOR FY 2024-2025

This presentation brings forth a preliminary budget request from Town administration and management for the Town to provide insight and perspective of the Town's needs for the upcoming fiscal year. The Town's is expected to receive its certified taxable value figures from the Miami Dade County Appraiser's office by July 1, 2024, which will change the preliminary budget request being discussed.

General Fund

Town Council

The Town Council's budget request includes:

- No significant changes over the prior year's budget request.

Town Manager's Department

The Town Manager's budget request includes:

- Eliminated the Executive Assistant to the Town Manager and combined the duties with the Administrative/Operations Manager.
- Eliminated Communication Specialist position.
- Reduce the operating budget for professional services, promotional activities, and travel expenses

Town Clerk's Department

The Town Clerk's budget request includes:

- Continue to enhance in operations by investing in public records management software.
- Continue to enhance in technology associated with advancement in software for operations.
- Reduce the proposed operating budget for scanning, printing and binding.

Finance and Administration Department

The Town's Finance Department's request includes the following:

- Technology software to enhance operations, and reporting of data and information useful to management, taxpayers and stakeholders.
- Reduce the operating budget for contingency, printing and binding.

SUMMARY OF REQUEST FOR FY 2024-2025

Information Technology Department

The Town's Information Technology Department's request includes the following:

- Remove the capital request for AI cameras and reduce professional services and other operating expenses.

Human Resources Department

The Town's Human Resources Department's request includes the following:

- Market trends are unfavorable for health and casualty insurance, these are in the double digits, information is pending from brokers and carriers.
- The time clock system is in the implementation phase for the general employees.
- Add a full-time Human Resources Clerk.

Legal Counsel Department

The Town's Legal Counsel Department budget request is for the continuation of legal services provided by Joseph Geller with Marder Greenspoon, LLP.

Public Buildings Department

The Town's Public Building Department's request includes the following:

- Reduce the operating budget by removing from contractual obligations no longer needed for Town Hall Building soon to be demolished.

Law Enforcement Department

The Town's Law Enforcement Department's request includes the following:

- The Town has Collective Bargaining Agreements in place with two unions. One union Police Benevolent Association (PBA) is for sworn police officers, with the Collective Bargaining Agreement (CBA) expiring on September 30, 2026. The other union American Federation of State County and Municipal Employees (AFSCME) covers the non-managerial and blue-collar workforce, with the (CBA) also expiring on September 30, 2026.
- Reduce the proposed operating budget for professional services, uniforms, training and new bicycles.
- Reduce the proposed capital budget for the Zebra printers, firearm replacement program, and the ballistic Helmet patrol.
- Added (2) full-time Support Services positions and reclassified a Crime Analyst to a Code Compliance Manager.

SUMMARY OF REQUEST FOR FY 2024-2025

Parks and Recreation Department

The Town's Parks and Recreation Department's request includes the following:

- Reduce the personnel budget by eliminating a part-time attendant position.
- Reduce the proposed operating for new youth and adult programs.
- Reduce the proposed operating budget for summer camp tutoring program, being provided by Bright Path Youth Program.
- Reduce the proposed operating budget for town events and other minor expenses.
- Reduce the Art Festival to Art Festival

Code Compliance Department

The Town's Code Compliance Department's request includes the following:

- A full-time Code Compliance Manager was added to the budget.

Other Public Safety Department

The Town's Other Public Safety Department's request includes the following:

- Eliminated (2) part-time vacant positions: School Monitor and Park Monitor.

Streets and Parkways Department

The Town's Streets and Parkway Department's request includes the following:

- Eliminate (1) full-time Maintenance Worker I position.
- Transferred Holiday Lights from Causeway Fund to General Fund.

Public Transportation Department

The Town's Public Transportation Department's request includes the following:

- Continue the On-Demand Shuttle program (Freebee) funded with a match grant of $150,000. (Grant will need to be renewed if possible).
- Eliminate transit services for transportation.
- The Town is awaiting information from the Miami Dade County's Charter County Transportation Department concerning its share of Transportation and Transit Surtax funds for the 2024-2025 fiscal year.

SUMMARY OF REQUEST FOR FY 2024-2025

Special Revenue Funds

Building Fees Fund

The Town's Building Department's budget request includes the following:

- A special revenue fund was created to account for restricted revenues and expenses associated with the Building Department.
- Continued investment in new building licensing software and fees with Central Square.

Park Impact Fees Fund

The Town's Park Impact Fees Fund's budget request includes the following:

- To adhere to the Town's Ordinance No. 784.

Bright Paths Youth Program Fund

- The Town was awarded a Children’s Trust Grant for After School and Summer Camp programs. These programs will be aimed at serving the elementary school children living within the Town of Bay Harbor Islands. The goal is to offer the child enriching activities and to alleviate any circumstances that either the child or parents are going through by the child being able to attend the after school and/or summer camp. The total revenue from the Children’s Trust for the grant is $320,000 and the Town will match the grant with $276,397 for Fiscal Year 2025:
- Utilize the $320,000 in grant funds allocated by the Children's Trust with Town allocations of general fund revenues and in-kind services (i.e., program space) to operate the program.
- Serve 55 students in grades K-5 and 20 in grades 6-8.

TOWN OF BAY HARBOR ISLANDS
FY 2024-2025

SUMMARY OF REQUEST FOR FY 2024-2025

Proprietary/Enterprise Funds

Causeway Fund

The Town's Causeway Fund's budget request includes the following:

·BC-158 ICW Bridge Repairs No. 875101 – Construction.

·BC-159 Indian Creek Bridge + Pipe Saddle Rep Bridge FDOT Post No. 875103 – Construction.

·BC-160 Concept Design Intracoastal Bridge No. 875101 PD&E - Engineering.

·BC-161 West Relief -N Miami - Bridge No. 875105 – Continuation of design project.

·BC-162 Waterway Bridge-Betw Islands-No. 875102 – Design.

·BC-162 Waterway Bridge-Betw Islands-No. 875102 – Construction.

·BC-163 9600 Seawall Replacement – Construction.

·BHI - 241 Artificial 3D Printed Reef - Marine Park – Design Build Project.

Sewer Fund

The Town's Sewer Fund's budget request includes the following:

·Eliminate the Utilities Operations Supervisor and a Utility Compliance Associate position.

·Sewer charges are increased to match projected increases from Miami-Dade Water & Sewer Department.

·4" Portable Silent Sewer Pump.

·BHI-261 Manhole Frame & Cover Replacement.

·BHI - 234 Block 11 Sewer Extension Bay Harbor Terrace to Main Pump Station.

·BHI-264 Pipe Lining.

·BHI-232 Master Pump Station Replacement.

·BHI-260 Force Main Feasibility Study.

·BHI-263 Manhole Lining.

·BHI-252 Ejector Station & Manhole Replacement.

·Generator 150 (Modulars).

·Generator 350 KW (Pump Station).

SUMMARY OF REQUEST FOR FY 2024-2025

Proprietary/Enterprise Funds

Water Fund

The Town's Water Fund's budget request includes the following:

·Water charges are increased to match projected increases from Miami-Dade Water & Sewer Department.

·Cost associated with maintaining the system for operational capabilities will include valve exercising, Backflow inspections - Cross-Connection Control Program and leak detection.

·Added the following project: BHI-262 Block 11 Water Main Replacement

·Eliminated the Water Meter Replacement Project.

Parking Fund

The Town's Parking Fund's budget request includes the following:

·An increase in parking fees is being proposed due to an increase in contractual services with servicing vendors already in effect as of April 2024.

Solid Waste Fund

The Town's Solid Waste Fund's budget request includes the following:

·No significant changes in the budget over the prior year’s budget request

Stormwater Fund

The Town's Stormwater Fund's budget request includes the following:

·BHI-238 West Bay Harbor Drive Improvement 95th Street project.

TOWN OF BAY HARBOR ISLANDS
FY 2024-2025

FY 2025 PROPOSED COLA INCREASE						
Description	**2%**	**3%**	**5%**	**FICA 7.65%**	**PENSION**	**TOTAL**
COLA Administration-Non-Union	$ 81,606	$ -	$ -	$ 6,243	$ 11,792	$ 99,641
COLA Part-Time Non-Sworn	-	-	-	-	-	-
COLA Part-Time Sworn	-	-	-	-	-	-
COLA Sworn Officers 5% (PBA)	-	-	106,322	8,134	29,653	144,109
COLA Union Non-Sworn 3% (AFSCME)	-	60,248		4,609	8,706	73,563
FY 2025 TOTAL PROPOSED COLA	**$ 81,606**	**$ 60,248**	**$ 106,322**	**$ 18,985**	**$ 50,151**	**$ 317,313**

FY 2025 PROPOSED MERIT INCREASE						
Description	**2.5%**	**2.5%**	**5%**	**FICA 7.65%**	**PENSION**	**TOTAL**
Merit Administration-Non-Union	$ 88,215	$ -	$ -	$ 6,748	$ 12,747	$ 107,711
Merit Part-Time Non-Sworn	-	-	-	-	-	-
Merit Part-Time Sworn	-	-	-	-	-	-
Merit Sworn Officers	-	-	75,761	5,796	21,130	60,802
Merit Union Non-Sworn	-	36,248	-	2,773	5,238	24,006
FY 2025 TOTAL PROPOSED MERIT	**$ 88,215**	**$ 36,248**	**$ 75,761**	**$ 15,317**	**$ 39,115**	**$ 192,519**

3. FY2024-2025 STAFF ADJUSTMENTS/RECLASSIFICATIONS

GENERAL FUND		
	Eliminated Positions	**New Positions**
1	Director of Communications & Causeway Programs	Human Resources Clerk
2	Executive Assistant to the Town Manager	Accounting Manager (Sunpass)
3	PT Parks Monitor	Support Services Administrator I-Police Dept.
4	PT School Monitor	Spport Services Administrator II-Police Dept.
5	Electrician	Police Dispatcher
6	Office Assistant/Pass Plan Clerk	
7	Public Service Aide	
8	Police Dispatcher	
9	Police Dispatcher	
10	Communications Specialist	
Position Title Reclassification		
1	Lieutenant	Commander
2	Police Officer	Sergeant
3	Operations Manager	Assistant to Public Works Director
4	Building Official	Assistant Town Manager/Building Official
5	Assistant Town Manager	Deputy Town Manager
6	Human Resources Coordinator	Adminstrative/Operations Manager
6	Maintenance Worker I	Maintenance Worker II
7	Crime Analyst	Code Compliance Manager
8	Maintenance Worker I	Custodian

PROPRIETARY/ENTERPRISE FUND

	Eliminated Positions	New Positions
1	Utilities Operations Supervisor	
2	Utility Compliance Associate	

Town of Bay Harbor Islands
FY 2024-25 Proposed Budget

Proposed Version - 6/18/2024

Last updated 06/14/24

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FUND SUMMARIES

All Funds Summary

The Fiscal Year budget for the Town of Bay Harbor Islands includes revenues and expenditures for the following funds:

- Governmental Funds
    - General Fund
    - Special Revenue Funds
    - Capital Projects Fund
- Proprietary Funds
    - Enterprise Funds

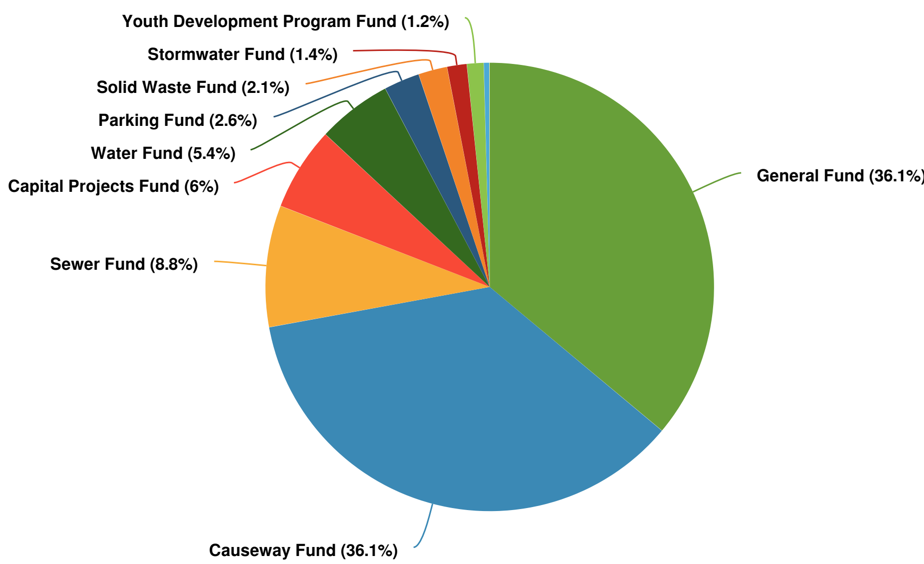
All Funds Summary Comprehensive Summary

Name	FY2022 Actual	FY2023 Actual	FY2024 Adopted Budget	FY2025 Budgeted
Beginning Fund Balance:	**$37,884,582**	**$45,808,048**	**$50,789,360**	**N/A**
Revenues				
Permits, Fees, and Special Assessments	$4,076,456	$7,184,927	$2,710,000	$403,762
Taxes	$6,134,820	$6,201,627	$7,049,661	$7,483,520
Intergovernmental Revenue	$1,240,397	$1,075,965	$2,884,791	$1,581,336
Charges for Services	$15,623,800	$17,500,141	$16,481,524	$17,159,194
Judgements, Fines and Forfeits	$676,208	$309,067	$173,738	$301,500
Misc Revenues	-$33,428	$876,360	$4,307,411	$1,368,682
Other Sources	$4,294,781	$2,726,060	$15,455,833	$13,554,245
Grant Income	$1,450,723	$25,536	$436,000	$386,000
Total Revenues:	**$33,463,756**	**$35,899,684**	**$49,498,958**	**$42,238,239**
Expenditures				
Personnel Services				
General Government	$758,198	$808,556	$1,356,695	$1,472,734
Public Safety	$5,095,086	$5,185,520	$6,434,640	$6,006,828
Culture & Recreation	$705,429	$697,738	$967,656	$980,202
Physical Environment	$707,729	$988,487	$1,848,463	$1,935,608
Transportation	$1,860,926	$2,498,070	$2,801,621	$3,214,002
Total Personnel Services:	**$9,127,368**	**$10,178,372**	**$13,409,075**	**$13,609,374**
Operating Expenses				
General Government	$1,520,305	$2,014,511	$2,003,304	$1,800,902
Public Safety	$728,925	$868,034	$939,011	$631,348
Culture & Recreation	$504,839	$864,250	$1,225,974	$875,040
Physical Environment	$3,728,708	$3,131,107	$4,025,166	$4,366,887
Transportation	$3,296,047	$1,097,951	$2,776,340	$2,932,290
Total Operating Expenses:	**$9,778,824**	**$7,975,854**	**$10,969,795**	**$10,606,467**
Capital Outlay				
General Government	$505,458	$225,282	$2,445,195	$1,772,294
Public Safety	$212,830	$278,590	$712,577	$471,230
Culture & Recreation	$177,614	$23,112	$920,000	$230,130
Physical Environment	$4,912	$365,838	$3,241,110	$2,115,000
Transportation	$369,095	$3,148,818	$11,780,980	$11,029,080
Transfers-Out	$402,339	$0	$0	$0

Name	FY2022 Actual	FY2023 Actual	FY2024 Adopted Budget	FY2025 Budgeted
Total Capital Outlay:	**$1,672,247**	**$4,041,639**	**$19,099,862**	**$15,617,734**
Debt Service				
Other Financing Uses	$580,083	$567,995	$498,132	$380,877
Public Safety	$7,019	$0	$0	$0
Physical Environment	$53,128	$441,984	$437,677	$437,964
Transportation	$180,125	$78,013	$1,082,762	$1,108,100
Total Debt Service:	**$820,355**	**$1,087,992**	**$2,018,571**	**$1,926,942**
Non-Operating Expenses				
General Government	$0	$0	$48,291	$0
Culture & Recreation	$0	$0	$34,000	$0
Physical Environment	$725,000	$725,000	$450,000	$540,000
Transportation	$1,659,060	$1,659,060	$550,000	$680,000
Transfers-Out	$1,508,382	$342,000	$2,919,364	$276,397
Total Non-Operating Expenses:	**$3,892,442**	**$2,726,060**	**$4,001,655**	**$1,496,397**
Total Expenditures:	**$25,291,235**	**$26,009,917**	**$49,498,958**	**$43,256,913**
Total Revenues Less Expenditures:	**$8,172,521**	**$9,889,767**	**$0**	**-$1,018,674**
Ending Fund Balance:	**$46,057,103**	**$55,697,815**	**$50,789,360**	**N/A**

Revenue by Fund

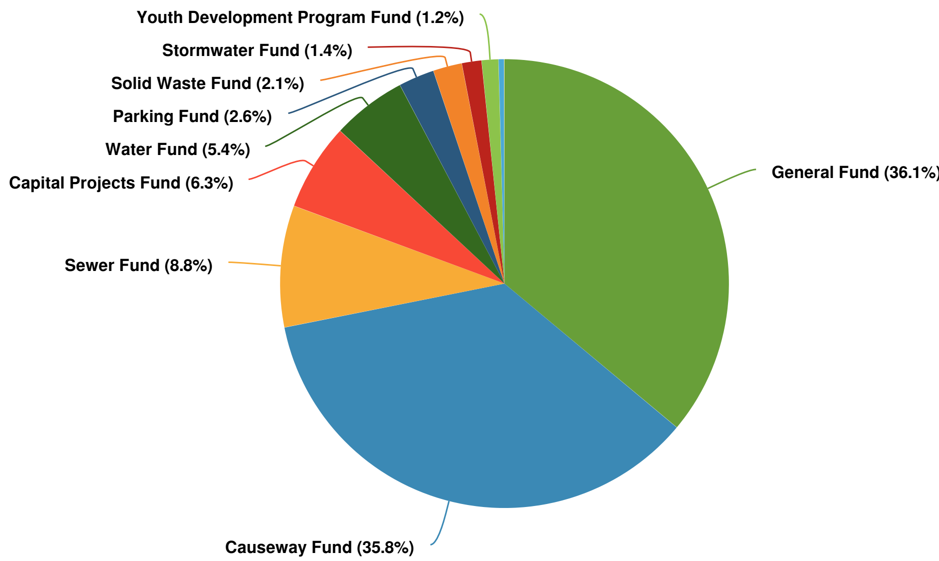
2025 Revenue by Fund



Name	FY2022 Actual	FY2023 Actual	FY2024 Adopted Budget	FY2025 Budgeted	FY2024 Adopted Budget vs. FY2025 Budgeted (% Change)
General Fund	$16,046,832	$16,259,789	$17,855,701	$12,315,738	-31%
Capital Projects Fund	$840,976	$342,000	$2,986,000	$2,017,444	-32.4%
Park Impact Fund	$575,399	$740,190	$200,000	$200,000	0%
Police Forfeiture Fund	$54,221	$0	$9,832	$0	-100%
Youth Development Program Fund	$0	$0	$596,397	$596,397	0%
Causeway Fund	$9,117,434	$10,563,855	$17,848,612	$18,039,200	1.1%
Sewer Fund	$2,723,192	$2,781,946	$4,340,089	$4,300,104	-0.9%
Water Fund	$1,268,563	$1,408,357	$2,655,205	$1,989,102	-25.1%
Parking Fund	$1,149,602	$2,041,490	$1,275,359	$1,149,438	-9.9%
Solid Waste Fund	$1,066,196	$1,144,037	$1,027,759	$1,106,816	7.7%
Stormwater Fund	$621,343	$618,021	$704,004	$524,000	-25.6%
Total:	**$33,463,756**	**$35,899,684**	**$49,498,958**	**$42,238,239**	**-14.7%**

Expenditures by Fund

2025 Expenditures by Fund



Name	FY2022 Actual	FY2023 Actual	FY2024 Adopted Budget	FY2025 Budgeted	FY2024 Adopted Budget vs. FY2025 Budgeted (% Change)
General Fund	$13,249,801	$12,109,220	$17,855,701	$13,008,413	-27.1%
Capital Projects Fund	$417,192	$364,630	$3,111,000	$2,017,444	-35.2%
Park Impact Fund	$22,730	$5,612	$200,000	$200,000	0%
Police Forfeiture Fund	$10,068	$34,321	$9,832	$0	-100%
Youth Development Program Fund	$0	$9,325	$596,397	$596,397	0%
Causeway Fund	$6,371,968	$7,834,393	$17,723,612	$18,039,200	1.8%
Sewer Fund	$2,322,117	$2,469,840	$4,340,089	$4,300,104	-0.9%
Water Fund	$1,179,873	$1,190,286	$2,655,205	$1,989,102	-25.1%
Parking Fund	$641,144	$923,101	$1,275,359	$1,475,437	15.7%
Solid Waste Fund	$841,524	$887,213	$1,027,759	$1,106,816	7.7%
Stormwater Fund	$234,818	$181,976	$704,004	$524,000	-25.6%
Total:	**$25,291,235**	**$26,009,917**	**$49,498,958**	**$43,256,913**	**-12.6%**

General Fund

The General Fund is the principal fund of the Town and is used to account for all activities of the Town not specifically required to be reported in a separate fund. The General Fund accounts for the normal recurring activities of the Town. The General Fund is a Governmental Fund and is a major fund.

