NOTE: A three-minute maximum time limit will be imposed on all comments from the public, regardless of the subject matter. A request form is available from the Deputy Town Clerk; fill it in and return it to her prior to the start of the meeting. When you speak, you must come to the podium in the front and clearly state your name and address for the record. Please turn off or mute your cell phone or pager at the start of the meeting.

TOWN OF BAY HARBOR ISLANDS

WORKSHOP MEETING

AGENDA

July 20, 2016

CALL TO ORDER: 5:30 p.m.

PLEDGE OF ALLEGIANCE

ROLL CALL

1. Brief overview of the proposed budget by Town Manager Wasson.

2. **Discuss** and review the proposed budget.

3. **Discussion** regarding the tentative millage to be advertised via the Notice of Proposed Taxes to be mailed by Miami-Dade County.

4. **Discussion** regarding additional workshops (if necessary) and the dates and times for the Budget Hearings and Special Council meetings to adopt the millage and budget. It is suggested that the first budget hearing be held at 7:00 PM on September 12th, immediately preceding the regular Council Meeting. The second hearing could be scheduled after 5:00 PM on any of the following dates: September 19, 20, 21, 23 or September 26 thru the 30.

ADJOURNMENT

Pursuant to Florida Statutes 286.0105, the Town hereby advises the public that should any person decide to appeal any decision of the Town Council with respect to any matter to be considered at this meeting or hearing, he or she will need a record of the proceedings, and that, for such purpose he or she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

AGENDA ITEM REPORT
July 20, 2016

ITEM NUMBER: 2.

ITEM: Discuss and review the proposed budget.

DESCRIPTION:

RECOMMENDED ACTION:

FINANCIAL ANALYSIS:

BUDGET IMPACT:

Submitted By: Marlene Siegel, Town Clerk

ATTACHMENTS

1.	Proposed Budget	WORKSHOP BUDGET.pdf

MEMORANDUM

DATE: July 14, 2016

TO: Mayor and Council

THROUGH: Ronald J. Wasson, Town Manager

FROM: Alan Short, Finance Director

SUBJECT: **BUDGET WORK PAPERS FOR FISCAL 2016/2017**

General Comments and Budget Assumptions

The Town's taxable value for the upcoming budget year is $880,111,322; up from last year's July 1st number of $778,065,824. On the expenditure side, we budgeted for an increase of 15% in the cost of health insurance. Miami-Dade County has indicated wholesale rates for sewage disposal will increase by 5.73%.

The current budget draft assumes a millage of 4.4, the fourth straight yearly decrease since 2012's millage of 5.2971. The proposed millage is 8.57% more than the rolled-back rate of 4.0526. The rolled-back rate is the rate that produces a tax levy equal to that of the preceding year. Based on the current July 1, 2016 certification of taxable value for operating purposes of $880,111,322, the millage rate of 4.4 will yield revenue of $3,678,865, or about $316,000 more than was anticipated at this time last year.

A 5.73% increase in our sewage rates is proposed to offset increased costs anticipated due to the proposed increase in the Miami-Dade wholesale sewage rate and possible increases in the Miami Beach surcharge. We pay Miami Beach to transmit our sewage to Miami-Dade; their rates are based on the Miami-Dade wholesale rates plus a surcharge to cover their costs. The sewage disposal rate coverage covenant related to the loan from the State Revolving Fund requires revenues less operation and maintenance expenses (excluding depreciation and debt service) to equal or exceed $90,011 (1.15 times annual debt service). The current budget draft provides a debt coverage amount of about $758,000.

A 3% increase is solid waste rates is proposed as the second of three annual increases totaling the 10% needed to eliminate operating deficits in the solid waste fund. Before last year's increase, the Town last increased solid waste rates in 2000. The Town's contract for waste disposal includes provisions for annual CPI adjustments and for increases in dumping fees and the increased costs can no longer be absorbed.

Transfers from the enterprise funds to the general fund increased in aggregate to a total of $1,787,613. Of this amount, about $313,500 is necessary to fund the portion of Community Enhancements debt service not funded by shared Transportation Surtax receipts. The balance represents support of general fund operations by the enterprise funds.

The present draft of the budget projects net revenues available for debt coverage of approximately $3,600,000 in the Causeway fund. The rate covenant requires that net revenues be at least $1,401,679 (125% of debt service).

Salaries: A 1.1% across-the-board increase was budgeted for general employees, equal to the increase in the CPI. A 1% across-the-board increase was budgeted for police based on the current contract. Sergeants and Lieutenants will get 2%. Allowances for step increases were also included in the current budget: 2.5% for general employees and 5% for police. Employees earning the maximum for their pay grade do not receive step increases.

Health insurance costs for employees were estimated assuming a 15% rate increase based on discussions with our insurer and our broker. We will of course continue to explore options in hope of reducing the increase.

Workers' compensation costs and premiums for the property, automobile, and liability package are projected to be fairly constant. The cost of the ICW Bridge inland marine policy declined slightly.

The allocation method for distributing general government salary costs between the General Fund and the Town's other funds is based on proportion of operating revenues, except that no allocation is made to the solid waste fund since its operations are subcontracted. The actual percentage allocations used change slightly from year to year based upon the preceding year's actual operating results.

Health insurance costs are allocated between funds on the same basis. I am also allocating general insurance costs (except where those costs can be specifically identified) based upon proportion of operating revenues. Allocation of workers' compensation insurance costs reflects the different rates charged for different job classifications where possible, as well as specific identification. Where neither of those methods was feasible, proportion of operating revenues was used as an allocation basis.

Pension costs were budgeted based on the October 1, 2015 actuarial valuation report which determines the required contribution for fiscal 2016/2017.

I have projected investment earnings conservatively based upon the current (extremely low) Federal Funds Rate.

General Fund

Legislative

Professional Services ($16,800) - services related to the newsletter.

Travel and per diem ($15,000) - funding for travel to conferences and meetings.

Communications ($19,560) - newsletter postage and mailing.

Insurance ($1,549) – allocated portion of insurance costs.

Printing & binding ($39,000) – newsletter.

Promotional Activities ($3,500) – promotional materials ($1,500) and promotional advertising ($2,000).

Other current charges ($12,850) - expenses associated with attendance at League of Cities meetings ($6,000), donations to the schools and other groups ($5,000), Miami Beach High School scholarship award ($1,000), and plaques and awards ($850).

Operating Supplies ($1,500) – shirts, name tags, badges.

Publications & Training ($5,250) – attendance at conferences and seminars ($4,500), and memberships to professional and civic organizations ($750).

Executive

Personal Services ($247,145) – this amount includes the general fund portion for 5 full-time employees.

Professional Services ($50,500) - $41,000 for the Town's lobbyist; $5,000 for preparation of grant applications, $4,500 for appraisals (land/TDR's).

Other Contractual Services ($5,000) – $5,000 for special projects.

Travel and Per Diem ($11,000) – funding for the Manager's auto and telephone expense allowance ($6,000), and travel related to lobbying and grants ($5,000).

Communication services ($51,000) – telephone ($33,000), FEDEX charges ($1,000), cell phone charges ($1,000), and postage ($16,000).

Rentals & Leases ($1,600) - funding for rental of postage meter.

Insurance ($3,873) – allocated portion of insurance cost.

Printing & Binding ($3,000) – printing costs for letterhead, envelopes, business cards, and brochures.

Promotional Activities ($15,000) - Employee dinner ($10,000) and holiday party ($5,000).

Other Current Charges ($7,000) – postal permit ($500) and newspaper ads ($6,500).

Operating Supplies ($1,900) – water for Annex ($650), and petty cash purchases ($1,250).

Books, Publications, Memberships, & Training ($5,500) – Memberships & seminars.

Town Clerk's Office

Personal Services ($95,705) - the General Fund portion of the salaries of the Town Clerk and Assistant Clerk. The new administrative position budgeted here last year has been moved to code enforcement.

Other Contractual Services ($23,985) - $7,500 for ordinance codification, $2,347 for the technical support for the Council Chambers recording system, $2,750 for Laserfiche support, $6,000 for technical support for the agenda management system, $1,888 for support for A/V equipment, and $3,500 for posting the minutes on the internet.

Travel & Per Diem ($4,500) – travel to conferences and seminars for training.

Communication Services ($500) - FEDEX charges.

Rentals & Leases ($13,964) – lease for a color copier ($2,964), per-copy charges ($7,500), and rental of outside storage ($3,500).

Insurance ($1,549) – allocated portion of insurance costs.

Repairs and Maintenance ($5,400) - copier maintenance.

Printing & Binding ($1,500) - brochures, business cards, letterhead, occupational license supplies.

Other Current Charges ($45,000) - $25,000 for legal advertising; $20,000 for election expenses.

Office Supplies ($15,000) – envelopes, staples, binders. Funding for all departments has been centralized with the Town Clerk.

Operating Supplies ($5,000) – scan documents in lieu of storage.

Books, Publications, Memberships, & Training ($2,450) – Memberships ($450), seminars ($1,500), and Daily Business Review subscription ($500).

Financial and Administrative
Personal Services ($127,403) – the General Fund portion of the salaries and benefits for the Finance Director and staff of three.

Professional Services ($31,500) - 350 hours of supplemental accounting services.

Accounting and Auditing ($21,000) - the General Fund portion of the annual audit is included here.

Other Contractual Services ($6,000) - includes funding for the support agreement for financial system software.

Travel & Per Diem ($1,400) - travel, meals, and lodging for conference and seminar attendance.

Communication Services ($500) – postage, courier, and FEDEX charges.

Rentals and Leases ($5,100) – lease payments and per-copy charges for network-capable color copier.

Insurance ($775) – allocated portion of overall insurance cost.

Repairs & Maintenance ($250) – repairs to copy machine and other office equipment.

