

NOTE: A three-minute maximum time limit will be imposed on all comments from the public, regardless of the subject matter. A request form is available from the Deputy Town Clerk; fill it in and return it to her prior to the start of the meeting. When you speak, you must come to the podium in the front and clearly state your name and address for the record. Please turn off or mute your cell phone or pager at the start of the meeting.

**TOWN OF BAY HARBOR ISLANDS
ORGANIZATIONAL MEETING
FINAL AGENDA**

April 19, 2017

CALL TO ORDER: 6:30 p.m.

PLEDGE OF ALLEGIANCE:

ROLL CALL:

PRESENTATIONS:

- 1 Distribution of Annual Salaries to the Town Council.
- 2 Acceptance of the Certification of Elections presented by the Town Clerk and Canvassing Board Members. Enclosed is a copy of the Certification of the Elections results.
- 3 Administration of oath of office to the newly elected Council Members. The oath of office will be administered by Town Clerk, Marlene M. Siegel.
- 4 Selection of a Mayor by the Town Council.
- 5 Selection of a Vice Mayor by the Town Council.
- 6 Administration of oaths of office to the Mayor and Vice Mayor. These oaths will be administered by Town Clerk, Marlene M. Siegel.
- 7 Consideration and Approval of a Resolution re-appointing the Town Clerk and Deputy Town Clerk. The current Resolution reflects the current appointments of Marlene M. Siegel and Alba L. Chang. Enclosed find a copy of the proposed Resolution.
- 8 Consideration and Approval of a Resolution re-appointing the Town Attorney and Assistant Town Attorneys. The Resolution reflects the current appointment of Craig B. Sherman as Town Attorney, with Drew B. Sherman and Frank Simone as Assistant Town Attorneys. Enclosed is a copy of the proposed Resolution.
- 9 Administration of oaths of office to the Town Clerk, Deputy Town Clerk, Town Attorney and Assistant Town Attorneys. These oaths will be administered by the Mayor.

ADJOURNMENT: Approximately 6:45 p.m.

Pursuant to Florida Statutes 286.0105, the Town hereby advises the public that should any person decide to appeal any decision of the Town Council with respect to any matter to be considered at this meeting or hearing, he or she will need a record of the proceedings, and that, for such purpose he or she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

AGENDA ITEM REPORT

April 19, 2017

ITEM NUMBER: 2

ITEM: Acceptance of the Certification of Elections presented by the Town Clerk and Canvassing Board Members. Enclosed is a copy of the Certification of the Elections results.

DESCRIPTION:

RECOMMENDED ACTION:

Approval

FINANCIAL ANALYSIS:

BUDGET IMPACT:

Submitted By: Alba Chang, Deputy Town Clerk

ATTACHMENTS

1.	Elections - Official Results	Elections - Official Results.pdf
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CERTIFICATION OF ELECTION RESULTS

Town Council

Jordan W. Leonard
Mayor

Stephanie Bruder
Vice Mayor

Joshua D. Fuller
Council Member

Kelly Reid
Council Member

Isaac Salver
Council Member

Elizabeth Tricoche
Council Member

Robert Yaffe
Council Member

Town Officials

Ronald J. Wasson
Town Manager

Marlene M. Siegel
Town Clerk

Craig B. Sherman
Town Attorney

DATE: April 7, 2017

TO: MAYOR AND TOWN COUNCIL

FROM: MARLENE M. SIEGEL, TOWN CLERK/SUPERVISOR OF
ELECTIONS AND CANVASSING BOARD REPRESENTATIVE

SUBJECT: General Election - April 4, 2017

At the closing of the polls, the votes cast in the above election were counted and tabulated with the following results:

Number of registered voters:	3,066
Number of ballots cast:	840
(including 237 absentee ballots)	
Percent of turnout:	27.40%

Stephanie Bruder	520
Kelly Reid	436
Roger Santana	415

In accordance with the provisions of the Town Charter Section 2.04 and Florida Statutes, the above tabulation indicates Stephanie Bruder and Kelly Reid were elected to a four year term. Enclosed is a copy of the summary report submitted by Miami-Dade County Elections Department.