Revenues: General Fund revenues primarily consist of taxes levied and collected by the Town. Additional revenues come from franchise service fees, utility service fees, intergovernmental revenues, licenses and permits (examples include business licenses and building permits), charges for services (examples include all parks & recreation registration fees), fines and forfeitures (examples include all court fines collected by the Town), as well as donations and grants from outside agencies. The Town also receives other financing sources.

Expenditures: General Fund expenditures and other financing uses are divided by department. Expenditures are divided amongst the following departments:

- Non-departmental
- Town Council
- Office of the Town Manager
- Town Clerk
- Finance and Administration
- Information Technology (I.T.)
- Human Resources
- Legal Council
- Debt Service
- Public Buildings
- Law Enforcement
- Code Compliance
- Other Public Safety
- Streets and Parkways
- Parks and Recreation
- Public Transportation

In addition, expenditures within each department are divided up into the following expense categories:

Personnel: Expenditures related to providing salaries, wages, and benefits to current and retired Town employees.

Operating: Expenditures related to funding the day-to-day operations related to providing Town services to the citizens of Bay Harbor Islands.

Capital: Expenditures related to the acquisition of long-lived assets that will be used in operations. Examples of such expenditures include land, buildings, vehicles, and heavy machinery.

Debt Service: Expenditures related to the payment of debt obligations directly from the General Fund.

Other Financing Uses: This consists primarily of transfers to other funds such as transfers to the debt service fund. This is for bond issuances that are paid directly from the debt service.

General Fund Comprehensive Summary

Name	FY2022 Actual	FY2023 Actual	FY2024 Adopted Budget	FY2025 Budgeted
Beginning Fund Balance:	**$12,046,511**	**$14,843,419**	**$16,575,670**	**N/A**
Revenues				
Permits, Fees, and Special Assessments	$3,961,719	$5,595,975	$2,110,000	$135,000
Taxes	$6,134,820	$6,201,627	$7,049,661	$7,483,520
Intergovernmental Revenue	$1,240,397	$1,075,965	$1,202,291	$1,383,836
Charges for Services	$246,188	$230,652	$150,300	$200,000
Judgements, Fines and Forfeits	$536,467	$243,626	$100,000	$206,500
Misc Revenues	-$96,706	$502,348	$4,124,000	$225,000
Other Sources	$2,573,223	$2,384,060	$3,003,449	$2,615,882
Grant Income	$1,450,723	$25,536	$116,000	$66,000
Total Revenues:	**$16,046,832**	**$16,259,789**	**$17,855,701**	**$12,315,738**
Expenditures				
Personnel Services	$6,772,978	$6,878,666	$8,734,039	$8,432,477
Operating Expenses	$3,177,268	$4,033,213	$4,603,603	$3,612,452
Capital Outlay	$1,211,091	$287,346	$1,502,272	$306,210
Debt Service	$580,083	$567,995	$498,132	$380,877
Non-Operating Expenses	$1,508,382	$342,000	$2,517,655	$276,397
Total Expenditures:	**$13,249,801**	**$12,109,220**	**$17,855,701**	**$13,008,413**
Total Revenues Less Expenditures:	**$2,797,031**	**$4,150,569**	**$0**	**-$692,675**
Ending Fund Balance:	**$14,843,542**	**$18,993,988**	**$16,575,670**	**N/A**

Revenues by Source

Name	FY2022 Actual	FY2023 Actual	FY2024 Adopted Budget	FY2025 Budgeted	FY2024 Adopted Budget vs. FY2025 Budgeted (% Change)
Revenue Source					
Permits, Fees, and Special Assessments					
Occupational License Fees	$110,054	$63,825	$80,000	$80,000	0%
TDR Fees	$100,500	$207,500	$0	$0	0%
Lien Search Fees	$23,300	$15,700	$10,000	$15,000	50%
Building Permits	$2,457,268	$3,800,834	$1,390,000	$0	-100%
Electrical Permits	$198,717	$119,337	$30,000	$0	-100%
Plumbing Permits	$205,757	$115,106	$20,000	$0	-100%
Air Conditioning Permits	$56,067	$152,816	$50,000	$0	-100%
Right of Way Permit	$0	$0	$20,000	$10,000	-50%
Impact Fee - Parks & Rec	$0	$0	$0	$30,000	N/A
Other Licenses & Permits	$503,156	$693,038	$500,000	$0	-100%
Plan Digitizing Fee	$7,765	$427,819	$10,000	$0	-100%
Technology Fee	$298,635	$0	$0	$0	0%
Upfront Fee	$500	$0	$0	$0	0%

Name	FY2022 Actual	FY2023 Actual	FY2024 Adopted Budget	FY2025 Budgeted	FY2024 Adopted Budget vs. FY2025 Budgeted (% Change)
Total Permits, Fees, and Special Assessments:	**$3,961,719**	**$5,595,975**	**$2,110,000**	**$135,000**	**-93.6%**
Taxes					
Ad Valorem Taxes	$4,766,371	$5,007,718	$5,741,697	$6,028,320	5%
Gas Tax - Six Cents	$68,674	$56,012	$67,872	$68,034	0.2%
Gas Tax - Three Cent	$26,283	$26,902	$25,000	$25,541	2.2%
Casualty Ins Premium Tax (Pol)	$59,799	$0	$20,000	$25,000	25%
Franchise Fees-FPL	$433,221	$337,845	$425,000	$442,845	4.2%
Franchise Fees-Peoples' Gas'	$33,282	$25,511	$30,000	$33,780	12.6%
Utility Taxes-FPL	$552,148	$562,004	$525,000	$640,000	21.9%
Utility Tax - Peoples' Gas'	$20,148	$19,419	$20,000	$20,000	0%
Communications Services Tax	$174,894	$166,215	$195,092	$200,000	2.5%
Total Taxes:	**$6,134,820**	**$6,201,627**	**$7,049,661**	**$7,483,520**	**6.2%**
Intergovernmental Revenue					
St Grant-FDOT (FreeBee)	$0	$0	$0	$150,000	N/A
Sales Tax-Mun Rev Shr	$91,481	$178,420	$80,000	$163,000	103.8%
Fuel Tax-Mun Rev Shar	$138,498	$74,300	$156,847	$68,208	-56.5%
Alcoholic Beverage Licenses	$3,181	$3,405	$3,000	$3,500	16.7%
Sales Tax-Half Cent	$613,780	$539,333	$583,056	$619,128	6.2%
Transportation Surtax	$338,624	$280,508	$379,388	$380,000	0.2%
Grant - Miami Dade County	$54,833	$0	$0	$0	0%
Total Intergovernmental Revenue:	**$1,240,397**	**$1,075,965**	**$1,202,291**	**$1,383,836**	**15.1%**
Charges for Services					
Election Qualifying Fees	$45	$50	$50	$0	-100%
Recreation Program Fees	$244,003	$230,357	$150,000	$200,000	33.3%
Tennis Court Fees	$2,140	$245	$250	$0	-100%
Total Charges for Services:	**$246,188**	**$230,652**	**$150,300**	**$200,000**	**33.1%**
Judgements, Fines and Forfeits					
Fines-Building Code Violations	$456,677	$196,674	$90,000	$180,000	100%
Ticket Surcharges (Cross Gd)	$63,034	$30,773	$5,000	$10,000	100%
Traffic Fines	$16,308	$19,043	$5,000	$15,000	200%
Second Dollar Funding	$448	-$2,864	$0	$1,500	N/A
Total Judgements, Fines and Forfeits:	**$536,467**	**$243,626**	**$100,000**	**$206,500**	**106.5%**
Misc Revenues					
Interest Earnings	-$1,021	-$236	$0	$150,000	N/A
Interest Earnings-Mellon Trust	$48,791	-$15,431	$20,000	$50,000	150%
Change in Fair Value of Invest	-$354,816	$0	-$100,000	-$100,000	0%
Rents & Royalties	$5,525	$5,120	$4,000	$5,000	25%

Name	FY2022 Actual	FY2023 Actual	FY2024 Adopted Budget	FY2025 Budgeted	FY2024 Adopted Budget vs. FY2025 Budgeted (% Change)
Sale of Fixed Assets	$0	$625	$0	$0	0%
Gain or Loss on Investments	-$6,362	$0	$0	$0	0%
Other Miscellaneous Revenues	$209,177	$122,270	$100,000	$120,000	20%
TDR Sale Proceeds	$2,000	$390,000	$4,100,000	$0	-100%
Total Misc Revenues:	**-$96,706**	**$502,348**	**$4,124,000**	**$225,000**	**-94.5%**
Other Sources					
Contribution from Water Fund	$200,000	$200,000	$200,000	$240,000	20%
Contribution from Causeway Fd	$1,659,060	$1,659,060	$550,000	$680,000	23.6%
Contribution from Cswy Fund	$0	$0	$125,000	$0	-100%
Contribution from Sewer Fund	$525,000	$525,000	$250,000	$300,000	20%
Contribution from Building Fund	$0	$0	$0	$1,395,882	N/A
Appropriation from Fund Balance	$0	$0	$1,878,449	$0	-100%
Other Fin Sources-Leased Assets	$189,163	$0	$0	$0	0%
Total Other Sources:	**$2,573,223**	**$2,384,060**	**$3,003,449**	**$2,615,882**	**-12.9%**
Grant Income					
Federal Grant-General Gov't'	$1,450,723	$0	$0	$0	0%
Fed Grants-Culture/Recreation	$0	$16,536	$66,000	$66,000	0%
State Grant-Culture/Rec.	$0	$0	$50,000	$0	-100%
State Grant-Culture/Rec-Children's Trust	$0	$9,000	$0	$0	0%
Total Grant Income:	**$1,450,723**	**$25,536**	**$116,000**	**$66,000**	**-43.1%**
Total Revenue Source:	**$16,046,832**	**$16,259,789**	**$17,855,701**	**$12,315,738**	**-31%**

Expenditures by Function

Name	FY2022 Actual	FY2023 Actual	FY2024 Adopted Budget	FY2025 Budgeted	FY2024 Adopted Budget vs. FY2025 Budgeted (% Change)
Expenditures					
General Government					
Town Council					
Personnel Services					
Executive Salaries	$0	$0	$7	$7	0%
Group Insurance	$66,509	$85,682	$102,000	$122,540	20.1%
Total Personnel Services:	**$66,509**	**$85,682**	**$102,007**	**$122,547**	**20.1%**
Operating Expenses					
Professional Services	$21,783	$47,205	$50,000	$25,000	-50%
Other Contractual Services	$275	$0	$0	$0	0%
Travel & Per Diem	$7,987	$27,845	$20,000	$25,000	25%
Communications and Freight	$7,035	$13,449	$14,000	$20,000	42.9%
Insurance	$1,420	$0	$1,500	$1,444	-3.7%
Printing & Binding	$30,309	$34,542	$40,000	$60,000	50%
Promotional Activities	$0	$757	$2,500	$2,500	0%
Other Current Charges	$14,842	$23,905	$33,850	$18,850	-44.3%
Operating Supplies	$35	$314	$456	$500	9.6%
Publications and Training	$7,691	$9,725	$10,000	$15,000	50%
Total Operating Expenses:	**$91,377**	**$157,741**	**$172,306**	**$168,294**	**-2.3%**
Total Town Council:	**$157,886**	**$243,423**	**$274,313**	**$290,841**	**6%**
Office of Town Manager					
Personnel Services					
Regular Salaries & Wages	$199,103	$224,047	$185,121	$177,817	-3.9%
Overtime Pay	$2,099	$0	$0	$0	0%
F.I.C.A. Taxes	$12,796	$14,365	$14,262	$13,302	-6.7%
Retirement Contribution	$25,561	$15,249	$21,420	$23,968	11.9%
Group Insurance	$18,811	$21,792	$26,992	$16,563	-38.6%
Workers' Compensation'	$2,257	$0	$3,558	$237	-93.3%
Unemployment Compensation	$0	$0	$935	$950	1.6%
Total Personnel Services:	**$260,628**	**$275,453**	**$252,288**	**$232,837**	**-7.7%**
Operating Expenses					
Professional Services	$77,537	$83,372	$52,500	$116,600	122.1%
Other Contractual Services	$4,684	$0	$20,000	$10,000	-50%
Other Contractual Services-Hurricane Disaster	$0	$0	$50,000	$50,000	0%
Travel & Per Diem	$10,049	$23,023	$23,600	$15,000	-36.4%
Communications and Freight	$12,794	$20,524	$16,000	$15,500	-3.1%

Name	FY2022 Actual	FY2023 Actual	FY2024 Adopted Budget	FY2025 Budgeted	FY2024 Adopted Budget vs. FY2025 Budgeted (% Change)
Rentals & Leases	$2,004	$0	$0	$0	0%
Insurance	$34,402	$0	$25,000	$7,452	-70.2%
Repairs & Maintenance	$0	$17	$0	$0	0%
Printing & Binding	$0	$90	$9,000	$3,000	-66.7%
Promotional Activities	$0	$20,000	$80,000	$30,000	-62.5%
Other Current Charges	$22,489	$34,720	$41,000	$41,000	0%
Office Supplies	$19,715	$21,162	$30,000	$15,000	-50%
Operating Supplies	$2,727	$604	$1,500	$1,500	0%
Publications and Training	$13,262	$15,332	$13,329	$8,905	-33.2%
Total Operating Expenses:	**$199,661**	**$218,844**	**$361,929**	**$313,957**	**-13.3%**
Total Office of Town Manager:	**$460,290**	**$494,297**	**$614,217**	**$546,794**	**-11%**
Town Clerk					
Personnel Services					
Regular Salaries & Wages	$90,737	$70,537	$132,348	$144,774	9.4%
F.I.C.A. Taxes	$6,962	$5,349	$10,155	$10,732	5.7%
Retirement Contribution	$12,380	$6,875	$15,314	$19,854	29.6%
Group Insurance	$8,793	$4,670	$24,649	$16,449	-33.3%
Workers' Compensation'	$2,427	$0	$1,712	$190	-88.9%
Unemployment Compensation	$3,025	$0	$669	$0	-100%
Total Personnel Services:	**$124,325**	**$87,430**	**$184,847**	**$191,999**	**3.9%**
Operating Expenses					
Professional Services	$15,637	$19,674	$15,000	$25,000	66.7%
Other Contractual Services	$11,210	$33,954	$38,745	$39,245	1.3%
Travel & Per Diem	$965	$657	$3,000	$3,000	0%
Communications and Freight	$3,117	$193	$500	$500	0%
Rentals & Leases	$5,918	$6,172	$9,226	$8,000	-13.3%
Finance Rentals & Leases	$0	$5,255	$0	$3,072	N/A
Insurance	$2,130	$0	$2,000	$1,928	-3.6%
Repairs & Maintenance	$3,225	$0	$500	$500	0%
Printing & Binding	$14,448	$11,817	$19,000	$15,000	-21.1%
Other Current Charges	$60,799	$46,530	$66,600	$52,000	-21.9%
Operating Supplies	$3,115	$1,175	$1,500	$1,500	0%
Publications and Training	$2,516	$855	$3,500	$2,000	-42.9%
Total Operating Expenses:	**$123,079**	**$126,282**	**$159,571**	**$151,745**	**-4.9%**
Capital Outlay					
Computer software	$0	$0	$5,195	$6,930	33.4%
Total Capital Outlay:	**$0**	**$0**	**$5,195**	**$6,930**	**33.4%**
Total Town Clerk:	**$247,405**	**$213,713**	**$349,613**	**$350,674**	**0.3%**

Name	FY2022 Actual	FY2023 Actual	FY2024 Adopted Budget	FY2025 Budgeted	FY2024 Adopted Budget vs. FY2025 Budgeted (% Change)
Finance & Administration					
Personnel Services					
Regular Salaries & Wages	$123,729	$121,404	$276,577	$287,116	3.8%
F.I.C.A. Taxes	$9,216	$8,627	$21,158	$21,738	2.7%
Retirement Contribution	$15,115	$9,417	$31,996	$39,788	24.4%
Group Insurance	$18,329	$13,267	$20,100	$38,585	92%
Workers' Compensation'	$2,427	$0	$856	$388	-54.7%
Unemployment Compensation	$0	$0	$1,397	$0	-100%
Total Personnel Services:	**$168,817**	**$152,715**	**$352,084**	**$387,615**	**10.1%**
Operating Expenses					
Professional Services	$42,246	$117,331	$83,000	$83,000	0%
Accounting & Auditing	$19,955	$29,319	$32,000	$20,000	-37.5%
Other Contractual Services	$56,825	$92,848	$87,000	$67,200	-22.8%
Travel & Per Diem	$0	$1,423	$4,050	$11,900	193.8%
Communications and Freight	$642	$21	$600	$600	0%
Rentals & Leases	$2,986	$2,791	$6,000	$6,000	0%
Insurance	$710	$0	$4,300	$2,572	-40.2%
Repairs & Maintenance	$0	$0	$200	$0	-100%
Printing & Binding	$2,102	$2,212	$7,000	$3,050	-56.4%
Other Current Charges	$3,920	$10	$10,600	$5,300	-50%
Operating Supplies	$395	$2,824	$3,395	$3,395	0%
Publications and Training	$149	$1,952	$4,515	$8,260	82.9%
Total Operating Expenses:	**$129,930**	**$250,729**	**$242,660**	**$211,277**	**-12.9%**
Capital Outlay					
Computer Software	$16,471	$294	$0	$0	0%
Total Capital Outlay:	**$16,471**	**$294**	**$0**	**$0**	**0%**
Non-Operating Expenses					
Contingencies	$0	$0	$13,291	$0	-100%
Total Non-Operating Expenses:	**$0**	**$0**	**$13,291**	**$0**	**-100%**
Total Finance & Administration:	**$315,217**	**$403,738**	**$608,035**	**$598,892**	**-1.5%**
Information Technology					
Personnel Services					
Regular Salaries & Wages	$60,690	$114,932	$75,209	$90,585	20.4%
Overtime Pay	$340	$3,712	$0	$569	N/A
F.I.C.A. Taxes	$4,441	$8,740	$5,854	$6,893	17.7%
Retirement Contribution	$9,271	$5,451	$8,703	$12,354	42%
Group Insurance	$10,362	$17,298	$17,000	$13,024	-23.4%
Workers' Compensation'	$903	$0	$1,424	$123	-91.4%
Unemployment Compensation	$0	$0	$380	$0	-100%