Printing & Binding ($750) – the cost for replenishing check stock.

Other Current Charges ($500) – GFOA Certificate of Achievement program participation fee.

Books, Publications, Memberships, & Training ($2,380) –Florida Administrative Weekly ($100), two-year subscription to the Wall Street Journal ($800), GFOA membership ($205), FGFOA membership ($50), GASB subscription ($200), FGFOA local chapter dues ($25), and continuing professional education ($1,000).

Information Technology
Personal Services ($54,718) – the General Fund portion of the salaries and benefits for the Information Technology specialist.

Professional Services ($48,000) – maintenance of Building & Code software ($8,000); outside network and application support ($8,000); installation of virtual server ($12,000); Citizenserve software licenses ($20,000).

Communications Services ($1,800) – mobile telephones.

Insurance ($775) – allocated portion of overall insurance cost.

Repairs and Maintenance ($11,000) – computer parts and repairs for all departments ($3,000); website and "app" maintenance ($8,000).

Operating Supplies ($52,000) – server software and licenses ($6,000); security licenses ($9,000); replacement computers, monitors, and printers for all departments ($10,000); server replacements ($10,000); Cisco Switches ($6,000); WatchGuard firewall ($6,000); remote access (LOGMEIN) license ($3,000); two tablet computers ($2,000).

Books, Publications, Memberships, & Training ($3,500) – staff training.

Legal
Legal services ($163,000) – $48,000 for the Town Attorney's retainer; $115,000 for litigation and special counsel (labor, land use, contracts, hearings).

Public Buildings
Other Contractual Services ($57,900) - $42,000 for contract cleaning service, $5,400 for pest control, $1,800 for elevator maintenance, $3,600 for HVAC maintenance, $3,000 for generator maintenance, and $2,100 for other services.

Communication Services ($1,200) – elevator monitoring service.

Utility Services ($50,400) - electricity ($18,000) and water for Town properties ($32,400).

Insurance ($14,091) – allocated portion of insurance costs.

Repairs & Maintenance ($35,000) – maintenance of Town Hall and Annex including air conditioning systems, elevators, doors, locks, lighting and electrical systems.

Operating Supplies ($6,900) – consumables used in the operation of Town Hall (bathroom supplies, light bulbs, cleaning supplies, paper goods).

Capital Outlay ($34,000) -$30,000 to remodel Town Hall and Public Works bathrooms, and $4,000 to replace ventilator fans in public works garage.

Law Enforcement
Personal Services ($3,457,463) - salaries for members of the PBA bargaining unit were projected based upon 5% step increases and a 1% across-the-board (COLA) increase. Twenty-two full time sworn positions are budgeted, one part-time officer's position (Accreditation Coordinator), along with seven civilian positions (all same as last year).

Professional services ($22,702) –legal transcripts ($1,000), polygraph examinations ($1,000), applicant physical ($2,000) and psychological examinations ($1,250), Code Red ($4,800), Power DMS ($2,652), and legal services ($10,000).

Other Contractual Services ($29,037) – promotional examinations ($2,000); scheduling and payroll software ($3,000); database fees (Tritech) ($5,440); support for laptops (Tritech) ($3,997); evidence tracking software ($3,000); FACELOGICS ($600); LPR user fees ($8,000); crime analysis software ($3,000).

Travel & Per Diem ($5,000) – travel for training, seminars, and meetings.

Communication Services ($37,875) - $9,075 for cell phones, $12,000 for regular phone services (local and long distance) and T-1 internet service, and $16,800 for Mi-Fi.

Rentals and Leases ($90,891) – leases for twenty-three vehicles ($106,696), and copier rental ($3,120).

Insurance ($42,602) – allocated portion of overall insurance cost.

Repairs and Maintenance ($61,400) - $51,400 for repairs and maintenance to vehicles and equipment, and $10,000 for boat maintenance.

Printing and Binding ($1,500) – police report and other administrative forms, case cards, business cards, and stationary.

Promotional Activities ($1,000) – trophies and awards for officers and citizens.

Other Current Charges ($15,000) – cost of Dade County Chiefs' dues and annual dinner ($4,000); LEO Awards Gala ($3,000), the court stand-by program ($720), e-Notify electronic subpoena program ($1,530), accreditation conference and membership ($1,750), Explorer post expenses ($2,000), strategic investigations ($2,000).

Operating Supplies ($159,700) - $80,000 for gasoline, $9,000 for marine patrol fuel and oil, $35,000 for uniforms and duty gear, $5,000 for ammunition, $7,600 for ballistic vests, $4,900 for firearms, $3,600 for the reserve officer program, and $14,600 for other supplies.

Books, Publications, Memberships, & Training ($23,520) - $3,500 for memberships, $8,000 for instructional programs, $4,300 for investigative data bases, $720 for Law Enforcement Handbooks, $7,000 for training courses.

Capital Outlays ($98,450) - $13,000 for Tasers, $3,050 for 40 MM launcher, $24,000 for vehicle radio replacements, $10,000 for vehicle tracking system, $10,000 for locker room upgrades, $6,000 for rifle lockers, $16,500 for emergency equipment for two vehicles, and $15,900 for other equipment.

Building Department

Personal Services ($341,722) - includes funding for salaries and benefits for three full-time building department employees and one new part-time administrative employee.

Professional services ($162,250) – funding for Town Planning (redevelopment reviews, zoning amendments, comprehensive plan amendments - $160,000), and temporary building official services ($2,250).

Other Contractual Services ($4,000) – scan old plans to digital storage.

Travel & Per Diem ($1,600) – travel to conferences and seminars for recertification.

Communication Services ($12,000) – telephone and fax lines, air cards for laptops, and cell phones ($10,800), and FEDEX charges ($1,200).

Rentals and Leases ($1,260) – copier lease.

Insurance ($6,197) – allocated portion of insurance expense.

Repairs and Maintenance ($3,000) –charges for color copier ($1,500); and repairs to storage shelving ($1,500).

Printing and Binding ($650) - Brochures, cards, forms, and new code enforcement manual.

Operating Supplies ($1,960) – vehicle fuel and consumable supplies.

Books, Publications, Memberships, & Training ($1,555) –staff training and memberships in professional organizations.

Code Enforcement
Personal Services ($114,785) - includes funding for salaries and benefits for two full-time employees.

Professional services ($8,000) – funding for Town Attorney attendance at special master hearings

Travel & Per Diem ($2,500) – travel to annual conference.

Communication Services ($4,000) - $3,000 for regular phone service and $1,000 for two mobile phones.

Insurance ($1,549) – allocated portion of insurance expense.

Repairs and Maintenance ($3,000) – repairs to equipment such as telephones, radios, fax machines, and vehicles ($1,000), and lawn service for private properties ($2,000).

Printing and Binding ($850) - Brochures, cards, forms, and new code enforcement manual.

Other Current Charges ($550) – recording fees for liens and other documents.

Operating Supplies ($2,750) – vehicle fuel ($1,800), and uniforms ($950).

Books, Publications, Memberships, & Training ($1,650) – FACE memberships, conferences, and seminars.

Capital Outlays ($22,500) – vehicle and equipment for new employee.

Other Public Safety
4,000 hours were budgeted. Total budgeted expenditures for the department are $45,526.

Streets & Parkways
Personal Services ($319,728) - includes funding for salaries and benefits for five full-time streets and parkways employees, three of whom are partially charged to enterprise funds.

Other Contractual Services ($194,975) – funding for the landscape maintenance contract ($144,000), additional landscaping services ($48,000), on-line GIS ($2,500) and software fees ($475).

Travel & Per Diem ($450) – travel for staff training.

Communication Services ($6,600) – funding for mobile telephones ($2,640), landline phones ($3,600) and FEDEX, UPS, or courier charges ($360).

Utility Services ($102,000) - electricity for street lighting ($75,600), and water for landscape irrigation ($26,400).

Rentals & Leases ($2,400) – saws, lifts, grinders, and other rented equipment.

Insurance ($6,971) – allocation of overall insurance cost.

Repairs and Maintenance ($56,600) - funding for asphalt and concrete repairs, street light parts and repairs, vehicle repairs and parts, and other repairs and parts.

Printing and Binding ($600) – NPDES brochures/inserts.

Other Current Charges ($1,720) – vaccinations, drug/alcohol testing, medical charges for minor injuries.

Operating Supplies ($43,500) – various consumables used by the department: vehicle fuel, uniforms and cleaning, safety equipment, plant materials, chemicals, hardware supplies, small tools.

Books, Publications, Memberships, & Training ($4,340) – staff training and professional organization memberships.

Capital Outlays ($140,000) – mill and resurface roadways.

Public Transportation
Other Contractual Services ($90,000) – estimate based upon five day per week service.

Operating Supplies ($11,000) – gasoline and other supplies.

Public Library
Funding to reimburse the $100 cost of annual membership in the County library system is no longer required.

Recreation
Personal Services ($462,098) - includes funding for salary and benefits for five full-time recreation employees and seven part-time employees.

Other Contractual Services ($50,000) – landscape maintenance for parks.

Travel and Per Diem ($400) – travel to meetings and conferences.

Communication Services ($2,000) – three mobile phones.

Utilities ($25,000) - electricity costs at parks, tennis courts, and the community center ($15,000), and water usage at parks ($10,000).

Rentals & Leases ($20,000) – contracted transportation ($10,000) and lease of one bus ($10,000) for recreation program participants.

Insurance ($11,595) – allocated portion of general insurance plus funding for recreation liability policy.

Repairs and Maintenance ($20,000) –Tot Lot repairs ($500), 92nd Street Park repairs ($5,000), fencing repairs for all parks ($4,000), painting at Tot Lot ($500), Scott Winters Park repairs ($8,000), and electrical repairs ($2,000).

