

TOWN OF BAY HARBOR ISLANDS

January 14, 2019

AGENDA

STATEMENT OF DECORUM

All comments must be addressed to the Council as a body and not to individuals. Any person making a racial or slanderous remark or who becomes boisterous while addressing the Town Council, staff, etc. shall be barred from the audience by the presiding officer. No profanity, shouting, heckling, verbal outbursts or disruptive behavior in support of or opposition to a speaker or his/her remarks is permitted. Please mute or turn off your cell phone or other electronic devices at the start of the meeting. Failure to do so may result on being barred from the meeting. Persons exiting the Chambers shall do so quietly.

CALL TO ORDER: 7:00 p.m.

PLEDGE OF ALLEGIANCE:

ROLL CALL:

SPECIAL PRESENTATION:

1. Certificate of Achievement for Excellence in Financial Reporting - Melissa Cruz, Finance Director

REQUESTS FOR WITHDRAWALS, DEFERMENTS AND FUTURE AGENDA ITEMS:

TOWN MANAGER'S REPORT:

COUNCIL REPORTS: Each Council Member will be afforded two (2) minutes to make their reports.

PUBLIC COMMENT:

*There is a three (3) minute time limit for each speaker during public comment and a two (2) minute time limit for each speaker during all other agenda items. Your cooperation is appreciated in observing the three (3) minute rule. If you have a matter you would like to discuss which requires more than three (3) minutes, please arrange a meeting with the Town Manager or appropriate administrative official. **A request form is available from staff; please fill it in and return it to the Town Clerk prior to the start of the meeting if you would like to speak during public comment.** Please come forward to the podium, give your name and address, and the name and address of the organization you are representing if any.*

COMMITTEE REPORTS:

2. **Report** from the Parks and Recreation Committee.

CONSENT AGENDA: *(Consent agenda items are those which are routine, do not require discussion or explanation prior to Town Council action, or have already been discussed and/or explained and do not require further discussion or explanation. Items can be removed from the consent agenda by the request of an individual Council member for independent consideration provided such request is made prior to the vote on the consent agenda.)*

3. **Consideration and Approval** of the following Meeting Minutes:

- a. May 1, 2018 - Joint Workshop
- b. May 11, 2018 - Regular Council Meeting
- c. June 11, 2018 - Regular Council Meeting
- d. July 19, 2018 - Special Council Meeting
- e. July 19, 2018 - Budget Workshop

4. **Consideration and Approval** of the Council Meetings dates for the 2019 Calendar year. Enclosed is a copy of the proposed dates.
5. **Consideration and Approval** requested by Council Member Leonard of a Memorandum of Understanding (MOU) with Our Kids of Miami -Dade / Monroe, Inc to establish a protocol for foster and adoptive parent recruitment within the Town. Enclosed is a copy of the proposed Agreement.
6. **Consideration and Approval** of a proposal from MediaTech in the amount of \$2,925 for the design and production of the Town's 2017-18 Annual Report. Enclosed is a copy of the proposal.
7. **Consideration and Approval** for a proposal from LagomHR in the amount of \$4,250 to create a new employee policy manual for the Town. Enclosed is a copy of the proposal.
8. **Consideration and approval** of an expenditure not to exceed \$25,000 from the Law Enforcement Trust Fund for the purchase of a 8-12 passenger van to be used for the Bay Harbor Islands Police Explorer Program.
9. **Consideration and Approval** of an Inter local Agreement with the Village of Bal Harbour for the access and use of the Bal Harbour Basketball Courts located at 701 96 Street. Enclosed is a copy of the proposed agreement.
10. **Approval** to carry-forward appropriations from the 2017-2018 budget year into 2018-2019. Enclosed is a Memorandum from Director of Finance, Melissa Cruz

STAFF RECOMMENDATION: Approval

POLL VOTE

ORDINANCES ON SECOND READING:

ORDINANCES ON FIRST READING:

11. **Consideration and Approval** of an ordinance on **first** reading to prohibit medical marijuana dispensing facilities within the Town. Enclosed is a copy of the proposed ordinance.

AN ORDINANCE OF THE TOWN OF BAY HARBOR ISLANDS, FLORIDA AMENDING CHAPTER 23, ARTICLE I OF THE TOWN OF BAY HARBOR ISLANDS CODE OF ORDINANCES BY ADDING SECTION 23-5.3 TO PROHIBIT MEDICAL MARIJUANA TREATMENT CENTER DISPENSING FACILITIES WITHIN THE BOUNDARIES OF THE TOWN OF BAY HARBOR ISLANDS AS AUTHORIZED BY SECTION 381.986(11)(B), FLORIDA STATUTES; PROVIDING LEGISLATIVE FINDINGS; PROVIDING FOR CODIFICATION, PROVIDING FOR MORATORIUM CONTINGENCY; PROVIDING FOR SEVERABILITY AND AN EFFECTIVE DATE.

STAFF RECOMMENDATION: Council Discretion

POLL VOTE

DEFERRED ITEMS:

TOWN MANAGER ITEMS: *(Town business items requiring Council approval)*

12. **Discussion and selection** of the Town's first mission statement.

STAFF RECOMMENDATION: Council Discretion

13. **Discussion and Approval** of a proposal from HR Compensation Consultants, LLC. in the amount of \$20,950 for classification and compensation consulting services. Enclosed is a copy of the proposal.

STAFF RECOMMENDATION: Approval

POLL VOTE

14. **Consideration and Approval** of a request from EzFILL-FL, LLC to extend the hours of operation for an on-demand gas delivery service. The Business Owner is requesting to operate between the hours of 8:00 a.m. to 2:00 a.m. Enclosed is a copy of the letter from EzFILL, LLC and other supporting documents.

STAFF RECOMMENDATION: Council Discretion

15. **Consideration and Approval** of contract award to Heavy Civil Inc. in the amount of \$548,413.50 for project BC 150 Broad Causeway Corridor Enhancements Project. Enclosed is a copy of the bid results and supporting documents.

STAFF RECOMMENDATION: Approval

POLL VOTE

16. **Consideration and Approval** of contract award to Metro Express, Inc. in the amount of \$76,000.00 to perform work associated with Contract # BHI 197 Zone 3 Valley Gutter Repairs on the perimeter roadways of the West Island north of 96th Street. Enclosed is a copy of the bid results and supporting documents.

STAFF RECOMMENDATION: Approval

POLL VOTE

17. **Consideration and Approval** of contract award to Cone & Graham Heavy Construction in the amount of \$94,704.20 to perform work associated with Contract # BC 152 Tendon Repairs U Channel over Indian Creek Bridge. Enclosed is a copy of the bid results and supporting documents.

STAFF RECOMMENDATION: Approval

POLL VOTE

18. **Consideration and approval** of a proposal from Hazen and Sawyer in the amount of \$19,600.00 for engineering services for the preparation of the Town wastewater collection/transmission system model update due by April 1, 2019. Failure to meet this deadline would place the Town in a moratorium for non-compliance. Enclosed is a copy of the proposal.

STAFF RECOMMENDATION: Approval

DISCUSSION ITEMS:

ADJOURNMENT: Set for 11:00 p.m. *(Any items not addressed by 11:00 PM, will be continued to the following day at 7:00 PM)*

Pursuant to Florida Statutes 286.0105, the Town hereby advises the public that should any person decide to appeal any decision of the Town Council with respect to any matter to be considered at this meeting or hearing, he or she will need a record of the proceedings, and that, for such purpose he or she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