Respectfully submitted,

Marlene M. Siegel
Town Clerk/BHI Supervisor of Elections
Canvassing Board Representative

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BAY HARBOR ISLANDS

RUN DATE: 04/07/17 12:18 PM

OFFICIAL GENERAL ELECTION
BAY HARBOR ISLANDS, FL
APRIL 4, 2017

OFFICIAL RESULTS
REPORT - EL45A PAGE 001

	TOTAL VOTES	%	ED OSS	ED IVO	VBM	EV OSS	EV IVO	PROV
PRECINCTS COUNTED (OF 2)	2	100.00						
REGISTERED VOTERS - TOTAL	3,066							
BALLOTS CAST - TOTAL	840		453	0	383	0	0	4
VOTER TURNOUT - TOTAL		27.40						
Council Member CITY: BAY HARBOR ISLANDS								
Vote for 2								
Stephanie Bruder	520	37.93	250	0	268	0	0	2
Kelly Reid	436	31.80	286	0	148	0	0	2
Roger Santana	415	30.27	201	0	212	0	0	6
Total	1,371		737	0	628	0	0	0
Over Votes	0		0	0	0	0	0	1
Under Votes	308		169	0	138	0	0	1

Stephanie Bruder
Kelly Reid
Roger Santana

AGENDA ITEM REPORT

April 19, 2017

ITEM NUMBER: 7

ITEM: Consideration and Approval of a Resolution re-appointing the Town Clerk and Deputy Town Clerk. The current Resolution reflects the current appointments of Marlene M. Siegel and Alba L. Chang. Enclosed find a copy of the proposed Resolution.

DESCRIPTION:

The proposed resolution reflect the current appointments of Marlene M. Siegel as Town Clerk and Alba L. Chang, as Deputy Town Clerk.

RECOMMENDED ACTION:

FINANCIAL ANALYSIS:

BUDGET IMPACT:

Submitted By: Alba Chang, Deputy Town Clerk

ATTACHMENTS

1.	Resolution of Town Clerk/ Deputy	Reso -Appointing town clerk -deputy.pdf
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RESOLUTION NO. _____

**A RESOLUTION OF THE TOWN COUNCIL OF THE
TOWN OF BAY HARBOR ISLANDS, FLORIDA,
APPOINTING A TOWN CLERK AND A DEPUTY
TOWN CLERK.**

WHEREAS, it is incumbent upon the Town Council to appoint a Town Clerk and a Deputy Town Clerk; and

WHEREAS, appropriations for these officials has been provided for in the Operating Budget; and

NOW, THEREFORE, BE IT RESOLVED by the Town Council of the Town of Bay Harbor Islands:

Section 1. That the following be appointed as Town Clerk:

MARLENE M. SIEGEL

Section 2. That the following be appointed as Deputy Town Clerk:

ALBA L. CHANG

PASSED and ADOPTED this 19th day of April 2017.

MAYOR

ATTEST:

TOWN MANAGER

AGENDA ITEM REPORT

April 19, 2017

ITEM NUMBER: 8

ITEM: Consideration and Approval of a Resolution re-appointing the Town Attorney and Assistant Town Attorneys. The Resolution reflects the current appointment of Craig B. Sherman as Town Attorney, with Drew B. Sherman and Frank Simone as Assistant Town Attorneys. Enclosed is a copy of the proposed Resolution.

DESCRIPTION:

The proposed resolution reflect the current appointments of Craig B. Sherman as the Town Attorney, Frank Simone and Drew Sherman as Assistant Town Attorneys.

RECOMMENDED ACTION:

FINANCIAL ANALYSIS:

BUDGET IMPACT:

Submitted By: Alba Chang, Deputy Town Clerk

ATTACHMENTS

1.	Resolution - Town Attorneys	Appointing town attorneys.pdf
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RESOLUTION NO. _____

**A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN
OF BAY HARBOR ISLANDS, FLORIDA APPOINTING A
TOWN ATTORNEY AND ASSISTANT TOWN ATTORNEYS.**

WHEREAS, it is incumbent upon the newly elected Town Council to appoint a Town Attorney and Assistant Town Attorneys; and

WHEREAS, an appropriation for these officials has been provided for in the Operating Budget; and

NOW, THEREFORE, BE IT RESOLVED by the Town Council of the Town of Bay Harbor Islands:

Section 1. That the following shall be appointed to serve the Town as Town Attorney to handle all legal details for the current appointive year for an annual retainer of \$ 43,200.00 plus \$ 275.00 per hour for matters in litigation:

CRAIG B. SHERMAN

Section 2. That the following be appointed as Assistant Town Attorneys to serve only in the absence of the Town Attorney under the supervision and direction of the Town Attorney as a single entity in accordance with the compensation established above.

FRANK C. SIMONE

DREW B. SHERMAN

PASSED and ADOPTED this 19th day of April 2017 .

MAYOR

ATTEST:

TOWN CLERK