Promotional Activities ($2,500) – promotions for summer camp and aftercare ($1,000), and Parks & Recreation booklet ($1,500).

Other current charges ($337,750) - funding for Town Picnic ($20,000 – a contribution of $20,000 from the Broad family is anticipated), eight movies ($2,600), ten Storytime sessions ($2,250), the 5K/10K Run ($15,000), Seniors-on-the-Go ($3,600), Tai Chi ($4,800), Pee Wee Soccer ($4,000), summer camp ($35,500), aftercare ($200,000), computer class ($3,000), Halloween parade ($3,000), other recreation programs ($8,000), Veterans' Day parade ($3,000), awards program ($10,000), snow day ($20,000), and spring egg hunt ($3,000).

Operating Supplies ($4,500) – signs, janitorial supplies, and other supplies for parks and recreation programs.

Transfer to Reserves – the fifth of ten planned $65,000 budgeted "transfers" to replenish reserves appropriated to construct the Scott Winters Park improvements.

Debt Service
The total amount of the debt service ($543,323) for fiscal 2017on the December 2003 League of Cities bond issue is budgeted here. The 2003 bonds were partially refinanced three years ago to take advantage of low interest rates. As a result, annual debt service declined by more than $65,000. Resources from the water, sewer and stormwater funds, along with 80% of the receipts from the transportation surtax are utilized to fund the cost. Contributions from the other funds have been budgeted as revenues for the general fund.

Water Fund
No increase in water rates is proposed.

Personal Services ($349,994) - includes funding for salaries and benefits for water department personnel, the water billing clerk, and allocated general administrative salaries.

Water Purchases ($600,000) – water purchases from Miami-Dade Water and Sewer.

Accounting & Auditing ($4,800) – allocated portion of the Town's audit costs.

Other contractual services ($20,800) - water quality, bacterial, and disinfectant by-product testing, and the annual water utility operating permit.

Communication Services ($980) – mobile telephone service and FEDEX charges.

Rentals & Leases ($3,200) – backhoe rentals.

Insurance ($16,307) – allocated portion of insurance expense.

Repairs & Maintenance ($11,100) – vehicle maintenance, meters and installations, emergency water main repairs, and plumbing fittings.

Printing and Binding ($1,000) – customer quality reports and other forms.

Other Current Charges ($600) – utility locations.

Operating Supplies ($48,550) – vehicle fuel ($2,400), uniforms and cleaning, safety equipment, and tools ($2,400), water meters and registers for inventory ($35,250), miscellaneous parts and supplies ($8,500).

Publications & Training ($4,500) – continuing education training ($3,500), and miscellaneous staff training ($1,000).

Transfer to General Fund ($200,000) - this amount is primarily to contribute to debt service on the $9.4 million borrowed for the Community Enhancements Project.

Sewer Fund
A sewer rate increase of 5.73% is proposed. Miami-Dade County is increasing its wholesale sewage rate by 5.73%. Miami Beach will likely pass through that increase to the Town.

Personal Services ($402,854) - includes funding for salaries and benefits for sewer department personnel and allocated general administrative salaries.

Sewage Disposal ($850,000) – sewage disposal fees paid to Miami Beach.

Accounting & Auditing ($7,200) – allocated portion of the Town's audit costs.

Other Contractual Services ($6,300) – software fees, maintenance contract for air compressors, and meter calibration services.

Communications ($3,240) –phones ($2,280) and express freight charges for replacement parts ($900).

Utility Services ($54,000) - electricity for sewage pumps.

Insurance ($24,461) – allocated portion of Town's overall insurance costs.

Repairs and Maintenance ($94,200) – repairs to vehicles, sewer line cleaning, and various plumbing, electrical, welding, lift station, sewage pump repairs, and sewer line point repairs.

Other Current Charges ($600) – utility location services, vaccinations, drug testing, and minor medical services.

Operating Supplies ($19,200) – fuel for vehicles ($3,600), inventory for repairs ($3,500), and other consumable supplies ($12,100).

Capital Outlay ($250,000) - $200,000 for sewer lateral lines, $35,000 for remote monitoring system (SCADIA), and $15,000 for manhole lining.

Debt Service ($75,320) - this amount covers interest and principal payments for the semiannual loan repayments to the State Revolving Loan Fund. This loan was used to help fund the major sewer infrastructure recapitalization carried out in past years.

Transfer to General Fund ($467,613) - this amount will be used to fund the year's debt service on funds borrowed for the Community Enhancements Project.

Parking Fund

Parking receipts estimates are based on recent experience and current rates. Rental income from the Miami-Dade Fire Department is included in the amount of $120,000.

Personal Services ($188,011) - wages and related benefits for the parking enforcement specialist as well as costs for meter collections, coin counting, sorting, and wrapping, and an allocated portion of general administrative salaries.

Accounting & Auditing ($2,400) – allocated portion of the cost of the Town's audit.

Other Contractual Services ($3,000) – Fire alarm system maintenance and monitoring.

Communications ($12,600) –wireless data connections for master parking meters ($11,100), and cell phone for parking enforcement specialist ($1,500).

Utility Services ($18,000) – Electricity for parking garage ($14,400) and water charges ($3,600)

Rentals and Leases ($15,860) – funding for lease of lots 9, 10, 12, & 13 (located in the business district parking lot adjacent to Town Hall).

Insurance ($8,154) – allocated portion of overall insurance cost.

Repairs & Maintenance ($23,000) – repairs to parking garage, lots, and meters and parking enforcement vehicle ($12,000), air conditioning annual contract ($4,500), and elevator service contract for parking garage ($6,500).

Printing & Binding ($2,500) – parking permits and forms.

Other Current Charges ($12,600) – taxes on land leased for use as municipal parking ($9,000) and armored car services ($3,600).

Operating Supplies ($6,200) – supplies for the master meters and garage.

Capital Outlay ($20,000) – resurface/restripe lots.

Debt Service ($358,016) – interest ($88,016) and principal ($270,000) on the parking garage loan.

Solid Waste Fund

Operating Revenues – a three percent increase in solid waste rates to our residents is proposed as the second year of a three-year rate increase totaling ten percent. Prior to last year, rates were last raised in 2000. Our contract for waste disposal includes provisions for annual increases based on CPI and dumping fees and the Town cannot continue to absorb those increases without incurring operating deficits. Revenues have also been negatively affected by the recent demolition of multifamily buildings on the East Island, but should rebound once redevelopment is completed.

Solid Waste Disposal ($764,168) - consists of an estimate for regular service of $704,168, along with $60,000 for daily service. Costs for regular service are estimated based upon the agreement with the solid waste contractor, and include an estimate for increases based upon changes in County tipping fees and contractual CPI adjustments.

Accounting & Auditing ($2,400) – allocated portion of Town's audit cost.

Other Contractual Services ($4,200) - tipping fees incurred by the Town.

Repairs & Maintenance ($1,000) – vehicle maintenance.

Other Current Charges ($7,800) – dumping permit from Miami-Dade County ($800), and funding for a hazardous waste disposal event ($7,000).

Operating Supplies ($4,000) - vehicle fuel ($500), and recycling bins and lids ($3,500).

Causeway Fund

Revenue estimates were prepared based upon the first eight months of 2015/2016 adjusted for historical seasonal fluctuations. Despite extensive construction activity on the bridge, traffic and toll receipts have increased significantly over last year and completion of the bridge rehabilitation should further increase revenues.

Personal Services ($1,374,586) – wages and related benefits for toll plaza, bridge, and causeway maintenance personnel, and allocated charges for general administrative salaries.

Professional Services ($185,000) - $7,000 to partially fund lobbyist contract, $25,000 for the annual engineer's report, $70,000 for service and support for the toll management and collection system (Transcore), and $83,000 for a bridge maintenance contract.

Accounting & Auditing ($21,000) – allocated portion of the Town's audit cost.

Other Contractual Services ($320,160) - $245,160 for landscaping services and supplies, $25,000 for data backup service, and $50,000 for pressure cleaning Kane Concourse sidewalks.

Communication Services ($47,000) – T-1 data lines ($45,000), and mobile telephones ($2,000).

Utility Services ($50,000) – electricity ($20,000) and water ($30,000).

Rentals & Leases ($100,000) – holiday decorative lighting.

Insurance ($261,977) – the inland marine policy on the bridge is budgeted at $183,011, and the boiler and machinery policy on the bridge is estimated at $5,584. The remainder is an allocated portion of the Town's overall insurance cost for property, liability, and workers' compensation.

Repairs & Maintenance ($125,000) – for tolling equipment, the four bridges and roadways, and any improvements on the causeway corridor such as fencing, signage, sprinkler systems or lighting. Air conditioning, electrical, lighting, and mechanical repairs are included along with repairs to causeway vehicles.

Operating Supplies ($30,000) – $15,000 for gas and diesel fuel, and $15,000 for uniforms and other consumable supplies.

Capital Outlay ($95,000) – beautification: either artificial turf for medians or hanging flower baskets ($40,000), or replacement of two old CNG trucks ($55,000).

Debt Service ($1,121,343) - includes principal ($831,000) and interest ($290,343) for the Series 2012 Promissory Note issued to fund the SunPass conversion and causeway corridor rehabilitation project.

Transfers ($1,120,000) – transfer to the general fund.

Stormwater Fund
Revenue estimates assume no increase in the stormwater fee.

Personal Services ($55,797) - wages and related benefits for the Town's street sweeping operation are charged here, along with allocated general administrative salaries.

Accounting & Auditing ($1,200) – an allocated portion of the Town's audit cost.

Other Contractual Services ($80,000) –street sweeping contract.

Travel and Per Diem ($455) – travel for NPDES training.

Utility Services ($2,400) – electricity for deep well injection pumps.

Insurance ($4,077) – an allocated portion of overall insurance costs.