Name	FY2022 Actual	FY2023 Actual	FY2024 Adopted Budget	FY2025 Budgeted	FY2024 Adopted Budget vs. FY2025 Budgeted (% Change)
Total Personnel Services:	**$86,007**	**$150,132**	**$108,570**	**$123,548**	**13.8%**
Operating Expenses					
Professional Services	$13,278	$50,456	$144,000	$31,000	-78.5%
Other Contractual Services	$63,860	$65,155	$71,000	$65,000	-8.5%
Travel & Per Diem	$414	$0	$5,000	$0	-100%
Communications and Freight	$96,088	$91,505	$104,888	$114,060	8.7%
Insurance	$1,420	$0	$1,500	$1,500	0%
Repairs & Maintenance	$80,099	$90,749	$77,500	$52,400	-32.4%
Other Current Charges	$9,887	$7,330	$12,000	$8,000	-33.3%
Operating Supplies	$90,564	$80,285	$55,200	$64,000	15.9%
Publications and Training	$431	$0	$4,000	$0	-100%
Total Operating Expenses:	**$356,041**	**$385,480**	**$475,088**	**$335,960**	**-29.3%**
Capital Outlay					
Improvements (Excl. Buildings)	$37,500	$37,500	$0	$0	0%
Machinery & Equipment	$0	$0	$60,000	$0	-100%
Computer Software	$0	$3,029	$0	$0	0%
Total Capital Outlay:	**$37,500**	**$40,529**	**$60,000**	**$0**	**-100%**
Non-Operating Expenses					
Other Uses	$0	$0	$35,000	$0	-100%
Total Non-Operating Expenses:	**$0**	**$0**	**$35,000**	**$0**	**-100%**
Total Information Technology:	**$479,548**	**$576,142**	**$678,658**	**$459,508**	**-32.3%**
Human Resources					
Personnel Services					
Regular Salaries & Wages	$37,650	$45,163	$85,645	$63,325	-26.1%
F.I.C.A. Taxes	$2,793	$3,335	$6,652	$4,693	-29.4%
Retirement Contribution	$4,701	$3,108	$9,910	$8,585	-13.4%
Group Insurance	$6,016	$5,536	$6,314	$6,362	0.8%
Workers' Compensation	$753	$0	$856	$83	-90.3%
Unemployment Compensation	$0	$0	$433	$0	-100%
Total Personnel Services:	**$51,912**	**$57,143**	**$109,810**	**$83,048**	**-24.4%**
Operating Expenses					
Professional Services	$1,486	$0	$0	$0	0%
Other Contractual Services	$27,697	$1,252	$13,600	$25,950	90.8%
Travel & Per Diem	$1,202	$2,358	$4,100	$5,300	29.3%
Communications and Freight	$39	$60	$100	$200	100%
Insurance	$1,420	$0	$1,200	$1,156	-3.7%
Printing & Binding	$237	$90	$0	$0	0%
Promotional Activities	$20,064	$39,839	$14,500	$14,500	0%

Name	FY2022 Actual	FY2023 Actual	FY2024 Adopted Budget	FY2025 Budgeted	FY2024 Adopted Budget vs. FY2025 Budgeted (% Change)
Other Current Charges	$53,664	$28,469	$20,800	$20,800	0%
Office Supplies	$99	$0	$0	$0	0%
Operating Supplies	$345	$590	$5,000	$5,000	0%
Publications and Training	$16,022	$11,887	$11,300	$11,300	0%
Total Operating Expenses:	**$122,275**	**$84,546**	**$70,600**	**$84,206**	**19.3%**
Total Human Resources:	**$174,187**	**$141,688**	**$180,410**	**$167,254**	**-7.3%**
Legal Counsel					
Operating Expenses					
Professional Services	$219,801	$288,394	$243,000	$220,000	-9.5%
Total Operating Expenses:	**$219,801**	**$288,394**	**$243,000**	**$220,000**	**-9.5%**
Total Legal Counsel:	**$219,801**	**$288,394**	**$243,000**	**$220,000**	**-9.5%**
Public Buildings					
Personnel Services					
Regular Salaries & Wages	$0	$0	$186,249	$223,088	19.8%
Overtime Pay	$0	$0	$0	$2,751	N/A
F.I.C.A. Taxes	$0	$0	$14,347	$16,833	17.3%
Retirement Contribution	$0	$0	$21,552	$31,550	46.4%
Group Insurance	$0	$0	$23,400	$46,156	97.2%
Workers' Compensation'	$0	$0	$600	$9,812	1,535.3%
Unemployment Compensation	$0	$0	$941	$950	1%
Total Personnel Services:	**$0**	**$0**	**$247,089**	**$331,140**	**34%**
Operating Expenses					
Professional Services	$0	$0	$20,000	$10,000	-50%
Other Contractual Services	$99,606	$45,092	$60,000	$44,563	-25.7%
Communications and Freight	$43	$0	$0	$0	0%
Utility Services	$25,278	$56,050	$53,500	$62,500	16.8%
Rentals & Leases	$33,490	$10,239	$20,000	$114,000	470%
Insurance	$3,549	$0	$0	$20,000	N/A
Repairs & Maintenance	$108,550	$98,819	$109,000	$43,000	-60.6%
Other Current Charges	$3,312	$795	$3,400	$3,400	0%
Office Supplies	$0	$598	$0	$0	0%
Operating Supplies	$4,312	$10,614	$12,250	$18,000	46.9%
Town Hall Emergency	$0	$280,288	$0	$0	0%
Total Operating Expenses:	**$278,140**	**$502,495**	**$278,150**	**$315,463**	**13.4%**
Capital Outlay					
Improvements (excl. Buildings)	$443,815	$66,594	$0	$0	0%
Machinery & Equipment	$7,672	$117,865	$780,000	$0	-100%

Name	FY2022 Actual	FY2023 Actual	FY2024 Adopted Budget	FY2025 Budgeted	FY2024 Adopted Budget vs. FY2025 Budgeted (% Change)
Total Capital Outlay:	**$451,487**	**$184,459**	**$780,000**	**$0**	**-100%**
Total Public Buildings:	**$729,627**	**$686,954**	**$1,305,239**	**$646,603**	**-50.5%**
Total General Government:	**$2,783,961**	**$3,048,349**	**$4,253,485**	**$3,280,566**	**-22.9%**
Other Financing Uses					
Debt Service					
Debt Service					
Principal Payments	$344,000	$359,000	$355,000	$354,000	-0.3%
Interest	$157,963	$205,105	$143,132	$26,877	-81.2%
Other Debt Service Costs	$4,139	$3,891	$0	$0	0%
Leased Assets-Principal Pmt-Modified Accrual	$73,483	$0	$0	$0	0%
Lease Assets-Interest-Modified Accrual	$499	$0	$0	$0	0%
Total Debt Service:	**$580,083**	**$567,995**	**$498,132**	**$380,877**	**-23.5%**
Total Debt Service:	**$580,083**	**$567,995**	**$498,132**	**$380,877**	**-23.5%**
Total Other Financing Uses:	**$580,083**	**$567,995**	**$498,132**	**$380,877**	**-23.5%**
Public Safety					
Law Enforcement					
Personnel Services					
Regular Salaries & Wages	$2,924,580	$2,964,169	$3,404,110	$3,760,905	10.5%
Overtime Pay	$245,559	$402,348	$185,000	$175,956	-4.9%
F.I.C.A. Taxes	$225,799	$251,070	$260,414	$294,858	13.2%
Retirement Contribution	$378,856	$193,409	$586,287	$847,992	44.6%
Group Insurance	$273,652	$323,003	$329,660	$565,669	71.6%
Workers' Compensation'	$58,509	$1,305	$63,846	$85,715	34.3%
Unemployment Compensation	$0	$0	$17,207	$0	-100%
Police Detail Receipts	$0	$134	$0	$0	0%
Total Personnel Services:	**$4,106,953**	**$4,135,438**	**$4,846,524**	**$5,731,095**	**18.3%**
Operating Expenses					
Professional Services	$15,734	$13,887	$35,200	$36,000	2.3%
Other Contractual Services	$29,604	$48,061	$72,874	$57,274	-21.4%
Travel & Per Diem	$6,605	$14,050	$17,000	$27,000	58.8%
Communications and Freight	$276	$134	$1,000	$1,000	0%
Rentals & Leases	$5,153	$25,628	$40,859	$3,400	-91.7%
Finance Rentals & Leases	$10	$22,582	$0	$2,400	N/A
Insurance	$38,260	$3,266	$30,000	$22,356	-25.5%
Repairs & Maintenance	$95,062	$65,240	$98,800	$131,600	33.2%
Printing & Binding	$4,023	$1,130	$5,300	$6,800	28.3%

Name	FY2022 Actual	FY2023 Actual	FY2024 Adopted Budget	FY2025 Budgeted	FY2024 Adopted Budget vs. FY2025 Budgeted (% Change)
Promotional Activities	$5,108	$3,535	$12,000	$15,000	25%
Other Current Charges	$9,054	$9,929	$16,300	$17,100	4.9%
Office Supplies	$0	$2,833	$0	$0	0%
Operating Supplies	$193,771	$218,271	$235,975	$227,275	-3.7%
Operating Supplies-D.A.R.E.	$0	$2,081	$0	$1,000	N/A
Publications and Training	$19,832	$15,643	$56,800	$40,440	-28.8%
Total Operating Expenses:	**$422,491**	**$446,270**	**$622,108**	**$588,645**	**-5.4%**
Capital Outlay					
Machinery & Equipment	$0	$0	$508,857	$209,680	-58.8%
Computer software	$0	$0	$80,000	$83,000	3.8%
Total Capital Outlay:	**$0**	**$0**	**$588,857**	**$292,680**	**-50.3%**
Total Law Enforcement:	**$4,529,445**	**$4,581,708**	**$6,057,489**	**$6,612,420**	**9.2%**
Building					
Personnel Services					
Regular Salaries & Wages	$594,611	$670,332	$953,321	$0	-100%
F.I.C.A. Taxes	$44,825	$49,115	$72,975	$0	-100%
Retirement Contribution	$61,136	$35,798	$55,536	$2,267	-95.9%
Group Insurance	$36,421	$31,404	$87,354	$1,027	-98.8%
Workers' Compensation'	$2,257	$374	$3,558	$22	-99.4%
Unemployment Compensation	$500	$0	$4,816	$0	-100%
Total Personnel Services:	**$739,751**	**$787,021**	**$1,177,560**	**$3,316**	**-99.7%**
Operating Expenses					
Professional Services	$198,648	$144,465	$125,000	$0	-100%
Other Contractual Services	$24,679	$21,236	$62,750	$0	-100%
Travel & Per Diem	$0	$2,086	$1,600	$0	-100%
Communications and Freight	$20	$0	$600	$0	-100%
Rentals & Leases	$9,705	$19,317	$45,870	$0	-100%
Finance Rentals & Leases	$0	$6,024	$0	$0	0%
Insurance	$4,969	$0	$4,300	$0	-100%
Repairs & Maintenance	$0	$245	$500	$0	-100%
Printing & Binding	$3,779	$4,194	$6,000	$0	-100%
Other Current Charges	$25,410	$37,077	$12,650	$0	-100%
Office Supplies	$184	$0	$0	$0	0%
Operating Supplies	$6,198	$1,132	$2,551	$0	-100%
Publications and Training	$867	$5,328	$6,675	$0	-100%
Total Operating Expenses:	**$274,459**	**$241,105**	**$268,496**	**$0**	**-100%**
Capital Outlay					
Machinery & Equipment	$0	$0	$6,120	$0	-100%
Computer Software	$17,235	$44,564	$0	$0	0%

Name	FY2022 Actual	FY2023 Actual	FY2024 Adopted Budget	FY2025 Budgeted	FY2024 Adopted Budget vs. FY2025 Budgeted (% Change)
Total Capital Outlay:	**$17,235**	**$44,564**	**$6,120**	**$0**	**-100%**
Total Building:	**$1,031,445**	**$1,072,690**	**$1,452,176**	**$3,316**	**-99.8%**
Code Compliance					
Personnel Services					
Regular Salaries & Wages	$107,187	$108,518	$101,116	$84,754	-16.2%
Overtime Pay	$0	$0	$1,000	$934	-6.6%
F.I.C.A. Taxes	$7,529	$7,593	$7,755	$4,254	-45.1%
Retirement Contribution	$15,114	$8,784	$11,700	$7,734	-33.9%
Group Insurance	$23,309	$24,589	$43,276	$13,452	-68.9%
Workers' Compensation'	$2,709	$0	$4,270	$1,220	-71.4%
Unemployment Compensation	$0	$0	$511	$0	-100%
Total Personnel Services:	**$155,847**	**$149,485**	**$169,628**	**$112,348**	**-33.8%**
Operating Expenses					
Professional Services	$0	$0	$7,000	$7,000	0%
Travel & Per Diem	$516	$0	$3,000	$4,000	33.3%
Communications and Freight	$21	$0	$0	$0	0%
Rentals & Leases	$2,065	$0	$6,600	$0	-100%
Finance Rentals & Leases	$0	$5,804	$4,885	$6,600	35.1%
Insurance	$710	$0	$650	$628	-3.4%
Repairs & Maintenance	$1,642	$1,201	$3,740	$4,800	28.3%
Printing & Binding	$108	$180	$1,300	$1,425	9.6%
Operating Supplies	$2,700	$1,515	$5,500	$9,000	63.6%
Publications and Training	$1,616	$1,420	$3,050	$4,950	62.3%
Total Operating Expenses:	**$9,377**	**$10,121**	**$35,725**	**$38,403**	**7.5%**
Capital Outlay					
Machinery & Equipment	$0	$0	$6,600	$6,600	0%
Total Capital Outlay:	**$0**	**$0**	**$6,600**	**$6,600**	**0%**
Total Code Compliance:	**$165,225**	**$159,605**	**$211,953**	**$157,351**	**-25.8%**
Emergency and Disaster Relief Services					
Operating Expenses					
COVID 19 Pandemic expenses	$9,592	$0	$0	$0	0%
Total Operating Expenses:	**$9,592**	**$0**	**$0**	**$0**	**0%**
Total Emergency and Disaster Relief Services:	**$9,592**	**$0**	**$0**	**$0**	**0%**
Other Public Safety					
Personnel Services					
Regular Salaries & Wages	$0	$0	$147,490	$145,000	-1.7%

Name	FY2022 Actual	FY2023 Actual	FY2024 Adopted Budget	FY2025 Budgeted	FY2024 Adopted Budget vs. FY2025 Budgeted (% Change)
Other Salaries & Wages	$83,481	$105,399	$79,813	$0	-100%
F.I.C.A. Taxes	$6,326	$8,178	$11,303	$11,098	-1.8%
Workers' Compensation'	$1,505	$0	$1,577	$3,971	151.8%
Unemployment Compensation	$1,222	$0	$745	$0	-100%
Total Personnel Services:	**$92,534**	**$113,577**	**$240,928**	**$160,069**	**-33.6%**
Operating Expenses					
Other Contractual Services	$0	$296	$0	$0	0%
Operating Supplies	$1,536	$2,233	$2,800	$2,800	0%
Publications and Training	$0	$3,085	$50	$1,500	2,900%
Total Operating Expenses:	**$1,536**	**$5,614**	**$2,850**	**$4,300**	**50.9%**
Total Other Public Safety:	**$94,070**	**$119,190**	**$243,778**	**$164,369**	**-32.6%**
Total Public Safety:	**$5,829,776**	**$5,933,193**	**$7,965,396**	**$6,937,456**	**-12.9%**
Culture & Recreation					
Parks and Recreation					
Personnel Services					
Regular Salaries & Wages	$517,065	$428,727	$406,447	$427,071	5.1%
Overtime Pay	$7,512	$24,240	$30,000	$30,000	0%
F.I.C.A. Taxes	$39,375	$33,961	$31,103	$32,673	5%
Retirement Contribution	$65,590	$35,650	$41,783	$54,994	31.6%
Group Insurance	$66,104	$54,171	$99,288	$61,814	-37.7%
Workers' Compensation'	$9,782	$0	$15,419	$11,591	-24.8%
Unemployment Compensation	$0	$0	$2,053	$0	-100%
Total Personnel Services:	**$705,429**	**$576,749**	**$626,093**	**$618,143**	**-1.3%**
Operating Expenses					
Professional Services	$639	$0	$0	$0	0%
Other Contractual Services	$23,448	$18,281	$22,815	$3,600	-84.2%
Travel & Per Diem	$671	$578	$1,350	$0	-100%
Communications and Freight	$1,313	$143	$0	$0	0%
Utility Services	$39,732	$43,034	$34,000	$0	-100%
Rentals & Leases	$0	$0	$3,900	$3,900	0%
Finance Rentals & Leases	$0	$2,445	$0	$0	0%
Insurance	$11,257	$4,159	$10,000	$7,452	-25.5%
Repairs & Maintenance	$23,467	$23,467	$17,600	$0	-100%
Printing & Binding	$861	$565	$4,500	$4,440	-1.3%
Other Current Charges	$149,890	$146,591	$198,150	$113,310	-42.8%
Other Current Charges - Aftercare	$101,673	$129,806	$145,700	$105,500	-27.6%
Other Current Charges - Camps	$32,597	$64,690	$83,500	$50,000	-40.1%
Other Current Charges - Town Events	$100,235	$408,484	$451,200	$347,500	-23%
Other Current Charges-Festival	$0	$0	$25,000	$0	-100%

Name	FY2022 Actual	FY2023 Actual	FY2024 Adopted Budget	FY2025 Budgeted	FY2024 Adopted Budget vs. FY2025 Budgeted (% Change)
Operating Supplies	$17,149	$6,159	$4,500	$4,500	0%
Publications and Training	$1,907	$1,420	$2,925	$500	-82.9%
Total Operating Expenses:	**$504,839**	**$849,822**	**$1,005,140**	**$640,702**	**-36.3%**
Capital Outlay					
Improvements (excl. Buildings)	$154,884	$17,500	$0	$0	0%
Total Capital Outlay:	**$154,884**	**$17,500**	**$0**	**$0**	**0%**
Total Parks and Recreation:	**$1,365,152**	**$1,444,071**	**$1,631,233**	**$1,258,845**	**-22.8%**
Children's Trust					
Personnel Services					
Regular Salaries & Wages	$0	$84,523	$0	$0	0%
F.I.C.A. Taxes	$0	$6,216	$0	$0	0%
Group Insurance	$0	$20,924	$0	$0	0%
Total Personnel Services:	**$0**	**$111,664**	**$0**	**$0**	**0%**
Operating Expenses					
Professional Services	$0	$7,453	$0	$0	0%
Other Contractual Services	$0	$1,674	$0	$0	0%
Other Current Charges	$0	$2,521	$0	$0	0%
Operating Supplies	$0	$905	$0	$0	0%
Publications & Training	$0	$1,875	$0	$0	0%
Total Operating Expenses:	**$0**	**$14,428**	**$0**	**$0**	**0%**
Total Children's Trust:	**$0**	**$126,092**	**$0**	**$0**	**0%**
Total Culture & Recreation:	**$1,365,152**	**$1,570,163**	**$1,631,233**	**$1,258,845**	**-22.8%**
Transportation					
Personnel Services					
Regular Salaries & Wages	$152,534	$142,065	$235,109	$226,737	-3.6%
Overtime Pay	$9,775	$12,657	$0	$5,000	N/A
F.I.C.A. Taxes	$12,258	$11,807	$17,996	$17,309	-3.8%
Retirement Contribution	$10,490	$6,258	$27,205	$26,780	-1.6%
Group Insurance	$26,200	$23,391	$30,369	$47,848	57.6%
Workers' Compensation'	$3,010	$0	$4,744	$11,098	133.9%
Unemployment Compensation	$0	$0	$1,188	$0	-100%
Total Personnel Services:	**$214,266**	**$196,177**	**$316,611**	**$334,772**	**5.7%**
Operating Expenses					
Other Contractual Services	$183,026	$132,203	$220,000	$245,000	11.4%
Travel & Per Diem	$0	$370	$1,000	$0	-100%
Communications and Freight	$387	$20	$200	$0	-100%
Utility Services	$75,847	$71,007	$85,000	$80,000	-5.9%
Rentals & Leases	$2,350	$0	$4,000	$4,000	0%

Name	FY2022 Actual	FY2023 Actual	FY2024 Adopted Budget	FY2025 Budgeted	FY2024 Adopted Budget vs. FY2025 Budgeted (% Change)
Insurance	$6,388	$0	$0	$0	0%
Repairs & Maintenance	$25,608	$14,638	$45,000	$45,000	0%
Printing & Binding	$0	$210	$250	$0	-100%
Other Current Charges	$25	$0	$30	$0	-100%
Operating Supplies	$31,735	$25,680	$30,000	$25,000	-16.7%
Publications and Training	$780	$1,625	$2,000	$0	-100%
Other Contractual Services	$96,856	$198,031	$270,500	$132,500	-51%
Operating Supplies	$11,667	$7,557	$8,000	$8,000	0%
Total Operating Expenses:	**$434,669**	**$451,341**	**$665,980**	**$539,500**	**-19%**
Capital Outlay					
Improvements (excl. Buildings)	$344,351	$0	$0	$0	0%
Machinery & Equipment	$0	$0	$55,500	$0	-100%
Total Capital Outlay:	**$344,351**	**$0**	**$55,500**	**$0**	**-100%**
Total Transportation:	**$993,285**	**$647,519**	**$1,038,091**	**$874,272**	**-15.8%**
Transfers-Out					
Capital Outlay					
Leased Assets-Capital Outlay-Mod Accrual	$189,163	$0	$0	$0	0%
Total Capital Outlay:	**$189,163**	**$0**	**$0**	**$0**	**0%**
Non-Operating Expenses					
Transfer to Other Funds	$1,508,382	$342,000	$2,136,000	$0	-100%
Transfer to Other Funds	$0	$0	$276,397	$276,397	0%
Contingencies	$0	$0	$56,967	$0	-100%
Total Non-Operating Expenses:	**$1,508,382**	**$342,000**	**$2,469,364**	**$276,397**	**-88.8%**
Total Transfers-Out:	**$1,697,545**	**$342,000**	**$2,469,364**	**$276,397**	**-88.8%**
Total Expenditures:	**$13,249,801**	**$12,109,220**	**$17,855,701**	**$13,008,413**	**-27.1%**

Building Fund

The Building Department is dedicated to providing the community of Town of Bay Harbor Islands with courteous, knowledgeable, and professional building regulatory guidance reflecting its commitment to the highest ideals and principles of ethical conduct in safeguarding life, health and public welfare.

