

TOWN OF BAY HARBOR ISLANDS

August 14, 2017

AGENDA

STATEMENT OF DECORUM

All comments must be addressed to the Council as a body and not to individuals. Any person making a racial or slanderous remark or who becomes boisterous while addressing the Town Council, staff, etc. shall be barred from the audience by the presiding officer. No profanity, shouting, heckling, verbal outbursts or disruptive behavior in support of or opposition to a speaker or his/her remarks is permitted. Please mute or turn off your cell phone or other electronic devices at the start of the meeting. Failure to do so may result on being barred from the meeting. Persons exiting the Chambers shall do so quietly.

CALL TO ORDER: 7:00 PM

PLEDGE OF ALLEGIANCE:

ROLL CALL:

REQUESTS FOR WITHDRAWALS, DEFERMENTS AND FUTURE AGENDA ITEMS:

TOWN MANAGER'S REPORT:

1. Report on investment performance. Mr. Dan Brea of BNY Mellon will provide a report on the period ended June 30, 2017.
2. Town Attorney's update on legal matters:
 - (a) Fencing of vacant lots
 - (b) Marijuana Regulations

COUNCIL REPORTS: Each Council Member will be afforded two (2) minutes to make their reports.

PUBLIC COMMENT:

*There is a three (3) minute time limit for each speaker during public comment and a two (2) minute time limit for each speaker during all other agenda items. Your cooperation is appreciated in observing the three (3) minute rule. If you have a matter you would like to discuss which requires more than three (3) minutes, please arrange a meeting with the Town Manager or appropriate administrative official. **A request form is available from staff; please fill it in and return it to the Town Clerk prior to the start of the meeting if you would like to speak during public comment.** Please come forward to the podium, give your name and address, and the name and address of the organization you are representing if any.*

COMMITTEE REPORTS:

3. **Consideration** of a request for appointment to fill a vacancy to the Planning & Zoning Board. Enclosed are copies of the residents resumes.

CONSENT AGENDA: *(Consent agenda items are those which are routine, do not require discussion or explanation prior to Town Council action, or have already been discussed and/or explained and do not require further discussion or explanation. Items can be removed from the consent agenda by the request of an individual Council member for independent consideration provided such request is made prior to the vote on the consent agenda.)*

4. **Approval** of the following meeting Minutes:
 - a. April 19, 2017 - Organizational Meeting
 - b. April 19, 2017 - Public Hearing
 - c. April 19, 2017 - Regular Council Meeting
 - d. May 8, 2017 - Regular Council Meeting
 - e. June 12, 2017- Regular Council Meeting
5. **Resolution** establishing supplementary rules for the Parks and Recreation Committee. Enclosed is a copy of the resolution for advisory committees that was adopted by the Town Council in 2014. Also enclosed is the proposed resolution for the Parks and Recreation Committee.
6. **Approval** of proposal in the amount not to exceed \$18,600 in favor of Hazen and Sawyer to perform Night Flow Isolation testing for the sewer collection system. Approval should include an appropriation from Sewer Fund Reserves. Enclosed is a copy of the proposal.
7. **Approval** of inland marine insurance policy for the Shepard Broad Causeway Bridge for the year beginning July 15, 2017 to July 14, 2018 in the amount of \$159,639. Enclosed is a copy of Finance Director Alan Short memorandum.
8. **Approval** of a request by Mayor Leonard for an expenditure not to exceed \$1,500 to host a Miami Dade County League of Cities meeting September 7th, 2007 at the Seaview Hotel in conjunction with the Village of Bal Harbour and the Town of Surfside. The expenditure is being shared by all three towns.
9. Request for **approval** by Congress Driftwood, LLC. for a sales center for two projects being built on 10301 E. Bay Harbor Drive and 9781 E. Bay Harbor Drive. The sales center would be located on an existing building, 9919-9927 E. Bay Harbor Drive, which is being renovated to accommodate this temporary use. Enclosed are copies of the request letter, plans for the renovations and staff report from Town Planner Michael Miller.
10. **Approval** of a three (3) year contract between the Town Bay Harbor Islands and the Dade County Police Benevolent Association (PBA) Inc. The current contract is schedule to expire in September of 2017. Enclosed is a copy of Town Manager Wasson memorandum.