Repairs and Maintenance ($72,100) – vacuum clean basins and culverts ($30,000), repair P-3 structures ($20,000), point repairs of outfalls ($14,000), valley gutter repairs ($2,500), vehicle repairs ($3,600), and hazardous waste removal ($2,000).

Other Current Charges ($3,500) –NPDES Permit

Operating Supplies ($500) – consumable supplies and NPDES Annual Surveillance Fee ($500).

Publications & Training ($2,000) – NPDES training.

Capital Outlay ($130,000) –lining of storm outfalls ($80,000), and valley gutter repairs ($50,000).

TOWN OF BAY HARBOR ISLANDS
Proposed Operating Budgets
2016-2017

Draft date 7/15/2016
Workshop Budget.xls

	Proposed Budget 2016-2017	Adopted Budget 2015-2016	Increase (Decrease)	% Increase (Decrease)
GENERAL FUND				
Estimated Revenues & Other				
Financing Sources				
Ad Valorem Taxes	$ 3,678,865	$ 3,363,190	$ 315,675	9.4%
Franchise Taxes:				
Florida Power & Light	350,000	337,500	12,500	3.7%
Peoples Gas	24,000	24,000	-	0.0%
Utility Taxes:				
Florida Power & Light	430,000	415,000	15,000	3.6%
People's Gas	21,000	22,000	(1,000)	-4.5%
Simplified Telecommunications Tax	240,000	271,000	(31,000)	-11.4%
Intergovernmental Revenue				
Revenue Sharing (Sales Tax)	109,000	99,000	10,000	10.1%
Revenue Sharing (Fuel Tax)	45,000	41,000	4,000	9.8%
Sales Tax	435,000	413,000	22,000	5.3%
Transportation Surtax	230,000	214,000	16,000	7.5%
Additional 6 cent Gas Tax	70,000	68,000	2,000	2.9%
Additional 3 cent Gas Tax	27,000	27,000	-	0.0%
Ticket Surcharges (Crossing Guards)	30,000	29,000	1,000	3.4%
Professional and				
Occupational Licenses	63,000	62,000	1,000	1.6%
Permits:				
Building	315,000	200,000	115,000	57.5%
Electrical	38,000	20,000	18,000	90.0%
Plumbing	15,000	13,000	2,000	15.4%
Air Conditioning	10,000	2,500	7,500	300.0%
Other Licenses and Permits	425,000	250,000	175,000	70.0%
Rents and Royalties	2,000	1,000	1,000	100.0%
Recreation Program Fees	263,400	253,700	9,700	3.8%
Tennis Court Fees	-	500	(500)	-100.0%
Surcharge - Police Details	3,000	2,500	500	20.0%
Fines-Building Code Violations	45,000	50,000	(5,000)	-10.0%
Other General Government				
Miscellaneous	55,000	65,000	(10,000)	-15.4%
Election Fees	20	20	-	0.0%
Second Dollar Funding			-	
Traffic Fines	30,000	35,000	(5,000)	-14.3%
Interest	56,000	56,000	-	0.0%
Contributions from Other Funds				
Water Fund	200,000	177,000	23,000	13.0%
Stormwater Fund	-	-	-	
Sewer Fund	467,613	412,486	55,127	13.4%
Causeway Fund	1,120,000	1,065,000	55,000	5.2%
Appropriated Fund Balance		50,000	(50,000)	-100.0%
Loan Proceeds			-	
Total Financing Sources	$ 8,797,898	$ 8,039,396	$ 758,502	9.4%

		Proposed Budget 2016-2017		Adopted Budget 2015-2016		Increase (Decrease)	% Increase (Decrease)
GENERAL FUND							
GENERAL GOVERNMENT							
Legislative (Town Council):							
Executive Salaries	$	7	$	7	$	-	0.0%
Professional Services		16,800		13,200		3,600	27.3%
Other Contractual Services						-	
Travel and Per Diem		15,000		7,500		7,500	100.0%
Communications		19,560		19,560		-	0.0%
Insurance		1,549		1,661		(112)	-6.7%
Printing and Binding		39,000		37,200		1,800	4.8%
Promotional Activities		3,500		3,500		-	0.0%
Other Current Charges and Obligations		12,850		12,850		-	0.0%
Office Supplies						-	
Operating Supplies		1,500		1,500		-	0.0%
Books, Publications, Memberships, & Training		5,250		5,250		-	0.0%
	$	115,016	$	102,228	$	12,788	12.5%
Capital Outlay			$	20,000		(20,000)	-100.0%
Total Executive	$	115,016	$	122,228		(7,212)	-5.9%

	Proposed Budget 2016-2017	Adopted Budget 2015-2016	Increase (Decrease)	% Increase (Decrease)
GENERAL FUND (CONTINUED)				
GENERAL GOVERNMENT				
Executive (Town Manager):				
Personal Services:				
Salaries & Wages	$ 170,029	$ 156,255	$ 13,774	8.8%
Overtime Pay			-	
FICA Taxes	13,007	11,954	1,053	8.8%
Retirement Contribution	39,679	29,444	10,235	34.8%
Group Insurance	21,614	18,533	3,081	16.6%
Workers' Compensation	1,966	2,396	(430)	-17.9%
Unemployment Compensation	850	781	69	8.8%
	247,145	219,363	27,782	12.7%
Operating Expenditures:				
Professional Services	50,500	51,000	(500)	-1.0%
Other Contractual Services	5,000	5,000	-	0.0%
Travel & Per Diem	11,000	9,600	1,400	14.6%
Communication Services	51,000	45,000	6,000	13.3%
Rentals & Leases	1,600	1,500	100	6.7%
Insurance	3,873	4,152	(279)	-6.7%
Repairs & Maintenance	-	-	-	
Printing and Binding	3,000	3,000	-	0.0%
Promotional Activities	15,000	12,000	3,000	25.0%
Other Current Charges and Obligations	7,000	7,000	-	0.0%
Office Supplies			-	
Operating Supplies	1,900	1,900	-	0.0%
Books, Publications, Memberships, & Training	5,500	5,500	-	0.0%
	155,373	145,652	9,721	6.7%
Capital Outlay			-	
Total Executive	402,518	365,015	37,503	10.3%

	Proposed Budget 2016-2017	Adopted Budget 2015-2016	Increase (Decrease)	% Increase (Decrease)
GENERAL FUND (CONTINUED)				
GENERAL GOVERNMENT				
Town Clerk's Office:				
Personal Services:				
Salaries & Wages	64,442	73,642	(9,200)	-12.5%
Overtime Pay	1,289	1,473	(184)	-12.5%
FICA Taxes	5,028	5,746	(718)	-12.5%
Retirement Contribution	9,505	6,996	2,509	35.9%
Group Insurance	14,308	12,109	2,199	18.2%
Workers' Compensation	811	819	(8)	-1.0%
Unemployment Compensation	322	368	(46)	-12.5%
	95,705	101,153	(5,448)	-5.4%
Operating Expenditures:				
Professional Services			-	
Other Contractual Services	23,985	26,485	(2,500)	-9.4%
Travel & Per Diem	4,500	3,000	1,500	50.0%
Communication Services	500	500	-	0.0%
Rentals & Leases	13,964	13,964	-	0.0%
Insurance	1,549	1,661	(112)	-6.7%
Repairs & Maintenance	5,400	4,200	1,200	28.6%
Printing and Binding	1,500	1,250	250	20.0%
Promotional Activities			-	
Other Current Charges			-	
and Obligations	45,000	40,000	5,000	12.5%
Office Supplies	15,000	15,000	-	0.0%
Operating Supplies	5,000	10,000	(5,000)	-50.0%
Books, Publications,			-	
Memberships, & Training	2,450	2,150	300	14.0%
	118,848	118,210	638	
Capital Outlay		-	-	
Total Town Clerk	214,553	219,363	(4,810)	-2.2%

TOWN OF BAY HARBOR ISLANDS
Proposed Operating Budgets
2016-2017

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Workshop Budget.xls

		Proposed Budget 2016-2017		Adopted Budget 2015-2016		Increase (Decrease)	% Increase (Decrease)
GENERAL FUND (CONTINUED)							
GENERAL GOVERNMENT							
Financial & Administrative:							
Personal Services:							
Salaries & Wages	$	84,390	$	74,457	$	9,933	13.3%
Overtime Pay		4,220		3,723		497	13.3%
FICA Taxes		6,779		5,981		798	13.3%
Retirement Contribution		12,448		7,073		5,375	76.0%
Group Insurance		17,872		15,234		2,638	17.3%
Workers' Compensation		1,272		1,244		28	2.3%
Unemployment Compensation		422		372		50	13.4%
		127,403		108,084		19,319	17.9%
Operating Expenditures:							
Professional Services		31,500		31,700		-200	-0.6%
Accounting and Auditing		21,000		19,720		1,280	6.5%
Other Contractual Services		6,000		6,000		-	0.0%
Travel & Per Diem		1,400		1,340		60	4.5%
Communication Services		500		600		(100)	-16.7%
Rentals and Leases		5,100		4,800		300	6.3%
Insurance		775		830		(55)	-6.6%
Repairs & Maintenance		250		250		-	0.0%
Printing and Binding		750		750		-	0.0%
Other Current Charges and Obligations		500		500		-	0.0%
Office Supplies						-	
Operating Supplies						-	
Books, Publications, Memberships, & Training		2,380		1,580		800	50.6%
		70,155		68,070		2,085	3.1%
Capital Outlay						-	
Total Financial & Adm.		197,558		176,154		21,404	12.2%