Revenues: This fund is used to account for restricted revenues and expenses associated with the Building Department.

Expenditures: The Building Department is dedicated to providing the community of Town of Bay Harbor Islands with courteous, knowledgeable, and professional building regulatory guidance reflecting its commitment to the highest ideals and principles of ethical conduct in safeguarding life, health and public welfare.

Expenditures within each department are divided up into the following expense categories:

Personnel: Expenditures related to providing salaries, wages, and benefits to current and retired Town employees.

Operating: Expenditures related to funding the day-to-day operations related to providing Town services to the citizens of Bay Harbor Islands.

Capital: Expenditures related to the acquisition of long-lived assets that will be used in operations. Examples of such expenditures include land, buildings, vehicles, and heavy machinery.

Debt Service: Expenditures related to the payment of debt obligations directly from the Building Fund.

Other Financing Uses: This consists primarily of transfers to other funds such as transfers to the debt service fund. This is for bond issuances that are paid directly from the debt service.

Building Fund Comprehensive Summary

Name	FY2022 Actual	FY2023 Actual	FY2024 Adopted Budget	FY2025 Budgeted
Beginning Fund Balance:	**N/A**	**N/A**	**N/A**	**N/A**
Revenues				
Permits, Fees, and Special Assessments	$0	$0	$0	$3,455,589
Judgements, Fines and Forfeits	$0	$0	$0	$100,000
Misc Revenues	$0	$0	$0	$142,000
Total Revenues:	**$0**	**$0**	**$0**	**$3,697,589**
Expenditures				
Personnel Services	$0	$0	$0	$1,440,497
Operating Expenses	$0	$0	$0	$842,610
Capital Outlay	$0	$0	$0	$18,600
Non-Operating Expenses	$0	$0	$0	$1,395,882
Total Expenditures:	**$0**	**$0**	**$0**	**$3,697,589**
Ending Fund Balance:	**N/A**	**N/A**	**N/A**	**N/A**

Revenues by Source

Name	FY2022 Actual	FY2023 Actual	FY2024 Adopted Budget	FY2025 Budgeted	FY2024 Adopted Budget vs. FY2025 Budgeted (% Change)
Revenue Source					
Permits, Fees, and Special Assessments					
Building Permits	$0	$0	$0	$2,320,707	N/A
Electrical Permits	$0	$0	$0	$178,000	N/A
Plumbing Permits	$0	$0	$0	$115,000	N/A
Mechanical Permits	$0	$0	$0	$108,000	N/A
Other Licenses & Permits	$0	$0	$0	$541,882	N/A
Plan Digitizing Fees	$0	$0	$0	$12,000	N/A
Technology Fee	$0	$0	$0	$180,000	N/A
Total Permits, Fees, and Special Assessments:	**$0**	**$0**	**$0**	**$3,455,589**	**N/A**
Judgements, Fines and Forfeits					
Fines-Building Code Violations	$0	$0	$0	$100,000	N/A
Total Judgements, Fines and Forfeits:	**$0**	**$0**	**$0**	**$100,000**	**N/A**
Misc Revenues					
Interest Earnings	$0	$0	$0	$112,000	N/A
Other Miscellaneous Revenue	$0	$0	$0	$30,000	N/A
Total Misc Revenues:	**$0**	**$0**	**$0**	**$142,000**	**N/A**
Total Revenue Source:	**$0**	**$0**	**$0**	**$3,697,589**	**N/A**

Expenditures by Function

Name	FY2022 Actual	FY2023 Actual	FY2024 Adopted Budget	FY2025 Budgeted	FY2024 Adopted Budget vs. FY2025 Budgeted (% Change)
Expenditures					
Public Safety					
Building					
Personnel Services					
Regular Salaries & Wages	$0	$0	$0	$1,166,742	N/A
F.I.C.A. Taxes	$0	$0	$0	$91,532	N/A
Retirement Contribution	$0	$0	$0	$92,584	N/A
Group Insurance	$0	$0	$0	$77,281	N/A
Workers' Compensation'	$0	$0	$0	$12,358	N/A
Total Personnel Services:	**$0**	**$0**	**$0**	**$1,440,497**	**N/A**
Operating Expenses					
Professional Services	$0	$0	$0	$227,000	N/A
Other Contractual Services	$0	$0	$0	$63,000	N/A
Travel & Per Diem	$0	$0	$0	$9,000	N/A
Communications and Freight	$0	$0	$0	$600	N/A
Operating Rentals & Leases	$0	$0	$0	$22,960	N/A
Finance Rentals & Leases	$0	$0	$0	$9,880	N/A
Insurance	$0	$0	$0	$64,092	N/A
Repairs & Maintenance	$0	$0	$0	$3,000	N/A
Printing & Binding	$0	$0	$0	$6,600	N/A
Other Current Charges	$0	$0	$0	$66,000	N/A
Office Supplies	$0	$0	$0	$10,000	N/A
Operating Supplies	$0	$0	$0	$16,000	N/A
Publications and Training	$0	$0	$0	$8,725	N/A
Transfer to Capital Projects	$0	$0	$0	$335,753	N/A
Total Operating Expenses:	**$0**	**$0**	**$0**	**$842,610**	**N/A**
Capital Outlay					
Machinery & Equipment	$0	$0	$0	$18,600	N/A
Total Capital Outlay:	**$0**	**$0**	**$0**	**$18,600**	**N/A**
Non-Operating Expenses					
Transfer to other funds	$0	$0	$0	$1,395,882	N/A
Total Non-Operating Expenses:	**$0**	**$0**	**$0**	**$1,395,882**	**N/A**
Total Building:	**$0**	**$0**	**$0**	**$3,697,589**	**N/A**
Total Public Safety:	**$0**	**$0**	**$0**	**$3,697,589**	**N/A**
Total Expenditures:	**$0**	**$0**	**$0**	**$3,697,589**	**N/A**

Capital Projects Fund

Capital Projects Fund is used to account for and report financial resources that are restricted, limited, or assigned to expenditure for the acquisition or construction of major capital facilities.

This fund is used for the purpose of budgeting general capital improvement projects which are expected to survive for three years or more. As a governmental fund, it shares with the general fund a feature of only including those items which must not be budgeted elsewhere. Consequently, capital improvement projects that are associated with specific special revenue, proprietary, or fiduciary funds are not budgeted in the capital projects fund.

The Capital Projects Fund is closely associated with a Five-Year Capital Improvement Plan. The Capital Improvement Plan, however, includes all major capital improvements across all funds. It includes the forecast of substantial capital investments anticipated for the upcoming budget year and for an additional four years.

Capital Projects Fund Comprehensive Summary

Name	FY2022 Actual	FY2023 Actual	FY2024 Adopted Budget	FY2025 Budgeted
Beginning Fund Balance:	**$160,689**	**$584,474**	**$1,378,815**	**N/A**
Revenues				
Intergovernmental Revenue	$0	$0	$850,000	$0
Misc Revenues	$0	$0	$0	$252,080
Other Sources	$840,976	$342,000	$2,136,000	$1,765,364
Total Revenues:	**$840,976**	**$342,000**	**$2,986,000**	**$2,017,444**
Expenditures				
Operating Expenses	$1,402	$130,604	$0	$0
Capital Outlay	$408,771	$234,026	$2,661,000	$2,017,444
Debt Service	$7,019	$0	$0	$0
Non-Operating Expenses	$0	$0	$450,000	$0
Total Expenditures:	**$417,192**	**$364,630**	**$3,111,000**	**$2,017,444**
Total Revenues Less Expenditures:	**$423,784**	**-$22,630**	**-$125,000**	**$0**
Ending Fund Balance:	**$584,473**	**$561,844**	**$1,253,815**	**N/A**

Revenues by Source

Name	FY2022 Actual	FY2023 Actual	FY2024 Adopted Budget	FY2025 Budgeted	FY2024 Adopted Budget vs. FY2025 Budgeted (% Change)
Revenue Source					
Intergovernmental Revenue					
State Grants - General Government	$0	$0	$800,000	$0	-100%
State Grants - General Government	$0	$0	$50,000	$0	-100%
Total Intergovernmental Revenue:	**$0**	**$0**	**$850,000**	**$0**	**-100%**
Misc Revenues					
Interest - Project Fund	$0	$0	$0	$252,080	N/A

Name	FY2022 Actual	FY2023 Actual	FY2024 Adopted Budget	FY2025 Budgeted	FY2024 Adopted Budget vs. FY2025 Budgeted (% Change)
Total Misc Revenues:	**$0**	**$0**	**$0**	**$252,080**	**N/A**
Other Sources					
Transfers from Other Funds	$627,800	$342,000	$2,136,000	$838,236	-60.8%
Appropriate Fund Balance	$0	$0	$0	$927,128	N/A
Other Fin Sources-Leased Assets	$213,176	$0	$0	$0	0%
Total Other Sources:	**$840,976**	**$342,000**	**$2,136,000**	**$1,765,364**	**-17.4%**
Total Revenue Source:	**$840,976**	**$342,000**	**$2,986,000**	**$2,017,444**	**-32.4%**

Expenditures by Function

Name	FY2022 Actual	FY2023 Actual	FY2024 Adopted Budget	FY2025 Budgeted	FY2024 Adopted Budget vs. FY2025 Budgeted (% Change)
Expenditures					
General Government					
Public Buildings					
Capital Outlay					
Buildings	$0	$0	$1,600,000	$1,678,764	4.9%
Improvements (excl. Buildings)	$0	$0	$0	$86,600	N/A
Total Capital Outlay:	**$0**	**$0**	**$1,600,000**	**$1,765,364**	**10.3%**
Total Public Buildings:	**$0**	**$0**	**$1,600,000**	**$1,765,364**	**10.3%**
Total General Government:	**$0**	**$0**	**$1,600,000**	**$1,765,364**	**10.3%**
Public Safety					
Law Enforcement					
Operating Expenses					
Finance Rents & Leases	$1,402	$130,604	$0	$0	0%
Total Operating Expenses:	**$1,402**	**$130,604**	**$0**	**$0**	**0%**
Capital Outlay					
Improvements (excl. Buildings)	$136,627	$226,669	$111,000	$91,950	-17.2%
Machinery & Equipment	$58,968	$7,357	$0	$80,000	N/A
Total Capital Outlay:	**$195,595**	**$234,026**	**$111,000**	**$171,950**	**54.9%**
Debt Service					
Leased Assets-Principal Pmt.-Modified Accrual	$6,497	$0	$0	$0	0%
Leased Assets-Interest-Modified Accrual	$522	$0	$0	$0	0%
Total Debt Service:	**$7,019**	**$0**	**$0**	**$0**	**0%**
Total Law Enforcement:	**$204,016**	**$364,630**	**$111,000**	**$171,950**	**54.9%**
Total Public Safety:	**$204,016**	**$364,630**	**$111,000**	**$171,950**	**54.9%**
Culture & Recreation					
Parks and Recreation					
Capital Outlay					
Improvements (excl. Buildings)	$0	$0	$720,000	$30,130	-95.8%
Total Capital Outlay:	**$0**	**$0**	**$720,000**	**$30,130**	**-95.8%**
Total Parks and Recreation:	**$0**	**$0**	**$720,000**	**$30,130**	**-95.8%**
Total Culture & Recreation:	**$0**	**$0**	**$720,000**	**$30,130**	**-95.8%**
Transportation					
Capital Outlay					
Improvements (excl. Buildings)	$0	$0	$230,000	$50,000	-78.3%

Name	FY2022 Actual	FY2023 Actual	FY2024 Adopted Budget	FY2025 Budgeted	FY2024 Adopted Budget vs. FY2025 Budgeted (% Change)
Total Capital Outlay:	**$0**	**$0**	**$230,000**	**$50,000**	**-78.3%**
Total Transportation:	**$0**	**$0**	**$230,000**	**$50,000**	**-78.3%**
Transfers-Out					
Capital Outlay					
Leased Assets-Capital Outlay-Mod Accrual	$213,176	$0	$0	$0	0%
Total Capital Outlay:	**$213,176**	**$0**	**$0**	**$0**	**0%**
Non-Operating Expenses					
Contingencies	$0	$0	$450,000	$0	-100%
Total Non-Operating Expenses:	**$0**	**$0**	**$450,000**	**$0**	**-100%**
Total Transfers-Out:	**$213,176**	**$0**	**$450,000**	**$0**	**-100%**
Total Expenditures:	**$417,192**	**$364,630**	**$3,111,000**	**$2,017,444**	**-35.2%**

Parking Fund

The Municipal Parking Fund is a type of enterprise fund. The Town provides locations for customers for parking throughout the Town. Charges for the services are made based upon the amount of service each customer utilizes. This business-like enterprise provides for personnel, operations, maintenance, collections, and parking enforcement. The fund operates under the Public Safety department.

The Town currently operates several parking lots and on-street parking spaces to provide parking throughout Town. The Town also operates a Municipal Parking Garage.

Parking Fund Comprehensive Summary

Name	FY2022 Actual	FY2023 Actual	FY2024 Adopted Budget	FY2025 Budgeted
Beginning Fund Balance:	**$577,731**	**$907,029**	**$1,724,249**	**N/A**
Revenues				
Permits, Fees, and Special Assessments	$66,699	$848,762	$600,000	$68,762
Charges for Services	$770,527	$1,003,538	$400,000	$825,360
Judgements, Fines and Forfeits	$40,233	$59,370	$10,000	$35,000
Misc Revenues	$272,143	$129,820	$100,000	$220,316
Other Sources	$0	$0	$165,359	$0
Total Revenues:	**$1,149,602**	**$2,041,490**	**$1,275,359**	**$1,149,438**
Expenditures				
Personnel Services	$136,202	$265,165	$409,282	$523,663
Operating Expenses	$446,902	$213,673	$290,400	$408,810
Capital Outlay	$4,912	$2,279	$138,000	$105,000
Debt Service	$53,128	$441,984	$437,677	$437,964
Total Expenditures:	**$641,144**	**$923,101**	**$1,275,359**	**$1,475,437**
Total Revenues Less Expenditures:	**$508,458**	**$1,118,389**	**$0**	**-$325,999**
Ending Fund Balance:	**$1,086,189**	**$2,025,418**	**$1,724,249**	**N/A**

Revenues by Source

Name	FY2022 Actual	FY2023 Actual	FY2024 Adopted Budget	FY2025 Budgeted	FY2024 Adopted Budget vs. FY2025 Budgeted (% Change)
Revenue Source					
Permits, Fees, and Special Assessments					
Parking Trust Receipts	$66,699	$848,762	$600,000	$68,762	-88.5%
Total Permits, Fees, and Special Assessments:	**$66,699**	**$848,762**	**$600,000**	**$68,762**	**-88.5%**
Charges for Services					
Parking Meter Collections	$17,729	$22,514	$10,000	$25,000	150%
Parking Permit Sales	$225,760	$315,417	$150,000	$0	-100%
Parking Permit Sales Green	$21,950	$30,313	$10,000	$12,000	20%

Name	FY2022 Actual	FY2023 Actual	FY2024 Adopted Budget	FY2025 Budgeted	FY2024 Adopted Budget vs. FY2025 Budgeted (% Change)
Parking Permit Sales Blue	$240,996	$208,614	$100,000	$432,000	332%
Parking Permit Sales Orange	$45,036	$24,268	$10,000	$7,200	-28%
Parking Permit Sales Brown	$11,759	$11,010	$10,000	$3,600	-64%
Parking Permit Sales Red	$14,186	$14,065	$5,000	$10,080	101.6%
Parking PaybyPhone Receipts	$185,680	$354,974	$100,000	$309,480	209.5%
Parking Agreement Fees	$7,430	$22,363	$5,000	$26,000	420%
Total Charges for Services:	**$770,527**	**$1,003,538**	**$400,000**	**$825,360**	**106.3%**
Judgements, Fines and Forfeits					
Parking Fines	$40,233	$59,370	$10,000	$35,000	250%
Total Judgements, Fines and Forfeits:	**$40,233**	**$59,370**	**$10,000**	**$35,000**	**250%**
Misc Revenues					
Interest Earnings	$0	$0	$0	$75,000	N/A
Rents & Royalties	$150,646	$129,475	$100,000	$134,316	34.3%
Revenue-Lease Internet	$121,227	$0	$0	$0	0%
Gain or Loss on Investments	$0	$0	$0	$11,000	N/A
Other Miscellaneous Revenues	$270	$345	$0	$0	0%
Total Misc Revenues:	**$272,143**	**$129,820**	**$100,000**	**$220,316**	**120.3%**
Other Sources					
Appropriate Fund Balance	$0	$0	$165,359	$0	-100%
Total Other Sources:	**$0**	**$0**	**$165,359**	**$0**	**-100%**
Total Revenue Source:	**$1,149,602**	**$2,041,490**	**$1,275,359**	**$1,149,438**	**-9.9%**

Expenditures by Function

Name	FY2022 Actual	FY2023 Actual	FY2024 Adopted Budget	FY2025 Budgeted	FY2024 Adopted Budget vs. FY2025 Budgeted (% Change)
Expenditures					
Physical Environment					
Personnel Services					
Regular Salaries & Wages	$146,120	$204,365	$293,635	$355,261	21%
Overtime Pay	$340	$1,863	$12,000	$2,230	-81.4%
F.I.C.A. Taxes	$10,893	$15,189	$22,513	$26,999	19.9%
Retirement Contribution	$26,883	$15,776	$33,976	$49,662	46.2%
Pension Expense	-$70,048	$0	$0	$0	0%
Group Insurance	$18,583	$27,973	$40,200	$82,882	106.2%
Group Insurance	$120	$0	$0	$0	0%
Workers' Compensation	$3,311	$0	$5,475	$6,629	21.1%
Unemployment Compensation	$0	$0	$1,483	$0	-100%
Total Personnel Services:	**$136,202**	**$265,165**	**$409,282**	**$523,663**	**27.9%**
Operating Expenses					
Professional Services	$0	$1,404	$750	$0	-100%
Accounting & Auditing	$2,575	$4,217	$2,300	$5,600	143.5%
Other Contractual Services	$7,699	$7,331	$20,500	$6,060	-70.4%
Communications and Freight	$19,442	$17,575	$33,500	$23,000	-31.3%
Utility Services	$34,265	$32,655	$33,600	$30,000	-10.7%
Rentals & Leases	$33,669	$28,380	$32,000	$33,800	5.6%
Finance Rentals & Leases	$441	$5,435	$0	$6,500	N/A
Insurance	$8,351	$0	$8,200	$7,900	-3.7%
Repairs & Maintenance	$25,673	$33,225	$49,450	$45,650	-7.7%
Printing & Binding	$0	$7,252	$20,000	$19,500	-2.5%
Other Current Charges	$47,072	$69,505	$73,100	$207,750	184.2%
Operating Supplies	$15,430	$6,695	$17,000	$22,300	31.2%
Publications and Training	$0	$0	$0	$750	N/A
Depreciation	$252,285	$0	$0	$0	0%
Total Operating Expenses:	**$446,902**	**$213,673**	**$290,400**	**$408,810**	**40.8%**
Capital Outlay					
Amortization Expense-Finance Lease	$4,912	$0	$0	$0	0%
Improvements (excl. Buildings)	$0	$2,279	$35,000	$0	-100%
Machinery & Equipment	$0	$0	$78,000	$80,000	2.6%
COMPUTER SOFTWARE	$0	$0	$25,000	$25,000	0%
Total Capital Outlay:	**$4,912**	**$2,279**	**$138,000**	**$105,000**	**-23.9%**
Debt Service					
Principal Payments	$0	$397,000	$397,000	$406,000	2.3%
Interest	$52,991	$44,984	$40,677	$31,964	-21.4%

Name	FY2022 Actual	FY2023 Actual	FY2024 Adopted Budget	FY2025 Budgeted	FY2024 Adopted Budget vs. FY2025 Budgeted (% Change)
Interest - Lease Assets	$136	$0	$0	$0	0%
Total Debt Service:	**$53,128**	**$441,984**	**$437,677**	**$437,964**	**0.1%**
Total Physical Environment:	**$641,144**	**$923,101**	**$1,275,359**	**$1,475,437**	**15.7%**
Total Expenditures:	**$641,144**	**$923,101**	**$1,275,359**	**$1,475,437**	**15.7%**

Park Impact Fee Fund

The Park Impact Fee Fund is a type of special revenue fund. The revenues received from building applications and permits must be expensed for renovations and design of existing or new parks within the Town of Bay Harbor Islands limits. Since new development increases density in Town of Bay Harbor Islands and created a need for new recreational facilities, the Town has adopted an Ordinance to address this issue and the need for a special revenue fund.