STAFF RECOMMENDATION: Approval

POLL VOTE

ORDINANCES ON FIRST READING:

11.

Consideration and Approval of an ordinance on **first** reading requested by Council Member Salver amending Section 5-5 of the Town regarding the current parking plan for construction sites in Town.

AN ORDINANCE OF THE TOWN OF BAY HARBOR ISLANDS FLORIDA AMENDING SECTION 5-5 OF THE BAY HARBOR ISLANDS TOWN CODE OF ORDINANCES REQUIRING A STAGING PLAN FOR SINGLE FAMILY, MULTI-FAMILY, AND COMMERCIAL PROJECTS; PROVIDING FOR PENALTIES; PROVIDING FOR SEVERABILITY; PROVIDING FOR CODIFICATION; PROVIDING FOR AN EFFECTIVE DATE.

STAFF RECOMMENDATION: Council Discretion

POLL VOTE

TOWN MANAGER ITEMS: *(Town business items requiring Council approval)*

12.

Consideration and Approval of Engineering & Architectural Firms for Continuing Services Agreements with (1) Calvin, Giordano and Associates, (2) Kimley Horn and Associates, (3) Chen Moore and Associates, (4) Keith & Schnars and (5) Behar, Font & Partners. All Continuing Services Agreements shall be for a period of three (3) years.

STAFF RECOMMENDATION: Approval

13.

Approval of award of contract BHI 182 to Jennings Engineering and Construction for the sewer manholes and lift stations in the amount of \$42,600. Enclosed is a evaluation report from Town Engineer, Randy Daniel.

STAFF RECOMMENDATION: Approval

POLL VOTE

14.

Approval of a proposal from Calvin, Giordano & Associates for Professional & Engineering services for the Broad Causeway corridor shoulder installation project in the amount of \$167,950. Enclosed is a copy of the proposal.

STAFF RECOMMENDATION: Approval

POLL VOTE

15.

Approval of an award of contract to Artificial Group, LLC to provide commercial "English Garden Hanging Baskets" in the amount of \$18,055.04. Enclosed are copies of the bid results.

STAFF RECOMMENDATION: Approval

16.

Discussion and direction requested by Town Manager Wasson regarding the addition and remodel of the Town Hall Building. Enclosed are renderings, estimated costs and some options for discussion.

STAFF RECOMMENDATION: Council Discretion

DISCUSSION ITEMS:

17. **Discussion** and **possible action** requested by Mayor Leonard of possible locations for a Community Pool. Enclosed a memorandum from Town Manager Wasson and supporting documents.
18. **Discussion** and **direction** with regard to Council Member Fuller's request to design an amphitheater and passive park at the lot located on 95th Street and West Bay Harbor Drive. Enclosed is a cost estimate and renderings on the proposed park location.
19. **Discussion** regarding the location of digital signs requested by Council Member Reid.
20. **Discussion** and **possible action** requested by Council Member Reid regarding the service station lease. The lease agreement term is for 10 years (signed in Aug. 2008) with a 5 year extension option. Enclosed is a letter from the tenant exercising their option to a 5 year extension.
21. **Discussion** requested by Council Member Reid to create a Sustainability & Resiliency Committee. The proposed committee would address task/ objectives from the Environmental Impact & the Disaster Preparedness Committees.

ADJOURNMENT: Set for 11:00 p.m. *(Any items not addressed by 11:00 PM, will be continued to the following day at 7:00 PM)*

Pursuant to Florida Statutes 286.0105, the Town hereby advises the public that should any person decide to appeal any decision of the Town Council with respect to any matter to be considered at this meeting or hearing, he or she will need a record of the proceedings, and that, for such purpose he or she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.