	Proposed Budget 2016-2017	Adopted Budget 2015-2016	Increase (Decrease)	% Increase (Decrease)
GENERAL FUND (CONTINUED)				
GENERAL GOVERNMENT				
Information Technology				
Personal Services:				
Salaries & Wages	$ 36,686	$ 32,713	$ 3,973	12.1%
Overtime Pay	1,834	1,636	198	12.1%
FICA Taxes	2,947	2,628	319	12.1%
Retirement Contribution	5,411	3,108	2,303	74.1%
Group Insurance	7,196	6,127	1,069	17.4%
Workers' Compensation	461	470	(9)	-1.9%
Unemployment Compensation	183	164	19	11.6%
	54,718	46,846	7,872	16.8%
Operating Expenditures:				
Professional Services	48,000	50,000	-2,000	-4.0%
Accounting and Auditing			-	
Other Contractual Services			-	
Travel & Per Diem			-	
Communication Services	1,800	19,800	(18,000)	-90.9%
Rentals and Leases			-	
Insurance	775	830	(55)	-6.6%
Repairs & Maintenance	11,000	10,000	1,000	10.0%
Printing and Binding			-	
Other Current Charges and Obligations			-	
Office Supplies			-	
Operating Supplies	52,000	34,500	17,500	50.7%
Books, Publications, Memberships, & Training	3,500	2,500	1,000	40.0%
	117,075	117,630	(555)	-0.5%
Capital Outlay			-	
Total Information Technology	171,793	164,476	7,317	4.4%

	Proposed Budget 2016-2017	Adopted Budget 2015-2016	Increase (Decrease)	% Increase (Decrease)
Legal:				
Professional Services	163,000	118,000	45,000	38.1%

		Proposed Budget 2016-2017	Adopted Budget 2015-2016	Increase (Decrease)	% Increase (Decrease)
GENERAL FUND (Continued)					
DEPARTMENT OF PUBLIC BUILDINGS					
Personal Services:					
Salaries & Wages		$ -	$ -	$ -	
Overtime Pay		-	-	-	
FICA Taxes		-	-	-	
Retirement Contribution		-	-	-	
Group Insurance		-	-	-	
Workers' Compensation		-	-	-	
Unemployment Compensation		-	-	-	
		-	-	0	
Operating Expenditures:					
Professional Services				-	
Other Contractual Services		57,900	51,020	6,880	13.5%
Communication Services		1,200	1,800	(600)	-33.3%
Utility Services		50,400	47,400	3,000	6.3%
Rentals and Leases				-	
Insurance		14,091	11,049	3,042	27.5%
Repairs & Maintenance		35,000	32,850	2,150	6.5%
Other Current Charges and Obligations				-	
Office Supplies				-	
Operating Supplies		6,900	6,900	-	0.0%
		165,491	151,019	14,472	9.6%
Capital Outlay		34,000	58,000	(24,000)	-41.4%
TOTAL PUBLIC BUILDINGS		199,491	209,019	(9,528)	-4.6%
TOTAL GENERAL GOVERNMENT		$ 1,463,929	$ 1,374,255	$ 102,357	6.5%

	Proposed Budget 2016-2017	Adopted Budget 2015-2016	Increase (Decrease)	% Increase (Decrease)
GENERAL FUND (CONTINUED)				
PUBLIC SAFETY				
Police Department				
Personal Services:				
Salaries & Wages	$ 2,238,634	$ 2,237,761	$ 873	0.0%
Overtime Pay	175,000	200,000	(25,000)	-12.5%
FICA Taxes	184,643	186,489	(1,846)	-1.0%
Retirement Contribution	462,838	313,287	149,551	47.7%
Group Insurance	342,316	353,961	(11,645)	-3.3%
Workers' Compensation	42,839	45,574	(2,735)	-6.0%
Unemployment Compensation	11,193	11,189	4	0.0%
	3,457,463	3,348,261	109,202	3.3%
Operating Expenditures:				
Professional Services	22,702	11,740	10,962	93.4%
Other Contractual Services	29,037	33,165	(4,128)	-12.4%
Travel & Per Diem	5,000	5,000	-	0.0%
Communication Services	37,875	22,000	15,875	72.2%
Rentals and Leases	109,816	90,891	18,925	20.8%
Insurance	42,602	48,992	(6,390)	-13.0%
Repairs & Maintenance	61,400	61,436	(36)	-0.1%
Printing and Binding	1,500	1,200	300	25.0%
Promotional Activities	1,000	400	600	150.0%
Other Current Charges and Obligations	15,000	11,710	3,290	28.1%
Office Supplies			-	
Operating Supplies	159,700	131,503	28,197	21.4%
Books, Publications, Memberships, & Training	23,520	15,540	7,980	51.4%
	509,152	433,577	75,575	17.4%
Capital Outlay	98,450	92,720	5,730	6.2%
Total Police Department	$ 4,065,065	$ 3,874,558	$ 190,507	4.9%

	Proposed Budget 2016-2017	Adopted Budget 2015-2016	Increase (Decrease)	% Increase (Decrease)
GENERAL FUND (CONTINUED)				
PUBLIC SAFETY				
Building Inspections				
Personal Services:				
Salaries & Wages	$ 252,462	$ 221,381	$ 31,081	14.0%
Overtime Pay			-	
FICA Taxes	19,313	16,936	2,377	14.0%
Retirement Contribution	37,238	21,031	16,207	77.1%
Group Insurance	28,738	29,831	(1,093)	-3.7%
Workers' Compensation	2,709	3,708	(999)	-26.9%
Unemployment Compensation	1,262	1,107	155	14.0%
	341,722	293,994	47,728	16.2%
Operating Expenditures:				
Professional Services	162,250	163,675	(1,425)	-0.9%
Other Contractual Services	4,000	4,000	-	0.0%
Travel and per diem	1,600	2,100	(500)	-23.8%
Communication Services	12,000	9,000	3,000	33.3%
Rentals and Leases	1,260	1,260	-	0.0%
Insurance	6,197	6,643	(446)	-6.7%
Repairs and Maintenance	3,000	3,500	(500)	-14.3%
Printing and Binding	650	650	-	0.0%
Other Current Charges and Obligations			-	
Office Supplies			-	
Operating Supplies	1,960	2,410	(450)	-18.7%
Books, Publications, Memberships, & Training	1,555	1,495	60	4.0%
	194,472	194,733	(261)	-0.1%
Capital Outlay		-	-	
Total Building Inspections	$ 536,194	$ 488,727	$ 47,467	9.7%

	Proposed Budget 2016-2017	Adopted Budget 2015-2016	Increase (Decrease)	% Increase (Decrease)
GENERAL FUND (CONTINUED)				
PUBLIC SAFETY				
Code Enforcement				
Personal Services:				
Salaries & Wages	$ 74,705	$ 54,526	$ 20,179	37.0%
Overtime Pay			-	
FICA Taxes	5,715	4,171	1,544	37.0%
Retirement Contribution	11,019	5,180	5,839	112.7%
Group Insurance	22,284	16,829	5,455	32.4%
Workers' Compensation	688	895	(207)	-23.1%
Unemployment Compensation	374	273	101	37.0%
	114,785	81,874	32,911	40.2%
Operating Expenditures:				
Professional Services	8,000	6,500	1,500	23.1%
Other Contractual Services			-	
Travel and per diem	2,500	2,000	500	25.0%
Communication Services	4,000	3,450	550	15.9%
Rentals and Leases			-	
Insurance	1,549	1,661	(112)	-6.7%
Repairs and Maintenance	3,000	3,000	-	0.0%
Printing and Binding	850	850	-	0.0%
Other Current Charges and Obligations	550	550	-	0.0%
Office Supplies			-	
Operating Supplies	2,750	2,000	750	37.5%
Books, Publications, Memberships, & Training	1,650	1,650	-	0.0%
	24,849	21,661	3,188	14.7%
Capital Outlay	22,500	-	22,500	
Total Code Enforcement	$ 162,134	$ 103,535	$ 58,599	56.6%

Other Public Safety (Crossing Guards)	Proposed Budget 2016-2017	Adopted Budget 2015-2016	Increase (Decrease)	% Increase (Decrease)
Personal Services:				
Salaries & Wages	$ 40,750	$ 40,190	$ 560	1.4%
FICA Taxes	3,117	3,075	42	1.4%
Retirement Contribution			-	
Group Insurance			-	
Workers' Compensation	605	690	(85)	-12.3%
Unemployment Compensation	204	201	3	1.5%
	44,676	44,156	520	1.2%
Operating Expenditures:				
Other contractual services			-	
Other Current Charges and Obligations	100		100	
Operating Supplies	500	500	-	0.0%
Books, Publications, Memberships, & Training	250		250	
	850	500	100	70.0%
Total Other Public Safety	45,526	44,656	620	1.9%
TOTAL PUBLIC SAFETY	$ 4,808,919	$ 4,511,476	$ 238,594	6.6%

	Proposed Budget 2016-2017	Adopted Budget 2015-2016	Increase (Decrease)	% Increase (Decrease)
GENERAL FUND (CONTINUED)				
DEPARTMENT OF STREETS & PARKWAYS				
Personal Services:				
Salaries & Wages	$ 207,871	$ 201,897	$ 5,974	3.0%
Overtime Pay	4,157	4,038	119	2.9%
FICA Taxes	16,220	15,754	466	3.0%
Retirement Contribution	30,661	19,180	11,481	59.9%
Group Insurance	57,669	59,784	(2,115)	-3.5%
Workers' Compensation	2,111	2,419	(308)	-12.7%
Unemployment Compensation	1,039	1,009	30	3.0%
	319,728	304,081	15,647	5.1%
Operating Expenditures:				
Other Contractual Services	194,975	169,655	25,320	14.9%
Professional services			-	
Travel and Per Diem	450		450	
Communications	6,600	6,600	-	0.0%
Utility Services	102,000	102,000	-	0.0%
Rentals & Leases	2,400	1,500	900	60.0%
Insurance	6,971	7,473	(502)	-6.7%
Repairs and Maintenance.	56,600	45,000	11,600	25.8%
Printing & Binding	600		600	
Other Current Charges			-	
and Obligations	1,720	920	800	87.0%
Office Supplies			-	
Operating Supplies	43,500	36,100	7,400	20.5%
Books, Publications,				
Memberships, & Training	4,340	6,520	(2,180)	-33.4%
	420,156	375,768	44,388	11.8%
Capital Outlay	140,000	-	140,000	
Total STREETS & PARKWAYS	$ 879,884	$ 679,849	$ 200,035	29.4%