Park Impact Fee Fund Comprehensive Summary

Name	FY2022 Actual	FY2023 Actual	FY2024 Adopted Budget	FY2025 Budgeted
Beginning Fund Balance:	**N/A**	**$552,669**	**$1,287,247**	**N/A**
Revenues				
Permits, Fees, and Special Assessments	$48,038	$740,190	$0	$200,000
Other Sources	$527,361	$0	$200,000	$0
Total Revenues:	**$575,399**	**$740,190**	**$200,000**	**$200,000**
Expenditures				
Capital Outlay	$22,730	$5,612	$200,000	$200,000
Total Expenditures:	**$22,730**	**$5,612**	**$200,000**	**$200,000**
Total Revenues Less Expenditures:	**$552,669**	**$734,578**	**$0**	**$0**
Ending Fund Balance:	**N/A**	**$1,287,247**	**$1,287,247**	**N/A**

Revenues by Source

Name	FY2022 Actual	FY2023 Actual	FY2024 Adopted Budget	FY2025 Budgeted	FY2024 Adopted Budget vs. FY2025 Budgeted (% Change)
Revenue Source					
Permits, Fees, and Special Assessments					
Park Impact Fee	$48,038	$740,190	$0	$0	0%
Park Impact fee (Park& Rec)	$0	$0	$0	$200,000	N/A
Total Permits, Fees, and Special Assessments:	**$48,038**	**$740,190**	**$0**	**$200,000**	**N/A**
Other Sources					
Transfers from Other Funds	$527,361	$0	$0	$0	0%
Appropriation from Fund Balance	$0	$0	$200,000	$0	-100%
Total Other Sources:	**$527,361**	**$0**	**$200,000**	**$0**	**-100%**
Total Revenue Source:	**$575,399**	**$740,190**	**$200,000**	**$200,000**	**0%**

Expenditures by Function

Name	FY2022 Actual	FY2023 Actual	FY2024 Adopted Budget	FY2025 Budgeted	FY2024 Adopted Budget vs. FY2025 Budgeted (% Change)
Expenditures					
Culture & Recreation					
Park Impact Fees Fund					
Capital Outlay					
Improvements (excl. Buildings)	$22,730	$5,612	$200,000	$200,000	0%
Total Capital Outlay:	**$22,730**	**$5,612**	**$200,000**	**$200,000**	**0%**
Total Park Impact Fees Fund:	**$22,730**	**$5,612**	**$200,000**	**$200,000**	**0%**
Total Culture & Recreation:	**$22,730**	**$5,612**	**$200,000**	**$200,000**	**0%**
Total Expenditures:	**$22,730**	**$5,612**	**$200,000**	**$200,000**	**0%**

Youth Development Program Fund

The Bright Paths Youth Development Program is used for the purpose of administering an After School and Summer Program which will be partially funded by the Children's Trust. It is classified as a special revenue fund.

Youth Development Program Fund Comprehensive Summary

Name	FY2023 Actual	FY2024 Adopted Budget	FY2025 Budgeted
Beginning Fund Balance:	**N/A**	**$36,756**	**N/A**
Revenues			
Other Sources	$0	$276,397	$276,397
Grant Income	$0	$320,000	$320,000
Total Revenues:	**$0**	**$596,397**	**$596,397**
Expenditures			
Personnel Services	$9,325	$341,563	$362,059
Operating Expenses	$0	$220,834	$234,338
Non-Operating Expenses	$0	$34,000	$0
Total Expenditures:	**$9,325**	**$596,397**	**$596,397**
Total Revenues Less Expenditures:	**-$9,325**	**$0**	**$0**
Ending Fund Balance:	**N/A**	**$36,756**	**N/A**

Revenues by Source

Name	FY2023 Actual	FY2024 Adopted Budget	FY2025 Budgeted	FY2024 Adopted Budget vs. FY2025 Budgeted (% Change)
Revenue Source				
Other Sources				
Transfers from Other Funds	$0	$276,397	$276,397	0%
Total Other Sources:	**$0**	**$276,397**	**$276,397**	**0%**
Grant Income				
Grant-Children's Trust	$0	$320,000	$320,000	0%
Total Grant Income:	**$0**	**$320,000**	**$320,000**	**0%**
Total Revenue Source:	**$0**	**$596,397**	**$596,397**	**0%**

Expenditures by Function

Name	FY2023 Actual	FY2024 Adopted Budget	FY2025 Budgeted	FY2024 Adopted Budget vs. FY2025 Budgeted (% Change)
Expenditures				
Culture & Recreation				
Children's Trust				
Personnel Services				
Regular Salaries & Wages	$8,663	$260,064	$289,721	11.4%
F.I.C.A. Taxes	$663	$19,206	$22,171	15.4%
Retirement Contributions	$0	$21,274	$22,850	7.4%
Group Insurance	$0	$40,000	$26,616	-33.5%
Worker's Compensation	$0	$627	$491	-21.7%
Unemployment Compensation	$0	$392	$210	-46.4%
Total Personnel Services:	**$9,325**	**$341,563**	**$362,059**	**6%**
Operating Expenses				
Professional Services	$0	$115,682	$115,682	0%
Other Contractual Services	$0	$25,000	$11,133	-55.5%
Other Current Charges Advertsing	$0	$600	$563	-6.2%
Indirect Cost	$0	$39,127	$45,160	15.4%
Travel (participants) Buses	$0	$4,200	$8,000	90.5%
Other (Admission to Field Trips)	$0	$15,925	$36,400	128.6%
Other Charges	$0	$6,400	$0	-100%
Other Current Charges - Screening	$0	$700	$600	-14.3%
Office Supplies	$0	$0	$6,400	N/A
Operating Supplies	$0	$12,800	$10,000	-21.9%
Other (Required Staff Training)	$0	$400	$400	0%
Total Operating Expenses:	**$0**	**$220,834**	**$234,338**	**6.1%**
Non-Operating Expenses				
Program Contingency - in kind	$0	$34,000	$0	-100%
Total Non-Operating Expenses:	**$0**	**$34,000**	**$0**	**-100%**
Total Children's Trust:	**$9,325**	**$596,397**	**$596,397**	**0%**
Total Culture & Recreation:	**$9,325**	**$596,397**	**$596,397**	**0%**
Total Expenditures:	**$9,325**	**$596,397**	**$596,397**	**0%**

Causeway Fund

Causeway Fund is a type of enterprise fund. The Town owns Broad Causeway bridge that connects barrier islands with through intercostal waterway to the mainland State of Florida. The residents and visitors are required to pay the nominal fee while crossing the Broad Causeway east bound or west bound. These fees are collected charging SunPass or EZ-Pass transponders or by plate. The collected fees are deposited to the Town's separate bank account and are used to maintain Kane Concourse and Causeway operations. User fees are charged to motorists for operations and maintenance, debt service, and infrastructure renewal and replacement needs. The Town issued debt to pay for a portion of its Broad Causeway capital projects and the debt service is repaid through the system's net revenues.

Causeway Fund Comprehensive Summary

Name	FY2022 Actual	FY2023 Actual	FY2024 Adopted Budget	FY2025 Budgeted
Beginning Fund Balance:	**$18,862,845**	**$21,744,360**	**$22,352,605**	**N/A**
Revenues				
Charges for Services	$9,180,174	$10,484,760	$10,243,267	$10,392,526
Misc Revenues	-$62,741	$79,095	$100,000	$516,674
Other Sources	$0	$0	$7,505,345	$7,130,000
Total Revenues:	**$9,117,434**	**$10,563,855**	**$17,848,612**	**$18,039,200**
Expenditures				
Personnel Services	$1,646,661	$2,301,893	$2,485,010	$2,879,230
Operating Expenses	$2,861,379	$646,609	$2,110,360	$2,392,790
Capital Outlay	$24,744	$3,148,818	$11,495,480	$10,979,080
Debt Service	$180,125	$78,013	$1,082,762	$1,108,100
Non-Operating Expenses	$1,659,060	$1,659,060	$550,000	$680,000
Total Expenditures:	**$6,371,968**	**$7,834,393**	**$17,723,612**	**$18,039,200**
Total Revenues Less Expenditures:	**$2,745,465**	**$2,729,463**	**$125,000**	**$0**
Ending Fund Balance:	**$21,608,310**	**$24,473,823**	**$22,477,605**	**N/A**

Revenues by Source

Name	FY2022 Actual	FY2023 Actual	FY2024 Adopted Budget	FY2025 Budgeted	FY2024 Adopted Budget vs. FY2025 Budgeted (% Change)
Revenue Source					
Charges for Services					
FTE Toll Receipts	$9,441,893	$11,189,900	$10,487,496	$10,697,246	2%
FTE Credit Card Fees	-$210,200	-$250,332	-$223,605	-$250,000	11.8%
FTE Management Fees	-$538,065	-$539,908	-$572,597	-$580,000	1.3%
Annual Pass Sales	$486,547	$85,100	$551,973	$525,280	-4.8%
Total Charges for Services:	**$9,180,174**	**$10,484,760**	**$10,243,267**	**$10,392,526**	**1.5%**
Misc Revenues					
Interest Earnings	$0	$0	$0	$161,349	N/A
Interest Earnings-Mellon Trust	$27,600	-$8,702	$0	$0	0%

Name	FY2022 Actual	FY2023 Actual	FY2024 Adopted Budget	FY2025 Budgeted	FY2024 Adopted Budget vs. FY2025 Budgeted (% Change)
Change in Fair Value of Invest	-$200,890	$0	$0	$0	0%
Rents & Royalties	$115,325	$85,605	$100,000	$103,325	3.3%
Lease Revenue Internet	$521	$0	$0	$0	0%
Gain or Loss on Investments	-$3,001	$0	$0	-$3,000	N/A
Other Miscellaneous Revenues	-$2,296	$2,193	$0	$255,000	N/A
Total Misc Revenues:	**-$62,741**	**$79,095**	**$100,000**	**$516,674**	**416.7%**
Other Sources					
Appropriate Fund Balance	$0	$0	$7,505,345	$7,130,000	-5%
Total Other Sources:	**$0**	**$0**	**$7,505,345**	**$7,130,000**	**-5%**
Total Revenue Source:	**$9,117,434**	**$10,563,855**	**$17,848,612**	**$18,039,200**	**1.1%**

Expenditures by Function

Name	FY2022 Actual	FY2023 Actual	FY2024 Adopted Budget	FY2025 Budgeted	FY2024 Adopted Budget vs. FY2025 Budgeted (% Change)
Expenditures					
Transportation					
Personnel Services					
Regular Salaries & Wages	$1,549,582	$1,726,993	$1,723,559	$2,024,585	17.5%
Overtime Pay	$90,478	$72,167	$68,000	$28,676	-57.8%
F.I.C.A. Taxes	$117,265	$131,018	$131,903	$151,580	14.9%
Retirement Contribution	$222,154	$130,802	$228,240	$289,336	26.8%
Pension Expense	-$578,789	$0	$0	$0	0%
Group Insurance	$239,447	$240,912	$313,539	$348,237	11.1%
Group Insurance	$1,546	$0	$0	$241	N/A
Workers' Compensation'	$4,978	$0	$11,049	$27,575	149.6%
Unemployment Compensation	$0	$0	$8,720	$9,000	3.2%
Total Personnel Services:	**$1,646,661**	**$2,301,893**	**$2,485,010**	**$2,879,230**	**15.9%**
Operating Expenses					
Professional Services	$204,814	$103,270	$269,000	$269,500	0.2%
Accounting & Auditing	$26,394	$45,198	$25,000	$30,400	21.6%
Other Contractual Services	$422,920	$259,170	$670,000	$679,328	1.4%
Travel & Per Diem	$0	$0	$15,000	$20,000	33.3%
Communications and Freight	$0	$0	$26,500	$16,200	-38.9%
Utility Services	$82,578	$61,475	$115,700	$115,700	0%
Rentals & Leases	$0	$35	$34,660	$97,000	179.9%
Finance Rentals & Leases	$851	$26,878	$0	$35,760	N/A
Insurance	$311,375	$0	$700,000	$874,677	25%
Repairs & Maintenance	$66,620	$115,580	$136,000	$136,775	0.6%
Repairs & Maintenance #197	$56	$0	$0	$0	0%
Other Current Charges	$9,894	$1,677	$5,000	$5,000	0%
Operating Supplies	$29,783	$33,227	$110,000	$108,950	-1%
Publications and Training	$287	$100	$3,500	$3,500	0%
Depreciation	$1,705,809	$0	$0	$0	0%
Total Operating Expenses:	**$2,861,379**	**$646,609**	**$2,110,360**	**$2,392,790**	**13.4%**
Capital Outlay					
Amortization Exp. - Finance Lease	$24,744	$0	$0	$0	0%
Improvements (excl. Buildings)	$0	$3,120,014	$11,483,000	$10,966,600	-4.5%
Machinery & Equipment	$0	$28,804	$12,480	$12,480	0%
Total Capital Outlay:	**$24,744**	**$3,148,818**	**$11,495,480**	**$10,979,080**	**-4.5%**
Debt Service					

Name	FY2022 Actual	FY2023 Actual	FY2024 Adopted Budget	FY2025 Budgeted	FY2024 Adopted Budget vs. FY2025 Budgeted (% Change)
Principal Payments	$0	$0	$989,000	$989,000	0%
Interest	$179,832	$78,013	$93,762	$119,100	27%
Interest - Lease Assets	$293	$0	$0	$0	0%
Total Debt Service:	**$180,125**	**$78,013**	**$1,082,762**	**$1,108,100**	**2.3%**
Non-Operating Expenses					
Transfer to General Fund-Svcs	$1,659,060	$1,659,060	$550,000	$680,000	23.6%
Total Non-Operating Expenses:	**$1,659,060**	**$1,659,060**	**$550,000**	**$680,000**	**23.6%**
Total Transportation:	**$6,371,968**	**$7,834,393**	**$17,723,612**	**$18,039,200**	**1.8%**
Total Expenditures:	**$6,371,968**	**$7,834,393**	**$17,723,612**	**$18,039,200**	**1.8%**

Sewer Fund

The Sewer Fund is a type of enterprise fund. The Town provides sewer services to customers within the Town. Charges for the services are made based upon the amount of service each customer utilizes. Major capital projects can be funded with long term financing (bonds) which are repaid over a long period of time or through Renewal & Replacement reserves. This business-like enterprise provides for personnel, operations, maintenance, collections, debt retirement, and sewer operations. The fund operates under the Public Works Department. The Sewer Fund is funded through charges for services to residential and commercial customers for wastewater charges. The Town provides safe and environmentally sound removal of wastewater from the customers' property. The Town pays the City of Miami Beach for wastewater disposal. Charges for Services revenue support the operations and capital costs of the Sewer Fund.

Sewer Fund Comprehensive Summary

Name	FY2022 Actual	FY2023 Actual	FY2024 Adopted Budget	FY2025 Budgeted
Beginning Fund Balance:	**$2,133,378**	**$2,561,463**	**$2,182,604**	**N/A**
Revenues				
Intergovernmental Revenue	$0	$0	$522,500	$197,500
Charges for Services	$2,656,302	$2,700,614	$3,019,664	$2,784,104
Judgements, Fines and Forfeits	$53,589	$14,832	$0	$15,000
Misc Revenues	$13,300	$66,500	$16,243	$61,000
Other Sources	$0	$0	$781,682	$1,242,500
Total Revenues:	**$2,723,192**	**$2,781,946**	**$4,340,089**	**$4,300,104**
Expenditures				
Personnel Services	$258,299	$365,481	$563,125	$573,783
Operating Expenses	$1,538,818	$1,215,801	$1,786,964	$1,966,321
Capital Outlay	$0	$363,559	$1,740,000	$1,460,000
Non-Operating Expenses	$525,000	$525,000	$250,000	$300,000
Total Expenditures:	**$2,322,117**	**$2,469,840**	**$4,340,089**	**$4,300,104**
Total Revenues Less Expenditures:	**$401,075**	**$312,105**	**$0**	**$0**
Ending Fund Balance:	**$2,534,453**	**$2,873,568**	**$2,182,604**	**N/A**

Revenues by Source

Name	FY2022 Actual	FY2023 Actual	FY2024 Adopted Budget	FY2025 Budgeted	FY2024 Adopted Budget vs. FY2025 Budgeted (% Change)
Revenue Source					
Intergovernmental Revenue					
State Grant-Sewer	$0	$0	$522,500	$197,500	-62.2%
Total Intergovernmental Revenue:	**$0**	**$0**	**$522,500**	**$197,500**	**-62.2%**
Charges for Services					
Sewage Disposal Fees	$2,656,302	$2,700,614	$3,019,664	$2,784,104	-7.8%
Total Charges for Services:	**$2,656,302**	**$2,700,614**	**$3,019,664**	**$2,784,104**	**-7.8%**
Judgements, Fines and Forfeits					

Name	FY2022 Actual	FY2023 Actual	FY2024 Adopted Budget	FY2025 Budgeted	FY2024 Adopted Budget vs. FY2025 Budgeted (% Change)
Doubtful Accounts	$35,070	$0	$0	$0	0%
Late Fees - Delinquent Accounts	$18,519	$14,832	$0	$15,000	N/A
Total Judgements, Fines and Forfeits:	**$53,589**	**$14,832**	**$0**	**$15,000**	**N/A**
Misc Revenues					
Interest Earnings	$0	$0	$0	$45,000	N/A
Other Miscellaneous Revenues	$13,300	$66,500	$16,243	$16,000	-1.5%
Total Misc Revenues:	**$13,300**	**$66,500**	**$16,243**	**$61,000**	**275.5%**
Other Sources					
Appropriation from Fund Balance	$0	$0	$781,682	$1,242,500	59%
Total Other Sources:	**$0**	**$0**	**$781,682**	**$1,242,500**	**59%**
Total Revenue Source:	**$2,723,192**	**$2,781,946**	**$4,340,089**	**$4,300,104**	**-0.9%**

Expenditures by Function

Name	FY2022 Actual	FY2023 Actual	FY2024 Adopted Budget	FY2025 Budgeted	FY2024 Adopted Budget vs. FY2025 Budgeted (% Change)
Expenditures					
Physical Environment					
Personnel Services					
Regular Salaries & Wages	$249,064	$267,845	$393,752	$397,995	1.1%
Overtime Pay	$10,213	$15,471	$20,000	$20,000	0%
F.I.C.A. Taxes	$18,125	$20,027	$30,120	$29,431	-2.3%
Retirement Contribution	$40,152	$23,474	$45,562	$52,357	14.9%
Pension Expense	-$104,975	$0	$0	$0	0%
Group Insurance	$37,489	$38,664	$59,111	$68,352	15.6%
Group Insurance	$242	$0	$0	$0	0%
Workers' Compensation	$7,988	$0	$12,591	$3,648	-71%
Unemployment Compensation	$0	$0	$1,989	$2,000	0.6%
Total Personnel Services:	**$258,299**	**$365,481**	**$563,125**	**$573,783**	**1.9%**
Operating Expenses					
Professional Services	$60,224	$72,651	$230,000	$230,000	0%
Accounting & Auditing	$7,082	$12,737	$7,600	$14,400	89.5%
Other Contractual Services	$8,418	$16,937	$80,000	$21,000	-73.7%
Sewage Disposal	$958,214	$922,764	$1,204,664	$1,264,897	5%
Travel & Per Diem	$0	$840	$1,500	$2,000	33.3%
Communications and Freight	$1,850	$1,790	$3,000	$4,000	33.3%
Utility Services	$54,352	$56,051	$55,000	$58,500	6.4%
Rentals & Leases	$0	$0	$23,000	$25,000	8.7%
Insurance	$25,053	$0	$0	$24,324	N/A
Repairs & Maintenance	$194,514	$83,484	$140,000	$264,000	88.6%
Repairs & Maintenance #183	$0	$85	$0	$0	0%
Other Current Charges	$476	$351	$700	$700	0%
Operating Supplies	$5,653	$47,782	$40,000	$56,000	40%
Publications and Training	$600	$329	$1,500	$1,500	0%
Depreciation	$222,382	$0	$0	$0	0%
Total Operating Expenses:	**$1,538,818**	**$1,215,801**	**$1,786,964**	**$1,966,321**	**10%**
Capital Outlay					
Improvements (excl. Buildings)	$0	$363,559	$1,680,000	$1,200,000	-28.6%
Machinery & Equipment	$0	$0	$60,000	$260,000	333.3%
Total Capital Outlay:	**$0**	**$363,559**	**$1,740,000**	**$1,460,000**	**-16.1%**
Non-Operating Expenses					
Transfers out	$0	$0	$250,000	$300,000	20%

Name	FY2022 Actual	FY2023 Actual	FY2024 Adopted Budget	FY2025 Budgeted	FY2024 Adopted Budget vs. FY2025 Budgeted (% Change)
Transfer for Debt Service	$525,000	$525,000	$0	$0	0%
Total Non-Operating Expenses:	**$525,000**	**$525,000**	**$250,000**	**$300,000**	**20%**
Total Physical Environment:	**$2,322,117**	**$2,469,840**	**$4,340,089**	**$4,300,104**	**-0.9%**
Total Expenditures:	**$2,322,117**	**$2,469,840**	**$4,340,089**	**$4,300,104**	**-0.9%**

Water Fund

The Water Fund is a type of enterprise fund. The Town provides water services to customers within the Town. Charges for the services are made based upon the amount of the service each customer utilizes. Major capital projects can be funded with long term financing (bonds) which are repaid over a long period of time or through Renewal & Replacement reserves. This business-like enterprise provides for personnel, operations, maintenance, collections, debt retirement, and water operations. The fund operates under the Public Works Department.The water is funded through charges for services to residential and commercial customers for water charges. The Town purchases water from Miami Dade County. Charges for service revenue support the operations and capital costs of the Water Fund.

Water Fund Comprehensive Summary

Name	FY2022 Actual	FY2023 Actual	FY2024 Adopted Budget	FY2025 Budgeted
Beginning Fund Balance:	**$2,794,685**	**$2,947,287**	**$3,140,538**	**N/A**
Revenues				
Charges for Services	$1,409,041	$1,331,678	$1,300,000	$1,350,000
Judgements, Fines and Forfeits	$23,414	-$17,544	$53,000	$35,000
Misc Revenues	-$163,893	$94,223	-$37,832	$80,000
Other Sources	$0	$0	$1,340,037	$524,102
Total Revenues:	**$1,268,563**	**$1,408,357**	**$2,655,205**	**$1,989,102**
Expenditures				
Personnel Services	$273,574	$314,417	$568,895	$538,595
Operating Expenses	$706,300	$675,869	$773,200	$910,507
Capital Outlay	$0	$0	$1,113,110	$300,000
Non-Operating Expenses	$200,000	$200,000	$200,000	$240,000
Total Expenditures:	**$1,179,873**	**$1,190,286**	**$2,655,205**	**$1,989,102**
Total Revenues Less Expenditures:	**$88,689**	**$218,071**	**$0**	**$0**
Ending Fund Balance:	**$2,883,374**	**$3,165,358**	**$3,140,538**	**N/A**

Revenues by Source

Name	FY2022 Actual	FY2023 Actual	FY2024 Adopted Budget	FY2025 Budgeted	FY2024 Adopted Budget vs. FY2025 Budgeted (% Change)
Revenue Source					
Charges for Services					
Water Sales	$1,409,041	$1,331,678	$1,300,000	$1,350,000	3.8%
Total Charges for Services:	**$1,409,041**	**$1,331,678**	**$1,300,000**	**$1,350,000**	**3.8%**
Judgements, Fines and Forfeits					
Doubtful Accounts	$17,963	$0	$0	$0	0%
Late Fees - Delinquent Accounts	$5,451	-$17,544	$53,000	$35,000	-34%
Total Judgements, Fines and Forfeits:	**$23,414**	**-$17,544**	**$53,000**	**$35,000**	**-34%**
Misc Revenues					
Interest Earnings	$0	$0	$0	$35,000	N/A

Name	FY2022 Actual	FY2023 Actual	FY2024 Adopted Budget	FY2025 Budgeted	FY2024 Adopted Budget vs. FY2025 Budgeted (% Change)
Interest Earnings-Mellon Trust	$29,313	-$9,292	$12,048	$0	-100%
Change in Fair Value of Invest	-$213,127	$0	-$100,000	$0	-100%
Gain or Loss on Investments	-$3,805	$0	$0	$0	0%
Other Miscellaneous Revenues	$23,727	$103,515	$50,120	$45,000	-10.2%
Total Misc Revenues:	**-$163,893**	**$94,223**	**-$37,832**	**$80,000**	**-311.5%**
Other Sources					
Appropriate Fund Balance	$0	$0	$1,340,037	$524,102	-60.9%
Total Other Sources:	**$0**	**$0**	**$1,340,037**	**$524,102**	**-60.9%**
Total Revenue Source:	**$1,268,563**	**$1,408,357**	**$2,655,205**	**$1,989,102**	**-25.1%**

Expenditures by Function

Name	FY2022 Actual	FY2023 Actual	FY2024 Adopted Budget	FY2025 Budgeted	FY2024 Adopted Budget vs. FY2025 Budgeted (% Change)
Expenditures					
Physical Environment					
Personnel Services					
Regular Salaries & Wages	$272,379	$235,877	$390,406	$390,228	0%
Overtime Pay	$11,118	$6,533	$12,000	$3,000	-75%
F.I.C.A. Taxes	$20,269	$17,663	$29,866	$29,197	-2.2%
Retirement Contribution	$44,683	$25,540	$45,174	$52,601	16.4%
Pension Expense	-$116,415	$0	$0	$0	0%
Group Insurance	$36,478	$28,804	$81,848	$60,916	-25.6%
Group Insurance	$235	$0	$0	$0	0%
Workers' Compensation	$4,825	$0	$7,629	$2,653	-65.2%
Unemployment Compensation	$0	$0	$1,972	$0	-100%
Total Personnel Services:	**$273,574**	**$314,417**	**$568,895**	**$538,595**	**-5.3%**
Operating Expenses					
Professional Services	$1,100	$31,217	$10,000	$25,000	150%
Accounting & Auditing	$4,506	$8,216	$4,200	$4,000	-4.8%
Other Contractual Services	$27,889	$12,904	$30,000	$44,772	49.2%
Water Purchases	$486,246	$536,772	$600,000	$700,000	16.7%
Travel & Per Diem	$0	$2,904	$3,000	$3,000	0%
Communications and Freight	$0	$0	$1,000	$500	-50%
Utility Services	$0	$0	$1,000	$500	-50%
Rentals & Leases	$0	$0	$17,000	$17,000	0%
Insurance	$23,439	$0	$0	$11,620	N/A
Repairs & Maintenance	$7,779	$12,308	$33,000	$50,025	51.6%
Printing & Binding	$0	$215	$500	$250	-50%
Other Current Charges	$43,234	$37,698	$26,000	$17,580	-32.4%
Operating Supplies	$43,195	$32,165	$45,000	$34,000	-24.4%
Publications and Training	$0	$1,470	$2,500	$2,260	-9.6%
Depreciation	$68,912	$0	$0	$0	0%
Total Operating Expenses:	**$706,300**	**$675,869**	**$773,200**	**$910,507**	**17.8%**
Capital Outlay					
Improvements (excl. Buildings)	$0	$0	$1,113,110	$300,000	-73%
Total Capital Outlay:	**$0**	**$0**	**$1,113,110**	**$300,000**	**-73%**
Non-Operating Expenses					
Transfers to Other Funds	$0	$0	$0	$240,000	N/A
Transfer for Debt Service	$200,000	$200,000	$200,000	$0	-100%

Name	FY2022 Actual	FY2023 Actual	FY2024 Adopted Budget	FY2025 Budgeted	FY2024 Adopted Budget vs. FY2025 Budgeted (% Change)
Total Non-Operating Expenses:	**$200,000**	**$200,000**	**$200,000**	**$240,000**	**20%**
Total Physical Environment:	**$1,179,873**	**$1,190,286**	**$2,655,205**	**$1,989,102**	**-25.1%**
Total Expenditures:	**$1,179,873**	**$1,190,286**	**$2,655,205**	**$1,989,102**	**-25.1%**

The Solid Waste Collection Fund is a type of enterprise fund. The Town provides solid waste and recycling collection services to customers within the Town. Charges for the services are made based upon the type of service (residential, commercial, and recycling) and the cost for disposal of the materials collected. This business-like enterprise provides for personnel, operations, maintenance, collections, disposal, and planning elements. The fund operates under the Public Works department.

The Town contracts its own solid waste (garbage, vegetation, and recyclable material) collection and disposal which is supervised by the Public Works Director. The Solid Waste Fund accounts for the cost of these operations.

Solid Waste Fund

Solid Waste operations are under the supervision of the Public Works Director/Town Engineer. The Solid Waste Fund accounts for the cost of operating and maintaining collection and disposal services for Town residents and commercial businesses/properties. Solid waste collection and disposal services are provided by the Town contractor Coastal Waste and Recycling, for garbage, bulk trash and vegetation. The Town provides in-house collection and disposal of recyclable materials for residential properties.

The Solid Waste division aims to provide for the environmentally sensitive removal and disposal of solid waste materials consistent with balancing quality services at an affordable cost. The Town provides excellent solid waste collection services to the single-family homes, condominiums, multi-family buildings, and commercial properties. These customers are collected five days per week. Solid waste collection charges for single-family residential property are billed by Miami-Dade County on the real property tax notice as a non-ad valorem assessment. Variable rates are charged for condos, multi-family units, commercial and other properties.

General Town administrative support provides services for Solid Waste operations such as: oversight, finance, payroll, human resources, benefits and pension management, and the provision of office space.

Solid Waste Fund Comprehensive Summary

Name	FY2022 Actual	FY2023 Actual	FY2024 Adopted Budget	FY2025 Budgeted
Beginning Fund Balance:	**$702,811**	**$928,918**	**$1,159,610**	**N/A**
Revenues				
Charges for Services	$1,043,422	$1,133,660	$979,000	$1,087,204
Judgements, Fines and Forfeits	$18,307	$6,003	$6,027	$6,000
Misc Revenues	$4,468	$4,374	$5,000	$13,612
Other Sources	$0	$0	$37,732	$0
Total Revenues:	**$1,066,196**	**$1,144,037**	**$1,027,759**	**$1,106,816**
Expenditures				
Personnel Services	$0	$0	$105,759	$141,965
Operating Expenses	$841,524	$887,213	$922,000	$964,851
Total Expenditures:	**$841,524**	**$887,213**	**$1,027,759**	**$1,106,816**
Total Revenues Less Expenditures:	**$224,672**	**$256,824**	**$0**	**$0**
Ending Fund Balance:	**$927,483**	**$1,185,742**	**$1,159,610**	**N/A**

Revenues by Source

Name	FY2022 Actual	FY2023 Actual	FY2024 Adopted Budget	FY2025 Budgeted	FY2024 Adopted Budget vs. FY2025 Budgeted (% Change)
Revenue Source					
Charges for Services					
Single Family Collection Fees	$103,209	$112,655	$110,000	$106,455	-3.2%
Multi-Family Collection Fees	$581,420	$652,563	$550,000	$615,016	11.8%
Apartment Collection Fees	$118,720	$122,280	$110,000	$115,552	5%
Daily Collection Fees	$108,168	$113,055	$110,000	$111,902	1.7%
Business Regular Pickup Fees	$131,904	$133,107	$99,000	$138,279	39.7%
Total Charges for Services:	**$1,043,422**	**$1,133,660**	**$979,000**	**$1,087,204**	**11.1%**
Judgements, Fines and Forfeits					
Doubtful Accounts	$12,247	$0	$0	$0	0%
Late Fees - Delinquent Accounts	$6,059	$6,003	$6,027	$6,000	-0.4%
Total Judgements, Fines and Forfeits:	**$18,307**	**$6,003**	**$6,027**	**$6,000**	**-0.4%**
Misc Revenues					
Interest Earnings	$0	$0	$0	$10,612	N/A
Garbage Container Charges	$4,468	$4,374	$5,000	$3,000	-40%
Total Misc Revenues:	**$4,468**	**$4,374**	**$5,000**	**$13,612**	**172.2%**
Other Sources					
Appropriation from Fund Balance	$0	$0	$37,732	$0	-100%
Total Other Sources:	**$0**	**$0**	**$37,732**	**$0**	**-100%**
Total Revenue Source:	**$1,066,196**	**$1,144,037**	**$1,027,759**	**$1,106,816**	**7.7%**

Expenditures by Function

Name	FY2022 Actual	FY2023 Actual	FY2024 Adopted Budget	FY2025 Budgeted	FY2024 Adopted Budget vs. FY2025 Budgeted (% Change)
Expenditures					
Physical Environment					
Personnel Services					
Regular Salaries & Wages	$0	$0	$88,296	$100,818	14.2%
Overtime	$0	$0	$0	$973	N/A
F.I.C.A. Taxes	$0	$0	$6,800	$7,075	4%
Retirement Contribution	$0	$0	$10,217	$12,610	23.4%
Group Insurance	$0	$0	$0	$15,211	N/A
Workers' Compensation'	$0	$0	$0	$5,278	N/A
Unemployment Compensation	$0	$0	$446	$0	-100%
Total Personnel Services:	**$0**	**$0**	**$105,759**	**$141,965**	**34.2%**
Operating Expenses					
Professional Services	$0	$0	$1,000	$5,000	400%
Accounting & Auditing	$2,575	$5,128	$2,500	$5,600	124%
SW Disposal Fees-Reg Pickup	$724,540	$747,996	$792,750	$822,263	3.7%
SW Disposal Fees-Bus Regular	$78,879	$134,089	$99,750	$112,376	12.7%
SW Disposal Fees-Daily Pickup	$25,772	$0	$0	$0	0%
Insurance	$0	$0	$0	$5,612	N/A
Other Current Charges	$0	$0	$21,000	$5,000	-76.2%
Operating Supplies	$8,320	$0	$5,000	$9,000	80%
Depreciation expense	$1,438	$0	$0	$0	0%
Total Operating Expenses:	**$841,524**	**$887,213**	**$922,000**	**$964,851**	**4.6%**
Total Physical Environment:	**$841,524**	**$887,213**	**$1,027,759**	**$1,106,816**	**7.7%**
Total Expenditures:	**$841,524**	**$887,213**	**$1,027,759**	**$1,106,816**	**7.7%**

Stormwater Fund

The Stormwater Utility Fund is a type of enterprise fund. The Town provides storm water drainage services to customers within the Town. Charges for the services are based upon the type of structure from which the stormwater is being diverted. This business-like enterprise provides for personnel, operations, maintenance, collections, debt retirement, and planning elements. The fund operates under the Public Works department.

Stormwater Fund Comprehensive Summary

Name	FY2022 Actual	FY2023 Actual	FY2024 Adopted Budget	FY2025 Budgeted
Beginning Fund Balance:	**$605,932**	**$694,276**	**$941,434**	**N/A**
Revenues				
Intergovernmental Revenue	$0	$0	$310,000	$0
Charges for Services	$318,145	$615,240	$389,293	$520,000
Judgements, Fines and Forfeits	$4,198	$2,781	$4,711	$4,000
Other Sources	$299,000	$0	$0	$0
Total Revenues:	**$621,343**	**$618,021**	**$704,004**	**$524,000**
Expenditures				
Personnel Services	$39,654	$43,425	$201,402	$157,602
Operating Expenses	$195,164	$138,552	$252,602	$116,398
Capital Outlay	$0	$0	$250,000	$250,000
Total Expenditures:	**$234,818**	**$181,976**	**$704,004**	**$524,000**
Total Revenues Less Expenditures:	**$386,525**	**$436,045**	**$0**	**$0**
Ending Fund Balance:	**$992,457**	**$1,130,321**	**$941,434**	**N/A**

Revenues by Source

Name	FY2022 Actual	FY2023 Actual	FY2024 Adopted Budget	FY2025 Budgeted	FY2024 Adopted Budget vs. FY2025 Budgeted (% Change)
Revenue Source					
Intergovernmental Revenue					
State Grant-General Gov't'	$0	$0	$310,000	$0	-100%
Total Intergovernmental Revenue:	**$0**	**$0**	**$310,000**	**$0**	**-100%**
Charges for Services					
Stormwater Fees	$318,145	$615,240	$389,293	$520,000	33.6%
Total Charges for Services:	**$318,145**	**$615,240**	**$389,293**	**$520,000**	**33.6%**
Judgements, Fines and Forfeits					
Doubtful Accounts	$2,725	$0	$0	$0	0%
Late Fees - Delinquent Accounts	$1,473	$2,781	$4,711	$4,000	-15.1%
Total Judgements, Fines and Forfeits:	**$4,198**	**$2,781**	**$4,711**	**$4,000**	**-15.1%**
Other Sources					
Transfer from Other Funds	$299,000	$0	$0	$0	0%

Name	FY2022 Actual	FY2023 Actual	FY2024 Adopted Budget	FY2025 Budgeted	FY2024 Adopted Budget vs. FY2025 Budgeted (% Change)
Total Other Sources:	**$299,000**	**$0**	**$0**	**$0**	**0%**
Total Revenue Source:	**$621,343**	**$618,021**	**$704,004**	**$524,000**	**-25.6%**

Expenditures by Function

Name	FY2022 Actual	FY2023 Actual	FY2024 Adopted Budget	FY2025 Budgeted	FY2024 Adopted Budget vs. FY2025 Budgeted (% Change)
Expenditures					
Physical Environment					
Personnel Services					
Regular Salaries & Wages	$39,278	$34,901	$160,773	$112,275	-30.2%
Overtime Pay	$272	$26	$2,000	$3,000	50%
F.I.C.A. Taxes	$2,793	$2,479	$12,309	$9,004	-26.9%
Retirement Contribution	$5,000	$2,933	$18,603	$16,247	-12.7%
Pension Expense	-$13,025	$0	$0	$0	0%
Group Insurance	$4,376	$3,085	$5,434	$14,055	158.6%
Group Insurance	$28	$0	$0	$0	0%
Workers' Compensation	$933	$0	$1,471	$2,021	37.4%
Unemployment Compensation	$0	$0	$812	$1,000	23.2%
Total Personnel Services:	**$39,654**	**$43,425**	**$201,402**	**$157,602**	**-21.7%**
Operating Expenses					
Professional Services	$13,450	$13,891	$50,000	$100,000	100%
Accounting & Auditing	$1,289	$2,564	$1,402	$5,600	299.4%
Other Contractual Services	$106,516	$91,150	$85,000	$0	-100%
Utility Services	$0	$0	$2,000	$0	-100%
Rentals & Leases	$0	$0	$3,000	$0	-100%
Insurance	$4,176	$0	$0	$10,798	N/A
Repairs & Maintenance	$21,910	$22,578	$100,000	$0	-100%
Other Current Charges	$3,342	$5,931	$6,200	$0	-100%
Operating Supplies	$250	$658	$3,000	$0	-100%
Publications and Training	$639	$1,780	$2,000	$0	-100%
Depreciation	$43,591	$0	$0	$0	0%
Total Operating Expenses:	**$195,164**	**$138,552**	**$252,602**	**$116,398**	**-53.9%**
Capital Outlay					
Improvements (excl. Buildings)	$0	$0	$250,000	$250,000	0%
Total Capital Outlay:	**$0**	**$0**	**$250,000**	**$250,000**	**0%**
Total Physical Environment:	**$234,818**	**$181,976**	**$704,004**	**$524,000**	**-25.6%**
Total Expenditures:	**$234,818**	**$181,976**	**$704,004**	**$524,000**	**-25.6%**

4. FIVE-YEAR CAPITAL IMPROVEMENT PLAN

Starting this fiscal year, all capital outlay items across various departments are now unified under the Capital Improvement funds.