	Proposed Budget 2016-2017	Adopted Budget 2015-2016	Increase (Decrease)	% Increase (Decrease)
GENERAL FUND (Continued)				
DEPARTMENT OF PUBLIC TRANSPORTATION				
Personal Services:				
Salaries & Wages				
FICA Taxes				
Retirement Contribution				
Group Insurance				
Workers' Compensation				
Unemployment Compensation				
	-	-		
Operating Expenditures:				
Other Contractual Services	$ 90,000	$ 84,800	$ 5,200	6.1%
Travel and Per Diem				
Utility Services				
Insurance				
Repairs and Maintenance.			-	
Other Current Charges and Obligations				
Operating Supplies	$ 11,000	$ 11,000	-	0.0%
	101,000	95,800	5,200	5.4%
TOTAL PUBLIC TRANSPORTATION	$ 101,000	$ 95,800	$ 5,200	5.4%

	Proposed Budget 2016-2017	Adopted Budget 2015-2016	Increase (Decrease)	% Increase (Decrease)
GENERAL FUND (Continued)				
DEPARTMENT OF PUBLIC LIBRARY				
Operating Expenditures:				
Aids to Government Agencies	$ -	$ 20,000	$ (20,000)	-100.0%
TOTAL PUBLIC LIBRARY	$ -	$ 20,000	$ (20,000)	-100.0%

	Proposed Budget 2016-2017	Adopted Budget 2015-2016	Increase (Decrease)	% Increase (Decrease)
GENERAL FUND (Continued)				
DEPARTMENT OF RECREATION				
Personal Services:				
Salaries & Wages	$ 363,192	$ 202,142	$ 161,050	79.7%
FICA Taxes	27,784	15,464	12,320	79.7%
Retirement Contribution			-	
Group Insurance	65,470	42,570	22,900	53.8%
Workers' Compensation	3,836	3,223	613	19.0%
Unemployment Compensation	1,816	1,011	805	79.6%
	462,098	264,410	197,688	74.8%
Operating Expenditures:				
Other Contractual Services	50,000	50,000	-	0.0%
Professional services			-	
Travel and Per Diem	400	400	-	0.0%
Communication Services	2,000	2,000	-	0.0%
Utility Services	25,000	15,000	10,000	66.7%
Rentals & Leases	20,000	20,000	-	0.0%
Insurance	11,595	9,473	2,122	22.4%
Repairs and Maintenance.	20,000	20,000	-	0.0%
Printing & Binding			-	
Promotional Activities	2,500	1,000	1,500	150.0%
Other Current Charges and Obligations	337,750	334,150	3,600	1.1%
Operating Supplies	4,500	15,000	(10,500)	-70.0%
	473,745	467,023	6,722	1.4%
Capital Outlay		20,000	(20,000)	-100.0%
Transfer to reserves	65,000	65,000		
TOTAL RECREATION	$ 1,000,843	$ 816,433	$ 184,410	22.6%

	Proposed Budget 2016-2017	Adopted Budget 2015-2016	Increase (Decrease)	% Increase (Decrease)
GENERAL FUND (Continued)				
DEBT SERVICE				
Principal	304,000	295,000	9,000	3.1%
Interest	239,323	246,583	(7,260)	-2.9%
Combined			-	
TOTAL DEBT SERVICE	$ 543,323	$ 541,583	$ 1,740	0.3%

	Proposed Budget 2016-2017	Adopted Budget 2015-2016	Increase (Decrease)	% Increase (Decrease)
GENERAL FUND				
SUMMARY:				
Financial Sources:				
Revenues	$7,010,285	$6,334,910	$ 675,375	10.7%
Interfund Transfers	1,787,613	1,654,486	133,127	8.0%
Appropriated Fund Balance	0	50,000	(50,000)	-100.0%
Loan Proceeds	0	0	-	
	8,797,898	8,039,396	758,502	9.4%
Financial Uses:				
Personal Services	5,265,450	4,812,229	453,221	9.4%
Operating Expenditures	2,629,175	2,409,864	219,311	9.1%
Capital Outlay	294,950	190,720	104,230	54.7%
Debt Service	543,323	541,583	1,740	0.3%
Grants and Aids	0	20,000	(20,000)	-100.0%
Transfers	65,000	65,000	-	0.0%
	$8,797,898	$8,039,396	758,502	9.4%
Excess of Sources Over (Deficiency of Sources Under) Uses	$ -	$ -	$ -	

	Proposed Budget 2016-2017	Adopted Budget 2015-2016	Increase (Decrease)	% Increase (Decrease)
GENERAL FUND (CONTINUED)				
GENERAL FUND RECAP				
Personal Services:				
Salaries & Wages	3,533,168	3,294,971	238,197	7.2%
Overtime Pay	186,500	210,870	(24,370)	-11.6%
FICA Taxes	284,553	268,198	16,355	6.1%
Retirement Contribution	608,799	405,299	203,500	50.2%
Group Insurance	577,467	554,978	22,489	4.1%
Workers' Compensation	57,298	61,438	(4,140)	-6.7%
Unemployment Compensation	17,665	16,475	1,190	7.2%
	5,265,450	4,812,229	453,221	9.4%
Operating Expenditures:				
Professional Services	502,752	445,815	56,937	12.8%
Accounting & Auditing	21,000	19,720	1,280	6.5%
Other Contractual Services	460,897	430,125	30,772	7.2%
Travel & Per Diem	41,850	30,940	10,910	35.3%
Communication Services	137,035	130,310	6,725	5.2%
Rentals & Leases	154,140	133,915	20,225	15.1%
Insurance	91,526	94,425	(2,899)	-3.1%
Repairs & Maintenance	195,650	180,236	15,414	8.6%
Printing and Binding	47,850	44,900	2,950	6.6%
Promotional Activities	22,000	16,900	5,100	30.2%
Other Current Charges and Obligations	420,470	407,680	12,790	3.1%
Office Supplies	15,000	15,000	-	0.0%
Operating Supplies	291,210	253,313	37,897	15.0%
Utility Services	177,400	164,400	13,000	7.9%
Books, Publications, Memberships, & Training	50,395	42,185	8,210	19.5%
	2,629,175	2,409,864	219,311	9.1%

	Proposed Budget 2016-2017	Adopted Budget 2015-2016	Increase (Decrease)	% Increase (Decrease)
Capital Outlay	294,950	190,720	104,230	54.7%
Debt Service				
Principal	304,000	295,000	9,000	3.1%
Interest	239,323	246,583	(7,260)	-2.9%
Combined	0	0	-	
	543,323	541,583	1,740	0.3%
Grants and Aids	0	20,000	-20,000	-100.0%
Transfers and Reserves	65,000	65,000	0	0.0%
TOTAL GEN FUND BUDGET	$8,797,898	$8,039,396	$ 758,502	9.4%

	Proposed Budget 2016-2017	Adopted Budget 2015-2016	Increase (Decrease)	% Increase (Decrease)
WATER FUND				
Estimated Sources:				
Water Sales	$ 1,153,000	$ 1,232,000	$ (79,000)	-6.4%
Interest Income	34,000	34,000	-	0.0%
Change in Fair Value of Investments				
Gain/Loss on Investments			-	
Miscellaneous Income	85,000	100,000	(15,000)	-15.0%
Grant-Automated Meter Read			-	
Appropiated Retained Earnings			-	
Total Sources	$ 1,272,000	$ 1,366,000	$ (94,000)	-6.9%

	Proposed Budget 2016-2017	Adopted Budget 2015-2016	Increase (Decrease)	% Increase (Decrease)
WATER FUND				
Personal Services:				
Salaries & Wages	$ 229,241	$ 218,604	$ 10,637	4.9%
Overtime Pay	11,462	10,930	532	4.9%
FICA Taxes	18,414	17,559	855	4.9%
Retirement Contribution	33,813	20,767	13,046	62.8%
Group Insurance	53,237	47,218	6,019	12.7%
Workers' Compensation	2,681	4,125	(1,444)	-35.0%
Unemployment Compensation	1,146	1,093	53	4.8%
	349,994	320,296	29,698	9.3%
Operating Expenses:				
Water Purchases	600,000	600,000	-	0.0%
Professional Services			-	
Accounting and Auditing	4,800	4,640	160	3.4%
Other Contractual Services	20,800	18,600	2,200	11.8%
Travel and per diem			-	
Communications	980	980	-	0.0%
Utility Services			-	
Rentals and Leases	3,200		3,200	
Insurance	16,307	18,453	(2,146)	-11.6%
Repairs & Maintenance	11,100	10,200	900	8.8%
Printing and Binding	1,000		1,000	
Other Current Charges and Obligations	600	3,600	(3,000)	-83.3%
Office Supplies			-	
Operating Supplies	48,550	19,000	29,550	155.5%
Books, Publications, Memberships, & Training	4,500	5,500	(1,000)	-18.2%
	711,837	680,973	30,864	4.5%
Capital Outlay			-	
Transfers:				
General Fund (Debt Service)	200,000	185,000	15,000	8.1%
Sewer Fund			-	
	200,000	185,000	15,000	8.1%
Increase in Operating Balance	10,169	179,731	(169,562)	-94%
Total Resources Allocated WATER FUND	$ 1,272,000	$ 1,366,000	$ (94,000)	-6.9%