Benefits:

- **Increased Transparency and Accountability**: Capital items are now aligned with the appropriate accounts, enhancing oversight.
- **Simplified Management**: Capital items are easily identifiable, properly capitalized, and disposed of in a timely manner.
- **Efficient Asset Inventory**: Conducting annual inventories of assets is streamlined and better supported.

Project Number Assignment System

Each project will now be assigned a unique identifier that will remain associated with the project until its completion.

Benefits:

- **Consistent Tracking:** Provides a consistent identifier for tracking projects from inception to completion.
- **Enhanced Monitoring:** Improves the ability to monitor and manage projects throughout their lifecycle.
- **Detailed Reporting:** The unique project numbers will be utilized for comprehensive project reporting and monitoring purposes.

Major Projects for the Fiscal Year 2024-25

Here are the significant projects planned and under construction for the upcoming fiscal year:

- **92nd Street Dog Park**: A new recreational facility for dog owners and their pets.
- **Town Hall Demolition and Design**: Demolition of the old Town Hall and design of a new, modern facility.
- **96th Street Kayak Park Renovation**: Upgrading facilities to enhance visitor experience.
- **Seawall Replacement at 9600 West Bay Harbor River**: Essential infrastructure improvement to prevent erosion and flooding.
- **Ejector Station Replacement**: Upgrading to improve waste management efficiency.
- **Manhole and Pipe Lining**: Infrastructure maintenance to extend the lifespan of sewer systems.
- **Manhole Frame & Cover Replacement**: Replacing old frames and covers to ensure safety and functionality.
- **Block 11 Sewer Extension Upsizing:** Enhancing sewer capacity to meet increasing demand.
- **Master Pump Station Replacement:** Upgrading the main pump station to improve overall system performance.
- **Force Main Feasibility Study:** Assessing the feasibility of new force mains to support future growth.
- **Pump Station Installation on West Bay Harbor Dr. & 95th St.:** New installations to improve water management.
- **Check Valve Installation on West Island:** Preventing backflow and ensuring efficient operation.

These projects are integral to maintaining and improving our infrastructure, supporting community growth, and enhancing the quality of life for our residents.

FIVE-YEAR CAPITAL IMPROVEMENT PLAN

Department	Project Number	Request Title	Funding Source Description	To Date	FY2025	FY2026	FY2027	FY2028	FY2029	Total
Building		Vehicle 630 Pick-up Truck	Building Fund Revenue		$12,000	$12,000	$12,000	$12,000	$12,000	$60,000
		Vehicle 626 Ford Explorer 18572	Building Fund Revenue	$24,120	$6,600	$6,600				$37,320
Total Building				**$24,120**	**$18,600**	**$18,600**	**$12,000**	**$12,000**	**$12,000**	**$97,320**
Causeway Fund		Vehicle 628 Ford Cargo Van (Transit 150) 66147	Causeway Fund	$24,960	$6,240					$31,200
		Vehicle 627 Ford F-150 17787	Causeway Fund	$24,960	$6,240					$31,200
	2023-BC-163	BC-163 9600 Seawall Replacement	Causeway Fund Revenue	$50,405	$280,000					$330,405
		BC-163 9600 Seawall Replacement	Grant							
	2023-BC-162	BC-162 Waterway Bridge-Betw Islands-No. 875102	Causeway Fund Revenue		$2,300,000		$2,500,000	$200,000		$5,000,000
		BC-162 Waterway Bridge-Betw Islands-No. 875102	Fund Balance							
	2023-BC-160	BC-160 Concept Design Intracoastal Bridge No. 875101 PD&E	Causeway Fund Revenue	$2,162,231	$3,000,000	$3,000,000	$25,000,000			$33,162,231

FIVE-YEAR CAPITAL IMPROVEMENT PLAN

Department	Project Number	Request Title	Funding Source Description	To Date	FY2025	FY2026	FY2027	FY2028	FY2029	Total
		BC-160 Concept Design Intracoastal Bridge No. 875101 PD&E	Fund Balance							
		BC-160 Concept Design Intracoastal Bridge No. 875101 PD&E	Grant							
	2023-BC-161	BC-161 West Relief -N Miami - Bridge No. 875105	Causeway Fund Revenue	$54,133	$2,200,000					$2,254,133
		BC-161 West Relief -N Miami - Bridge No. 875105	Fund Balance							
	2023-BC-159	BC-159 Indian Creek Bridge + Pipe Saddle Rep Bridge FDOT Post No.	Causeway Fund Revenue		$1,500,000					$1,500,000
		BC-159 Indian Creek Bridge + Pipe Saddle Rep Bridge FDOT Post No.	Fund Balance							
	2023-BC-158	BC-158 ICW Bridge Repairs No. 875101	Causeway Fund Revenue	$3,189,091	$1,600,000					$4,789,091
		BC-158 ICW Bridge Repairs No. 875101	Fund Balance							
Total Causeway Fund				**$5,505,780**	**$10,892,480**	**$3,000,000**	**$27,500,000**	**$200,000**	**$0**	**$47,098,260**

FIVE-YEAR CAPITAL IMPROVEMENT PLAN

Department	Project Number	Request Title	Funding Source Description	To Date	FY2025	FY2026	FY2027	FY2028	FY2029	Total
Code Compliance		Vehicle 180 Ford Escape 41962	General Fund Revenue	$14,736	$6,600	$6,600				$27,936
Total Code Compliance				**$14,736**	**$6,600**	**$6,600**	**$0**	**$0**	**$0**	**$27,936**
Information Technology		Artificial Intelligent (AI) Security Cameras	General Fund Revenue			$60,000				$60,000
		Artificial Intelligent (AI) Security Cameras	Causeway Fund							
Total Information Technology				**$0**	**$0**	**$60,000**	**$0**	**$0**	**$0**	**$60,000**
Law Enforcement		Mobile Light Tower	General Fund Revenue			$17,000				$17,000
		Clearview	General Fund Revenue		$5,320	$5,320	$5,320	$5,320	$5,320	$26,600
		CERA Public Safety Response Platform	General Fund Revenue				$18,000			$18,000
		Zebra Printers E-Citation	General Fund Revenue			$20,000				$20,000

FIVE-YEAR CAPITAL IMPROVEMENT PLAN

Department	Project Number	Request Title	Funding Source Description	To Date	FY2025	FY2026	FY2027	FY2028	FY2029	Total
		Ballistic Helmet Patrol	General Fund Revenue	$7,500		$7,500	$7,500			$22,500
		Vehicle Police Interceptor Utility TBD (2) (NEW)	General Fund Revenue		$20,000					$20,000
		Firearm Replacement Program	General Fund Revenue	$30,000		$30,000	$30,000			$90,000
		New Patrol Emergency Lighting and Installation	General Fund Revenue	$146,000	$20,000	$20,000	$60,000	$60,000		$306,000
		LPR System	General Fund Revenue	$90,000	$45,950	$44,000	$44,000	$44,000		$267,950
		Vehicle Radio Systems- Replacement Program- 4700 per unit	General Fund Revenue	$42,300	$14,100	$14,100	$16,000	$16,000		$102,500
		VEH # 225- 2022 Ford Police Interceptor Utility 1FM5K8AB7NGA58549	General Fund Revenue	$18,400	$9,200	$9,200	$9,200			$46,000
		VEH # 227- 2022 Ford Police Interceptor Utility 1FM5K8AB6NGA39569	General Fund Revenue	$18,400	$9,200	$9,200	$9,200			$46,000
		VEH # 226 - 2022 Ford Police Interceptor Utility 1FM5K8AB3NGA50321	General Fund Revenue	$17,800	$8,900	$8,900	$8,900			$44,500
		VEH # 223 - 2022 Ford Police Interceptor Utility 1FM5K8AB3NGA39643	General Fund Revenue	$17,800	$8,900	$8,900	$8,900			$44,500

FIVE-YEAR CAPITAL IMPROVEMENT PLAN

Department	Project Number	Request Title	Funding Source Description	To Date	FY2025	FY2026	FY2027	FY2028	FY2029	Total
		VEH # 221- 2021 Ford F150 XLT - 1FTEW1EP1MKF08729	General Fund Revenue	$15,320	$7,660	$7,660	$7,660			$38,300
		VEH # 687 - 2020 Dodge Charger - VIN 2C3CDXAG3LH114102	General Fund Revenue	$16,350	$5,450	$5,450				$27,250
		VEH # 302 - 2023 Chevrolet Tahoe 1GNSCMKD3PR111422	General Fund Revenue		$11,640	$11,640	$11,640			$34,920
		VEH # 326- 2023 Chevrolet Tahoe 1GNSCLED7PR204028	General Fund Revenue	$22,008	$11,004	$11,004	$11,004			$55,020
		VEH # 323 - 2023 Chevrolet Tahoe 1GNSCLED5PR203993	General Fund Revenue	$22,008	$11,004	$11,004	$11,004			$55,020
		VEH # 324 - 2023 Chevrolet Tahoe 1GNSCLED5PR203945	General Fund Revenue	$22,008	$11,004	$11,004	$11,004			$55,020
		VEH # 325- 2023 Chevrolet Tahoe 1GNSCLED2PR204518	General Fund Revenue	$22,008	$11,004	$11,004	$11,004			$55,020
		VEH # 707- 2020 Chevrolet Tahoe 1GNLCDEC6LR307341	General Fund Revenue	$23,070	$7,690	$7,690				$38,450
		VEH # 301- 2023 Chevrolet Tahoe 1GNSCLED8PR203955	General Fund Revenue	$22,008	$11,004	$11,004	$11,004			$55,020
		VEH # 228- 2022 Ford Police Interceptor Utility 1FM5K8AB7NGA39502	General Fund Revenue	$21,548	$8,900	$8,900	$5,180			$44,528

FIVE-YEAR CAPITAL IMPROVEMENT PLAN

Department	Project Number	Request Title	Funding Source Description	To Date	FY2025	FY2026	FY2027	FY2028	FY2029	Total
		Taser - Taser Replacement Program- 6 of 6 (Taser 7)-2300 per	Federal Grants	$27,600	$13,800	$13,800	$15,000	$15,000		$85,200
		Replacement Ballistic Vest - 5 Year replacement -1600 per	General Fund Revenue	$34,400	$10,000	$10,000	$11,000	$11,000		$76,400
		New Police Boat	General Fund Revenue			$250,000				$250,000
		Records Management System Replacement	General Fund Revenue	$80,000	$83,000	$83,000	$83,000	$83,000		$412,000
		Mobile Command Unit	General Fund Revenue			$70,000	$70,000	$70,000		$210,000
		Handheld Radio - Motorola Police Radios	General Fund Revenue	$75,000	$25,000	$25,000	$27,500	$27,500		$180,000
		Body Worn Cameras 5-year plan	General Fund Revenue	$150,000	$60,000	$60,000	$60,000	$60,000	$60,000	$450,000
		Automated Vehicle Locator (vehicle GPS)?60 month term	General Fund Revenue	$78,000	$26,000	$26,000				$130,000
		VEH # 224 - 2022 Ford Police Interceptor Utility Vin#	General Fund Revenue	$17,800	$8,900	$8,900	$8,900			$44,500
Total Law Enforcement				**$1,037,328**	**$464,630**	**$837,180**	**$571,920**	**$391,820**	**$65,320**	**$3,368,198**

FIVE-YEAR CAPITAL IMPROVEMENT PLAN

Department	Project Number	Request Title	Funding Source Description	To Date	FY2025	FY2026	FY2027	FY2028	FY2029	Total
Park Impact Fees Fund	23-BHI-229	BHI-229 96th Street Kayak Park Renovation	Park Impact Fees		$200,000	$500,000				$700,000
Total Park Impact Fees Fund				**$0**	**$200,000**	**$500,000**	**$0**	**$0**	**$0**	**$700,000**
Parking Fund	BHI-248	BHI-248 New Town Hall Parking Lot	Appropriate Fund Balance	$15,000	$1,000,000	$3,000,000	$5,000,000	$5,000,000		$14,015,000
		BHI-248 New Town Hall Parking Lot	Transfer from Building							
		BHI-248 New Town Hall Parking Lot	Loan Proceeds							
Total Parking Fund				**$15,000**	**$1,000,000**	**$3,000,000**	**$5,000,000**	**$5,000,000**	**$0**	**$14,015,000**
Parks and Recreation	23-BHI-228	BHI-228 92nd Street Dog Park Extension	Park Impact Fees	$469,870	$30,130					$500,000
Total Parks and Recreation				**$469,870**	**$30,130**	**$0**	**$0**	**$0**	**$0**	**$500,000**

FIVE-YEAR CAPITAL IMPROVEMENT PLAN

Department	Project Number	Request Title	Funding Source Description	To Date	FY2025	FY2026	FY2027	FY2028	FY2029	Total
Public Buildings	BHI-001	BHI-001 Town Hall	Appropriate Fund Balance	$1,271,164	$1,678,764	$10,178,764	$7,707,503			$20,836,195
		BHI-001 Town Hall	Transfer from General							
		BHI-001 Town Hall	Transfer from Building							
		BHI-001 Town Hall	TDR Sales Proceeds							
		BHI-001 Town Hall	Grant							
	2023-BHI-241	BHI - 241 Artificial 3D Printed Reef - Marine Park	Causeway Fund Revenue	$387,900	$86,600					$474,500
		BHI - 241 Artificial 3D Printed Reef - Marine Park	Fund Balance							
Total Public Buildings				**$1,659,064**	**$1,765,364**	**$10,178,764**	**$7,707,503**	**$0**	**$0**	**$21,310,695**
Sewer Fund		4" Portable Silent Sewer Pump	Sewer Fund		$20,000					$20,000
	23-BHI-234	BHI - 234 Block 11 Sewer Extension Bay Harbor Terrace to Main Pump	Appropriate Fund Balance	$47,853	$250,000	$200,000				$497,853

FIVE-YEAR CAPITAL IMPROVEMENT PLAN

Department	Project Number	Request Title	Funding Source Description	To Date	FY2025	FY2026	FY2027	FY2028	FY2029	Total
		BHI - 234 Block 11 Sewer Extension Bay Harbor Terrace to Main Pump	Grant							
	24-BHI-264	BHI-264 Pipe Lining	Appropriate Fund Balance		$200,000	$200,000	$200,000	$200,000	$200,000	$1,000,000
	24-BHI-232	BHI-232 Master Pump Station Replacement	Appropriate Fund Balance			$400,000	$2,500,000			$2,900,000
	24-BHI-260	BHI-260 Force Main Feasibility Study	Appropriate Fund Balance		$250,000	$250,000				$500,000
	24-BHI-263	BHI-263 Manhole Lining	Appropriate Fund Balance		$100,000					$100,000
	23-BHI-252	BHI-252 Ejector Station & Manhole Replacement	Appropriate Fund Balance		$400,000	$450,000				$850,000
		Sewer Truck	Enterprise Funds		$60,000					$60,000
		Generator 150 (Modulars)	Fund Balance		$180,000	$180,000				$360,000
Total Sewer Fund				**$47,853**	**$1,460,000**	**$1,680,000**	**$2,700,000**	**$200,000**	**$200,000**	**$6,287,853**

TOWN OF BAY HARBOR ISLANDS
FY 2024-2025

FIVE-YEAR CAPITAL IMPROVEMENT PLAN

Department	Project Number	Request Title	Funding Source Description	To Date	FY2025	FY2026	FY2027	FY2028	FY2029	Total
Stormwater Fund	23-BHI-238	BHI-238 West Bay Harbor Drive Stormwater Imp 95th Street	Sewer Fund		$250,000	$1,500,000				$1,750,000
Total Stormwater Fund				**$0**	**$250,000**	**$1,500,000**	**$0**	**$0**	**$0**	**$1,750,000**
Streets and Parkways	23-BHI-224	BHI-224 Milling and Resurfacing	Appropriate Fund Balance		$50,000	$250,000	$250,000	$250,000	$250,000	$1,050,000
		Traffic Control Devices	Fund Balance			$20,000	$30,000			$50,000
		LED Streetlight Upgrade-West Island	Fund Balance	$25,000		$70,000				$95,000
Total Streets and Parkways				**$25,000**	**$50,000**	**$340,000**	**$280,000**	**$250,000**	**$250,000**	**$1,195,000**
Town Clerk		Public Records Software	General Fund Revenue	$15,707	$6,930	$6,930	$6,930	$6,930	$6,930	$50,357
Total Town Clerk				**$15,707**	**$6,930**	**$6,930**	**$6,930**	**$6,930**	**$6,930**	**$50,357**
Water Fund	24-BHI-262	BHI-262 Block 11 Water Main Replacement	Appropriate Fund Balance		$300,000					$300,000
		BHI-262 Block 11 Water Main Replacement	Sewer Fund							
Total Water Fund				**$0**	**$300,000**	**$0**	**$0**	**$0**	**$0**	**$300,000**