	Proposed Budget 2016-2017	Adopted Budget 2015-2016	Increase (Decrease)	% Increase (Decrease)
::				
SEWER FUND				
Estimated Sources:				
Sewage Charges	$ 2,170,000	$ 2,200,000	$ (30,000)	-1.4%
Interest Income			-	
Change in Fair Value of Investments				
Gain/Loss on Investment Sales			-	
Miscellaneous Income	50,000	60,000	(10,000)	-16.7%
Appropiated Retained Earnings	34,928		34,928	
Transfer from Water Fund			-	
Loan Proceeds			-	
Total Sources	$ 2,254,928	$ 2,260,000	$ (5,072)	-0.2%

	Proposed Budget 2016-2017	Adopted Budget 2015-2016	Increase (Decrease)	% Increase (Decrease)
SEWER FUND				
Personal Services:				
Salaries & Wages	$ 235,163	$ 225,567	$ 9,596	4.3%
Overtime Pay	47,033	45,113	1,920	4.3%
FICA Taxes	21,588	20,707	881	4.3%
Retirement Contribution	34,687	21,429	13,258	61.9%
Group Insurance	60,993	45,816	15,177	33.1%
Workers' Compensation	2,214	3,526	(1,312)	-37.2%
Unemployment Compensation	1,176	1,128	48	4.3%
	402,854	363,286	39,568	10.9%
Operating Expenses:				
Sewage Disposal	850,000	690,000	160,000	23.2%
Professional Services	-	30,000	(30,000)	-100.0%
Accounting and Auditing	7,200	6,380	820	12.9%
Other Contractual Services	6,300	4,300	2,000	46.5%
Travel & Per Diem			-	
Communications	3,180	3,240	(60)	-1.9%
Utility Services	54,000	72,000	(18,000)	-25.0%
Rentals and Leases		5,000	(5,000)	-100.0%
Insurance	24,461	27,679	(3,218)	-11.6%
Repairs & Maintenance	94,200	64,600	29,600	45.8%
Printing and Binding			-	
Other Current Charges and Obligations	600	1,200	(600)	-50.0%
Office Supplies			-	
Operating Supplies	19,200	16,900	2,300	13.6%
Books, Publications, Memberships, & Training			-	
	1,059,141	921,299	137,842	15.0%
Capital Outlay:	250,000	355,000	(105,000)	-29.6%
	250,000	355,000	(105,000)	-29.6%
Debt Service (Int & Principal):	75,320	75,320	-	0.0%
Transfers:				
General Fund (Debt Service)	467,613	442,655	24,958	5.6%
Increase in Operating Balance	-	102,440	(102,440)	-100%
Total Resources Allocated SEWER FUND	$ 2,254,928	$ 2,260,000	$ (5,072)	-0.2%

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	Proposed Budget 2016-2017	Adopted Budget 2015-2016	Increase (Decrease)	% Increase (Decrease)
PARKING FUND				
Estimated Sources:				
Operating Income				
Meters	$ 160,000	$ 160,000	0	0.0%
Permits	$ 330,000	$ 330,000	0	0.0%
Fines	$ 50,000	$ 50,000	0	0.0%
Interest Income			0	
Miscellaneous Income	145,000	120,000	25,000	20.8%
Loan Proceeds			0	
Land Sale Proceeds			0	
Appropiated Retained Earnings		170,000	(170,000)	-100.0%
Total Sources	$ 685,000	$ 830,000	$ (145,000)	-17.5%

	Proposed Budget 2016-2017	Adopted Budget 2015-2016	Increase (Decrease)	% Increase (Decrease)
PARKING FUND				
Personal Services:				
Salaries & Wages	$ 120,613	$ 125,681	$ (5,068)	-4.0%
Overtime Pay	10,855	11,311	$ (456)	-4.0%
FICA Taxes	10,057	10,480	(423)	-4.0%
Retirement Contribution	17,790	11,940	5,850	49.0%
Group Insurance	26,560	25,146	1,414	5.6%
Workers' Compensation	1,533	1,721	(188)	-10.9%
Unemployment Compensation	603	628	(25)	-4.0%
	188,011	186,907	1,104	0.6%
Operating Expenses:				
Professional Services			-	
Accounting and Auditing	2,400	2,900	(500)	-17.2%
Other Contractual Services	3,000	3,000	-	0.0%
Travel and per diem			-	
Communications	12,600	12,600	-	0.0%
Utility Services	18,000	19,800	(1,800)	-9.1%
Rentals and Leases	15,860	15,860	-	0.0%
Insurance	8,154	11,533	(3,379)	-29.3%
Repairs & Maintenance	23,000	16,000	7,000	43.8%
Printing and Binding	2,500	3,100	(600)	-19.4%
Other Current Charges and Obligations	12,600	9,000	3,600	40.0%
Office Supplies			-	
Operating Supplies	6,200	6,800	(600)	-8.8%
Books, Publications, Memberships, & Training				
	104,314	100,593	3,721	3.7%
Capital Outlay	20,000	185,000	(165,000)	-89.2%
	20,000	185,000	(165,000)	-89.2%
Debt Service:				
Interest Payments	88,016	93,701	(5,685)	-6.1%
Principal Payments	270,000	262,000	8,000	3.1%
	358,016	355,701	2,315	0.7%
Increase in Operating Balance	14,659	1,799	12,860	714.8%
Total Resources Allocated PARKING FUND	$ 685,000	$ 830,000	$ (145,000)	-17.5%

	Proposed Budget 2016-2017	Adopted Budget 2015-2016	Increase (Decrease)	% Increase (Decrease)
::				
SOLID WASTE FUND				
Estimated Sources:				
Collection Fees				
Collection Fees - Single Family	$ 85,068	$ 89,919	$ (4,851)	-5.4%
Collection Fees - Multi Family	$ 423,021	$ 415,090	7,931	1.9%
Recycling Only Fees			-	
Collection Fees - Apartments	$ 124,994	$ 140,080	(15,086)	-10.8%
Collection Fees (Daily)	64,200	62,900	1,300	2.1%
Collect Fees (Offices)	31,350	29,870	1,480	5.0%
Contrib From Gen Fd.			-	
Interest Income			-	
Miscellaneous Income	1,000	5,000	(4,000)	-80.0%
State Grant-Recycling			-	
Transfers In			-	
Appropiated Retained Earnings	50,836	31,965	18,871	59.0%
Total Sources	$ 780,468	$ 774,824	$ 5,644	0.7%

	Proposed Budget 2016-2017	Adopted Budget 2015-2016	Increase (Decrease)	% Increase (Decrease)
SOLID WASTE FUND				
Personal Services:				
Salaries & Wages		$ -	$ -	
FICA Taxes	-	-	-	
Retirement Contribution	-	-	-	
Group Insurance		-	-	
Workers' Compensation	-	-	-	
Unemployment Compensation	-	-	-	
	-	-	-	
Operating Expenses:				
Solid Waste Disposal - Regular	704,168	701,049	3,119	0.4%
Solid Waste Disposal - Daily	60,000	58,800	1,200	2.0%
Professional Services			-	
Accounting and Auditing	2,400	2,900	(500)	-17.2%
Other contractual Services	1,100	4,200	(3,100)	-73.8%
Travel & per diem			-	
Communications			-	
Utility Services			-	
Insurance			-	
Repairs & Maintenance	1,000	1,000	-	0.0%
Printing and Binding			-	
Other Current Charges and Obligations	7,800	800	7,000	875.0%
Office Supplies			-	
Operating Supplies	4,000	6,075	(2,075)	-34.2%
Rentals and Leases			-	
Books, Publications, Memberships, & Training			-	
	780,468	774,824	5,644	0.7%
Capital Outlay:			-	
	-	-	-	
Increase in Operating Balance	0	-	0	
Total Resources Allocated SOLID WASTE FUND	$ 780,468	$ 774,824	$ 5,644	0.7%

	Proposed Budget 2016-2017	Adopted Budget 2015-2016	Increase (Decrease)	% Increase (Decrease)
::				
CAUSEWAY FUND				
Estimated Sources:				
SunPass/Toll-by-Plate Receipts	$5,585,000	$4,733,000	$ 852,000	18.0%
Annual Passes	410,000	490,000	(80,000)	-16.3%
Commuter & Other Passes			-	
Bus Revenue			-	
Rents & Royalties	87,000	87,000	-	0.0%
Transponder Fees			-	
Interest Income	24,000	32,000	(8,000)	-25.0%
Change in Fair Value of Investments				
Gain/Loss on Investment Sales			-	
Gain/Loss on Sale of Fixed Assets			-	
Miscellaneous Income			-	
Grant - West Relief Bridge			-	
Appropiated Retained Earnings			-	
Debt Proceeds			-	
Total Sources	$6,106,000	$5,342,000	$ 764,000	14.3%

CAUSEWAY FUND	Proposed Budget 2016-2017	Adopted Budget 2015-2016	Increase (Decrease)	% Increase (Decrease)
Personal Services:				
Salaries & Wages	$ 884,151	$ 861,999	$ 22,152	2.6%
Overtime Pay	39,787	38,790	997	2.6%
FICA Taxes	70,681	68,910	1,771	2.6%
Retirement Contribution	130,412	81,890	48,522	59.3%
Group Insurance	238,912	188,440	50,472	26.8%
Workers' Compensation	6,222	5,755	467	8.1%
Unemployment Compensation	4,421	4,310	111	2.6%
	1,374,586	1,250,094	124,492	10.0%
Operating Expenses:				
Professional Services	185,000	185,000	-	0.0%
Accounting and Auditing	21,000	20,300	700	3.4%
Other Contractual Services	320,160	300,000	20,160	6.7%
Travel and Per Diem			-	
Communication Services	47,000	40,000	7,000	17.5%
Utility Services	50,000	50,000	-	0.0%
Rentals and Leases	100,000	200,000	(100,000)	-50.0%
Insurance	261,977	281,068	(19,091)	-6.8%
Repairs & Maintenance	125,000	150,000	(25,000)	-16.7%
Promotional Activities			-	
Printing and Binding		1,500	(1,500)	-100.0%
Other Current Charges and Obligations			-	
Office Supplies			-	
Operating Supplies	30,000	30,000	-	0.0%
Books, Publications, Memberships, & Training			-	
	1,140,137	1,257,868	(117,731)	-9.4%
Capital Outlay	95,000	95,000	-	0.0%
	95,000	95,000	-	0.0%
Debt Service:				
Interest Payments	290,343	310,836	(20,493)	-6.6%
Principal Payments	831,000	810,000	21,000	2.6%
	1,121,343	1,120,836	507	0.0%
Transfers:				
Reserve for Replacement			-	
General Fund	1,120,000	1,065,000	55,000	5.2%
	1,120,000	1,065,000	55,000	5.2%
Increase in Operating Balance	1,254,934	553,202	701,732	126.8%
Total Resources Allocated CAUSEWAY FUND	$ 6,106,000	$ 5,342,000	$ 764,000	14.3%

	Proposed Budget 2016-2017	Adopted Budget 2015-2016	Increase (Decrease)	% Increase (Decrease)
STORMWATER FUND				
Estimated Sources:				
Stormwater Fee	200,000	206,000	$ (6,000)	-2.9%
Appropriated Retained Earnings	152,026	148,000	4,026	2.7%
Total Sources	$ 352,026	$ 354,000	$ (1,974)	-0.6%

	Proposed Budget 2016-2017	Adopted Budget 2015-2016	Increase (Decrease)	% Increase (Decrease)
STORMWATER FUND				
Personal Services:				
Salaries & Wages	41,789	40,607	1,182	2.9%
FICA Taxes	3,197	3,106	91	2.9%
Retirement Contribution	6,164	3,858	2,306	59.8%
Group Insurance	3,967	3,400	567	16.7%
Workers' Compensation	468	789	(321)	-40.7%
Unemployment Compensation	209	203	6	3.0%
	55,794	51,963	3,831	7.4%
Operating Expenses:				
Professional Services		35,000	(35,000)	-100.0%
Accounting and Auditing	1,200	1,160	40	3.4%
Other Contractual Services	80,000	105,000	(25,000)	-23.8%
Travel and Per Diem	455	455	-	0.0%
Communication Services			-	
Utility Services	2,400	1,200	1,200	100.0%
Rentals and Leases			-	
Insurance	4,077	4,613	(536)	-11.6%
Repairs & Maintenance	72,100	57,200	14,900	26.0%
Printing and Binding			-	
Promotional Activities			-	
Other Current Charges and Obligations	3,500		3,500	
Office Supplies			-	
Operating Supplies	500	10,500	(10,000)	-95.2%
Books, Publications, Memberships, & Training	2,000	2,000	-	0.0%
	166,232	217,128	(50,896)	-23.4%
Capital Outlay	130,000	84,000	46,000	54.8%
Transfers:				
General Fund (for Debt Service)	-		-	
	-	-	-	
Increase in Operating Balance	-	909	(909)	
Total Resources Allocated STORMWATER FUND	$ 352,026	$ 354,000	$ (1,974)	-0.6%

		Proposed Budget 2016-2017		Adopted Budget 2015-2016		Increase (Decrease)	% Increase (Decrease)
Recap All Funds Estimated Sources:							
Ad Valorem Taxes	$	3,678,865	$	3,363,190	$	315,675	9.4%
Franchise Fees		374,000		361,500		12,500	3.5%
Utility Taxes		451,000		437,000		14,000	3.2%
Telecommunications Tax		240,000		271,000		(31,000)	-11.4%
Intergovernmental Rev.		946,000		891,000		55,000	6.2%
Licenses & Permits		803,000		485,500		317,500	65.4%
Professional & Occup Lics		63,000		62,000		1,000	1.6%
Charges For Services		323,420		322,720		700	0.2%
Fines & Forfeitures		125,000		135,000		(10,000)	-7.4%
Interest Income		114,000		122,000		(8,000)	-6.6%
Miscellaneous Income		281,000		285,000		(4,000)	-1.4%
Operating Income-Ent Funds		10,823,632		10,175,859		647,773	6.4%
Appropiated Retained Earnings/Fund Balance		237,790		399,965		(162,175)	-40.5%
Loan Proceeds		-		-		-	
Land Sale Proceeds		-		-		-	
Total Sources Before Interfund Transfers		18,460,707		17,311,734		1,148,973	6.6%
Interfund Transfers:							
Water Fund to General (Debt Service)		200,000		177,000		23,000	13.0%
Sewer Fund to General (Debt Service)		467,613		412,486		55,127	13.4%
Stormwater Fund to General (Debt Svc)		-		-		-	
Water Fund to Sewer Fund		-		-		-	
Reimb-Causeway to General		1,120,000		1,065,000		55,000	5.2%
Total Interfund		1,787,613		1,654,486		133,127	8.0%
Total Financial Sources:	$	20,248,320	$	18,966,220	$	1,282,100	6.8%

TOWN OF BAY HARBOR ISLANDS
Proposed Operating Budgets
2016-2017

Draft date 7/15/2016
Workshop Budget.xls

		Proposed Budget 2016-2017		Adopted Budget 2015-2016		Increase (Decrease)	% Increase (Decrease)
Recap All Funds Estimated Uses by Object:							
Personal Services	$	7,636,689	$	6,984,775	$	651,914	9.3%
Operating Expenses/Expenditures		6,591,304		6,362,549		228,755	3.6%
Capital Outlay		789,950		909,720		(119,770)	-13.2%
Debt Service		2,098,002		2,093,440		4,562	0.2%
Grants and Aids		-		20,000		(20,000)	-100.0%
	$	17,115,945	$	16,370,484	$	745,461	4.6%
Transfers:							
Water Fund to Sewer Fund		-		-		-	
Transfer to Reserves		65,000		65,000		-	0.0%
Causeway to General Fund		1,120,000		1,065,000		55,000	5.2%
Water to General for Debt Service		200,000		185,000		15,000	8.1%
Sewer to General for Debt Service		467,613		442,655		24,958	5.6%
Stormwater to General for Debt Service		-		-		-	
		1,852,613		1,757,655		94,958	5.4%
Increase in Operating Balance		1,279,762		838,081		441,681	52.7%
Total Financial Uses	$	20,248,320	$	18,966,220	$	1,282,100	6.8%

	Proposed Budget 2016-2017	Adopted Budget 2015-2016	Increase (Decrease)	% Increase (Decrease)
Recap All Funds				
Estimated Uses by Sub-Object				
Personal Services:				
Salaries & Wages	$ 5,044,125	$ 4,767,429	$ 276,696	5.8%
Overtime Pay	295,637	317,014	(21,377)	-6.7%
FICA Taxes	408,490	388,960	19,530	5.0%
Retirement Contribution	831,665	545,183	286,482	52.5%
Group Insurance	961,136	864,998	96,138	11.1%
Workers' Compensation	70,416	77,354	(6,938)	-9.0%
Unemployment Compensation	25,220	23,837	1,383	5.8%
	7,636,689	6,984,775	651,914	9.3%
Operating Expenses:				
Professional Services	687,752	695,815	(8,063)	-1.2%
Accounting and Auditing	60,000	58,000	2,000	3.4%
Other Contractual Services	2,506,425	2,315,074	191,351	8.3%
Water Purchases	600,000	600,000	-	0.0%
Travel and Per Diem	42,305	31,395	10,910	34.8%
Communication Services	200,795	187,130	13,665	7.3%
Utility Services	301,800	307,400	(5,600)	-1.8%
Rentals and Leases	273,200	354,775	(81,575)	-23.0%
Insurance	406,502	437,771	(31,269)	-7.1%
Repairs & Maintenance	522,050	479,236	42,814	8.9%
Printing and Binding	51,350	49,500	1,850	3.7%
Promotional Activities	22,000	16,900	5,100	30.2%
Other Current Charges and Obligations	445,570	422,280	23,290	5.5%
Office Supplies	15,000	15,000	-	0.0%
Operating Supplies	399,660	342,588	57,072	16.7%
Books, Publications, Memberships, & Training	56,895	49,685	7,210	14.5%
	6,591,304	6,362,549	228,755	3.6%

	Proposed Budget 2016-2017	Adopted Budget 2015-2016	Increase (Decrease)	% Increase (Decrease)
Capital Outlay	789,950	909,720	(119,770)	-13.2%
Debt Service:				
Combined Interest/Principal	75,320	75,320	-	0.0%
Interest Payments	617,682	651,120	(33,438)	-5.1%
Principal Payments	1,405,000	1,367,000	38,000	2.8%
	2,098,002	2,093,440	4,562	0.2%
Grants and Aids	-	20,000	(20,000)	-100.0%
Transfers:				
Water Fund to Sewer Fund	-	-	-	
General Fund Reserves	65,000	65,000	-	0.0%
Causeway to General Fund	1,120,000	1,065,000	55,000	5.2%
Water to General (for debt service)	200,000	185,000	15,000	8.1%
Sewer to General (for debt service)	467,613	442,655	24,958	5.6%
Stormwater to General (for debt service)	-	-	-	
	1,852,613	1,757,655	94,958	5.4%
Increase in Operating Balance	1,279,762	838,081	441,681	52.7%
Total All Funds Financial Uses:	$ 20,248,320	$ 18,966,220	$ 1,282,100	6.8%
Excess (Deficiency) of Sources Over (Under) Uses	$ -	$ -	$ -	