Town of Bay Harbor Islands
Digital Budget Book

Last updated

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CAPITAL IMPROVEMENTS

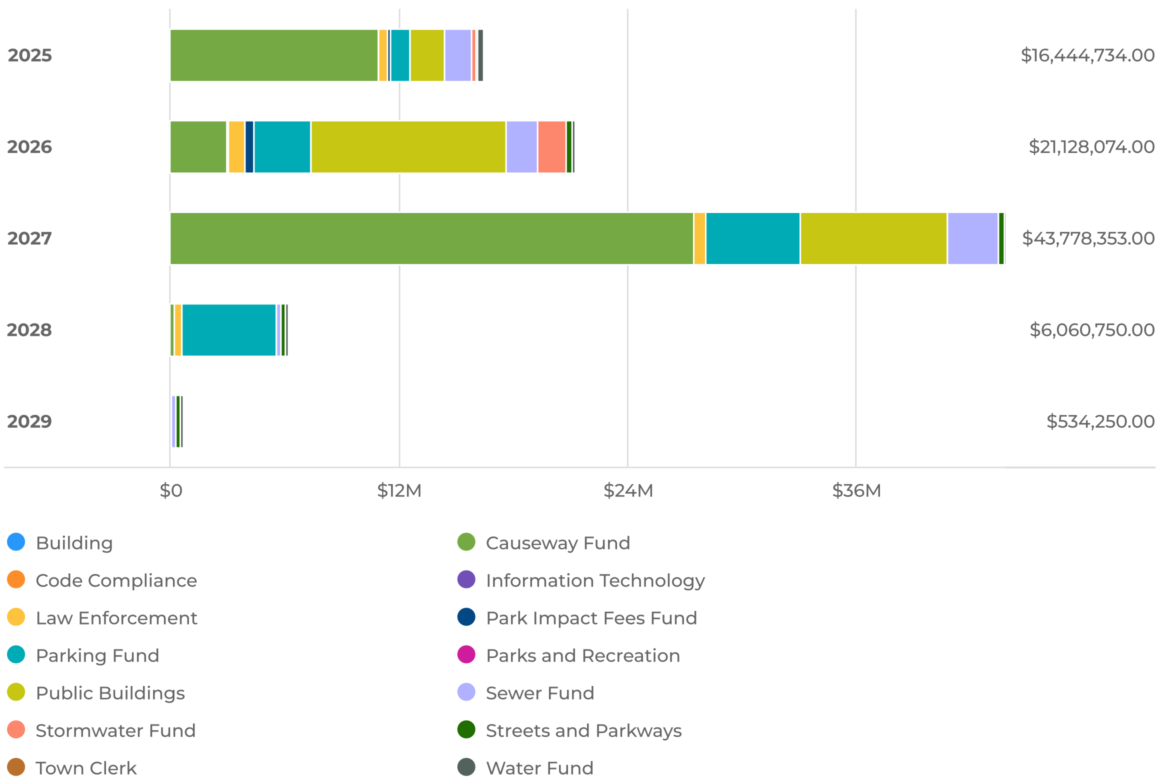
Capital Improvements: Multi-year Plan

Total Capital Requested

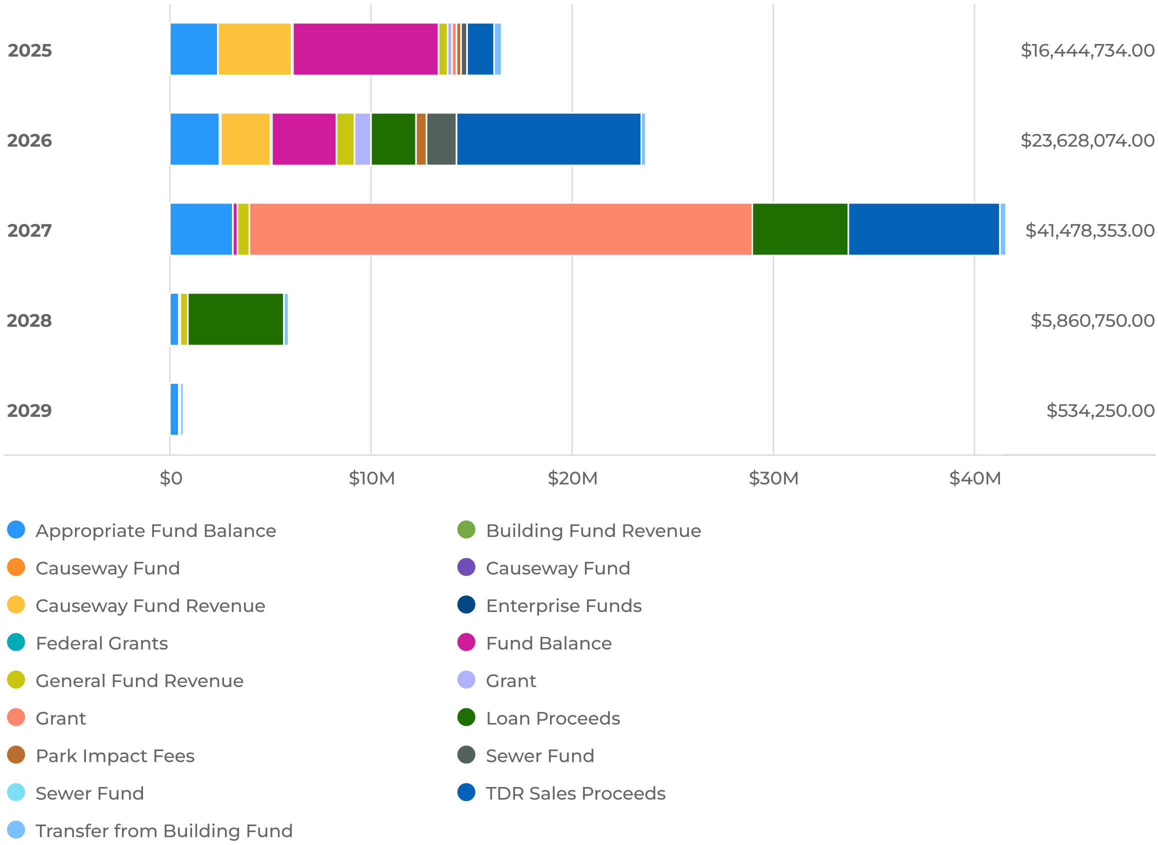
87,946,161

65 Capital Improvement Projects

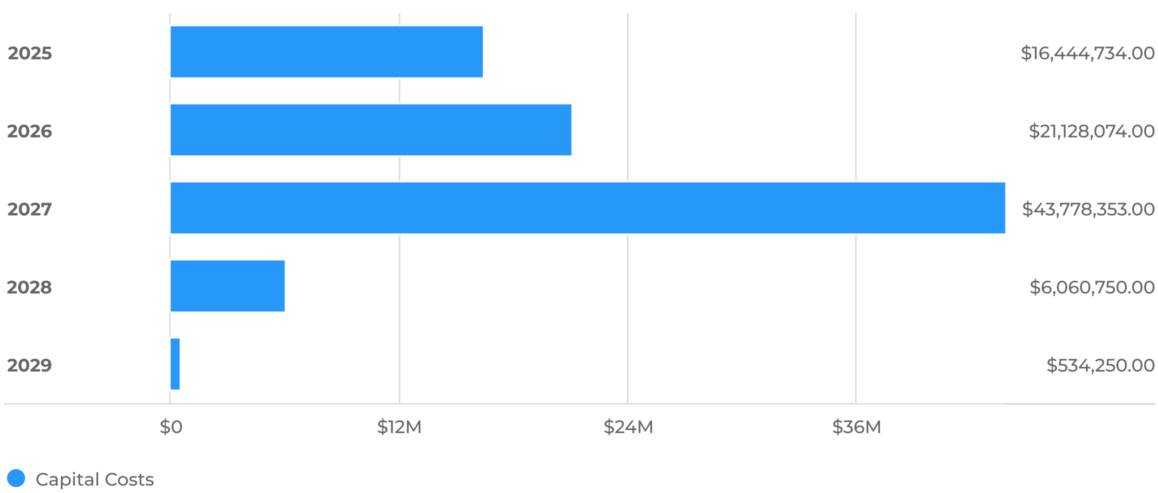
Total Funding Requested by Department



Total Funding Requested by Source



Capital Costs Breakdown



Cost Savings & Revenues

There's no data for building chart

Town Clerk Requests

Itemized Requests for 2025-2030	
Public Records Software	**$34,650**
Public Records Software	
	Total: $34,650

Information Technology Requests

Itemized Requests for 2025-2030	
Artificial Intelligent (AI) Security Cameras	**$60,000**
Replace town-wide security cameras.	
	Total: $60,000

Public Buildings Requests

Itemized Requests for 2025-2030	
BHI - 241 Artificial 3D Printed Reef - Marine Park	**$86,600**
BHI - 241 Artificial 3D Printed Reef - Marine Park	
BHI-001 Town Hall	**$19,565,031**
BHI-001 BHI-246-Town Hall Demolition $500,000BHI-235 Temporary Trailers $946,000 BHI-239 Temp Trailers Operating Exp. $192,197BHI-247 New Town Hall Building -Design $1,500,000BHI-247 New Town Hall Building -Design $20,000,000Grant for TH...	
	Total: $19,651,631

Law Enforcement Requests

Itemized Requests for 2025-2030

Automated Vehicle Locator (vehicle GPS)?60 month term	**$52,000**
Automated Vehicle Locator (vehicle GPS) 60 month term	
Ballistic Helmet Patrol	**$15,000**
Ballistic Helmet Patrol	
Body Worn Cameras 5-year plan	**$300,000**
Body Worn Cameras 5-year plan	
CERA Public Safety Response Platform	**$18,000**
CERA Public Safety Response Platform	
Clearview	**$26,600**
Clearview	
Firearm Replacement Program	**$60,000**
Firearm Replacement Program	
Handheld Radio - Motorola Police Radios	**$105,000**
Handheld Radio - Motorola Police Radios	
LPR System	**$177,950**
LPR System	
Mobile Command Unit	**$210,000**
Mobile Command Unit	
Mobile Light Tower	**$17,000**
Mobile Light Tower	
New Patrol Emergency Lighting and Installation	**$160,000**
New Patrol Emergency Lighting and Installation	
New Police Boat	**$250,000**
New Police Boat	
Records Management System Replacement	**$332,000**
Records Management System Replacement	
Replacement Ballistic Vest - 5 Year replacement -1600 per unit	**$42,000**
Replacement Ballistic Vest - 5 Year replacement -1600 per unit	
Taser - Taser Replacement Program- 6 of 6 (Taser 7)-2300 per unit with cartridge	**$57,600**
Taser - Taser Replacement Program- 6 of 6 (Taser 7)-2300 per unit with cartridge	
VEH # 221- 2021 Ford F150 XLT - 1FTEW1EP1MKF08729	**$22,980**
VEH # 221- 2021 Ford F150 XLT -1FTEW1EP1MKF08729	

VEH # 223 - 2022 Ford Police Interceptor Utility 1FM5K8AB3NGA39643	**$26,700**
VEH # 223 - 2022 Ford Police Interceptor Utility 1FM5K8AB3NGA39643	
VEH # 224 - 2022 Ford Police Interceptor Utility Vin# 1FM5K8AB0NGA39518	**$26,700**
Veh#224 - 2022 Ford Police Interceptor Utility Vin# 1FM5K8AB0NGA39518	
VEH # 225- 2022 Ford Police Interceptor Utility 1FM5K8AB7NGA58549	**$27,600**
VEH # 225- 2022 Ford Police Interceptor Utility 1FM5K8AB7NGA58549	
VEH # 226 - 2022 Ford Police Interceptor Utility 1FM5K8AB3NGA50321	**$26,700**
VEH # 226 - 2022 Ford Police Interceptor Utility 1FM5K8AB3NGA50321	
VEH # 227- 2022 Ford Police Interceptor Utility 1FM5K8AB6NGA39569	**$27,600**
VEH # 227- 2022 Ford Police Interceptor Utility 1FM5K8AB6NGA39569	
VEH # 228- 2022 Ford Police Interceptor Utility 1FM5K8AB7NGA39502	**$22,980**
VEH # 228- 2022 Ford Police Interceptor Utility 1FM5K8AB7NGA39502	
VEH # 301- 2023 Chevrolet Tahoe 1GNSCLED8PR203955	**$33,012**
VEH # 301- 2023 Chevrolet Tahoe 1GNSCLED8PR203955	
VEH # 302 - 2023 Chevrolet Tahoe 1GNSCMKD3PR111422	**$34,920**
VEH # 302 - 2023 Chevrolet Tahoe 1GNSCMKD3PR111422	
VEH # 323 - 2023 Chevrolet Tahoe 1GNSCLED5PR203993	**$33,012**
VEH # 323 - 2023 Chevrolet Tahoe 1GNSCLED5PR203993	
VEH # 324 - 2023 Chevrolet Tahoe 1GNSCLED5PR203945	**$33,012**
VEH # 324 - 2023 Chevrolet Tahoe 1GNSCLED5PR203945	
VEH # 325- 2023 Chevrolet Tahoe 1GNSCLED2PR204518	**$33,012**
VEH # 325- 2023 Chevrolet Tahoe 1GNSCLED2PR204518	
VEH # 326- 2023 Chevrolet Tahoe 1GNSCLED7PR204028	**$33,012**
VEH # 326- 2023 Chevrolet Tahoe 1GNSCLED7PR204028	
VEH # 687 - 2020 Dodge Charger - VIN 2C3CDXAG3LH114102	**$10,900**
VEH # 687 - 2020 Dodge Charger - VIN 2C3CDXAG3LH114102	
VEH # 707- 2020 Chevrolet Tahoe 1GNLCDEC6LR307341	**$15,380**
VEH # 707- 2020 Chevrolet Tahoe 1GNLCDEC6LR307341	
Vehicle Police Interceptor Utility TBD (2) (NEW)	**$20,000**
Vehicle Police Interceptor Utility TBD (2) (NEW)	
Vehicle Radio Systems-Replacement Program- 4700 per unit	**$60,200**
Vehicle Radio Systems-Replacement Program- 4700 per unit	
Zebra Printers E-Citation	**$20,000**
Zebra Printers E-Citation	

Total: $2,330,870

Building Requests

Itemized Requests for 2025-2030	
Vehicle 626 Ford Explorer 18572	**$13,200**
Vehicle 626 Ford Explorer 18572	
Vehicle 630 Pick-up Truck	**$60,000**
Vehicle 630 Pick-up Truck	
	Total: $73,200

Code Compliance Requests

Itemized Requests for 2025-2030	
Vehicle 180 Ford Escape 41962	**$13,200**
Vehicle 180 Ford Escape 41962	
	Total: $13,200

Park Impact Fees Fund Requests

Itemized Requests for 2025-2030	
BHI-229 96th Street Kayak Park Renovation	**$700,000**
BHI-229 96th Street Kayak Park Renovation	
	Total: $700,000

Parks and Recreation Requests

Itemized Requests for 2025-2030	
BHI-228 92nd Street Dog Park Extension	**$30,130**
BHI-228 92nd Street Dog Park Extension	
	Total: $30,130

Water Fund Requests

Itemized Requests for 2025-2030	
BHI-262 Block 11 Water Main Replacement	**$300,000**
BHI-262 Block 11 Water Main Replacement	
	Total: $300,000

Sewer Fund Requests

Itemized Requests for 2025-2030	
4” Portable Silent Sewer Pump	**$20,000**
4” Portable Silent Sewer Pump	
BHI - 234 Block 11 Sewer Extension Bay Harbor Terrace to Main Pump Station	**$450,000**
BHI - 234 Block 11 Sewer Extension Bay Harbor Terrace to Main Pump Station (in Tyler BHI-110 prior to 2023 Vendor-Kimley Horn) State of Florida Department of Environmental Protection / Bay Harbor Islands Sanitary Sewer Upgrade (BHI-234)...	
BHI-232 Master Pump Station Replacement	**$2,900,000**
BHI-232 Master Pump Station Replacement	
BHI-252 Ejector Station & Manhole Replacement	**$850,000**
BHI-252 Ejector Station & Manhole Replacement	
BHI-260 Force Main Feasibility Study	**$500,000**
BHI-260 Force Main Feasibility Study	
BHI-263 Manhole Lining	**$100,000**
BHI-263 Manhole Lining	
BHI-264 Pipe Lining	**$1,000,000**
BHI-264 Pipe Lining	
Generator 150 (Modulars)	**$360,000**
Generator 150 (Modulars). Panels that control the sewer pumps.	
Sewer Truck	**$60,000**
New Sewer Truck -Chevrolet Express 3500 w/Power Convenience Package	
	Total: $6,240,000

Stormwater Fund Requests

Itemized Requests for 2025-2030	
BHI-238 West Bay Harbor Drive Stormwater Imp 95th Street	**$1,750,000**
BHI-238 West Bay Harbor Drive Stormwater Imp 95th Street	
	Total: $1,750,000

Streets and Parkways Requests

Itemized Requests for 2025-2030	
BHI-224 Milling and Resurfacing	**$1,050,000**
BHI-224 Milling and Resurfacing-Funding from Local Option Gas Tax $93,575	
LED Streetlight Upgrade-West Island	**$70,000**
LED Streetlight Upgrade-West Island	
Traffic Control Devices	**$50,000**
Traffic Control Devices	
	Total: $1,170,000

Causeway Fund Requests

Itemized Requests for 2025-2030	
BC-158 ICW Bridge Repairs No. 875101	**$1,600,000**
BC-158 Structural Repairs to the Intracoastal Bridge 87501	
BC-159 Indian Creek Bridge + Pipe Saddle Rep Bridge FDOT Post No. 875103	**$1,500,000**
BC-159 Indian Creek Bridge + Pipe Saddle Rep Bridge FDOT Post No. 875103	
BC-160 Concept Design Intracoastal Bridge No. 875101 PD&E	**$31,000,000**
BC-160 Concept Design Intracoastal Bridge No. 875101-PD&E	
BC-161 West Relief -N Miami - Bridge No. 875105	**$2,200,000**
BC-161 West Relief -N Miami - Bridge No. 875105	
BC-162 Waterway Bridge-Betw Islands-No. 875102	**$5,000,000**
BC-162 Waterway Bridge-Betw Islands-No. 875102	
BC-163 9600 Seawall Replacement	**$280,000**
BC-163 9600 Seawall Replacement	
Vehicle 627 Ford F-150 17787	**$6,240**
Vehicle 627 Ford f?150 17787	
Vehicle 628 Ford Cargo Van (Transit 150) 66147	**$6,240**
Vehicle 628 Ford Cargo Van (Transit 150) 66147	
	Total: $41,592,480

Parking Fund Requests

Itemized Requests for 2025-2030	
BHI-248 New Town Hall Parking Lot	**$14,000,000**
BHI-248 New Town Hall Parking Lot	
	Total: $14,000,000

AGENDA ITEM REPORT
June 18, 2024

ITEM NUMBER: 3.

ITEM: Discussion regarding additional workshops (if necessary) and the dates and times for the Budget Hearing to adopt the millage rate and proposed budget. The first Budget Public Hearing is tentatively scheduled for September 12, 2024, at 6:00 p.m. and the Second Budget Public Hearing is tentatively scheduled for September 26, 2024, at 6:00 p.m. Budget Public Hearing dates are to be confirmed by the Town Council.

DESCRIPTION:
Discussion regarding additional workshops (if needed) and the dates and times for the Budget Hearings to adopt the millage rate and proposed budget. The first Budget Public Hearing is tentatively scheduled for September 12, 2024, at 6:00 p.m. and the Second Budget Public Hearing is tentatively scheduled for September 26, 2024, at 6:00 p.m. Budget Public Hearing dates to be confirmed by the Town Council.

A Special Council Meeting will be necessary for Budget Presentation and Discussion, and for Council approval of the Proposed Millage Rate. We anticipate having the meeting on July 26, 2024, at 6:00 p.m.

RECOMMENDED ACTION:

FINANCIAL ANALYSIS:
There is currently no fiscal impact. The budget preparation calendar is being considered for fiscal year 2024-2025 will be discussed.

BUDGET IMPACT:

Submitted By: Cynthia Garcia, Deputy Clerk

ATTACHMENTS

1.	Budget Calendar FY2025

TOWN OF BAY HARBOR ISLANDS, FL
2024-2025 Annual Budget
Budget Preparation Calendar

March 19, 2024	First Departmental Budget KICK-OFF Meeting to start Department budget requests
April 15, 2024	Departmental Overview (Department Mission Statements, Budget Messages, Description of Services & Activities and Department Goals) due to Finance
April 22, 2024	Performance Measures due to Finance
April 30, 2024	Capital Expenditures-Projects Request due to Finance
May 1, 2024	Departmental Budget Worksheets for FY 2025 and the preliminary year-end estimates 9/30/2024 due to Finance
May 3 - 13	One-on-One Meetings between Town Manager's Office, Department Heads and Finance review Departmental Budget Worksheets
May 15 thru June 3	Town Manager and Finance Finalize Proposed FY 2025 Budget Changes
June 1, 2024	Property Appraiser estimated assessment of the value of all property no later than June 1 of each year (CH200.065(7) F.S.). Property Appraiser delivers the estimated 2024 assessment of roll values
June 12, 2024	Town Council Budget Workshop

TOWN OF BAY HARBOR ISLANDS, FL
2024-2025 Annual Budget
Budget Preparation Calendar

July 1, 2024	Fiscal Year 2025 Proposed Budget Delivered to the Town Council
July 1, 2024	Miami-Dade Property Appraiser Certified Taxable Value
July 25, 2024	Adoption of the Proposed Budget, Tentative Millage Rates and Dates for Two (2) Public Hearings in September
No Later than August 2	The Town notifies the Property Appraiser of Proposed Millage Rate; Rolled-back Rate; and Date, Time, and Meeting Place of the Tentative Budget Hearing
September 11, 2024	*School Board of Miami-Dade County Final Public Hearing on FY 2025 Budget*
September 5, 2024	*County Commission holds first public hearing on County FY 2025 Budget*
September 12, 2024	Hold First Public Hearing on FY 2025 Tentative Budget and Tentative Millage Rates *(TENTATIVE)*
September 19, 2024	*County Commission Hold Second Public Hearing on FY 2025 County Budget*
September 26, 2024	Hold Second Public Hearing to adopt FY 2025 Final Budget and Final Millage Rates *(TENTATIVE)*
October 1, 2024	Implement FY 2025 Budget